



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, March 3, 2015
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) February 17, 2015

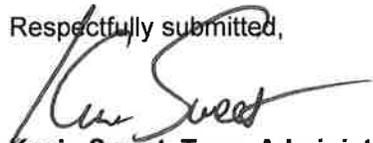
3. Correspondence

- a) Town Accountant monthly report for January 2015
- b) Notice from Town Clerk, January 2015
- c) Notice from the Assessors, 2/24/15 release of overlay accounts.
- d) Legal notice, Planning Board hearing, 3-10-15, 129 Acton Street
- e) Meeting notice, Finance Committee, 2-23-15
- f) Meeting notice, Zoning Board of Appeals, 2-23-15
- g) Meeting notice, Board of Health, 2-24-15
- h) Meeting notice, Planning Board, 2-24-15
- i) Meeting notice, Board of Assessors, 2-24-15
- j) Meeting notice, Lowell Regional Transit Authority, 2-26-15
- k) Meeting notice, Cultural Council, 2-26-15
- l) Meeting notice, School Committee, 2-26-15
- m) Meeting notice, Coolidge Re-Use Task Force, 2-24-15 & 2-28-15, 3-3-15
- n) Meeting notice, Economic Development Committee, 3-3-15
- o) Meeting notice, Maynard ConsCom, 3-3-15
- p) Meeting notice, Community Preservation Committee, 3-4-15
- q) Meeting notice, Sub-Committee BOS, 3-4-15
- r) Notice, Boys & Girls Club received grant 2-13-15
- s) Rescheduled Small Business Health Insurance, 3-26-15
- t) Notice, Maynard Retirement Board, nominated, Clifford Wilson
- u) Letter dated 2-26-15, Maynard Retirement Board, advised elections results.
- v) Letter/comments to Linda Hansen ARRT Rep. dated Feb 4, 2015

AGENDA
Maynard Board of Selectmen's Meeting
March 3, 2015

- w) MOA from Jon Witten, opinion as to the relationship between NBOD for 129 Parker Street and Maynard Zoning By-Laws
- 4. Maynard High School BAN – Cheryl Kane, Treasurer/Collector**
 - 5. NBOD Zoning Update – Bill Nemser, Town Planner**
 - 6. ATM/STM Warrant Articles**
 - 7. FY16 Budget Update**
 - 8. 129 Acton Street Comments**
 - 9. Economic Development Updates**
 - 10. Town Administrator Report**
 - 11. Chairman's Report**
 - 12. Old/New Business**
 - 13. Adjournment (9:00)**
 - 14. Executive Session – To consider the purchase, exchanges, lease of value of real property**

Respectfully submitted,


Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – March 17, 2015

Special Meeting – March 31, 2015

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, February 17, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair, Bill Cranshaw, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca. Absent, Selectman Jason Kreil,

(This public meeting was recorded).

Public Comments

There were no public comments

Acceptance of Minutes, February 3, 2015

A motion was made by Selectman Cranshaw to approve the minutes of February 3, 2015 as amended. Second by Selectman Egan. Vote 4-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for February 17, 2015).

- a) Library Report for the month of Dec 2014
- b) Maynard Police Depart. report for month of Jan 2015
- c) Maynard Fire Depart. report for month of Jan 2015
- d) Notice of meeting, Planning Board, 2-10-15
- e) Notice, from Town of Hudson, Hearing 2-9-15 Poles
- f) Notice of meeting, Historical Commission 2-17-15
- g) Notice of meeting, Coolidge Re-Use Task Force 2-17-15
- h) Letter from MHS GUIDANCE, request scholarship funds 3/13/15
- i) Email from Minuteman Senior Services, Meals on Wheels, March 2015
- j) Notice from Verizon, Annual Complaint Filing
- k) Notice from Xfinity, dated 1-26-15 Comcast responded times
- l) Notice, Depart of Telecomm. And Cable, Petition of Comcast
- m) Letter dated 1-25-15 to BOS, from COA Members
- n) Email from resident dated 2-1-15, Alan DiPietro Parking on White Pond Rd.
- o) Notice, OARS, 7th Annual Wild & Scenic film at Fine Arts 3-4-15
- p) Notice, Assabet Valley Chamber Auction Bash, date 3-27-15

- q) Email, dated 2-2-15, Motor Vehicle exemption for Veterans
- r) Letter from Governor C. Baker, dated Feb 9, 2015 requests support.

A motion was made by Selectman Cranshaw to accept the list of correspondences **A-R** as listed in the agenda. Second by Selectman Gavin. Vote 4-0. Motion approved.

Re-Zoning Request: 129 Acton Street

Town Administrator, Kevin Sweet, commented on Town Planner, Bill Nemser's' Zoning Application change for 129 Acton Street, zoning map, property located at 129 Acton Street (MAP5, Parcels72, 73 and 95) from Industrial and S1 Single Residence District to a General Residence zoning district. Comments from Mike Jenson, 18 units, the maximum for the site. 6 3-bedroom and 12 2- bedrooms with dens.

This is a request to the Board of Selectmen to forward this proposal to the Planning Board for review and consideration.

Note: Planning Board has scheduled a meeting for March 10th with developer.

A motion was made by Selectman Cranshaw that, in accordance with MGL Chapter40a, the request to change the zoning of 129 Acton Street, (Map 5, Parcels72, 73 and 95) from Industrial and S1 Single Residence District to a General Residence zoning district be referred to Planning Board for review. Second by Selectman DiSilva. Vote 4-0. Motion approved.

7:15 pm Public Hearing: Liquor License Transfer, Merai Liquor – 129 Main Street
Sel. Cranshaw read the legal notice:

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138 as amended that a Public Hearing will be held on Tuesday, February 17, 2015 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the Application of Transfer of an All Alcohol as a Package Store License from Thai-Sura-Merai, LLC to Maynard Spirits, LLC d/b/a Merai Liquors at 129 Main Street, Maynard, MA.

At 7:18 pm, the motion to open the hearing was made by Sel. Cranshaw and seconded by Sel. DiSilva. The motion passed by roll call vote 4-0, with Sel. Kreil absent.

Present from Maynard Spirits LLC: Bob DiPietri and Lachoo Khawani – New Manager for Merai Liquors at 129 Main Street Maynard.

A motion was made by Selectman Cranshaw to approve the Transfer of an All Alcohol as a Package Store License from Thai-Sura-Merai, LLC to Maynard Spirits, LLC d/b/a Merai Liquors at 129 Main Street, Maynard, MA. Manager, Lachoo Khawani. Second by Selectman Gavin. Vote 4-0. Motion approved.

At 7:30, the motion to close the hearing was made by Sel. Cranshaw and seconded by Sel. DiSilva. The motion passed by roll call vote 4-0, with Sel. Kreil absent.

Snow and Ice Deficit Spending Authorization

The Board reviewed the notification by the town accountant that the budget for snow and ice has been depleted. Per state law, the Board of Selectmen and Finance Committee must authorize any further deficit spending.

Town Administrator, Kevin Sweet, commented on the full number to date on the spend of snow and ice at around \$325,000.00 with more to be spent.

A motion was made by Selectman Cranshaw to approve the authorization for the snow and ice deficit spending for the remainder of FY15. Second by Selectman Gavin. Vote 4-0. Motion approved.

Review Proposed ATM/STM Warrant Articles

A motion was made by Selectman Cranshaw to approve and put forth Control G (Finance Committee Reserve Fund) as shown, as an article for Annual Town Meeting. Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman Cranshaw to accept Control E (Optional Exemption) as shown, as an article for the Annual Town Meeting. Second by Selectman Gavin. Vote 4-0. Motion approved.

FY16 Operating Budget, Water and Sewer Enterprise Funds and Capital Plan

Town Administrator, Kevin Sweet discussed the water and sewer budgets, pointed out some increase and errors in past postings to wrong accounts. Made a few bump ups that are needed.

Selectman Cranshaw request a History of the Capital funds from Waste Water & Water & Sewer.

Water funds are down for the year, Sewer funds are up for the year. Therefore, it evens out that we have in good shape for the year to date.

We plan to do some of the maintenance and replacement of old pipes and equipment
Assistant Town Administrator, Andrew MacLean, Capital Plan = \$860,000.00. Andrew discussed the use of the Stabilization Funds, requests to use 50% of the funds for upgrade and 50 % from Capital / Free cash or any other source, (article).

- Fire Alarm System – Add to special – (maybe as a stand-alone article). - \$75,000.00
- Steel Building (to be replaced) at Rockland Ave and Winter Street - \$160,000.00
- Sewer/Pump Houses – Mechanical Systems - \$40,000.00
- GM, Well #4 – Filters – Funded by W & S
- Water Tanks – Fencing - \$50,000.00
- Water Tanks – Cameras - \$50,000.00

Free Cash Options

Town Administrator, Kevin Sweet reviewed the Memorandum of last year, dated March 18, 2014 that was presented to the Board of Selectmen (Free Cash & Overlay Surplus Appropriations. Kevin feels it is early planning at this point to make any final plans with all that is going on but here is a snap shot

- OPEB Trust: \$\$\$
- FY15 Snow & Ice Deficit
- Capital Planning

Note: we are planning to work with Finance Committee to use funds to cover the CBA's In addition, to use funds from Free Cash for the Assabet River Rail Trail and for School traffic/Parking study.

Sel. Cranshaw requested that old articles be looked and closed out or reallocated to new plans.

Sel. Cranshaw suggested that amount equal to prior year's parking meter receipts be allocated to Downtown Enhancement account to support Cultural District and other activities.

BOS Goals Next Steps

- Enhancement of Programs for COA In process with our new Director, Amy Loveless Add Outreach worker or regional worker. Budget changed per Director at Full time and outreach – 20 hours and adds volunteer positions as needed. BOS would like COA opened all day. Workers can be added from Senior Tax relief.
- Economic Development Committee worked with Committee C.T.P. ongoing effort.
- Adding Liquor Licenses via Home Rule Petition, it's in the hands of Rep. Kate Hogan
- Communications: on going, Sel. Cranshaw noted that the BOS has there minutes on the web and requested for all other Boards and committees do the same. Abutter's notifications want a standard format along with costs.

Economic Development updates

Town Administrator, Kevin Sweet

- C.T.P. – Saracen meeting with group next week
- Working with 129 Acton Street property development hearing on March 10, 2015
- A downtown piece of property to about to make a change, paperwork and application to follow.
- Working with folks from Murphy & Snyder, made requests for windows to be fixed, maybe grant them a payment to some improvement to building?

Question from Selectman Cranshaw, did we hear back from either liquor license holder on reopening? TA, Sweet reports that inquires went out but we have not heard back.

Town Administrator Report.

- Middlesex County, storm from Jan. 27, 2015 classed as a blizzard, it's impact on the snow, overtime, salt, equipment use all needed to be summarize on form for state for MEMA refund. Money would be returned late summer, will refund to general fund.
- Assessment
- Facilities Manager, interview the (5) candidates end of February 20, 2015
- MASSDEP – meeting is scheduled for April. BOS suggested dates of 14th, 16th 28th or 30th
- Parking Meeting with MBS, rescheduled to Monday February 23, 2015 at 5:30 p.m.

Chair Report

- Ad-Hoc – BOS Policy meeting, came up with Water & Sewer Regs, we have questions and the Cemetery Regs. We would like to talk with Chris.
- The next meeting with 129 Parker Street is set for Feb. 26, 2015

New/Old Business:**Selectman Egan:**

- CPC – hearing is scheduled on Feb. 18, per agenda will know more after hearing to which way Board goes with plans

Selectman DiSilva:

- Liquor Licenses, any word from either party. No, ATA will call and then update Board.
- Do we have a plan in place to have site lines on Street opened up? Yes, snow removal will start on Wed. Feb 18, 2015 per the trash pickup schedule.

Selectman Gavin:

- Cutting Drive is down to (1) lane for a car to pass.
- Fire Department, Do they have an issue with 129 Parker Street? It is not plowed.
- Contracts for Town? When will the Board be reviewing the next round of contracts for Town?

Note: Selectman Cranshaw requests a list for Board.

Executive Session

A motion to convene an executive session was made by Selectman Cranshaw and duly seconded by Selectman DiSilva. The purpose of the meeting is the approval of executive session to consider the purchase, exchange, lease or value of real property.

Roll call:

Gavin	Yea
Egan	Yea
DiSilva	Yea
Cranshaw	Yea
Kreil	Absent

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman DiSilva. Vote 4-0. Motion approved.

Time: 10:10 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



TOWN OF MAYNARD

Town Accountant – Michael Guzzo

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

TO: Board of Selectmen
FROM: Michael Guzzo - Town Accountant
DATE: February 22, 2015
SUBJECT: ACCOUNTANT'S REPORT –JANUARY 2015

- Processed weekly invoice warrants
- Processed Bi-Weekly Payroll Warrant
- Reconciled Cash and Receivables with the Treasurer for November & December 2014
- Continued to work on FY2016 Budget
- Updated electric summary for FY2016 budget for FY2015 expenses
- Completed and submitted FY2014 Schedule A report in Gateway to DOR
- Worked on Green Community Grant will submit. Spoke with Grant coordinator on process for final grant reimbursement
- Updated FY2015 potential reserve fund transfers
- There will be an outside audit of the Golf Course the week of March 15, 2015
- Summarized YTD expense balances for LED light article and COA Golf Course article
- Met with treasurer to discuss MHS capital projects FY2015 shortfall. Will probably short term borrow again in March 2015
- Updated General Fund Salary and Expense chart of accounts account descriptions
- Updated Salary and Expense Accounts for Water and Sewer Enterprise Funds
- Updated Capital Projects summary report for General Fund and Enterprise funds to include original balances
- Updated and issued the following reports as of December 2014:
 - Available funds
 - Capital Projects
 - CPC Summary – Revenue, Expenses, and fund reconciliation
 - Expense Summary – General Fund
 - Expense Summary – Enterprise Funds
 - Revenue Summary – Enterprise Funds
 - Performance/Surety Bonds
 - Local Receipts – General Fund
 - Local Aid – General Fund
 - Enterprise Fund Summaries – Sewer and Water
 - Ambulance Receipts (Fund 3017)
 - Student Activities Funds - JHS and MHS
 - Education Circuit Breaker Fund
 - School Choice Fund
 - Snow and Ice summary
 - Updated MHS Capital Project Summary

Office of the
TOWN CLERK
195 Main Street – Town Building
Maynard, Massachusetts 01754
Tel: 978-897-1300 Fax: 978-897-8553
Email: msokolowski@townofmaynard.net

January, 2015

To: All Officials, Boards & Committees
Re: Open Meeting Law, Notice of Meetings

Dear Officers of Maynard:

If you wish to send meeting notices via email or fax, notices will be date stamped during the Town Clerk's Office regular business hours. Notices received after hours will be date stamped the next business day. Please keep this in mind in following the 48 hour meeting posting rule.

Except in an emergency, public bodies shall file meeting notices sufficiently in advance of a public meeting to permit posting of the notice at least 48 hours in advance of the public meeting, excluding Saturdays, Sundays and legal holidays, in accordance with M.G.L. c. 30A, § 20. In an emergency, the notice shall be posted as soon as reasonably possible prior to such meeting.

Meeting notices shall be printed or displayed in a legible, easily understandable format and shall contain the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. The list of topics shall have sufficient specificity to reasonably advise the public of the issues to be discussed at the meeting. The date and time that the notice is posted shall be conspicuously recorded thereon or therewith.

Except in cases of emergency, do not meet on holidays, election days or during town meetings. For your convenience, the upcoming elections, meetings and holidays are as follows:

January 1, 2015 – December 31, 2015

Jan 1	New Year's Day	Oct 12	Columbus Day
Jan 20	Martin Luther King, Jr. Day	Nov 11	Veterans Day
Feb 16	President's Day	Nov 26	Thanksgiving Day
Apr 20	Patriot's Day	Dec 25	Christmas Day
May 5	Annual Town Election		
May 18	Annual & Special Town Election		
May 25	Memorial Day		
Jul 4	Independence Day		
Sept 7	Labor Day		

If I may be of further assistance, please call me at (978) 897-1300.

Sincerely,
Michelle L. Sokolowski
Maynard Town Clerk



ASSESSING DEPARTMENT

195 Main Street
Maynard, MA 01754
978-897-1304 FAX 978-897-1013

February 24, 2015

Board of Selectmen
195 Main St
Maynard, MA 01754



Dear Members of the Board,

The Maynard Board of Assessors voted on this day, February 24, 2015 to release the following sums from the Overlay Account:

Fiscal Year 2008	3,500.00
Fiscal Year 2012	50,000.00
Fiscal Year 2013	25,000.00
Fiscal Year 2014	25,000.00
<hr/>	
Total amount to be released:	\$ 103,500.00

The outstanding Appellate Tax Board cases have been considered along with any outstanding taxes.



Board of Assessors

CC: Kevin Sweet, Town Administrator
Mike Guzzo, Town Accountant
Cheryl Kane, Treasurer/Collector



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

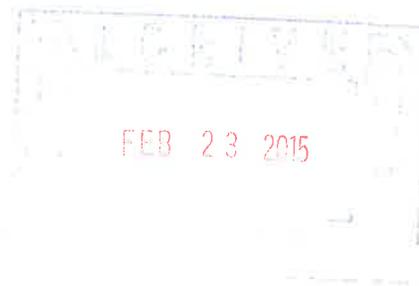
Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Legal Notice
Maynard Planning Board

Pursuant to Massachusetts General Laws, Chapter 40A s.5, the Maynard Planning Board will hold a public hearing on **Tuesday, March 10, 2015** at 7:00 p.m. at the Maynard Town Building, 195 Main Street, Maynard, Room 201 to hear all persons interested in the Petition filed by Distinctive Acton Homes, Inc., 25 Westford Lane, Acton, MA 01720 to change the Zoning Map designation of the property located at 129 Acton Street (Map 5, Parcels 72, 73 and 95) from Industrial and S1 Single Residence District to a General Residence zoning district.

A copy of the application package is on file with the Office of Municipal Services Office, Planning Division during normal business hours.

Bill Nemser, AICP, LEED AP
Town Planner



Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201

Monday February 23 2015 7:00 PM
Day of week Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

Review of TA budget FY16
Review of department budget submissions
Snow and ice deficit

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell

Posted by: _____

Date: _____



TOWN OF MAYNARD
Office of Municipal Services
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Zoning Board of Appeals Meeting Agenda – 7:00 PM
February 23, 2015
195 Main Street, Maynard - Room 101

- 1. 07:00 - Call to order**
- 2. Additions/deletions/reordering of agenda**
- 3. Approval of minutes**
- 4. Public Hearing:**
 - a. Request by Mateus Lievore for a Special Permit to be considered to allow extension of an existing nonconforming structure located at 203 Main Street (Map 13, Parcel 69).**
- 5. Miscellaneous:**
- 6. Correspondence**
- 7. Adjourn**

This agenda is subject to change

Paul Scheiner, Chairperson

Posted by: Bill Nemser, Town Planner

Date: February 18, 2015

AGENDA: Board of Health Meeting

Tuesday – February 24, 2015 – 6:30pm
Municipal Services Conference Room of Town Hall (195 Main Street)

- I. CALL TO ORDER**

- II. MINUTES/PERMITS REVIEW & APPROVAL**
 - a. September 30, 2014 Meeting Minutes
 - b. October 28, 2014 Meeting Minutes
 - c.

- III. HEALTH AGENT REPORT**
 - a. Housing/Nuisance Complaints
 - b. Landfill Monitoring
 - c. Food Inspection Program
 - Online Permitting
 - Re-Permitting Re-Cap
 - d. Maynard Board of Health/Region 4A/MRC
 - Expenditures
 - e. Miscellaneous

- IV. OLD BUSINESS**
 - a. Miscellaneous

- V. NEW BUSINESS**

- VI. ADJOURNMENT –**

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON: RON CASSIDY
POSTED BY: KELLY PAWLUCZONEK

DATE: FEBRUARY 18, 2015



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Planning Board Meeting Agenda - 7:00 PM February 24, 2015
195 Main Street, Maynard - Room 201

1. 07:00 - Call to order

2. Additions/deletions/reordering of agenda

3. Approval of minutes

4. Public Hearing:

- a) A public hearing will be held on February 24, 2015 at 7:00pm at the Maynard Town Building, 195 Main Street, room 201 to consider a Sign Special Permit request by Kaileyboo LLC for a 46.75 Sq Ft double-sided illuminated cabinet sign and a 45 Sq Ft directional office sign for the property located at 109 Powdermill Road, Map 11, Parcel 17.
- b) Proposed changes to the Maynard Protective Zoning Bylaws:
Section 3.1.2, Table A, Use Regulations, Part 4, A modification of Table A – Use Regulations in Section 3.1.2 modifying the table entry under Section 4, Business Uses to allow a "Brewery with ancillary food service" by Planning Board Special Permit, in the Central Business District.
- c) Request by LandPlex LLC for planning board feedback in a conceptual site plan for the location of 115 Main Street, Map 14, Parcel 145.

5. Other Business

6. Town Planner Update

7. Correspondence

8. Adjourn

This agenda is subject to change

Kevin Calzia, Chairperson

Posted by: Bill Nemser, Town Planner

Date: February 18, 2015



BOARD OF ASSESSORS

195 MAIN STREET
MAYNARD, MA 01754
978-897-1304 ~ FAX 978-897-1013

TOWN OF MAYNARD BOARD OF ASSESSORS MEETING

~

TOWN HALL

Room 202 – Upstairs
Tuesday, February 24, 2015
6:30 PM

AGENDA

- REVIEW AND SIGN MINUTES
- MONTHLY REPORTS
- RE/PP ABATEMENTS
- EXEMPTIONS
- WARRANT ARTICLE
- TRIENNIAL CERTIFICATION

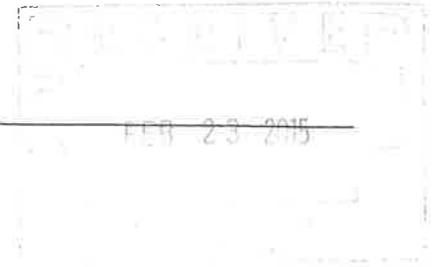
Posted 02/17/2015



James H. Scanlan
Administrator

145 Thorndike Street • Lowell, MA 01852
978-459-0164 • Fax: 978-458-9673

MEMO TO: Members of the Lowell Regional Transit Authority Advisory Board
FROM: Laura Mitchell, Clerk
DATE: February 20, 2015
SUBJECT: Meeting Notice



THURSDAY

February 26, 2015

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, February 26, 2015 at 6:00 PM** at the Lowell Regional Transit Authority Board Room at 100 Hale Street, Lowell, MA.

AGENDA

- I** Roll Call
- II** Acceptance of Minutes for meeting held on January 22, 2015
- III** Administrator's Report
- IV** Finance Director's Monthly Report
- V** Facility Director's Monthly Report
- VI** Communications / LRTA News / LRTA Ads / General
- VII** Warrant
- VIII** Adjournment

21 February 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL. 30A Section 18-25

The Maynard Cultural Council

Name of Board/Committee

Address of Meeting: Maynard Town Hall, 195 Main Street, Maynard, MA

Room: Large Lower Level

THURSDAY

February 26, 2014

7:00 PM

AGENDA for 02.26.2015 meeting of the Maynard Cultural Council (That the co-chairs reasonably anticipate will be discussed)

1. Annual Report status.
2. Fiscal Report status.
3. Grants correspondence.
4. Cultural District
 - a. Discussion regarding progress on Application Draft
 - b. Planning for session with Advisory Group, and Public Hearing

The co-chairs anticipate the meeting will follow this agenda.

THIS AGENDA IS SUBJECT TO CHANGE

Co-Chairs: Tim Hess and Heather Western

Posted by: Joyce Dwyer, Secretary

Date: February 21, 2015

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive, Maynard, MA 01754

www.maynardschools.org



Robert J. Gerardi, Jr. Ph.D.

Superintendent of Schools

Voice: (978) 897-2222 Fax: (978) 897-4610

email: rgerardi@maynard.k12.ma.us

MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING FOWLER SCHOOL

February 26, 2015

(The School Committee may vote on all items listed on this agenda)

AGENDA

7:00 P.M.

1. Minutes
2. Chairman's Report
3. Superintendent's Report
4. Student Representative Report
5. Citizen's Comments
6. NESDEC Enrollment Projections
7. FY16 Budget
8. Policies - 2nd Reading
 - a. 301 301.1 Preparation of Operating Budget
 - b. 400 400.1 Personnel Policies Goals
 - c. 410 Family Medical Leave Act (FMLA Leave)
 - d. 510 Classification and Grade Placement of Students
 - e. 511 Entrance Age
 - f. 513 School Choice
 - g. 518 Annual Survey and Exit Interviews
 - h. 601 Instruction
 - i. 602 Organization for Instruction
 - j. 611 611.1 Public Complaints About Instructional Materials
 - k. 637 637.1 Child Abuse and Neglect and Reporting Procedures
9. Citizen's Comments
10. Members Comments/Questions

Chairperson: William Kohlman

Posted by: Colleen Moore

Date: 02/23/15

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

Coolidge Re-Use Task Force

Maynard Town Hall, 195 Main Street, Finance Conference Room 202

Tuesday, February 24, 2015 at 5:30 PM

Agenda or Topics to be discussed:

- 1. Preparation for Feb 28 Public Meeting**

Next regular meeting: Tuesday, March 3, 2015

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: _____ Sally Bubier _____

Date: _____ 2/18/2015 _____

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

**Coolidge Re-Use Task Force
Facilitated Forum**

Maynard Public Library, Roosevelt Room

Saturday, February 28, 2015 10AM- Noon

The Coolidge School has served Maynard for more than 100 years. In December the school's main tenant, The Maynard Public Schools Administration vacated the building. Now the town must decide what to do with Coolidge- use it, sell it, and demolish it. This forum is hosted by the Coolidge Re-use Task Force, a committee appointed by the Board of Selectmen to study the options and make recommendations to the board. As a first step, we really want to hear from the community!

Next regular meeting: Tuesday, March 3, 2015, 5:30 PM Town Hall

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: _____ Sally Bubier _____

Date: _____ 2/18/2015 _____

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

**Coolidge Re-Use Task Force
Facilitated Forum**

Maynard Public Library, Roosevelt Room

Saturday, February 28, 2015 10AM- 12:30

Agenda

10:00 am 5 minute warning

10:05 am Welcome; and Exercise: Who's here? Who's not?

10:15 am Introductory remarks / Background and context

10:45 am Exercise: Community Needs and Strengths

11:10 am Exercise: Review of Options / Quick votes

11:20 am Exercise: SWOT (Strengths/Weaknesses/Opportunities/Threats) analysis

11:40 am Open House

12:05 pm Wrap-up

12:15 pm Adjourn

Next regular meeting: Tuesday, March 3, 2015, 5:30 PM Town Hall

Posted by: _____ Sally Bubier _____

Date: _____ 2/25/2015 _____

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

COOLIDGE RE-USE TASK FORCE

Address of Meeting: Town Hall

Room: Finance Room 202

M T W Th F March 3, 2015
Day of Week Month Day Year

Time: 5:30pm

AGENDA or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)

- 1. Approve Minutes of Previous Meeting(s): Feb 17th and Feb 24th**
- 2. Updates**
 - a. Nancy Quinn
 - b. Food Pantry/current building status
 - c. Other
- 3. New Business:**
 - a. Review Feb 28th facilitated forum and discuss next steps
 - b. Preservation consultant
- 4. Adjourn –**

Next Meeting March 17, 2015 at 5:30 PM in the Finance Room 202

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON: Sally Bubier

**Coolidge School Re-Use Task Force
Finance Meeting Room, Town Hall
Maynard, Mass.
5:30 p.m. Tuesday, Feb. 3**

Present:

Task Force Members:

Lee Acker	Tim Hess	Jack MacKeen	Vicki Brown Stevens
Sally Bubier	Rick Lefferts	Ken Neuhauser	

Also Present:

Ellen Duggan	Haley Fritz, MHS student
Lynda Thayer	

I. Minutes – The minutes of the Jan. 20 task force meeting were unanimously approved.

II. Elect Chair and Secretary – Unanimously elected were Sally Bubier, chairman, and Vicki Stevens, secretary.

III. Draft Process for Coolidge School Re-Use Task Force – Jack MacKeen passed out a draft of 10 steps our task force might best take to arrive at recommendation(s) we will deliver to the Board of Selectmen and the town by June 30. We went over the steps and our discussion included the following:

1. **Identify required deliverables** – our report due to Board of Selectmen June 30.
2. **Review dates and deadlines** – we currently have 11 meetings total
3. **Tour Coolidge** – We did, see below.
4. **Review documentation** – We have most known documents already but Jack said that he thinks the state archives may have original drawings of the Coolidge. He'll investigate.
5. **Define preservation** – does it just mean the outside of the building or inside architectural features, too.
Jack also said that a circuit rider with Massachusetts Preservation may be able to come to one of our meetings to supply us with more info.
6. **Identify required items:**
 - Survey
 - Appraisal
 - Zoning changes if required
 - School Committee vote to declare surplus
 - Town Meeting vote to transfer ownership from School Dept.
 - Funding to currently care for building
 - Preservation – consultant, evaluation, restrictions, tax credits
7. **Likely uses and accompanying costs and conditions** – Although the town via Kevin Sweet, Town Administrator, and the School Committee have made it clear that they don't want Coolidge, we as a task force want to explore all ways that it can continue to be an asset to the town. The consensus was we need to know what the public wants and it should be their decision. The Coolidge's historic value and its value as a civic and public space should be considered. The consensus also was that no use for Coolidge is off the table and that we need to come up with an unbiased list of uses as well as ways the building can be preserved.

8. **Candidates for those uses** – What is a productive use for Coolidge? Lynda Thayer noted that the School Administration and the Council on Aging each recently spent about \$40,000 to remodel sites for their temporary homes. Could they be candidates? Sally Bubier noted that the town has real budget challenges that are just getting worse so she thinks a productive use for Coolidge would mean revenue producing. Did English Language classes at Coolidge pay to use the space? Sally also said she'd like to have more solid facts about repair costs to the building. The roof, for example, which is leaking, was looked at by a contractor, Jack said, but a figure on its repair couldn't be determined until the contractor actually began work on it. Maybe Coolidge could also be used as the old Fowler in a public/private lease option.
9. **Neighborhood impact, possible public hearing** – The consensus was we need a public hearing sooner than later. We could have more than one.

IV. Discussion of Jan. 26 Tour of Coolidge – All members of the Task Force toured Coolidge. Impressions included:

- Rick Lefferts – The building would be difficult to rehab because of the large amount of common space in the foyer of each of the two floors. Those spaces would have to be preserved under historic preservation rules. He noted it could work for assisted living and an addition might work, too.
- Jack McKeen – He was surprised at the vastness of the attic, an undeveloped space that could be developed(?). He was also encouraged by the possibility that the roof may just need flashing to be fixed. We would need a contractor to truly find out.
- Ken Neuhauser – He noted the terrible loss of energy so apparent from our tour. There is no insulation in the attic and the two large chimney structures emerging from the Coolidge roof are actually giant air vents. Grates leading from the classrooms to these open shafts are essentially open windows that lose heat in the winter.
- Vicki Stevens – The obvious lack of maintenance of the building over the years was depressing to see. Air conditioners are still in some windows, allowing cold air to flood in, for a small example. Also, the Coolidge grounds are essential to the neighborhood and town for its safe and accessible sledding hill and playground. A future use of the Coolidge should keep the grounds open to the public.

V. Public Hearing – We decided we need one soon to make sure the public is aware of what is going on with the Coolidge and to get ideas and direction from the town's people. It will be framed as a listening meeting and will ask what a productive use might be for Coolidge and what use can benefit the town. We will need a facilitator to help structure the meeting. Sally Bubier said she would try to find one. It was noted that we have money to pay for a facilitator. We decided on Saturday, Feb. 28, 10 am to noon, as our meeting date. Lee Acker will find out if the library is free and Vicki will put in a calendar item in the Beacon Villager. Jack said he would put a notice in the town web site. And, Haley Fritz, a Maynard High School student working toward her Girl Scout Gold Award which will focus on preservation of historic buildings, said she would write an article for the Beacon.

VI. Adjourn and Next Meeting – We adjourned at about 7 p.m. Our next meeting is 5:30 p.m., Feb. 17, at Town Hall.

Respectfully submitted,
Vicki Stevens

**Coolidge School Re-Use Task Force
Finance Meeting Room, Town Hall
Maynard, Mass.
4 p.m. Tuesday, Jan. 20**

Present:

Task Force Members:

Lee Acker	Tim Hess	Jack MacKeen	Vicki Brown Stevens
Sally Bubier	Rick Lefferts	Ken Neuhauser	

Also Present:

Kevin Sweet, Maynard Town Admin.	Ellen Duggan
Andrew Scribner-MacLean, Assist. T.A.	

I. Introduction by Kevin Sweet – The town administrator gave a current status report of the Coolidge School that included the following points:

- The school administration has moved out of Coolidge and the School Committee has no interest in investing in the building to make needed repairs. The school administration is currently housed in Fowler School and has a few promising options for a more permanent home.
- It will take a Town Meeting vote, maybe in May, to discharge the ownership of Coolidge from the school to the town.
- The Coolidge School is currently zoned for residential use.
- Sweet said Coolidge is not on the list for capital improvements (the Fire Department and Green Meadow School are next in line for improvements) and there doesn't appear to be any interest in spending money to keep the building up.
- The Maynard Food Pantry is still operating in the Coolidge basement. Not sure when they'll move out.
- Some money is likely available to us for our needs, such as consultants or appraisals.

Sweet and Andrew Scribner-MacLean left the meeting.

II. General Discussion

- Ellen Duggan, although not a member of the Task Force, said she is willing and eager to help research **options for** the Coolidge for us.
- Jack McKeen noted:
 - Tappé Associates' assessed that it would take about \$2 million to repair Coolidge in a 2008 report.
 - The former town building maintenance supervisor who has since left for another job told Jack that bringing the Coolidge back to a usable state wouldn't necessarily cost so much. **(if the building was in private hands and not subject to municipal contracting requirements)**
 - **One of our tasks is to decide if the Coolidge is historic or just old. (this determination has been made—it is historic) As a building with an historic designation, it may qualify for Federal and State tax credits that could help it be preserved and re-used if owned by a for-profit company.**

- In Clinton, another former school building designed by the Coolidge architect was historically preserved and remodeled to become an assisted living facility. That company may have an interest in the Coolidge.
- Coolidge roof is currently leaking, but allegedly in one general area.

Also discussed:

- The School Committee wants to seal up the Coolidge, close down the furnace and put a heater on the pipes. Someone will check on the building once a week.
- The Maynard Historical Committee wants the Coolidge to be architecturally preserved.
- When will the Food Pantry move out? We didn't know and wondered if it wouldn't be better if the pantry stays in the Coolidge so that more people would keep an eye on it. The Coolidge is an asset to the town and shouldn't be allowed to deteriorate while its fate is determined. Vicki Stevens said she would talk to Mary Brannelly about when the pantry will move and also if she would join us in asking the School Committee if the pantry can continue there.
- We will try to schedule a walk-through of the Coolidge for our committee.
- Sally Bubier said she would facilitate our meetings.
- Vicki Stevens said she would keep the minutes.

III. Meetings

We decided to meet once every two weeks – the first and third Tuesday of the month. Our next meeting is 5:30 p.m., Tuesday, Feb. 3, in the finance meeting room, Town Hall.

Respectfully submitted,
Vicki Stevens

Date Posted: February 24, 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Address of Meeting: 195 Main Street, Maynard Room: Finance Room 202

M T W T H F Tuesday – March 3, 2015 8:00 a.m.

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Call meeting to order: Time: _____
2. Visitor Statements/Introductions (if any)
3. Approve Minutes of December 2, 2014 and December 11, 2014
 - a. Motion: _____
 - b. 2nd: _____
4. Eric Wing: Introduction and Presentation
5. Discuss Downtown Enhancement Program
6. Discussion of Town's liquor license policies and regulations for input to BOS
7. Updates from Working Groups (Subject to available time at meeting)
 - a. Update by Business Inhibitors Group
 - b. Update by Data Group
 - c. Update by Marketing Group
 - d. Update by Targeted Investments Group
8. Old Business/New Business

THIS AGENDA IS SUBJECT TO CHANGE

Chairman: Christopher Worthy

Posted by: Christopher Worthy

Date: February 24, 2015

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room
TUESDAY, March 3, 2015 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 01/06/2015, 01/20/2015, 02/03/2015, and 02/17/2015.

PUBLIC HEARING:

- None

WETLANDS/STORMWATER ISSUES:

- COC for Maynard High School, DEP file number 213-0242
- DEP meeting to address flooding on Hayes Street tentatively scheduled for April 28
- Update on the Appeal for Lot 1 on Waltham Street
- Snow removal at HS baseball field

LAND MANAGEMENT:

- Review deed/easement for Taylor Road subdivision open space parcel

BUSINESS:

- MACC Annual Environmental conference report
- Review Draft Stormwater Management Bylaw regulations

Mail of note:

- none

Upcoming Meetings:

- Next Conservation Commission meeting, **March 17, 2015.**
- OARS Wild and Scenic Film Fest, **March 4, 7:00**, Maynard Fine Arts Theater
- US Army Corps General Permit for Massachusetts webinar, **March 10, 10-12**
- MSMCP brown bag, **March 25, 2:30**, Cold Water Fisheries, Middleboro
- Annual Town Meeting, **May 18**, Fowler School, 7:00 (warrant articles due March 12th)

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, March 4, 2015 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from last meeting
- Review Annual Town report writeup (Ellen)
- Update on our file copying
- Financial Subcommittee update
- Other Administrative issues

CORRESPONDENCE:

- Mail received

BUSINESS:

- Review Spring Town Meeting Funding Article
- Review and discuss Final applications, if necessary
- Discuss feasibility of Library Re-Point as CPA project (Steve Weiner)
- Review and discuss financial reports
- Update on ongoing projects
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

Date Posted

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

**Board of Selectmen
Subcommittee on Policy and Regulations**

Address of Meeting: **Town Building, 195 Main Street
Room 202**

Date of Meeting: **Wednesday, March 4, 2015
7:00 PM**

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- 1. Water and Sewer Regulations – Status of review**
- 2. Cemetery Regulations – Status of review**
- 3. Naming of Public Properties**
- 4. Nuisance bylaws**
- 5. Old/New Business**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: **Bill Cranshaw**

Posted by:

Date:

Becky Mosca

From: Boys Girls Club of Assabet Valley <allegrone@bgcav.org>
Sent: Friday, February 13, 2015 11:42 AM
To: Becky Mosca
Subject: Enter Subject line here.



**BOYS & GIRLS CLUBS
OF ASSABET VALLEY**

Community
Affordability
Respect
Engagement
Safe Place

THANK YOU, STAPLES!



The Boys & Girls Club of Assabet Valley Chosen by Staples Associate to Receive \$5000 Grant

Our Club has been awarded \$5000 by Staples Foundation, the private charitable arm of Staples, Inc., under a program that lets Staples associates direct donations.

The grants are part of a philanthropic initiative created by Staples Foundation which allows Staples associates around the world to direct funding to non-profit organizations that are focused on education or job skills. The program encourages local community engagement by awarding larger grants to organizations where associates are highly engaged in volunteering or fundraising - up to \$25,000 per organization.

The program, called 2 Million and Change, awards funds to organizations around the world, reaching more than \$2 million in grants by the end of the year. In 2013, associates globally directed more than \$2.5 million of Staples Foundation grants to over 1,000 non-profit organizations.

This spring, the Boys & Girls Club of Assabet Valley is collaborating with professional vendors to bring STEAM Programming to our after school members. Programs include: Scratch Computer Programming (learning the basics of computer programming), Video Game Design, Lego Engineering (Pre-Robotics), Stop Motion Animations, Flash Digital Animation, App Design, & Lego Animation.

Program Details:

**Must have at least 15 participants registered for early drop off by 2/12 to take place

**Must have at least 30 participants a day for a program day to take place

All participants should pack a bagged lunch, 2 snacks, and drinks! Lunch may be purchased at the Club or field trips depending on the day. Snacks are available for purchase at the Club.

For more information, please email Jenn Kuo, Youth Services Director at kuo@bgcav.org or call the Club at (978)461-2871.

Monday, February 16

~CLOSED~

Tuesday, February 17th

Come compete in color wars! Members will be separated on to different teams to compete in a variety of challenges including a scavenger hunt, obstacle course, build off, gym games and more!

Lunch will be available at the Club-\$5 for 2 slices of pizza and a drink.

Wednesday, February 18th

Don't forget your snow gear! We're heading to Ward Hill for some tubing!

Members will get 2 hours of unlimited tubing!

The cost for this trip is \$35 per child

Thursday, February 19th

The Boys and Girls Club is going to the Fine Arts Theater! Fee includes a snack and drink while watching a newly released movie!

The cost for this trip is \$35 per child

Lunch will be available at the Club-\$5 for 2 slices of pizza and a drink.

Friday, February 20th

Dress up in your favorite PJs and come to the Club for a laser tag tourney! There will also be arts & crafts, game room tournaments, gym games and a surprise event for all our club members!

Lunch will be available at the Club-\$5 for 2 slices of pizza and a drink.

SPRING 2015 TODDLER & PRESCHOOL PROGRAM

**(Click on the link for
more details)**

Toddler Time:

2015 SPRING AFTER SCHOOL PROGRAMS

After school program participants must be member of the Boys & Girls Club for the 2014-2015 school year. Annual membership is \$40 per child.

Spring Programs begin March 2nd

Questions??? Email Nikki Tyler, Program

Thursdays @ 4:00-4:45 pm

Pillow Polo

Fridays @ 4:00-4:45 pm

Fuse Bead Fridays

Fridays @ 4:00-5:00 pm

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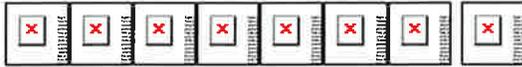
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Boys Girls Club of Assabet Valley | 212 Great Road | Maynard | MA | 01754

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Wednesday, February 18, 2015 11:51 AM
To: Becky Mosca
Subject: Small BIZ Health Insurance Forum: Rescheduled



Rescheduled!

Small Business Health Insurance Enrollment Forum

Presented by
State Reps. **Kate Hogan & Jennifer Benson**
and **Senator Jamie Eldridge**

Thursday March 26, 2015 (5:00-7:00pm)
Maynard Town Hall (Gianotis Room)
195 Main Street, Maynard



Want to check out whether or not the Health Connector is the right tool for your business? Join us to learn more about the Affordable Care Act. Obtain information and materials to enhance your decision-making on whether or not a Health Care Connector Program is the best option for you, your employees, and your business! The program is currently open to businesses with less than 50 employees, and open enrollment is available on year-round basis.

Assistance will be available at the event to provide in-person guidance, and education about resources available through the Small Business Health Options Program at the Massachusetts Health Connector.

You should attend the Enrollment Fair if any of the following is true:

1. You are the small business owner with 50 or fewer full-time employees.
2. You are an insurance broker and you would like to learn more about working with the Massachusetts Health Connector.
3. Your current small business healthcare premiums are too costly and you would like to "shop around".
4. You would like to learn more about the Wellness Program available to small business owners through the Massachusetts Health Connector.
5. You would like to learn more about the Small Business Healthcare Tax Credit.



MAYNARD RETIREMENT BOARD

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754



ELECTION BY DECLARATION ANNOUNCEMENT

It is hereby determined that Clifford C. Wilson was the only candidate nominated for the Third Member to be elected to the Maynard Retirement Board. Therefore, at the meeting of the Maynard Retirement Board held on Thursday February 26, 2015, the Board voted to declare elected the Third Member to the Maynard Retirement Board and that no election shall be held. His term will commence on April 1, 2015 and expire on April 1, 2018. He will serve in all respects as though he had been elected by election.

The Maynard Retirement Board



MAYNARD RETIREMENT BOARD

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

February 26, 2015



To the Honorable Board of Selectmen
Maynard Town Building
195 Main Street
Maynard, MA 01754

Gentlemen,

Please be advised that at the meeting of the Maynard Retirement Board held on Thursday February 26, 2015, the Board determined that Clifford C. Wilson was the only candidate nominated for the Third Member of the Maynard Retirement Board. Therefore, it was voted to declare Clifford C. Wilson to be elected the Third Member of the Maynard Retirement Board in accordance with M.G.L. Chapter 32, 840 CMR 7.00. His term will commence on April 1, 2015 and expire on April 1, 2018.

Very truly yours,

Kenneth R. DeMars
Election Officer/Executive Director
Maynard Retirement Board

Cc: Town Clerk
PERAC



TOWN OF MAYNARD

Board of Selectmen

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

February 4, 2015

Linda Hansen, Representative ARRT

The following comments represent the Board of Selectmen concerns about the impact of the rail trail in our community

Winter Street Parking Lot (Sheet 4/23, 17/45)

We agree that the amount of parking provided at Winter Street is more than likely needed. We prefer that the number of spaces be reduced by roughly half and that the footprint of the parking area be reduced to the minimum practicable.

Crossing of Great Road at Winter Street (Sheet 6/32, 19/45)

Safety is a concern here. Would like to see the top of the hill, near Espie Avenue, an automated advanced warning signal for the crossing.

Sudbury Street at Main Street (Sheet 9/32, 22/45)

- Confirm that access to 170 Main Street from Sudbury Street will remain
- In order to shorten the bicycle/pedestrian crossing distance, can the throat of Sudbury Street be reduced, possibly with the island removed?

Parking behind 145 Main Street (Sheet 11/32, 24/45)

Is it possible to add additional parking between Station 62 and 63 behind 145 Main Street to more efficiently use the Town-owned land?

Florida Road Parking Lot (Sheet 11/32, 24/45)

The proposed trail alignment behind the Post Office will displace about a dozen residential parking spaces and those affected have no viable options to secure replacement parking nearby. We are concerned about the environmental justice implications. Given that the parking lot is adjacent to a street crossing, and given the minimal distance the trail travels through the lot, we recommend that the segment be designated as a dismount area and no parking be displaced.

Municipal Parking Lot behind Main Street Businesses (Sheets 12/32, 25/45 and 13/32, 26/45)

- The parking displaced by the trail should be provided elsewhere as part of the project. We are very concerned about the economic impact of losing so many parking spaces serving downtown businesses, particularly since some 40 spaces were lost earlier this year when the parking deck had to be taken down. The parking to be displaced by the rail trail may not be used every day, but it is used to support businesses during their busy days and seasons. Moreover, the loss of the parking will constrain efforts to lease vacant building space downtown and efforts to make better use of underutilized building space.
- Explore the option of the rail trail alignment avoiding the municipal parking lot by instead having a short on-street section traveling along Summer Street and Florida Road, connecting the trails at Maple Street and Railroad Street, respectively. The trail would still provide direct access to downtown Maynard, and the new alignment would introduce those bypassing downtown to Maynard's ArtSpace center, a key element of

our proposed Cultural District. The new alignment could substantially reduce construction costs and right-of-way acquisition costs, and would also mitigate the issues in the Florida Road Parking Lot.

- Regarding the current design concept through the parking lot, we would like to explore the following:
 - a. Options to make better use of the informal parking occurring on town lands adjacent to the rear of the buildings (keeping in mind delivery needs and current parking activity).
 - b. Options for aligning the trail through the parking spaces along the south side of the lot and converting some of the head-in parking to parallel parking.
 - c. Can the radius between Station 69 and 70 be tightened to preserve an additional parking space?
 - d. Access needs for 17 Euclid Avenue should be confirmed to see if the driveway can be narrowed and triangular island eliminated to allow for 2-3 additional parking spaces.

Crossing of Summer Street at Maple Street and Municipal Parking Lot (Sheet 13/32, 26/45)

- Will the crosswalk across the parking lot driveway be relocated from the corner of Summer Street to WCR27 and WCR28? (*Note: New/relocated crosswalks are not consistently shown in the drawings*).
- The realignment of the crossing of Summer Street (WCR30-WCR29) appears to impact the ramps and crosswalk across Maple Street. The new configuration of the Maple Street crossing should be included in the project design.

Acton Street/Haynes Street Intersection (Sheet 15/32, 28/45)

The trail alignment crosses Acton Street at Haynes Street. The section of Acton Street at the intersection is one-way southbound, but there is a history of drivers mistakenly entering Acton Street while traveling northbound on Route 27. We recommend realigning the intersection slightly to provide a safer crossing. The concept would be that Acton Street meets Haynes Street at more of a 90 degree alignment, rather than the acute angle of the existing geometry.

Acton Street/Brown Street (Route 27) Intersection (Sheet 20/32, 33/45)

Can Acton Street be realigned slightly to enter Route 27 at 90 degrees, to slow turning vehicles and better protect those using the trail while they cross the street?

Maynard Comments on Rail Trail design and MassDOT responses

<p>Winter Street Parking Lot (Sheet 4/23, 17/45)</p>	
<p>We agree that the amount of parking provided at Winter Street is more than likely needed. We prefer that the number of spaces be reduced by roughly half and that the footprint of the parking area be reduced to the minimum practicable.</p>	<p>Reducing the size of the parking lot was discussed with MassDOT. They will not support reducing the size. MassDOT experience on on trails and historical studies indicate that there is generally not sufficient parking available when trails are constructed.</p>
<p>Crossing of Great Road at Winter Street (Sheet 6/32, 19/45)</p> <p>Safety is a concern here. Would like to see the top of the hill, near Espie Avenue, an automated advanced warning signal for the crossing.</p>	<p>As part of the 75% design, GPI is investigating each of the crossing locations for safety. Appropriate safety measures will be included in the 75% design submission.</p>
<p>Sudbury Street at Main Street (Sheet 9/32, 22/45)</p> <ul style="list-style-type: none"> Confirm that access to 170 Main Street from Sudbury Street will remain 	<p>This driveway will remain open.</p>
<ul style="list-style-type: none"> In order to shorten the bicycle/pedestrian crossing distance, can the throat of Sudbury Street be reduced, possibly with the island removed? 	<p>The project has been reviewed by the MassDOT Cultural Resources Section. From Cultural resources: "The Thomas H. Rafferty Monument within the existing Sudbury Street traffic island needs to be shown within the proposed traffic island with the comment remove and reset". Also a Special Provision will be included within the contract requiring the contractor to carefully remove, store, and reset the monument as part of the project work." Therefore, the island cannot be removed. The crossing has been shortened to the extent possible while accommodating truck turns, meeting guidelines and maintaining safety.</p>
<p>Parking behind 145 Main Street (Sheet 11/32, 24/45)</p>	
<p>Is it possible to add additional parking between Station 62 and 63 behind 145 Main Street to more efficiently use the Town-owned land?</p>	<p>The parking lot is split by the property line. The Town owned portion of the lot can be restriped to add 3 spots (one of them must be compact) in addition to the 4 striped spots for a total of 7 spots. The maneuvering aisle will not meet the minimum 24' within the Town property nor if cars continue to park against the building.</p>

Florida Road Parking Lot (Sheet 11/32, 24/45)

The proposed trail alignment behind the Post Office will displace about a dozen residential parking spaces and those affected have no viable options to secure replacement parking nearby. We are concerned about the environmental justice implications. Given that the parking lot is adjacent to a street crossing, and given the minimal distance the trail travels through the lot, we recommend that the segment be designated as a dismount area and no parking be displaced.

Dismounting bikes and walking them through the parking lot was discussed with the MassDOT District 3 Office and Complete Streets Engineer. This is not an option since it is not a safe alternative with the potential for vehicles backing out from both sides. Although the parking spots directly adjacent to the condominiums will be lost, three additional parking spaces have been added behind the post office.

Municipal Parking Lot behind Main Street Businesses (Sheets 12/32, 25/45 and 13/32, 26/45)

The parking displaced by the trail should be provided elsewhere as part of the project. We are very concerned about the economic impact of losing so many parking spaces serving downtown businesses, particularly since some 40 spaces were lost earlier this year when the parking deck had to be taken down. The parking to be displaced by the rail trail may not be used every day, but it is used to support businesses during their busy days and seasons. Moreover, the loss of the parking will constrain efforts to lease vacant building space downtown and efforts to make better use of underutilized building space.

Parking has been proposed within the project limits to the extent practicable. MassDOT will not fund the construction of parking spaces outside the project limits.

Explore the option of the rail trail alignment avoiding the municipal parking lot by instead having a short on-street section traveling along Summer Street and Florida Road, connecting the trails at Maple Street and Railroad Street, respectively. The trail would still provide direct access to downtown Maynard, and the new alignment would introduce those bypassing downtown to Maynard's ArtSpace center, a key element of our proposed Cultural District. The new alignment could substantially reduce construction costs and right-of-way acquisition costs, and would also mitigate the issues in the Florida Road Parking Lot.

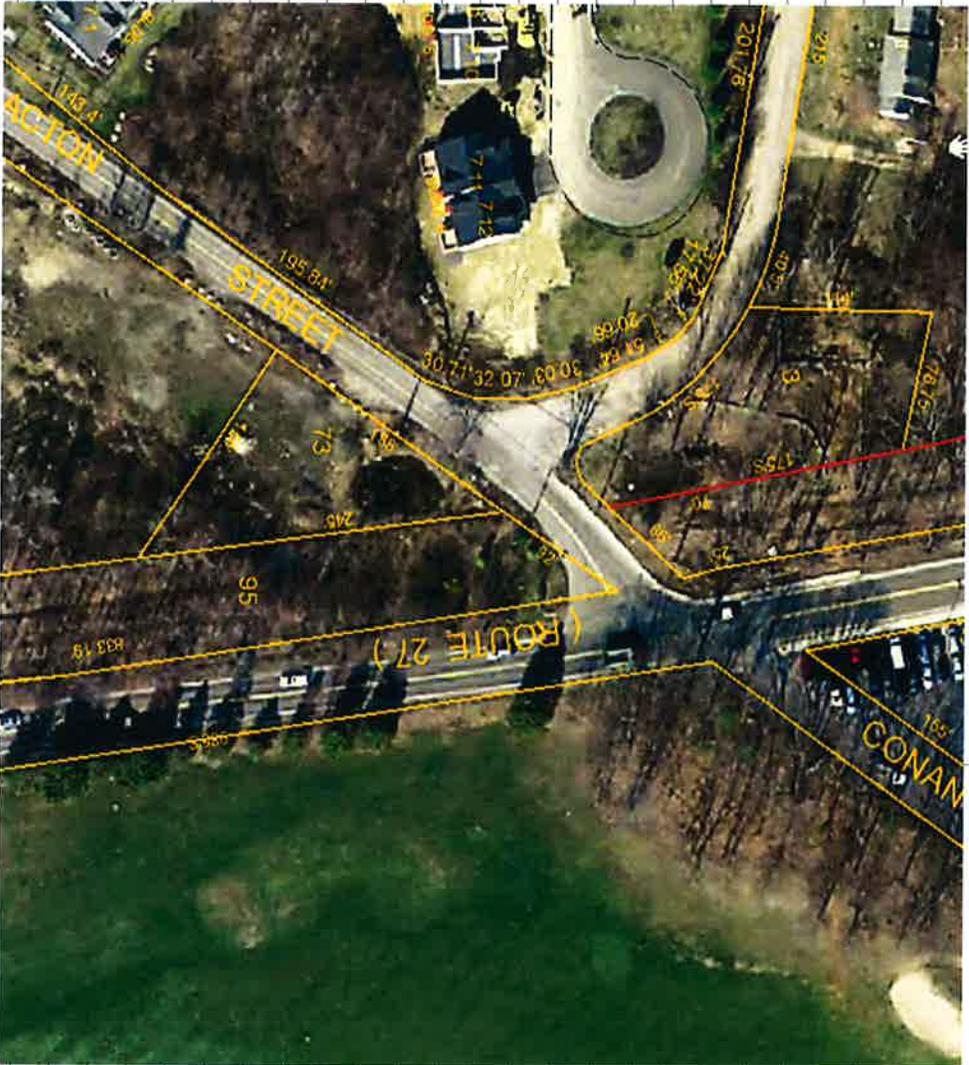
There are AASHTO and MassDOT Guidelines for designing bicycle facilities. The Summer Street and Florida Road cross sections will not accommodate bicycle lanes.

Regarding the current design concept through the parking lot, we would like to explore the following:

<p>a. Options to make better use of the informal parking occurring on town lands adjacent to the rear of the buildings (keeping in mind delivery needs and current parking activity).</p>	<p>After further investigation, it was determined that the parking referenced in this comment (behind the Outdoor Store) is actually on private property. Parking within the municipal lot has been maximized.</p>
<p>b. Options for aligning the trail through the parking spaces along the south side of the lot and converting some of the head-in parking to parallel parking.</p>	<p>At one time, the proposed alignment was located along the south side of the parking lot. This alignment was determined unacceptable for safety reasons as it presented too many conflicts.</p>
<p>c. Can the radius between Station 69 and 70 be tightened to preserve an additional parking space?</p>	<p>Yes</p>
<p>d. Access needs for 17 Euclid Avenue should be confirmed to see if the driveway can be narrowed and triangular island eliminated to allow for 2-3 additional parking spaces.</p>	<p>The driveway was narrowed and additional parking was added. The driveway will accommodate a tanker truck.</p>
<p>Crossing of Summer Street at Maple Street and Municipal Parking Lot (Sheet 13/32, 26/45)</p>	
<ul style="list-style-type: none"> Will the crosswalk across the parking lot driveway be relocated from the corner of Summer Street to WCR27 and WCR28? (Note: <i>New/relocated crosswalks are not consistently shown in the drawings</i>). 	<p>Yes. Apex ramps are not preferred.</p>
<ul style="list-style-type: none"> The realignment of the crossing of Summer Street (WCR30-WCR29) appears to impact the ramps and crosswalk across Maple Street. The new configuration of the Maple Street crossing should be included in the project design. 	<p>A new crosswalk and ramp will be provided across Maple St.</p>
<p>Acton Street/Haynes Street Intersection (Sheet 15/32, 28/45)</p>	
<p>The trail alignment crosses Acton Street at Haynes Street. The section of Acton Street at the intersection is one-way southbound, but there is a history of drivers mistakenly entering Acton Street while traveling northbound on Route 27. We recommend realigning the intersection slightly to provide a safer crossing. The concept would be that Acton Street meets Haynes Street at more of a 90 degree alignment, rather than the acute angle of the existing geometry.</p>	<p>It is GPI's understanding that this area is being evaluated for improvement by the Town independent of this project. Realigning the intersection is not within the scope of this project. In addition, there is not enough roadway layout to make this change. It would result in right-of-way impacts.</p>

Acton Street/Brown Street (Route 27) Intersection (Sheet 20/32, 33/45)

Can Acton Street be realigned slightly to enter Route 27 at 90 degrees, to slow turning vehicles and better protect those using the trail while they cross the street?



Acton Street can be realigned to enter Route 27 at 90 degrees, however, this will require right-of-way from two parcels and re-design of the existing stormwater basin. It should be noted that realigning the intersection and redesigning the stormwater basin is out of the scope of this project and would require additional time.

MEMORANDUM

TO: Andrew Scribner-MacLean, Assistant Town Administrator

FROM: Jonathan Witten, Huggins and Witten, LLC, acting as special counsel

DATE: February 17, 2015

RE: 129 Parker Street

COPY: Kevin Sweet, Town Administrator
William Nemser, AICP, Town Planner

You have asked for my opinion as to the relationship between the NBOD provisions of the Maynard Zoning Bylaw (Section 9.3 et seq.) and the Memorandum of Agreement executed by and between the Town of Maynard and 129 Parker Street, LLC.

Questions Presented

1. What is the relationship between the NBOD provisions of the Maynard Zoning Bylaw (§9.3 et seq.) and the Memorandum of Agreement executed by and between the Town of Maynard and 129 Parker Street, LLC?
2. Which document controls in the event of a conflict between the NBOD provisions of the Maynard Zoning Bylaw and the Memorandum of Agreement?

Relevant Facts

1. On June 12, 2006, Special Town Meeting voted to adopt Section 6E, et al. of the Zoning Bylaw, the same entitled "Neighborhood Business Overlay District (NBOD)". (The NBOD was subsequently recodified and is currently found at Section 9.3 et seq. of the Zoning Bylaw).
2. Section 9.3.2 of the Zoning Bylaw states in relevant part, "The NBOD is an overlay district superimposed over rather than replacing, the applicable underlying zoning districts...Except as provided in Section 9.3, the NBOD does not in any manner alter or remove the zoning rights permitted in the underlying base zoning district(s). Nothing contained in Section 9.3 shall prohibit or limit uses otherwise permitted by right or Special Permit in the base zoning district(s)".
3. On June 12, 2006, Special Town Meeting adopted Section 10.4 of the Zoning Bylaw and amended the Zoning Map to designate 58 acres of land off Parker Street as NBOD.

4. The 58 acres of land off Parker Street, zoned as NBOD by Special Town Meeting (June 12, 2006), included all of the land identified on the Maynard Assessor's Maps as Map 25, Parcel 152, the same included on Maps 24, 25, 28 and 29.
5. On or about December 20, 2006, the Maynard Board of Selectmen and 129 Parker Street, LLC executed the "129 Parker Street Memorandum of Agreement" ("MOA").
6. The MOA contains a "Description of Project and Concept Plan" and incorporates a "Proposed Concept Plan" dated December 12, 2006, revised through December 20, 2006 (Page 2, ¶1).
7. The land identified and specified in the MOA includes the entirety of the 58 acres zoned by Special Town Meeting (June 12, 2006) as NBOD.
8. On February 5, 2007, Special Town Meeting voted to approve the above noted December 12, 2006 Concept Plan, as revised.
9. On September 8, 2009, the Maynard Planning Board approved the Site Plan and Special Permit for the development of 58 acres off of Parker Street consistent with the 2006 MOA and the Concept Plan as approved by Town Meeting in February 2007. (See Page 2, ¶I of the Planning Board's Site Plan and Special Permit decision).
10. The MOA "runs with the Property and shall be binding upon and inure to the benefit and burden of the Town and the Owner and its successors in interest and assigns and all persons claiming any rights under the Owner" (Page 10, ¶F).
11. The MOA contains an acknowledgement that "The Parties agree that any dispute that may arise regarding the MOA shall be resolved under the laws of the Commonwealth of Massachusetts in a Massachusetts Court" (Page 11, ¶I(i)).
12. Counsel for the present applicant has represented on no less than two occasions that he acknowledges that the MOA "is in full force and effect".

Discussion

1. What is the relationship between the NBOD provisions of the Maynard Zoning Bylaw (Section 9.3 et seq.) and the Memorandum of Agreement executed by and between the Town of Maynard and 129 Parker Street, LLC?

The 2006 MOA is a legally binding contract unless and until revised or repealed (see MOA, Page 11, ¶I(ii)). At issue is the interaction between the MOA—which identifies a

specific project by density and design—and Section 9.3 of the Zoning Bylaw that establishes the NBOD as a development option and not a requirement.

The legislative history of the NBOD and Maynard Town Meeting's approval of the Memorandum of Agreement is well documented.

Town Meeting adopted the NBOD Zoning District in 2006 and the Attorney General subsequently approved the same. Thereafter, in 2007, Town Meeting approved, in accordance with the NBOD Zoning District and the Memorandum of Agreement executed by the parties (December 20, 2006), the development plan referenced and incorporated into the Memorandum of Agreement.

The NBOD authorized the execution of the MOA and unless modified or rescinded, the MOA binds the developer, now and in the future, to the terms and conditions of the MOA.¹

The Memorandum of Agreement memorializes the contractual commitment of the parties for the development of the 58 acres off Parker Street. Payments required by the MOA have been made (see MOA, Page 2, ¶2 and Page 3 ¶3) and the Town has cooperated in the various attempts to implement the project (see MOA, Page 9, ¶6(A)).

2. Which document controls in the event of a conflict between the NBOD provisions of the Maynard Zoning Bylaw and the Memorandum of Agreement?

But for the execution of the MOA, it could be correctly argued that the NBOD serves as an option for a developer seeking to benefit from the overlay's allowance of certain uses and development densities. However, in this instance and based upon the facts presented above and the clear language of the MOA—a legally binding contract—it is the terms of the MOA that control.

As an option, and not a requirement, a property owner within the NBOD could opt to avail itself of the Zoning Bylaw's underlying uses, including those "by right" and those pursuant to receipt of a special permit. Moreover, the NBOD allows for a developer to enter into an Agreement with the Town (followed by the approval of a "Concept Plan" by Town

¹ Page 10, ¶E of the MOA, entitled "No Obligation to Build", states, "Neither the execution of this MOA, a development agreement, nor the approval of the Concept Plan shall create any obligation of the Owner to construct all or any portion of the Project." Thus while the developer of the 58 acres cannot be forced to construct the approved project, it does not follow that the developer can choose, without the Town's consent, to build a portion of the project consistent with the MOA and another portion of the project inconsistent with the MOA. The same would result in a breach of the clear terms of the MOA.

Meeting”, see §9.3.3 of the Zoning Bylaw), which preserves some underlying uses and contracts (through an MOA) for permission to develop others.

In the present matter however, there is no indication that the parties intended on preserving any of the underlying uses or structures found in §9.3.3. of the Zoning Bylaw. Rather, and quite clearly, the parties memorialized and Town Meeting approved, the project to be developed on the 58 acres, without reservation of other uses or structures and without preservation of the underlying zoning then, or in the future.

The MOA is replete with acknowledgements that it—the MOA—controls the development of the 58 acres off of Parker Street with no reservation of rights to develop the property pursuant to the underlying uses allowed “by right” or by special permit. The parties could have, but did not, preserve development options of the 58 acres to include permitted underlying uses. Rather, the parties reached an agreement on the MOA that is unambiguous: the 58 acres will be developed according the terms of the MOA. Moreover, the parties have ratified the MOA through past actions and counsel for the applicant has stated his belief that the MOA is in “full force and effect”. As written, and unless and until modified or dissolved, the MOA governs the development of these 58 acres.

While the MOA contains a clause entitled “No Obligation to Build”, this is distinguished from a provision allowing the developer to pick and choose what zoning applies to the 58 acres in question.

“No Obligation to Build” is a standard contractual provision of a development agreement that, logically, does not force a developer to build a particular project and reflects the realities of the marketplace. But removal of a mandatory obligation to construct the project anticipated by a contract, or in this case, the MOA, does not include the authority to simply ignore the provisions of the ratified contract without breaching the same.

Whereas in this case, counsel for the developer has acknowledged the validity of the MOA and the parties have performed accordingly, the MOA remains in full force and effect and controls the development of the 58 acres off Parker Street.

Conclusion

The parties to the 2006 MOA agree that the MOA is in full force and effect. Absent a modification or rescission of the MOA, the MOA controls the development of the relevant 58 acres off of Parker Street.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Maynard, Massachusetts, certify that at a meeting of the board held March 3, 2015, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$1,802,372 1.00 percent General Obligation Bond Anticipation Note (the "Note") of the Town dated March 6, 2015, and payable March 4, 2016, to Eastern Bank at par and accrued interest, if any, plus a premium of \$10,592.84.

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated February 19, 2015, and a final Official Statement dated February 25, 2015, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: March 3, 2015

Clerk of the Board of Selectmen

<u>PREPPED</u>	<u>Approved By</u> BOS	<u>Control/</u> <u>Article</u>	<u>ATM</u>	<u>STM</u>	<u>Title</u>	<u>Department</u>	<u>Page #</u>
Yes	Feb. 3, 2015	A./1	yes		Town Report Acceptance	Board of Selectmen	
Yes	Feb. 3, 2015	B/3	yes		Fiscal Year 2016 Salary Administration Plan	Board of Selectmen	
Yes	Feb. 3, 2015	C/2	yes		Obsolete Equipment, Material	Board of Selectmen	
Yes	Feb. 3, 2015	D/4	yes		Authorize Revolving Funds Chapter 44, Section 53E 1/2	Board of Selectmen	
Yes		F	yes		Town General Fund Budget Fiscal Year 2016	Board of Selectmen	
Yes		H	yes		Sewer Enterprise Fund Budget Fiscal Year 2016	Board of Selectmen	
Yes		I	yes		Water Enterprise Fund Budget Fiscal Year 2016	Board of Selectmen	
Yes	Feb. 17, 2015	G	yes		Finance Committee Reserve Fund	Finance Committee	
Yes	Going to BOS 3/3/15	O	yes		Community Preservation Fund Budget Fiscal Year 2016	Community Preservation Committee	
Yes		J		yes	Certified Free Cash Appropriation	Board of Selectmen	
Yes		K		yes	Reserve for overlay Release Appropriation	Board of Selectmen	
Yes		N		yes	Community Preservation Fund Reserve Appropriation	Community Preservation Committee	
Yes	Feb. 3, 2015	M		yes	By-Law Amendment Zoning Brewery	Board of Selectmen	
Yes	Going to BOS 3/3/15	S		yes	Water Retained Earnings	Department of Public Works	
Yes	Going to BOS 3/3/15	U		yes	Sewer Retained Earnings	Department of Public Works	

CONTROL O COMMUNITY PRESERVATION FUND BUDGET FY2016

To see if the Town will vote to appropriate or reserve from FY2016 Community Preservation Fund revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Appropriations:

Administrative & Operating Expenses	\$10,000.00
Long Term Debt. Principal	\$85,000.00
Long Term Debt. Interest	\$37,150.00

Reserves:

Historic Preservation Reserve	\$24,900.00
Open Space Reserve	\$24,900.00
Community Housing Reserve	\$24,900.00
Budgeted Reserve	\$42,150.00

TOTAL FY2016 BUDGET **\$249,000.00**

To do or act thereon:

SPONSORED BY:	Community Preservation Committee
APPROPRIATION:	\$249,000.00
FINCOM RECOMMENDATION:	

DRAFT

CONTROL NO. _____ S _____ FOR TOWN MEETING (Special)

ARTICLE: WATER RETAINED EARNINGS

To see if the town will vote to transfer from “Water Retained Earnings” the sum of \$310,000.00. Funds to be used for Steel Building Water/Sewer Division Storage, Midsize F550 Dump Truck/Sander, Water Main Valves & Gates Replacement and Fire Hydrant Replacement.

- Steel Building Water/Sewer Division Storage \$160,000.00
- Midsize F550 Dump Truck/Sander \$75,000.00
- Water Main Valves & Gates Replacement \$50,000.00
- Fire Hydrant Replacement \$25,000.00

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$310,000.00
FINCOM RECOMMENDATION:

Comments:

DRAFT

CONTROL NO. U FOR TOWN MEETING (Special)

ARTICLE: SEWER RETAINED EARNINGS

To see if the town will vote to transfer from "Sewer Retained Earnings" the sum of \$365,000.00. Funds to be used for Sewer System Drainage Improvements, Fire Alarm System Installation at Waste Water Treatment Plant and Sewer Pump House Mechanical System Upgrades.

- Sewer System Drainage Improvements \$250,000.00
- Fire Alarm System Installation at WWTP \$75,000.00
- Pump House Mechanical System Upgrades \$40,000.00

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$365,000.00

FINCOM RECOMMENDATION:

Comments:

**;EXECUTIVE SESSION
(M.G.L. Ch. 39 & 23B)**

TOWN OF MAYNARD
Date: _____ Time Meeting Convened: _____

BOARD OF SELECTMEN
Time Meeting Ended: _____

IN THE MATTER OF: _____
MOTION TO CONVENE AN EXECUTIVE SESSION WAS MADE BY: _____
and duly SECONDED by: _____

The following roll call vote was taken on the above motion.

	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
[David Gavin]	[]	[]	[]	[]
[Tim Egan]	[]	[]	[]	[]
[Jason Kreil]	[]	[]	[]	[]
[Chris DiSilva]	[]	[]	[]	[]
[William Cranshaw]	[]	[]	[]	[]

A quorum being present and a majority having voted to go into Executive Session, the chair states that:

1. This meeting convened in open session and:
Notice/Posting of the meeting was duly given () or the meeting is an emergency meeting ()
2. After the Executive Session the meeting:
Will reconvene in open session () or will not reconvene ()
3. The purpose of this Executive Session is (check one):
 - A. To deliberate upon matters involving an individual(s) where the individual(s) involved have not requested an open meeting or regarding:
 1. The reputation, character, physical condition or mental health (not the professional Competence) of an individual ()
 2. The possible discipline/dismissal of or complaint or charge against a public officer, Employee, staff member or individual ()
 - B. To deliberate upon matters which, if done in open meeting, could have a detrimental effect on the bargaining or litigating position of the Town, regarding:
 1. Strategy with respect to Collective Bargaining ()
 2. Strategy with respect to Litigation ()
 3. Strategy sessions in preparation for negotiations with non-Union personnel ()
 4. Collective bargaining sessions or contract negotiations with Union personnel ()
 - C. To discuss the deployment of security personnel or devices ()
 - D. To investigate charges of criminal misconduct or to discuss the filing of criminal complaints ()
 - E. To consider the purchase, exchange, lease or value of real property, as open discussion would have a detrimental effect on the negotiating position of this governmental body ()
 - F. To comply with the provisions of any general or special law or federal grant-in-aid requirements, the specific law being _____
 - G. To consider and interview applicants for employment by a preliminary screening committee or a subcommittee appointed by a governmental body because an open meeting would have a detrimental effect in obtaining qualified applicants ()
 - H. To meet or confer with a mediator about litigation or a decision on the business of this board involving another party, group or body, having first decided in open session to participate in mediation and having disclosed the mediation purpose and issues involved. No action will be taken on mediation issues discussed in the Executive Session without deliberation and approval of such action at an open meeting, following proper notice ()
4. All the foregoing is hereby made part of the official minutes of this governmental body.

Chairman, Board of Selectmen