



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, April 7, 2015
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) March 17, 2015

3. Correspondence

- a) Fire Depart, monthly report March 2015
- b) DPW, monthly report Feb. 2015
- c) Accountant monthly report Feb. 2015
- d) C.O.A. monthly report combined Jan, Feb, March 2015
- e) Finance Committee, meeting March 23, 2015
- f) Planning Board, meeting March 24, 2015
- g) LRTA meeting, March 20, 2015
- h) Zoning Board, meeting March 30, 2015
- i) Sub-School Comm. Meeting March 30, 2015
- j) Coolidge Re-Use Task Force, March 31, 2015
- k) CPC, meeting April 1, 2015
- l) C.O.A. meeting, April 2, 2015
- m) B.O.A. meeting April 7, 2015
- n) E.D.C. meeting April 7, 2015
- o) Coolidge Re-Use Task Force, meeting April 7, 2015
- p) The Advisory, MBTA April 13, 2015
- q) Notice, Maynard Public Library meeting, April 14, 2015
- r) Memo to the Board, from TA, K. Sweet, vacation notice.
- s) A.G. Jennings LLC. RE: Summary of Feb 28, 2015 Public Forum
- t) BGC AV notice Golf Tournament, May 18, 2015
- u) MassDot notice, Maynard to receive \$37,519.00 snow roadway repair
- v) Notice, The Green Advisory Council meeting, March 28, 2015

AGENDA
Maynard Board of Selectmen's Meeting
April 7, 2015

- w) Resignation from MHS Committee, Phil Berry
- x) Notice, U.S. Solar Department
- y) Notice from Gov. Charlie Baker, Storm relief
- z) OSD, news March 2015

4. Consent Agenda

- a) Special Permit – Request from Maynard/Stow Charitable Corp. – Use of Crowe Park
- b) Special Permit – Request from MBA – 3rd Annual Spring ArtWalk.
- c) Entertainment License, Erikson's Dairy

5. Senator Jamie Eldridge and Representative Kate Hogan

6. Review and Approve Annual Town Meeting Warrant

7. Review and Approve Articles for Special Town Meeting

8. 129 Acton Street Development Agreement

9. Economic Development Updates

10. Town Administrator Report

11. Chairman's Report

12. Old/New Business

13. Adjournment (9:00)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – April 21, 2015

THIS AGENDA IS SUBJECT TO CHANGE



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

MARCH 2015

FIRE RESPONSE AND OTHER FIRE DEPARTMENT ACTIVITIES

Number of requests for service from March 1, to March 31 was 137 resulting in over 250 emergency responses and a total of 775 additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	137
In-house Training Classes/other training:	36
Fire Safety Inspections-Pre-fire Plans other Fire prevention	59
Administrative/Other:	523
Station/Vehicle Maintenance	153
Total activities for March:	912

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 160hours of on-shift training this month in in a variety of topics such as Emergency Medical Recertification, driver/operator, Fire Safety Surveys, Leadership Development, Ice Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Additionally members completed multiple hours of off-site training. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

We have continued making considerable progress with our Records Management Software program. This month we enhanced the scheduling and vehicle maintenance modules.

We had an audit from the Insurance Service Office (ISO) this month. The audit went smoothly and we'll know the results in the coming months. ISO is responsible for setting a communities fire

insurance risk level. Currently Maynard is an ISO level 3, which is very good for a community of this size with limited operational and inspectional staff.

ACTIONS OF NOTE:

We have sworn in 2 new on-call firefighters at the March 17th, Board of Selectman's meeting. We look forward to watching them learn and gain experience moving forward! These firefighters are Ralph Rodrigues and Matt James. Additionally recently retired firefighter Gerry Byrne has agreed to stay on as an on-call Captain he was also sworn in, we will see a great benefit to Gerry's experience as we train our new firefighters.

Michael Cisek was hired to fill the vacancy created by Firefighter Sean Layton. Michael lives here in Maynard and we look forward to his long career here in Maynard. Michael was also sworn in at the March 17th, Board of Selectman's meeting.

Representative Kate Hogan took time out of her busy schedule and was on hand to deliver a certificate of appreciation on behalf of the House of Representative for the new firefighters and captain.

We are working hard to integrate the fire department into the communications division. Our goal is to have a fully integrated civilian dispatch center servicing both the fire and police departments by June 29th. This will allow for an enhanced service delivery from our daily staff. While there will be many hurdles between now and then we are very confident it will be in place on-time.

We are continuing to work with our Council on Aging. We will be utilizing our Senior SAFE Grant to help get education programs out to our community's older adults. We will be working with the Council on Aging and their new director in the coming months to begin that process.

We will be working with Emerson Hospital on a fall prevention program impact study in the coming months. The idea is to create a benchmark and see the impact our fall prevention program is having in Maynard. The goal is to reduce community risk and reduce human suffering through prevention.

We are continuing to aggressively pursue grant funding from multiple sources; in fact we will be submitting 1 more grant in the coming weeks. We should hear soon how we fared on previous grant submittals.

We participated in a multi-agency news story about heroin addiction and how first responders are dealing with it. It was in last week's Beacon, very interesting article.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers



Figure 1: Firefighter Michael Cisek, Captain Gerry Byrne and Firefighters Matt James and Ralph Rodrigues being sworn in to their new positions on March 17th.

It is the mission of the Maynard Fire Department to protect the lives and property of the citizens and visitors of Maynard from disasters both natural and man-made, with compassion, motivation, teamwork, commitment and quality fire protection and education.



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Administration

Highway

Water & Sewer

WWTP

To: Board of Selectmen

From: Christopher Okafor, Operations Manager

Date: March 16, 2015

Re: Monthly Report – February 2015

Administration: Submitted by Christopher Okafor, Operations Manager

Some of the major issues worked on in the month of February 2015 include:

- Analysis of DPW – ongoing
- Personnel Management - ongoing
- Continue implementation of Facility Dude Work Order Program
- Attending to various public complaints and requests
- Scheduling various training programs - ongoing
- Monitoring Trash/Recycling programs Contract - monthly meeting with contractor
- Monitoring WWTP Contract - meeting with Veolia - ongoing
- Chapter 90 reimbursement documents prep
- Working with Woodard & Curran on the bid documents for exterior recoating of the concrete water storage tank - ongoing
- FY16 Roadway Improvement Plan – ongoing
- FY 16 Budget prep - ongoing
- New Water Source Investigation with Woodard & Curran – ongoing
- Winter Season Readiness – ongoing
- Snow & Ice Operations - ongoing
- Snow & Ice Removal – ongoing
- Blizzard of 2015
- Misc.

Water and Sewer Division: Submitted by Tim Mullally, Foreman

- DEP monthly reports
- Daily sewer lift station checks and repairs as needed
- Daily final reads
- Daily dig safe mark outs
- Daily water treatment plant rotation and operations
- DEP water quality testing
- Assisted the highway department with plowing snow and snow removal
- Hungerford and Terry tested the filter media at the Rockland Avenue Water Treatment Plant
- 14 Mayberry Road – reported freeze, thawed out with our machine
- 202 ½ Main Street – reported freeze, unable to thaw the pipes, hooked hoses to the neighbor's house; temporary fix
- Sewer block at 15 Harrison Street
- Well 4 is offline; pump and motor pulled and well itself is being cleaned do to iron and manganese build up

Highway Division: Submitted by Joe Foster, Foreman

Our primary focus's this month was to prepare and act upon weather events.

- We had ten weather events, for a total snowfall of 48 inches which required us to treat and/or plow streets and sidewalks
- We received 400 tons of treated road salt for future use
- Spent several days performing snow removal operations town wide
- Spent several days receiving and storing road salt
- Cold patched potholes as needed town wide

We continued to assist other Departments and groups as needed with manpower and or equipment as requested.

Parks/Forestry/Cemetery Division: Submitted by Marc Currier, Foreman

- One full burial
- Assisted highway department with snow plowing and snow removal as needed
- Opened up the cemetery

Waste Water Treatment Plant: Submitted by Gerald Ballentine, Chief Operator, Veolia

- January's DMR sent to the EPA and DEP
- February flows: 12 month rolling average 0.92 MGD monthly average 0.78 MGD
- All permit required laboratory analyses were conducted
- Daily equipment rounds, weekly exercising of emergency generator (under load), and weekly greasing of RBC bearings conducted
- Sodium hypochlorite temporary system in Co Mag still being used
- CMMS: Continuing to add equipment and task into system
- Serviced equipment in Tertiary Building, oil changes and greasing. Last oil change appears to be October 2011 with synthetic oil. Lubricant company oil change schedule is every three years. The oil from the mixers was brown in color, had no slipperiness and had a burnt smell. It appears three years is too long of time period between oil changes. We plan on changing the mixers oil every year.
- Serviced all Borger sludge pumps oil changes and greasing. These pumps have three different types of oils. Each one of the oils is a different color. Oils drained from these pumps were all the same color.
- Because of the condition of oils drained from the all gear boxes serviced, each gear box was flushed with mineral oil several times to clean out the sludge building-up in the gear boxes.
- Driveway and walkways were kept opened during all the snow events of the month
- Effluent discharge was in compliance with NPDES permit for the month



TOWN OF MAYNARD
Town Accountant – Michael Guzzo

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754



TO: Board of Selectmen
FROM: Michael Guzzo - Town Accountant
DATE: March 27, 2015
SUBJECT: ACCOUNTANT'S REPORT –FEBRUARY 2015

- Processed weekly invoice warrants
- Processed Bi-Weekly Payroll Warrant
- Reconciled Cash and Receivables with the Treasurer for January 2015
- Continued to work on FY2016 Budget
- Updated electric summary for FY2016 budget for FY2015 expenses
- Completed and submitted FY2014 Schedule A variances in gateway
- Worked on Green Community Grant and submitted final invoices.
- Updated FY2015 potential reserve fund transfers
- There will be an outside audit of the Golf Course the week of March 15, 2015
- Summarized YTD expense balances for LED light article and COA Golf Course article
- Met with treasurer to discuss MHS capital projects FY2015 shortfall. Will probably short term borrow again in March 2015
- Updated General Fund Salary and Expense chart of accounts account descriptions
- Updated Salary and Expense Accounts for Water and Sewer Enterprise Funds
- Updated COA grant expense accounts
- Submitted Accountant FY2014 Town Report
- Worked on ATM and STM Town meeting articles
- Coordinated with Treasurer FY2014 audit Management Letter responses
- Met with Treasurer and Fire Chief on Fire Turnout Gear possible purchase
- Input Overlay Surplus journal entry
- Met with Town Administrator and Toby Fedder on FY2016 enterprise fund indirect cost transfers to General Fund and Sewer and Water rate setting.
- I should have an Indirect cost memo by mid March
- FY2016 rates for Water and Sewer should be available before the end of April 2015
- Updated and issued the following reports as of January 2015:
 - Available funds
 - Capital Projects
 - CPC Summary – Revenue, Expenses, and fund reconciliation
 - Expense Summary – General Fund
 - Expense Summary – Enterprise Funds
 - Revenue Summary – Enterprise Funds
 - Performance/Surety Bonds
 - Local Receipts – General Fund

Report of the
Council on Aging
March 2015
(January & February 2015 included)
Submitted by Amy Loveless

- Fall/Winter Newsletter was mailed to town of Maynard homes
- Full time COA Director started on January 20, 2015
- Open House on January 22, 2015 was attended by over 100 people including State Senator Jamie Eldridge, State Rep. Kate Hogan, representatives from the Executive Office of Elder Affairs, Massachusetts Council on Aging and several Council on Aging directors.
- Renovation of MGC Council on Aging space nearing completion
- St. Patrick's Luncheon attracted over 80 attendees. Entertainment was provided.
- Programming has started with fitness classes, game clubs with robust participation
- "Matter of Balance" program through Minuteman Senior Services started to capacity with the anticipation of additional healthy living programs through Minuteman Senior Services to be sponsored summer and fall
- Rep. Kate Hogan's monthly visits continues to draw interest
- Walking Club is being organized which will use the Historic Maynard Walking Tours amongst other local resources
- Monthly series of presentations by the Police department is being developed – will address a variety of issues including outreach, scams/identity theft, how to use 911 & File of Life, etc.
- Demographic formulation of Maynard's senior population in conjunction with a survey being developed will gather an array of information to address community wide needs
- There were 156 phone calls, 5 office visits, 17 fuel assistance application assists, 5 SHINE referrals, 4 AARP tax assistance referrals and 9 durable medical equipment (DME) requests for January
- The COA Van program provided 306 trips in January and 289 in February
- There were 155 phone calls, 28 office visits, 17 fuel assistance application assists, 4 SHINE referrals, 11 AARP tax assistance referrals and 17 DME requests for February
- There were 168 phone calls, 32 office visits, 4 fuel assistance application assists, 6 SHINE referrals, 7 AARP tax assistance referrals and 22 DME requests for March.

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: _____ 201 _____

Monday _____ March _____ 23 _____ 2015 _____ 7:00 _____ PM
Day of week _____ Month _____ Date _____ Year _____ Time _____ Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)
2. Old Business Topics: _____

3. New Business Topics: _____

Presentation and review of Assabet Valley Regional Tech HS FY16 budget
 Presentation and review of FY16 DPW budget
 Presentation and review of FY16 General Government budgets

Review and vote on spring town meeting articles as available

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson _____ Peter Campbell _____

Posted by: _____

Date: _____



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Planning Board Meeting Agenda - 7:00 PM March 24, 2015
195 Main Street, Maynard - Room 201

- 1. 07:00 - Call to order**
- 2. Additions/deletions/reordering of agenda**
- 3. Approval of minutes**
- 4. Workshop with Metropolitan Area Planning Council to discuss scope of Phase Two of the Maynard Housing Production Plan.**
- 5. Workshop - NBOD**
- 6. Other Business**
 - a. Fowler Street Extension - Bond Approval**
- 7. Town Planner Update**
- 8. Correspondence**
- 9. Adjourn**

This agenda is subject to change

Kevin Calzia, Chairperson

Posted by: Bill Nemser, Town Planner

Date: March 18, 2015



James H. Scanlan
Administrator

145 Thorndike Street • Lowell, MA 01852
978-459-0164 • Fax: 978-458-9673

MEMO TO: Members of the Lowell Regional Transit Authority Advisory Board
FROM: Kevin O'Connor, Chairman
DATE: March 20, 2015
SUBJECT: Meeting Notice

MAR 23 2015

THURSDAY

March 26, 2015

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, March 26, 2015 at 6:00 PM** at the Lowell Regional Transit Authority Board Room at 100 Hale Street, Lowell, MA.

AGENDA

- I Roll Call
- II Acceptance of Minutes for meeting held on February 26, 2015
- III Administrator's Report
- IV Finance Director's Monthly Report
- V Facility Director's Monthly Report
- VI Communications / LRTA News / LRTA Ads / General
- VII Warrant
- VIII Adjournment



TOWN OF MAYNARD
Office of Municipal Services
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Zoning Board of Appeals Meeting Agenda - 7:00 PM
March 30, 2015
195 Main Street, Maynard - Room 101

1. 07:00 - Call to order

2. Additions/deletions/reordering of agenda

3. Approval of minutes

4. Public Hearing:

- a. Petition of Anne B. Keesler, 7 Spring Lane, Maynard, Map 18-Parcel 82, for a Special Permit to extend a pre-existing non-conforming structure, pursuant to Maynard Zoning By-Laws, Section 5.1.5, to allow for the front setback to be reduced from 25 feet to 20.5 feet; and for Variance from the Dimensional Schedule, Section 4.1.1, to allow for the side setback to be reduced from 15 feet to 11.5 feet for the construction of an attached one car garage.

5. Miscellaneous

6. Correspondence

7. Adjourn

This agenda is subject to change

Paul Scheiner, Chairperson

Posted by: Bill Nemser, Town Planner

Date: March 25, 2015

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive, Maynard, MA 01754

www.maynardschools.org

Robert J. Gerardi, Jr. Ph.D.

Superintendent of Schools

Voice: (978) 897-2222 Fax: (978) 897-4610

email: rgerardi@maynard.k12.ma.us



MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE BUDGET SUB-COMMITTEE MEETING

**CENTRAL OFFICE CONFERENCE ROOM
FOWLER SCHOOL
March 30, 2015
1:30 P.M.**

**Agenda
FY16 Budget**

**Chairperson: William Kohlman
Posted by: Colleen Moore
Date: 03/25/15**

TOWN OF MAYNARD

MEETING NOTICE

Coolidge Re-Use Task Force

Maynard Town Hall, 195 Main Street, Finance Conference Room 202

Tuesday, March 31, 2015 at 5:30 PM

Agenda or Topics to be discussed:

- 1. Approve Minutes of March 17, 2015 meeting.**
- 2. Updates on specific member assignments:**
 - School admin costs—Ken
 - COA costs—Lee
 - CPC funds available—Rick
- 3. Continue Discussion Next Steps Framework:**
 - Review process documents from other projects:--Rick
 - Ownership options discussion:--All
- 4. Review Preservation Consultant quote:--Jack**
- 5. Continue preliminary work on report to BOS – matrix of options**
- 6. Member suggestions or concerns - All**
 - Preservation consultant--Jack

Next regular meeting: April 7, 2015

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: _____ Sally Bubier _____

Date: 3/24/2015 _____

THE ADVISOR

Newsletter of MBTA Advisory Board

April 2015

**Next MBTA Advisory Board meeting:
April 13th, 9:30am**

State Transportation Building

10 Park Plaza, Boston

2nd Floor, Conference Room 2&3

GM Resigns

On February 11th, MBTA General Manager Beverly Scott announced her resignation. Dr. Scott joined MBTA in December 2012. On February 25th, MassDOT's Board of Directors appointed Frank DePaola Interim General Manager, effective Wednesday, March 4th. Dr. Scott will remain at MBTA until April 11th to assist in the transition.

Mr. DePaola previously served as MassDOT Acting Secretary, MassDOT Highway Administrator, and MBTA Assistant General Manager for Design and Construction. DePaola will remain as Interim GM until the Board of Directors chooses a successor to Dr. Scott. The board's chairman has stated that a national search will be conducted.

In this Issue

- GM resigns
- PMT bus meeting
- CR locomotives
- MBTA to offer re-funds



An MBTA bus. (photo: mbta.com)

Advisory Board facilitates meeting for long-range bus plan

On January 20th, MBTA Advisory Board and MassDOT organized a meeting to discuss the bus portion of the Program for Mass Transportation (PMT). The PMT is MBTA's long range plan.

For this meeting, MBTA AB reached out to public officials in 17 inner core municipalities. Transportation planners and/or planning directors from 10 of these communities attended.

A representative from MassDOT gave an overview of PMT process and content. After the presentation, attendees discussed opportunities and challenges to improving bus service. Hosting and expanding maintenance facilities was a major topic of discussion. The group will reconvene quarterly to continue the conversation. MassDOT and MBTA AB intend to hold similar meetings for subway and commuter rail.

Commuter rail facing challenges

MBTA commuter rail service has been dealt heavy challenges with aging locomotives and heavy snowfall. Keolis Commuter Services, which operates commuter rail, has been working for several months on repairing locomotives, some aging and some recently purchased. The situation has been exacerbated by heavy snowfall. 65 locomotives are required for service, and on February 27th, only 48 were available for service. The 17 locomotives not in service were sidelined due to problems including snow related damage.

On February 24th, Keolis gave an update on snow removal. They report 700 tons of snow has been melted and 180 truckloads of snow has been removed from crucial maintenance facilities. 184 switches have been cleared of ice and snow. Employees have removed 10.6 million cubic feet of snow from station platforms and 594 million cubic feet of snow from tracks and track-related infrastructure.

Through Friday, February 27, commuter rail is operating on a modified weekday schedule. Keolis has put together a recovery plan, which intends to gradually increase the number of trains scheduled each Monday between March 2nd and 30th. On March 30th, Keolis announced the commuter rail system was operating full weekday service. They reported 63 locomotives being available on this day.

Current commuter rail schedule: <http://www.mbta.com/winter/>.
Scroll down to commuter rail section.



A Keolis employee using a power washer to clear snow from a locomotive. Snow ingestion can cause locomotives to break down. Photo: Sean Proctor, Boston Globe

MBTA to compensate riders for poor service

On March 11th, MassDOT's Board of Directors, which oversee MBTA, announced that customers would be offered discounts in May. These discounts are in response to unreliable service during February.

Customers purchasing monthly or weekly passes for May will receive a 15% discount. A free fare day will be offered on Friday, April 24.

The discount and free fare day is estimated to cost MBTA \$5 million.

MBTA Advisory Board

177 Tremont Street, 4th floor

Boston, MA 02111

617-426-6054 (phone)

617-451-2054 (fax)

PLACE
STAMP
HERE

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, April 1, 2015 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from last meeting
- Update on our file copying
- Financial Subcommittee update
- Other Administrative issues

CORRESPONDENCE:

- Mail received

BUSINESS:

- Spring Town Meeting updates
- Update on Golf Course subdivision
- Review procedure for submitting applications
- Review and discuss financial reports, if any
- Update on ongoing projects
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

Date Posted: February 27, 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Council on Aging

Address of Meeting: Maynard Town Hall, 195 Main Street, Maynard
Room: Gianotis Room 201

Thursday, April 2, 2015 10:00 am

M T W T H F

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s):
2. COA Director Report
3. Demographic of Maynard Seniors
4. Proposed questionnaire to send to Seniors

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: John R. Edson

Posted by: John R. Edson, Chairperson, Council on Aging

Date: March 25, 2015



BOARD OF ASSESSORS

195 MAIN STREET
MAYNARD, MA 01754
978-897-1304 ~ FAX 978-897-1013

TOWN OF MAYNARD BOARD OF ASSESSORS MEETING

~

TOWN HALL

**???? Room 197 – Upstairs (TA Conference Room)
Tuesday, April 7, 2015
6:30 PM**

AGENDA

- REVIEW AND SIGN MINUTES
- MONTHLY REPORTS
- REVIEW AND VOTE ON ONE ABATEMENT
- REVIEW SUDBURY TAX RELIEF

Posted 03/30/2015

MAR 30 2015

Date Posted: March 27, 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Address of Meeting: 195 Main Street, Maynard Room: Finance Room 202

M T W T H F	<u> </u>	<u>Tuesday – April 7, 2015</u>	<u> </u>	<u>8:00 a.m.</u>	<u> </u>
	Month	Date	Year	Time	AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Call meeting to order: Time: _____
2. Welcome new member(s) –Sarah Cressey from the Assabet Valley Chamber of Commerce.
3. Visitor Statements/Introductions (if any)
4. Discussion of Town’s Liquor License Policies and Regulations for Input to BOS (20 minutes)
5. Recommendation to BOS for use of Downtown funds (15 minutes)
6. Updates from Working Groups (5 minutes each)
 - a. Update by Business Inhibitors Group
 - b. Update by Data Group
 - c. Update by Marketing Group
 - d. Update by Targeted Investments Group
7. Old Business/New Business

THIS AGENDA IS SUBJECT TO CHANGE

Chairman: Christopher Worthy

Posted by: Christopher Worthy

Date: March 27, 2015

TOWN OF MAYNARD

MEETING NOTICE

Coolidge Re-Use Task Force

Maynard Town Hall, 195 Main Street, Finance Conference Room 202

Tuesday, April 7, 2015 at 5:30 PM

Agenda or Topics to be discussed:

- 1. Approve Minutes of March 17 and March 31, 2015 meetings.**
- 2. Updates on specific member assignments:**
 - Historic Commission —Jack
 - Draft Findings—Tim
 - Historic Tax Credit info—Rick
- 3. Discussion with Andrew Scribner-MacLean**
 - Preliminary Recommendation
- 4. Continue preliminary work on report to BOS – matrix of options**
 - Define major options re building future
 - Outline report format, elements to include
- 5. Member suggestions or concerns - All**

Next regular meeting: April 21, 2015

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: _____ Sally Bubier _____

Date: 4/1/15 _____

**Maynard Public Library
Trustee's Meeting
Tuesday, April 14, 2015 – 6:30 p.m.**

AGENDA

Review Financial Information – Sign Warrants
Open Session
Review Minutes of previous meeting
Correspondence
Director's Report

Old Business

Building Maintenance
Budget Update

New Business

Other New Business

Patricia A. Chambers
Patricia A. Chambers, Chairman



TOWN OF MAYNARD
OFFICE OF THE TOWN ADMINISTRATOR
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
tel: 978-897-1375 fax: 978-897-8457
www.townofmaynard-ma.gov

Kevin A. Sweet
Town Administrator

Andrew Scribner-MacLean
Assistant Town Administrator

MEMORANDUM

To: Board of Selectmen
From: Kevin Sweet, Town Administrator 
Date: March 30, 2015
Re: **Vacation Notice - Fiscal Year 2015**



I will be utilizing the following Paid Time Off (PTO) days to complete the Fiscal Year:

- *April 9-10, 2015*
- *April 22-24, 2015*
- *May 6-8 & 26, 2015*
- *June 24-26, 2015*

As always I will continue to make myself available via cell phone and email during this time to respond to imminent issues that may arise.

Respectfully Submitted:
Kevin Sweet, Town Administrator

A.G. JENNINGS, LLC

MAIL: 60 THOREAU STREET #252 ◊ CONCORD, MA 01742
OFFICE: BRADFORD MILLS, 43 BRADFORD STREET, SUITE 300 ◊ CONCORD, MA 01742

Telephone
617-719-1019

Email
agjennings@icloud.com

Date: March 17, 2015
To: Maynard Coolidge School Reuse Task Force
From: Angus Jennings, AICP
RE: Summary of February 28, 2015 Public Forum

Introduction

This memo is intended to summarize the Public Forum held by the Coolidge School Task Force on February 28, and is intended to support the work of the Task Force as it moves forward with its charge. The memo includes a summary of each section of the Forum, and concludes with some thoughts and recommendations which may be helpful going forward.

Background

Designed and built as a single story school in the classic revival tradition, with a second story later added, the Coolidge School building is an important part of Maynard's educational history. Thousands of Maynard children were educated in this school when neighborhood schools were the core of the Maynard educational system. It is therefore unique in its history and its architecture. In December 2014, the Maynard Public Schools' Administrative offices vacated the Coolidge School. It is proposed to transfer ownership of the property to the Town at the May 2015 Town Meeting.

On January 6, 2015 the Maynard Board of Selectmen unanimously appointed a Coolidge School Re-use Task Force. The Task Force's mission is to:

- ◊ Expediently examine the alternatives available to return the Coolidge School building and property to productive use;
- ◊ Identify and propose solutions to any issues that must be addressed in the process;
- ◊ Recognize in the process the request of the Historical Commission that the building be preserved;
- ◊ Report one or more recommended courses of action to Board of Selectmen no later than June 30th 2015.

Public Forum

On February 28, 2015, the Task Force held a public forum at the Maynard Public Library to let the public know about the Task Force's mission and process and invite citizen involvement. The Public Forum was advertised with articles on February 15 and February 26 in the Maynard-Stow Beacon-Villager, through email announcements to Town Committees, Maynard residents and others by the Task Force members, and a flyer posted in prominent locations in Maynard.

Approximately fifty individuals attended the Forum, including Task Force members. The Forum included presentations, brainstorming, and attendee polling on several questions intended to provide the Task Force with direction regarding public preferences and priorities. Toward the conclusion of the Forum, attendees participated in an interactive open house to discuss issues and potential solutions.

The Task Force provided materials for view such as:

- 2008 Coolidge School Building Assessment by Tappé Associates,
- A brief history and description of the property,
- Blueprints and interior photos for all three floors of the building,
- Historic images of the School,
- Poster-sized zoning maps,
- Poster-sized satellite and oblique images of the site and the neighborhood.

Participants were led through the agenda (attached).

Who's Here, Who's Not?

As a warm up, the lead facilitator led an exercise to better understand the make-up of the participants. Participants self-identified as members of particular groups through a show of hands. This was done to help facilitators and participants understand what knowledge they brought to the Public Forum and to suggest stakeholder groups that weren't represented but should be contacted to participate in the process as it moves forward.

48 attendees, including Task Force participants, were counted during the exercise. Facilitators did not create an exact tally of votes, but did make rough estimates.

Question	Approximate Percent
Within a "5 minute walk" of Coolidge School	30%
Are you from Maynard, but outside a "5 minute walk" of Coolidge School?	60%
Are you from outside of Maynard?	10%
Do you have personal knowledge or a connection to the Coolidge School Building, for example, attended when it was a school?	50%
Do you work in Maynard?	30%
Are you town staff or serve on Town boards or committees?	25%
Are you under 30 years old?	10%

In addition, facilitators asked audience members asked what stakeholder groups might be interested in the Coolidge School Re-Use Task Force's mission but were underrepresented at the Public Forum. Three groups were mentioned aloud or in comments:

- ◇ Boys and Girls Club
- ◇ Elementary and High School Students
- ◇ Parents with Small Children

Background and Context

Jack MacKeen, Economic Development Committee Representative on the Task Force, spoke regarding the objectives of the Public Forum, the history and reason for the Task Force, and background regarding the building itself. Key points mentioned included:

- ◇ The School Department vacated the Coolidge School and intends to declare the property surplus and convey it to the Town;
- ◇ The Board of Selectmen voted unanimously to create a Re-use Task Force with a charge to make recommendations on returning the property to productive use;
- ◇ The Task Force will make recommendations to the Board of Selectmen, but the Board of Selectmen will make the final decision on which path to pursue;
- ◇ However, some courses of action that may be determined by the Board of Selectmen would require approval at Town Meeting;
- ◇ No decisions have been made or would be made at the Public Forum, but public input gathered would be part of the Task Force's decision-making process;
- ◇ The public is invited to all Task Force meetings, which are posted and open to the public;
- ◇ A 2008 report identified \$2 million of necessary repairs, none of which have been made, and it is estimated that the cost to bring the property up to code compliance for certain uses (including sprinkler systems, elevator, and other accessibility work) could be quite a bit more;
- ◇ The building is otherwise structurally sound.

Andrew Scribner-MacLean, Assistant Town Administrator was invited to discuss the Town-wide funding context in which decisions must to made. Key points mentioned included:

- ◇ Although the Town's tax rate is high, the average tax burden on property owners is in-line with other towns because of lower property values relative to neighboring towns;
- ◇ Approximately 10% of the Town's budget is on capital improvements, most of which is debt service and higher than town averages;
- ◇ Much of the debt burden is a result of recent school construction and improvements. The proportion of capital costs as a percentage of the budget can be expected to decrease as debt is paid off over time;
- ◇ There is a capital plan in place for repair of current town facilities, but if the Town were to acquire additional property, additional maintenance would be required for that property.

Both presentations included time for the audience to ask questions.

Community Needs and Strengths

The facilitators then invited participants to “take a step back” from the Coolidge School and brainstorm Maynard’s strengths and needs more generally. These strengths and needs were recorded on flip charts. Later in the Public Forum, participants were given three sticky-dots and could “vote” by placing the dots next to the needs they felt were most pressing. Participants were allowed to use all dots on a single need or spread the dots to two or three needs.

The exercise was intended to help the participants and Task Force put the Coolidge School into a broader context before thinking of potential uses for the site. The voting exercise encouraged participants to weigh the relative importance of different needs. Facilitators emphasized that the brainstorming and voting at this stage of the Forum should focus on the community context, not whether the Coolidge School site could meet any particular need.



Strengths

Community Strengths that resulted from the brainstorming exercise are listed in the table below in alphabetical order. Common themes were Maynard’s natural features; downtown attractions and vibrancy; walkability; nonprofits and community services; sense of community; focus on education, arts, and creativity; and socioeconomic diversity.

Affordability and Socioeconomic Diversity	Food Pantry	Movie Theater
Artspace	Friendliness	Open Table Food Pantry/Kitchen
Assabet River National Wildlife Refuge	Full Day Kindergarten	Other Natural Features (i.e. Ice House Pond)
Boys and Girls Club	Golf Course	Other Parks and Playgrounds (i.e. Reo Road)
Coolidge Playground	Great Senior Community	Rail Trail
Creative Community	Immersion Program	Restaurants
Critical Mass for a Food Co-Op	Library	Schools
Crosstown Connect (Paratransit)	Maplebrook Park	Sense of Community
Downtown Merchant Group	Maynard Community Band	Small Businesses
Electric Charging Station	Meals on Wheels	Vibrant Downtown
English as a Second Language and Adult Education Classes	Mill Buildings	Walkability
Farmers Market	Mill Pond and River	WAVM Radio

Needs

Community Needs that resulted from the brainstorming exercise are listed in the table below in order of votes received. It should be noted that some needs and vote totals could be combined (such as Higher Quality, Mixed-Income Housing and More Scattered Affordable Housing), but are presented as organized at the Forum. (It should also be noted that each identified "need" is there because it was raised in the first place; therefore even those "needs" with zero votes can be understood as important to at least one attendee).

Common themes included services and housing for seniors; additional space for groups, nonprofits, and community services; affordable housing more generally; and some businesses such as grocery store, evening entertainment, and hotel.

Need	Votes
Maintain Walkability	11
Additional Town Revenue Streams	9
Growing Senior Population	9
Assisted Living	9
Mill Building Occupancy	8
Fire Stations	7
Historical Society Collection Space with Public Access	7
Hotel	4
Permanent Space for School Administration	3
Large Performance Space	2
Grocery Store	2
Higher Quality, Mixed-Income Housing	2
Public Meeting Space	2
Recreation and Indoor Sports	1
Boys and Girls Club Space	1
Food Co-op Space	1
Downtown Parking	1
Evening Entertainment (i.e. Music Venue)	1
Kitchen for Senior Center	1
More Scattered Affordable Housing	1
Improved Gateway into Maynard	1
Visitor Center	1
Community Gardens	0
Downtown Restrooms	0
Young People Looking for Housing	0

Review of Options, Re-Use Preference Votes

After discussing the community at large, the Facilitators reviewed a continuum of options available to the Town for the Coolidge School site. These included:

- ◇ Separating the existing playground from the building, creating two separate parcels
- ◇ Maintaining public ownership and use (Example: Conversion of Roosevelt School into Library)
- ◇ Maintaining public ownership, but leasing the space to a private entity (Example: Artspace)
- ◇ Selling the building to a private entity with deed restrictions
- ◇ Selling the building to a private entity with conditions imposed as part of the transfer or property
- ◇ Selling the building without conditions, but with reuse/redevelopment subject to zoning



Participants were then invited to vote by show of hands on several questions. Facilitators verbally listed and displayed all choices via a projector before inviting participants to vote. Facilitators emphasized that the questions were about the building itself, not the playground. In addition, facilitators emphasized that the vote was not scientific, but rather to “take the pulse of the room.”

The questions and results are listed in the table below.

Question	Choice	% Vote	# Responses
Is historic preservation of the Coolidge School important?	Historic preservation of the school is of the utmost importance	56%	32
	I believe preservation of the school should only be pursued if cost-neutral for town	28%	
	Preservation of the school is not important to me	6%	
	Not Sure	9%	
Is it important for the public to have access to the inside of the school?	The Town should attempt to restore the interior of the school to a use that is accessible by public	50%	34
	My sole preservation concern is the exterior façade	35%	
	Preservation of the school building is not important to me	6%	
	Not Sure	9%	
If the playground could be separated from the school, should the building use be public?	I would be okay with the building being sold if the playground can maintain public use	50%	34
	Both the building and the playground should maintain in public use	35%	
	The playground does not need to maintain public use	0%	
	Not Sure	15%	
Is public use of the school building important?	It is important to me that the building stay in public ownership	0%	34
	It is important to me that the building serves the public in some way, but could be owned or managed by a private entity	79%	
	This is not important to me	15%	
	Not Sure	6%	
If you could only have one, which is more important to you?	Community use of the school is more important to me	34%	35
	Historic preservation of the school is more important to me	34%	
	Neither is important to me	3%	
	Not Sure	29%	

Strengths, Weaknesses, Opportunities, Threats Analysis

Facilitators then led participants through an exercise to brainstorm strengths, weaknesses, opportunities, and threats related to potential re-use of the site (as opposed to the Town-wide exercise earlier in the program). Strengths and Weaknesses tend to be internal to the site, while Opportunities and Threats tend to be external to the site, often represented as trends or “costs of doing nothing.”

The goal of the exercise was to develop a list of challenges or barriers to the community's goals along with suggesting ways to overcome those challenges, taking into account the town-wide context. A comprehensive list of strengths can be used to suggest ways to take advantage of opportunities and mitigate threats. A comprehensive list of weaknesses suggests challenges that may get in the way of opportunities or make the site susceptible to threats. The exercise only "scratches the surface," and facilitators made clear that a SWOT evaluation, in some form, will continue to be part of the Task Force's considerations throughout its work.

Later in the Public Forum, participants were given three sticky-dots, similar to the Strengths and Needs exercise. This time, they were invited to "vote" by placing the dots next to the strengths, weaknesses, opportunities, and threats they thought best described the site and its context. Participants were allowed to use all dots on a single item or spread the dots to two or three items.

The strengths, weaknesses, opportunities, and threats are listed in the table below in order of votes received:

Strength	Votes	Weakness	Votes
Publicly accessible open space	13	Neighborhood adverse to traffic impacts	2
Among few preserved historic public buildings	9	Zoned residential	1
Structural soundness	7	Lack of visibility	0
2.5 acre site - large currently town-owned parcel	3	Difficult for people from out of town to access	0
Existing public multi-use space	3	Limited parking available	0
Surrounded by neighborhood	2	Slope of site	0
Visual distinctiveness	1	Not currently listed on National Register (Historic credits unavailable unless listed)	0
Building designed for public access	0		
Historic status of schools	0		
Not currently listed on National Register	0		
Safe walk (Less traffic)	0		

Opportunities	Votes	Threat	Votes
Potential for public classes (art, etc)	8	Potential Demolition	3
Can provide tax revenue and sale revenue for town	5	Short-term focus on budget	3
Potential for multigenerational uses	5	Time (Deterioration)	0
Building near playground/users of building can be near children	3	Cost of development might be prohibitive	0
Seniors don't need parking	3	Encumbrance may impact value	0
Potential ability to expand building while maintaining historic integrity	3		
Some developers may be OK with conditions; careful appraisal needed	2		
Town of Immigrants	1		
Massachusetts Cultural Council capital program availability	1		
Newer buildings do not have architectural details/structural soundness as often	0		
Eligible for historic preservation credits (needs designation as "historic")	0		
Community Preservation Act availability	0		
Daycare and other uses allowed in residential zone	0		

Open House and Wrap-Up

The final portion of the Public Forum was organized as an open house in which participants were invited to attend the following interactive stations:

- ◇ **Adaptive Reuse and Preservation Issues** with Jack MacKeen, Tim Hess and Rick Lefferts
- ◇ **Community Needs** with Lee Acker, Ken Neuhauser and Vicki Brown Stevens
- ◇ **Capital Planning and Town-wide Context** with Andrew Scribner-MacLean and Sally Bubier
- ◇ **Disposition Options** with Angus Jennings

Participants were invited to visit each station to talk to Task Force members and community experts about issues particular to that station. The intent of this portion of the program was to invite participants to talk in more detail about particular issues than may have been feasible in the larger group setting.

At the end of the Open House, the facilitators of each table reported what was discussed. Common themes included questions about the assessed value and the impact certain actions would have on the assessed value, the potential for using the ground floor as a community use and having the other floors as private uses, and questions about how the Town could dispose of the property but maintain preservation standards.



Comment Cards

Participants were also invited to leave comment cards about the Coolidge School or about the process. Six cards were received:

- ◇ Needs: Publicity/town publicist
Places for kids/teenagers to hang out, we don't have bowling, skating, etc
Department store shopping – ex: Target, Walmart (Nearest shopping is 20-30 min away)
I think for Coolidge 2 things are particularly important:
 - 1) Demo. Delay Bylaw
 - 2) Re-zoning or special exceptions to zoning to broaden usage possibilities, if the building were to be transferred to a private developer – great possibility for town revenue through commercial uses
- ◇ Community Needs
Senior Housing: wrt/ affordability, appropriateness – where do elders fit in?
Preserve older buildings
- ◇ Community Needs
Open Space
Community Center w/ kitchen
Incubator space, start-up space
- ◇ Who's Not Here
Parents with young kids are not in the room
- ◇ If the building stays for Public Use, I'd love to have a bathroom available to families using the playground. Thank you.
- ◇ What about a space for seniors that includes both residential space and community gathering space, something like a college dorm type setting – except for senior citizens?
- ◇ As a neighbor of the Coolidge Park and School and parent, I appreciate the updates to the playing fields a located on the grounds of Coolidge School. I would hope for a positive, economically-feasible plan for reuse and repurpose of the Coolidge School building as well. Some ideas are:

- Community center (in collaboration with the Boys and Girls Club and/or Parks and Recreation)
- Age-in-place housing apartments and/or condominiums (for seniors)
- ArtSpace2
- Satellite classroom space for community college or adult education classes
- A "Makerspace" (for example, see <http://www.bostonmakers.org/massdevelopment-massdevelopment-releases-first-look-at-makerspaces-in-massachusetts/>)

My hope is that the building remain and be updated as is necessary, however, that the grounds and fields remain a community park and

Closing Thoughts

Overall, the Forum was well-attended, and resulted in many positive interactions among members of the community. The Task Force members did a great job getting the word out ahead of time, and there is clearly a great deal of interest in the building, and those in attendance seemed glad for the opportunity to participate.

As one of the facilitators, here are a few of my takeaways:

- ◇ It was striking that, during the polling, not a single attendee felt that it was important for the building to remain in public **ownership**, although nearly 4 out of 5 attendees did feel that it's important for the building to provide some public benefit.
- ◇ The Task Force has wrestled with the question of what constitutes a public benefit. While community-oriented uses clearly fall into this category, I would suggest that uses such as senior housing, affordable housing and/or veterans' housing – though they would serve a small subset of the community – do offer public benefits. One way I think about this question is to consider: would the use be created through the normal operations of private industry, in the absence of public action? If not, and if there is a demonstrated need for the use, then I feel it should be considered a public benefit.
- ◇ Based on responses to polling, it seems to me that attendees consider the building and the grounds as one, and that if the grounds remain open to the public for recreational uses, that this would go a long way toward satisfying peoples' interest that the site offer a public benefit.
- ◇ Based on my experience working with other communities on the disposition of public properties, I would advise that, if the Town does move toward property disposition (either "fee simple" or disposition of rights to use of the property while the Town maintains ownership), it consider the following:
 - The more information can be provided to prospective respondents regarding the condition of the building and grounds, and the identified needs for investment in order to bring the property into code compliance, the better. There is a great deal of information on file through the Tappe Report and the portion of the Town-wide facilities report relating to this property, and it's my understanding that the Building

Commissioner has recently toured the building. The more that the Town can do to organize and coalesce this information, the better. This will allow respondents, each working with the same information, to prepare the most accurate estimates possible regarding their anticipated costs – and their costs have direct bearing on what they could offer the Town for ownership of (or rights to) the property.

- A well-organized bid document can also be expected to broaden the number of prospective respondents. All time and resources that a respondent puts toward this building are “at risk,” and some respondents will shy away from a process that does not appear to be well organized, or where they hear conflicting information (such as regarding the condition of the building). Including the Building Commissioner and the Board of Health in this process will be important, since these offices will be responsible for determining whether a reuse/redevelopment is code compliant.
- In general, the Town’s effort toward preparing an RFP/RFQ should be organized toward identifying questions that prospective bidders are likely to have, and providing answers to those questions within the procurement. Costs that a prospective renovation/redevelopment would incur – whether zoning approvals, public utility connection fees etc., should be identified up front, so these can be accurately accounted for within respondents’ proposals.

Becky Mosca

From: Boys & Girls Club of Assabet Valley <allegrone=bgcav.org@mail97.atl91.mcsv.net> on behalf of Boys & Girls Club of Assabet Valley <allegrone@bgcav.org>
Sent: Monday, March 23, 2015 8:04 AM
To: Becky Mosca
Subject: BGCAV Golf for Youth Tournament - 8 weeks away!

Boys & Girls Club of Assabet Valley Golf for Youth Tournament
8 weeks away!

[View this email in your browser](#)



**BOYS & GIRLS CLUBS
OF ASSABET VALLEY**



18th Annual
Golf for Youth Tournament
MONDAY, MAY 18th

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1:00 pm Tournament begins – Shotgun start
5:30 pm Dinner, raffle and prizes
Entry Fee:
\$250 per person
\$1000 per foursome
Fee Includes:
• Greens Fee and Cart
• Gift
• Dinner after tournament

www.bgcav-golf.org



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO

massDOT
Massachusetts Department of Transportation

March 19, 2015

Mr. William Cranshax, Chair
Town of Maynard
195 Main Street
Maynard, MA 01754

MAR 23 2015

Dear Mr. Cranshax:

The record breaking snowfall and extreme weather this winter season has left many of the Commonwealth's roadways in poor condition. To assist municipalities in implementing much needed repairs, Governor Baker and Lt. Governor Polito are pleased to announce the Winter Recovery Assistance Program (WRAP). The Governor and Lt. Governor have approved a \$30 million statewide program designed to provide direct aid to all 351 cities and town across the Commonwealth. Although NOT a Chapter 90 program, these funds will be apportioned to the municipalities based on the Chapter 90 formula.

MassDOT is issuing a one-time contract allowing the **Town of Maynard** to be reimbursed for up to **\$37,519** of roadway repairs resulting from this year's harsh winter weather. Eligible projects include (a) patching of potholes, cracking and other surface defects, including paving projects, (b) repair and or replacement of signage, guardrail, storm grates, or road striping or painting, and (c) projects identified through written agreement between the MassDOT Highway Division District Office and the **Town of Maynard**.

The contract requires that all physical work be completed prior to June 30, 2015. Requests for reimbursement must be submitted to the Highway Division prior to July 31, 2015, in order to be reimbursed. Requests for reimbursement received after this date will not be processed by the Highway Division. The intent of this program is to assist cities and towns in addressing immediate and necessary repairs resulting from the winter weather. Considering the large volume of work and the short time period, it is understood that the general contractor may wish to subcontract a portion of the work.

Should you have any questions, please call Paul Jay at (857) 368-9150 or Maria Conti at (857) 368-9144.

Sincerely,

Stephanie Pollack
Secretary and Chief Executive Officer

Ten Park Plaza, Suite 4160, Boston, MA 02116
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot

Becky Mosca

From: Costa, Paula (SEN) <paula.costa@masenate.gov>
Sent: Wednesday, March 25, 2015 9:32 AM
To: Eldridge, James (SEN)
Subject: The Green Advisory Council (GAC) is Back – Meeting this Saturday, March 28th!

Dear Friend,

I hope you have survived the brutal winter weather, not to mention the poor service with our transportation system!

With spring on its way, I am very pleased to bring back the Green Advisory Council (GAC), with a meeting of residents and community leaders concerned about the environment to take place on Saturday, March 28th from 10 am to 12 noon at the Parker Damon Elementary School in Acton. A light breakfast and coffee will be served.

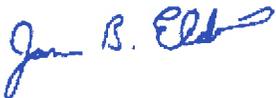
The GAC meetings have been an opportunity for activists, municipal officials, business leaders and non-profit members to come together and share ideas on how to better protect our environment and combat climate change, including what people are up to in their own community.

In addition, I look forward to this opportunity to update attendees on my newly filed environmental and energy bills, and what the current political landscape is like on Beacon Hill.

Finally, I am very pleased to introduce my new Legislative Aide Paula Costa, who succeeded Kelsey Smithwood, and who will serve as my environmental liaison on legislation. If you are planning on attending this GAC meeting, please reply to this email, or contact Paula at Paula.Costa@masenate.gov, or call my State House office at 617.722.1120.

We are always looking to expand the reach of the GAC, so please share this invite with others, and I hope to see you on March 28th!

Very truly yours,



Jamie Eldridge
State Senator
Middlesex and Worcester District

What: GAC Meeting: Saturday, March 28th

Where: Parker Damon Elementary School, 11 Charter Road, Acton

Time: 10 am to 12 noon

Becky Mosca

From: Phil Berry <pberry_at_home@yahoo.com>
Sent: Friday, March 13, 2015 10:10 AM
To: Michelle Sokolowski; Becky Mosca
Subject: MHS Building Committee

Hi Michelle and Becky,

Just want to let you folks know that I am stepping down as Chair of the Building Committee.

I don't think it will matter much...the committee seems to just be a formality at this point. However, if I'm correct, there is no vice-chair at this point, so if you can let the Selectmen know that there is no Chair, they can figure out what to do next.

Hope you both have a great weekend and I'm sure I'll see you soon.

Thanks

Phil
617.378.1691

Becky Mosca

From:
Sent:
Subject:

NOTICE OF COVERAGE - SOLAR APPROVAL <reply@buysolutions.net>
Monday, March 30, 2015 12:55 AM
New Government Incentives Pay You to Go Solar

Email not displaying correctly? [View it in your browser.](#)



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DEPARTMENT**



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*Geographical restrictions apply

Becky Mosca

From: Kevin Sweet
Sent: Friday, March 27, 2015 5:38 PM
To: William Cranshaw; D Gavin; Jason Kreil; Chris DiSilva; Tim Egan; Andrew Scribner-MacLean; Stephanie Duggan; Becky Mosca; Christopher Okafor; Marie Morando; Michael Guzzo
Subject: Fwd: Governor Baker Requests Federal Disaster Assistance

FYI

----- Original message -----

From: "MEMA State Control (CDA)" <memastatecontrol@massmail.state.ma.us>
Date: 03/27/2015 4:35 PM (GMT-05:00)
To: "Schwartz, Kurt (EPS)" <kurt.schwartz@massmail.state.ma.us>, "Packard, Christine" <christine.packard@massmail.state.ma.us>, "Ball, Jennifer (EPS)" <jennifer.ball@massmail.state.ma.us>
Cc: CDA-DL - Dispatchers <cda-dl-dispatchers@massmail.state.ma.us>
Subject: Governor Baker Requests Federal Disaster Assistance



MAR 30 2015

MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY

March 27, 2015

Governor Baker Requests Federal Disaster Assistance

Earlier this afternoon, Governor Baker formally asked President Obama to issue a Major Disaster Declaration for Public Assistance (PA) for 10 counties, including Snow Assistance for 9 of the 10 counties, as a result of the month-long period of record-breaking snow and cold temperatures that impacted the state between January 26th and February 22nd. Citing the historic and unrelenting snow that resulted from a persistent weather pattern that dropped over 8' feet of snow, the Governor asked the President to provide disaster financial assistance to help the state and 250 municipalities, and private non-profit organizations, absorb almost \$400M in storm related costs, including \$350M in snow removal costs. The Governor also asked that the disaster declaration establish a 4-week incident period and that Snow Assistance be provided for the entire incident period.

Additionally, Snow Assistance is also being requested for nine counties that have either met record or near-record snowfall totals, as defined by the National Climatic Data Center (NCDC) or have met FEMA's 'contiguous county' criteria. These counties are Barnstable, Bristol, Dukes, Essex, Middlesex, Norfolk, Plymouth, Suffolk and Worcester counties.

“After sustaining an unprecedented 28-day weather pattern of record snowfall amounts and frigid temperatures, our administration has conducted a thorough data analysis to assess damages and snow removal costs, with the support of the congressional delegation and local officials, to craft this important request,” **said Governor Baker.** “We urge the President and FEMA to carefully consider this declaration to provide much-needed relief to our cities, towns and state agencies.”

“Our cities and town are in need of support after a brutal winter marked by record-breaking snow and cold,” **said Lt. Governor Karyn Polito.** “Our administration is pleased to have worked with local officials to carefully review costs for snow removal and repairs for publically owned infrastructure while completing this declaration.”

The Governor's request cites almost \$350 million in costs to state agencies and cities and towns for plowing and removing almost 9 feet of snow in just four weeks, and almost \$50 million in other storm costs.

This request asks the Federal Emergency Management Agency (FEMA) to take a broader, more comprehensive view of the impacts of this extraordinary sustained weather event, rather than considering a single storm. While FEMA ordinarily considers snow removal costs eligible as emergency protective measures for only a 48-hour period, the Governor's request, because of the unprecedented and historic nature of this prolonged weather pattern and its impacts, asks for assistance for the entire four-week incident period and details the crippling effect the weather pattern had on health care and transportation systems.

The Declaration, if issued, would provide federal disaster assistance to approximately 250 cities and towns, state agencies and private non-profit organizations. The federal government would provide 75% reimbursement for

Becky Mosca

From: Gallery Seven <info@gallerysevenmaynard.com>
Sent: Saturday, March 28, 2015 4:59 PM
Subject: MBA MEETING

Reminder: MBA meeting Tues., March 31 at 5:30 p.m. At Gallery Seven, 7 Nason St.

Kelli Costa
Gallery Seven
7 Nason Street
Maynard, MA 01754
978-897-9777
info@gallerysevenmaynard.com
www.gallerysevenmaynard.com
www.facebook.com/galleryseven

From: Commonwealth of Massachusetts - Operational Services Division
<osdoutreach@state.ma.us>
Sent: Thursday, March 19, 2015 11:50 AM
To: Becky Mosca
Subject: OSD Strategic Sourcing & Contract News - March 2015



OSD's Strategic Sourcing & Contract NEWS

March 2015

Statewide Contract Award Announcement: Advertising, Marketing and Event Planning Services Contract (PRF60)

The [Operational Services Division \(OSD\)](#) is pleased to announce the new [Advertising, Marketing and Event Planning Services contract, PRF60](#), replacing PRF50. The initial term of the contract is March 1, 2015, through February 28, 2018.

The new contract has 20 awarded contractors, including 12 new vendors. Two additional awards are pending.

The five PRF60 contract categories are:

- Category I: Web-based, Social and Emerging Media Services;
- Category II: Creative Services including Art & Graphic Design, Commercial Photography, and Video Production;
- Category III: Marketing Services including Marketing, Advertising, and Public Relations;
- Category IV: Event Planning & Event Support Services; and
- Category V: Integrated Marketing Services.

The contract includes pricing sheets that detail additional discounts offered by most vendors. Included in the contract documentation is a Vendor Appraisal Management Form (VAMF) that allows users to appraise vendors' performance on projects. All contract documents including pricing sheets and awarded vendor business profiles may be found as attachments in [COMMBUYS](#). For guidance on utilization of this contract, link to the [Contract User Guide](#).



Strategic Sourcing Team Spotlight

Stephen Lyons

Stephen joined the Operational Services Division at the end of 2014 as a Deputy Strategic Sourcing Lead. Prior to coming to the Commonwealth, Stephen worked in the Schenectady County Purchasing Department in New York. He currently manages the following Statewide Contracts for Professional Services and Public Safety:



- [Clothing, Uniforms, Footwear, Accessories, and Personal Care Hygiene Supplies \(CLT07\)](#) Contract duration through March 31, 2016, with one renewal option through March 31, 2017.
- [Security, Surveillance, Monitoring \(FAC64\)](#) Contract duration through May 31, 2016, with 2 two-year renewal options through May 31, 2020.
- [Hazardous Incident Response Equipment \(HLS01\)](#) New York State Contract expires May 31, 2015. Replacement contract is currently under bid evaluation by New York.
- [Traffic Safety Products \(VEH92\)](#) Contract expires February 29, 2016.
- [Road Salt \(VEH95\)](#) Contract duration through September 30, 2015, with annual renewal options through August 31, 2019.



Police Body Cameras Available on Statewide Contract (FIR04)

OSD is pleased to offer police body cameras through the [Public Safety Equipment, Supplies, Services and Repairs contract, FIR04](#). Product offerings are available through the following contractors:

Atlantic Tactical - New Cumberland, PA

- Motorola VIEVU LE3 Body Worn Camera
- GPSIFT Body Camera

Colonial Ford/Colonial Municipal Group - Plymouth, MA

- Kustom Signals, Inc.
- Light Shield Products, LLC
- MPH Industries, Inc.
- On SCENE Technology

Cyber Communications - Woburn, MA

- Motorola VIEVU LE3 Body Worn Camera
- Panasonic Arbitrator HD Wearable Camera System

Galls - Lexington, KY

- Top Dawg (Galls item #CA024)
- Law Enforcement Associates (Galls item #CA125)
- Motorola VIEVU LE3 Body Worn Camera (Galls item #CA015)
- Law Enforcement Associates (Galls item #CA011)

MHQ/Natick Auto Sales - Marlborough, MA

- Panasonic Arbitrator HD Wearable Camera System
- WatchGuard Vista HD Wearable Camera System

Witmer Public Safety - Coatesville, PA

- Reveal Media Body Camera

Various discounts are available. For pricing details, refer to the contractors "Award" attachments on each MBPO in [COMMBUYS](#). For guidance on utilization of this contract, link to the [Contract User Guide](#).



Statewide Contract Resources

OSD's [Procurement Schedule](#) provides a current picture of ongoing contract activity. Find complete contract details in our [Statewide Contract User Guides](#) or log in to COMMBUYS at www.commbuys.com to get information about current contracts and open solicitations.



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Operational Service Division One Ashburton Place 10th Floor Boston MA 02108



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, March 17, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair, Bill Cranshaw, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Swearing in New Firefighter and On-call Officers

**Mike Cisek career firefighter
Gerry Byrne on-call Captain
Ralph Rodrigues on-call firefighter
Matt James on-call firefighter**

Public Comments

Vic Tomyl commented on the Utilities Company, who runs the Town the Utilities or Town. He had issue with wires that went down from his house to a pole. Utilities replaced pole and did not put back up the light that was on the old pole. Vic wants the light back up. Vic asked the Fire Department and DPW if they know anything about the missing light. No

**Acceptance of Minutes, February 9 and February 15
March 3, 2015, (3 sets)**

A motion was made by Selectman Cranshaw to approve the minutes of February 9, 2015. Second by Selectman Kreil. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the minutes of February 14, 2015. Second by Selectman DiSilva. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to approve the minutes of March 3, 2015. Second by Selectman Egan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for March 17, 2015).

- a) Department of Public Works, monthly report January 2015
- b) Maynard Police Department, monthly report, February 2015
- c) Maynard Fire Department, monthly report, February 2015
- d) Meeting notice, Council on Aging, 3-5-15
- e) Meeting notice School Committee, 3-9-15, 3-12-15
- f) Meeting notice, Finance Committee, 3-9-15
- g) Meeting notice, Sub-BOS, 3-10-15
- h) Meeting notice, Planning Board, 3-10-15
- i) Meeting notice, MCC/MRC, 3-12-15
- j) Meeting notice, Board of Assessors, 3-17-15
- k) Meeting notice, ConsCom, 3-17-15
- l) Meeting notice, Comm. Preserv. Comm, 3-18-15
- m) Meeting notice, Historical Comm., 3-19-15
- n) Letter from SC, Transfer of Coolidge to BOS, dated 1-9-15
- o) Letter from SC, School Depart FY16 Budget, request to BOS, dated 2-27-15
- p) Letter from Dr. Gerardi Superintendent, School Depart FY16 Budget, request to TA, dated 2-27-15
- q) Email from Lauren Tetreault, resignation from EDC, dated 3-5-15
- r) Notice from MAGIC, schedule changes, dated 3-3-15
- s) Letter from Resident, regarding sidewalk, dated 2-18-15
- t) Letter from Xfinity dated 3-10-15, 2014 license fee payment
- u) Letter from Eversource was NStar increase Gas distribution rates dated 3-4-15
- v) Email notice, Rep. Kate Hogan's Annual St. Patrick's Celebration 3-13-15
- w) Draft MBA minutes dated 2-23-15
- x) Press Release, new business coming to Maynard, Battle Road
- y) Assabet Valley Chamber, update 3/12/15
- z) Letter to Chair, dated 3-12-15, praise to -3 employees
- aa) Letter to MassDOT, ARRT, agreed conditions at the Winter Street parking area.

A motion was made by Selectman Cranshaw to accept the list of correspondences A-AA as listed in the agenda. Second by Selectman Gavin. Vote 5-0. Motion approved.

Consent Agenda:

- a) Special One-Day Permit, Parade, Opening Day, AVLL, April 26, 2015**
- b) Special Permit, Relay for Life, The Color Purple – Hope for Cancer Awareness, month of May, requestor, Patty Chamber Middlesex Bank, survivor.**

A motion was made by Selectman Cranshaw to approve the consent items as shown. Second by Selectman DiSilva. Vote 5-0. Motion approved.

License to Enter and Uses Town-Owned Land for Dog Park: MayDog

Town Administrator Kevin Sweet commented that this is a renewal license for the MayDog, It will be opened from April 1st thru November 30, 2015.

A motion was made by Selectman Cranshaw to approve the MayDog MOA for the term as stated (April 1, 2015 thru Dec 1, 2015). Second by Selectman DiSilva. Vote 5-0. Motion approved.

129 Parker Street

Chair, Bill Cranshaw used slides to summarize the planning approvals for the 129 Parker Street site. This included the NBOD zoning approved by Town Meeting in 2006, the Development Agreement approved by the Board of Selectmen in 2006, the Concept Plan approved by Town Meeting in 2007, and the (partial) Site Plan approved by Planning Board in 2009. The currently approved "Wolters" plan allows 100 dwelling units (200 bedrooms) and 175,000 sf of retail space.

Robert DiPietri of Capital Group, representatives for the owner, introduced a new plan for the property. The plan includes 200 apartments (324 bedrooms), of which 25% would be affordable; a 142 unit senior independent living facility; 241, 500 sf of retail including a 65,000 sf supermarket; and retention of the PK2 building for medical and other uses.

Board agreed that an economic development study should be done prior to the Board deciding whether to consider changes to the current zoning ordinances and development agreement. The scope of the study is to be developed by the recommended consultant.

A motion was made by Selectman Cranshaw to direct Town Administrator Sweet to engage in consultant to work with our Special Counsel and get an economic development impact study done for Town. Second by Selectman DiSilva. Vote 5-0 Motion approved.

Central Middlesex Emergency Response Association (CMERA) Rate Increase -

A motion was made by Selectman Cranshaw to approve the CMERA rate increase as requested to cover the 10% increase. Second by Selectman DiSilva. Vote 5-0. Motion approved.

ATM/STM Warrant Articles

A motion was made by Selectman Cranshaw to accept Control N (Community Preservation Fund Reserve Appropriation) as shown, as an article for the Special Town Meeting. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to approve and put forth Control V (Transfer of Coolidge School to Board of Selectmen) as shown, as an article for the Special Town Meeting. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman Cranshaw to withdraw earlier draft article M – for the Brewery by-Law zoning Change. Second by Selectman Gavin. Vote 5-0. Motion approved.

FY16 Budget Update

Town Administrator Kevin Sweet comments;

- Chapter 70 funds reflect a 2.4% increase in proposed Governor's budget and a 3.6% increase for Unrestricted General Aid 3.6%
- Note: we will not know if our numbers will change when we have to go to final print of warrant as budget still needs to go to House and Senate.
- Confident in the Chapter 70 increase as our English Language Learning (ELL) student population increased resulting in an English Language Students (ELS) foundation increase for FY16. Governor's Chapter 70 aid number is based upon the Doe foundation budget formula which is consistent with the past
- 9.98% Health increase costs.
- Full line item budget from Softright in Dropbox folder.
- FinCom meeting March 26, Assabet School and DPW will be talking about budgets

Economic Development updates

- 129 Acton Street project received the Planning Board approval subject to execution of Development Agreement.
- Brewery zoning change pulled. Brewery will be located at CTP Bldg. # 5 see full press release, also in the Boston Business Journal release.
- MAPC discussing scope of Housing Production Plan at PB meeting of March 24.

Town Administrator Report.**Customer service kudos –**

- Sandra Baltazar (Treasury Depart) received two small thank you gifts and her supervisor has noted a number of people thanking her for the positive effort she puts forth
- DPW received two handwritten notes thanking them for the work on the snow removal
- In the packet is a letter to the OMS clerical staff acknowledging their excellent work on epermitting
- OPEB analysis is underway, report expected around May 1. We noticed differences in the reports from 2008, 2010, 2012 and are working with the consultant to standardize the information. It will be in aligned with the Pension reporting (two track similar but not identical sets of data.
- Three-year audit of Golf Course financial records started on 3/16/15. Final review of new contract to legal review this week.
- COA Director is back half time this week, from fall at COA. 80 residents showed up for St. Patrick's Day lunch on the 13th. Zumba, Yoga, Bridge Club, and Balance class all starting this month.
- Initial Facility Manager interviews will be completed tomorrow, finalist next week
- MBA is conducting a downtown parking survey with input from all downtown businesses. Town is working with them and coordinating municipal response (# of spaces available, etc.).

Chair Report

Reminder that State Sen. Eldridge and State Rep. Hogan will be at April 7 meeting

Sub BOS Committee met with DPW regarding the cemetery. CD is working on the policy for naming town sites

Question: What is the status on the abutter notification lists requirements? TA, it will be in the next packet.

List of Contracts? TA is cleaning up the list.

Senior Tax Relief? TA, still working on this matter it is currently with the BOA.

Planning Board hearing closed for 129 Acton Street, when will we work on the Development Agreement? TA is prepping for Board.

New/Old Business:

Chair;

Ballot Question; Charter Amendments that we had on last year's warrant, also approved by the AG's Office. Next Step to approve as a Ballot question.

A motion was made by Selectman Cranshaw to notify the Town Clerk that the following question shall be added to the May Ballot. Second by Selectman Kreil. Vote 5-0. Motion approved.

Selectman Egan:

- Question: When will the MBA parking survey be complete? TA, soon and once it is complete they will bring forward to Board with feedback.

Selectman DiSilva: none

Selectman Gavin:

- Commented, Representative Kate Hogan, congratulations to Kate on another well run Fund raising event at the Maynard Country Club to support on Boys & Girls Club.

Selectman Kreil:

- Commented that the Emergency Management Meeting at Library well attended and feedback from other communities commented it was well run.

Executive Session

A motion to convene an executive session was made by Selectman Cranshaw and duly seconded by Selectman DiSilva. The purpose of the meeting is the approval of executive session to consider the purchase, exchange, lease or value of real property.

Roll call:

Gavin	Yea
Egan	Yea
DiSilva	Yea
Cranshaw	Yea
Kreil	Yea

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Time: 9:15 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

2015 - SEASON PERMIT- Crowe Park (April 11, THRU August 25th, 2015)

This permit is issued to

**Maynard Baseball Charitable Corp.
Michael Chambers**

For the following purpose:

Practice weeknights from 6:00 p.m. until 8:00 p.m. starting in March

Spring season covers Saturday games at 10:00 am and 1:00 pm

Sunday's at 1:00 pm & 4:00 pm

The Summer League, Lou Tompkins program is 5 nights a week and weekend afternoons.

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

Becky Mosca

From: Mike Chambers <chambersm@oscie.com>
Sent: Thursday, March 19, 2015 8:31 PM
To: Becky Mosca
Cc: Christine Bell
Subject: Crowe Park Use

Honorable Board of Selectmen,

I would like to request the use of Crowe Park for the spring Minuteman Babe Ruth League that will be run by the Maynard/Stow Baseball Charitable Corp. The league is scheduled to start on April 11th and will end on June 7th. The games will be played on Saturday's at 10:00 a.m. & 1:00 p.m. and on Sunday's at 1:00 & 4:00 p.m. We would also like to request the use of the field for practice weeknights from 6:00 p.m. until 8:00 p.m. starting the end of March and ending June 14th. This is the same schedule that we have used for the past 15 years while participating in this league. The Minuteman Babe Ruth League is a recreational baseball league and consists of 12 communities and over 25 teams. The program will be open to all Maynard/Stow players between the ages of 13 - 15 years. We will field 3 teams in this league. The league would provide the Town of Maynard with proof of insurance and would promise to keep up the maintenance on the field as well as keeping the surrounding area free of litter.

The Maynard Baseball Charitable Corp. would also like to request the use of Crowe Park for the summer Lou Tompkins All Star Baseball League that is run through our non-profit organization. The LTA season would start on June 10th and end on August 8th. The league would need the field probably 5 nights a week and weekend afternoons. We would be looking at fielding approximately 3 teams between this league. The league ages for this league would be 13 - 21 years old and would serve the youth of Maynard and Stow as it currently does. This will be the 11th summer for the Tompkins league which is a very competitive all-star league and gives the 13 - 21 year old player an opportunity to play summer ball and who up until three years ago had no baseball after the junior high and high school seasons. There has been tremendous amount of interest from the youths of Maynard to play in this league this summer.

The MBCC will provide proof of insurance for this league to the Town of Maynard, would promise to keep up the maintenance of the field, and will keep the area surrounding the field free of litter. In closing, I would like to thank the Board of Selectmen in advance for consideration in this matter, as applications to the respective leagues need to be filed soon. I can be reached at home (978) 430-6905 if you should need additional information regarding this request.

Thanks,



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY SPECIAL PERMIT

May 2, 2015

This permit is issued to

Nick Johnson, 978-897-9777
Maynard Business Alliance

For the following purpose:

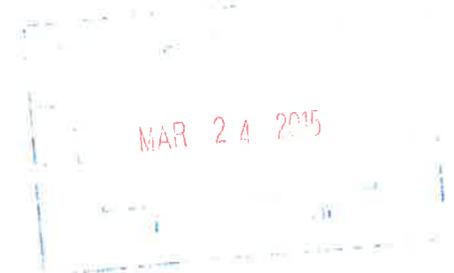
3rd Spring ArtWalk Spring Art Walk in Downtown Maynard. Maynard Business Alliance (MBA) is holding their Third spring art walk. From 5:00 to 7:00 PM

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

BOS - APRIL 1, 2015



March 24, 2015

Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754

Dear Board Members;

The Maynard Business Alliance (MBA) requests a permit to hold its 3rd annual Spring ArtWalk on Saturday, May 2, 2015 from 5-7 p.m.. It will be an evening of art and music in businesses throughout downtown Maynard. We would love to see people from Maynard and the surrounding towns attend, we are estimating a crowd of 150.

Your approval of this request is gratefully appreciated.

Sincerely,

Nick Johnson
MBA President



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

Number:

E2015-32.

Fee:

\$40.00



ENTERTAINMENT LICENSE

WE, the undersigned, Selectmen of the Town of Maynard, by virtue of authority vested in us by law, do hereby license:

Erikson's Dairy

The business to be carried on at:

12 Great Road, Maynard, MA

Said business to be conducted in such manner as to conform with the requirements as provided for by law.

THIS LICENSE to date from the 7th day of April, in the year Two Thousand and Fifteen, and to expire the 31st day of **DECEMBER** in the year **Two Thousand and Fifteen**, unless sooner revoked.

Given under our hands this 7th day of April in the year Two Thousand and Fifteen.

BOARD OF SELECTMEN



TOWN OF MAYNARD
Office of Municipal Services
 MUNICIPAL BUILDING
 195 Main Street
 Maynard, MA 01754
 Tel: 978-897-1302 Fax: 978-897-8489
 www.townofmaynard-ma.gov

Andrew Scribner-MacLean
 Assistant Town Administrator
 Executive Director

Board of Health
 Conservation Commission

Building & Inspections
 Licensing

Board of Appeals
 Planning Board

Common Victualler / Entertainment / Automatic Amusement Application

Name: Erikson's Dairy DBA (if applicable) _____

Business Name: Erikson's Dairy

Tax I.D. Number: _____ S.S. # of Owner: _____

Business Address: 12 G Street RCD

Owner's Address: 6 G Street RCD

Phone: 978-897-7622 (Home) N/A (Cell)

Manager Name: Irene JASEL

Manager Phone: 978-793-2223

COMMON VICTUALLER (\$85.00) ✓

Proposed Days/Hours of Operation: _____

Description of Premises: _____

Seating Capacity (If Any): _____

Principal Food or Foods Served: _____

ENTERTAINMENT (\$40.00) ✓

Principal Time of Entertainment: from 6 AM/PM to 5 AM/PM

Description of Entertainment: live music, and various
MUSICIANS - prob Tues nights
ix a week for 6-8 weeks

Form For Verification Of Tax Status

Property Owner Name: Joseph + Arlene Fraser
Property Address: 12 Great Rd.

Map# 17.0

Parcel# 4.0

Approved

Disapproved

[Signature]
Collector's Office

Collector's Office

It is the responsibility of the Applicant to have this Form signed by the Tax Collector's Office and returned to the Office of Municipal Services along with your renewal application for processing.

If you need further assistance, please do not hesitate to contact us at 978-897-1302.

CONTROL NO. **J** FOR **SPECIAL** May 18, 2015
TOWN MEETING

ARTICLE: CERTIFIED FREE CASH APPROPRIATION

To see if the town will vote to appropriate from certified free cash as of July 1, 2014 the sum of \$1,715,734.00 for the following general, capital and stabilization fund purposes and in the following amounts:

<u>PURPOSE</u>	<u>AMOUNT</u>
FY2015 Snow & Ice Deficit	\$ 780,000.00
Other Post-Employment Benefits (OPEB) Trust	\$ 157,367.00
General Fund Stabilization	\$ 157,367.00
Fire Dept. Self-Contained Breathing Apparatus	\$ 176,000.00
Bombardier Sidewalk Plow/Attachments	\$ 165,000.00
Midsize F550 Dump Truck/Sander – DPW Highway.	\$ 75,000.00
Midsize F550 Dump Truck/Sander – DPW Cem. / Parks	\$ 75,000.00
Leaf Vac/Shredder – DPW	\$ 50,000.00
TA/DPW Street Light LED Upgrades	\$ 60,000.00
School Parking/Traffic Flow Assessment	\$ 20,000.00
TOTAL APPROPRIATION	\$1,715,734.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,715,734.00
FINCOM RECOMMENDATION:

CONTROL NO. K FOR **SPECIAL** May 18, 2015
TOWN MEETING

ARTICLE: RESERVE FOR OVERLAY RELEASE APPROPRIATION

To see if the town will vote to transfer and appropriate the following sums of money for the purpose listed, from the fund balance reserved for overlay released:

<u>PURPOSE</u>	<u>AMOUNT</u>
School Department Technology Grant Match	\$ 103,500.00

To do or act thereon.

SPONSORED BY: Board of Selectman
 APPROPRIATION: \$103,500.00
 FINCOM RECOMMENDATION: