



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, December 16, 2014
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

- a) November 18, 2014
- b) December 2, 2014

3. Correspondence

- a) Fire Department, monthly report Nov. 2014
- b) Town Clerk, monthly report Nov. 2014
- c) Police Department, monthly report Nov. 2014
- d) Library, monthly report Nov. 2014
- e) Comm of MA DOTC, License Expiration notice.
- f) Planning Board meeting notice Dec 9, 2014
- g) Town Hall hours for the last 2 weeks in December.
- h) EDC meeting notice, Dec 11, 2014
- i) Conservation Commission meeting notice, Dec 16, 2014
- j) CPC meeting notice, Dec 17, 2014
- k) COA meeting notice, Dec 18, 2014
- l) Boston Region Metro Planning Org. dated Dec 3, 2014
- m) OUI Notice report from AG's Office dated Dec 5, 2014
- n) MIIA, Wellness report Dec 2014
- o) Assabet Valley Wrap up notes regarding ribbon cuttings, yr. 2014
- p) Town ordered auction, Deane Street, Dec. 18, 2014
- q) Notice, Artspace, second Saturday, Dec 10th thru Jan 2, 2015

4. Consent Agenda

- a) Ad-Hoc appointment renewals for 2015, Local Licensing Authority, Maynard Green Communities Committee, Local Emergency Planning Committee, Town/School Building Committee.
- b) Proclamations, Eagle Scout, Police
- c) Cemetery Deed # 2017

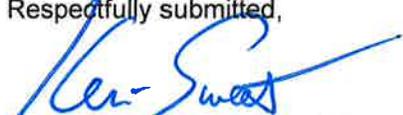
AGENDA

Maynard Board of Selectmen's Meeting

December 16, 2014

- 5. Restaurant All Alcohol License Renewal Discussion**
 - a.) Carron Restaurant Group, LLC DBA Peyton's
- 6. MacDonald Development Request for Parker/Waltham Street Settlement Discussion**
- 7. School Committee request for Special Municipal Employee Status**
- 8. Amendment to Wheelabrator Millbury Waste Disposal Agreement**
- 9. Economic Development Committee Prioritization and Expectations**
- 10. Economic Development Updates**
- 11. FY16 Budget Update**
- 12. Town Administrator Report**
- 13. Chairman's Report**
- 14. Old/New Business**
- 15. Executive Session, Contract Negotiations**
- 16. Adjournment (10:00)**

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – *January 6, 2015*

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, November 18, 2014
Room 201, Town Hall
Time: 7:00 pm**

Board of Selectmen

Present: Chair William Cranshaw, Selectman David Gavin, Selectman Jason Kreil, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments –

Acceptance of Minutes of October 21st and November 5th 2014

A motion was made by Selectman Cranshaw to accept and approve the minutes of October 21, 2014. Second by Selectman Kreil. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to accept and approve the minutes of November 5, 2014. Second by Selectman Kreil. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for November 18, 2014).

- a) Fire Department monthly report, October 2014
- b) Police Department monthly report, October 2014
- c) Accountant monthly report, October 2014
- d) Council on Aging monthly report 2014
- e) Letter dated Nov. 2, 2014, Special employee, comments on Police Work
- f) Letter, DEP, dated 10/30/14 to John Anderson/Skylight Inc.
- g) Notice, ConsCom meeting 11/6/14, 11/18/14
- h) Notice, BOA meeting 11/10/14
- i) Notice, Cultural Council meeting, 11/12/14, 11/19/14
- j) Notice, meeting EDC 11/12/14
- k) Notice, PB, meeting 11/12/14
- l) Notice, Recreation meeting 11/13/14
- m) Notice, BOS Sub, Policy and Reg 11/20/14
- n) Letter from Comcast/Xfinity dated Nov. 6, 2014 Rate installation changes

o) Notice, holiday Sip & Stroll 12/6/14

A motion was made by Selectman Cranshaw to accept the list of correspondences a-o as listed in the agenda. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent agenda;

Proclamation for 4 eagle scouts

A motion was made by Selectman Cranshaw to accept and approve the 4 proclamations as shown in the agenda. Second by Selectman Gavin. Vote 5-0. Motion approved.

Free Downtown Holiday Parking

A motion was made by Selectman Cranshaw to accept and approve the free downtown holiday parking with a 2-hours limit from November 28th thru December 31, 2014. Second by Selectman Gavin. Vote 5-0. Motion approved.

Report on Cultural District hearing

ATA, Andrew Scribner-MacLean, brief next steps

Need to build application – lots of work – need to move forward, marketing concept, tie together the arts, theatre, galleries for the District. Pilot, this will need money to plan and process this application. Group will need to hire a grant writer. Money source; request to the BOS to use the money in the Downtown enhancement fund. Board agreed.

Discussion of Custodial Consolidation Working Group

Request for BOS liaison to this working group to explore Town School custodial consolidation under the Town. No vote needed but request BOS representative.

BOS, liaison is Jason Kreil for Schools. Jason agreed to work with this group also.

Members: Justin Hemm School Committee, Pete DiCicco Business Manager, Andrew Scribner-MacLean ATA, (1) Principal and (1) Union Member and Jason Kreil BOS.

Board & Committee BOS Liaison Assignments

New members assigned open liaison

Selectman DiSilva

Maynard Green Communities Committee

Planning Board

Recreation Commission

Selectman Egan

Community Preservation Committee

Conservation Commission

7:30 PM Public Hearing FY2015 Tax Classification

A motion was made by Selectman Cranshaw to open public hearing for FY2015 Tax Classification. Second by Selectman Gavin. Vote 5-0 Motion approved.

As required by Massachusetts General law Chapter 40, Section 56, the Maynard Board of Selectmen held their annual fiscal year 2015 Tax Classification Hearings. The purpose of the hearing is to determine the percentages of the local tax levy to be borne by each class of real property.

The Assistant Assessor Angela Marrama, and the Board of Assessor Chair, Steve Pomfret, made a presentation of the history of property valuations and tax rates, and presented and evaluation of FY15 tax levy options. The Board of Assessors recommended (1) that there be no Residential Exemption, (2) that there be no Small Commercial Exemption, and (3) that the CIP shift be 1.33 Maynard has never had the Residential or Small Commercial exemptions, and the CIP shift for FY14 was 1.37.

Motion:**RESIDENTIAL EXEMPTION**

A Motion made by Selectman Cranshaw to vote no to reject the residential exemption. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Note: BOS member Bill Cranshaw stepped away at 7:40 PM

SMALL COMMERCIAL EXEMPTION

A Motion made by Selectman Gavin to vote no to reject the small commercial exemption. **Second** by Selectman DiSilva. Vote 4-0. Motion approved.

CLASSIFICATION SHIFTS

It was noted that the new growth realized was higher than assumed when setting the FY15 budget.

A motion was made by Selectman Kreil to approve the tax rates with a CIP shift of 1.33. Second by Selectman DiSilva Vote 4-0 . Motion approved.

A motion was made by Selectman Gavin to close the public hearing. Second by Selectman Kreil. Vote 4-0. Motion Approved

Cell Tower Lease Agreement

Carrie Larson present from CTI

20 year lease agreement for Town and CTI.

A motion was made by Selectman Gavin to approve the CTI cell tower lease agreement. Second by Selectman DiSilva. Vote 4-0. Motion approved.

129 Parker Ad-Hoc Committee Zoning Recommendations

Drop Box items added by Sel. Cranshaw from Sel. Gavin and 129 Parker Reuse Committee. Sel. Gavin; This request we have before us tonight is a request to our Planning Board for some zoning planning and changes. We need to get the ball rolling. To have administration put this forward and seeks a response from the planning board to be submitted and get back to our Board with some questions and answers. Time frame; end of December early January.

BOS FY15 Goals Interim Report Card

Request was from Chair of BOS to have this interim report card for Board. TA, Kevin Sweet indicated that this was a first time for this type of request but noted we have made significant progress.

- **Focus on Seniors;** with a list of accomplishments', recruits, review of budgets, plans, enhanced van service program and published newsletters for a start.
- **Economic Development;** highlights include, reduction in vacancy rates, progress on development and ARRT, parking management and transportation improvements.
- **Communication;** improve overall communication, multiple media outlets, transparency, added message board through grant, COA newsletters, Town website, facebook and Twitter postings.

BOS Hiring Process for Appointed Positions

Drop box letter from Chief DuBois; memo with the details of the hiring process of surrounding communities. Sel. Gavin wants to wait until Sel. Cranshaw is back to discuss this more. Request to add to next agenda. TA, Kevin Sweet commented that if we had I member from the BOS sit in on the hiring process for interviews Board would have a better understanding of the hiring.

FY16 Budget Update

TA, Kevin Sweet, commented that his FY Year 2016 Budget Memorandum was out to all staff. Work had begun, plugged in some expenses, fixed cost, and looked at revenues on going. State cuts, we are waiting and watching for any and all changes from State, Gov. Patrick's budget. Shortfall is around 325 mil., hits to local aid and other line items. This will affect Town of maynard.

Economic Development updates

- Ribbon cutting for Fine Arts Theatre Place, Dec. 5, 2014
- No news from CTP
- EDC meeting scheduled for Wednesday, Nov. 19, 2014

TA, Kevin Sweet;

- Town Planner working on grant for master plan update, (MAPC) benefit to Town
- Streetlights, balance of Main Roads will be changes over to the LED lights in the next couple of weeks and then a few added neighbors will be changes over.
- Tax Title, 6 Deane Street is now the Towns, Auction currently scheduled for Dec 18, 2014.
- Posting for COA Director. Resumes coming in for this position.

New/Old Business:

Selectman Gavin:

- Commented that letter from DEP letter not in BOS packet before this meeting. Why? TA, Kevin Sweet commented that the letter was addressed to another Department and Business. Will reach out to all Departments and let them know we need to receive communications that involve other parties (Boards) immediately so that it can be dispersed.

Selectman Cranshaw via Sel. Kreil

- Wants BOS to be proactive and have meeting and show our support.

Selectman Kreil: - none

Selectman Egan

- Volunteered to represent the Board of Selectmen at the WAVM Telethon 12/12/14.
- Questioned TA about his Board appointment on CPC. TA Sweet comment, Town Counsel sent him email tonight with feedback and recommendation that he should resign and can contact them if he has any additional questions.

Selectman DiSilva - none

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman DiSilva. Vote 4-0. Motion approved.

Time: 10:40 pm

Approved: _____

Date:

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, December 2, 2014
Room 201, Town Hall
Time: 7:00 pm**

Board of Selectmen

Present: Acting Chair Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Admin. Assistant Becky Mosca. Absent Selectman Bill Cranshaw.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – no comments

Acceptance of Minute November 18, 2014

Board requested to hold off, member needed to read.

List of Correspondences (mail to the Selectmen's Office for December 2, 2014).

- a) Library monthly report, October 2014
- b) DPW monthly report, September & October 2014
- c) Updated list of Board of Selectmen Liaisons to Board and Committees.
- d) Notice of meeting, Community Preservation
- e) Notice of meeting, ConsCom, Nov. 20, 2014, Dec 1, 2014
- f) Notice of meeting, Finance Committee, Nov. 24, 2014
- g) Notice of meeting, Economic Development Committee, Dec. 2, 2014
- h) Notice of meeting, Board of Health, Nov. 25, 2014
- i) Letter from Governor Deval Patrick, dated Nov 18, 2014
- j) Letter from Comcast, dated Nov. 19, 2014
- k) Letter from Comcast, dated Nov. 18, 2014 rates and information
- l) Fiscal 2015 TAX LEVY LIMITATION FOR MAYNARD
- m) Parking Enforcement, dated Nov 20, 2014
- n) Boys & Girls Club, reminders dated Nov 20, 2014
- o) Maynard on-call Engineer, Wayne Amico, 9/30/14 – 10/23/14
- p) Planning Board memo, dated 11/21/14 BOS request to review potential zoning changes- NBOD
- q) DEP letter, dated 10/30/14 JA/Skylight

- r) Verizon letter received 11/18/2014
- s) Notice, Holiday Sip & Stroll, Saturday, Dec. 6, 2014 6-8pm Downtown Maynard
- t) Notice, 25th Annual "A Christmas Pops" with Maynard Community Band 12/17/14

A motion was made by Selectman Gavin to accept the list of correspondences **A-T** as listed in the agenda. Second by Selectman Egan. Vote 4-0. Motion approved.

Consent agenda;
License renewals 2015; Common Victualler, Entertainment, Liquor Licenses, Class I, Class II, Livery, Automatic Amusements.

A motion was made by Selectman Gavin to accept and amend the consent agenda, add Morey's Tavern 27 Main Street with the 2015 renewal licenses. Second by Selectman Egan. Vote 4-0. Motion approved.

Appointment; Cultural Council – Tim Hess

A motion was made by Selectmen Gavin to accept and approve the appointment for Tim Hess to the Cultural Council term June 30, 2015. Second by Selectman DiSilva. Vote 4-0. Motion approved.

7:15 PM Public Hearing; Liquor violation

LEGAL NOTICE

Notice is hereby given in accordance with Mass. General Law, Chapter 138 as amended, that a Public Hearing will be held on Tuesday December 2, 2014 at 7:15 P.M. in Room MJG. At the Maynard Town Building on alleged violations of Alcohol Beverage Rules and Regulations, "Hours of Operation" at Pleasant Cafe Inc. 32-36 Main Street, Maynard MA. This occurred on October 26, 2014 the result of a complaint call to Maynard Police Department.

Local Licensing Authority

David Gavin

Jason Kreil

William Cranshaw, Chairman

A motion was made by Selectman Gavin to open the public hearing. Second by Selectman DiSilva. Vote 4-0. Motion Approved

Discussion with Board, Chief DuBois and Licensee talked over the hour of the incident. The incident happened on Main Street and not inside the premise. The closing time is 1:00 am per the Local Licensing Authority Rules and Regulations for Maynard. The Licensee per the rules is to be off premise by 1:15 am and not still inside premises. Licensee will correct his time of closing.

A motion was made by Selectman Gavin with no formal action beyond this hearing for alleged violations of "Hours of Operation". Second by Selectman DiSilva. Vote 4-0. Motion approved.

A motion was made by Selectman Gavin to close the public hearing. Second by Selectman Egan. Vote 4-0. Motion Approved

Restaurant All Alcohol License Renewal Discussion

In attendance at meeting; Attorney, Andrew Upton for Carron Restaurant Group and Nicholas Leo. Mr. Upton made the request to have the liquor license renewal and to set the date to have a transfer of location. Paperwork was delivered to OMS in the middle of November. Board not in full agreement.

a) Carron Restaurant Group, LLC. DBA Peyton's, 86 Powdermill Road

Owner has submitted application for license renewal and a license transfer to 129 Parker Street for new proposed restaurant operation. Transfer hearing has not been scheduled at this time. Owner was given notice BOS does not intend to renew license.

To be continued on December 16, 2014.

In attendance from Saini Enterprises; Jaswant Singh, owner of business and building. He discussed with board his need to find a new cook. Once he has the new cook up and trained, he will open back up his restaurant.

b) Saini Enterprises, Inc. DBA Savoring Indian Cuisine 180 Main Street

License may be renewed and owner given official notice that they need to appear before BOS by the first meeting in June 2015 and provide an update to the Board. At that time, the license could be revoked if not satisfied with status.

A motion was made by Selectman Gavin to approve and grant this license renewal until June 30, 2015 with the restriction to be back in operation by June 30, 2015 or the license will be revoked at that time. Second by Selectman Egan. Vote 4-0. Motion approved.

A motion was made by Selectman DiSilva to approve the Common Victualler license for Saini Enterprises, Inc. DBA Savoring Indian Cuisine 180 Main Street. Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman DiSilva to approve the Entertainment license for Saini Enterprises, Inc. DBA Savoring Indian Cuisine at 180 Main Street. Second by Selectman Gavin. Vote 4-0. Motion approved.

Request; Form 43 Early opening on Sundays, 10:00 am "Change of Hours"

A motion was made by Selectman Kreil to accept and approve the Change of Hours for the following; Arvind Urmila Corporation d/b/a The Corner Store at 49 Walnut Street and TRP Corporation d/b/a Bud's Variety at 180 Main Street. Second by Selectman Gavin. Vote 4-0. Motion approved.

BOS Hiring Process for Appointed Positions

Discussion with Chief DuBois and Board.

Board does not want to relieve themselves of the Town Charter duties. (Board of Selectmen appointing authority). Board represents the citizens and wants to be involved with the hiring process. Chief welcomes any member of the Board to be involved with the process going forward. Chief has a draft policy. Department is working up accreditation and is working on polices for Police.

Discussion of Coolidge School Re-Use

Jack MacKeen request to establish a Coolidge Reuse Committee. Committee to have a charge to end by June 30, 2015. Jack is not interested in putting money into the building but rather looking at options for possibly a Historical Preservation Restriction and selling the property.

Draft – Coolidge School Re-use Task Force Charter

Historical Commission would like to see the building preserved, wants to participate and will be a resource

Report a recommended course of action to BOS no later than (date certain)

Describe the state of restrictions currently applicable, i.e., none

Possible task force representation.

TA, Kevin Sweet will send out notice looking for candidates to be on this Coolidge School Re-Use Task Force and be the appointing Authority. Ending Term June 30, 2014.

A motion was made by Selectman Gavin to approve a committee for Coolidge School Re-Use Task Force. Second by Selectman DiSilva. Vote 4-0. Motion approved.

Planning Board Response and Clarification, 129 Parker Street

Discussion with Kevin Calzai, PB Chair and Town Planner Bill Nemser.

BOS member Gavin requested to have the Planning Board drive a site plan that we can have for this site when and if the developer and or owner comes back to us.

K Calzai asked if this is a reuse of the NBOD. – DG, yes. J. Kreil commented not to limit the usage but to keep adding and not to fall short. C. DiSilva asked when we should reach out and try to work with Owner and Developer. K. Estabrook that the Ad-Hoc Committee did work with the Developer but the Developer turned around and still submitted something else.

Planning Board agreed to start this process and to keep the BOS appraised.

Economic Development updates

TA, Kevin Sweet.

- ❖ November 19th, Peg Barringer of FinePoint Associates discussed her work exploring Downtown Maynard is potential to further grow as a food, culture and entertainment destination. Video available on EDC page
- ❖ Chamber of Commerce and MBA Joint Coffee Connections, Nov. 21, 2014, 7:30 am at Town Hall, we had 40 plus guests.
- ❖ Chamber of Commerce event Friday, Dec 5, 2014 at 11:45 am at Fine Arts Theater Place, Ribbon Cutting and Grand Opening.

- ❖ Paint –n-Pour closing as of December 31, 2014 (Main Street business)
- ❖ Methodist Property at 2 Summer Street for sale – List \$500,000.00
- ❖ EDC seeking defined expectations from BOS – Developing prioritization. Will be at next BOS meeting Dec 16, 2014

FY16 Budget Update – Tabled.

Sel. Gavin asked if now the time is when we should or could start working on Bill Cranshaw request to the budget, TA, K. Sweet have removed \$200,000.00 from the revenue to start, as it is not the \$250,000.00 Bill Cranshaw has requested.

TA, Kevin Sweet;

- Events, the 3rd Annual Holiday Sip & Stroll Saturday, Dec 6th @ 6pm – 8pm and 48th Annual Holiday Parade on Sunday, Dec 7th @ 2pm Note this forms at CTM parking lot across from St. Bridget's Church.
- Corrective, Progressive Discipline Training for Supervisor's: Meditrol, Inc. held Nov. 20th
- NStar Emergency Response Plan Review meeting with Emergency Planning Team, Nov 24th
- Street Light LED Upgrades anticipate being completed by end of week. All the mains completed & Vose Hill Area/Old Marlboro Rd and Tobin Drive.
- Amendment to Wheelabrator Millbury Waste Disposal Agreement next BOS meeting will send out additional information
- MacDonald Development Attorney requested to appear at the BOS meeting on December 16th to settle the matter at Parker/Waltham St. If we can reach an agreement, it will be submitted to the court as an Agreement for judgment. In that case, if he fails to comply with the Judgment, we can file a Complaint for Contempt with the Superior Court. BOS requested a copy of the original agreement
- Gregg Lefter, Facilities Manager Resignation effective December 31th

New/Old Business:

Selectman Gavin:

- Best wishes to Bill on his recovery.

Selectman Kreil: - none

Selectman Egan

- CPC Training outreach with Stuart Saginor, trends and best practices from across the state. Well attended by other communities.

Selectman DiSilva -

- Gregg Lefter, please let him know that on last Wednesday's storm a couple of young people fell in the parking lot at Maynard Golf Course. We really need to keep that sanded and clear if we plan to use for our seniors. It is a concern.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman DiSilva. Vote 4-0. Motion approved.

Time: 10:20 pm

Approved: _____

Date:

Jason Kreil

Selectman, Jason Kreil, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

NOVEMBER 2014

FIRE RESPONSE ACTIVITIES

Number of requests for service from November 1 to November 30, was 119 resulting in over 250 emergency responses and a total of - additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	119
In-house Training Classes/other training:	125
Fire Safety Inspections-Pre-fire Plans other Fire prevention	63
Administrative/Other:	390
Maintenance	102
Total for November:	799

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 93 hours of on-shift training this month in a variety of topics such as driver/operator, Fire Safety Surveys, Leadership Development, Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Additionally members completed approximately multiple hours of off-site training. Training also continued for our probationary firefighters as they become familiar with Maynard Fire Department procedures and methods. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

We are continuing to work with Facilities Manager Greg Lefter on some minor repairs here at the fire station

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

We have made some considerable progress with our Records Management Software program. This month we enhanced the scheduling and vehicle maintenance modules.

ACTIONS OF NOTE:

This month has seen a lot of fire prevention activities particularly Public Education

Because of the ongoing Ebola issues nationally, we have been busy trying to keep up with changes in protocols from the Massachusetts Department of Health and the Center for Disease Control. We have written a response guideline and conducted training on that guideline with each group and coordinated this effort with other area departments and Emerson Hospital. The chance of a response to an Ebola Virus case remains extremely low, but it is important to prepare for the worst case.

We have completed most of our annual 304 inspections, again, very few problems this year in relation to years past.

We signed off on the newly installed fire alarm system at the Fine Arts Theatre. I would like the Board of Selectman know that this has been a concern for the fire department for the past 30 years. I am pleased to tell you that it took the change in ownership and tremendous spirit of cooperation with that new owner, Steve Trumble, to make that happen. I feel confident that the patrons of this establishment are much safer now than ever before!

This month saw stabilization in emergency responses from last year at this time. The drastic increases we saw over the summer may have in fact been an anomaly. Typically emergency responses trend down during vacation season; we'll keep an eye on this to see what direction it goes in.

Chief Stowers and Firefighter Tim Gray visited the E-One factory in November to meet with design engineers to ensure the final blueprints for our new pumper were exactly what we needed. We made quite a few last minute changes and came away very impressed with the operation and feel that Maynard will be getting a quality piece of equipment.

Our vehicle maintenance spikes have slowed down for this past month

We are continuing to aggressively pursue grant funding from multiple sources.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers

**Report of the
Town Clerk's Office
For the month of November 2014
Submitted by Michelle Sokolowski**

Activity Report

- **The State Election and Special Town Election were held November 4th, 2014 at all four precincts. Turnout was 60%. Three hundred and five absentee ballots were cast via in office vote or mail vote. Election day proved a *very* busy turnout. I was delighted to see the lines and moreover how steadily and efficiently they moved along. I have a wonderful cast of workers who are very dedicated to their election work. I am pleased to report the dual election ran without issue.**
- **Dog License Renewal/Request forms are being processed as they arrive. 1223 dogs have been licensed as of November 30th. Late fees are in effect along with fines issued by Animal Control.**
- **Preparation of the 2015 Annual Town Census is underway. The census along with 2015 dog licensing forms are scheduled to be mailed in late December.**
- **Money taken in was reported and turned over to Treasurer-Collector's Office.**
- **All birth, death & marriage records were reported to the Registry of Vital Records and Statistics.**
- **The following documents were issued:**
 - 3 Business Certificates**
 - 18 Birth Certificates**
 - 23 Death Certificates**
 - 15 Marriage Certificates**
 - 2 Marriage Intentions**
- **Two (2) Board & Committee members and two (2) elected officials were sworn into office.**
- **Three (3) documents were notarized for the public.**



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

On November 7th Dispatcher Trista Manchuso graduated from the 38th Massachusetts Public Safety Communicators Academy. She spent five weeks getting certified in Police and Fire dispatching. Trista will be working the overnight shift. Now that Trista is done training our dispatch center is fully staffed.

November 11th was a beautiful fall day for another very successful Veterans Day parade. Attendance was good and I think all veterans appreciate the support from residents.

Anticipating the retirement of Lt Dawson in January, we held a promotional process for Lieutenant and Sergeant. The process consisted of a written exam and the following week a full day assessment center. The assessment center was run by a company called Badgequest. The assessment center is a series of real life scenarios and written exercises graded by six assessors, who are all active or retired police chiefs. This process is very typical for non-civil service departments and quickly becoming a common part of civil service departments as well.

On November 13th I was elected to the executive board of NEMLEC as the Secretary/Clerk. The executive board has four positions and I will move thru the positions for two years each. NEMLEC is currently a council of sixty two communities in Middlesex and Essex Counties.

Our new message board was deployed to advise residents of the winter parking ban which begins Dec 1st. The message board will be very useful and a nice asset to the town.

The police department incident statistics for November 2014 are attached.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Dubois', is written over the typed name.

Chief Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	20	20
Alarm Fire/Smoke/CO	1	8	9
Alarm - Business	0	20	20
Alarm - Residential	0	4	4
Animal Complaint	1	24	25
Area check	299	3	302
Assist Citizen	0	12	12
Assist Fire Dept.	0	7	7
Assist Other Agency	0	7	7
Attempt to locate	1	0	1
Prisoner Cell Checks	0	18	18
Building Check	322	4	326
Chemical Spill/Leak	0	1	1
Cruiser Maintenance	9	0	9
Court Paperwork Received	0	10	10
Civil Dispute	0	3	3
Disturbance	0	14	14
Disabled MV	1	4	5
Domestic Disturbance	0	5	5
Dumping, Illegal	0	1	1
Escort / Transport	0	3	3
Environmental	0	8	8
Family Matter/Civil Matter	0	2	2
Fire, Other	0	2	2
Follow Up Investigation	3	6	9
Fraud	0	2	2
General Service	1	36	37
Harassing / Harassing Calls	0	2	2
Hazard	0	4	4
ID Check	0	1	1
Juvenile Problem	0	1	1
Larceny	0	2	2
Medical Emergency	0	42	42
M/V Accident w/ no injury	0	6	6
M/V Accident, w/Injury	0	3	3
M/V Complaint	0	10	10
M/V Accident; Hit & Run	0	5	5
MV Acc. Pedestrian	0	1	1
Motor Vehicle Stop	204	2	206
Motor Vehicle Violation	1	0	1
Notification	0	2	2
Open door	2	1	3
Serve Paperwork	2	1	3
Parking Complaint	2	6	8
Personel Entry	0	13	13
Property Damage	0	5	5
Found / Lost Property	1	14	15
PRISONER TRANSPORT	0	3	3
Private Tow/Repossession	0	1	1
Radar Enforcement	171	0	171
Serve Restraining Order	0	3	3
Sudden Death	0	1	1
Suicide / Threat	0	2	2
Serve Summons	2	2	4
Suspicious Person	2	5	7
Suspicious Activity	0	5	5
Suspicious Vehicle	1	5	6
Traffic Enforcement	63	0	63
Trespassing	0	3	3
Traffic Hazard	0	1	1
Test Call	0	2	2

Maynard Police Department
Dispatch Analysis

Page: 2
Printed: 12/02/2014

Undesirable	0	1	1
Vandalism	0	2	2
Serve Warrant	7	5	12
Well Being Check	0	20	20
Wire Down/Tree Down	0	8	8
TOTAL	1096	414	1510

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>
Incidents	59
Accidents	16
Arrests	23
Citations	70
EMS	0
Field Interviews	0
Fire Incidents	0
TOTAL	168

**Report of the Library
For the Month of December
Submitted by Steve Weiner**

Activity Report

Building Issues: The HVAC system was checked. We continue to fine tune the new thermostat control system.

Meeting Room Use: 26 meetings were held in the library during November. This is significant because, between the election and 4 holidays, the library was open 20 days.

Reference Report: There were 260 reference transactions during November. One Reference program was held and 7 one on one tutoring sessions were held. The Reference collection was weeded and relocated to a more compact area behind the Reference desk.

Programs: 336 people attended programs in November. Programs ranged from a baby playgroup to an author program featuring R.C. Binstock and Gregory Maguire. The author program was recorded and shown on WAVM.

Publicity: Library services were advertised on the library's home page, on Facebook, on the sign board in front of the library, and the Beacon-villager.

Circulation: We circulated 8,796 items in November, and discharged 6,225. 1,358 items went out through the self-check

module. 26 new cards were registered. There were 888 computer sessions. 51 museum passes went out and the library purchased 426 new items, bringing our collection size up to 74,610.

Miscellaneous: 2,156 people voted here on Tues, Nov 4, 2014. The library was closed for 4.5 days in November.

Comments

(List in narrative form any comments, concerns or events you want to share with the Selectmen)

***If your department typically provided statistical analysis of work performed please attach to this form.**

DEVAL L. PATRICK
GOVERNOR



BARBARA ANTHONY
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

GREGORY BIALECKI
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF TELECOMMUNICATIONS & CABLE

1000 Washington St., Suite 820 Boston, MA 02118
(617) 305-3580 FAX (617) 478-2591
www.mass.gov/dtc

KAREN CHARLES PETERSON
COMMISSIONER

December 5, 2014

Chairman
Town Hall
195 Main Street
Maynard MA 01754

Re: License Expiration Notice

Dear Chairman:

The records of the Department of Telecommunications and Cable indicate that your cable television license with Comcast Cable Communications, Inc. expires on 11/24/2018. Federal law provides for a formal franchise renewal process that begins thirty-six months prior to your license expiration date. The formal renewal process is designed to protect both the rights of the municipality and the cable operator, and requires the parties to adhere to certain timetables and requirements within the thirty-six month period. Alternatively, federal law allows parties to renew a license at any time through informal negotiations.

As the Issuing Authority, you may want to form a cable advisory committee ("CAC") and delegate to it certain duties. If you appoint a committee, please advise the Department of the name and contact information for at least one member.

The Department has prepared a Practical Guide to Cable Television License Renewal that may be downloaded from our web site at www.mass.gov/dte/catv. Through our Department Secretary, the Department is available to advise you regarding your duties and rights during the renewal process. While we may not assist you with substantive negotiations, we would be happy to meet with you and/or your appointed CAC to discuss procedural requirements. If you would like to schedule a meeting or if you have any questions regarding the renewal process, please contact the Department at 617-305-3580 or via e-mail at dte.efiling@state.ma.us.

Sincerely,

A handwritten signature in blue ink that reads "Sara Clark".

Sara Clark
Department Secretary



TOWN OF MAYNARD
Office of Board of Selectmen
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1351 Fax: 978-897-8457
www.townofmaynard-ma.gov

Becky Mosca
Administrative Assistant

DATE December 9, 2014

Holiday Weeks Schedule for Town Hall

Monday: December 22, 2014 open 8:00 am ~ 4:00 pm
Tuesday: December 23, 2014 open 8:00 am ~ 7:00 pm
Wednesday: December 24, 2014 open 8:00 am ~ 12:00 pm
Thursday: December 25, 2014 CLOSED
Friday: December 26, 2014 CLOSED

Monday: December 29, 2014 open 8:00 am ~ 4:00 pm
Tuesday: December 30, 2014 open 8:00 am ~ 7:00 pm
Wednesday: December 31, 2014 open 8:00 am ~ 2:00 pm
Thursday: January 1, 2015 CLOSED
Friday: January 2, 2015 open 8:00 am ~ 12:00 pm

**SORRY FOR ANY INCONVENIENCE,
HAPPY HOLIDAYS.**

KEVIN SWEET, TOWN ADMINISTRATOR, 978-897-1301



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Planning Board Meeting Agenda – 7:00 PM December 9, 2014
195 Main Street, Maynard - Room 201

1. 07:00 - Call to order

2. Additions/deletions/reordering of agenda

3. Approval of minutes

4. Public Hearing:

- a. Continuation of hearing for the petition filed by H-Star Engineering, Inc., 200 Greenville Road, North Ipswich, N.H. 03071, requesting approval of a Definitive Subdivision Plan for property identified on Property Assessor's Map 19, Parcels 49, 52 and Keene Avenue (Paper Street). The applicant is requesting creation of six residential lots.
- b. Recommencement of the existing hearing/application filed by Skylight, LLC., 20 Main Street, Acton, MA 01720 for the property located at 49-51 Waltham Street (Map 15, Parcel 230 and Map 20 Parcel 23) for a Special Permit allowing construction of multi-family dwellings within the Business Zoning District.

5. Other Business

- a. Request by Skylight, LLC., for Endorsement of a Plan Believed Not to Require Approval for the property located at 30 Arthur Street. (Map 20, Parcel 23).

6. Town Planner Update

7. Correspondence

8. Adjourn

This agenda is subject to change

Kevin Calzia, Chairperson

Posted by: Bill Nemser, Town Planner

Date: December 4, 2014

Date Posted: December 8, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Address of Meeting: 195 Main Street, Maynard Room: Finance Room 202

M T W T H F	<u>Thursday – December 11, 2014</u>	<u>5:00 p.m.</u>
	Month Date Year	Time AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes
2. Visitor Statements/Introductions
3. Old Business/New Business
4. Determine Best Meeting Days and Times
5. Establish EDC To-Do List

THIS AGENDA IS SUBJECT TO CHANGE

Chairman: Christopher Worthy

Posted by: Christopher Worthy

Date: December 8, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
TUESDAY, December 16, 2014 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 12/02/2014.

PUBLIC HEARING:

- Notice of Intent (7:00)
3 Shore Ave.
Elizabeth Drury
Control of aquatic invasive plants
- Notice of Intent (7:30)
49-51 Waltham Street
Skylight, LLC
Redevelopment of Oriental Delight property

WETLANDS/STORMWATER ISSUES:

- Keene Ave subdivision stormwater management violation

LAND MANAGEMENT:

- Encroachment at Dix Road
- Hazardous tree on Lewis Street update
- Review ARRT 75% preliminary design

BUSINESS:

- Review Draft Stormwater Management Bylaw regulations

Mail of note:

- DEP's pre-hearing statement for 213-0260
- J. Anderson's memorandum of support for 213-0260
- Mr. Hall's statement
- MACC Advocacy Update

Upcoming Meetings:

- Next Conservation Commission meeting, **January 6, 2014.**
- MSMCP brown bag lunch meeting, **December 17, 11-1 Belmont**

THIS AGENDA IS SUBJECT TO CHANGE

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, December 17, 2014 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

PUBLIC COMMENTS:

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from 11/19/14 and 11/24/14 meeting
- Update on our files and copying them
- Update on our own email account
- Award Letter responses

CORRESPONDENCE:

- Mail received

BUSINESS:

- Review and discuss questions on Final applications
- Review and discuss financial reports
- Update on ongoing projects
- Financial Subcommittee update
- Administrative issues
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

Date Posted: December 8, 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Council on Aging

Address of Meeting: Maynard Country Club, 50 Brown St, Maynard
Room: Main Dining Area

Thursday, December 18, 2014 10:00 am

M T W T H F

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s):
2. Update Senior Center Renovations and Tour
3. Recommendation of Search Committee for Senior Center Director

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: John R. Edson

Posted by: John R. Edson, Chairperson, Council on Aging

Date: December 8, 2014

20 November 2014

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL. 30A Section 18-25

Maynard Cultural Council
Name of Board/Committee

Address of Meeting: Maynard Town Hall, 195 Main Street, Maynard, MA Room: Large Lower Level

THURSDAY December 11, 2014 7:00 PM

Agenda or topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve minutes of 13 November, 2014
2. Old Business Topics
3. Tim Hess is joining the Cultural Council officially. Gail Erwin has a year and a half left on her 2nd 3-year term. We need a couple more new members up the road a bit. Think about potential recruits that will be discussed after our grant decisions are completed.
4. Discussion and vote tonight on grantee applications. Work needs to be finished on these by Dec. 30th.
5. Letters will need to go out on specific dates. Dec. 30th for the grants not funded and January 15, 2015, for the grants totally or partially funded, according to the state Mass Cultural Council rules. The Secretary will be preparing these letters with the Chair or Acting Chair.
6. Looking ahead, our Annual Report is due into the state by January 15th so we need to complete our decisions at this meeting, hopefully, or at least enough before Christmas to prepare the letters. Reya has agreed to help us over this interim with just this next annual report, but it will revert to the Chair after that. Reya has only agreed to do certain interim tasks.
7. We need to choose a Chair, possibly a Co-Chair, and Treasurer positions in order to meet state guidelines, which we will put in priority after the grant decisions are decided..
8. Status of the Cultural District process since last meeting—Public Hearing discussion, if time allows.
9. Any other new business, if time allows.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chair position empty currently, this meeting chaired by Reya Stevens in the interim
Posted by: Joyce Dwyer, Secretary
Date: December 1, 2014

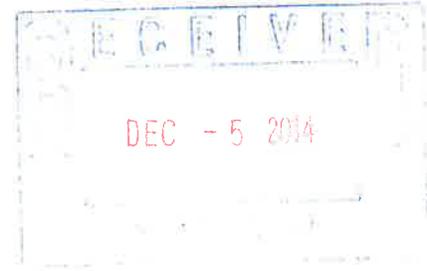


BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

Frank DePaola, Acting MassDOT Secretary and CEO and MPO Chairman
Karl H. Quackenbush, Executive Director, MPO Staff

December 3, 2014

Mr. William Cranshaw
Chair, Board of Selectmen
Town of Maynard
195 Main Street
Maynard, Massachusetts 01754



Re: Development Process and Milestones—FFYs 2016–19 TIP

Dear Mr. Cranshaw:

The Boston Region Metropolitan Planning Organization (MPO) is beginning its annual process of developing the Transportation Improvement Program (TIP) for federal fiscal years (FFYs) 2016–19. As you know, the TIP is the short-term capital program that funds transportation projects in the Boston region. I am writing to invite your municipality to participate in this process, and to inform you of significant milestones. Our goal is to endorse the final TIP on June 25, 2015.

This year's TIP process will coincide with developing the next Long-Range Transportation Plan (LRTP), *Charting Progress to 2040*, which will provide a 25-year vision for transportation in Boston metropolitan area. In the LRTP, the MPO sets priorities for future federally funded transportation investments that will guide project selection through the TIP.

This year's process for producing the TIP is similar to last year's. First, each municipality should identify the person who will communicate, on behalf of that municipality, directly with the MPO staff's TIP Manager, Sean Pfalzer, in developing this important document. According to our records, the current TIP Contact for Maynard is Kevin Sweet. If this information is no longer accurate, please notify Sean (contact information below) by December 19, 2014, with the name of your new TIP contact.

The major milestones in this year's TIP development schedule are listed below. An asterisk (*) indicates the steps that municipalities are responsible for completing by the dates indicated.

Identify New TIP Contacts	December 21*
Complete Project Funding Application Forms	January 30*
Complete Project Evaluations	February 27
Submit Municipal Feedback on Project Evaluations	March 20*
Post First-Tier List and Staff Recommendation	March 26
Discuss First-Tier List and Staff Recommendation with MPO	April 2, 16 and 30
Release Draft FFYs 2015–18 TIP for Public Review	May 7

The MPO will host two outreach sessions to discuss the TIP development process—one on December 16, 2014 in Braintree, at Braintree Town Hall, from 9:00–11:00 AM; and another on January 6, 2014, in Malden, at Malden City Hall, from 9:00–11:00 AM. At these meetings, MPO staff will explain the development steps, with a focus on the responsibilities of municipalities' TIP contacts. We strongly encourage all municipalities to send a representative to one of these two sessions. As a reminder, municipal representatives are invited to attend and participate in all MPO meetings. A flyer with details about these public sessions is enclosed.

You may reach Sean Pfalzer at spfalzer@ctps.org, or 617-973-7107. Sean can answer any questions you might have regarding the TIP and its development. More information is available on the MPO website, at <http://www.ctps.org/Drupal/tip>.

Sincerely,



Karl Quackenbush
Executive Director
KQ/NR/nr
Encl.

Boston Region Metropolitan Planning Organization

Public Regional Transportation Discussion Sessions

Each year the MPO develops two plans to program the transportation planning studies and projects it will fund for the coming years. These are known as the Unified Planning Work Program (UPWP) and Transportation Improvement Program (TIP).

The MPO is hosting two public discussions to explain how the UPWP and TIP will be developed this year and to hear your views.

To learn more, visit www.bostonmpo.org or follow us on Twitter @BostonRegionMPO.

MPO staff will discuss the background, steps, and schedule for developing the next UPWP and TIP documents. We will also gather your ideas about transportation priorities, and explain how your feedback will be used and when there will be additional opportunities for public input.

MPO meeting sites are accessible to people with disabilities and are near public transportation. Upon request (preferably two weeks in advance of the meeting), every effort will be made to provide accommodations such as assistive listening devices, materials in accessible formats and in languages other than English, and interpreters of American Sign Language and other languages. Please contact the MPO staff at 617.973.7100 (voice), 617.973.7089 (TTY), 617.973.8855 (fax), or publicinformation@ctps.org (email).



Workshop Information

Tuesday, December 16

9:00 a.m. – 11:00 a.m.

Braintree Town Hall
Johnson Chambers (2nd Floor)
798 Washington Street
Braintree, MA 02184

Tuesday, January 6

9:00 a.m. – 11:00 a.m.

Malden City Hall
6th Floor Conference Room, Room 625-627
200 Pleasant Street
Malden MA 02148

For detailed schedules of the public transportation services available for getting to and from the meeting, please visit the MBTA's website, www.mbta.com, or call MBTA Customer Service at 617.222.3200 or 800.392.6100, or via TTY at 617.222.5146. Driving directions can be generated from Google Map (<https://maps.google.com>).



December 2014

Get Involved with Your Region's Transportation Improvement Program!

The Transportation Improvement Program, commonly referred to as the **TIP**, prioritizes how federal money is spent on infrastructure projects throughout the 101 cities and towns in the Boston Region. The MPO develops a TIP each year that allocates money to projects for the next four years. These projects preserve our transportation system, provide safe transportation for all modes, enhance livability, and improve mobility.

Types of projects include:

- Maintenance and expansion of the public transit system
- Construction of shared-use paths
- Improvements for pedestrians and bicyclists
- Reconstruction of highways
- Improvements to roadways and intersections

Opportunities to Get Involved

To determine which projects to fund over the next four federal fiscal years, the MPO collaborates with municipalities, state agencies, MAPC subregional groups, members of the public, advocacy groups, and other stakeholders, who can get involved in any of the following ways.

In December and January:

- Municipalities are invited to submit project funding requests and communicate their priorities to the MPO via their designated TIP Contacts.
- The MPO sponsors events for project advocates and members of the public to learn about the TIP process and how to support their local and regional transportation priorities.

In March and April:

- Municipalities have an opportunity to review and provide feedback on the results of project evaluations. They can also communicate their local priorities to the MAPC subregional groups, which are represented on the MPO.

In May and June:

- Members of the public review and comment on the draft TIP document.

Stay informed about the TIP development process and opportunities to participate by visiting the MPO's TIP website at www.bostonmpo.org/drupal/TIP or by following the MPO on Twitter @BostonRegionMPO.

TIP Resources to Facilitate Participation

The TIP is described in detail at www.bostonmpo.org/Drupal/tip. Other sources of information on the TIP and how to get involved include:

- 1) A list of the **TIP Contacts** for each of 101 cities and towns in the Boston Region, which is available at bostonmpo.org/Drupal/data/pdf/plans/TIP/TIP_Contacts.pdf
- 2) The **TIP Interactive Database**, which displays maps of and detailed information on all TIP projects, including those being considered for funding in future TIPs. Each project has a Project Funding Application Form that contains information on livability, mobility, and safety improvements. This database can be accessed at bostonmpo.org/apps/tip11/tip_query.html.
- 3) Information on the **TIP Evaluation Criteria** and the scoring system used by the MPO to evaluate projects and help inform transportation investment decisions. The scoring sheet is available at bostonmpo.org/Drupal/data/pdf/plans/TIP/TIP_Evaluation_Scoring.pdf
- 4) Information about how the implementation of transportation improvement projects is coordinated with the Massachusetts Department of Transportation (MassDOT). Chapter 2 of the MassDOT Project Development and Design Guide provides a detailed overview of the project development process, including project design and construction, and is available at massdot.state.ma.us/Portals/8/docs/designGuide/CH_2_a.pdf

- 5) Contact information for MPO Staff:

Sean Pfalzer, TIP Manager, Boston Region MPO Staff

Phone: 617.973.7107

Email: spfalzer@ctps.org

US mail: State Transportation Building
10 Park Plaza, Suite 2150
Boston, MA 02116-3968



Becky Mosca

From: OUINotice (AGO) <ouinotice@state.ma.us>
Sent: Friday, December 05, 2014 11:06 AM
Subject: OUI Last Drink Data -- Q3 (July-Sept 2014)
Attachments: Last Drink Results (7.1.14-9.30.14) and Paper Notices.xls

The Attorney General's Office, Municipal Law Unit ("MLU"), is now e-mailing to cities and towns information about establishments where defendants convicted of operating under the influence say they were served alcohol before being arrested. MLU sends this information to City and Town Clerks quarterly or as it becomes available from the Trial Court. The Clerks should forward this email to others in the municipality that may have interest in the information, such as local licensing authorities.

As you may know, General Laws Chapter 90, Section 24J, requires courts to ask defendants convicted of operating under the influence of alcohol whether they were served alcohol at any licensed establishment before the violation and the name and location of any such establishment. The Trial Court periodically provides this information to the Attorney General's Office and the Alcoholic Beverages Control Commission (ABCC). The Attorney General is making this information available to you in view of the public safety issue that operating under the influence presents. Please note that the information supplied by the Trial Court may not be complete. The Attorney General has alphabetized the available information by city or town name but does not have additional information beyond that supplied by the Trial Court.

This information does not constitute an accusation of criminal or negligent conduct by any establishment and is not meant to be a substitute for your own license monitoring and enforcement practices. The Attorney General has not conducted an independent review of the information and notes that Section 24J does not require that defendants' statements about these establishments be made under oath. The provision of this information should not be considered the rendering of legal or other professional advice. If you have any questions regarding how this information may be used, we suggest you contact the ABCC at 617-727-3040, or abcc_inquiries@tre.state.ma.us.

We are sending this information to what we understand to be the e-mail addresses of the City and Town Clerks who are in the best position to place the last-drink information before local licensing authorities. If you need to update your e-mail address, please send an e-mail to: OUINotice@state.ma.us.

-OUI Notices

Nicole B. Caprioli

Assistant Attorney General
Office of the Attorney General Martha Coakley
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 x 4418
nicole.caprioli@state.ma.us



You have options

Avoid Costly (and Time-Consuming) Trips to the ER

To go to the ER or not to go to the ER? It's a decision you need to make when you're sick or injured, and your doctor isn't available. If you want to save time and money, and you're not experiencing a life-threatening medical issue, there are other options available.

As your health plan, we're here to help you make wise choices when it comes to getting the care you need. That's why we offer you access to quicker, more affordable, and convenient treatment options for non-urgent and urgent care. Remember, these options are for injuries or illnesses that need immediate attention, but are not life threatening.

No-Cost Option

Blue Care LineSM—Speak with a nurse 24 hours a day, 7 days a week, at **1-888-247-BLUE (2583)**. Just explain your symptoms and the nurse will help you decide whether you should see the doctor, go to the emergency room, or care for yourself at home.

Low-Cost Option for Minor Concerns

CVS MinuteClinic[®]—These limited-services clinics offer non-urgent medical care without an appointment or a referral. Convenient and efficient, MinuteClinics provide treatment for colds, ear infections, and a variety of other simple medical concerns. The copayment is usually the same as what you would pay for services at your doctor. They are open 7 days a week, with evening hours available.

Moderate-Cost Option for Non-Life-Threatening Issues

Urgent Care Centers—These centers treat unforeseen conditions that are not life-threatening, but may cause serious medical problems if not treated quickly. And the cost is less than going to an emergency room. They are often open 7 days a week, even after hours.

High-Cost Option for Life-Threatening Issues

Emergency Room—If you experience severe symptoms that place your health or the health of another (including an unborn child) in serious jeopardy, go to the nearest medical facility or call **911** immediately.



Did you know that the average wait time for an ER visit is 4 hours or more?¹

SAVE **80%**

A study found that members who get treatment for an acute illness, or an illness that starts quickly and only lasts a short time, at a limited-service clinic or urgent care center, instead of an ER, can reduce their out-of-pocket cost by up to 80%.²

1. 2010 Emergency Department Pulse Report: Patient Perspectives on American Health Care, Press Ganey, July 22, 2010.

2. RAND Corporation; Comparing Costs and Quality of Care at Retail Clinics with That of Other Medical Settings for 3 Common Illnesses; Published In: Annals of Internal Medicine, v. 151, no. 5, Sept. 1, 2009, p. 321-328, W-109.

For more information, visit www.bluecrossma.com/findadoctor, or call Member Service at the number on the front of your ID card.

Examples to Help You Decide the Right Place to Get Care:

When to call the Blue Care Line:	When to go to a CVS MinuteClinic (or limited-services clinic):	When to go to an urgent care center: ³	When to go to the ER:
<ul style="list-style-type: none"> • Fever • Dizziness • Cuts • General discomfort 	<ul style="list-style-type: none"> • Flu • Earaches • Pink eye • Sore throat 	<ul style="list-style-type: none"> • Sprains • Minor burns or injuries • Short-term (acute) illness • Broken bones 	<ul style="list-style-type: none"> • Suspected heart attack • Stroke • Poisoning • Loss of consciousness

3. If a MinuteClinic is not available in your community, urgent care centers can treat all of the same conditions. For more information, visit www.bluecrossma.com/findadoctor.

How to Find the Care You Need

- To find a doctor near you, visit www.bluecrossma.com/findadoctor
- To speak with a registered nurse, call the Blue Care Line at 1-888-247-BLUE (2583)

To find urgent care centers or CVS MinuteClinics in Massachusetts:	<ul style="list-style-type: none"> • Visit www.bluecrossma.com/findadoctor • Select Find a Hospital/Facility • Select Detailed Search by Network and Location • Select Clinics, Limited Services to search for MinuteClinics⁴ • Select Urgent Care Center to search for urgent care centers⁴
To find CVS MinuteClinics or other limited service clinics nationally: ⁵	<ul style="list-style-type: none"> • Visit http://provider.bcbs.com • Enter the first three letters from your ID card • Enter your location • Select Retail Health/Walk-in Doctor under provider type • Search results⁴
To find urgent care centers nationally: ⁵	<ul style="list-style-type: none"> • Visit http://provider.bcbs.com • Enter the first three letters from your ID card • Select Specialty • Enter your location • Enter urgent care center for the specialty • Search results⁴

Advantages of Urgent Care Centers

- Shorter wait times
- Nearby locations
- Lower costs
- No appointment or referral needed

57%

of patients wait 15 minutes or less to be seen at urgent care centers, and about 80% of all visits are 60 minutes or less.⁶

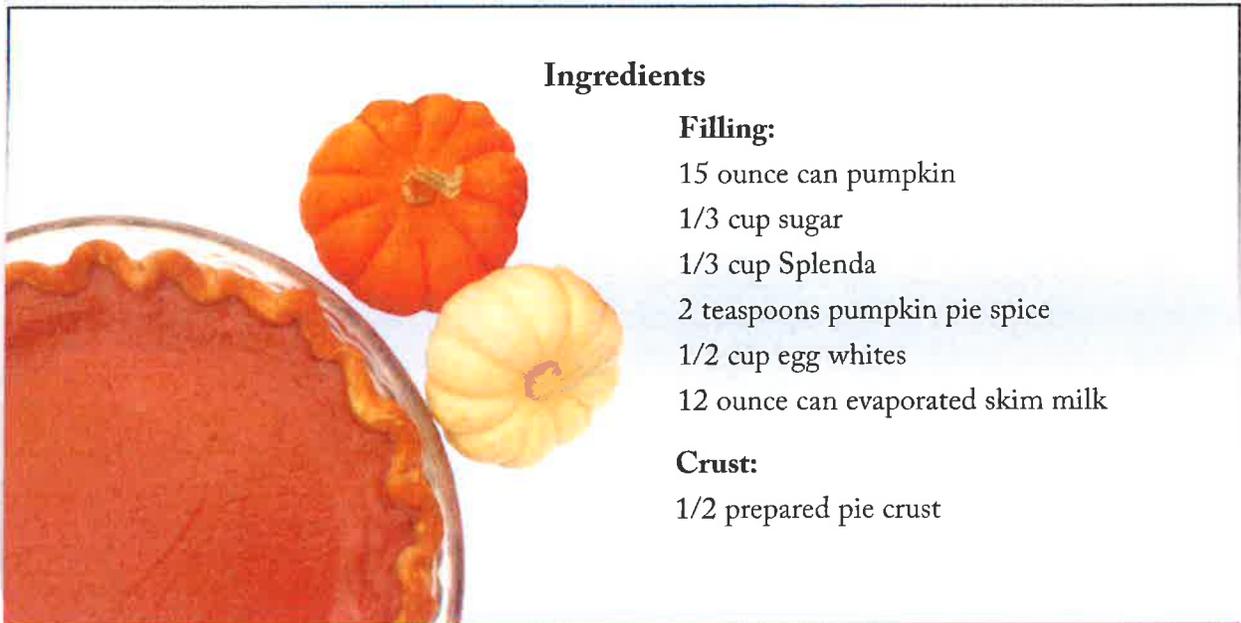
Make sure to check Find a Doctor regularly as new MinuteClinics, limited-service clinics, and urgent care centers are always being added.

4. Verify that your health plan covers care at the location you choose.
5. Members who wish to receive covered services at a limited-services clinic or an urgent care center outside Massachusetts may do so only if the Blue Cross Blue Shield plan in that state has a contract with the clinic or facility.
6. Urgent Care Association of America: www.ucaoa.org/resources_stats.php.



Best Light Pumpkin Pie

Total Preparation & Cooking Time: 1 hr 5 min. (30 Prep, 45 Bake) Servings: Serves 10. Each serving: 1 slice.



Ingredients

Filling:

- 15 ounce can pumpkin
- 1/3 cup sugar
- 1/3 cup Splenda
- 2 teaspoons pumpkin pie spice
- 1/2 cup egg whites
- 12 ounce can evaporated skim milk

Crust:

- 1/2 prepared pie crust

Directions

1. Preheat oven to 350 degrees.
2. Make a tulip crust. Mix the filling ingredients in a medium sized bowl and pour into the crust. Bake until knife comes out clean from center, about 35-45 minutes.
3. Refrigerate and slice in 10 wedges.

Chef's Notes:

Optional: serve with fat free whipped cream.

Pumpkin Pie Calorie Facts:

- Store-bought pumpkin pie: 260-290 calories per slice
- Add light whipped cream from the can: 15 calories per 2 tablespoons
- For the garnish use diced candied ginger and whipped cream with cinnamon sprinkled on top.

Ginger Snap Crust:

Grind 16 ginger snap cookies in food processor. Lightly spray a glass pie pan with cooking spray and pat the cookie crumbs into the bottom of the pan evenly. Proceed with the rest of the recipe to pour filling into the crust and bake in the oven.

Nutrition Information

Calories: 122, Total Fat: 3g, Saturated Fat: 1g, Trans Fat: 0g, Cholesterol: 2mg, Sodium: 105mg, Carbohydrates: 20g, Fiber: 2g, Protein: 4.5g (cut in 8 = 150 calories)

© communicatingfoodforhealth.com

The Seven Habits of Highly Effective Holiday Revelers

1. Take calm-down breaks. Soon after you awake, close your eyes, take several deep breaths then relax and simply witness your own breathing – watching the breath travel through your body causing the abdomen to gently rise on the in breath and fall back on the outbreath. Imagine yourself in a beautiful place, think of a happy memory or visualize yourself succeeding at a cherished goal. Quieting down your mind before you begin your day can help you get off to a great start. And throughout your day know you can always return to breath when things are not going as you planned.

2. Get moving. Perhaps one of the best ways to overcome stress during the holidays or any other time is to exercise regularly. Research shows that physical activity not only boosts your fitness and energy levels but can also elevate your mood. In addition, exercise has been found to reduce anger, tension and fatigue. Find ways of working movement into your daily life. Before going back to your vehicle, take a walk through the mall after shopping. You get an extra bonus if you are carrying packages – you get your strength training AND an aerobic workout while you are walking!

3. Go for real foods mostly. To be your most energetic, focused and most happy self, eat foods that grow on trees or on the ground (vegetables and fruits) and choose healthy fats such as olive oil, lean protein such as fish and chicken, legumes, nuts and seeds.



4. Take polite portions of “comfort” foods and drinks. During the holidays, it’s easy to “fall off the wagon” and over-use alcohol, sugar and caffeine. It’s best to think before you treat your body like a trashcan instead of a temple. Limit your consumption of such comfort or pleasure foods and drinks such as apple pie, cookies, and eggnog. When offered these “goodies,” try to take “a couple of polite bites” or sips and only after having a well-balanced meal with smart carbs (vegetables, fruits, whole grains), good fats and lean protein.

5. Put on rose-colored glasses. If people try to push unwanted habits on you during this holiday season, tune in to their motivations. For instance, before you get annoyed at Aunt Jane who keeps urging you to try a piece of her apple pie even as you have already had enough to eat, first take a deep breath. Then step into Aunt Jane’s shoes for a moment and realize that Aunt Jane is trying to show her caring for you through food. So rather than view your situation with annoyance, be grateful for those who care about you.

6. Prepare “Nice to Do For Me” and “Need to Do For You” lists. Writing down all that you have to do during the holidays will help you realize what it is you want to do. Now take a hard look at that list and cross off the things that are not all that important and truly won’t be missed (are all you overachievers listening). So after buying gifts for the family, do something good for you from that list such as taking a walk in the fresh air. That night after baking the family’s favorite pie, treat yourself to a warm bath by candlelight – post a “do not disturb” sign on the door! When you are good to you, you are so much more available to others.

7. Be generous. One of the best ways to stay calm, content and cheerful this time of year is to act generously with your loved ones, co-workers and friends. This doesn’t mean spending a lot of money. You can be generous with sincere compliments. Run an errand, write a poem, make a centerpiece from nature’s bounty.

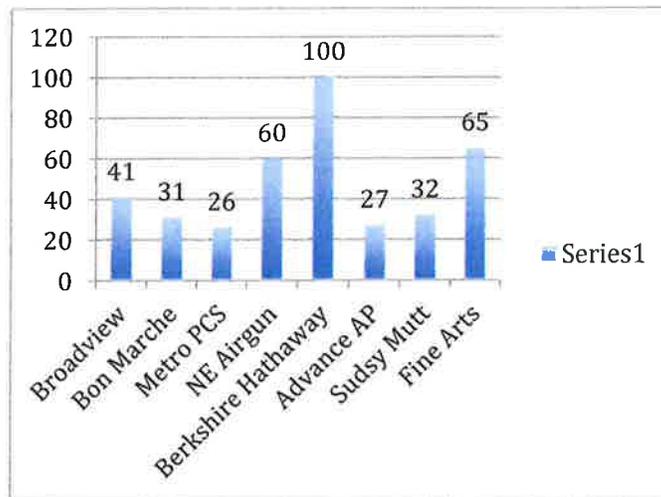


Wrap-Up Notes Ribbon Cuttings 2014

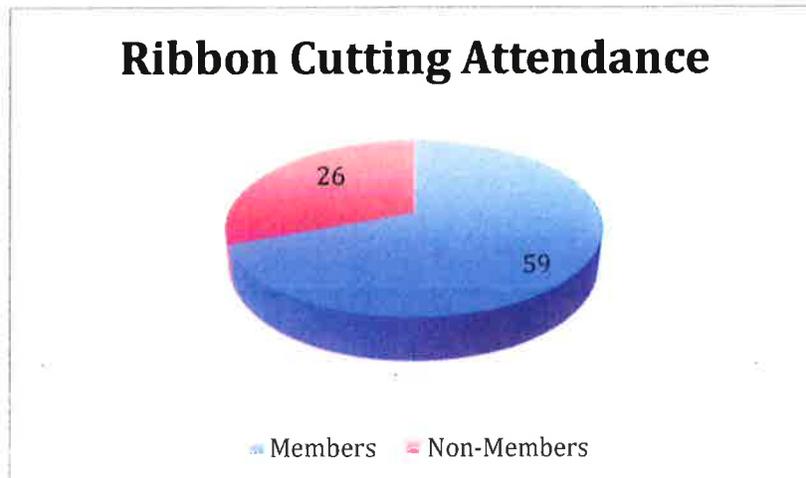
There were eight (8) Grand Opening & Ribbon Cutting Ceremonies performed by the Chamber in 2014:

- Broadview Heights,
- Bon Marche,
- Metro PCS,
- New England Airgun,
- Berkshire Hathaway,
- Advance Auto Parts,
- Sudsy Mutt, and
- Fine Arts Theatre Place,

Attendance ranged from 26 to more than 100 people; the chart below indicates attendance per event.



In total, over 250 people attended one (or more) of our Ribbon Cutting Ceremonies, representing more than 85 different organizations, 26 of which could represent a pool of prospective future memberships (see chart below).



TOWN ORDERED AUCTION MAYNARD

**SINGLE FAMILY HOME
TO BE SOLD ABSOLUTE – NO MINIMUM BID!
6 DEANE STREET**

THURSDAY, DECEMBER 18TH AT 2:00 P.M.



to be held onsite at 6 Deane Street

This charming single family home sits on ± .21 acres in an established neighborhood close to downtown. It has ± 1,056 square feet of living area and features 2 bedrooms, 1 bathroom, porch and off street parking. A cute house in need of a little TLC.

zekosgroup.com

Terms: Bidder Registration and Open House at 1:30 p.m. day of sale. A deposit of \$10,000.00 will be required to register to bid. Deposit must be paid in certified or bank cashier's check at the time of sale. Balance to be paid within thirty (30) days. Property sold as is. We make no representations, warranties, or guarantees as to the accuracy of the information provided and urge all bidders to rely entirely on their own inspection and investigation of the premises. Other terms, to be announced at the sale.

THE ZEKOS GROUP AUCTIONEERS
382 Boston Turnpike, Suite 222 Shrewsbury, MA 01545
508-842-9000
MA Lic. #104

PUBLIC NOTICE:
TOWN OF MAYNARD
PUBLIC AUCTION

Under the provisions of Massachusetts General Laws Chapter 60, Section 77B, the Town of Maynard, through its Tax Title Custodian, will sell at public auction on **Thursday, December 18, 2014 at 2:00 p.m.**, the following described parcel located in Maynard, Massachusetts:

- **6 Deane Street (015.0-0000-0051.0)**

Registration for the auction to begin at 1:30 p.m. at 6 Deane Street, Maynard, Massachusetts.

For further details and information about the auction, please visit the auctioneer's website at:
<http://www.zekosgroup.com>. Telephone: (508) 842-9000.

Becky Mosca

From: ArtSpace <artspace63@aol.com>
Sent: Thursday, December 11, 2014 2:26 PM
To: artspace63@aol.com
Subject: You are invited to ArtSpace "Second Saturdays" Art Scene this Saturday



Announcing The Next ArtSpace Second Saturdays Event

Saturday, December 13

An exhibit of work by artists who live in Maynard
but don't maintain a studio at ArtSpace

December 10 - January 2

Opening reception: Saturday, December 13, 5 - 7 p.m.

Hours: Wednesday--Saturday 11-3



Come early and tour the ArtSpace for our mini open studios from 4:00-7:00 p.m.

Featured artists

Maya Anderson, Julia Berkley, Richard Brady, Rebecca Bumstead, Helen Byers, Lee Caras, Jean D'Amico, Laura Fredericks, Fieda Kraft, Nick Johnson, Ron Labbe, Michael Leacher, Fred Levy, Rachel Levy, Kerry Lewis, Susan Marshall, Laura Moore, Geoff Nelson, Peter Peavoy, Sean Perham, Monikah Schuschu, Deborah Smith, Barbara Steele, Carolyn Stock, Vicki Tillapaugh, Patricia Ward, Keith Douglas Warren

*"Only from Maynard" Exhibit
ArtSpace Gallery
Wed. - Sat. 11-3
Thru January 2nd
Opening reception: Sat. Dec. 13th, 5 - 7*



OFFICIAL PROCLAMATION

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF MAYNARD**

WHEREAS: Matthew T. Schomacker is a junior of Maynard High School. As a student at Maynard High School, Matt participates in the Concert Band, Jazz Band, Marching Band, Wind Ensemble, National Honor Society, WAVM and the Beacon Santa Telethon and:

WHEREAS: Matthew, for his Eagle Scout Project, supervised the construction and installation of a kiosk to provide trail information and maps, removal of buckthorn and the construction of a footpath for the Walden Woods Project. Matt and his volunteers spent a total 324.5 man hours to complete this project and:

WHEREAS: The rank of Eagle Scout symbolizes the desire of a boy to strive for the best and become a leader of tomorrow. In this capacity, Matt served as a Patrol Leader, Instructor, Assistant Senior Patrol Leader and Senior Patrol Leader and is currently a Bugler and a Junior Assistant Scoutmaster.

NOW, THEREFORE, WE, the Maynard Board of Selectmen with the utmost pride do proclaim *Sunday, January 4, 2015 as:*

“Matthew T. Schomacker Day”

in the Town of Maynard and do hereby congratulate **Matthew** and his family on this outstanding achievement.

Given in the Selectmen’s Chambers this 16th day of December in the year two thousand and fourteen.

Maynard Board of Selectmen

Bill Cranshaw

Jason Kreil

David Gavin

Tim Egan

Chris DiSilva



December 1, 2014

Mr. William Cranshaw, Chairman
Maynard Board of Selectmen
Maynard Town Building
195 Main Street
Maynard, MA 01754

Dear Chairman Cranshaw,

Boy Scout Troop 130 of Maynard, Massachusetts, cordially invites you to attend the Eagle Scout Court of Honor for Matthew T. Schomacker. The Court of Honor ceremony will take place on Saturday, January 3, 2015 at 2:00pm at the Union Congregational Church, 80 Main Street, Maynard, Massachusetts. Troop 130 would be honored if you could take time from your busy schedule to join in this ceremony and celebration.

We are proud of Matthew and of his achievement of the rank of Eagle. This rank is not merely another accomplishment by a boy in his adolescence, instead, it symbolizes the desire of a boy to strive for the best and become a leader of tomorrow.

Matt is in his junior year at Maynard High School. He participates in the Concert Band, Jazz Band, Marching Band, Wind Ensemble, National Honor Society, WAVM and the Beacon Santa Telethon. With Troop 130, Matt has served as a Patrol Leader, Instructor, Assistant Senior Patrol Leader and Senior Patrol Leader and is currently a Bugler and a Junior Assistant Scoutmaster. For his Eagle project, Matt supervised the construction and installation of a kiosk to provide trail information and maps, removal of buckthorn and the construction of a footpath for The Walden Woods Project. Matt and his volunteers spent a total of 324.5 man hours to complete this project.

As you can understand, we are extremely proud of Matthew, and we hope you will be able to join us in honoring him, as an Eagle Scout on Saturday, January 3, 2015.

Very truly yours,

Kenneth DeMars

Kenneth DeMars, Advancement Chairman
Troop 130, Boys Scouts of America
16 White Avenue
Maynard, Massachusetts 01754

RSVP by December 16, 2014 to demarskr@aol.com



OFFICIAL PROCLAMATION

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF MAYNARD**

WHEREAS: William J. Foss is a senior at Maynard High School. As a student at Maynard High School, Will is very active in WAVM and the Beacon Santa Telethon, works at Town Meetings and:

WHEREAS: Will, for his Eagle Scout Project, supervised the construction of four picnic tables and the repair/construction of two benches for the Maynard Housing Authority. Will and his volunteers spent a total 243 man hours to complete this project and:

WHEREAS: The rank of Eagle Scout symbolizes the desire of a boy to strive for the best and become a leader of tomorrow. In this capacity, Will served as a Patrol Leader, Scribe, Quartermaster, Instructor, Assistant Senior Patrol Leader and Senior Patrol Leader and is currently a Junior Assistant Scoutmaster. Will is also a Brotherhood Member of the Order of the Arrow. He has earned the BSA World Conservation Award.

NOW, THEREFORE, WE, the Maynard Board of Selectmen with the utmost pride do proclaim *Sunday, January 24, 2015 as:*

“William J Foss Day”

in the Town of Maynard and do hereby congratulate **Will** and his family on this outstanding achievement.

Given in the Selectmen’s Chambers this 16th day of December in the year two thousand and fourteen.

Maynard Board of Selectmen

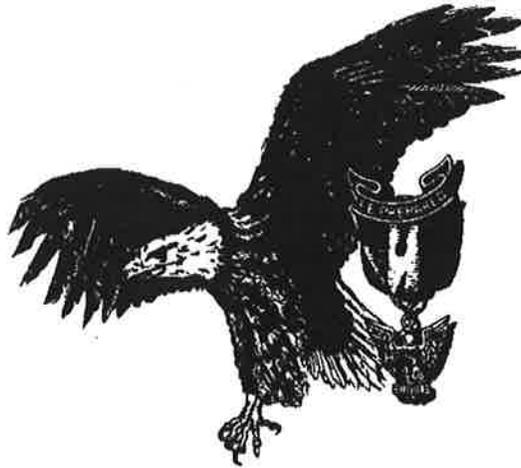
Bill Cranshaw

Jason Kreil

David Gavin

Tim Egan

Chris DiSilva



December 3, 2014

Mr. William Cranshaw, Chairman
Maynard Board of Selectmen
Maynard Town Building
195 Main Street
Maynard, MA 01754

Dear Chairman Cranshaw,

Boy Scout Troop 130 of Maynard, Massachusetts, cordially invites you to attend the Eagle Scout Court of Honor for William J. Foss. The Court of Honor ceremony will take place on Saturday, January 24, 2015 at 1:00pm at the Maynard Lodge of Elks, 34 Powder Mill Road. Maynard, Massachusetts. Troop 130 would be honored if you could take time from your busy schedule to join in this ceremony and celebration.

We are proud of William and of his achievement of the rank of Eagle. This rank is not merely another accomplishment by a boy in his adolescence, instead, it symbolizes the desire of a boy to strive for the best and become a leader of tomorrow.

Will is in his senior year at Maynard High School. He has been very active in WAVM and the Beacon Santa Telethon. With Troop 130, Will has served as a Patrol Leader, Scribe, Quartermaster, Instructor, Assistant Senior Patrol Leader and Senior Patrol Leader and is currently a Junior Assistant Scoutmaster. Will is also a Brotherhood Member of the Order of the Arrow. He has earned the BSA World Conservation Award. For his Eagle project, Will supervised the construction of four picnic tables and the repair/construction of two benches for the Maynard Housing Authority. Will and his volunteers spent a total of 243 man hours to complete this project.

As you can understand, we are extremely proud of William, and we hope you will be able to join us in honoring him, as an Eagle Scout on Saturday, January 24, 2015.

Very truly yours,

Kenneth DeMars

Kenneth DeMars, Advancement Chairman
Troop 130, Boys Scouts of America
16 White Avenue
Maynard, Massachusetts 01754

RSVP by January 13, 2015 to demarskr@aol.com

TOWN OF MAYNARD
Cemetery Department

DEED N^o 2017

This Certifies that _____

Sara Boeske Patterson

_____ is
proprietor of Lot No. 105 Section No. 11 in
12 Timberlane Drive, Geneseo, Illinois 61254

Glenwood Cemetery, Maynard, Massachusetts, and that said lot shall be holden subject to all the by-laws, rules and regulations made, and to be made by the Board of Selectemen. This is a transfer from Leo and Grace Boeske, who purchased this lot in 1949.

Sealed, Signed and Delivered
in the presence of

Dated December 2, 2014

Board of Selectemen of the Town of Maynard

12 Timberlane Drive
Geneseo, Illinois 61254
November 26, 2014

Mr. Marc Currier
Cemetery Superintendent, DPW
Town of Maynard
195 Main Street
Maynard, MA 01754

Dear Marc:

This is to follow up on a conversation I had with Marie Marino earlier this month.

My parents, Leo and Grace Boeske, purchased Lot 105, Section 11 in Glenwood Cemetery in 1949. Since both are now deceased and I am next-of-kin, I am requesting, with the consent of my four siblings, that the lot be deeded to me.

Very truly yours,

Sara Boeske Patterson

Sara Boeske Patterson



Linda J. Flatt

Go To Page#

[1] [2]



						NO. INTERMENT	NAME	GRAVE NO.
							Boeske Louis P. Age 66	1
							Boeske, Grace Marion Age 89 yrs.	2
								3
							Boeske, Robert L. Age 26	4
								5
								6
								7
								8
								9
								10
								11
								12

LOT NO.	105-New Cemetery	AVENUE	Deed No.30.	SEC.	11	AREA	10' x 18'
OWNER REPRESENTATIVE	Grace P.	ADDRESS	Boeske, Leo P. or	PRICE OF LOT	\$100.00	DEPT. FOR PER CARE	\$100.00-1949



January 6, 2015

James F. Dawson

You are hereby appointed

Special Auxiliary Officer

*For a period of two years
Term Expires: June 30, 2016*

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE

BOARD OF SELECTMEN

Sworn: _____



OFFICIAL PROCLAMATION

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF MAYNARD**

WHEREAS: Lieutenant James F. Dawson has served the community of Maynard as Lieutenant for the past seven years. Jim served as an Auxiliary Officer, Patrolman, Sergeant and Acting Chief in the Maynard Police Department for 32 years; and

WHEREAS: Lt. Jim Dawson will serve as a Special Police Officer for the Town and will continue to do so upon his retirement; and

WHEREAS: LT. Jim Dawson will retire on a day he has selected, so with this in mind we say Thank you; and

NOW, THEREFORE, WE, the Maynard Board of Selectmen offer our congratulations to Lieutenant Jim Dawson and wish him many happy years of retirement with his wife Kathy, daughters Jackie, Colleen and Shannon.

Given in the Selectmen's Chambers this 16th day of December, in the year two thousand and fourteen.

Maynard Board of Selectmen

William Cranshaw

Jason Kreil

David Gavin

Chris DiSilva

Tim Egan



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Proclamation Application Form

Your proclamation should include the following in the attached format.

1. Name: James F. Dawson
2. Date of Event: N/A
3. Place of Event: N/A
4. Time: N/A
5. Department: Police
6. Title: Lieutenant
7. Years of Service: 32 years
8. Personal Characteristics: Married 28 years and father of three daughters
(Married, Single, children)
9. Professionalism: Bachelor of Science in Criminal Justice with honor Northeastern University
10. Description of Service:
Auxiliary Officer 1979, Patrolman 1983, Sergeant 1990,
Lieutenant 2008-2015, Acting Chief 2012
11. Retirement Date: January 4, 2015
12. Other: Respected and admired by Maynard Residents and surrounding communities.
Highly dedicated to the Town of Maynard and the Maynard Police Department.
13. Today's Date: December 9, 2014
14. Signature of Person requesting proclamation: Lucie DiStefano
15. Phone # 978-897-1011
16. Email: ldistefano@maynardpolice.com

Once application is back with Selectmen's Office. Selectmen will give you a date to appear before the Board of Selectmen. Would you like one of the Selectmen to present the Proclamation at your event, Yes . No x.