



AGENDA
Maynard Board of Selectmen's Meeting
September 16, 2014
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 6:45 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (6:45 pm)

Pledge of Allegiance

1. Fire Department Presentation, Awards, Service

2. Public Comment

3. Acceptance of Minutes

- a) August 19, 2014
- b) September 2, 2014

4. Correspondence

- a) Fire Department monthly report August 2014
- b) Police Department monthly report August 2014
- c) Town Accountant monthly report August 2014
- d) Notice of meeting, PB- 9/9/14, 9/23
- e) Notice of meeting, EDC, 9/9/14
- f) Notice of meeting, MCC/MRC, 9/11/14
- g) Letter from resident, LB, dated 9/3/14
- h) Copy of resignation, KE, from School Committee effective dated 9/5/14
- i) Notice of Appeal withdrawal of appeal, Liquor License, Skylight to Capital Group.
- j) MassDOT, requirement dates for the Winter Rapid Recovery Road program.
- k) Letter from resident, JF, comments regarding project at 51 Waltham Street
- l) Resignation letter from Michael Manning, BOA, 9/9/14
- m) Notice from the ABCC, selling time change on Sundays to 10:00 a.m. Package Stores.
- n) Notice 495/MetroWest Partnership's Sept 2014 Update
- o) Notice, End of Era Maynard Fire Department Retiring Hard Wired Street Pull Stations
- p) Notice, Maynard Company Named One of the 10 Fastest Growing in Nation, Acacia Comm.
- q) Notice, DPW 2014 Roads Paving Program
- r) Letter, Senator Jamie Eldridge, update of 2013-2014, FY 2015 Budget
- s) Notice from MASS office on Disability, ABCC/MASS, ID cards. Dated 9/11/2014.

5. Consent Agenda

- a) Re-appoint, Paul Boothroyd to Historical Commission as alternate member, term June 30, 2017
- b) Repeat, Balcom Lane Block Party, Sept. 20, 2014.

6. Appointments, Historical Commission, K. Neuhauser and Council on Aging, A. Dolan, Carol Milioto

7. Request One-Day Liquor License, event at CTP, 10/4/2014

8. 7:15 pm Public Hearing, Transfer Hearing for Roasted Peppers

9. Discussion with Representative Kate Hogan, Senior Tax relief

10. Golf Course Reuse Committee

11. Discussion on articles for STM , Per TA recommendation (Deadline for internal articles)

12. Economic Development updates

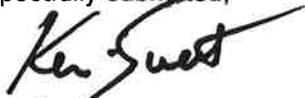
13. Town Administrator Report

14. Chairman's Report

15. Old/New Business

16. Adjournment (9:00)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – Special meeting *September _____, 2014 Sign final STM Warrant*

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, August 19, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – none

Acceptance of Minutes of July 8 & 22, 2014 and August 5, 2014

A motion was made by Selectman Gavin to approve the minutes of July 8, 2014 as amended. Second by Selectman Cranshaw. Vote 3-0. Motion approved

A motion was made by Selectman Gavin to approve the minutes of July 22, 2014 as shown. Second by Selectman Kreil. Vote 3-0. Motion approved

A motion was made by Selectman Gavin to approve the minutes of August 5, 2014 as amended. Second by Selectman Kreil. Vote 3-0 Motion approved

List of Correspondences (mail to the Selectmen's Office for August 19, 2014).

- a) Town Clerk's monthly report, July 2014
- b) Fire Department monthly report, July 2014
- c) Library monthly report, July 2014
- d) Assessing Department monthly report July 2014
- e) Council on Aging report, July 2014
- f) DPW monthly report, July 2014
- g) Letter from resident, Kathy Cormier, regarding the BOS meeting of July 8, 2014
- h) Public meeting notice, CPC dated August 6, 2014
- i) CPC timeline for proposals

- j) Resignation letter from Diane Dahill, from CPC dated August 7, 2014
- k) Legal, update from BB& M, TOWN OF MAYNARD – SKYLIGHT LLC
- l) Notice from the ABCC, advisory on Farmer Winery Authorization, Aug 7, 2014
- m) Resignation letter from Selectman Brendon Chetwynd, dated August 8, 2014
- n) Public meeting notice, EDC, dated August 12, 2014
- o) List of Boards & Committee members that need to be sworn in dated 8/7 & 8/14
- p) Maynard Dog License issue, for a 2014 license, Ed Warren.
- q) Public meeting notice, Planning Board, dated 8/12/2014
- r) Notice Dog Park set to open Saturday, August 9, 2014
- s) Copy email from Jack MacKeen, CPC, project to look at Coolidge School
- t) Email, from Elizabeth Milligan, “Request for it to be read aloud at BOS meeting”
- u) Public meeting notice, EDC, dated August 19, 2014
- v) Event, list from Assabet Valley Chamber schedule through October 1, 2014
- w) August 28, 2014, 495/Metrowest Employer Forecast Forum
- x) Resignation letter from Mike Chambers effective September 1, 2014, CPC & Recreation.
- y) Public meeting notice, CPC, dated August 20, 2014

A motion was made by Selectman Cranshaw to accept the list of correspondences a thru y as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Consent agenda

- a) Request for Special One-Day Event, Pleasant Café, Maynard Fest, Sept 27, 2014

A motion was made by Selectman Gavin to approve the consent agenda as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Boys & Girls Club, Road Race, Special One Day Liquor License at This event. Saturday, September 13, 2014. Representative from the Boys & Girls Club, Wendy Allegrone-Leslie

A motion was made by Selectman Cranshaw to approve a special one-day Beer and Wine License # ODL15-BGCAV-091314 at the end of the Road Race finish line area. Second by Selectman Gavin. Vote 3-0. Motion Approved.

7:15 pm Public Hearing, Change of Manager Halfway Café

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138, as amended that a Public Hearing will be held Tuesday, August 19, 2014 at 7:15 P.M. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application for a Change of Manager at the Halfway Café, Inc., d/b/a, Halfway Café’, 51 Main Street, Maynard, MA.in regards to their All Alcoholic Beverage License. Copy of application is on file in the Municipal Services / Licensing Division office.

Hearing opened at 7:15 p.m.

Anthony Fantaroni and John Grasso, from Halfway Café appeared before the Board to request the change of Manager at the Halfway Café in Maynard.

A motion was made by Selectman Cranshaw to approve the manager change at Halfway Café, Inc. d/b/a Halfway Café to Manager, Anthony Fantaroni at 51 Main Street Maynard MA. Second by Selectman Gavin. Vote 3-0. Motion approved.

Hearing closed at 7:28 p.m.

Review and approve the Boys & Girls Club request for Additional Funds.

Wendy Allegrone-Leslie, Executive Director of the BGCAV in attendance sent in request via letter dated August 13, 2014 requesting the following:

RE: B& GCAV request for CDBG Allocation

The Boys & Girls Club of Assabet Valley has seen a marked increase in the number of youth we are serving. Included in this increase of children from low and moderate-income families.

The proposed activity for the Youth Program Worker (3 year with reevaluation with the Town at the end of third year)

A motion was made by Selectman Cranshaw to approve the agreement between the Town of Maynard and Boys and Girls club of Assabet Valley, to fund Youth Development Program with the Community Development Block Grant funds, Year 1 (October 1, 2014) in the amount of \$20,000.00, Year 2 (October 1, 2015) in the amount of \$20,000.00 and Year 3 (October 1, 2016) in the amount of \$15, 000.00 for TA to work the details out with BGCAV and to authorize TA to sign agreement. Second by Selectman Gavin. Vote 3-0. Motion approved.

Set Fall Special Town Meeting

A motion was made by Selectman Cranshaw to approve the Special Town Meeting for OCTOBER 27, 2014 at 7:00 p.m. and FOWLER_SCHOOL AUDITORIUM AS THE LOCATION. Second by Selectman Kreil. Vote 3-0. Motion approved.

Cemetery Policy Discussion with Chris Okafor:

Memorandum dated August 14, 2014 RE: Summary of Grave Lots Availability at Glenwood Cemetery, the following information for grave and lot availability in the old cemetery (top) there are no lots available lots or graves for sale. There are graves that have been sold but do not have anyone buried. In the new section (bottom Sections 00-04 are completely sold. Section 5 – 27 show different amounts of grave lots available this total out to 900 plus graves available. ATA, Andrew Scribner-MacLean said if 20 to 25 single burials happen per year we would have enough lots/ grave for better than 25 years. After review of the information, Board agreed to make a motion.

A motion was made by Selectman Cranshaw to allow cremation, single and double lot sales to Maynard residents only. Second made by Selectman Gavin. Vote 3-0 Motion approved.

Draft of the rules and regulation dated August 2014, Board ask that they be review by legal and Veterans agent.

Policy on Adjustments for prior use of Water and Sewer.

In most instances, adjustments to water and sewer usage charges will apply to a period not exceeding the prior 36 months. This policy applies to abatement applications, instances where additional fees are being sought by the town for past usage not previously billed, and instances where additional fees are being sought by the town for past usage incorrectly billed.

The time limit for additional fees being sought by the town for past usage not previously billed applies only when the Board of Selectmen determines that there was some responsibility by the town in the failure to bill for the water and sewer usage. There is no time limit in cases of intentional avoidance of fees by the customer.

A motion was made by Selectman Cranshaw to approve the Policy on Adjustments for Prior Use of Water and Sewer dated August 15 2014. Second by Selectman Gavin. Vote 3-0. Motion approved.

Policy Guidance on Abatements for Substantial Leaks and Floods

The Board of Selectmen may authorize abatements of water and sewer fees in the event that a customer experiences a substantial increase in water consumption due to catastrophic flooding events or due to leaks or breakages in an exterior water line. A substantial increase in water consumption shall be deemed to occur when a quarterly water/sewer bill is in excess of twice that typically expected, based on prior usage patterns for a similar billing period.

An abatement will be granted in those cases where the Board of Selectmen finds that a good faith effort was made to promptly end the excess water flow. An abatement on sewer fees will be granted where the Board of Selectmen finds that the water flow would not have entered the wastewater treatment system. The abatement allowed will be as follows:

1. There will be no sewer fees charged for the excess water flow, and
2. The excess water flow will be billed at the initial step of the water rate block fee schedule.

The calculation of excess water flow will typically be based on the difference between measured flow and a three-year average flow for a similar billing period.

For the purposes of this policy, the following definitions apply:

“Exterior water line” shall mean potable water line on the property that is exterior to or within the foundation of the building.

“Catastrophic flooding event” shall mean a leak of potable water lines interior to the building, which occurs suddenly and results in damage to property, clean up, and repair totaling in excess of \$500.

A motion was made by Selectman Cranshaw to approve the Policy Guidance on Abatements for Substantial Leaks and Floods dated August 15, 2014. Second by Selectman Gavin. Vote 3-0. Motion approved.

Presentation of the Adams Art Grant (Eric Wing)

Report of the grant for marketing the arts in Maynard:

Program Objective develop monthly arts programming that will enhance community identity as an art Destination, generate downtown activity promote involvement provide a draw and highlight local artists. Approach and build on existing Artspace “Second Saturdays” Create an annual Event Card to promote monthly events professional marketing of events. Program branding (iheartmaynard) website will be the program nucleus with each event to provide promotional material opportunities.

Next steps recommended to be for Town to plan to hire an outside (firm or consultant) to implement. Eric Wing will also present the report to our new EDC.

Ratification of Collective Bargaining Agreements

A motion was made by Selectman Cranshaw to approve the Agreement between the Town of Maynard and Massachusetts Laborers’ District Council in behalf of Public Employees Local Union 1156 of the Laborers International Union of North America from July 1, 2014 thru June 30, 2016. Second by Selectman Gavin. Vote 3-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the agreement between the Town of Maynard and the Massachusetts Laborers District Council in behalf of Public Employees Local Union 272 Maynard Professional Personnel of the Laborers’ International Union of North America term July 1, 2014 through June 30, 2016. Second by Selectman Gavin. Vote 3-0. Motion approved.

Community Preservation Committee Proposal ideas

- Town Hall display Case
- ARRT Project

A motion was made by Selectman Gavin to approve the TA and ATA to process the CPC preliminary application for the (2) project proposed. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

Economic Development updates

- Walgreen leasing/ selling building it is with marketing firm.

- Church Property is for sale at the triangle at Main /Summer Street
- Waltham Street Demo is down, now in the clean-up stage.
- Planning Board received a site plan for Waltham Street property and will set up agenda/meeting date soon
- EDC had its second meeting today – great group, very happy to have Rep Kate Hogan on board with her insight – now wants someone from Town to be on the new Edge Community Commission. It is a new concept in the works.
- Capital Group – no news

TA Report

- Downtown Parking lot – Sealcoating completed – restriping of lots adding back in the Electrical Car Charging Station
- Final cap on retaining wall will be going out next week.
- Lights from old parking garage are being reused around the Downtown area.
- Priscilla Cotter reached out to us to offer to paint the wall at the former deck.
- MMA/ MMPA = salary survey data has been submitted.
- 2015 State budget for the ARRT Construction is \$4.5 million
- Cemetery Mapping project (beta testing currently) should be ready for September 1, 2014
- School building issue – meet with Dr. Gerardi and Pete DiCicco offered feasibility, CTP space and other spaces. Dr. Gerardi shared his vision of a plan. For cost reasons for this short-term (3 to 5 year) plan it is not bad vs a 1 year lease. In 3 years from now, we should be in a different place.

(Gavin asked if we could meet with the Historical Commission about the Coolidge building).

- Also, per the BOS asking us to get Special Council for the Capital Group project. We need to find a funding source to either pay for the added use with article or reserve fund.

Chair:

- Question to Board; the notice Becky set up with liaisons, do you want to use that one or should we let the boards know we are the liaison? Board agreed to use the notice.
- CPC, is short a couple of members, is this going to be a problem? TA, indicted committee still has quorum and we have reached out to a couple of residents.

Selectman Kreil: None

Selectman Gavin:

- Will get back to the Naming of Public Places for next meeting

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Cranshaw. Vote 3-0 Motion approved.

Time: 10:20 pm

Approved: _____

Date:

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

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**Selectmen's
Meeting Minutes
Tuesday, September 2, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – New wall art in Room 201 at Town Hall, Maynard Community Development Principles, great look in our meeting room.

Vic Tomyl comments, (1) Driving thru downtown Nason Street, it is a disgrace, ruts, water pools and issues with our sidewalks. (2) Does the have a Development agreement with the contractor on Main Street. (3) Does the Town have any information on the Solar Farm we opened? (4) still an issue with Streetlights. Chair asked TA at next BOS meeting on 9/16/14.

Acceptance of Minutes of August 14, 19 and 27th 2014

A motion was made by Selectman Cranshaw to approve the minutes of August 14, 2014 as amended. Second by Selectman Gavin. Vote 3-0. Motion approved

Minutes held for August 19, 2014 needs revision has too much detail.

A motion was made by Selectman Cranshaw to approve the minutes of August 27, 2014 as amended. Second by Selectman Gavin. Vote 3-0-1 (Kreil abstained). Motion approved

List of Correspondences (mail to the Selectmen's Office for September 2, 2014).

- a) Police Department monthly report July 2014
- b) Accountant monthly report July 2014
- c) Facilities monthly report June – August 2014
- d) Meeting Notice, REC, Aug. 21, 2014
- e) Meeting Notice, FinCom, Aug. 25, 2014

- f) Meeting Notice, BOH, Aug 26, 2014
- g) Meeting Notice, CC, Aug. 26, 2014
- h) Meeting Notice, BOS, Aug. 27, 2014
- i) Meeting Notice, CC, Aug. 28, 2014
- j) Meeting Notice, CPC, Sept 3, 2014
- k) Meeting Notice, COA, Sept. 4, 2014
- l) 14th Annual Harvest Golf Classic, Monday, Sept. 15, 2014
- m) 27th Annual River Cleanup, Saturday, Sept. 20, 2014
- n) Save the Date, 22nd Maynard Fest, Sept. 27, 2014
- o) MassDEP Electric Vehicle Incentive Program
- p) Comment from MBA, regarding the new parking area and electrical house.
- q) Peg Grant Report 2nd Quarter 2014 – Maynard
- r) Notice, Seasonal Flu Clinics, Oct. 14, 2014
- s) On-Call Engineering log of activities per dates, 7/15, 7/22, and 7/29

A motion was made by Selectman Cranshaw to accept the list of correspondences as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Consent agenda

- a) Appointment to Maynard Green Community, John Edson

A motion was made by Selectman Gavin to approve the consent agenda as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the One Day License Lic # ODL15-ELKS-092014 for the consumption on Saturday, September 20, 2014 from 12:00 to 8:00 p.m. Second by Selectman Gavin. Vote 3-0. Motion Approved.

A motion was made by Selectman Cranshaw to approve the One-Day License lic. # ODL15-ELKS-092714 for the sales & consumption on Saturday, September 27, 2014 from 8:00 pm to 12:00 midnight. Second by Selectman Gavin. Vote 3-0. Motion Approved.

Appointment to Community Preservation Committee. Interview Thomas Hesbach 2 Chandler Street.

A motion was made by Selectman Gavin to approve Thomas Hesbach to the Community Preservation Committee with a term June 30, 2015. Second by Selectman Kreil. Vote 3-0. Motion Approved.

Request to refer Zoning Applications to Planning Board
Bill Nemser presented two requests for rezoning and asked, per MGL Chapter 40A section 5 that they are forwarded to the Planning Board.

A motion was made by Selectman Cranshaw to accept and move forward the zoning application request for 129 Acton Street. Second by Selectman Kreil. Vote 3-0. Motion approved.

A motion was made by Selectman Cranshaw to accept and move forward the zoning application for super market request for 129 Parker Street. Second by Selectman Kreil. Vote 3-0. Motion approved.

Historical Commission on Coolidge Building Re-Use Discussion with Jack MacKeen.
Ideas from Jack MacKeen, for re-use of the Coolidge Building.

1. Veteran Housing
2. Affordable Housing
3. Assisted Living

Rental units might be able to use CPC affordable housing funds.

Study from 2007 to upgrade building, around two million.

Study from 2010 or 2011 upgrade costs around four to six million to bring building up to date.

Task the TA's office with getting new details on costs.

No response from School Committee to meet and talk to Historical about this building.

Comment from Sel. Cranshaw,

- Would need to split playground from lot. How much land is needed to support proposed uses? JK does not believe that analysis has ever been done.
- If we sold the building with restrictions, it would likely sell for less than market value. How do we compare the reuse of the building with opportunities that could have been achieved with the extra income?

School Committee member Ken Estabrook – Thinks that once the School Administration move from the building it is back in the hands of the Town at the end of the budget season. FY15.

Comment from Ellen Duggan, This is a Historical building and we need to have a plan.

Cranshaw, Either by SC or BOS the building will be protected from damage through the winter.

Gavin, History – we need to find a use for this Building.

Maynard Golf Course Discussion.

ATA, Andrew Scribner-MacLean, will have the full report at the next BOS meeting, plans for re-use. Will have the past spring report updated with the changes that happened over the summer on new report.

Request for approval on contract for Maynard Golf Course for more than 3-years. Need between 5-10 years on contract.

Council on Aging Project

ATA, Andrew Scribner-MacLean, meeting this Thursday with COA at Maynard Golf Course. 10:00 a.m. Costs – framework for the facilities. Details to be worked out with the COA Committee. We think \$75,000.00 will be the cost to get this in process with some wiggle room. The furniture needs to be ADA compliant.

Gavin, would that include ramps? Yes, on deck along with carpet on floors, bathroom doors, electrical work, computer wiring and furnace. Rear exit. Ramp off deck.

BOS requested a walk thru. Invited to the meeting on 9/4/14 at Maynard Golf Course.

Naming of Public Spaces

Selectman Gavin commented he is back at the drawing board. Once again looking at our towns polices. (1) Thinks Maynard needs a policy to handle naming of public places. (2) Wants the BOS to be removed from this and give to Historical Commission. (3) Then to Town Meeting via a warrant article to have the residents vote on naming of public places.

Discussion of Special Town meeting Articles

TA Sweet discussed preliminary list.

- Planning Board likely to have two zoning articles. Town Accountant has a Prior Year Bill article.
- Maynard Golf Course contract for term in excess of 3 years. Per Board discussion, to be maximum of 5 years base term, with options.
- Blight By-Law.
- Liquor license Home Rule Petition.
- Re-allocation of spending from old article. Will be for conversion of golf club house space for COA, special counsel funding, with remaining split between capital stabilization and OPEB
- TA suggests no action on free Cash.
- TA will review revenue assumptions to accommodate operating budget changes such as new contracts.

Chair requested Board members hold September 22nd for meeting if necessary to act on articles. Possible joint meeting with Finance Committee.

Economic Development updates

- Talked with a Brewery, they are looking at space in CTP – They want and need to stay nameless at this time.
- CTP – has a business that is rated one of the top growth companies in the telecommunication field, Aecia
- The empty Walgreens building – Talked with Brothers Market but not willing to jump in at this time because of 129 Parker Street location. Lease on building still with Walgreens.
- Meeting on 9/3/14 with Bill Nemser, Jon Witten and group from 129 Parker Street follow up.

TA Report

- LED, Street Lights 99.5% is complete; NStar was out, ramps and poles down around parking lot municipal done. Cap on wall is being completed this week. The (2) added parking spaces on Nason need to be marked and painted.
- Art work on wall, we have (2) sketches for concept design, Assabet River with a couple of loons.
- Veterans Chair, POW/MIA is in process of being ordered, working out the details with Veteran Officer.

ATA Report

- COA Staffing, The COA board is in discussions of where we go and where do we want to go for manager structure. We need experts in the field. Working with both Acton/Stow, write a joint CIC grant. Need to understand the scope of work. Money in current budget should cover the needs for the balance of year.

Chair:

- Rep. Kate Hogan will be at next BOS meeting 7:30 pm on senior tax relief. 9/16
- Fire Department is also at the next BOS meeting. 9/16
- Any news on the Cultural District hearing? Yes, ATA is scheduling, should be early October.

- Reviewed draft of response to Planning Board regarding 49/51 Waltham Street, filing. Board members approved sending the letter.

Selectman Cranshaw:

- Comment on Letter from Senator Eldridge on the Housing, that a member of board must live at the housing. TA, Yes and I member does live at the housing.
- Sign in front of the Fire Station, should have a message about the State Election. Kreil requested Town Hall sign also.

Selectman Kreil: None

Selectman Gavin:

- Sign at the new Mobil station is incorrect, lighting issue. ATA, no the sign is fine, approved by the Planning Board.
- Are we all set with the CPC applications? TA will take care of the applications.
- Lights at the High School, they are left on all night. Can we have the lights turned off at night? Request for TA to reach out to Dr. Gerardi.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Kreil. Vote 3-0. Motion approved.

Time: 10:35 pm

Approved: _____

Date:

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

AUGUST 2014

FIRE RESPONSE ACTIVITIES

Number of requests for service from August 1 to August 31, was 604 resulting in over 250 emergency responses and a total of 479 additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	125
Inspections:	36
In-house Training Classes:	39
Fire Safety Inspections-Pre-fire Plans other Fire prevention	90
Administrative/Other:	239
Maintenance	79
Total for August:	604

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 186 hours of on-shift training this month in a variety of topics such as driver/operator, Fire Safety Surveys, Leadership Development, Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Additionally members completed approximately multiple hours of off-site training. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

Our fire apparatus committee continued to work this month on the process of working with our vendor to complete the design our replacement engine for engine 2.

We are working with Facilities Manager Greg Lefter on some minor repairs here at the fire station

We are also working with DPW on a plan for the Fire Alarm System at the Waste Water Treatment Plant.

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

We have made some considerable progress with our Records Management Software program. This month we enhanced the Training module to better allow us to track training and training requirements to comply with NFPA and ISO standards. We have also added a vehicle maintenance module to also track applicable standard data.

ACTIONS OF NOTE:

This month saw a continued increase in emergency responses from last year at this time although not as drastic as June and July. Typically emergency responses trend down during vacation season; we'll keep an eye on this to see if it continues to be a trend.

This month Maynard Fire personnel participated in the annual Safety Day as part of the Middlesex County Sheriffs Camp.

We have continued to see a rise in maintenance for our fleet, Engine 1 had more work done this month, Engine 2 and 3 will be getting work done the first week of September and we had a warranty item fixed on the Ambulance.

We have conducted our Safety Inspections on Maynard Schools. We've had some issues we are working through with each respective school.

We are continuing to aggressively pursue grant funding from multiple sources.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers



Figure 1 Maynard Fire at the Safety Day as part of the Sheriffs Camp.



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

In August two new full time employees started. Trista Manchuso began on August 4th as a full time public safety dispatcher. Trista is starting with training in the police department and is scheduled to attend the Public Safety Communications Academy for the month of October. Now that all full time dispatcher positions are filled we expect to have their training completed and assigned to shifts by the end of October.

On August 19th Michael Sutherland started at the Western Massachusetts Police Academy in Springfield. Michael has a graduation date in early January after 22 weeks of training. We are all excited to have a full complement of officers and all vacancies are filled.

On August 14th the Maynard Boys and Girls Club of Assabet Valley hosted the annual Middlesex Sheriffs youth summer camp. The kids spent the day exploring law enforcement vehicles, equipment, watching demonstrations, and learning about different law enforcement functions. Some of the equipment was a Bearcat S.W.A.T vehicle from NEMLEC and a K-9 demonstration.

Finally, the school year started successfully. Officer Duggan and I gave a safety presentation to the High School staff during one of their professional development days prior to opening day. We review protocols and had great discussion on a variety of safety issues.

The police department incident statistics for August are attached.

Respectfully submitted,

Chief Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	8	8
Alarm Fire/Smoke/CO	0	5	5
Alarm - Business	0	16	16
Alarm - Residential	0	9	9
Animal Complaint	0	25	25
Alcohol Offense	2	2	4
Area check	262	3	265
Assault	0	1	1
Assist Citizen	0	20	20
Assist Fire Dept.	0	2	2
Assist Other Agency	0	11	11
B & E (Motor Vehicle)	0	3	3
B & E (Past)	0	2	2
Prisoner Cell Checks	0	17	17
Building Check	203	0	203
Court Paperwork Received	0	9	9
Civil Dispute	0	5	5
Disturbance	0	14	14
Disabled MV	3	4	7
Domestic Disturbance	0	4	4
Dumping, Illegal	0	4	4
Environmental	0	11	11
Family Matter/Civil Matter	0	1	1
Follow Up Investigation	7	3	10
Fraud	0	2	2
General Service	1	23	24
Harassing / Harassing Calls	0	4	4
House Check	2	0	2
Hazard	1	3	4
ID Check	0	13	13
Larceny	0	8	8
Loud Music	0	4	4
Medical Emergency	0	42	42
M/V Accident w/ no injury	2	10	12
M/V Accident, w/Injury	0	2	2
M/V Complaint	1	20	21
M/V Accident; Hit & Run	1	1	2
Motor Vehicle Stop	149	4	153
Motor Vehicle Violation	2	0	2
Notification	1	8	9
Open door	1	1	2
Serve Paperwork	10	4	14
Parking Complaint	2	1	3
Personel Entry	0	1	1
Property Damage	0	2	2
Found / Lost Property	0	5	5
PRISONER TRANSPORT	0	3	3
Private Tow/Repossession	0	2	2
Radar Enforcement	133	0	133
Serve Restraining Order	2	0	2
Restraining Order Violation	0	1	1
Sudden Death	0	1	1
Sex Offenses	0	2	2
Shoplifting	0	3	3
Soliciting	0	1	1
Suicide / Threat	1	0	1
Serve Summons	2	0	2
Suspicious Person	0	10	10
Suspicious Activity	5	24	29
Suspicious Vehicle	0	1	1
Traffic Enforcement	36	0	36

Maynard Police Department
Dispatch Analysis

Traffic Control	1	1	2	< 1
Trespassing	0	4	4	< 1
Undesirable	0	3	3	< 1
Vandalism	0	11	11	< 1
Serve Warrant	0	3	3	< 1
Well Being Check	1	22	23	1.8
Wire Down/Tree Down	0	4	4	< 1
TOTAL	831	433	1264	100

Call Action Breakdown

<u>Call Action</u>	<u>Self Init</u>	<u>Dispatched</u>	<u>Total</u>
Section 12 Issued See Report	0	4	4
Area Checked	431	22	453
Assisted, Fire Dept. transport	1	10	11
Animal Control Off. Notified	1	17	18
Arrest(s) Made	2	12	14
Assisted	4	32	36
Building Checked / Secured	53	17	70
Cancelled Call	0	3	3
Citation (Fine) Issued	34	2	36
Checked Ok	0	25	25
Criminal Complaint (Summons)	6	2	8
Could Not Locate	9	16	25
Citation (Warning) Issued	24	0	24
DPW Notified	0	6	6
False Alarm	1	4	5
Gone On Arrival	0	10	10
Logged	134	52	186
No Action Required	20	12	32
Notification Made	3	11	14
Party Advised	3	13	16
Protective Custody	0	4	4
Party Located	1	2	3
Party Spoken To	6	32	38
Restraining Order Filed	0	2	2
Prisoner Released / Transport	0	10	10
Removed	2	1	3
Taken/Referred to Other Agency	0	2	2
Report Filed	6	64	70
Peace Restored	0	1	1
Service Made	4	5	9
Services Rendered	1	7	8
Transported to Hospital	0	29	29
Unfounded	2	4	6
Vehicle Towed	1	0	1
Verbal Warning	82	0	82
TOTAL	831	433	1264

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>
Incidents	90
Accidents	11
Arrests	18
Citations	62
EMS	0
Field Interviews	2
Fire Incidents	0
TOTAL	183



TOWN OF MAYNARD

Town Accountant – Michael Guzzo

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

TO: Board of Selectmen
FROM: Michael Guzzo - Town Accountant
DATE: September 9, 2014
SUBJECT: ACCOUNTANT'S REPORT – AUGUST 2014

- Processed weekly invoice warrants
- Processed Bi-Weekly Payroll Warrant
- Input end of year journal entries for FY2014
- Issued Final FY2014 Reports
- Reconciled Cash and Receivables with the Treasurer for July 2014
- Met with Finance Committee to finalize FY2014 budget transfers
- Free Cash certified for General Fund and Enterprise Funds
- Submitted FY2014 end of year letter to school business manager for revenue and indirect costs
- Input FY2015 encumbrances and articles in Softright
- Reconciled and submitted final FY2014 Receivable and Cash reconciliations to DOR
- Closed books for FY2014
- Met with CPC Committee on final FY2014 CPC reports and FY2015 reporting
- Implemented email warrant changes for BOS signatures per auditors recommendations
- Input journal entries for FY2015 beginning of year
- Created fund balance history for Water and Sewer for period FY2009 to present
- Reviewed prior years balances for Chapter 90
- Submitted to DPW \$85,000 invoice for a vehicle that had not been previously reimbursed by the state. DPW to submit for reimbursement
- Chapter 90 outstanding balances reconciled with state report. Two projects to be closed out adding approximately \$26,000 to remaining \$140,000 balance
- Treasurer and I analyzed Medicare prior year General Fund expense shortfalls and developed FY2016 budget
- FY2014 expense carry forwards input in Softright
- Submitted STM article for prior year invoice

From: Kevin Sweet
Sent: Monday, September 01, 2014 6:05 PM
To: Becky Mosca
Subject: Fwd: DPW Web Contact: Thank You for EV stations!!

Kevin A. Sweet, Town Administrator
Town of Maynard
(978) 897-1375

Sent from my iPad

Begin forwarded message:

From: Marie Morando <mmorando@TownofMaynard.net>
Date: September 1, 2014, 7:22:47 AM EDT
To: Kevin Sweet <ksweet@TownofMaynard.net>, Christopher Okafor <cokafor@TownofMaynard.net>, Gregg Lefter <glefter@TownofMaynard.net>
Subject: Fwd: DPW Web Contact: Thank You for EV stations!!

From: "Sarah (Sally) J. O'Neil" <sally.j.oneil@gmail.com>
Date: September 1, 2014 at 12:10:26 AM EDT
To: <mmorando@TownofMaynard.net>
Subject: DPW Web Contact: Thank You for EV stations!!
Reply-To: <sally.j.oneil@gmail.com>

To:
DPW

Your Name:
Sarah (Sally) J. O'Neil

Email:
sally.j.oneil@gmail.com

Subject:
Thank You for EV stations!!

Message:
Thank you, thank you for having the forward, and green, thinking to install two EV plug in spaces in the new central parking. I loooooove shopping in Maynard now that I can plug in! I hope other towns follow your lead.

Type of inquiry:



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Planning Board Meeting Agenda – 7:00 PM September 9, 2014
195 Main Street, Maynard - Room 201

1. 07:00 - Call to order

2. Additions/deletions/reordering of agenda

3. Approval of minutes:

- | | |
|-------------|-------------|
| a. 04-30-14 | d. 07-08-14 |
| b. 05-13-14 | e. 07-29-14 |
| c. 06-24-14 | |

4. Public Hearing:

- a. Request to initiate and support an amendment modifying text of the Zoning By-Laws to change the maximum allowable square footage of a Supermarket from 65,000 to 68,900 square feet gross floor area and recommending placement of the proposed amendment on the warrant for the Town Meeting of October 27, 2014.

5. Other Business:

- a. Planning Board Rules and Regulations – potential update

6. Town Planner Update

7. Correspondence

8. Adjourn

This agenda is subject to change

Kevin Calzia, Chairperson

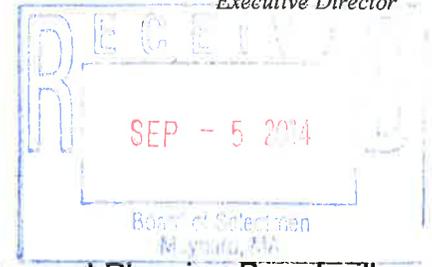
Posted by: Bill Nemser, Town Planner

Date: September 3, 2014



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director



Legal Notice
Maynard Planning Board

Pursuant to Massachusetts General Laws, Chapter 40A s.3, the Maynard Planning Board will hold a public hearing on **Tuesday, September 23, 2014** at 7:00 p.m. at the Maynard Town Building, 195 Main Street, Maynard, Room 201 to hear all persons interested in the Petition filed by Distinctive Acton Homes, Inc., P.O. Box 985 Acton, Ma. 01720 to change the Zoning Map designation of the property located at 129 Acton Street (Map 5, Parcels 72, 73 and 95) from Industrial and S1 Single Residence District to a General Residence zoning district.

A copy of the application package is on file with the Office of Municipal Services Office, Planning Division during normal business hours.

Bill Nemser, AICP, LEED AP
Town Planner

Date Posted: September 4, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Address of Meeting: 195 Main Street, Maynard Room: Finance Room 202

M T W T H F Tuesday – September 9, 2014 8:30 a.m.

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Call to Order
2. Economic Development Efforts Review
3. Reference Documents Update
4. Schedule Tour(s) of Important Area(s) – when, where, how
5. Prioritize Elements and Create Teams
6. Elect Committee Chair
7. Adjournment

THIS AGENDA IS SUBJECT TO CHANGE

Chairman: TBD

Posted by: Andrew Scribner-MacLean, Assistant Town Administrator

Date: September 4, 2014

Date Posted _____

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: Municipal Services Meeting Rm

M T W Th F September 11, 2014
Day of Week Month Day Year

Time: 6:30pm

Agenda or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)

1. Approve Minutes of Previous Meeting(s): August 2012
2. Region 4A updates:
3. Town Updates:
4. Newsletter:
5. Old Business:
 - Recruitment Strategies
 - BOard Recruitment
 - Training
7. NEW BUSINESS TOPICS:
 - Massachusetts Preparedness
 - Flu Clinic Preparation
 - Road Race Preparation
 - Maynardfest Preparation
 - MRC Room Cleanup
8. Other:
 - Appreciation Dinner?
9. Adjourn –
10. Next Meeting October 9 2014 at 6:30 PM in the Municipal Services Conference Room

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

John Flood
Mary Ellen Quintal

Laura J. Bibbo
40 Old Mill Road
Maynard, MA 01754
Telephone: 978-897-1275



September 3, 2014

Town of Maynard
Board of Selectmen
Attn: Becky Mosca, Administrative Secretary
195 Main Street
Maynard, MA 01754

Dear Members of the Board of Selectmen:

I write to you today as a Maynard resident of five years. The reason for my letter is to express my disappointment at my first interaction with Maynard Town government. I am only one, of what I presume were many residents, who received the citation from the Town of Maynard for non-payment of dog license fees.

The citation itself was extremely upsetting for several reasons. The first of which is that my dog had passed away almost a year to the day of receiving the citation. The second and more important reason is that the citation stated that I had two options. One, either pay the outstanding dog license fee, and late fees totaling \$60.00, or request a non-criminal hearing at Concord District Court. The citation went on to state, as I am sure you are aware, that if neither option was exercised by me in the next twenty-one days, I could face criminal charges.

The citation was dated July 15, 2014, a Tuesday, however I received the citation in Friday evening's mail. Being upset, I immediately called the phone number in the citation, expecting to leave a message with someone at Town Hall, only to realize that I was calling the Maynard Police Department. This further emphasized the fact that the Town of Maynard, in some way, viewed this as a criminal offense. I could not quite comprehend that I was actually being accused of criminal behavior by the town I had chosen to live in and raise my child.

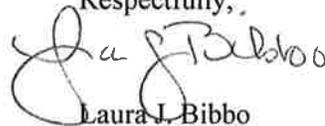
I left a message with the operator at Maynard Police and was told I could expect a call back on Monday. When I did not receive a return call on Monday morning, I called again from my office, hoping to reach someone at Town Hall, since it was now during business hours. Again, my call was answered by Maynard Police Department. I left another message for the Animal Control Officer.

Later that day, I received my return call from Jennifer Condon, the Animal Control Officer. This phone call did nothing to improve my dismay over the letter. In fact, before I even answered the phone, my co-worker, who had answered the call, warned me that the person on the phone was "extremely aggressive". Ms. Condon was argumentative and non-responsive at best. I told her that my dog had passed a year prior and I did not understand why I had received the citation. She told me that "if my dog had passed" she would remove my ticket from the system. Yet she did not ask me for proof of his passing. I stated to her my worry over the looming threat of criminal action on the town's part and my concern that she was not

requesting proof that my dog had passed away as I stated. She then repeated that she had already told me that “if my dog had passed” she would take me out of the system. I then expressed to her my displeasure at the fact that the town deemed that this issue have the potential to be a criminal matter. Prior to my discussion with her, I took the time to review the Maynard Town By-Laws, as cited in the citation, which in turn referenced a section of the Massachusetts General Laws. I then read the section of the Massachusetts General Laws cited in the By-Law, only to learn that this section of the Massachusetts General Laws does not govern dog licenses. Rather it gives the right to the towns of Massachusetts to designate non-compliance of any licensing By-Law, by a resident, as a criminal offense. Ms. Condon stated that all the towns for which she acts as animal control officer use this letter. I asked her which towns those were. She refused to tell me. I asked her if she covers Stow or Bolton. She said no, but would not tell me which towns she did work for. I did my own research to find that Ms. Condon has a website stating the towns she is the Animal Control Officer for, so this is hardly confidential information. I then asked her which official or town department designated that this should be a criminal offense and where could I direct my questions. Having previously lived in a city with a Mayor, I was unsure as to who to speak to regarding something like this. She simply told me she did not know. Given her tone and lack of knowledge or rather her lack of desire to share any knowledge on the matter, I was shocked when she told me that she was calling me from the Maynard Town Clerk’s office. I was wondering if any other town employee could hear the way that she was speaking to me, and whether they thought it was acceptable behavior.

I called the next day to the Town Clerk’s office to see if indeed the Citation had been excused. I was nervous as to how I would be treated given the previous day’s call with Ms. Condon. I have to say that I was extremely lucky to reach Diane Donovan, the Assistant Town Clerk. She was sympathetic and informative. She helped to restore my confidence in the Town of Maynard.

I no longer have any pets, however, I hope that you will take this matter under consideration and make necessary changes so that other residents do not have endure this upsetting circumstance.

Respectfully,

Laura J. Bibbo

Michelle Sokolowski, Town Clerk, Town of Maynard
Bill Kohlman, Chair, Maynard School Committee
Bob Gerardi, Superintendent, Maynard Public Schools
Bill Cranshaw, Chair, Maynard Board of Selectmen
Kevin Sweet, Town Administrator, Town of Maynard



This letter serves as my resignation as Member of Maynard's School Committee, so that I may devote myself more fully to my preparation as a member of the Town's Board of Selectmen, if so elected on November 4. The purpose of my resignation at this time is to allow the School Committee and Board of Selectmen to meet as soon as practical to select my replacement, so that he/she might be more fully oriented to the business of the Committee in time for the upcoming Town Budget process.

Regards,

Ken Estabrook

Date: 9/5/14

Becky Mosca

From: William Cranshaw
Sent: Friday, September 05, 2014 11:22 AM
To: Becky Mosca
Subject: Fwd: Resignation from the School Committee

Hi Becky,

When the copy of Ken's resignation letter is at town clerk, please get a copy for the BOS packet.

Thanks,

Bill

Begin forwarded message:

From: Ken Estabrook <ken.estabrook@gmail.com>
Date: September 5, 2014 at 9:46:27 AM EDT
To: Michelle Sokolowski <MSokolowski@townofmaynard.net>, Bill Kohlman <wgkohlman@comcast.net>, Bob Gerardi <rgerardi@maynard.k12.ma.us>, "William Cranshaw" <wcranshaw@townofmaynard.net>, Kevin Sweet <ksweet@townofmaynard.net>
Cc: Colleen Moore <cmoore@maynard.k12.ma.us>
Subject: Resignation from the School Committee

Michelle Sokolowski, Town Clerk, Town of Maynard (Received signed paper copy)

Bill Kohlman, Chair, Maynard School Committee

Bob Gerardi, Superintendent, Maynard Public Schools

Bill Cranshaw, Chair, Maynard Board of Selectmen

Kevin Sweet, Town Administrator, Town of Maynard

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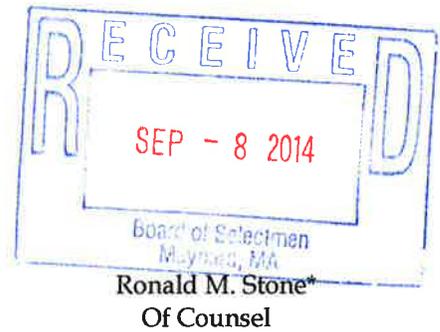
Regards,

CATANZARO AND ALLEN
ATTORNEYS AT LAW
100 Waverly Street
Ashland, Massachusetts 01721

Telephone: (508) 881-4566
Facsimile: (508) 231-0975

Angelo P. Catanzaro
Jennifer M. D. Allen

Rosemary A. Bosselait



*Also admitted in Maine

September 5, 2014

Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114

UPS Overnight and First Class Mail

Attention: Patricia Hathaway

Re: Notice of Appeal of Withdrawal of Appeal
Denial of Transfer of all alcohol beverage restaurant license;
Town of Maynard
Applicant: Skylight, LLC
Transferee: Capital Group Properties, LLC

Dear Members of the Commission

Kindly consider this correspondence a formal withdrawal of the above referenced appeal, filed on July 14, 2014 pursuant to M.G.L. c. 138, sections 23 and 67, from the decision of the Maynard Board of Selectmen, sitting as the Local Licensing Authority, ("LLA") denying the application of Skylight, LLC ("Skylight") to transfer its all-alcohol beverage restaurant license (the "license") to Capital Group Properties, LLC ("CGP"). Upon the Commission formally acting upon or accepting this withdrawal kindly confirm that the hearing and other process will be taken off of the docket.

If there is anything further that the parties need to file to complete this withdrawal, please let me know. Thank you.

Respectfully,

**Skylight, LLC and
Capital Group Properties, LLC,
By their Attorney
CATANZARO AND ALLEN**

Angelo P. Catanzaro

A handwritten signature in black ink that reads "Angelo P. Catanzaro". The signature is written in a cursive style with a large, sweeping "A" and "C".

cc:

✓ P. Alphen, Esq.
Maynard Board of Selectmen
Lisa Meade, Esq.

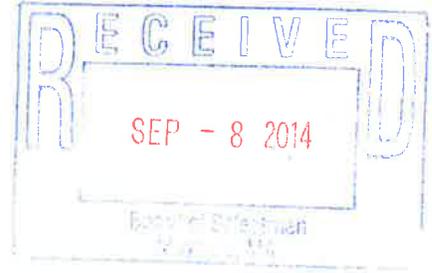


Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO

massDOT
Massachusetts Department of Transportation

September 2, 2014

Mr. Brendon Chetwynd, Chair
Town of Maynard
195 Main Street
Maynard, MA 01754



Dear Mr. Chetwynd:

In April of 2014, Governor Patrick released \$30 million through the Winter Rapid Recovery Road program to assist your community in meeting the challenges of repairing damage resulting from this past harsh winter.

In June of 2014, the Town of Maynard executed a contract with the Massachusetts Department of Transportation to fund approved projects. We also know that your teams are working hard to complete these projects. However, as of the date of this letter, a significant number of communities has not submitted invoices for projects approved under this program. As a reminder, the program requirements are:

1. Projects obligated under the Winter Rapid Recovery Road program should be completed by September 30, 2014.
2. Copies of invoices from the cities and town, along with evidence of payment to contractors, must be received by the respective Highway District State Aid Engineer contact by October 30, 2014.
3. District Offices will then process the reimbursement paperwork through MassDOT Headquarters. These invoices must be clearly marked as "WRRRP Eligible". Invoices received at the District Offices after October 30 will not be reimbursed.
4. MassDOT will pay all reimbursements owed to municipalities no later than November 30, 2014.

There will be no exceptions to the "use it or lose it" provisions of the original agreements issued by the Department. The District State Aid Engineer for your community will be in contact to review status of projects and availability of funds under the program. We appreciate your assistance in ensuring that these funds are put to work in a timely and efficient manner.

Should you have any questions, please call Paul Jay at (857) 368-9150 or Maria Conti at (857) 368-9144.

Dana Levenson
Chief Financial Officer, MassDOT

Ten Park Plaza, Suite 4160, Boston, MA 02116
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot

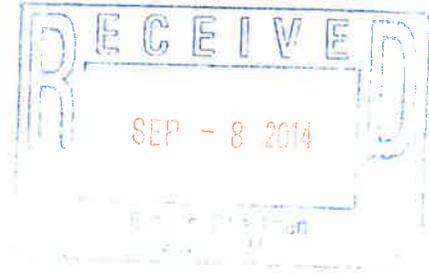


Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO

massDOT
Massachusetts Department of Transportation

September 2, 2014

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Town of Maynard
195 Main Street
Maynard, MA 01754



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Dana Levenson
Chief Financial Officer, MassDOT

Ten Park Plaza, Suite 4160, Boston, MA 02116
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot

Jim Fulton
14 Brooks Street
Maynard, MA 01754

September 5, 2014

Bill Nemser
Planner
Town of Maynard
195 Main Street
Maynard, Ma 01754

cc: Maynard BOS
cc: Planning Board
cc: Conservation Commission



Bill:

As a follow to our previous communications relating to development at 51 Waltham Street I present the following concerns.

I illustrated at the September 2, 2014 ConsCom hearing my concerns about the need for appropriate setback from the culvert, the town owns, to allow for future work or replacement that may be needed in the event of failure. The applicant for his convenience submitted a hearsay claim involving a past town employee that the culvert would outlast all of us. My position is nothing lasts forever and particularly a concrete structure involving, theoretically, unprotected rebar that is exposed to continual road salt runoff from a street drainage system. I use as an example here the recently demolished parking deck that was constructed years after the culvert was installed and any of the bridge systems in a state of failure that we pass on a daily basis.

The ConsCom chair indicated that setback concern was a valid concern however it falls within the jurisdictional domain of the Planning Board. The concerns expressed by neighborhood residents relating to the elevated water table were acknowledged by the applicant's engineer and ConsCom members as duly existing and resulting from the loss of the natural stream function at the site. That stream had been replaced by a segmented closed conduit drainage system years ago after the culvert was constructed.

As you know, I inquired to you about what the setbacks to the easement are in this case. The plans presented at the ConsCom hearing show a build at that area that appears to be closely adjacent to the culvert structure. I hear from multiple sources the applicant is being instructed to 'be careful' as to not damage the culvert structure.

I engaged in a conversation with a home builder who advised me that if the culvert extends at any area more than four feet into the earth there then must be provided enough setback from the culvert structure to allow for back digging to be performed on each side that does not undermine the structure or integrity of an adjacent structure, new construction or the culvert. This would apply to the applicant in this project during construction and for the town moving forward into the future if the culvert fails. This condition is certainly not ameliorated by the instructions 'let's be careful fellas'.

The applicant's engineer also indicated a top soil content will be applied to the exposed slab that is currently enclosing the top surface of the culvert structure. The culvert at the west end is open by design to receive a gravity drop and flow from a twenty-four inch pipe. This is an issue that did not receive attention at that ConsCom meeting to my recall. It needs to be resolved. I am also concerned that the slab covering the culvert may not be able to support a load, whether a dead load or a machine that may be applied on the site in the future after the applicant moves on. This appears in the plans to be open space that is to be covered with six inches of loam. A failure resulting from unrestricted land use may present a catastrophe for the town.

Whereas the applicant applied for and executed an emergency permit to demolish the pre-existing structure without intent to replace the structure the nonconforming pre-existing use that may or may not apply to the property as pertaining to the easement setback should no longer be valid. In this case, the setbacks from the easement should be extended to meet current drainage easement standards for that system as a condition of approval for ANY development on the property. This may involve an extension of the easement boundaries however this current easement standard requirement must be a certainty in order to protect the interests of the town moving forward. Whereas the culvert was constructed by a contractor for the benefit of the property owner at that time, and not by or for the Town of Maynard, and in the absence of original construction and engineering documents pertaining to the culvert system there should be a thorough independent engineering analysis performed on the culvert structure at its current state AND at the state that will be present at the end of project development. The applicant should also be required to provide a security bond applying exclusively to the culvert and drainage system contained on the property for a period to be determined into the future. It is quite likely the town will be dealing with a hostile condominium association in the event culvert remediation is required without appropriate protections in place for the Town of Maynard.

The recurring theme is this culvert work was performed roughly forty-five or fifty years ago to allow a property owner to build over an open stream and those decisions would not be made today. It is an absurd supposition that residents and property owners experiencing a hardship condition resulting from these previous decisions are just going to have to deal with it. Most of these property owners are into it for the long term and not to make a quick profit. Let's not make decisions today that your successors will be claiming twenty or thirty years down the road should not have been made, again.

Regards,



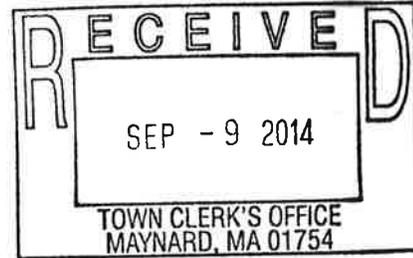
Jim Fulton

Michael P. Manning

September 3, 2014

1 Hazelwood Road

Maynard, MA. 01754



To Angela Marrama & Town Administration

Please accept my letter of resignation from the Board of Assessors effective immediately. I have enjoyed working with the board of assessors and town administrative staff throughout the years.

Thanks You.

Angela Marrama

From: Mike Manning <Mike_Manning@emcorgroup.com>
Sent: Wednesday, September 03, 2014 10:46 AM
To: Kevin Sweet
Cc: Becky Mosca; Angela Marrama
Subject: Resignation Letter
Attachments: Town of Maynard.docx

Thank You for many great years of working with such devoted and dedicated staff members. I wish you all the best.

(See attached file: Town of Maynard.docx)

Michael Manning
Account Director
781-983-3351

This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient.

Becky Mosca

From: Stephanie Duggan
Sent: Tuesday, September 09, 2014 11:39 AM
To: Kevin Sweet; Andrew Scribner-MacLean
Cc: M Dubois; Becky Mosca
Subject: New 10am Sunday Off-Premise Retail Alcohol Opening Time
Attachments: ABCC Package store hours 10am_9-08-2014.pdf

Just an FYI –

I've attached a new advisory from the ABCC outlining the new state-approved 10am Sunday opening time for off-premises (package store) retail licensees taking effect on October 23rd. As state in the attached, Licensees can effectuate the change in hours by completing the [ABCC CHANGE OF HOURS](#) Application and submitting to the LLA with a corporate vote authorizing the change. There is no state fee and no legally posted hearings are required. As these licensees are entitled as a matter of right to open at 10am, the LLA must approve the application and forward an approved "Form 43" including the additional Sunday hours of sale to the ABCC for each licensee affected. Those licensees who fail to notify the LLA about the change to their hours are prohibited from making sales at an earlier time than those permitted on the face of their license.

I will forward a copy of this advisory to each of our Off-Premise Retail Alcohol Licensees.

Thank you,

Stef

Stephanie Duggan

Administrative Assistant, TA/OMS

Town of Maynard
195 Main Street
Maynard, MA 01754
978-897-1355





Steven Grossman
Treasurer and Receiver General

The Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114

Kim S. Gainsboro
Chairman

THE ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY
M.G.L. c. 138, §15 OFF-PREMISES RETAIL LICENSEES SUNDAY OPENING TIME
ALLOWED AT 10:00 A.M.

Effective October 23, 2014¹, off-premises retail alcoholic beverages licensees (M.G.L. c. 138, §15) will be permitted to sell alcoholic beverages beginning at 10:00 a.m. on Sundays. Although under the law, these licensees are entitled as a matter of right to open at 10:00 a.m. and as such do not need the approval of the Local Licensing Authorities, licensees must notify the Local Licensing Authorities about the change of hours.

The simplest way for licensees to effectuate this change is to follow the process outlined in the CHANGE OF HOURS Application which may be found on our website at <http://www.mass.gov/abcc/pdf/forms/nofectransmittal.pdf>. Licensees should use this form to notify the Local Licensing Authority of the change in hours and attach a corporate vote authorizing the change. Upon receipt of this request, the Local Licensing Authority must approve it. The Local Licensing Authority should forward an approved “Form 43” with the additional Sunday hours of sale to the ABCC for each licensee affected.

As mentioned above, this law does not go into effect until October 23, 2014. All licensees should ensure that sales of alcoholic beverages take place only on the days and hours approved by the Local Licensing Authority. Licensees who fail to notify the Local Licensing Authority about the change to their hours are prohibited from making sales at an earlier time than those permitted on the face of their license.

As always, all licensees must ensure that they are in compliance with the Laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by applicable law. Individuals with questions concerning this advisory may contact Ralph Sacramone, Executive Director, at 617-727-3040 x 731.

(Issued: September 8, 2014)

¹ The Massachusetts Legislature amended M.G.L. c. 136, §6(52) which allow off-premises M.G.L. c. 138, §15 or so called “package store” license holders to sell alcoholic beverages, beginning at 10 A.M. on Sundays.

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE
LOCAL LICENSING AUTHORITY.**

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA:

NO FEE

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY):

LICENSEE NAME:

ADDRESS:

CITY/TOWN:

STATE

ZIP CODE

TRANSACTION TYPE (Please check all relevant transactions):

- Change of Hours
- Change of DBA
- Charity Wine License

**THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL
FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND
SUPPORTING DOCUMENTS TO:**

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396**

Change of Hours Checklist

This application will be returned if the following documentation is not submitted:

- Vote of Corporate Board or LLC

Note: No fee is required for this transaction as formal ABCC approval is not necessary

Becky Mosca

From: mecc@memberclicks-mail.net on behalf of Paul Matthews <mecc@memberclicks-mail.net>
Sent: Tuesday, September 09, 2014 11:24 PM
To: Becky Mosca
Subject: 495/MetroWest Partnership's Sept 2014 Update

Click [here](#) if you are unable to see the newsletter.



An update from the 495/MetroWest Partner.

Transportation Committee Focusing on the Fed's

The Partnership's September Transportation Committee meeting includes a federally focused discussion on transportation, where we will be joined by **Kristin Wood of the Federal Transit Authority**, **Jon Lenicheck from Congressman Capuano's Office**, and **Kate Moore from Senator Warren's Office**.

We are looking forward to an informative session topics ranging from the Highway Trust Fund, MAI 21 and [The GROW America Act](#), to Public-Private Partnerships or P3s and federal transit dollars benefitting the 495/MetroWest region.

from our knowledgeable guests. We will also be hearing from **Josh Ostroff, Outreach Director of Transportation for Massachusetts** on their work "to create safe, convenient, and affordable transportation choices for everyone in Massachusetts", with a particular focus on ensuring continued and reliable transportation funding on both a state and federal level.

The meeting is scheduled for the morning of **September 11**. Please contact the Partnership's Deputy Director, [Jessica Strunkin](#), to RSVP, as space is limited.

The Connection between Economic Development and Water Infrastructure

As part of the Partnership's Institute for Local Issues, our Water Resources Committee is hosting a meeting on the connection between water and wastewater infrastructure and economic development.

The meeting scheduled for **Tuesday, September 30**, will feature the **MWRA commissioned Study by the Collins Center** on the [Investment in Water and Wastewater Infrastructure and Economic Development](#). Speakers include Monica Lamboy, The Edward J. Collins, Jr. Center for Public Management at UMass Boston and Joseph Favaloro, Executive Director of MWRA.

The Partnership's work has long focused on the clear connection between water and the continued economic success of our region. If you are interested in joining us for this important discussion, please contact the Partnership's Deputy Director [Jessica Strunkin](#), to RSVP, as space is limited.

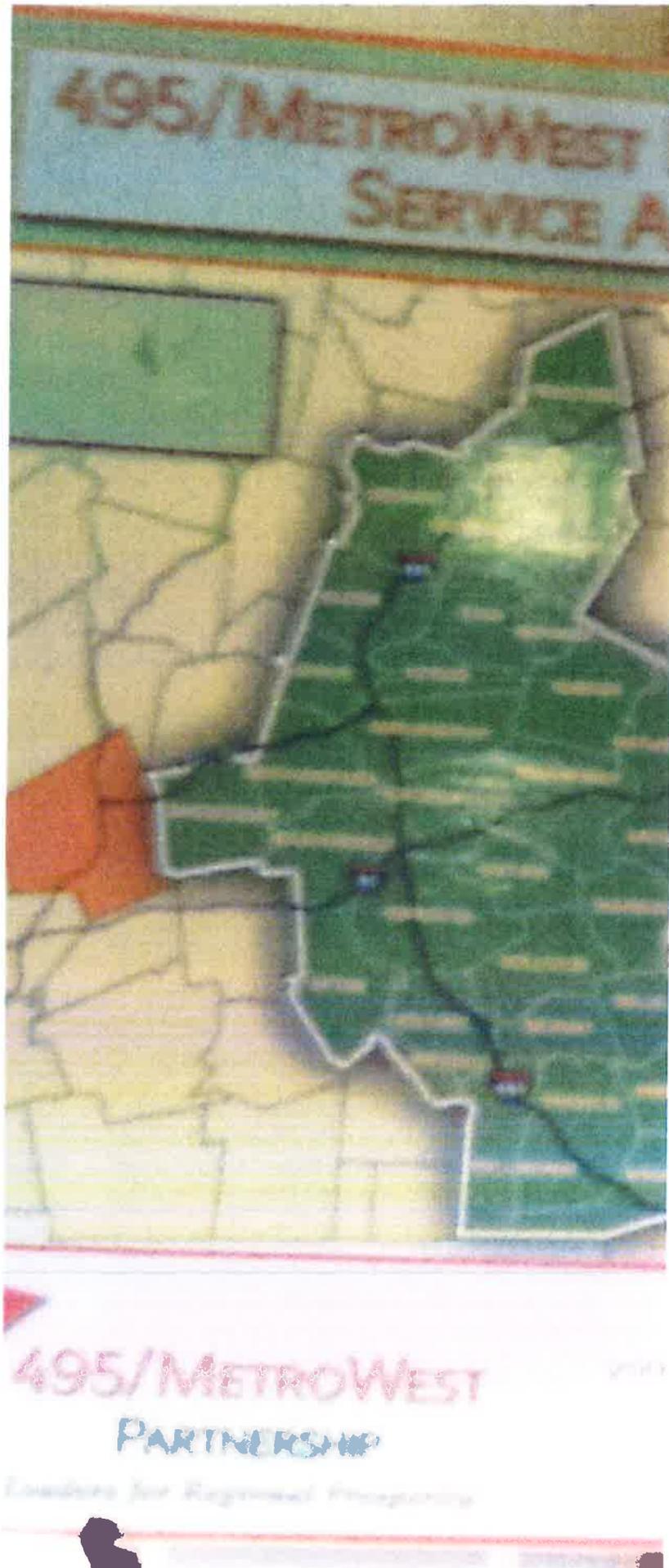
Thanks to our Bronze Investors:

Atlantic Management

Avidia Bank

Beals+Thomas

Bert Solutions



Maynard Fire Department
Anthony Stowers, Fire Chief,
EFO/CFO



1 Summer St.
Maynard, MA 01754

FOR IMMEDIATE RELEASE

Wednesday, September 10, 2014

Contact: John Guilfoil
Phone: 978-841-9948
Email: john@jgpr.net

End of an Era

Maynard Fire Department Retiring Hard-Wired Street Pull Stations



Maynard is retiring its hard-wired street boxes.

MAYNARD – Fire Chief Anthony Stowers announces that the Maynard Fire Department is beginning to remove hard-wired street boxes in town, as part of its process of modernizing its fire notification system.

The venerable old street boxes were manufactured by The Gamewell Co. of Newton, and have been in service since the 1800s. They rely on a hard-wired telegraph system that sends a numerical code to the dispatch center, corresponding with its location, when someone pulls the handle.

The system requires extensive upkeep and costly repairs, and in today's day and age of cell phones, the boxes are not being used as much as they were in years past.

The boxes will soon be replaced by radio boxes, which are less costly and require less maintenance. The radio boxes work much the same way cell phones operate, and they are able to relay more information, much quicker.

"The street boxes served our department well over many decades, but times have changed," Chief Stowers said. "New technology will allow us to receive vital information quicker with much lower maintenance costs."

Crews are starting at Mockingbird Lane and will continue through town until every box is removed and upgraded. The total upgrade process is expected to take up to two years.

###

A Message from the Maynard Fire Department Distributed by:



Town of Maynard,
Massachusetts
Kevin Sweet, Town Administrator

Municipal Building
195 Main St.
Maynard, MA 01754



FOR IMMEDIATE RELEASE

Wednesday, September 10, 2014

Contact: John Guilfoil
Phone: 978-841-9948
Email: john@jgpr.net

Maynard Company Named One of the 10 Fastest Growing in the Nation

Acacia Communications Revenue Topped \$77.7 Million Last Year

MAYNARD -- Clock Tower Place -- known affectionately around town as "The Mill" -- has long been a hub of innovation in Metro West, from its beginnings as the Assabet Woolen Mill; to its 31-year run as the headquarters for Digital Equipment Corporation; to its present-day reinvention as a shared office and manufacturing complex.

And once again, The Mill is home to one of the hottest names in technology.

Acacia Communication is growing rapidly under the leadership of President and CEO Raj Shanmugaraj. The higher speed fiber optic communication equipment manufacturer was just named the No. 5 fastest growing privately-held company in the United States according to Business Insider magazine.

Co-founded in 2009 by Benny Mikkelsen, Christian Rasmussen and Mehrdad Givehchi, Acacia was the top-rated telecommunications company on the list as well as fastest growing company in Massachusetts.

"We owe our growth to fundamental innovation and our ability to draw customers who realized that we had something special to offer over big name competitors and gave us a shot," Shanmugaraj said. "Clock Tower Place in Maynard took a chance with our company when we were a complete unknown name and has given our company all the room we need to grow without forcing us to break the bank"

The company's cutting edge technology sets them apart from the rest, giving their customers the services and products for their telecommunication needs. In the past three years, the company has grown 20,690.5 percent, according to Business Insider, and more growth is expected in the upcoming year.

Led by experts in the field with decades of experience, Acacia's technology is constantly evolving.

"Maynard has always been a community that fosters innovation, and Acacia is a great example of our industriousness as a town," Town Administrator Kevin Sweet said. "It's great to see a company like Acacia using Clock Tower Place, giving The Mill another chapter in its storied history."

There are more great things happening in Clock Tower Place. With its campus-like setting, food and beverage options, and a shuttle to the Commuter Rail, it has quickly become a hot place to work or set up shop in the Boston suburbs.

"The business and recognition that Acacia Communications has brought to this area is huge and we are excited to see more growth for them as a company and for Clock Tower Place as a whole," said Joe Mullin, Director of Public Affairs for Clock Tower Place. "I am excited for the future of our Mill!"

For more information about Acacia Communication, visit acacia-inc.com.

And for more information about Clock Tower Place, check out clocktowerplace.com.

###





Acacia cofounders Benny Mikkelsen and Mehrdad Givehchi. (Courtesy of Acacia Communications)



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street

Maynard, MA 01754

Tel: 978-897-1317 Fax: 978-897-7290

www.townofmaynard-ma.gov

Administration

Highway

Water & Sewer

WWTP

Public Service Announcement

Attention Maynard Residents

2014 ROADS PAVING PROGRAM

Paving of Summer Street and Acton Street (RT. 27 to Concord Street)

The Town of Maynard, through its contractor **Lazaro Paving Corp** anticipates paving the above streets beginning this Thursday, September 11, 2014 at 7:00am. The contract will post signs before the actual work is to commence on poles, cones or barrels to be stationed throughout the limits of the construction. Following the notifications/sign posting, the work may begin as early as 7:00am.

If weather does not permit or if there is a problem with equipment or scheduling, the work will commence on the following work day. Please remove all parked vehicles from streets by 7:00am. Any parked vehicles that interfere with construction will be towed at the owner's expense.

During the paving access to and from residence may be restricted or delayed. Road will remain open to all emergency vehicles and school buses.

Should any damage to curbs or driveway aprons occur or if drainage problems evolve as a result of construction or should you have specific questions or concerns, please call the Department of Public Works at (978) 897-1317. The DPW wants to thank you in advance for your cooperation and patience.



Commonwealth of Massachusetts

MASSACHUSETTS SENATE

State House Room 413-A Boston, MA 02133

SENATOR JAMES B. ELDRIDGE
MIDDLESEX & WORCESTER
DISTRICT

TEL. (617) 722-1120
FAX (617) 722-1089
James.Eldridge@state.ma.us
www.SenatorEldridge.com

August 2014

Dear Municipal Official,

I hope this letter finds you well and having an enjoyable summer. The 2013-2014 Legislature has finished its formal sessions and I wanted to share with you a couple of the major pieces of legislative action that will be of interest to you and your community.

Fiscal Year 2015 Budget

The \$36.5 billion state budget for Fiscal Year 2015 represents the Legislature's continuing commitment to cities and towns, by making increases in Unrestricted General Government Aid (UGGA), Chapter 70 Education Aid, and the Special Education Circuit Breaker – the three largest sources of direct state aid to municipalities and school districts. UGGA received its first increase since FY2010, at \$945.8 million, about \$45.8 million above FY2013. Chapter 70 Education Aid increased 3 percent above FY2013 to \$4.4 billion. The FY2015 budget also provides full funding as well as \$70.25 million for Regional School Transportation. Specific amounts for your community are attached.

Environmental Bond Bill

This legislation (Chapter 286 of Acts 2014) provides for the preservation and improvement of land, parks and clean energy in the Commonwealth. The legislation authorizes a \$1.9 billion, 4-year capital plan and includes: \$10 million for the Executive Office of Energy and Environmental Affairs for general improvements and replacements to infrastructure; \$1.62 million for a conservation district grant program; \$75.7 million for the Department of Environmental Protection for investment in water and air quality protection; \$255.4 million for the Department of Conservation and Recreation for the design, construction, reconstruction, removal, improvement, or rehabilitation of department reservations, forests, parks, and other recreational facilities; \$25 million to clean up and redevelop brownfields; \$20 million for the development of a statewide climate center; and \$10 million for a grant program to support regional management plans.

In addition, I was proud to successfully fight to include a \$10 million authorization to create the Water Innovation Technology program, under the Massachusetts Clean Energy Center (MassCEC), to provide assistance to professions that are finding new ways to treat and keep water clean, and for securing \$5 million for the Department of Environmental Protection's (Mass DEP) water quality monitoring program.

Public Housing Authority Reform

As the Senate Chairman of the Joint Committee on Housing, I helped write the legislation (Chapter 235 of Acts 2014) that strengthens the requirements of local housing authorities, increases performance management, and encourages future innovation in housing development. It makes every member of a housing or redevelopment authority a fiduciary of the housing authority and requires one of the five members of the housing authority in a town to be a tenant of the housing authority.

The legislation requires the Department of Housing and Community Development (DHCD) to create three capital assistance teams to provide capital planning and technical assistance, as well as maintenance and repair assistance, to all housing authorities in the Commonwealth. It also creates a regional public housing innovation program designed to achieve increased coordination and cooperation among several housing authorities, foster innovative models for the development, redevelopment and repair of public housing, and increase economic efficiencies and opportunities.

In addition, it requires capital assistance teams to complete a survey of surplus land owned by DHCD and housing authorities to encourage development of new units of affordable housing, paying special attention to housing opportunities for disabled veterans. The legislation requires DHCD to implement a single statewide centralized waitlist for state-aided public housing.

I feel strongly that if Massachusetts is going to address its homeless crisis, and if every resident is going to have a safe and decent place to live, every community must step up and build more affordable housing, including public housing. I look forward to working with you to achieve this goal.

Transportation Bond Bill

This \$12.76 billion transportation finance bill (Chapter 79 of Acts 2014) will bolster the state's transportation systems, improve existing infrastructure and assist Massachusetts' communities in funding local projects. It authorizes \$300 million in Chapter 90 funding to help municipalities complete road, bridge and infrastructure improvement projects, and requires earlier notification of funding levels so cities and towns can prepare appropriately. The legislation includes funding such as \$2.97 billion for state-wide non-federally aided road and bridge projects, \$1.9 billion for interstate/non-interstate federal highways, \$350 million in investments for Regional Transit Authority improvements, as well as other state-wide enhancements to rail service and new regional transit authority facilities.

In addition, I was proud to champion in the Senate \$50 million for the Complete Streets "smart design" program, which the town of Littleton is a model for, and secure funding and legislative language to keep the North South Rail Link, which would build a tunnel connecting North and South Stations, a long-time vision of Governor Dukakis, a reality for the future. Just think of taking the train from near where you live into Boston, and then traveling north to Maine or Canada, or south to New York or Washington, DC!

Water Infrastructure Reform

This legislation (Chapter 259 of Acts 2014) that I sponsored with Senate President Therese Murray, and led the fight for with my good friend Rep. Carolyn Dykema (D-Holliston) expands the spending capacity of the Massachusetts Clean Water Trust, formerly the Water Pollution Abatement Trust, with an increase from \$88 million to \$138 million and imposes a spending floor of 80 percent. It creates a sliding scale interest rate from 0 to 2 percent and establishes a principal forgiveness program for qualifying projects, and creates and allocates \$3 million to a technical assistance program to be used for the development of asset management plans and to identify green infrastructure opportunities in the Commonwealth. The legislation also simplifies the regulatory burden of complying with Title V, and encourages regional projects by allowing public entities to jointly apply for planning grants to develop water pollution abatement plans.

Economic Development

The economic development and jobs bill (Chapter 287 of Acts 2014) aims to further strengthen Massachusetts' innovation industries and position the state as a global leader both economically and culturally. It focuses on emerging industries, investments in workforce development and education, and promotes targeted regional growth. The legislation makes targeted investments in the state's economic drivers including innovation and Big Data, workforce development, tourism and marketing. **I fought to include an amendment in the bill that would have uncapped liquor licenses for all towns and cities; unfortunately, the provision was removed from the final bill, so I will be re-filing that again next year.**

I also want to take this opportunity to thank you for all of your hard work on behalf of your constituents. With the formal session of the 2013-2014 Legislative Session having ended, I am eager to hear more from you, between now and the end of the year, on policies, legislation, funding, and projects that I can work with you on, to better serve the community that you represent, and also improve the entire Commonwealth of Massachusetts.

As always if you have any questions, concerns or a matter that I can be of assistance with, please do not hesitate to contact my office at (617) 722-1120.

Sincerely,



James B. Eldridge

State Senator

Middlesex and Worcester District



Massachusetts Office on Disability

One Ashburton Place, Room 1305
Boston, MA 02108

Deval L. Patrick, Governor
Myra Berloff, Director

617-727-7440 voice & TTY
800-322-2020 voice & TTY
617-727-0965 FAX
Myra.Berloff@massmail.state.ma.us

September 11, 2014

Dear Local Licensing Authority,

The Massachusetts Office on Disability (“MOD”) requests your help to ensure that all licensees in your municipality are both aware of, and operating their business in compliance with, M.G.L. ch. 138, § 34B. The law was amended in 2012 to include the Massachusetts Identification Card as one of the six acceptable forms of identification that licensees may reasonably rely upon when serving alcoholic beverages. We ask that you forward this correspondence and attached ABCC Advisory to each current Section 12 (on-premises) and Section 15 (off-premises) licensee in your local city or town.

The ABCC originally issued the advisory on September 4, 2012, relating to M.G.L. ch. 138, § 34B and provided an updated list of the six forms of identification that an alcoholic beverage licensee may reasonably rely upon as proof of age. Nevertheless, we are being told that individuals with disabilities continue to face difficulty when using the Massachusetts Identification Card at restaurants and bars.

Arbitrarily denying the use of the official Massachusetts Identification Card carried by an individual with a disability, who is unable to obtain a driver’s license due to the nature of their disability, has resulted in individuals being denied the opportunity to enjoy the goods and services provided by the licensee, and in one case forced an individual to disclose their disability to others while defending their use of the Massachusetts Identification Card. The law was revised to address just this problem. The statute clearly states that the Massachusetts Identification Card is an acceptable form of identification that may be presented in order to purchase alcohol.

We strongly encourage all alcoholic beverage licensees to review their policies and procedures to ensure they operate in compliance with all state laws. This letter is to remind licensees that the Massachusetts ID Card is a valid and acceptable form of identification that can be presented in order to purchase alcohol.

If you have any questions, concerns or need further clarification, please contact the
Massachusetts Office on Disability at (617) 727-7440.

Sincerely,

A handwritten signature in cursive script that reads "Myra Berloff". The signature is written in black ink and is positioned above the printed name.

Myra Berloff

Director

Massachusetts Office on Disability

Becky Mosca

From: Carey, Catherine (OHA) <catherine.carey@state.ma.us>
Sent: Thursday, September 11, 2014 11:57 AM
Subject: Advisory Letter-From the Massachusetts Office on Disability
Attachments: MA ID Card Advisory Letter to Municipalities-Office on Disability.pdf

Dear Local City/Town Official,

Please see the attached letter from the Massachusetts Office on Disability. We ask that you forward this letter to all holders of alcoholic beverage licenses in your municipality to both remind and reinforce the importance of ensuring all holders of a Massachusetts Identification Card are not impermissibly denied service. Please feel free to contact our Deputy Director, Allan Motenko, with any questions, concerns, or comments. You may reach him via email at Allan.Motenko@State.Ma.US or by telephone at (617) 727-7440. We appreciate your time and attention in this important matter.

Sincerely,

Massachusetts Office on Disability
One Ashburton Place, Room 1307
Boston, Massachusetts 02108
(617) 727-7440

Consent



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT One - Day

This permit is issued to

***Edward Denn, Jon Larkin, Tim Puglielli
Jon Larkin's # 978-897-5975
Block Party, Balcom Lane***

For the following purpose:

***2nd Annual Block party, Street to be blocked off at Marlboro Road and Woodridge Road.
Saturday, October 11, 2014 with rain date of October 18, 2014
From 1:30 PM – 6:30 PM***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

Becky Mosca

From: Jon Larkin <jlarkin@incomeresearch.com>
Sent: Thursday, September 11, 2014 1:39 PM
To: Becky Mosca
Subject: Edward J Deen 2014
Attachments: Edward J Deen 2014.doc

Hi Becky,

Thanks for this. The neighbors can't do the 20th, so we are requesting 11th of October instead. I made the changes to the document.

Thank you for all your help.

Jon

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE. If the reader of this message is not the intended recipient or an employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to this e-mail indicating in the subject line RECEIVED IN ERROR and then delete the message you received. Thank you.



Date: September 16, 2014

Paul Boothroyd
Summer Hill Road

*You are hereby appointed to the
Historical Commission as Alternate member*

*Term expires **June 30, 2017***

FOR THE
TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

9/3/14.

Paul V. Boothroyd
66 Summer Hill Road
MAYNARD, MA. 01754
978 835-4515

at CLASSIC REALTY @ AOL.COM

Request to be APPOINTED
to open SPOT on the
Historical Commission

Paul V. Boothroyd



Date: September 16, 2014

Ken Neuhauser
47 Parker Street

You are hereby appointed to the

Historical Commission

Term expires June 30, 2017

FOR THE
TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: Ken Neuhauser <ken.neuhauser@gmail.com>
Sent: Sunday, September 07, 2014 10:15 PM
To: William Cranshaw; Jason Kreil; David Gavin
Cc: Becky Mosca; jmackeen
Subject: Interest in Maynard Historical Commission

Dear Members of the Select Board,

I am writing to express my interest in joining the Maynard Historical Commission. I believe I can help residents of Maynard to enhance their appreciation of cultural resources in the town. I am keen to help devise creative ways to maintain or re-inject vitality for Maynard's unique cultural assets.

Some 15 years ago, I completed a graduate course of studies (Master of Science in Architecture) that focused on enhanced building energy performance in the context of historic preservation. I am eager to rejoin an exploration of historic preservation issues with the Maynard Historical Commission.

I thank you for your consideration,

Ken Neuhauser
47 Parker Street
978 897 2731



Date: September 16, 2014

Carol Milioto
12 Summer Hill Glen
Maynard, MA. 01754

You are hereby appointed to

Council on Aging

Term expires June 30, 2015

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Date: September 16, 2014

Anita Dolan
2 Chance Farm Lane
Maynard, MA. 01754

You are hereby appointed to

Council on Aging

Term expires June 30, 2016

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk

Andrew Scribner-MacLean

From: Andrew Scribner-MacLean
Sent: Wednesday, September 10, 2014 8:44 AM
To: Andrew Scribner-MacLean
Subject: FW: COA Board

Andrew
978 897-1375

From: Andrew Scribner-MacLean
Sent: Wednesday, September 10, 2014 8:42 AM
To: 'adbabe@comcast.net'
Subject: COA Board

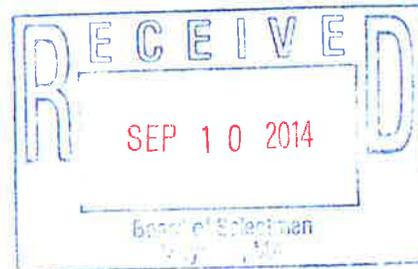
Andrew,

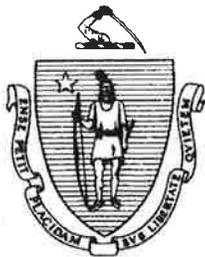
I am interested in joining the Council on Aging Board. Please arrange for me to meet the Board of Selectmen for an appointment interview.



Anita Dolan
2 Chance Farm Lane
Maynard

978-897-1650.





The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

7:15 pm
 Lic- Transfer
 Hearing

FORM 43
 MUST BE SIGNED BY LOCAL LICENSING AUTHORITY

067600038

Maynard

09/16/2014

ABCC License Number

City/Town

Local Approval Date

TRANSACTION TYPE (Please check all relevant transactions):

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> New Officer/Director | <input type="checkbox"/> Pledge of License | <input type="checkbox"/> Change Corporate Name |
| <input checked="" type="checkbox"/> Transfer of License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Pledge of Stock | <input type="checkbox"/> Seasonal to Annual |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Transfer of Stock | <input type="checkbox"/> Change of License Type |
| <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> Issuance of Stock | <input type="checkbox"/> New Stockholder | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> 6-Day to 7-Day License | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Wine & Malt to All Alcohol | |

Name of Licensee EIN of Licensee

D/B/A Manager

ADDRESS: CITY/TOWN: STATE ZIP CODE

Annual or Seasonal Category: (All Alcohol- Wine & Malt Wine, Malt & Cordials) Type: (Restaurant, Club, Package Store, General On Premises, Etc.)

Complete Description of Licensed Premises:

Application Filed: Advertiser: Abutters Notified: Yes No

Date & Time Date & Attach Publication

Licensee Contact Person for Transaction Phone:

ADDRESS: CITY/TOWN: STATE ZIP CODE

Remarks:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
 Ralph Sacramone
 Executive Director

ABCC Remarks:

Sept. 4, 2014

Need 1-day
From Stephanie
Duggan,
BC.

Dear Deletpeople,

I'm requesting your permission for
a one day liquor license on October 4, 2014.
It will be for an event at Clock Tower Place
for Marymount High School class reunion class
of 1969. We will be serving beer, wine, &
mixed drinks. We are expecting 200-250 people.
6:30 - 12: midnight.

Thank you for your consideration.

Sincerely,

Elis DeKallhorn
Boston Bean House
978-771-1052