



AGENDA
Maynard Board of Selectmen's Meeting
October 07, 2014
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Joint Board of Selectmen/School Committee Appointment to the School Committee

2. Public Comment

3. Acceptance of Minutes

- a) August 19, 2014
- b) September 2, 2014
- c) September 16, 2014

4. Correspondence

- a) Council on Aging monthly report August 2014
- b) Library monthly report August 2014
- c) Fire Depart monthly report Sept. 2014
- d) Police Depart monthly report Sept 2014
- e) Notice from MA State Lottery Comm, request for Keno To Go game at Main St. Liquor.
- f) Meeting notice, LEPC, 9/16/14
- g) Meeting notice, CC, 9/16/14
- h) Meeting notice, CPC, 9/17/14, 10/1
- i) Meeting notice, COA, 9/18/14
- j) Meeting notice, FinCom 9/22/14, 9/29
- k) Meeting notice, ZBA, 9/29/14
- l) Meeting notice, EDC, 9/30/14
- m) Meeting Notice, BOH, 9/30/14
- n) Meeting notice, PB, 10/1
- o) Comment from resident, Town Brush drop-off, dated October 1, 2014
- p) Notice, Open Studios, 9/27/14
- q) On-Call Engineering Service, VHB, Wayne Amico
- r) Notice, Xfinity, RE: Grandfather Cable Package, dated 9/15/14
- s) Letter dated 9/29 DEP appeal.
- t) Town Clerk list of members that need to take the oath of office, dated 9/25
- u) Current list of Board Openings
- v) MMA, invite to workshop for Board of Selectmen, 10/25/14

w) MBA, minutes, 5/27 and 6/24

5. Consent Agenda

- a) Reappoint Board of Registrars, Collins, and Lukashuk and Shea
- b) Approve and sign new owner at Roasted Pepper, CV license

6. Appointment interview: Christopher Worthy, Board of Assessors

7. Approval Request: Cemetery Deed, Deed # 2016

8. Approve and Sign Special Town Meeting Warrant

9. Town Administrator Annual Evaluation Recap

10. Discussion of Permanent Subcommittees

11. Economic Development updates

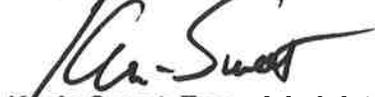
12. Town Administrator Report

13. Chairman's Report

14. Old/New Business

15. Adjournment (9:00)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – *October 21, 2014*

THIS AGENDA IS SUBJECT TO CHANGE

Superintendent's Office
12 Bancroft Street
Maynard, MA 01754



Dear members of the Maynard School Committee and Board of Selectmen:

Please accept my letter of interest for appointment to the open position on the Maynard School Committee, created by the resignation of Ken Estabrook.

I have been a resident of Maynard for over 10 years. During that time, I have served the community in a number of roles including as an appointed member of the Planning Board, an elected member of the Board of Selectmen, and as an active member of many community and non-profit organizations.

In my time working with the town over the past 7 years, I have developed a great deal of municipal knowledge. I have experience working through Massachusetts General Law, the Town of Maynard Charter and Bylaws, municipal finance, as well as an in-depth understanding of the town budget, the school budget, the town's capital needs, collective bargaining agreements, and the town meeting process. Perhaps most importantly, I am keenly aware of the fiscal challenges that the town of Maynard faces today. As a Selectman, I served as the appointed Liaison to the Maynard School Committee, and as Chairman I represented the Board of Selectmen at the joint leadership meetings with the Town Administrator and School Superintendent. This breadth of experience has given me a strong base of knowledge that I hope to apply to the challenges facing our school district.

As a regular attendee of the Maynard School Committee meetings, I am up to date on the district's current goals, challenges and opportunities. Maynard is a wonderful town and we have a hidden gem in our school system. I would be humbled and honored to represent the children, parents, teachers and staff of the Maynard School district.

In closing, I ask for your appointment to the Maynard School Committee. If appointed, I look forward to working with everyone in a collaborative manner that will result in the continued success of our schools.

Sincerely,

Dawn Capello
5 Third St



Date: **October 7, 2014**

Dawn Capello
5 Third Street

You are hereby appointed to the

School Committee

Term expires: May 5, 2015

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

SCHOOL COMMITTEE

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, August 19, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – none

Acceptance of Minutes of July 8 & 22, 2014 and August 5, 2014

A motion was made by Selectman Gavin to approve the minutes of July 8, 2014 as amended. Second by Selectman Cranshaw. Vote 3-0. Motion approved

A motion was made by Selectman Gavin to approve the minutes of July 22, 2014 as shown. Second by Selectman Kreil. Vote 3-0. Motion approved

A motion was made by Selectman Gavin to approve the minutes of August 5, 2014 as amended. Second by Selectman Kreil. Vote 3-0 Motion approved

List of Correspondences (mail to the Selectmen's Office for August 19, 2014).

- a) Town Clerk's monthly report, July 2014
- b) Fire Department monthly report, July 2014
- c) Library monthly report, July 2014
- d) Assessing Department monthly report July 2014
- e) Council on Aging report, July 2014
- f) DPW monthly report, July 2014
- g) Letter from resident, Kathy Cormier, regarding the BOS meeting of July 8, 2014
- h) Public meeting notice, CPC dated August 6, 2014
- i) CPC timeline for proposals

- j) Resignation letter from Diane Dahill, from CPC dated August 7, 2014
- k) Legal, update from BB& M, TOWN OF MAYNARD – SKYLIGHT LLC
- l) Notice from the ABCC, advisory on Farmer Winery Authorization, Aug 7, 2014
- m) Resignation letter from Selectman Brendon Chetwynd, dated August 8, 2014
- n) Public meeting notice, EDC, dated August 12, 2014
- o) List of Boards & Committee members that need to be sworn in dated 8/7 & 8/14
- p) Maynard Dog License issue, for a 2014 license, Ed Warren.
- q) Public meeting notice, Planning Board, dated 8/12/2014
- r) Notice Dog Park set to open Saturday, August 9, 2014
- s) Copy email from Jack MacKeen, CPC, project to look at Coolidge School
- t) Email, from Elizabeth Milligan, “Request for it to be read aloud at BOS meeting”
- u) Public meeting notice, EDC, dated August 19, 2014
- v) Event, list from Assabet Valley Chamber schedule through October 1, 2014
- w) August 28, 2014, 495/Metrowest Employer Forecast Forum
- x) Resignation letter from Mike Chambers effective September 1, 2014, CPC & Recreation.
- y) Public meeting notice, CPC, dated August 20, 2014

A motion was made by Selectman Cranshaw to accept the list of correspondences a thru y as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Consent agenda

- a) Request for Special One-Day Event, Pleasant Café, Maynard Fest, Sept 27, 2014

A motion was made by Selectman Gavin to approve the consent agenda as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Boys & Girls Club, Road Race, Special One Day Liquor License at This event. Saturday, September 13, 2014. Representative from the Boys & Girls Club, Wendy Allegrone-Leslie

A motion was made by Selectman Cranshaw to approve a special one-day Beer and Wine License # ODL15-BGCAV-091314 at the end of the Road Race finish line area. Second by Selectman Gavin. Vote 3-0. Motion Approved.

7:15 pm Public Hearing, Change of Manager Halfway Café

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138, as amended that a Public Hearing will be held Tuesday, August 19, 2014 at 7:15 P.M. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application for a Change of Manager at the Halfway Café, Inc., d/b/a, Halfway Café’, 51 Main Street, Maynard, MA.in regards to their All Alcoholic Beverage License. Copy of application is on file in the Municipal Services / Licensing Division office.

Hearing opened at 7:15 p.m.

Anthony Fantaroni and John Grasso, from Halfway Café appeared before the Board to request the change of Manager at the Halfway Café in Maynard.

A motion was made by Selectman Cranshaw to approve the manager change at Halfway Café, Inc. d/b/a Halfway Café to Manager, Anthony Fantaroni at 51 Main Street Maynard MA. Second by Selectman Gavin. Vote 3-0. Motion approved.

Hearing closed at 7:28 p.m.

Review and approve the Boys & Girls Club request for Additional Funds.

Wendy Allegrone-Leslie, Executive Director of the BGCAV in attendance sent in request via letter dated August 13, 2014 requesting the following:

RE: B& GCAV request for Community Development Block Grant (CDBG) Allocation

The Boys & Girls Club of Assabet Valley has seen a marked increase in the number of youth we are serving. Included in this increase of children from low and moderate-income families.

The proposed activity for the Youth Program (3 year with reevaluation with the Town at the end of third year)

A motion was made by Selectman Cranshaw to approve the agreement between the Town of Maynard and Boys and Girls club of Assabet Valley, to fund Youth Development Program with the Community Development Block Grant funds, Year 1 (October 1, 2014) in the amount of \$20,000.00, Year 2 (October 1, 2015) in the amount of \$20,000.00 and Year 3 (October 1, 2016) in the amount of \$15, 000.00 for TA to work the details out with BGCAV and to authorize TA to sign agreement. Second by Selectman Gavin. Vote 3-0. Motion approved.

Set Fall Special Town Meeting

A motion was made by Selectman Cranshaw to approve the Special Town Meeting for OCTOBER 27, 2014 at 7:00 p.m. and FOWLER_SCHOOL AUDITORIUM AS THE LOCATION. Second by Selectman Kreil. Vote 3-0. Motion approved.

Cemetery Policy Discussion with Chris Okafor:

Chris Okafor presented the memorandum dated August 14, 2014 RE: Summary of Grave Lots Availability at Glenwood Cemetery, the following information for grave and lot availability in the old cemetery (top) there are no lots available lots or graves for sale. There are graves that have been sold but do not have anyone buried. In the new section, Sections 00-04, are completely sold, Section 5 – 27 show varying amounts of grave lots available, this total out to 900 plus graves available. ATA, Andrew Scribner-MacLean said if 20 to 25 single burials happen per year we would have enough lots/ grave for better than 25 years. After review of the information, Board agreed to make a motion.

A motion was made by Selectman Cranshaw to allow cremation, single and double lot sales to Maynard residents only. Second made by Selectman Gavin. Vote 3-0 Motion approved.

Draft of the rules and regulation dated August 2014, Board ask that they be review by legal and Veterans agent.

Policy on Adjustments for prior use of Water and Sewer.

In most instances, adjustments to water and sewer usage charges will apply to a period not exceeding the prior 36 months. This policy applies to abatement applications, instances where additional fees are being sought by the town for past usage not previously billed, and instances where additional fees are being sought by the town for past usage incorrectly billed.

The time limit for additional fees being sought by the town for past usage not previously billed applies only when the Board of Selectmen determines that there was some responsibility by the town in the failure to bill for the water and sewer usage. There is no time limit in cases of intentional avoidance of fees by the customer.

A motion was made by Selectman Cranshaw to approve the Policy on Adjustments for Prior Use of Water and Sewer dated August 15 2014. Second by Selectman Gavin. Vote 3-0. Motion approved.

Policy Guidance on Abatements for Substantial Leaks and Floods

The Board of Selectmen may authorize abatements of water and sewer fees in the event that a customer experiences a substantial increase in water consumption due to catastrophic flooding events or due to leaks or breakages in an exterior water line. A substantial increase in water consumption shall be deemed to occur when a quarterly water/sewer bill is in excess of twice that typically expected, based on prior usage patterns for a similar billing period.

Abatement will be granted in those cases where the Board of Selectmen finds that a good faith effort was made to promptly end the excess water flow. Abatement on sewer fees will be granted where the Board of Selectmen finds that the water flow would not have entered the wastewater treatment system. The abatement allowed will be as follows:

1. There will be no sewer fees charged for the excess water flow, and
2. The excess water flow will be billed at the initial step of the water rate block fee schedule.

The calculation of excess water flow will typically be based on the difference between measured flow and a three-year average flow for a similar billing period.

For the purposes of this policy, the following definitions apply:

“Exterior water line” shall mean potable water line on the property that is exterior to or within the foundation of the building.

“Catastrophic flooding event” shall mean a leak of potable water lines interior to the building, which occurs suddenly and results in damage to property, clean-up, and repair totaling in excess of \$500.

A motion was made by Selectman Cranshaw to approve the Policy Guidance on Abatements for Substantial Leaks and Floods dated August 15, 2014. Second by Selectman Gavin. Vote 3-0. Motion approved.

Presentation of the Adams Art Grant (Eric Wing)

Report of the grant for marketing the arts in Maynard:

Program Objective develop monthly arts programming that will enhance community identity as an art destination, generate downtown activity promote involvement provide a draw and highlight local artists. Approach and build on existing Artspace “Second Saturdays” Create an annual Event Card to promote monthly events professional marketing of events. Program branding (iheARTtmaynard) website will be the program nucleus with each event to provide promotional material opportunities. Next steps recommended to be for Town to plan to hire an outside (firm or consultant) to implement. Eric Wing will also present the report to our new EDC.

Ratification of Collective Bargaining Agreements

A motion was made by Selectman Cranshaw to approve the Agreement between the Town of Maynard and Massachusetts Laborers’ District Council in behalf of Public Employees Local Union 1156 of the Laborers International Union of North America from July 1, 2014 thru June 30, 2016. Second by Selectman Gavin. Vote 3-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the agreement between the Town of Maynard and the Massachusetts Laborers District Council in behalf of Public Employees Local Union 272 Maynard Professional Personnel of the Laborers’ International Union of North America term July 1, 2014 through June 30, 2016. Second by Selectman Gavin. Vote 3-0. Motion approved.

Community Preservation Committee Proposal ideas

- Town Hall display Case
- ARRT Project

A motion was made by Selectman Gavin to approve the TA and ATA to process the CPC preliminary application for the (2) project proposed. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

Economic Development updates

- Walgreen leasing/ selling building it is with marketing firm.
- Church Property is for sale at the triangle at Main /Summer Street
- Waltham Street Demo is down, now in the clean-up stage.
- Planning Board received a site plan for Waltham Street property and will set up agenda/meeting date soon
- EDC had its second meeting today – great group, very happy to have Rep Kate Hogan on board with her insight – now wants someone from Town to be on the new Edge Community Commission. It is a new concept in the works.
- Capital Group – no news

TA Report

- Downtown Parking lot – Sealcoating completed – restriping of lots adding back in the Electrical Car Charging Station
- Final cap on retaining wall will be going out next week.
- Lights from old parking garage are being reused around the Downtown area.
- Priscilla Cotter reached out to us to offer to paint the wall at the former deck.
- MMA/ MMPA = salary survey data has been submitted.
- 2015 State budget for the ARRT Construction is \$4.5 million
- Cemetery Mapping project (beta testing currently) should be ready for September 1, 2014
- School building issue – meet with Dr. Gerardi and Pete DiCicco offered feasibility, CTP space and other spaces. Dr. Gerardi shared his vision of a plan. For cost reasons for this short-term (3 to 5 year) plan it is not bad vs a 1 year lease. In 3 years from now, we should be in a different place.

(Gavin asked if we could meet with the Historical Commission about the Coolidge building).

- Also, per the BOS asking us to get Special Council for the Capital Group project. We need to find a funding source to either pay for the added use with article or reserve fund.

Chair:

- Question to Board; the notice Becky set up with liaisons, do you want to use that one or should we let the boards know we are the liaison? Board agreed to use the notice.
- CPC, is short a couple of members, is this going to be a problem? TA, indicted committee still has quorum and we have reached out to a couple of residents.

Selectman Kreil: None

Selectman Gavin:

- Will get back to the Naming of Public Places for next meeting

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Cranshaw.
Vote 3-0 Motion approved.

Time: 10:20 pm

Approved: _____

Date:

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, September 2, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – New wall art in Room 201 at Town Hall, Maynard Community Development Principles, great look in our meeting room.

Vic Tomy comments, (1) Driving thru downtown Nason Street, it is a disgrace, ruts, water pools and issues with our sidewalks. (2) Does the Town have a Development agreement with the contractor (Developer/Property Owner) on Main Street. (3) Does the Town have any information on the Solar Farm we opened? (4) We still an issue with Streetlights. Chair asked TA at next BOS meeting on 9/16/14.

Acceptance of Minutes of August 14, 19 and 27th 2014

A motion was made by Selectman Cranshaw to approve the minutes of August 14, 2014 as amended. Second by Selectman Gavin. Vote 3-0. Motion approved

Minutes held for August 19, 2014 needs revision has too much detail.

A motion was made by Selectman Cranshaw to approve the minutes of August 27, 2014 as amended. Second by Selectman Gavin. Vote 3-0-1 (Kreil abstained). Motion approved

List of Correspondences (mail to the Selectmen's Office for September 2, 2014).

- a) Police Department monthly report July 2014
- b) Accountant monthly report July 2014
- c) Facilities monthly report June – August 2014
- d) Meeting Notice, REC, Aug. 21, 2014
- e) Meeting Notice, FinCom, Aug. 25, 2014

- f) Meeting Notice, BOH, Aug 26, 2014
- g) Meeting Notice, CC, Aug. 26, 2014
- h) Meeting Notice, BOS, Aug. 27, 2014
- i) Meeting Notice, CC, Aug. 28, 2014
- j) Meeting Notice, CPC, Sept 3, 2014
- k) Meeting Notice, COA, Sept. 4, 2014
- l) 14th Annual Harvest Golf Classic, Monday, Sept. 15, 2014
- m) 27th Annual River Cleanup, Saturday, Sept. 20, 2014
- n) Save the Date, 22nd Maynard Fest, Sept. 27, 2014
- o) MassDEP Electric Vehicle Incentive Program
- p) Comment from MBA, regarding the new parking area and electrical house.
- q) Peg Grant Report 2nd Quarter 2014 – Maynard
- r) Notice, Seasonal Flu Clinics, Oct. 14, 2014
- s) On-Call Engineering log of activities per dates, 7/15, 7/22, and 7/29

A motion was made by Selectman Cranshaw to accept the list of correspondences as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Consent agenda

- a) Appointment to Maynard Green Community, John Edson

A motion was made by Selectman Gavin to approve the consent agenda as shown. Second by Selectman Kreil. Vote 3-0. Motion approved.

Request for (2) One-Day Special Permits at Maynard Elks. Dates, 9/20/14 and 9/27/14.

Florine Huminik, Manager of Elks Requested a one-day license on 9/20/14 for event for sale of Wine & Malt for consumption on site, picnic area and a one day license on 9/27/14 for the Gates Reunion Event for sale of beer only to be consumed outdoors in a roped off area.

A motion was made by Selectman Cranshaw to approve the One Day License Lic # ODL15-ELKS-092014, to the Maynard Lodge of Elks # 1568 for the consumption of All Alcohol on Saturday, September 20, 2014 from 12:00 to 8:00 p.m. Second by Selectman Gavin. Vote 3-0. Motion Approved.

A motion was made by Selectman Cranshaw to approve the One-Day License lic. # ODL15-ELKS-092714, to the Maynard Lodge of Elks #1568 for the sales & consumption of alcohol on Saturday, September 27, 2014 from 8:00 pm to 12:00 midnight. Second by Selectman Gavin. Vote 3-0. Motion Approved.

Appointment to Community Preservation Committee. Interview Thomas Hesbach was present to discuss his interest in joining the committee. This is a replacement for Diane Dahill and would fill her term.

A motion was made by Selectman Gavin to approve Thomas Hesbach 2 Chandler Street to the Community Preservation Committee with a term June 30, 2015. Second by Selectman Kreil. Vote 3-0. Motion Approved.

Request to refer Zoning Applications to Planning Board

Bill Nemser presented two requests for rezoning and asked, per MGL Chapter 40A section 5 that they are forwarded to the Planning Board.

A motion was made by Selectman Cranshaw to accept and move forward the zoning application request for 129 Acton Street. Second by Selectman Kreil. Vote 3-0. Motion approved.

A motion was made by Selectman Cranshaw to accept and move forward the zoning application for super market request for 129 Parker Street. Second by Selectman Kreil. Vote 3-0. Motion approved.

Historical Commission on Coolidge Building Re-Use Discussion with Jack MacKeen.
Ideas from Jack MacKeen, for re-use of the Coolidge Building.

1. Veteran Housing
2. Affordable Housing
3. Assisted Living

Rental units might be able to use CPC affordable housing funds.

Study from 2007 to upgrade building, estimated cost of approximately two million dollars.

Study from 2010 or 2011 upgrade costs around four to six million to bring building up to date.

Task the TA's office with getting new details on costs.

No response from School Committee to meet and talk to Historical about this building.

Comment from Sel. Cranshaw,

- Would need to split playground from lot. How much land is needed to support proposed uses? JK does not believe that analysis has ever been done.
- If we sold the building with restrictions, it would likely sell for less than market value. How do we compare the reuse of the building with opportunities that could have been achieved with the extra income?

School Committee member Ken Estabrook – Thinks that once the School Administration move from the building, it is back in the hands of the Town at the end of the budget season. FY15.

Comment from Ellen Duggan, This is a Historical building and we need to have a plan.

Cranshaw, Either by SC or BOS the building will be protected from damage through the winter.

Gavin, History – we need to find a use for this Building.

Maynard Golf Course Discussion.

ATA, Andrew Scribner-MacLean, will have the full report at the next BOS meeting, plans for re-use. Will have the past spring report updated with the changes that happened over the summer on new report.

Request for approval on contract for Maynard Golf Course for more than 3-years. Need between 5-10 years on contract.

Council on Aging Project

ATA, Andrew Scribner-MacLean, meeting this Thursday with COA at Maynard Golf Course. 10:00 a.m. Costs – framework for the facilities. Details to be worked out with the COA Committee. We think \$75,000.00 will be the cost to get this in process with some wiggle room. The furniture needs to be ADA complaint.

Gavin, would that include ramps? Yes, on deck along with carpet on floors, bathroom doors, electrical work, computer wiring and furnace. Rear exit. Ramp off deck.
BOS requested a walk thru. Invited to the meeting on 9/4/14 at Maynard Golf Course.

Naming of Public Spaces

Selectman Gavin commented he is back at the drawing board. Once again looking at our towns polices. (1) Thinks Maynard needs a policy to handle naming of public places. (2) Wants the BOS to be removed from this and give to Historical Commission. (3) Then to Town Meeting via a warrant article to have the residents vote on naming of public places.

Discussion of Special Town meeting Articles

TA Sweet discussed preliminary list.

- Planning Board likely to have two zoning articles. Town Accountant has a Prior Year Bill article.
- Maynard Golf Course contract for term in excess of 3 years. Per Board discussion, to be maximum of 5 years base term, with options.
- Blight By-Law.
- Liquor license Home Rule Petition.
- Re-allocation of spending from old article. Will be for conversion of golf club house space for COA, special counsel funding, with remaining split between capital stabilization and OPEB
- TA suggests no action on free Cash.
- TA will review revenue assumptions to accommodate operating budget changes such as new contracts.

Chair requested Board members hold September 22nd for meeting if necessary to act on articles.
Possible joint meeting with Finance Committee.

Economic Development updates

- Talked with a Brewery, they are looking at space in CTP – They want and need to stay nameless at this time.
- CTP – has a business that is rated one of the top growth companies in the telecommunication field, Aecia
- The empty Walgreens building – Talked with Brothers Market but not willing to jump in at this time because of 129 Parker Street location. Lease on building still with Walgreens.
- Meeting on 9/3/14 with Bill Nemser, Jon Witten and group from 129 Parker Street follow up.

TA Report

- Current phase of LED, Street Lights replacement is 99.5% complete; NStar was out, ramps and poles down around parking lot municipal done. Cap on wall is being completed this week. The (2) added parking spaces on Nason, need to be marked and painted.
- Art work on wall, we have (2) sketches for concept design, Assabet River with a couple of loons.
- Veterans Chair, POW/MIA is in process of being ordered, working out the details with Veteran Officer.

ATA Report

- COA Staffing, The COA board is in discussions of where we go and where do we want to go for manager structure. We need experts in the field. Working with both Acton/Stow, write a joint CIC grant. Need to understand the scope of work. Money in current budget should cover the needs for the balance of year.

Chair:

- Rep. Kate Hogan will be at next BOS meeting 7:30 pm to discuss senior tax relief. 9/16
- Fire Department will present awards and recognize retiring firefighter Gerry Byrne at the next BOS meeting. 9/16. Meeting to begin at 6:45 pm.
- Any news on the Cultural District hearing? Yes, ATA is scheduling, should be early October.
- Reviewed draft of response to Planning Board regarding 49/51 Waltham Street, filing. Board members approved sending the letter.

Selectman Cranshaw:

- Comment on Letter from Senator Eldridge on the Housing, that a member of board must live at the housing. TA, Yes and I member does live at the housing.
- Sign in front of the Fire Station, should have a message about the State Election. Kreil requested Town Hall sign also.

Selectman Kreil: None

Selectman Gavin:

- Sign at the new Mobil station is incorrect, internally illuminated LED. Lighting issue. ATA, indicated the application for the sign was approved.
- Are we all set with the CPC applications? TA will take care of the applications.
- Lights at the High School are left on all night. Can we have the lights turned off at night? Request for TA to reach out to Dr. Gerardi.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Kreil. Vote 3-0. Motion approved.

Time: 10:35 pm

Approved: _____

Date:

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM



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MUNICIPAL BUILDING
195 MAIN STREET

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Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, September 16, 2014
Room 201, Town Hall
Time: 6:45 pm**

Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Town Administrator Kevin Sweet, and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Fire Department Presentation

Chief Anthony Stowers, State Fire Marshall, Stephen Coan.

Service Awards presented to Captain Sean Kiley, Michael Parr, and Sean Layton.

Sean Murphy received award for 35 years of Dedicated Service to Maynard.

Citations to Group 4 for 2 separate dates of great service to Maynard, Sean Kiley, Wally Latta, Angela Lawless, Sean Layton and Tim Gray, Mark Tomyl and Michael Parr.

Retirement, Gerry Byrne, 39 years of Service to the Town of Maynard.

Public Comments –

- Martha Shugrue requests expansion of parking lot in at Green Meadow. The piece of property that is designated as recreation past use was as a skate park.
- Vic Tomyl questioned the pocket liquor licenses. Thinks we should take another look at them.

Acceptance of Minutes of August 19 and September 2, 2014 – Deferred

List of Correspondences (mail to the Selectmen's Office for September 16, 2014).

- a) Fire Department monthly report August 2014
- b) Police Department monthly report August 2014
- c) Town Accountant monthly report August 2014
- d) Notice of meeting, PB- 9/9/14, 9/23
- e) Notice of meeting, EDC, 9/9/14
- f) Notice of meeting, MCC/MRC, 9/11/14
- g) Letter from resident, LB, dated 9/3/14
- h) Copy of resignation, KE, from School Committee effective dated 9/5/14
- i) Notice of Appeal withdrawal of appeal, Liquor License, Skylight to Capital Group.
- j) MassDOT, requirement dates for the Winter Rapid Recovery Road program.

- k) Letter from resident, JF, comments regarding project at 51 Waltham Street
- l) Resignation letter from Michael Manning, BOA, 9/9/14
- m) Notice from the ABCC, selling time change on Sundays to 10:00 a.m. Package Stores.
- n) Notice 495/Metrowest Partnership's Sept 2014 Update
- o) Notice, End of Era Maynard Fire Department Retiring Hard Wired Street Pull Stations
- p) Notice, Maynard Company Named One of the 10 Fastest Growing in Nation, Acacia Comm.
- q) Notice, DPW 2014 Roads Paving Program
- r) Letter, Senator Jamie Eldridge, update of 2013-2014, FY 2015 Budget
- s) Notice from MASS office on Disability, ABCC/MASS, ID cards. Dated 9/11/2014.

A motion was made by Selectman Cranshaw to accept the list of correspondences as shown. Second by Selectman Gavin. Vote 3-0. Motion approved.

Consent agenda

- a) Appointment to Maynard Historical Commission, Alternate member, Paul Boothroyd.
- b) Repeat, block party Balcom Lane, October 11, 2014 rain date October 18, 2014.

A motion was made by Selectman Gavin to approve the consent agenda as written. Second by Selectman Kreil. Vote 3-0. Motion approved.

Appointment Interviews: Ken Neuhauser, Historical Commission and Anita Dolan, Carol Milioto to Council on Aging.

A motion was made by Selectman Cranshaw to approve Ken Neuhauser to the Maynard Historical Commission with a term June 30, 2017. Second by Selectman Gavin. Vote 3-0. Motion Approved.

A motion was made by Selectman Gavin to approve Carol Milioto to the Council on Aging with a term June 30, 2015. Second by Selectman Cranshaw. Vote 3-0. Motion Approved.

A motion was made by Selectman Gavin to approve Anita Dolan to the Council on Aging with a term June 30, 2016. Second by Selectman Cranshaw. Vote 3-0. Motion Approved.

Request One Day Liquor License, event at CTP, October 4, 2014.

Eli Schallhorn of Boston Bean House d/b/a Clock Tower Café requested this special permit n Sept. 4, 2014 for a Maynard High School class reunion, class of 1969.

A motion was made by Selectman Cranshaw to approve the One Day all Alcohol Beverages to Boston Bean House d/b/a/ Clockworks Café' lic# ODLIC15-Boston-100414 delivery Friday October 3, sales & consumption on Oct. 4, 2014 from 6:30 pm. Second by Selectman Kreil. Vote 3-0. Motion approved.

7:15 P.M. PUBLIC HEARING

Legal Notice

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138, as amended that a Public Hearing will be held on Tuesday, September 16, 2014 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the Application of Transfer of a Wine

and Malt Alcohol as a Common Victualler License from Mina LLC to Nargus, Inc. d/b/a Roasted Peppers at 65 Main Street Maynard, MA.
Seller, James Morris, new buyer is Mohammad Khan.

A motion was made by Selectman Cranshaw to approve the transfer of liquor license 067600038 to Nargus, Inc. d/b/a Roasted Peppers at 65 Main Street Maynard for the wine and malt as a Common Victualler. Second by Selectman Gavin. Vote 3-0. Motion approved.

Discussion with Representative Kate Hogan, Senior Tax Relief

Rep. Kate Hogan used information from the Town of Sudbury as a tool for Maynard to use as a guide to move forward.

Handout from the Town of Sudbury dated Feb 12, 2014 “Sudbury’s Mean Tested Senior Tax Exemption Progress Report

“Fixed costs, targets recipients, town approval by voters, the burden shift, the application process, seamless implementation, participation, costs, recipients, tax reduction, eligibility, looking to the future”.

Golf Course Reuse Committee

Committee recommends option #2, per report

- Longer Contract 3 to 7 years
- Keep as Golf Course
- Upgrade Club House – Moving forward with RFP Contract
- Deck improvements
- HVAC improvements
- Keep making improvements to grounds and club house.

STM articles

Home Rule Petition, Special Legislation concerning Liquor Licenses

A motion was made by Selectman Cranshaw to approve and accept control A as amended. Second By Selectman Gavin. Vote 3-0. Motion approved.

Control B defer for rewrite. Amendment to Nuisance By-Law

Prior Years Bills

A motion was made by Selectman Cranshaw to approve and accept control C as amended. Second By Selectman Gavin. Vote 3-0. Motion approved.

Transfer Unexpended Balances in Prior year Articles

A motion was made by Selectman Gavin to approve and accept control D as amended. Second By Selectman Cranshaw. Vote 3-0. Motion approved.

Free Cash

Control E was removed 9/2/14 via BOS = Free Cash to be deferred until spring 2015

Zoning By-Law Amendment, Supermarket
Control F deferred until after the Planning Board meeting on 9/23/14.

Zoning By-Law Amendment Map
Control G deferred until after the Planning Board meeting on 9/23/14.

Contract Agreement for Maynard Municipal Golf Course
A motion was made by Selectman Gavin to approve and accept control H as amended. Second By Selectman Cranshaw. Vote 3-0. Motion approved.

Lease agreement for Summer Hill Tower
A motion was made by Selectman Gavin to approve and accept control I as amended. Second By Selectman Cranshaw. Vote 3-0. Motion approved.

Acquisition of Real Property Interests – Assabet River Rail Trail Right of Way.
Draft ARRT article deferred until the rewrite.

Economic Development updates

- EDC Committee, Chris Worthy is the Chairman.
- Web space now added to the Town Web with D. Griffin
- DVD, make DVD and have play time on WAVM and market Maynard as a new tool to come to Maynard
- 49-51 Waltham Street – Multi Family units Good Redevelopment plan

Question BC, The Maynard Rules & Regs for Liquor Licenses can we have the EDC Committee review and give feedback?

TA Report

- King Records, they have worked 6 days on our record management, Assessment report in the works on the next steps for map room and vault.

Question BC, wanted to know about emails, if a record can be kept in one spot for emails?

- Capital Plan shown to School
- Solar farm savings to the town after 7 months of use with NSTAR.
- Street lights near completions on this round of grant monies and work.
- Paving, Summer Street, Acton Street, and Parker Street.
- COA plans continue, new leadership, outreach and transportation
- MAGIC meeting on Oct. 2 2014 at Devens, MA.

Chair:

- Question, The School Committee/ Board of Selectmen joint meeting, is that scheduled for Oct 7, 2014 at 7:00 p.m. yes, per TA.
- Notice from the Planner about the plans from Keene Ave. with our comments by Sept. 30, 2014, we need effective way to make comments from BOS.
- Policies – I know we still have policies that have to be reviewed, maybe we should form subcommittee.

Selectman Cranshaw:

- Call Boxes, will we have them in auction, yes per TA a new Call Box costs around \$3,500.00

Selectman Kreil:

- DPW paving Summer Street – milling – Acton Street and Parker Street to follow
- Question, Making sure there is signage up for traffic plans
- Traffic management
- Use of Dog Park – number of people from out of Town – Effect it brings people into Maynard and our Downtown.

Selectman Gavin:

- Public notices – Like the good news it releases.
- Did we send a Thank you to MacDonald's Restaurant yet? TA, no not yet.
- Letter in corr. Laura B. Dog Officer issue. DG called Laura over the weekend. We need to do a better job at customer service.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Kreil. Vote 3-0. Motion approved.

Time: 9:45pm

Approved: _____

Date:

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM

**Report of the
Council on Aging
For the month of August 2014
Submitted by Andrew Scribner-MacLean**

Monthly Report

- **COA Director Marcia Curren ended her employment with the Town of Maynard on August 15, 2014 having served since 2003.**
- **COA Chair and ATA discussed staffing needs for the COA short- and long-term. This plan is being fully reviewed to be presented to the BOS in the near future.**
- **A plan to renovate and occupy the MGC Clubhouse continues to take shape.**
- **A Summer Newsletter was mailed to 4400 Maynard homes on August 26, 2014.**
- **The Mass. Elder Services Formula grant for FY15 has been submitted.**
- **The Town Administration approached the AVB&GC about providing physical activities for Senior's. Discussions continue.**
- **COA Chair and ATA met to develop a programming plan for the Fall and Winter.**
- **There were 99 phone calls and 17 service visits to the COA in August. 125 visitors came for social programs.**
- **The COA Van program provided 437 trips over 21 days.**
- **Rep. Kate Hogan spoke with 14 visitors on August 15, 2014.**
- **The Town Administration met with Stow COA to explore a regional management plan. The ATA also met with an Acton Selectman about this. There is interest in all three Town's to continue these discussions.**

**Report of the Library *August*
For the Month of ~~September~~, 2014
Submitted by Steve Weiner**

Activity Report

Building Issues: The new thermostat control system was installed. As of yet, we haven't received a bill. The cost of this will be included in the capital plan article at the STM.

Meeting Room Use: 13 meetings were held in the library during August.

Publicity: Library programs and services were promoted on the library's Facebook Page, the web page, the Beacon-villager, on flyers throughout Town, in the library, and on the MPL Friends' page.

Library Programs: August was an active programming month. The Summer Reading Club concluded with 253 members. 13 teens assisted with the Summer Reading Club. We also sponsored a musical program for children drawing 42 people. Approximately 550 people attended the summer concert featuring the James Montgomery band, and our instructional/informational programs were well attended. Approximately 950 people attended programs in August.

The program to collect food items for Open Table was successful, yielding 35 or so bags of food. I recommend running the same program Thanksgiving-MLK day.

Circulation: 11,141 items circulated in August. 1626 items went out through the self check module. We discharged 8,845 items, and registered 42 new cards. There were 1439 computer logons. 586 items were added to the collection and 87 were withdrawn, bringing the collection size to 73, 647.

Comments

(List in narrative form any comments, concerns or events you want to share with the Selectmen)

***If your department typically provided statistical analysis of work performed please attach to this form.**



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

SEPTEMBER 2014

FIRE RESPONSE ACTIVITIES

Number of requests for service from September 1 to September 30, was 116 resulting in over 250 emergency responses and a total of - additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	116
In-house Training Classes:	51
Fire Safety Inspections-Pre-fire Plans other Fire prevention	108
Administrative/Other:	192
Maintenance	84
Total for August:	551

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 181 hours of on-shift training this month in a variety of topics such as driver/operator, Fire Safety Surveys, Leadership Development, Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Additionally members completed approximately multiple hours of off-site training. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

We have finalized the specifications for our new Engine 2 and the contract has been reviewed by legal counsel.

We are continuing to work with Facilities Manager Greg Lefter on some minor repairs here at the fire station

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

We have made some considerable progress with our Records Management Software program. This month we enhanced the scheduling and vehicle maintenance modules.

ACTIONS OF NOTE:

This month the Maynard Fire recognized several members at the monthly Board of Selectman's meeting. Firefighters Michael Par and Sean Layton were pinned as firefighters now that they have finished their probationary period. Sean Kiley was officially pinned as a Captain. Two unit citations were given to Group 4 for separate incidents involving extraordinary efforts to save a human life. And Firefighter Gerry Byrne was recognized for his more than 39 years of service to the town.

This month saw stabilization in emergency responses from last year at this time. The drastic increases we saw over the summer may have in fact been an anomaly. Typically emergency responses trend down during vacation season; we'll keep an eye on this to see what direction it goes in.

This month the Maynard Fire Department completed a hiring process to establish an eligibility list for potential new firefighters. This list has 8 outstanding candidates and will be used to fill vacancies created by retirements or departures over the next 2 years. This will help keep shift coverage costs down. We have also begun the process of hiring on-call firefighters and we have 4 candidates we are looking at for those positions. I'd like to thank those that helped us out in this process. Captain Walter Latta Jr. , Captain Sean Kiley, Firefighter Dan Gould, Firefighter Tim Gray, Fire Chief Patrick Futterer (Acton Fire), and Police Chief Mark Dubois.

Our annual open house happened on September 27th in conjunction with Maynardfest. We were fortunate enough to have the Student Awareness of Fire Safety Education trailer on hand from the Mass Department of Fire Services. We were able to show dozens of families some lifesaving safety tips! We also had "Child Protection Services" on hand to help give parents tools to keep their children safe. We were also able to distribute literature on our voluntary home safety inspection program.

We have continued to see a rise in maintenance for our fleet, Engine 2 and 3 both had work done in September.

We are continuing to aggressively pursue grant funding from multiple sources.

We are continuing to work with facilities manager Greg Lefter on minor station repairs. Last month we had some plumbing (Band-Aid) repairs done and a ceiling repaired. Moving forward we need another section of ceiling repaired due to water damage.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers



Figure 1 Chief Stowers presenting a Unit Citation to Group 4 Captain Kiley, Firefighters Tim Gray, Mark Tomy, Angela Lawless and Sean Layton



Figure 2 Chief Stowers presenting On-call Firefighter Sean Murphy a service award for 35 years on the department



Figure 3 Firefighter Gerry Byrne (center) after being presented a certificate of appreciation for 39 years of service. On hand is special guest Stephen Coan, Massachusetts State Fire Marshal



Figure 4 Chief Stowers presenting another Unit Citation to group 4, Captain Walter Latta jr, Firefighters Tim Gray, Angela Lawless and Michael Parr.



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Figure 5 Firefighter John demonstrating the use of an SCBA at our annual open house



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

In September the Police Department signed an agreement with Propertyroom.com which is the leading web-based auction site specializing in the auction of lost, stolen, seized, and surplus items for law enforcement. The company combines expertise in law enforcement procedures, inventory tracking, warehouse logistics, marketing and customer service to provide an efficient property auction system to law enforcement agencies. Propertyroom.com services hundreds of law enforcement agencies nationwide and many in Massachusetts. There is no cost for this service as they charge a small percentage of items sold at auction. There will be a link from the Maynard Police Department website to Propertyroom.com for easy access.

A panel of police officials interviewed four academy trained applicants for a future police officer position. An anticipated retirement in early January initiated our first non-civil service hiring process. We advertised on CJIS (Criminal Justice Information System) and received 25 applications. We interviewed all the academy trained applicants and selected one which we will conduct a thorough background investigation on. I anticipate presenting the applicant to the Board of Selectmen in early November.

Dispatch Supervisor Anne Camero is attending Incident Command System training to assist in assuming Fire Department dispatching. This training is also helpful in the Emergency Management situations when the Emergency Operations Command Center is activated.

Finally, the town events in September were very successful. There was outstanding attendance by residents and only minor incidents required police response. These events are well organized and because town departments all collaborate, it ensures a smooth and successful event for all to experience.

The police department incident statistics for September are attached.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Dubois', is written over the typed name.

Chief Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	14	14
Alarm Fire/Smoke/CO	0	4	4
Alarm - Business	0	5	5
Alarm - Residential	0	6	6
Animal Complaint	0	32	32
Alcohol Offense	1	2	3
Area check	163	2	165
Assault	0	3	3
Assist Citizen	1	18	19
Assist Fire Dept.	0	6	6
Assist Other Agency	0	6	6
B & E (Motor Vehicle)	0	1	1
B & E (Past)	1	1	2
Prisoner Cell Checks	0	21	21
Building Check	255	0	255
Court Paperwork Received	1	20	21
Civil Dispute	1	6	7
Disturbance	1	21	22
Disabled MV	1	1	2
Domestic Disturbance	0	5	5
Dumping, Illegal	0	1	1
Environmental	0	9	9
Family Matter/Civil Matter	0	1	1
Fire, Structure	0	1	1
Fire, Other	0	2	2
Follow Up Investigation	9	8	17
Fraud	0	2	2
General Service	2	37	39
Harassing / Harassing Calls	0	3	3
House Check	3	1	4
Hazard	2	4	6
ID Check	1	3	4
Identity Theft	0	1	1
Investigation	1	1	2
Larceny	1	4	5
Loud Music	0	2	2
Medical Emergency	1	43	44
Missing Person	0	2	2
M/V Accident w/ no injury	0	8	8
M/V Accident, w/Injury	0	1	1
M/V Complaint	1	24	25
M/V Accident; Hit & Run	0	2	2
MV Acc. Pedestrian	0	1	1
Motor Vehicle Stop	179	1	180
Motor Vehicle Violation	0	4	4
Notification	0	3	3
Open door	1	1	2
Serve Paperwork	12	22	34
Parking Complaint	3	1	4
Personel Entry	0	13	13
Annoying Phone Calls	0	2	2
Found / Lost Property	0	14	14
PRISONER TRANSPORT	0	3	3
Private Tow/Repossession	0	3	3
Radar Enforcement	140	0	140
Serve Restraining Order	3	3	6
Sudden Death	0	1	1
Soliciting	1	0	1
Serve Summons	4	3	7
Suspicious Person	1	13	14
Suspicious Activity	3	20	23

Maynard Police Department
Dispatch Analysis

Suspicious Vehicle	1	2	3
Threatening to Commit a Crime	0	1	1
Traffic Enforcement	64	1	65
Traffic Control	2	0	2
Undesirable	0	6	6
Vandalism	0	3	3
Serve Warrant	2	1	3
Well Being Check	2	17	19
Wire Down/Tree Down	0	2	2
TOTAL	864	475	1339

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>
Incidents	81
Accidents	11
Arrests	28
Citations	67
EMS	0
Field Interviews	2
Fire Incidents	0
TOTAL	189

Percent of Calls Where Case Num. Assigned: 14.1%

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*Instructions, Tips and Hints
To Get The Most From Us.*

Scheduling a Pick Up

- ▶ E-mail or fax your manifest to:
 - ◆ ClientServices@propertyroom.com
 - ◆ (949) 234-0047 LAPC
 - ◆ (516) 694-4064 NYPC
 - ◆ (253) 395-0549 Seattle PC
 - ◆ (407) 859-4588 Orlando PC
- ▶ We will call you monthly to schedule a pick up however feel free to call us too!
- ▶ We do not charge for pick-ups (or anything else) and there is no 'minimum quantity'
- ▶ Do not wait for a 'full truck' – if necessary process in smaller, more manageable quantities

Purpose

This Guide for new client agencies is designed to:

- » Help answer your questions
- » Give suggestions for simplifying workload
- » Help you get the most benefit from us

If you have additional questions, comments or suggestions please call Client Services at:

Toll Free (866) 799-3551

ClientServices@propertyroom.com

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Who We Are

- » PropertyRoom.com is the leading web-based auction site specializing in the auction of lost, stolen, seized and surplus items and vehicles for law enforcement
- » Founded by former law enforcement professionals, PropertyRoom.com combines expertise in law enforcement procedure, inventory tracking, warehouse logistics, marketing & customer service to provide a more effective property auction system to law enforcement agencies

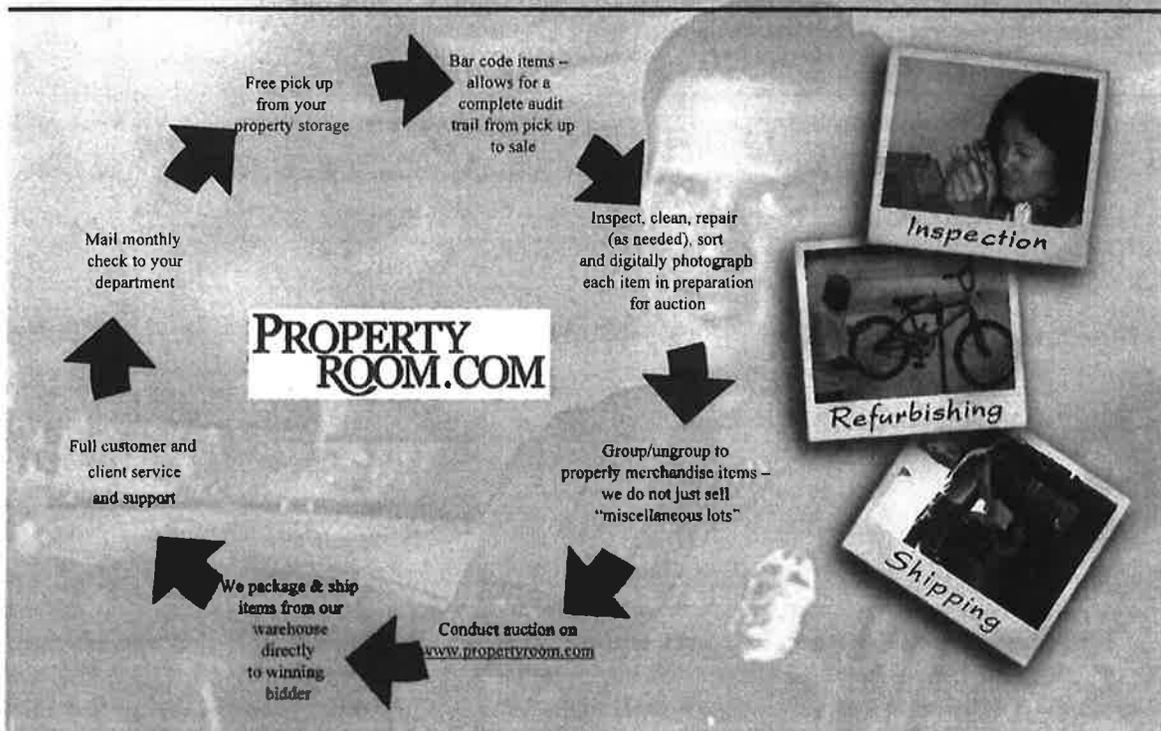
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ROOM.COM**

What We Do

- » PropertyRoom.com is a service company which through the aggregation of hundreds of law enforcement clients is able to offer **FREE** item and vehicle collection, preparation and auction services to law enforcement throughout the United States
- » PropertyRoom.com will **reduce your costs and liabilities** around item storage & auction, while **increasing your auction proceeds and reinforcing your audit trail**

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How We Do It

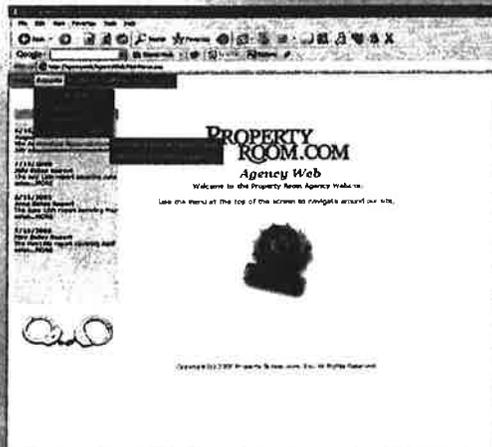


Principal Benefits

- ▶ Reduce the crowding in your property storage facility
- ▶ Drastically reduce storage and handling costs – you don't need a bigger property storage facility!
- ▶ Transparency - secure and comprehensive online audit trail available 24x7x365
- ▶ Considerably increase auction revenue for your city, county or department
- ▶ Significantly increase public exposure to law enforcement auctions

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Secure Online Reports & Audits



AGENCY
WEB

- ▶ Track your departments items online 24x7x365
- ▶ Current and historic item visibility from pick-up to sale
- ▶ Full reporting and audit by manifest and/or item
- ▶ Search by SKU, case ID or any other reference code you provide

Report Example – Agency Web



Summary Activity Report
 Report Date: 8/15/03
 Department: 158 - St. Louis County Sheriff's Office
 Check Amount: \$1,024.93

Manifest Date: 6/6/2003 Manifest Number: 00067003

Page	Line	SN	Description	Status	Quantity	Price	Amount	Class ID	Agency Reference	Complete
1	1	015-000181	wa value camera w bag #14210032	Shipped	42.00	0.00	42.00			
1	2	015-000184	2 light red meters	Shipped	13.35	0.00	13.35			
1	3	015-000187	box of 3 cell phones, pager, flip phone	Shipped	46.75	0.00	46.75			
1	4	015-000188	boxes	Shipped	8.51	0.00	8.51		1 000 19995-31	
1	5	015-000189	set the sun #791741	Shipped	188.78	0.00	188.78		1 000 19995-30	
1	6	015-000190	4 wheels	Shipped Non-Lys	111.98	0.00	111.98			
2	1	015-000195	mp3/cassette recorder	Shipped	2.23	0.00	2.23			
2	2	015-000197	1 enclosed camera	Shipped	8.70	0.00	8.70			
3	1	015-000187	goldmine meters x 6	Shipped	4.47	0.00	4.47		81-10-4111-21	
3	8	015-000188	cc/mount #2002008	Shipped	42.33	0.00	42.33			
3	10	015-000176	bird on tin roost	Destroyed						
3	12	015-000173	CD air (metal) pump	Shipped	1.56	0.00	1.56			
4	1	015-000174	(1) tin pressure	Shipped	1.81	0.00	1.81			
4	3	015-000173	box of tools	Shipped	4.18	0.00	4.18		1-1-4141	
4	4	015-000176	grove blocks	Destroyed					1 000 14793-14	
4	5	015-000177	(1) power supply	Shipped	47.93	0.00	47.93		1 000 14795-12	
4	6	015-000181	camera w/ bag	Shipped	9.19	0.00	9.19		1 000 14795-19	
4	7	015-000178	(1) power supply	Shipped	42.92	0.00	42.92		1 000 4284-17	
4	8	015-000179	(1) power supply	Shipped	38.38	0.00	38.38		1 000 4284-13	
4	9	015-000180	camera flash w/ lens	Shipped	19.85	0.00	19.85		1 000 14795-18	
4	11	015-000183	laptop power supply	Shipped	2.32	0.00	2.32			
4	12	015-000184	poly gear value	Shipped	4.42	0.00	4.42			
Total:					863.91	0.00	863.91			

Manifest Date: 7/18/2003 Manifest Number: 7182003

Page	Line	SN	Description	Status	Quantity	Price	Amount	Class ID	Agency Reference	Complete
3	1	015-000210	2 1/2" monitors	In Auction						
3	2	015-000212	3 printers	In Auction						
3	3	015-000211	box of meters	In Auction						
3	4	015-000213	3 boxes of keyboards	In Auction						
Total:										

**Indicates that some or all of the line items were Denied, Returned, or Destroyed. (e.g. broken, counterfeit or no value)*

What We Do To "Add Value"

- » Sorting, Grouping & Merchandising
- » Testing and Cleaning
- » Research to better describe items
- » Appraisals, where necessary
- » Next day order fulfillment
- » Millions of potential buyers, not hundreds
- » Auctions are open 24x7x365
- » Credit Cards accepted

Using these techniques and more enables
PropertyRoom.com to get higher prices for
 your items!



Sorting and Grouping

- » Regardless of how you send the items to us, we will group or split up groups of item, if necessary, in order to merchandise them most effectively.
- » For example, you may send us several boxes of new clothing recovered from a theft. We will sort the clothing by men's and women's and group items by size and style or type. Thus we make attractive grouping which maximize value.
- » No matter how we group or rearrange items for auction, we will report the results in the same detail an you originally provided in your manifest.



Testing and Cleaning

- » We test items and vehicles and describe the results so that potential buyers have reasonable expectations about the functionality of the items they win. If we are unable to test an item, we indicate that fact and let the buyers know that they assume the risk of functionality.
- » In some cases, we can make minor repairs to enhance the value.



Identifying, Describing and Appraisals

- » A comprehensive written description an item or vehicle, combined with attractive photographs, results in maximum value at auction. We research items where necessary to let buyers know all of the features and benefits associated with them.
 - ♦ For example, we research the brand and model of a digital camera on the manufacturer's web site so we can describe the technical specifications.
 - ♦ For example, we research collectible or valuable items such as paintings, coins, cards, etc to determine their true value.
- » Frequently, we will have valuable or collectible items appraised, at our cost, by a licensed appraiser. The appraisal report is available for potential buyers to review and evaluate.



“End to End” Order Fulfillment

- » By taking possession of your items, we are able to provide 100% reliability during the fulfillment process.
- » We stand behind what we sell. Bidders are willing to pay more for this reliability:
 - ♦ Accurate product descriptions
 - ♦ In house pick, pack and ship of all items immediately after auction closing
 - ♦ Fraud prevention safe guards throughout the auction process
 - ♦ Guaranteed reliability for the bidders



Revenue Potential

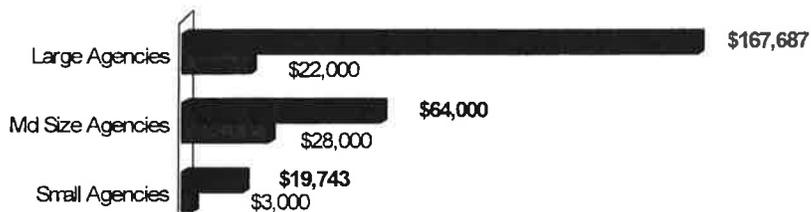
» The revenue potential and benefit to the city is dependent upon the number of items received. We are able to provide higher revenue to agencies that purge items for auction on a regular basis:

- ♦ Processing only **1** item every day, the potential revenue can be **\$7,000/year!**
- ♦ Processing only **4** items per day, the potential revenue can be **\$31,000/year!**
- ♦ Processing only **14** items per day, the potential revenue can be **\$109,000/year!**

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Revenue Potential

Annualized Auction Revenue



■ Revenue earned prior to FR ■ Revenue earned with FR

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Report Example

Sample Manifest

Showing 4 line items received at pick-up.

Property Manifest

Name of Department: SAN DIEGO POLICE DEPARTMENT Date: 4-22-02
 Pickup Address: 3551 CAMINO MIRA COSTA Pg. Number: 3
SAN DIEGO, CA

PROPERTY ROOM.COM

Line #	Qty	Description	Serial #	Asset #	Vehicle #	Vehicle Plate #	PK BODY (Inventory only)
1	1	Video Camera w/ case	0131K1519A	RS-5018	01-127757		PROPERTY ROOM.COM (777-1600)
2	2	Country Golf Clubs (3 wood 1 iron)		CF-123V	01-011588		PROPERTY ROOM.COM (777-1600)
3	1	Golf Bag (Empty)		CX-51331	99-123454		PROPERTY ROOM.COM (777-1600)
4	1	Box with 55 Music CD's	2732T	00-54921			PROPERTY ROOM.COM (777-1600)

Received From: Sgt. Bingham
 Driver Assignment: None
 All Items Up All Property Onfile Driver that does not use a license ID Check Required Checked

- ▶▶ We group and ungroup to add value and maximize selling price
- ▶▶ Your 4 line items generated 5 "sale units"
 - ◆ Camera – sold by itself
 - ◆ Golf Clubs grouped with Golf Bag
 - ◆ Music CD's sorted into groups by type - 3 groups created

PROPERTY ROOM.COM

Report Example

Auction Results

Camera	\$125.00
Golf Clubs & Golf Bag	\$360.00
Music CD's (see note)	
◆ Country & Western (14 CDs)	\$ 30.00
◆ Jazz (28 CDs)	\$ 45.00
◆ Classical (8 CDs)	\$ 18.00
Total of Winning Bids	\$578.00

(of the 55 CDs, 50 were sold and 5 were broken and therefore destroyed)

Contact Information

» Pick Up Scheduling

- Los Angeles Processing Center
(626) 369-0275
- New York Processing Center
(516) 694-4101
- Seattle Processing Center
(253) 395-0549
- Orlando Processing Center
(407) 859-4588

» Sales

- Toll Free (800) 799-2440
email Sales@propertyroom.com

» Client Services

- Toll Free (866) 799-3551
email ClientServices@propertyroom.com



**Report of the
Town Clerk's Office
For the month of September 2014
Submitted by Michelle Sokolowski**

Activity Report

- **The State Primary was held on September 9, 2014 at all four precincts. 1,187 ballots were cast for a 17% turnout.**
- **Five individuals have obtained nomination papers for Selectman for the Special Town Election to be held November 4th, 2014. Meghan Cryan, Timothy Egan, and Diane Dahill have pulled papers to fill the remainder of the 2012 term. Bernard K. Estabrook and Christopher DiSilva have pulled papers to fill the remainder of the 2013 term.**
- **Absentee ballots are being prepared for the November 4th State Election and Special Town Election. Fifty four (54) applications have been received to date. This number is likely to triple over the course of the next month.**
- **Dog License Renewal/Request forms are being processed as they arrive. 1203 dogs have been licensed as of September 30th. Late fees are in effect along with fines issued by Animal Control.**
- **Money taken in was reported and turned over to Treasurer-Collector's Office.**
- **All birth, death & marriage records were reported to the Registry of Vital Records and Statistics.**
- **The following documents were issued:**
 - 10 Business Certificates**
 - 21 Birth Certificates**
 - 11 Death Certificates**
 - 12 Marriage Certificates**
 - 9 Marriage Intentions**
 - 11 Dog Citations**
- **Nineteen (19) Board & Committee members were sworn into office and four (4) resignations were received.**
- **Nineteen (19) documents were notarized for the public.**

Massachusetts State Lottery Commission

60 Columbian Street
Braintree, Massachusetts 02184-1738

Licensing Fax: (781) 849-5656

STEVEN GROSSMAN
Treasurer and Receiver General

BETH BRESNAHAN
Executive Director

Town of Maynard
Board of Selectmen
195 Main Street
Maynard, MA 01754



September 11, 2014

Dear Sir/Madam:

The Massachusetts State Lottery is offering existing, non-pouring agents our KENO To Go game, a transaction which is identical to the already existing on-line games, such as Megabucks and Mass Cash. At this time, the Lottery is not providing agents with a KENO monitor as part of this program.

In accordance with M.G.L. c 10, section 27A, as amended, you are hereby notified that the following existing agent(s) in your community will be sent an application and agreement to sell the KENO To Go product:

MAIN STREET LIQUORS
48 MAIN STREET
MAYNARD, MA 01754

If you object to these agent(s) selling KENO To Go, you must do so, in writing, within twenty-one (21) days of receipt of this letter. Please address your written objection to William J. Egan, Jr., General Counsel, Massachusetts State Lottery Commission, 60 Columbian Street, Braintree, MA 02184. Should you have any questions regarding this program or any other issue relative to the Lottery, please call me at 781-849-5555. I look forward to working with you as the Lottery continues its' efforts to support the 351 cities and towns of the Commonwealth.

Sincerely,

Beth Bresnahan

Beth Bresnahan
Executive Director

Certified Mail – Return Receipt Requested:
7009 0080 0000 7056 6976

Maynard Local Emergency Planning Committee

LEPC Meeting
Tuesday September 16, 2014
8:30am
EOC at MPD
197 Main Street, Maynard

Agenda

- I. Roll Call & Determination of Quorum
- II. Review of Minutes
- III. Old Business
 - a. Training Opportunities
- IV. New Business
 - a. October Fest/Maynard Fest
 - b. NIMCAST Reporting
 - c. Flu Clinic/EDS Drill AAR 2013
 - d. Flu Clinic/EDS Drill 2014
 - e. Town Updates
 - f. Regional Updates
 - g. FY15 LEPC Meeting Calendar
 - h. Misc.
- V. Adjournment – *next meeting: Tuesday, November 25, 2014*



THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON: KEVIN SWEET
POSTED BY: STEPHANIE DUGGAN

DATE: JUNE 4, 2014

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
Tuesday, September 16, 2014 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 09/02/2014.

PUBLIC HEARING:

- None

WETLANDS/STORMWATER ISSUES:

- Review and sign OOC for Waltham Street, Parcel 219, Lots 1 and 2.
- Review comment letter for preliminary subdivision application for Keene Avenue

LAND MANAGEMENT:

- None

BUSINESS:

- Review Draft Stormwater Management Bylaw regulations
- Preliminary CPC application submitted

Mail of note:

- Keene Avenue subdivision stormwater application
- Email from Craig Force regarding invasive plant removal at Taylor Road subdivision

Upcoming Meetings:

- Next Conservation Commission meeting, **October 7, 2014.**
- OARS River Cleanup, **September 20, 2014, 9:00.**
- ARNWR friends event: The Amazing Eel, **September 24, 7:00** Visitor Center, Sudbury
- MACC fall conference: Managing aquatic invasive species, **September 27**, Framingham State

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, September 17, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from 9/03/14 meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- The voice of experience – Mike Chambers
- Discuss current proposal cycle starting
- Review and discuss financial report
- Update on ongoing projects
- Update on status of CPC information on Town website
- Status of Award Letters for last cycle
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

M. John Dwyer, CPC Chairman

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, October 1, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from 9/17/14 meeting.

CORRESPONDENCE:

- Mail received

BUSINESS:

- Review and discuss latest preliminary application(s)
- Update on ongoing projects
- Status of Award Letters for last cycle
- Golf Course CR and related issues
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

Date Posted: September 11, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Council on Aging

Address of Meeting: 195 Main Street, Maynard Room: Gianotis Room 201

M T W T H F	<u>Thursday – September 18, 2014</u>			<u>1:00 p.m.</u>	
	Month	Date	Year	Time	AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Call to Order
2. New members
3. FY15 Goals
4. Volunteer Ideas – Bridge, etc.
5. New business
6. Adjournment

THIS AGENDA IS SUBJECT TO CHANGE

Chairman: John Edson

Posted by: Andrew Scribner-MacLean, Assistant Town Administrator

Date: September 11, 2014

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201

Monday September 22 2014 7:00 PM
Day of week Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- 1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)
- 2. Old Business Topics: _____

- 3. New Business Topics: _____

FY15 Fall Town Meeting articles and FinCom recommendations
FY15 budget issues (if any)
- 4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell

Posted by: _____

Date: _____

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: _____ 201 _____

Monday _____ September _____ 29 _____ 2014 _____ 7:00 _____ PM
Day of week _____ Month _____ Date _____ Year _____ Time _____ Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

Review FY15 Fall Town Meeting articles and FinCom recommendations on articles
FY15 budget issues (if any)

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson _____ Peter Campbell _____

Posted by: _____

Date: _____



TOWN OF MAYNARD
Office of Municipal Services
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Zoning Board of Appeals Meeting Agenda – 7:00 PM
September 29, 2014
195 Main Street, Maynard - Room 101

1. 07:00 - Call to order

2. Additions/deletions/reordering of agenda

3. Approval of minutes

- a. June 23, 2014
- b. July 28, 2014

4. Public Hearing:

- a. Request by Edward McLaughlin for a Special Permit for an Accessory Family Dwelling Unit at 20 Michael Road, Maynard (Map 4 -Parcel 2).

5. Miscellaneous:

- a. Election of Chair
- b. Meeting date discussion

6. Correspondence

7. Adjourn

This agenda is subject to change

Paul Scheiner, Chairperson

Posted by: Bill Nemser, Town Planner

Date: September 25, 2014

Date Posted: September 25, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Address of Meeting: 195 Main Street, Maynard Room: Finance Room 202

M T W T H F	Tuesday	–	September 30,	2014	8:30 a.m.
	Month		Date	Year	Time
					AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Call to Order
2. Approve Minutes
3. Recent Economic Development Efforts – (5 minutes)
4. Update to promotional video; Discuss any potential changes – (10 minutes)
5. Plan Tour of Businesses/Gateways – (5 minutes)
6. Discuss what the priorities of the EDC should be – (15 minutes) CW
7. List of specific business that we could speak with
8. Adjournment

THIS AGENDA IS SUBJECT TO CHANGE

Chairman: Christopher Worthy

Posted by: Andrew Scribner-MacLean, Assistant Town Administrator

Date: September 25, 2014

AGENDA: Board of Health Meeting

Tuesday – September 30 2014 – 6:30pm
Municipal Services Conference Room of Town Hall (195 Main Street)

I. CALL TO ORDER

II. MINUTES/PERMITS REVIEW & APPROVAL

- a. May 27, 2014 Meeting Minutes
- b. June 24, 2014 Meeting Minutes
- c. August 26, 2014 Meeting Minutes
- d. Food Permits (Roasted Peppers, Clock Works Café, Maynard Fest Temporary Event)
- e. Permanent Dumpster Permit (Roasted Peppers)

III. HEALTH AGENT REPORT

- a. Housing/Nuisance Complaints
 - Downtown Cigarette Disposal Complaint
 - Housing Authority Property Smoking Complaint
- b. Landfill Monitoring
- c. Food Inspection Program
 - Online Permitting
 - Re-Permitting Prep
- d. Region 4A/MRC
 - Road Race Re-Cap
 - Maynard Fest Plan
 - Inventory and Staffing at Flu Clinic
- e. Miscellaneous

IV. OLD BUSINESS

- a. Mosquito Control
- b. Miscellaneous

V. NEW BUSINESS

- a. Rabies Clinic
- b. WNV
- c. Enterovirus

VI. ADJOURNMENT –

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON: RON CASSIDY
POSTED BY: KELLY PAWLUCZONEK

DATE: SEPTEMBER 23, 2014



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Planning Board Meeting Agenda – 6:30 PM
October 1, 2014
195 Main Street, Maynard –OMS Conference Room, G-17

1. 06:30 - Call to order

2. Miscellaneous:

- a. Release of lots on Gabrielle Circle, Taylor Road subdivision.

3. Adjourn

This agenda is subject to change

Kevin Calzia, Chairperson

Posted by: Bill Nemser, Town Planner

Date: September 29, 2014

Becky Mosca

From: William Cranshaw
Sent: Thursday, October 02, 2014 8:00 AM
To: Becky Mosca
Cc: Kevin Sweet
Subject: Fwd: Town Brush drop-off

Becky, please include this letter in the packet.

Thanks

Bill

Begin forwarded message:

From: Mary O'Brien <mobrien@abschools.org>
Date: October 1, 2014 at 7:23:57 PM CDT
To: <wcranshaw@townofmaynard.net>
Subject: **Town Brush drop-off**

Hello-

Nearly four years ago, I bought a house in Maynard and moved here. I have several trees and large bushes on my property that require regularly trimming and dead branch removal, and I feel that it is the responsibility of homeowners to maintain and keep up their homes and property for the good of the community. One reason that I chose Maynard for buying a house was that I thought this was an affordable community for a single homeowner like me. But, I'm coming to realize that either folks do not care for the trees and bushes on their property or they hire a contractor to trim and remove the branches and trimmings. For the past 3 years, I trimmed these myself and collected brush to drop off in the spring and fall at the Recycling Center. But this past April, despite the collection calendar which had been distributed to us listing April, May and June as brush drop-off months, an automated call came out saying that no brush drop-off would be offered until further notice. The man at the Recycling Center said it was too expensive to pay the operators of the chipper to work a Saturday morning a few times a year.

I called the Department of Public Works and inquired about what I should do with my piles of branches I'd already collected. The woman told me to bundle them, tie them, and leave them at the curb on trash collection day. I asked if I should attach stickers, and she told me no. I tied up two bundles that were smaller and lighter than the size posted on the mailing card or website, hauled them to the end of my driveway, and found them still there when I came home from work. I called DPW again. She told me that she would call Harvey and that I should put them back out the following week. So I did. And there they sat when I came home from work again. My neighbor down the road noticed them and told me he would do me the favor of taking them down to his yard to store for a year for next spring's brush fire he planned to do.

So, now, I have an additional collection of branches and would like to dispose of them. I have not received any notice telling me that brush drop-off is back on. The calendar that was mailed

to us and posted on-line states specifically that brush is no longer collected curbside but can be dropped off for \$5 for 5 months: <http://www.townofmaynard-ma.gov/wp-content/uploads/2010/08/2013-2015-recycling-calendar.pdf> Below I've attached two additional statements from the town website's Waste and Recycling policies. I honestly do not trust any of this info after my spring experience and having called the department directly and gotten poor advice. I see that all the other towns around this area have some kind of regular brush drop-off. I don't have children in the schools and wonder what my tax dollars do for me. I feel I am expected to either neglect my property or pay a contractor to remove branches and brush. Could you please clarify what the town does offer over the upcoming weeks before winter so I can plan appropriately.

Thank you very much,

Mary O'Brien, 8 Espie Ave

BRUSH: During winter and summer months, may be bundled (less than 75 lbs each), tied, and left curbside—affix \$5.00 worth of sticker tags per bundle.

Yard Waste

We have two Yard Waste (leaves and clippings) pickups per year.

The spring seasonal curb side waste pickups will be held the week of May 5-9, 2014.

The fall seasonal curb side yard waste pickups will be held the week of October 13-17, 2014 and November 10-14, 2014.

Place leaves, grass, wood chips and all other easily raked material in paper yard waste bags at curbside by 7:00 a.m. on your normal trash collection day during these weeks. Brush (3 feet x 3 feet or smaller) must be bundled in the appropriate size and no more than 35 pounds.

artSpace, maynard OPEN STUDIO

sept. 27 &
noon - 5



ACME THEATER
DON ALDEN
TRINA BAKER
STEVEN BOGART
HELEN CITRON BOODMAN
DORIS CARLSON
LOLA CHAISSON
LILY CHEN
ANDREW CHILD
BRENDA CIRIONI
TETE + ELIZABETH COBBLAH
DEE COHEN
BILL COHN
MERRILL COMEAU
BETSY CONSTANTINE
PRISCILLA ALPAUGH COTTER
DARTEA CROSS
JENNA DELUCA
JULIE DUFFY
JOYCE MCJILTON DWYER
ROBIN EINZIG
GAIL ERWIN
CATHERINE EVANS
JIM FERGUSON
ARLENE FINS
CYNTHIA FROST
MICHELLE GARRO
INGRID GOLDBLOOM BLOCH
ERIK HANSEN
KAY HARTUNG
ELIZABETH HATHAWAY
WHITNEY HEAVEY
LISA HEFFLEY
RUTH HENNING
GEORGE HERMAN
LAURA HOWICK
SUE HUSZAR

JUDITH JAFFE
SARAH JEPPSON
DONNALISA JOHNSON
JANE MCKINNON JOHNSTONE
RACHEL KORN
MARGARET KUSNER
JULIE L'HEUREUX
SAMANTHA LINNANE
SUE KIM LUCCHINI
NATALIE MACKNIGHT
JENNIFER MAESTRE
SARA MATIAS
CATHY MCCARTHY
DONNA MELANSON
MARY MOONEY
DOUG MOORE
MARY MORAZZI-HENDERSON
GWEN MURPHY
BARBARA O'BRIEN
KIIRJA PAANANEN
DIANNE PAPPAS
KRISTIN REGAN SAUNDERS
FAY SENNER
ALICE SHAFER
DONNA SHAPLEIGH
DENISE SHEA
EDEN ST. JAMES
ERNEST STONEBRAKER
BERIT STRONG
VICTORIA VANDERLOOP
MICHELE VITTI
KATHLEEN VOLP
PATRICIA SARRAFIAN WARD
KATE WHEELER
SANDY WILENSKY
JEANNE WILLIAMSON
LESLIE ZELAMSKY

artSpace maynard

63 Summer Street, Maynard, MA
978.897.9828

www.artspacemaynard.com



OPEN STUDIOS

Saturday, Sept. 27 noon - 5:00 pm

Sunday, Sept. 28 noon - 5:00 pm

Artist Group Exhibition: 9/4 - 9/28, 2014

Gallery hours: Weds. - Sat. 11:00 - 3:00

SECOND SATURDAYS GALLERY TALK:
SAT. 9/13 5:00 - 7:00

FREE CONCERT
at the ArtSpace Gallery

THE FAREWELLS
folk and Americana
original music

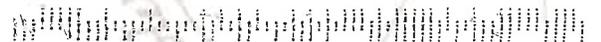
Sunday, Sept. 28, 5:15 - 6:00

KevinSweet
195 Main St.
Maynard MA 01754

Sponsored by



0175482537 0004



Maynard On-Call Contract 2014
Invoice Summary
Log of Activity by Date for Wayne Amico



Town Hall Attendance 8/5/14 - 10 hours

- Attended Staff meeting with Chris Okafor, Marie Morando, Tim Mullally, Joe Foster and Jerry Ballantine to discuss current department issues.
- Modified DRAFT Scope of Work for the installation of a new Fire Alarms System at the WWTP and the WWTP Co-Mag Building.
- Performed site visit of WWTP potential recycle transfer facility. Performed DEP permitting research for this potential use. Set up conference call with VHB DEP specialist to discuss this potential use.
- Met with Gregg Lefter to discuss status of the review of the Fire Alarm System design by the Fire Department for the WWTP.
- Reviewed Preliminary Subdivision plan for Keene Avenue and provide initial, very preliminary feedback to Bill Nemser, Town Planner
- Reviewed customer complaint of blocked or broken sewer service at 6,8,10 Main Street. Contacted MassDOT and met with them in the field to discuss the situation to see if the break was related to the bridge reconstruction project or some other utility project.
- Reviewed several customer complaints in the field with Chris Okafor.

Town Hall Attendance 8/12/14 - 10 hours

- Completed preparation of DRAFT summary of permitting required for potential Transfer Station Facility on Pone hill Road
- Completed preparing draft Scope of Work for Fire Alarm installation at the WWTP tertiary building
- Completed review of 213 Main Street amended Site Plan Approval application.
- Reviewed driveway drainage issue at 16 Driscoll Street. Will need to lower the catch basin to make the abutters driveway drain properly.
- Reviewed Sewer connection request at 71 Waltham Street with Tim Mullaly and Chris Okafor. Angie will do some research to see if an easement exists.
- Continued coordination efforts to repair broken private sewer connection from 6,8,10 Main Street. MassDOT will have NStar repair this collapses sewer line.
- Discussed and advanced the installation of a toilet and sink at the Old Marlborough Road Water Treatment plant with Gregg Lefter and Chris Okafor.
- Attended Staff meeting with Chris Okafor, Marie Morando, Tim Mullally, Joe Foster and Jerry Ballantine to discuss current department issues.
- Reacted to water main break on Summer Street with Chris Okafor and Tim Mullally and other DPW staff.
- Performed a pre-preliminary Subdivision review for the new Keene Ave 6 lot subdivision review.

Town Hall Attendance 8/19/14 - 10 hours

- Met with Kevin Sweet and Chris Okafor to review several ongoing projects.
- Met with Andrew Scribner-MacLean and Bill Nemser to discuss procedures for Planning Board Peer Reviews and time spent by the Town Engineer to assist the DPW.

- Met with Bill Nemser, Rick Asmann, Lisa Hansen and the Applicant and Engineer for the Keene Ave Subdivision Roadway. The Planning Board will have another engineering firm conduct the engineering peer review on this project.
- Met with Bill Nemser and did a quick review of the 49-51 Waltham Street Site plan submittal. VHB will conduct a peer review of this site plan review.
- Briefly reviewed the DRAFT summary of permitting required for potential Transfer Station Facility on Pond Hill Road
- Reviewed the corrective measures by MassDOT to fix the reported sewer blockage at the 6-8-10 Waltham Street sewer line. MassDOT contractor excavated the roadway to correct the broken line and it was determined that the owner misled the DPW and the sewer line was not blocked.
- Contacted MassDOT to express the Towns appreciation for them attempting to correct the sewer block issue on 6-8-10 Waltham Street.
- Discuss sidewalk modifications requested by the Bank of America building on Nason Street. ADA compliance is required which will require sidewalk modifications within the public way.

Town Hall Coordination 8/26/14 - 1 hours

- Discuss sidewalk modifications requested by the Bank of America building on Nason Street. ADA compliance is required which will require sidewalk modifications within the public way.



September 15, 2014

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Re: Grandfathered Cable Packages

Dear Chairman and Members of the Board:

I'm writing to update you on our ongoing initiative to standardize programming packages.

As previously communicated, we are working to standardize our programming packages. These changes, which will affect less than 1% of our customers, will provide the best value in home entertainment while providing a wide variety of programming choices to our customers.

To help achieve that result, customers in grandfathered packages will be transitioned to the closest corresponding Comcast package. Each impacted customer will be notified of the specific changes that will be made to their Comcast service in a letter which they will receive on or about September 17, 2014. The changes will begin on or shortly after October 17, 2014.

Should residents contact you with questions please do not hesitate to direct them to call 1.800.COMCAST, or they can visit us online at www.comcast.com.

Should you have any questions about this initiative or about our services in general, please do not hesitate to contact me at 978.825.2308.

Sincerely,

Ben Pearlman

Sr. Manager
Government & Regulatory Affairs

Sept. 29, 2014

50 Waltham Street
Maynard, MA 01754

To:
Selectmen of Maynard
195 Main Street
Maynard, MA 01754

and:
Conservation Commission of Maynard
195 Main Street
Maynard, MA 01754



Dear Board Members,

This is just a note to inform you that I have filed an appeal with the Department of Environmental Protection, of the building plans project of the Oriental Delight concrete walled, elevated backfill, parking lot "order of conditions" "Waltham Street, Lot 2" as issued by the Conservation Commission. The objections and form will have been received via certified mail on or about the time this letter is received.

It is very obvious that there is flooding groundwater problem. I have discussed this with town personnel for many years as the situation was made ever worse. The paramount concern here is protecting my home, which seems to be the same sort of situation other people are concerned with, and with good reason I think. Development in this central area of the brook has affected the water table widespread, not just here around my home and property.

Marshall Hall

Open Table

Caring for Families & Creating Community



Fall 2014

Our Mission

Open Table's mission is to provide healthy food, friendship and support to those in need while respecting their privacy and dignity.

Open Table offers weekly community supper programs and food pantries in Concord and Maynard to more than 300 guests. Founded in 1989, we provide a welcoming community of support and assistance to families and individuals, including many seniors and children – all are welcome.



Guest Story

Paul and his family of three young children have been guests at Open Table for some time. When Paul was stricken with an unexpected illness, they needed additional support from our Guest Services program. Paul has recovered and Open Table was able to help with the resources he needed during a difficult period.

From the Chairperson

Dear Friends and Supporters of Open Table:

We celebrated our 25th anniversary at Open Table this year – quite an achievement for an all-volunteer organization. To help mark this significant milestone, our talented and energetic volunteers held an OT IRON CHEF competition in April that was extremely successful. The food, winning spirit and camaraderie of the event truly captured the essence of who we are as an organization.

Twenty five years is a long time. So, let me say “thank you” to the dedicated operations teams at Open Table, our community supporters and our financial supporters who enable us to have a positive impact on the lives of so many people who turn to us for food assistance, advice and a helping hand.

As Chair of the Board of Directors for the last four years, my activities focus on governance issues, strategic challenges, funding a growing organization and ensuring the delivery of a program that is committed to treating each of our guests with honor, privacy and respect.

To these ends, working with President Jeanine Calabria and the Board as a team, we tackle issues related to food insecurity in our area, an increasing guest population resulting from state and federal changes in assistance and the changing needs of our guests created by these cutbacks in benefits. Last year the Board crafted a strategic plan that identified how we can expand the amount and quality of food we provide, improve our infrastructure to operate more efficiently and ensure we have ample space to serve many more people. I am happy to report that progress is being made on all fronts.

Sincerely,
Lyn Zurbrigg, Chairperson



This spring Harriet Kaufman, President Emerita, retired from Open Table having served our guests and this organization for nearly 25 years. As a volunteer, President and Board Member, Harriet has continually embodied the values of Open Table: respect, privacy and caring for every guest who sought help, food and friendship from Open Table.

Harriet's greatest contribution was that she understood that the challenges for our guests go beyond food insecurity. Harriet also understood that finding a way to afford housing, fuel, healthcare, school supplies and holiday gifts could tip the balance for any one of our guests. Open Table's Guest Services program is a direct result of Harriet understanding the greater challenges our guests face every week.

Harriet has steadfastly served the organization with grace, humor and compassion. We are profoundly thankful for her service to Open Table.



TOWN OF MAYNARD TOWN CLERK

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1300 Fax: 978-897-8553

September 29, 2014

To: Boards and Committees
From: Michelle Sokolowski, Town Clerk
Re: Oath of Office

Dear Officer:

My records indicate you have been appointed or elected to a board, committee or other Town function. Prior to taking your position, *you must come to the Town Clerks Office to be sworn in.*

- **Christine Bell**
 - **Bouchra Blinkenstaff**
 - **Matt Briggs**
 - **Chuck Caragianes**
 - **James E. Downing**
 - **John Edson**
 - **Peter Falzone**
 - **Jennifer Gaudet**
 - **Jennifer Gaudet**
 - **Mary Hilli**
 - **Kate Hogan**
 - **Marie Morando**
 - **Marie Morando**
 - **Thomas Natoli**
 - **Peter O'Callaghan**
 - **Jeremy Pierce**
 - **Jeremy Pierce**
 - **Mary Ellen Quintal**
 - **Deb Roussell**
 - **Donald Rowe**
 - **Daniel Stuart**
 - **Phyliss Tower**
- **Recreation Commission**
 - **Matron**
 - **Town School Building Committee**
 - **Town School Building Committee**
 - **Alternate Wiring Inspector**
 - **Maynard Green Communities**
 - **Recreation Commission**
 - **Finance Committee**
 - **Town School Building Committee**
 - **Maynard Citizens Corps/Medical Reserve Corps**
 - **Economic Development Committee**
 - **Town School Building Committee**
 - **Maynard Green Communities Committee**
 - **Animal Inspector**
 - **Town School Building Committee**
 - **Assistant Plumbing Inspector**
 - **Assistant Gas Inspector**
 - **Maynard Citizens Corps/Medical Reserve Corps**
 - **Maynard Citizens Corps/Medical Reserve Corps**
 - **Finance Committee**
 - **Capital Planning Committee**
 - **Matron**

BOARD OPENINGS

September 2014

Following is a list of Board openings as of September 2014

American Disability Act – 5 opening

Affordable Housing Trust – 5 openings

Cable Television Committee – 4 openings

Council on Aging - 2 openings

Cultural Council – 3 openings

Recreation Commission – 2 openings

Board of Registrars - 1 opening

Those interested in being considered for appointment can send a letter of interest and resume' to the Office of the Selectmen, 195 Main St. Maynard.

Selectmen's Office
195 Main St.
Maynard, MA. 01754
978-897-1301

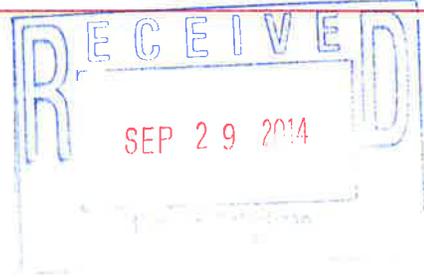
Email: ksweet@townofmaynard.net
bmosca@townofmaynard.net



**MASSACHUSETTS
MUNICIPAL
ASSOCIATION**

ONE WINTHROP SQUARE, BOSTON, MA 02110
617-426-7272 • 800-882-1498 • fax 617-695-1314 • www.mma.org

September 26, 2014



Dear Select Board Chair,

You are invited to the Fall Conference of the Massachusetts Selectmen's Association on Saturday, October 25th at the Tri-County Regional Technical Vocational High School in Franklin.

This training is designed specifically for you, and will feature workshops on: local government reform, community paramedicine, a discussion of the state wide ballot questions, and best practices in searching for and hiring a town manager or administrator.

Barry Bluestone, Director of the Kitty and Michael Dukakis Center for Urban and Regional Policy and founding dean of the School of Policy and Urban Affairs at Northeastern University will be the keynote speaker at the conference.

Please share this invitation with your board, and join with your colleagues from across the state to discuss the challenges and opportunities in your community. Enclosed please find the full agenda, directions and registration information. You can also register online at www.mma.org.

Sincerely,

A handwritten signature in blue ink that reads "Kim Roy". The signature is cursive and fluid.

Kim Roy
Halifax Selectman and President
Massachusetts Selectmen's Association

Directions
Tri-County Regional Vocational Technical High School
147 Pond Street
Franklin, MA 02038

The High School is located 25 miles southwest of Boston, near the junction of route 140 and route 495.

If you are traveling north on route 495 take exit 17 and stay to the right as you come to the top of the ramp. Turn right onto route 140 and move into the left hand lane as you approach the traffic signal.

If you are traveling south on route 495 take exit 17 and stay to the left as you come to the top of the ramp. At the traffic signal take a left, crossing over route 495. Proceed straight through the next traffic signal after you cross over the highway. Move into the left hand lane as you approach the next traffic signal.

At the traffic signal (in front of the shopping plaza) turn left. The access road to Tri-County (Tri-County School Dr.) will be your first right, which will be almost immediately after the traffic signal. Proceed up the hill on the access road and take your first and second rights. Take your first left to park in the parking area.

Register Now!

Fall Conference for Selectmen
Tri-County Regional Vocational High School, Franklin
Please reply by Tuesday October 21st

Name _____ Title _____

Municipality _____ Day Phone _____

Email _____

This event is free of charge but pre-registration is required.
For questions or accessibility requests please contact David Costa or Megan Devine at the MMA at (800) 882-1498

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Monday, September 29, 2014 2:17 PM
To: Becky Mosca
Subject: Time for Downtown Trick or Treats!!



Downtown Trick or Treats

The Assabet Valley Chamber invites your organization to participate in this year's **Downtown Trick or Treat**, scheduled for **Thursday October 30th, 4 to 6 pm**, in both downtown Hudson & Maynard. Weather permitting, we expect 2000 children in Hudson and 1500 in Maynard. This event is rain or shine!

Members interested in participating should contact the Chamber **no later than Monday October 13th, 10 am!**

Are you a Chamber Member and want to participate, but are not located in either downtown? No worries, we'll find room for you!

Interested in being an advertising sponsor? Cost is \$75 for a business card size ad per town, or \$100 for both towns. Space is limited, so if interested, get back to us ASAP!! Questions, or need more info? Call or email the Chamber Office.

email: info@assabetvalleychamber.org
phone: (978) 568-0360
web: <http://www.assabetvalleychamber.org>

Assabet Valley Chamber of Commerce...

...representing, promoting, educating & networking our members since 1986.



[Forward this email](#)

✓ SafeUnsubscribe

This email was sent to bmosca@townofmaynard.net by info@assabetvalleychamber.org | [Update Profile/Email Address](#) | Rapid removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).



Maynard Business Alliance Meeting Minutes

May 27, 2014, 5:30pm at Gallery Seven

DRAFT

Attendees: Nick Johnson, Kelli Costa, Brandon Hodgkin, Linda Thayer, Nanri Tenney, Deb Hledik, Dave Griffin, Bruce Lucier.

Nick Johnson called the meeting to order at 5:34.

MOTION: *Approve minutes of the 29-Apr-2014 meeting* (by Brandon, 2nd Linda): Unanimously approved.

Board of Selectmen

MOTION: *To request that the Board of Selectmen appropriate funds to the MBA for the Holiday Sip and Stroll, Spring Art Walk, and other events.* By Bruce 2nd Kelli. Unanimously approved.

Members are encouraged to attend the Selectmen meeting on June 17th.

Spring ArtWalk Feedback

ArtWalk was a very big success with both residents and out of towners. The photo exhibit and the flash mob brought in a lot of people.

It feels like it might be too short, especially for those who want to complete the passport. We may want to add another hour. A better explanation of the passport needs to be in a few places. A smaller (physical) prize would be useful to have a wider appeal.

Find additional cross-promotional opportunities (like the floral arrangements). Also add more sidewalk sculptures. Invite caricature/etc artists (artists vs musicians in stores).

Will rethink the after party next year.

Cultural District Partnership

MOTION: *That the MBA become a partner in the town's nascent Cultural District* by Brandon, second by Deb. Unanimously approved.

MBA Logo

Reviewed several candidates. A work in progress and we would love to see other ideas.

Meeting adjourned at 6:42.

Next MBA meeting is tentatively June

Respectfully submitted by Dave Griffin.

Maynard Business Alliance Meeting Minutes

June 24, 2014, 5:30pm at Gallery Seven

DRAFT

Attendees: Nick Johnson, Kelli Costa, Brandon Hodgkin, Linda Thayer, Deb Hledik, Dave Griffin, Tom Babian, Denise Shea, Jason Campbell

Jason (Legends comix)

Nick Johnson called the meeting to order at 5:40

MBA Logo

Discussed logo options. Denise offered to incorporate some ideas into her initial design. Looking for variations with and without the tag line: Community, Commerce and Culture

Treasurer's Report

Balance sheet presented.

Board of Selectmen Meeting

The Board of Selectmen voted to award the MBA a \$5000 grant for the Holiday Sip and Stroll and other events.

Maynard Economic Development Committee

MBA has been asked for a business representative.

Meeting adjourned at 6:13.

Next MBA meeting is September 30th.

Respectfully submitted by Dave Griffin.



Date: **October 7, 2014**

**Deborah Collins
19 Deer Path
Maynard, MA. 01754**

You are hereby appointed

Board of Registrars

Term expires: December 31, 2017

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **October 7, 2014**

**Madeline Lukashuk
9 Martin Street
Maynard, MA. 01754**

You are hereby appointed

Board of Registrars

Term expires: December 31, 2015

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **October 7, 2014**

**Charles T. Shea
1 Lantern Lane
Maynard, MA. 01754**

You are hereby appointed

Board of Registrars

Term expires: December 31, 2017

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

NUMBER
CV2014-37



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MAYNARD

This is to Certify that

Nargas, Inc. DBA Roasted Peppers
65 Main Street, Maynard, MA 01754

IS HEREBY GRANTED A
COMMON VICTUALLER'S LICENSE

in said Town **Maynard** and at that place only and expires December Thirty-First, **2014**, unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victualler. *All food service establishments with capabilities for cooking, preparing and serving food are required to have a Common Victualler License.* This license is issued in conformity with the authority granted to the Licensing Authorities by General Laws, Chapter 140, and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.

.....
.....
.....
.....
.....



Licensing
Authority

October 7, 2014





TOWN OF MAYNARD
 Office of Municipal Services
 MUNICIPAL BUILDING
 195 Main Street
 Maynard, MA 01754
 Tel: 978-897-1302 Fax: 978-897-8489
 www.townofmaynard-ma.gov

\$ 85.00
 02/14 pt of
 9/23/14
 Andrew Scribner-Maclean
 Assistant Town Administrator
 Executive Director

Common Victualer / Entertainment / Automatic Amusement Application

Board of Health Conservation Commission Building & Inspections Licensing Board of Appeals Planning Board

Name: RNARGAS INC DBA (if applicable) Roasted Peppers

Business Name: Mohammed Khan

Tax I.D. Number: 44-0705232 S.S. # of Owner:

Business Address: 65 Mount Maynard

Owner's Address: 38 Walnut St, Brockton MA 02445

Phone: 857-221-3177 (Home) 617 385 1431 (Cell)

Manager Name: see above

Manager Phone:

COMMON VICTUALER (\$85.00)
 Proposed Days/Hours of Operation: Mon-Fri 10:30-4:30 4:30-9:00

Description of Premises: Pinning Room, kitchen, office, 2 Handicap Baths

Seating Capacity (If Any): 40

Principal Food or Foods Served: Pizza, Pasta, sandwiches, soups, salads

ENTERTAINMENT (\$40.00)

Principal Time of Entertainment: from AM/PM to AM/PM
 Description of Entertainment:

**AUTOMATIC AMUSEMENT DEVICE(S) (\$40.00 per establishment)
Mechanical Games (if applicable)**

** Please attach visual plan of the premises**

Number and Location of all entrances to and exits from the premises: /

Type of Establishment where the Games are located: /

Exact location and number of Machines to be licensed: /

The specific type and number of Mechanical games being licensed: /

Applicant Name: Mohammed Khan

Signature: [Signature]

Date: 9/22/14

FOR NEW BUSINESSES: Once completed application is received, we will schedule a date for you to appear before the Board of Selectmen. At this time the Selectmen will review your application and issue license(s).

Conditions set by Licensing Board (If Any):



Date: **October 7, 2014**

Christopher C Worthy
66 Waltham Street

You are hereby appointed to the

Board of Assessors

Term expires: June 30, 2015

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

RECEIVED

SEP 19 2014

Town of Maynard
ASSESSOR'S OFFICE

Christopher C. Worthy, Esq.

66 Waltham Street, Maynard, MA 01754
(978) 273-7175 • ccworthy@gmail.com

September 18, 2014

Town of Maynard
Board of Assessors
195 Main Street
Maynard, MA 01754

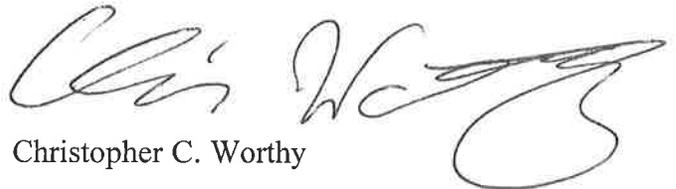
Dear Board of Assessors:

I am writing to express my interest in an appointment to the Maynard Board of Assessors. I moved to Maynard in March, 2013, after purchasing my first home with my wife, Whitney. After living in Maynard for over a year, I have been looking for avenues to become involved in the community. Please find a copy of my resume enclosed.

I am currently an attorney at Wilson & Orcutt, P.C., a general practice law firm located in Acton, MA. My practice is concentrated in the areas of Residential and Commercial Real Estate, which includes identifying and resolving tax issues for clients. I am familiar with the operations of the Assessor's Office and Board of Assessors in reviewing town property cards and assessor's maps. I have also assisted a client in a request for abatement of real estate tax.

In addition to living Maynard currently, I am very familiar with the area, having been raised in West Concord. I am hopeful that my familiarity with the area and the community would be an asset to the town of Maynard. I can be reached at any time by phone at (978) 273-7175, or by email at ccworthy@gmail.com. Thank you for your consideration. I look forward to hearing from you.

Sincerely,



Christopher C. Worthy

Enclosure

Christopher C. Worthy

66 Waltham Street • Maynard, MA 01754 • ccworthy@gmail.com • (978) 273-7175

Bar Certification

Massachusetts State Bar, December 2010

Education

Suffolk University Law School, Boston, MA

Juris Doctor, May 2010

Honors: Dean's List

University of Massachusetts Amherst, Amherst, MA

Bachelor of Science in Sport Management, Minor in Economics, May 2006

Honors: Dean's List.

Leadership/Activities: Lifetime member of the Alpha Epsilon Pi Fraternity. Served on executive board as House Manager and Scribe.

Experience

Wilson & Orcutt, P.C., Acton, MA

June 2011-Present

Associate Attorney

Practice Commercial Real Estate, Residential Real Estate, and Domestic Relations. Draft purchase and sale agreements and commercial lending documents. Perform due diligence exams of businesses and properties for lender clients. Draft motions and memorandums of law for appearances before Massachusetts Courts.

Suffolk University Law School, Family Advocacy Clinic, Boston, MA

August 2009-May 2010

Student Attorney

Represented indigent clients in domestic relations cases in the Massachusetts Probate Court; certified under Massachusetts SJC Rule 303. Drafted and argued child custody, child support, visitation and other domestic relations motions. Conducted client interviews and formed litigation strategies for divorce cases.

Commonwealth of Massachusetts Department of Revenue, Office of Appeals, Boston, MA

June-August 2008

Appeals Intern

Wrote recommendations for action and final decision letters on appeals submitted by taxpayers protesting additional tax assessments made by the Audit Department. Worked on cases and conducted research covering personal income, commercial, sales, and other Massachusetts and federal taxes.

University of Connecticut Athletic Operations and Facilities, Storrs, CT

October 2006-June 2007

Operations Intern

Worked under the Associate Athletic Director of Athletics Facilities, Management and Planning. Served as building supervisor for the Burton Family Football Complex and Mark R. Shenkman Training Center. Assisted in the event management for most university sports, including basketball, soccer, and baseball. Worked as a meet manager for the Big East Championship Track Meet.

University of Massachusetts Event Management, Amherst, MA

February-May 2006

Student Event Manager

Managed the Tournament Operations of the 125 team, 900 participant SoccerFest soccer tournament. Solicited sponsors such as Coke and Adidas, marketed the event to the surrounding community, and directed the tournament on the day of the event.

Volunteer Internships and Community Service

Sport in Society (Northeastern University)

January 2011-April 2011

Research Intern

Researched legal issues and wrote memos to assist the organization in negotiations with potential partners and to improve the training programs conducted by Sport in Society.

Northeastern University Athletics, Compliance Department

January 2011-April 2011

Research and Document Drafting Intern

Assisted on projects to educate coaches and student-athletes on complying with NCAA regulations concerning amateurism, agents, recruiting, and eligibility. Researched NCAA by-laws and drafted documents summarizing the laws, which were then distributed to the coaches and student-athletes.

TOWN OF MAYNARD
Cemetery Department

DEED N° 2014

This Certifies that _____
_____ is
_____ proprietor of Lot No. 2-8
_____ in
_____ Glenwood Cemetery, Maynard, Massachusetts, and
_____ all the by-
laws, rules and regulations made, and to be made by



Scaled, Signed and Delivered
in the presence of

Board of Selectmen of the Town of Maynard

Dated October 7, 2014

Given under our hands this *7th* day of *October* in the year Two Thousand and Fourteen.

William Cranshaw, Chairman

Jason Kreil, Selectman

David Gavin, Selectman

A true copy, Attest _____ Constable of Maynard.