



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, July 21, 2015
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) June 17 and 22, 2015

3. Correspondence

- a) Fire Department monthly report June 2015
- b) Police Department monthly report June 2015
- c) Council on Aging monthly report June 2015
- d) Maynard Fest looking for sponsors
- e) Notice: BOS FY16 Meeting Dates
- f) Notice: BOS Special Meeting July 29, 2015
- g) Notice: Assabet Valley Chamber events
- h) Notice: Planning Board guidelines for Public Hearings
- i) Notice: John Thomas Jr. not returning to ConsCom for a new term
- j) Notice: Legislature vote to increase Mass Cultural Council funding
- k) Notice: MA DOER Green Communities Acting Director Grant Award Notice
- l) Press Release: Maynard receives Green Communities Grant totaling \$104,287.00
- m) Letter to Building Commissioner Re: 7 Waltham Street June 30, 2015

4. Consent Agenda

- a) Octoberfest, Maynard Rotary Club: September 26, 2015 with rain date September 27, 2015
- b) Maynard Fest, Assabet Valley Chamber: October 3, 2015 no rain date
- c) Maynard's 49th Christmas Parade, Maynard Rotary Club: December 6, 2015
- d) BGAV: Request for 1-Day Alcohol Permit , September 19, 2015
- e) Cemetery Deed # 2022

5. 7:15 p.m. Liquor Hearing, transfer liquor license from Carron Restaurant Group LLC

AGENDA

Maynard Board of Selectmen's Meeting

July 21, 2015

6. Board Opening Interviews:

- Council on Aging(1 opening):
 - Paula Copley

- Board of Assessors (1 opening):
 - William Doyle
 - William Gosz

- Planning Board (Alternate Member – 1 opening):
 - Brendon Chetwynd
 - John Edson
 - Thomas Hesbach

- 7. Special Event Permit Request:** Maynard Rod & Gun Club and Boston Paintball
- 8. Maynard Cultural District Resolution** – T. Hess, Co-Chair Maynard Cultural Council
- 9. Business Environment Enhancement Program** – B. Nemser, Town Planner / EDC Member
- 10. 23 River Street Parking Discussion**
- 11. Police Chief Contract Renewal Discussion**
- 12. FY15 Budget Transfers & Closeout Update**
- 13. Economic Development Updates**
- 14. Town Administrator Report**
- 15. Chairman's Report**
- 16. Board Member Reports**
- 17. Adjournment (9:30)**
- 18. Executive Session – To consider the purchase of real property**

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s): July 29, 2015 – Maynard Golf Course, COA (Special)
Regular Meeting – August 4, 2015

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Wednesday, June 17, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair, Bill Cranshaw, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean.

Present: Capital Group Properties, President, William DiPietri and Attorney, Angelo Catanzaro

(This public meeting was recorded).

Selectman Cranshaw outlined process and provided a breakdown of discussion. Acknowledged the Town has received the Financial Analysis

Discussion; Site layout with big picture, Super market, Housing- Rental units, Independent Living, other retail units.

Board would like the housing units down scaled with no 40B involvement, no three bedroom units, and ok with market rate unit with mixed affordable units.

Capital Group commented that they understand and agreed to take these numbers and changes of units back to their group to see if the numbers work. Noted that this area is not connected to any major highways and onsite residential component has impacts on project viability. We are very ready to reach an agreement and know we need to get to the details.

Discussion shifted to potential changes to memorandum of agreement (MOA) for the project. All parties agree that the existing MOA is still in effect and runs with the land. Town's Attorney, Jon Witten agreed that we need to reach and agree to terms for the MOA
Attorney Witten encouraged all parties to review the current MOA and identify what existing terms and mitigations are still applicable or if changes are appropriate.

Board, thinks that is a good point and this is in the best interest of all parties.

All parties agreed to have the next meeting scheduled for Monday, June 22, 2015 7:00 pm

A motion to adjourn the meeting was made by Selectman Cranshaw. Second by Selectman Gavin. Vote 5-0. Motion approved.

Time: 8:37 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



Selectmen's Meeting Minutes
Town Hall – Room 201
Monday, June 22, 2015, 7:00 pm

Present: Chair Bill Cranshaw, Selectmen Jason Kreil, Selectmen David Gavin, Selectmen Chris DiSilva, Selectmen Tim Egan, Town Administrator Kevin Sweet and Town Planner Bill Nemser.

This public meeting was recorded.

129 Parker Street Next Steps and Revised Plan from March 2015:

This was a special meeting of the Board of Selectmen, to continue discussions on the development of the property at 129 Parker Street.

Bob Dipietri of Capital Properties Group and attorney Angelo Catanzaro presented two new proposals for the on-site housing. These proposals were developed by the proposed residential developer and the property owner in response to feedback received at the Board meeting on June 17th.

1. 180 units and 262 bedrooms; consisting of 98 one-bedroom units, including 20 affordable units, and 82 two-bedroom units
2. 175 units and 255 bedrooms; consisting of 95 one-bedroom units, including 17 affordable units, and 80 two-bedroom units.

The proposal in March included 200 units and 327 bedrooms, of which 25% were affordable units. Mr. Catanzaro noted that the new proposals are not significantly different than the 180 units and 256 bedrooms (the March proposal without any three-bedroom units) discussed at the June 17th meeting, but that the change of having the affordable units as one-bedrooms could minimize financial impacts to the Town.

In response to questions from Board members, they reported that:

- The residential property, and all the other property, would be done as commercial condominiums. For example, a residential developer would own and manage the residential rental property, and a different developer would own and manage the independent living facility. Capital Properties Group would have on-site management and would be responsible for common areas throughout the property.
- They did not know if there would be any on-site management for the residential units. Mr. Dipietri noted that typically there is a manager living in one of the units.
- The 1-bedroom units would be approximately 800 sf, and the two-bedroom units would range from 1,000 to 1,200 sf.

- They did not know if any would have dens. Mr. Dipietri noted that dens typically are about 8' by 8'.

There was discussion of the affordable units. Sel. Cranshaw was open to consideration of the units being provided off-site or there being an in-lieu payment to the Town's affordable housing fund. Sel. DiSilva thought it best that the affordable units be providing on site. Decision regarding the affordable units was deferred until the Town's Special Counsel could provide some recommendations regarding what an appropriate in-lieu payment might be.

Sel. Gavin and Sel. Egan expressed disappointment that the proposed number of units and bedrooms was not lower than the figures discussed at the June 17th meeting. Sel. Cranshaw noted that the 175/255 proposal was lower regarding market-rate units -- 158 market-rate units providing 238 bedrooms. Mr. Catanzaro noted that the current Memorandum of Agreement does not mandate any affordable units. The current regulations allow a maximum of 100 dwelling units and 200 bedrooms.

Sel. Cranshaw offered a motion that the Board support the proposal for 175 units and 255 bedrooms, contingent on the issue of the location of the affordable housing units being determined at a subsequent meeting. If the affordable units were not provided on-site then the number of units and bedrooms would be reduced accordingly.

Sel. Cranshaw made a motion that the Board support changes to the NBOD zoning regulations and to the Memorandum of Agreement for 129 Parker Street to allow a maximum of 175 dwelling units and a maximum of 255 bedrooms, exclusive of senior independent living facilities, and including 17 affordable units. Second by Sel. Kreil. Vote 5-0, motion passed.

There was some discussion about potential changes needed in the NBOD regulations and the Memorandum of Agreement to accommodate the project. Mr. Dipietri and Mr. Catanzaro don't expect many changes would be needed for the NBOD regulations. It was noted that some payments on the MoA have already been made, and at least one sidewalk project proposed in the MoA is currently being completed by the Town. Most of the MoA items will need to be updated for cost and design elements. Mr. Dipietri indicated that the traffic study would be updated to reflect the new proposal. Sel. Cranshaw noted the Town's interest in signaling the Route 27/Concord Street intersection, and in complete streets accommodation for pedestrians and bicyclists.

Mr. Catanzaro suggested a possible special town meeting in the fall. Regarding schedule, it was noted that, per earlier BOS project timeline, no town meeting would be called until all deliverables are complete and the potential zoning bylaw amendments, concept plan and development agreement are finalized.

Mr. Dipietri discussed some of the potential tenants. The supermarket would be a "Market 32" branding by Price Chopper. It would be similar to the one now being constructed in Sutton.

Action items include:

- K. Sweet will arrange for BOS members to talk with Town's Special Counsel

- B. Nemser will review with Capital Group and with Special Counsel potential NBOD changes necessary to accommodate developer's proposal, and provide findings to BOS at upcoming meeting.
- K. Sweet will coordinate schedule for next meeting

Sel Cranshaw made a motion to adjourn. Second by Sel. Kreil. Vote 5-0. Meeting adjourned at 8:25 p.m.

Documents and Exhibits:

- None

Approved: _____

Date: _____

Jason Kreil, Clerk



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

JUNE 2015

FIRE RESPONSE AND OTHER FIRE DEPARTMENT ACTIVITIES

Number of requests for service from June 1, to June 30 was 114 resulting in over 250 emergency responses and a total of 884 additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	114
In-house Training Classes/other training:	40
Fire Safety Inspections-Pre-fire Plans other Fire prevention	87
Administrative/Other:	505
Station/Vehicle Maintenance	116
Total activities for June:	862

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 258 hours of on-shift training this month in a variety of topics such as Emergency Medical Recertification, driver/operator, Fire Safety Surveys, Leadership Development, Ice Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. Additionally members completed multiple hours of on-site strategy and tactics training put on by the Massachusetts Fire Academy! The classroom was held on a Friday for 8 hours and the practical was a 4 hour session in the Academy's simulator trailer. This program was designed to give participants experience in different aspects of fire ground operations and command activities. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

We have continued making considerable progress with our Records Management Software program. This month we are working on implementing a new reporting module.

We are continuing to work with a student from Maynard High School to enter some data into our new records management system to make our operation more efficient.

ACTIONS OF NOTE:

Derek Maskalenko started on June 8th as a probationary firefighter, replacing Adam Nichols who went to Massport as a firefighter. Derek has been assigned to Group 3 under the leadership of Captain Peter Morrison.

Long time Firefighter David Hillman has also announced he will retire in August, as did Captain William Soar. We have hired James McGowan to replace David; he will start in Maynard on July 20th, and we have hired Matthew James to replace Captain Soar's vacancy, he will start on July 27th.

Firefighter Tim Gray is being promoted to the rank of Captain effective August 1st. Tim will be assigned to Group 1.

We are continuing working hard to integrate the fire department into the communications division. Our original goal was to have a fully integrated civilian dispatch center servicing both the fire and police departments by June 29th; we have pushed that deadline back while we continue training. The integrated system will allow for an enhanced service delivery from our daily staff.

We are continuing to work with our Council on Aging. We will be utilizing our Senior SAFE Grant to help get education programs out to our community's older adults. We will be working with the Council on Aging and their new director in the coming months to begin that process.

We are continuing to work with Emerson Hospital on a fall prevention program impact study in the coming months. The idea is to create a benchmark and see the impact our fall prevention program is having in Maynard. The goal is to reduce community risk and reduce human suffering through prevention.

We are continuing to aggressively pursue grant funding from multiple sources. We should hear soon how we fared on previous grant submittals.

June was a very busy month for inspections and acceptance testing for fire alarm and sprinkler system installs or upgrades.

We are working with the new facilities manager on some projects at the fire station that needs to be completed as part of our transition to civilian dispatch.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers



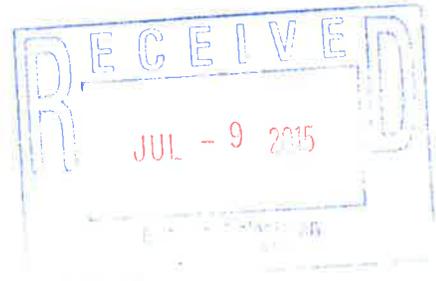
Figure 1 Students participating in a strategy and tactics class in the simulation trailer.

It is the mission of the Maynard Fire Department to protect the lives and property of the citizens and visitors of Maynard from disasters both natural and man-made, with compassion, motivation, teamwork, commitment and quality fire protection and education.



Figure 2 in the background is Sudbury Fire's Tim Choate. Tim is running a simulated incident for firefighters to practice their fire ground skills. In the forefront is Maynard Dispatch Supervisor Anne Camaro monitoring radio transmissions.

It is the mission of the Maynard Fire Department to protect the lives and property of the citizens and visitors of Maynard from disasters both natural and man-made, with compassion, motivation, teamwork, commitment and quality fire protection and education.



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

Monthly Report – JUNE 2015

In June we received a grant award for \$28,571 to purchase dual band portable radios. The Executive Office of Public Safety and Security had a competitive grant process that we applied for in early April. Our request was to add dual band portable radios to assign to police supervisors so they can directly communicate with the Maynard Fire Department while at an incident. Because Police and Fire are on different radio bands we could not communicate directly, but had to go thru dispatch. The six portable radios were issued to all patrol supervisors. The maximum award had a \$30,000 limit. These radios will continue to improve joint operations between Police and Fire.

We also participated in a grant from the Department of Mental Health that was awarded in June. The purpose of the grant is to fund a regional case manager for residents from all the communities that fall under the Concord Court jurisdiction. The application was prepared by Bedford Police Chief and some of his staff. The maximum amount was awarded and these funds will pay the salary of the case manager for mental health services. We now have a referral process and case manager to assist and provide follow up services for residents on a wide variety of issues. This grant is a new approach by the Department of Mental Health to regionalize services. We are an active member of the Domestic Violence Service Network which we used as a model to apply for this grant. I am grateful to be included in this program and know it will be another opportunity to help our residents in their time of need.

Attached are the police department statistics for JUNE 2015

Respectfully submitted,

Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	8	8
Alarm - Smoke Detector	0	4	4
Alarm - Business	0	10	10
Alarm - Residential	0	7	7
Animal Complaint	2	46	48
Alcohol Offense	1	0	1
Area check	567	2	569
Assault	0	2	2
Assist Citizen	0	9	9
Assist Fire Dept.	0	1	1
Assist Other Agency	0	9	9
Attempt to locate	0	2	2
Box Plug out/in	0	2	2
Prisoner Cell Checks	0	16	16
Building Check	103	0	103
Citizen Complaint	0	2	2
Cruiser Maintenance	3	0	3
Court Paperwork Received	0	14	14
Civil Dispute	0	3	3
Cyber Crime	0	1	1
Drill - School Fire	0	2	2
DIRECTED PATROL	10	2	12
Disturbance	0	12	12
Disabled MV	3	2	5
Domestic	0	4	4
Escort / Transport	2	2	4
Environmental	2	6	8
Family Matter/Civil Matter	0	4	4
Alarm - Box	0	9	9
Fire, Other	0	1	1
Field Check	1	0	1
Field Interview	4	0	4
Follow Up Investigation	4	3	7
Fraud	0	2	2
General Service	2	17	19
Harassing / Harassing Calls	0	1	1
House Check	1	0	1
Hazard	0	7	7
ID Check	0	2	2
Identity Theft	0	2	2
Investigation	0	1	1
Juvenile Offenses	1	0	1
Larceny	0	3	3
Locked Out	0	1	1
Loud Music	0	2	2
Medical Emergency	0	43	43
Missing Person	0	2	2
Mutual Aid - Stow	0	1	1
Mutual Aid - Acton	0	1	1
MV Accident w/ no injury	0	9	9
MV Accident w/Injury	0	4	4
MV Acc. Property Damage Only	0	1	1
MV Complaint	0	19	19
MV Accident Hit & Run	0	2	2
MV Acc. Pedestrian	0	1	1
MV Stop	258	0	258
Noise Complaint	0	14	14
Notification	2	1	3
Open door	4	1	5
Serve Paperwork	4	1	5
Parking Complaint	3	4	7

Personel Entry	0	5	5
Property Release	1	4	5
Property Damage	0	1	1
Found / Lost Property	2	12	14
Prisoner Released	0	11	11
PRISONER TRANSPORT	2	6	8
Private Tow/Repossession	0	3	3
Radar Enforcement	90	0	90
Serve Restraining Order	7	7	14
Restraining Order Violation	1	1	2
Sudden Death	0	1	1
Shoplifting	0	1	1
Suicide / Threat	0	1	1
Serve Summons	8	1	9
Suspicious Person	0	13	13
Suspicious Activity	1	27	28
Suspicious Vehicle	1	4	5
Threatening to Commit a Crime	0	2	2
Traffic Enforcement	82	0	82
Traffic Hazard	0	2	2
Trouble Alarm	0	14	14
Test Call	0	2	2
Undesirable	0	1	1
Vandalism	0	5	5
Serve Warrant	0	1	1
Well Being Check	0	8	8
Wire Down/Tree Down	0	3	3
TOTAL	1172	463	1635

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>	<u>%</u>
Incidents	75	37.5%
Accidents	16	8.0%
Arrests	17	8.5%
Citations	92	46.0%
EMS	0	0.0%
Field Interviews	0	0.0%
Fire Incidents	0	0.0%
TOTAL	200	100.0%

Percent of Calls Where Case Num. Assigned: 12.2%

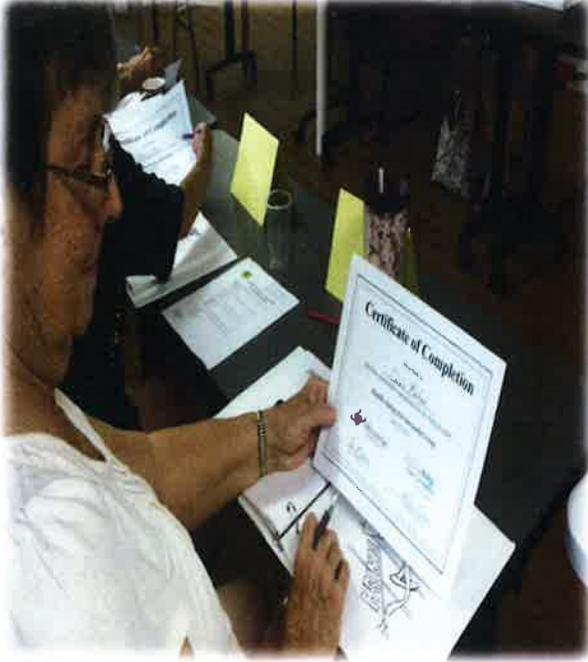
Report of the
Council on Aging
for the month of June 2015
submitted by Amy Loveless

- C. David Hull retired after serving as the Council on Aging's office support for over 15 years.
- There were 38 applicants for the position of Principal Clerk.
- There were over 260 duplicated visits/users of the Council on Aging facility for the month of June for classes, activities and meetings.
- The COA responded to over 150 telephone calls, four SHINE (Serving the Health Insurance Needs of Elders) referrals, eight requests for durable medical equipment (walker, shower chairs, wheelchairs, etc.).
- The COA van provided 515 trips. Two dinner trips sponsored by COA.
- Signage for Council on Aging and Maynard Golf Course – Community Preservation Site completed. Main sign by Rt. 27, multiple signs directing seniors to Council on Aging.



Lovely ladies enjoying the view ~
and each other's company!





Watercolor Art Class
Taught by Sandy Wilensky
Local artist with studio in
ArtSpace

“Healthy Eating for Successful Living”
Evidence based outcome 6 week workshop
sponsored by Minuteman Senior Services



From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Monday, July 06, 2015 7:01 AM
To: Becky Mosca
Subject: Maynard Community Fest Sponsorships Available



Seeking Sponsors for the 23rd Annual Maynard Community Fest



Please support this free, family-friendly tradition that attracts thousands, and showcases community, commerce, and culture!

Sponsors are listed on all marketing materials, which include:

- 2,500 brochures, of which a portion is distributed to MPS students, grades K-5
- 100 posters
- 3,600 Constant Contact emails

Sponsorship Levels

- \$500 -
- \$250 -
- \$100 -
- \$50 -

\$500 Sponsorship

includes 2
Complimentary Vendor Spaces

- Facebook and Twitter Posts
- Sponsorship Signage at the Performance Stage in Memorial Park
- All Press Releases
- Chamber's Quarterly Email Bulletin (1,200 subscribers)

Deadline for Sponsorships: September 3rd

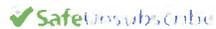
Interested? [Email Us](#) indicating your level of support and we will bill you! We accept cash, check, and credit cards (Visa, MC, AMEX & Discover). Want to speak with a person? Call us at 978.568.0360

\$250 Sponsorship
includes 1
Complimentary Vendor Space

May Contacted :



[Forward this email](#)



This email was sent to bmosca@townofmaynard.net by info@assabetvalleychamber.org
[Update Profile/Email Address](#) Rapid removal with [SafeUnsubscribe™](#) [Privacy Policy](#).



Assabet Valley Chamber of Commerce 18 Church St., 2nd Floor Hudson MA 01749

Date Posted July 8, 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Board of Selectmen

Address of Meeting: 195 Main Street, Maynard

Room: 201

7:00 p.m.

M T W T H F _____

Month	Date	Year	Time	AM/PM
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Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Day	Month	Date	Year	Time	AM/PM
Tuesday	July	7, 2015	July 21, 2015		
	August	4, 2015	Aug 18, 2015		
	Sept.	1, 2015	Sept. 15, 2015		
	Oct.	6, 2015	Oct. 20, 2015		
	Nov.	3, 2015	Nov. 17, 2015		
	Dec.	1, 2015	Dec. 15, 2015		
	Jan.	5, 2016	Jan. 19, 2016		
	Feb.	2, 2016	Feb 16, 2016		
	March	1, 2016	March 15, 2016		
	April	5, 2016	April 19, 2016		
	May	4, 2016 (Wed.)	May 17, 2016		* May 16, 2016 (ATM/STM)
	June	7, 2016	June 21, 2016		

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: *Chris DiSilva*

Posted by: TA, K. Sweet/bjm



Date: 7/8/15

Date Posted

July 8, 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

BOARD OF SELECTMEN

SPECIAL MEETING

AT 50 BROWN STREET, MAYNARD

MAYNARD GOLF COURSE

Address of Meeting: 50 Brown Street Maynard Council on Aging

Room:

M T W T H F	Month	Date	Year	Time	AM/PM
	July	29	2015	6:30	PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Board of Selectmen, Goal Setting for 2015-2016

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Chris DiSilva

Posted by: Kevin Sweet/bjm



Date:

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Tuesday, July 07, 2015 8:03 AM
To: Becky Mosca
Subject: Email Bulletin - Summer 2015



Assabet Valley Chamber of Commerce

Email Bulletin Summer 2015

In This Issue <ul style="list-style-type: none">- Welcome New Members- Thank you Hudson Fest Sponsors- Schedule of Upcoming Events & Meetings- New Member Spotlight: Open Table- Volunteer Salute	<h3 style="text-align: center; color: #4CAF50;">Schedule of Upcoming Events & Meetings</h3> <p>7/7: Golf Committee Mtg., Chamber Office, 12 pm.</p> <p>7/8: AV Chamber Board of Directors Meeting, Lamson Rm., Avidia Bank, 8 am.</p> <p>7/10: Hudson Fest Committee Wrap Up Meeting, Chamber Office, 12 noon.</p> <p>7/15: Coffee Connections-an early riser networking opportunity at New City Microcreamery (28 Main St., Hudson). Free, but RSVP please. 7:30 to 9 am.</p> <p>7/21: Golf Committee Mtg., Chamber Office, 12 pm.</p> <p>8/4: Golf Committee Mtg., Chamber Office, 12 pm.</p> <p>8/18: Golf Committee Mtg., Chamber Office, 12 pm.</p> <p>8/19: AV Chamber Board of Directors Meeting, Lamson Rm., Avidia Bank, 8 am.</p> <p>8/21: Women's Business Network (WBN) Ice Cream Social at New City Microcreamery; a la carte. 12 to 1 pm.</p> <p>9/1: Golf Committee Mtg., Chamber Office, 12 pm.</p>
Welcome New Members	
<u>Amaia Martini Bar, Hudson</u>	
<u>Catherine Pfau Photography, Bolton</u>	
<u>Heritage Properties, Lowell</u>	
<u>HudDog, Hudson Dog Park</u>	

interStyle,
Marlborough

Janice von Fettweis,
Action Unlimited,
Acton

Minuteman Press,
Marlborough

MK Therapeutics,
Hudson

Open Table -
Maynard & Concord

Spire Risk Advisors,
Maynard

Storage Plus,
Hudson

Tactical Network
Infrastructure,
Maynard

Tether Free Vision,
Maynard

The Creative
Underground

[Join Our Mailing List!](#)

Thanks to the
Hudson Fest
Sponsors

[Advance Auto Parts](#)

[Avidia Bank](#)

[Better Accounting](#)

9/7: Office Closed (Labor Day)

9/14: 15th Annual Harvest Golf Classic at The Haven CC,
Boylston, MA

9/16: AV Chamber Board of Directors Meeting, Chairman's Office
at Avidia Bank, 8 am.

9/18: Coffee Connections-an early riser networking opportunity at
Star Custom Framers, Stow Shopping Plaza (117 Great Rd.).
Free, but RSVP please. 7:30 to 9 am.

10/3: 23rd Annual Maynard Fest, Downtown Maynard,
9 am. to 3:30 pm.

10/9: Ribbon Cutting at The Creative Underground, 43 Broad St.,
Hudson. 11:45 am. to 1 pm. with a Ribbon Cutting at noon.
Complimentary lunch. Free, but reservations appreciated!

10/16: Women's Business Network (WBN), Emma's Café, 117 Great
Rd., Stow Shopping Plaza. Speaker: TBA. Book Swap. 11:45 am. to 1
pm. \$16 for members. \$21 for non-members.

10/21: AV Chamber Board of Directors Meeting, Lamson Rm.,
Avidia Bank, 8 am.

10/29: Downtown Trick or Treats, Hudson & Maynard
Downtowns, from 4 to 6 pm.

New Member Spotlight: Open Table of Maynard & Concord

Open Table offers weekly community supper programs and food pantries in Concord and Maynard to more than 300 guests. Founded in 1989, Open Table provides a welcoming community of support and assistance to families and individuals, regardless of residence or economic status. Literally, Open Table is open to all that enter their doors! On Mondays, Open Table hosts a food pantry at Mill and Main (formerly Clock Tower Place), and are seeking a new location for their dinner program. On Thursdays, Open Table hosts a dinner and a pantry in Concord's First Parish Church. Open Table is an all volunteer organization and pantry and dinner items are donated by local markets and farms, or purchased with monetary donations. Volunteers are always welcome, and there are a variety of tasks--from shopping, to

Services

Body & Paint Center
of Hudson

Boyd Coatings
Research

Citizens Bank

Country Glass

Hannaford
Supermarkets

Hudson Investments

Hudson Rotary Club

Juniper Farms/Bolton
Oil

Lemire Insurance

Levine-Piro Law

McDonalds of
Hudson

Minuteman Press,
Marlborough

Music Together of
Assabet Valley

NETCO

New England Clean
Energy

Randall Properties

River's Edge Arts
Alliance

Thomas E. Sears
Insurance

St. Mary's Credit
Union

Stella Realty Partners

The Hair Cuttery

Woodsedge Childrens
Center



**Representing,
Promoting.**

stocking, to cooking, to serving. Volunteer training is provided through regular orientation sessions. If you would like to be part of this outstanding organization, please email info@opentable.org.



To qualify for a New Member Spotlight, members must be a member for no more than a year, and submit copy and a picture in .jpg. Copy will be edited and reformatted. Spotlights will be given on a first-come basis.

Volunteer Salute

Once again, we held a speed networking program earlier this year with the Marlborough Chamber. Special thanks to the following volunteers who worked as facilitators-Dave Herrington (Active Oak, LLC), Marianna Riemer (Citizens Bank), Chuck Randall (Randall Properties), and Sharon Grimm (Send Out Cards).

This past March, we welcomed three new Directors to our Board: Rob Callahan (Avidia Bank), Sarah Maston (Green Footprint Commissioning), and Nancy Ledgard Quinn (NE Prime Properties/Berkshire Hathaway HomeServices).

With over 125 donated items, and a crowd of 150+, we certainly needed a "boatload" of volunteers to insure that things ran smoothly at our Annual Auction. Hat's off to all of the Middlesex Savings Bank folk who helped us out -Katie Butler, Paula Copley, Nellie Early, Brian Fullerton, Lisa Lawton, Nevene Reynolds, and Marlene Thomas. From Avidia Bank, our appreciation is extended to Cheryl Cain, Dan DeAngelis, Ray Murphy, and Heather Schneider. Additionally, our gratitude is extended to Chuck Randall (Randall Properties) and our exemplary Master of Ceremonies, John Cain, Sr. (Cain Electric).

While there were no contested races in Hudson this past election season, we did hold a Maynard Candidates' Night this past April, in conjunction with the Revitalize Maynard Collaborative (RMC). Volunteers from the RMC included Maren Calzia, Brendan Chetwynd, and Joe Cioni. Other volunteers included Dick Downey (Boyd Coatings Research Co.), Jack MacKeen (Maynard Economic Development), and Becky Mosca (Town of Maynard). Our appreciation is extended to the Town of Maynard for the use of the Gianotis Room, and to WAVM for their fine production assistance.

Educating, and
Networking
Members
since 1986

18 Church Street,
2nd Floor
Hudson, MA 01749
(P) 978-568-0360
(F) 978-562-4118

Website
e-mail

Stay Connected:



Fantastic weather drove thousands to Hudson's 29th Annual Hudson Fest, and once again, we are indebted to our volunteers for assistance with both set-up and breakdown. Applause to Janice von Fettweis (Action Unlimited), Dan DeAngelis and Ray Murphy (Avidia Bank), Jim and Julie McGowan (Baystate Financial Services), Dick Downey (Boyd Coatings Research Co.), John Cain (Cain Electric), Sarah Maston (Green Footprint Commissioning), Marlene Thomas (Middlesex Savings Bank), and Chuck Randall (Randall Properties).

[Forward this email](#)



This email was sent to bmosca@townofmaynard.net by info@assabetvalleychamber.org
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Assabet Valley Chamber of Commerce 18 Church St., 2nd Floor Hudson MA 01749



TOWN OF MAYNARD
Office of Municipal Services

MUNICIPAL BUILDING

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

www.townofmaynard-ma.gov

Planning Board Meeting Agenda - 7:00 PM July 14, 2015
195 Main Street, Maynard - Room 201

Maynard Planning Board
PUBLIC HEARING GUIDELINES

The meetings will be conducted with decorum. This means that the members of the Board and the public are required to respect each other at all times. We may not always agree with one-another but we can work to resolve differences with patience and understanding.

As a member of the public you are encouraged to participate in the hearing. To ensure the meeting proceeds in an orderly manner, please follow these procedures if you wish to comment or ask a question of the Board:

- Ensure you have signed into the meeting (sign-in sheet located in rear of room).
- Proceed to the speaker's podium or designated area once the Chair has opened up the meeting/hearing for public comment.
- When you are recognized to speak, please state your name and address.
- Direct all questions to the Board through the Chair.
- Limit your questions and statements to three (3) minutes. After everyone has had a turn to speak, you may be given a second chance to speak, time permitting.
- Limit your statements/questions to the topic at hand.
- Talk **ONLY** about issues that are under the jurisdiction of the Planning Board.

The order of discussion is as follows:

- The applicant will make a presentation.
- The Board will respond to the applicant.
- The Chair will open the hearing for public comment.
- The Board will at that point either:
 - (a) Close the hearing: no new information will be accepted except under extra ordinary conditions.
 - (b) Continue the hearing to a date certain where all will be permitted to participate. The date and time of this continuance will be announced **ONLY** at the first and subsequent meetings.

If you have any questions about procedures, please feel free to contact our Town Planner, Bill Nemser at 978-897-1302 during regular office hours, which are, Monday, Wednesday and Thursday 8:00 AM — 4:00 PM, Tuesday 8:00 AM -7:00 PM and Friday 8:00 AM – 12:00 PM.

Becky Mosca

From: Diane Donovan
Sent: Tuesday, June 30, 2015 9:52 AM
To: Linda Hansen
Cc: Michelle Sokolowski; Becky Mosca
Subject: Opening on Cons Com

Cons Comm. member John E. Thomas Jr. term expires (today) 6/30/2015 and he has submitted his form stating he **does not** wish to be reappointed.

This creates a vacancy on the Committee. It is a 3 year term available and any interested parties would submit a letter of intent/interest and be appointed through the BoS.

I've cc'd Becky, who will return on 7/6 and you can follow up with her regarding that piece.

Diane N. Donovan
Assistant Town Clerk
Town of Maynard
195 Main Street
Maynard, Ma. 01754
(978) 897-1363

Kevin Sweet

From: Kevin Sweet
Sent: Wednesday, July 08, 2015 7:50 PM
To: Becky Mosca
Subject: Fwd: Legislature Agrees to Increase MCC Funding by \$2 Million

----- Original message -----

From: Massachusetts Cultural Council <masscultural@masscultural.pmailus.com>
Date: 07/08/2015 2:43 PM (GMT-05:00)
To: Kevin Sweet <ksweet@TownofMaynard.net>
Subject: Legislature Agrees to Increase MCC Funding by \$2 Million

Sent by: Massachusetts Cultural Council
[Reply to the sender](#)

Forward to a friend 



FOR IMMEDIATE RELEASE
July 8, 2015

Contact: [Gregory Liakos](#), Communications Director, 617-858-2720

Legislature Votes to Increase MCC Funding by \$2 Million

(Boston, MA) - The state Legislature approved a budget today that increases annual funding for the arts, humanities, and sciences through the Massachusetts Cultural Council (MCC) by \$2 million.

The budget allocates \$14 million for MCC's core grants and services for fiscal year 2016. If signed by the Governor, the budget will allow the agency to increase its investment in nonprofit cultural organizations, local cultural councils, creative youth development, and artists. It would be the largest allocation since fiscal year 2002, when state funding for the arts, humanities, and sciences through MCC was just over \$19 million.

The vote came after a coalition that included MCC, MASSCreative, Mass Humanities, Mass Artists Leaders Coalition successfully urged members of a legislative conference committee to support the higher, Senate budget allocation of \$14 million. The conference committee was led by Joint Ways & Means Committee

Co-Chairs Sen. Karen Spilka of Ashland and Rep. Brian Dempsey of Haverhill.

Walker thanked the conference committee chairs along with Senate President Stan Rosenberg of Amherst, House Speaker Robert DeLeo of Winthrop; members of both the Joint Committee on Tourism, Arts, and Cultural Development and Cultural Caucus; MASSCreative and the many advocates who joined the campaign to restore cultural funding through the state budget process.

"The stories we are able to tell as we make the case for this crucial investment are the product of the passionate, selfless, and inspired efforts of thousands of our cultural colleagues in every corner of the Commonwealth," said MCC Executive Director Anita Walker. "All have continued to serve their communities in economic downturns and lean times. We are so grateful to the Legislature for acknowledging this work, and the vital role that public support plays in sustaining our Commonwealth's creative life."

The budget also included an outside section that establishes a Massachusetts Percent for Art Program (MPAP). The Program would support "the preservation of existing public art and the creation of new public art" in Boston and Gateway Cities such as Lawrence, Fall River, and Holyoke. It would do so by setting aside half a percent of the cost of construction and renovation of state buildings, up to \$250,000. MCC would have a seat on a public art commission to oversee the program along with designees from other state and local government agencies.

The new fiscal year started July 1; the Legislature passed a temporary budget that provided funding for MCC & other state services while the House & Senate worked out the agreement reached today. The Governor has ten days to sign the budget, veto it, or strike sections via line item vetoes.

About the Massachusetts Cultural Council

The Massachusetts Cultural Council is a state agency supporting the arts, sciences, and humanities, to improve the quality of life in Massachusetts and its communities. It pursues its mission through grants, services, and advocacy for nonprofit cultural organizations, schools, communities, and artists. MCC's total budget for fiscal year 2015 was \$13.3 million, which included a state appropriation and grants from the National Endowment for the Arts. MCC also runs the Massachusetts Cultural Facilities Fund in partnership with MassDevelopment.

connect with us



This e-mail was sent
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Cultural Council
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COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF
ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENERGY RESOURCES
100 CAMBRIDGE ST., SUITE 1020
BOSTON, MA 02114
Telephone: 617-626-7300
Facsimile: 617-727-0030

Charles D. Baker
Governor

Karyn E. Polito
Lt. Governor

Matthew A. Beaton
Secretary

Judith F. Judson
Commissioner



July 8, 2015

Kevin A. Sweet, Town Administrator
Town of Maynard
195 Main Street
Maynard, MA 01754

Dear Town Administrator Sweet:

I am pleased to inform you that the Department of Energy Resources (DOER) Green Communities Division has approved an award of \$104,287 for the following projects proposed in the Town of Maynard's Green Communities Competitive Grant application.

List of projects funded:

- Fowler School— Interior LED lighting Retrofit
- Streetlight LED Conversion

The Division reviewed Maynard's grant application and has determined these are viable projects that meet the eligibility requirements of our Competitive Grant program. Please note that, due to the competitive nature of this grant program, the use of these funds is restricted to the specifically-approved projects listed above. Please note also that, due to high response to this solicitation, the Division was in some cases unable to fund the full requests of grantees, which may necessitate additional municipal or other funds to complete certain projects. Because of this, we would like to provide you with the flexibility to shift funds between the individual approved projects above, within the parameters of your overall grant award. The Division believes this flexibility will enable you to maximize the effectiveness of your grant award. If you anticipate the need to shift funds from one approved project to another, please contact the Green Communities Grant coordinator, Jane Pfister, before proceeding. Likewise, please contact Jane if you anticipate not expending your full grant award due to project cancellation or postponement.

Jane will follow up soon with the contact listed in your competitive grant application to discuss next steps, including coordination of the grant contract process. The Green Communities Division looks forward to working with the Town of Maynard on your grant projects. We congratulate you on your grant award, and applaud your efforts to create a cleaner energy future for your community and the Commonwealth as a whole.

Please do not hesitate to contact me at 617-626-7358 or by email at lisa.capone@state.ma.us with any questions you may have regarding your grant award.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Capone". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lisa Capone, Acting Director
Green Communities Division

cc: William Cranshaw, Chair, Board of Selectmen

Town of Maynard,
Massachusetts
Kevin Sweet, Town Administrator

Municipal Building
195 Main St.
Maynard, MA 01754



FOR IMMEDIATE RELEASE

Thursday, July 9, 2015

Contact: John Guilfoil
Phone: 978-841-9948
Email: john@igpr.net

Contact: Jessica Sacco
Phone: 978-769-5193
Email: jessica@igpr.net



On July 8, Lieutenant Governor Karyn Polito, Energy and Environmental Affairs (EEA) Secretary Matthew Beaton and Department of Energy Resources (DOER) Commissioner Judith Judson announced nearly \$8.9 million in grants to fund clean energy projects in 51 communities across the Commonwealth. (Courtesy photo)

Maynard Receives Over \$104,000 Grant for LED Light Initiatives

MAYNARD -- Town Administrator Kevin Sweet is pleased to announce that Maynard has received over \$104,000 from the Department of Energy Resources (DOER) Green Communities Division for LED initiatives.

DOER awarded the town \$104,287 for two projects. The grant will fund the third phase of Maynard's LED streetlight conversion plan and the interior LED lighting retrofit at the Fowler School.

This is the second Green Communities Competitive Grant Maynard has received in the last two years, with their total allocation reaching over \$210,000.

"We are so excited to earn our second competitive grant from the DOER," Town Administrator Sweet said. "We continuously strive to make our town and schools more energy efficient and this funding gives us the opportunity to pursue endeavors that may not have otherwise been possible."

About the program

DOER's grants are awarded to existing green communities that have successfully invested their initial designations. Grants are capped at \$250,000 per municipality.

"Our administration is proud to help Green Communities reduce their energy use so they can reinvest their financial savings in schools, police, fire, municipal infrastructure and other local initiatives," Governor Charlie Baker said in a press release. "Massachusetts' leadership in energy efficiency continues to help municipalities around the state secure long-term energy savings and reduce greenhouse gas emissions."

The grants, totaling \$8,894,583 statewide, are funded through proceeds from Regional Greenhouse Gas Initiative auctions and Alternative Compliance Payments under the Massachusetts Renewable Portfolio Standard.

Selected projects include energy efficiency measure like ventilation system upgrades, high efficiency lighting, installation of insulation and energy management systems at municipal buildings and facilities, LED streetlights, oil to gas heating system conversions, electric vehicles and solar hot water projects.

These initiatives are projected to result in annual cost savings of \$2.1 million. This translates to energy savings equivalent to the annual consumption of nearly 550 Massachusetts homes, along with greenhouse gas reductions equal to removing more than 1,100 cars from the road.

Other communities that received funding include: Acton, Acushnet, Amesbury, Andover, Arlington, Athol, Auburn, Bedford, Belchertown, Beverly, Boston, Bridgewater, Brookline, Carlisle, Chelmsford, Concord, Easton, Gardner, Gloucester, Hanover, Harvard, Kingston, Lakeville,

Lenox, Lexington, Lincoln, Lowell, Mashpee, Maynard, Melrose, Milton, Monson, Natick, Newburyport, Newton, Palmer, Provincetown, Revere, Rowe, Salem, Sherborn, Swampscott, Tewksbury, Topsfield, Truro, Watertown, Westford, Westwood, Winchester, Winthrop and Woburn.

###

6 Hayes Street
Maynard, MA 01754
June 30, 2015



Mr. Richard Asmann, Building Commissioner
Maynard Town Hall
195 Main Street
Maynard, MA 01754

Dear Rick,

I send this letter as a formal complaint regarding the Murphy Snyder building located at 7 Waltham Street, near the center of the Town of Maynard.

The Murphy Snyder building constitutes a public nuisance. As drivers and pedestrians approach the town center from Highway 62, this building looms as a jarring example of blight. Surrounded with weeds and what appears to be an electrical wire hanging from the front left side of the building, with trash openly displayed inside the glass door at the front of the building, the location is uncared for and displays a lack of care for the entire community by its owner. A large broken front window is patched with plywood, giving an undeniable impression of a lack of respect for the property and by extension, for the community. It is certainly arguable that the condition of this structure is devaluing area properties.

This property has been in this condition for more than two years. I have heard from and spoken with numerous town residents about this nuisance, and I've been told repeatedly how folks "don't understand how this is allowed," and who "can't understand how town leaders let this exist." Personally, I don't understand, either. So, I am submitting this complaint as a first step, with the hope that it begins a process of inspection, and that it eventuates in a set of vigorous actions aimed at improving this highly visible site right on the edge of the center of town.

Apparently, the building's landlord, who has been notified repeatedly of the problem his property presents to the town, has effectively done nothing to address and remedy the problems his property displays.

I do hope that, upon receipt of your inspection report, steps will be taken by the Board of Selectmen to bring pressure on the building's landlord to correct this glaring problem. And I will talk with town planner, Bill Nemser, and my colleagues on the planning board, to see how we might work to provide a deterrent to the development of sites like the Murphy Snyder building elsewhere in Maynard.

Attached please find a list of signatures signifying support for this complaint by a representative collection of Maynard residents.

Thanks for your attention, Rick.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Linda Connolly". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Linda Connolly

Cc: Kevin Sweet, Maynard Town Administrator
Andrew Scribner-MacLean, Assistant Town Administrator
Bill Nemser, Town Planner
Maynard Board of Selectmen

RECEIVED

JUL 16 2015

ADDRESS

22 CRANE Ave. Town Administrator's Office
Maynard, MA 01754

NAME (Print)

SIGNATURE

LOIS TETREAU

Lois Tetreault

CHRISTIE C. WHITE

Christie C. White

22 Crane Ave.

W. TIMOTHY HEYM

W. Timothy Heym

186 Main St.

ALEX C. FAYEN

Alex C. Fey

14 CHANDLER ST.

DEB ROUSSELL

Deb Russell

4 GRANT ST

PEGGY BROWN

Peggy Brown

4 GRANT ST.

ANDREW D'AMOUR

AD'Amor

22 ROOSEVELT ST.

BECKY D'AMOUR

Becky D'Amour

22 ROOSEVELT ST.

LEE ACKER

Lee Acke

6 HAYES ST.

Wendy E. Angus

Wendy E. Angus

17 Crane Avenue

BRIAN COOTER

Brian Cooter

12 HAYES ST

Helena Vieira

Helena Vieira

11 Hayes St

Stae Pilecki

Stae Pilecki

2 Hayes St.

Laura Hobson

Laura Hobson

8 Parmenter Ave.

John Hobson

John Hobson

8 Parmenter Ave

Leia Owen

Leia Owen

4 Concord St.

Jennifer Novak

Jennifer Novak

5 oak ridge Dr. unit 2

CATHERINE AUSTIO

Catherine Austio

33 BUTLER AVE

Say Ruben

Say Ruben

33 Butler Ave

Pam Leskova

Pam Leskova

25 Douglas Ave

Debra St Cyr

Debra St Cyr

65 Waltham ST

Paul St. Cyr

Paul St. Cyr

65 WALTHAM ST

Kelli Kirshtein

Kelli Kirshtein

17 Crane Ave

Bruce Sabot

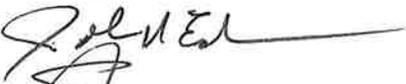
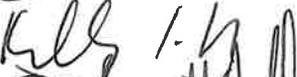
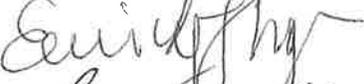
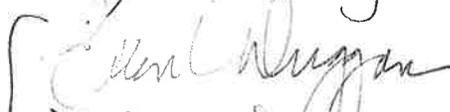
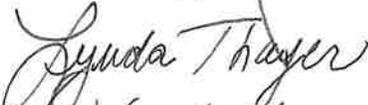
Bruce Sabot

27 Arthur Street

ANN EDSON

Ann Edson

2 Brian Way

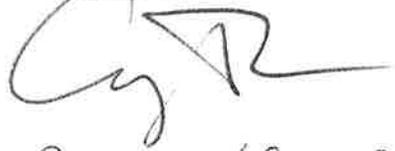
<u>Name (Print)</u>	<u>Signature</u>	<u>Address</u>
John R. Edson		2 BRIAN WAY
SYLVIA VASQUEZ		5 PARKER STREET
NINA FELDMAN		5 Parker St.
Dawn Capello		5 THIRD ST
Kelly Nadeau		5 3rd St
Stephen McLaughlin		Arthur St.
Brendan Morrison		McKinley St.
Alyssa Warden		5 Hayes St.
Daniel Warden		5 Hayes street
Tracy Price		22 Chandler St
Emily Thayer		14 Chandler St
Suzanne Selig		29 Elmwood St.
 → ELLEN C. DUGGAN		23 Park St.
NEIL DUGGAN		23 Park St.
Melissa Wirtz-Pro		26 McKinley
Christine Kartin		7 Apple Ridge Rd #3
PAUL JACQUES		9 Carbone Circle
Lynda THAYER		14 Chandler St.
Deborah Hedik		6 Pleasant St

Name (Print)

Signature

Address

Gregory Tuzzolo



1 Randall Rd.

Bernard Cahill



9 Gabrielle Circle

LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS

HEREBY GRANTS A

Fee:
\$85.00

One Day
License to Sell Beer and Wine to
Maynard Rotary Club

mill&main Main Street Parking Lot, Maynard, MA 01754

Robert Larkin (978) 265-4668

License Number: ODL15-Rotary-092615

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

Delivery and Return Delivery: Saturday, September 26, 2015

Sales & Consumption:

Saturday, September 26, 2015 from 4:00pm

to 1/2 hour prior to fireworks display

(Rain Date: Sunday, September 27, 2015 in accordance with all conditions herein)

License grants permission to temporarily serve wine and malt beverages in a designated area in the parking lot—the area is required to be fenced off, permitting access only through one strictly monitored entrance. Police details as required by the Maynard Police Department. No Smoking is allowed within the permitted space. All servers must have successfully completed an Alcohol Training for Intervention ProcedureS (TIPS), copies to be kept on file with this license.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures
this 21st day of July, 2015.

LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.



OFFICE OF THE BOARD OF SELECTMEN

Maynard, Massachusetts

PERMIT One-Day Entertainment

This permit is issued to

MAYNARD ROTARY CLUB

mill&main Main Street Parking Lot, Maynard, MA 01754
Robert Larkin, Event Coordinator

For the following purpose:

**One-Day Entertainment License
September 26, 2015, rain date of September 27, 2015
3:00 p.m. to ½ hour before fireworks display**

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



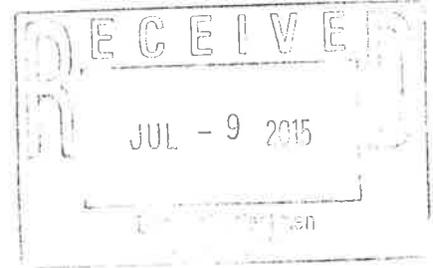
Service Above Self ~ He Profits Most Who Serves Best

MAYNARD ROTARY CLUB

P.O. BOX 464, MAYNARD, MA 01754

June 10, 2015

Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754



Dear Board Members;

The Maynard Rotary Club requests a one-day Beer and Wine License for Saturday, September 26, 2015 in conjunction with this year's Octoberfest to be held in the Main Street parking lot of Mill on Main. The event is co-sponsored by the Maynard Rotary Club and Mill on Main who will provide the use of the property. The Rotary Club will put out an appeal to the rest of the business community to help fund the Fireworks display and will use club funds for the remaining costs. Considering this set of circumstances, the club would like the Board's permission to work with the Town Administrator on items that the Town might provide toward this town-wide event for the club. Children's activities will begin at 3:00 p.m. and alcohol will be served beginning at 4:00 p.m. until one half hour before the fireworks display. Alcohol consumption will be limited to an enclosed area, as it was last year, with police details as required by the Chief of Police.

In the event of inclement weather, we would request that a one day Beer and Wine License and Entertainment License be issued for Sunday, September 27, 2015 for the event and hours as stated above.

This event is our largest fundraiser annually and, in turn, supports many community financial requests. Your approval of our request is gratefully appreciated and allows us to continue to help others.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. Larkin".

Robert W. Larkin
Event Coordinator

/alt



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY SPECIAL PERMIT

This permit is issued to

Assabet Valley Chamber of Commerce

For the following purpose:

Maynard Fest: October 3, 2015

In addition to closing Nason Street and Main Street from the corner of Walnut Street to River Street during the Maynard Fest on Saturday, October 3, 2015 and the exit from municipal parking lot at Naylor Court during the Maynard Fest on Saturday, October 3, 2015 from 9:00 A.M. to 4:00 P.M. Also, to make River Street two way during the same period of time to allow a flow of traffic to that end of town and that every effort is made to place all vendor carts so that they are not within 100 feet of a directly competing businesses permanently located within the downtown.

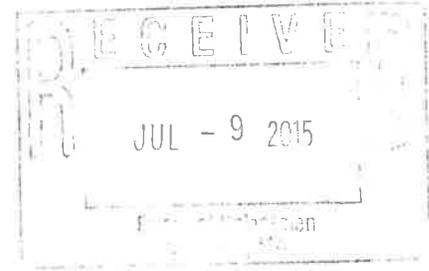
Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

July 9, 2015

Maynard Board of Selectman
Maynard Town Hall
195 Main Street
Maynard, MA 01754



Dear Board Members;

On behalf of the Assabet Valley Chamber of Commerce and I submit the following request for consideration of the Board:

To close Nason Street and Main Street from Walnut Street to McDonald's during the Maynard Fest on Saturday, October 3, 2015 from 9:00 a.m. to 4:00 p.m. Also to make River Street one way in the opposite direction from what is normal during the same period of time to allow a flow of traffic to that end of town.

This proposal has been discussed with both the Police and Fire Chiefs for their concerns.

They have requested that we present it to the Board for approval.

Thank you for your consideration of this matter.

On Behalf of the Chamber

A handwritten signature in black ink, appearing to read "Robert W. Larkin". The signature is fluid and cursive.

Robert W. Larkin
Vice Chair



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT

This permit is issued to

***Maynard Rotary Club,
Nancy Quinn***

For the following purpose:

***Maynard's 49th Annual Old Fashioned Christmas Parade
Sunday December 6, 2015
2:00 p.m.***

No Parking on Parade Route Main Street and Nason Street from 12:00 until 3:00 PM

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



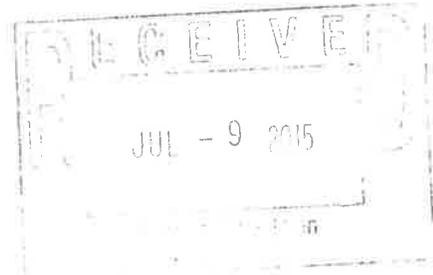
Service Above Self ~ He Profits Most Who Serves Best

MAYNARD ROTARY CLUB

P.O. BOX 464, MAYNARD, MA 01754

June 10, 2015

Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754



Dear Board Members;

The Maynard Rotary Club requests a permit to hold the annual Maynard Christmas Parade on Sunday, December 6, 2015 at 2:00 p.m. The Rotary Club will coordinate with the Chiefs for all necessary details. The club also would like the Board to authorize the Police Department to post "No Parking" signs along the parade route of Main Street and Nason Street from 12:00 p.m. - 3:00 p.m. In prior years vehicles were parked along the route and pulled out into the parade as it passed. The signs will help insure the safety of the parade participants and spectators.

Your approval of the request is gratefully appreciated.

Sincerely,

Nancy Quinn

Nancy Quinn
Parade Coordinator

/alt

LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS

HEREBY GRANTS A

Fee:
\$85.00

One Day
License to Sell Beer and Wine to
Boys and Girls Club of Assabet Valley

212 Great Road, Maynard, MA 01754
Wendy Allegrone-Leslie (978) 461-2871
License Number: ODL15-BGCAV-091915

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

Delivery and Return Delivery: Saturday, September 19, 2015

Distribution & Consumption:

Saturday, September 19, 2015 from 11:30am to 1:00pm

License grants permission to temporarily serve malt beverages in a designated area at the finish line—the area is required to be fenced off, permitting access only through one strictly monitored entrance. No Smoking is allowed within the permitted space. All servers must have successfully completed an Alcohol Training for Intervention ProcedureS (TIPS), copies to be kept on file with this license.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures
this 21st day of July, 2015.

LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.



BOYS & GIRLS CLUBS
OF ASSABET VALLEY

Community
Affordability
Respect
Engagement
Safe Place

July 14, 2015

Board of Selectman
Town of Maynard
195 Main Street
Maynard, MA 01754

Re: BGCAV Request for 1 day alcohol permit

Dear Maynard Board of Selectman:

The Boys & Girls Club of Assabet Valley would like to request a one day alcohol permit for Saturday, September 19th for our 18th annual road race fundraiser. We will have a designated area set up at the finish line of the race where runners of legal age can get a beer at the end of the race. We will coordinate this event with the Maynard Police Department and will have a Mass TIPS trained bartender serving the beer. The whole event will run between the hours of 9am-1pm with the beer being offered between the hours of 11:30am-1:00pm.

Please let me know if you need any additional information.

Sincerely,

Wendy Allegrone-Leslie
Executive Director
Boys & Girls Club of Assabet Valley
978-461-2871

JIM FAIRWEATHER
PRESIDENT, BOARD OF DIRECTORS

212 GREAT ROAD, MAYNARD MA 01754
PHONE/FAX (978) 461-2871
WWW.BGCAV.ORG

WENDY ALLEGRONE-LESLIE
EXECUTIVE DIRECTOR

TOWN OF MAYNARD
Cemetery Department

DEED N° 2022

This Certifies that _____ **Robert Brooks** _____
_____ **3 Assabet Street, Maynard, MA 01754** _____ is
proprietor of Lot No. 4 Section No. 21 in

Glenwood Cemetery, Maynard, Massachusetts, and that said lot shall be holden subject to all the by-laws, rules and regulations made, and to be made by the Board of Selectmen.

Sealed, Signed and Delivered
in the presence of

Dated July 21, 2015

Board of Selectmen of the Town of Maynard



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

LEGAL NOTICE

Notice is hereby given, in accordance with Mass. General Laws, Chapter 138, as amended that a Public Hearing will be held on Tuesday, July 21, 2015 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application of transfer of an On-Premises All Alcohol License from Carron Restaurant Group LLC at 86 Powdermill Road, Maynard, MA to Steven Trumble D/B/A Fine Arts Theater Place, at 17 Summer Street, Maynard, MA. A copy of the application is on file at the Board of Selectmen's office.

Selectman Christopher DiSilva
Selectmen Terrence Donovan
Selectmen Timothy Egan
Selectman David Gavin
Selectman Jason Kreil

June 5th 2015

Re: Letter of Interest, COA Board.

Dear COA Board,

Thank you for your consideration of the open position for member of the COA Board. I have been a resident of Maynard since 1994 and have been actively involved in its growth and development for as long as I have lived here.

My position as Assistant Branch Manager of the Maynard Office of Middlesex Savings Bank allows me opportunities to be involved in all aspects of the people in our Community, especially our Seniors who fundamental needs I meet on a regular basis . I feel because of my connection with the community and its senior population , I can offer my perspective from botha business and resident point of view.

I look forward to this new opportunity and await your consideration,

Sincerely,
Paula Copley

William Doyle
10 Vernon St.
Maynard, MA 01754
978.933.1476
wdoyle@thedoyles.net

July 7, 2015

Board of Selectman
c/o Town Administrator Kevin Sweet
195 Main St
Maynard MA 01754

To the Board of Selectman,

My name is William Doyle and I would like to be considered for the Board of Assessors position that is currently open and has been posted.

I have lived in Maynard for the past 17 years and I would very much like the opportunity to contribute to the town. I am currently a Vice President at Cognizant and as you will see in my attached resume, my business experience will demonstrate that I have the skills and capability required of this position. I have also held several executive position in town organizations including being President of the Maynard Country Club and being on the Executive Board of the Maynard Rod and Gun Club (a position I currently hold).

If I can answer any questions, please contact me and I will be happy to meet with you.

Thank you very much for your consideration.

William Doyle

A handwritten signature in cursive script that reads "William Doyle".

WILLIAM DOYLE

10 Vernon St.
Maynard, MA

(978) 933-1476
wdoyle@thedoyles.net

ASSOCIATE VICE PRESIDENT | PROGRAM MANAGER

KEY SKILLS ASSESSMENT

- Enterprise and Systems Architecture – Led Cognizant’s internal IT Enterprise Architecture Team for 5 years, Led Architecture Centers of Excellence in Cognizant’s Advanced Solutions group and CSC’s eCommerce development center. Developed and delivered multiple architectural training programs for architects and developers. Have developed solution architectures for internal and external client projects for over 15 years.
- Data Architecture – Designed Cognizant’s internal application data management platform and data integration approach, Redesigned application data management approaches for multiple clients.
- Portfolio Management – Currently managing a portfolio of over 25 applications that support Cognizant’s security, risk and legal functions. Managed a portfolio of client programs in the Information, Media and Entertainment industries.
- Program Management – Have led the program management of some of Cognizant’s largest and most complex client projects, co-presented a webinar, “The Art of Managing Geographic Distributed Development”.
- Security – Designed, and managed Cognizant’s internal identity and access management solutions and platforms. Co-presented the Keynote IAM talk with the IBM CTO at the 2014 IBM Pulse Conference, “2020 Vision: Identity and Access Management for the Next Decade”. Access management platform won an Award at the CSO40 Confab + Award conference in 2014.

PROFESSIONAL EXPERIENCE

COGNIZANT, ADVANCED SOLUTIONS GROUP | 2013-2015

Group Leader, Security, Legal, and Risk Systems

- Responsible for the development, maintenance and operations of a portfolio of over 25 systems and applications that support Cognizant’s security, legal, and BCM corporate function teams. These include mission critical applications such as Cognizant’s internal identity and access management solutions, business continuity management systems, crisis data management and alerting systems, and also included the portals and applications used to support the corporate function and client project teams.
- Ensure internal applications are SOX compliant from an access management perspective.

COGNIZANT, ADVANCED SOLUTIONS GROUP | 2009-2013

Enterprise Architecture Team Lead

- Responsible for identifying developmental or operational pain points across Cognizant’s internal application landscape and then designing solutions to address them.
- Developed business cases for the solutions and was responsible for presenting and selling the solutions to the executive steering committee.
- Idealized and designed the initial version of the majority of Cognizant shared platform set of systems.
- Introduced Cognizant’s first IT Strategy Initiative. Managed internal application risk tracking and mitigation planning and reported to the Board of Directors.

Key Achievements:

- Enterprise IT Strategy – Developed an IT Strategy program that would evaluate Cognizant’s current internal IT capabilities, costs and business priorities, and then jointly allow the CIO and corporate function groups decide and prioritize which investments should be made in the future.
- One Cognizant – A centralized development and deployment platform that simplified how users would access applications, standardized architectural and development approaches, and introduced reusable shared services that could be leveraged across the enterprise. All internal Cognizant corporate applications are now built on this platform
- Cognizant Repository System – A centralized database management system that consolidated hundreds of individual databases and servers into a single centralized data management platform. By doing this we were able to provide better

GOSZ + ASSOCIATES, P.C.

ATTORNEYS AND COUNSELORS AT LAW

74 MAIN STREET, SUITE 206
MAYNARD, MASSACHUSETTS 01754

WILLIAM J. GOSZ
WGOSZ@GOSZLAW.COM

PHONE: (617) 245-2935
FAX: (888) 598-9535

July 15, 2015

Kevin Sweet, Town Administrator
Town Building
195 Main St.
Maynard, MA 01754

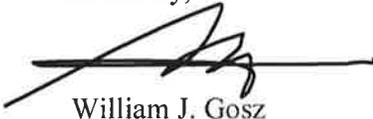
RE: Maynard Board of Assessors

Dear Mr. Sweet:

Please accept this letter as my request to be considered for the open position on the Maynard Board of Assessors. As you can see from my enclosed resume, I have substantial experience in many areas of real estate law including land use, zoning, and mortgage finance. I have also represented clients before many municipal boards and agencies and I am familiar with the structures and workings of municipal government.

I appreciate your time in considering my request to become a member of the Maynard Board of Assessors and I look forward to hearing from you in the near future.

Sincerely,



William J. Gosz

Enc./

WILLIAM J. GOSZ

51 CONCORD STREET
MAYNARD, MA 01754
(617) 201-4994
Email: wgosz@goszlaw.com

EDUCATION

Suffolk University Law School, Boston, MA
JD, May 2001

Muhlenberg College, Allentown, PA
BA, English, May 1996

BAR STATUS

Massachusetts Bar, admitted January 23, 2002
U.S. District Court, District of Massachusetts, admitted November 18, 2004

PROFESSIONAL EXPERIENCE

Gosz + Associates, P.C., Cambridge and Maynard, MA
Senior Attorney, November 2008 – Present

- Extensive experience in commercial lending transactions including drafting loan documentation, structuring and negotiating senior and subordinated debt, asset-based facilities, working capital facilities, floor plan financing, leveraged leasing, syndication and participation arrangements, tax-structured financing and other structured finance projects.
- Real Estate experience includes representing developers, institutional property owners and lenders in the acquisition, disposition and financing of office, industrial, and multi-family properties including representation before municipal licensing and zoning boards.
- Experience drafting and negotiating documents for large condominium conversion projects, drafting and reviewing commercial leases for both landlords and tenants, experience drafting and reviewing commercial loan documentation, negotiating commercial purchase and sale agreements, leases, property management agreements, service contracts and other diligence items, negotiating title insurance, and drafting and negotiating closing documents for developers, corporate clients and non-profit institutions.
- Experience with complex title examination and review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders).
- Responsibilities also include representing businesses in mergers and acquisitions, financing, joint ventures, and other business agreements and contracts. Presently serve as counsel for local and international businesses and non-profit organizations; continually advising these organizations regarding their formation, reorganizations, general business, employment law matters, transactional, and corporate governance matters.

- Routinely advise clients through all phases of business activity: creation of the business entity, guidance through all formal requisites and procedures including cooperation with accounting and banking professionals, and representation in all transactions.

Adams & Rafferty, Cambridge, MA
Associate Attorney, January 2008 – November 2008

- Representing developers, institutional property owners and lenders in the acquisition, disposition and financing of office, industrial, and multi-family properties.
- Experience handling local licensing and zoning matters.
- Drafted and negotiated documents for several condominium conversion projects, drafted and reviewed commercial leases for both landlords and tenants, experience drafting and reviewing commercial loan documentation, negotiated commercial purchase and sale agreements, leases, property management agreements, service contracts and other diligence items, negotiated title insurance, and drafted and negotiated closing documents for developers, corporate clients and non-profit institutions.
- Experience with complex title examination and review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders).
- Responsibilities also include representing businesses in mergers and acquisitions, financing, joint ventures, and other business agreements and contracts. Routinely advise clients through all phases of business activity: creation of the business entity, guidance through all formal requisites and procedures including cooperation with accounting and banking professionals, and representation in all transactions.

Fletcher, Tilton & Whipple, P.C., Framingham, MA
Associate Attorney, October 2006 – December 2007

- Real Estate experience includes representing developers, institutional property owners and lenders in the acquisition, disposition and financing of office, industrial, and multi-family properties.
- Drafted and negotiated documents for several condominium conversion projects, drafted and reviewed commercial leases for both landlords and tenants, experience drafting and reviewing commercial loan documentation, negotiated commercial purchase and sale agreements, leases, property management agreements, service contracts and other diligence items, negotiated title insurance, and drafted and negotiated closing documents for developers, corporate clients and non-profit institutions.
- Experience with complex title examination and review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders).
- Responsibilities also include representing businesses in mergers and acquisitions, financing, joint ventures, and other business agreements and contracts. Presently serve as counsel for local and international businesses and non-profit organizations; continually advising these organizations regarding their formation, reorganizations, general business, transactional, and corporate governance matters.

- Routinely advise clients through all phases of business activity: creation of the business entity, guidance through all formal requisites and procedures including cooperation with accounting and banking professionals, and representation in all transactions.

Hoffman & Hoffman, LLP, Boston, MA

Senior Associate Attorney, September 2002 – September 2006

- Engaged in the general practice of law with an emphasis on residential and commercial real estate transactions, landlord tenant law and corporate law.
- Responsibilities include representing lenders, buyers, and sellers in all aspects of residential and commercial real estate transactions.
- Drafting and review of loan documentation, including commercial leases.
- Review and negotiation of purchase and sale agreements as well as title examination review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders), resolving title issues prior to closing.
- Routinely advise and represent clients through a wide range of general business activities, including the creation of the business entity and guidance through all formal requisites and procedures as well as representing clients in all transactional matters.

Rubin, Weisman, Colasanti, Kajko & Stein, LLP, Lexington, MA

Associate Attorney, August 2001 – September 2002

- Responsible for representing lenders, buyers, and sellers in all aspects of residential real estate transactions.
- Review and negotiation of purchase and sale agreements as well as title examination review, resolving title issues prior to closing.
- Extensive contact with clients, loan officers, brokers, title insurance companies, and attorneys.
- Additional responsibilities include overseeing paralegal and legal assistant staff.

17 May 2015

Brendon Chetwynd
161 Summer Street
Maynard, MA 01754

Kevin Sweet
Town Administrator
Town of Maynard
195 Main Street
Maynard, MA 01754

Dear Kevin,

Please accept this letter as a formal expression of my interest to serve as an alternate member for the Town of Maynard Planning Board.

My previous board experience is varied, beginning with me joining the Planning Board in July of 2002. During my previous seven-year planning board tenure, I served as its chair for over 4 years as well as serving as the planning board representative to the Community Planning Committee, the Land Use Subcommittee of the same, and a brief stint on the Community Preservation Committee. Amongst the achievements during my tenure was the passage of the original Neighborhood Business Overlay District, Downtown Overlay District, and numerous other miscellaneous updates to the Zoning Bylaws in an effort to provide a more predictable and fair process for all stakeholders. Much of these efforts were performed without a town planner.

Following my service on the Planning Board, I was elected to and served on the Board of Selectmen for slightly over 5 years. During that time, I participated in a number of endeavors, served one year as chair, as also served as the Board of Selectmen representative to the Charter Review Committee.

Please let me know if I can answer any questions or provide any additional information.

I am now in a position to resume my service to the community in earnest,

A handwritten signature in black ink, appearing to read "Brendon Chetwynd", written over a horizontal line.

Brendon Chetwynd

Cc: Bill Nemser, Town Planner
Kevin Calzia, Planning Board Chair

opening for 2017
checked with Diane
for Date.

Becky Mosca

From: edsonjn@comcast.net
Sent: Thursday, June 18, 2015 11:48 AM
To: Becky Mosca
Subject: Planning Board
Attachments: John Edson Resume0615.doc

Becky,

I understand that there may be an opening on the Planning Board. I would like to submit my attached resume as interest in being appointed to the board.

I believe my work as Chair of the COA is known to the Selectmen and to residents of the town. As such I believe I could be an asset to the Planning Board.

I appreciate and thank the Selectmen, in advance, for my consideration.

Warm regards,

John

John R. Edson, RN,MS
2 Brian Way
Maynard, MA 01754
H - 978-298-5323
C - 508-314-4454



Interview
Add to
7/21/15

Resume - John R. Edson, RN, MS,

- Negotiated contract for medical supplies at up to a 50% cost savings on most items.
- Severely reduced agency usage through recruitment and retention of staff.
- Increased Resident satisfaction by 30% in one year.

NESCONSET NURSING CENTER, Nesconset, New York

HEALTH & SAFETY OFFICER/INFECTION CONTROL COORDINATOR (March, 2001 to February, 2002)

- Responsible for the health and safety program at 240 bed skilled nursing facility and two off site adult day care programs
- Responsible for investigating all employee incidents and accidents; reporting to insurance company; and complying statistics on such
- Chaired the facility wide Safety Committee
- Responsible for Infection Control Program
- Initiated trial of disposable diapers which reduced Urinary Tract Infections in facility

JOHN J. FOLEY SKILLED NURSING FACILITY, Yaphank, New York

ASSOCIATE DIRECTOR OF NURSING (October, 1999 to March, 2001)

ASSISTANT DIRECTOR OF NURSING - PATIENT CARE /ACTING DIRECTOR OF NURSING
(September, 1995 to October, 1999)

- Responsible for all aspects of the Nursing Department reporting to the Administrator of Clinical Services.
- Rotated as Administrator on Call with Administrator of facility and Director of Nursing of this 264 bed skilled nursing facility.
- Acted as senior administrator in their absence including dealing with other department heads; representing facility at meetings with residents and/or their families; representing facility with outside agencies and vendors.
- Responsible for direct supervision of nursing supervisors on all tours.
- Designed and implemented computer based program to track 20 key quality indicators of resident care.
- Administrator responsible for writing and implementing policy for facility wide Ethics Committee.
- Administrator responsible for updating Quality Assurance Program to Performance Improvement Committee including writing and implementation of policy.
- Administrator responsible for writing and implementing policy and procedure for Safety Committee.
- Administrator responsible for reviewing all Resident Incident Reports.
- Compiled and reported all statistics related to resident and employee incidents to facility wide Safety Committee and facility wide Performance Improvement Committee.
- Identified need to standardize skin care policy. Coordinated trial of skin care products. Worked with Director of Nursing, Assistant Director of Nursing - Staff Education and Rehabilitation Nurse to write, implement and educate staff in standardized resident skin care and treatment of pressure ulcers. Program resulted in significant decrease of facility acquired pressure ulcers.
- Assisted in opening of 24 bed Special Care Unit for residents who are HIV+. This was first unit and only unit in Suffolk County to be opened for this purpose.
- Assisted the Director of Nursing in planning and implementation of Intravenous program including staff education.
- Assisted the Director of Nursing in the formulation and implementation of nursing budget.

CENTRAL SUFFOLK HOSPITAL, Riverhead, New York

VICE PRESIDENT FOR NURSING (July, 1989 to April, 1995)

Directly responsible to the Executive Vice President. Rotated as Administrator on Call including attached skilled nursing facility. Responsible for all nursing units including Operating Room, Recovery Room, Anesthesia, and Hemodialysis. Completely reorganized entire Division of Nursing of a 154 bed acute care hospital. Under my direction and leadership, the department:

- Reduced 1.5 million agency usage by over 90 % in first eighteen months.
- Reduced vacancy from 25 % to 4 % in first year and sustained the 4 % level through out.
- Implemented a Decentralized Nursing Model.
- Developed and implemented a comprehensive Nursing Quality Assurance Program as well as having input into restructuring of hospital wide Quality Assurance Program.
- Developed and implemented an extensive Staff Development Program including a preceptor ship program.

Resume - John R. Edson, RN, MS,

- Negotiated contract for medical supplies at up to a 50% cost savings on most items.
- Severely reduced agency usage through recruitment and retention of staff.
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- Reduced vacancy from 25 % to 4 % in first year and sustained the 4 % level through out.
- Implemented a Decentralized Nursing Model.
- Developed and implemented a comprehensive Nursing Quality Assurance Program as well as having input into restructuring of hospital wide Quality Assurance Program.
- Developed and implemented an extensive Staff Development Program including a preceptor ship program.

Resume - John R. Edson, R.N., MS.

- Developed and implemented a new Nursing Documentation Package.
- Designed and opened 14 bed Oncology Unit
- Expanded and upgraded services in ICU/CCU, Telemetry, ER, OR and RR and Out patient Department including addition of Nurse Practitioner in Out patient area.
- Designed and implemented a Fall Prevention Program, reducing the severity of patient falls.
- Created and implemented a prostate support group for men, only second one on Long Island. Later affiliated with national group.
- Increased compliance to JCAHO, reduced number of Type I deficiencies from seventeen to zero within 3 years.
- Assisted in development of hospital wide Ethics Committee and represented department at regular meetings.
- Taught classes to hospital staff and general public on Health Care Proxy Law.
- Brought Long Island Regional Genetics Program to hospital.

**CATHOLIC MEDICAL CENTER of BROOKLYN and QUEENS, INC.,
ST. JOSEPH'S HOSPITAL, Flushing, New York**

ASSOCIATE DIRECTOR OF NURSING (March, 1986 to July, 1989)

Responsible for the direction and supervision of all nursing services including patient care management, operational management and human resource management including recruitment and retention in conjunction with the Associate Administrator/Director of Nursing of a 200 bed facility. Assumed responsibility for Director in her absence. Rotated as 24 hour Administrator-on-Call.

- Assisted in the complete reorganization of Division of Nursing from a centralized model to a decentralized model, which included extensive rewriting of policies and procedures and extensive staff education.
- Administrator responsible for planning and development of a telemetry/step-down unit plus redesign of CCU/ICU.
- With Director of Nursing, represented department in negotiations of new labor contract.
- Served on various committees at both hospital and medical center level.

ST. JOSEPH'S COLLEGE, Brooklyn, N.Y.

LECTURER-Division of General Studies (September, 1987 to June, 1988)

Taught course on Problem Solving to adult undergraduate students.

MOUNT SINAI MEDICAL CENTER, New York, New York

ADMINISTRATIVE SUPERVISOR/COORDINATOR-Evenings (May, 1985 to March, 1986)

Responsible for the Private Division (200 beds). Services included medical-surgical, geriatrics and oncology, as well as renal transplant and dialysis. Provided relief coverage for all other in-patient services, including psychiatry, as needed. Coordinated services rendered by nursing personnel with other departments.

LONG ISLAND COLLEGE HOSPITAL, Brooklyn, N.Y. (1975 to 1985)

ADMINISTRATIVE CLINICAL COORDINATOR-Nights (February, 1984 to May, 1985)

Acted as a clinical resource person to assist staff in the delivery of patient care including problem identification and solving. Acted as a referral person to Associate Director/Director of Nursing for identified clinical management problems to increase the efficiency of the care delivery system.

DIVISIONAL ASSISTANT DIRECTOR of NURSING (July, 1982 to February, 1984)

Responsible for assuring the implementation and adherence to the philosophy, goals and objectives of Division of Nursing on three medical-surgical units totally 108 beds.

- Designed and implemented split of 54 bed med-surg unit into two separately functioning units.
- Served as Division of Nursing representative on multiple interdisciplinary hospital committees.

ADMINISTRATIVE ASSISTANT DIRECTOR of NURSING-Evening and Night Tour (April, 1982 to July, 1982)

Responsible for assuring adherence to the philosophies and policies of the hospital on the off tours of duty.

NURSING CARE COORDINATOR (January, 1978 to April, 1982)

Resume - John R. Edson, R.N., MS,

Responsible for the direct 24-hour supervision of Nursing personnel and patients at a 23-station outpatient hemodialysis facility with 18,000 patient visits annually operated by Long Island College Hospital.

- Designed and implemented extensive inservice program.
- Designed and implemented quality assurance program.

STAFF NURSE in HEMODIALYSIS and INTENSIVE CARE UNITS (September, 1975 to January, 1978)

EDUCATION

- ❖ American Real Estate Academy – 40 hours Sales Agent course, November, 2013
- ❖ Kaplan College Distance Education Program Legal Nurse Consultant Program - 2002
- ❖ Completed courses in Long Term Care for nursing home administrator's license – Distance Education Program - St. Joseph's College, Windham, Maine 1998
- ❖ Masters of Science - Management
August, 1981 - Polytechnic Institute of New York
- ❖ Diploma - Nursing
September, 1975 - Long Island College Hospital, School of Nursing
- ❖ Bachelor's of Science - Humanities
June, 1972 - Polytechnic Institute of Brooklyn

LICENSURE

- ❖ Licensed Real Estate Sales Agent - Massachusetts
- ❖ Registered Professional Nurse – Massachusetts

CERTIFICATION

- ❖ Certified Hospice and Palliative Care Administrator
- ❖ Certified Seniors Real Estate Specialist
- ❖ Certified Real Estate GREEN Specialist

MEMBERSHIP

- ❖ Maynard Town Council on Aging – Chair
- ❖ Maynard Town Green Committee

CONFERENCES

- ❖ Co chaired and co coordinated: A Teaching Day in Genetics for Health Professionals, May 13, 1993 - Riverhead
- ❖ Co Presented MA Federation of Hospice & Palliative Care – Integrated Care Plans for Hospice Patients in Nursing Homes, October, 2007
- ❖ Presented MA Federation of Hospice & Palliative Care – One Hospice – Two Palliative Care Units: Lessons Learned, October, 2011
- ❖ Presented MA Federation of Hospice & Palliative Care – Running as Fast as We Can – Keeping up with the Demand for Palliative Care, October, 2012

2 Chandler Street
Maynard, MA 01754-1704
thesbach@gmail.com

15 July 2015

Kevin A. Sweet, Town Administrator
Town of Maynard
195 Main Street
Maynard, MA 01754-2509
via e-mail: ksweet@townofmaynard.net

Dear Mr. Sweet:

I am interested in serving on the Planning Board (PB). Currently, I serve on the Community Preservation Committee (CPC) as an ad-hoc member. I would be interested in serving as the PB's liaison to the CPC as well. I understand that the position on the PB that is open is one of Alternate Member. As this would be my first time on such a board, serving in the alternate capacity will be an excellent opportunity for me to learn the workings of the board. I have done some preliminary research, as well as attended some PB meetings where the issues were of interest to me, either as a resident, or in my former role as Vice President of the Board of Directors for the Assabet Village Food Cooperative.

Please consider this letter as my request for appointment.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "T. Hesbach, Jr.", with a stylized flourish at the end.

Thomas D. Hesbach, Jr



OFFICE OF THE BOARD OF SELECTMEN

Maynard, Massachusetts

SPECIAL PERMIT

This permit is issued to

Maynard Rod & Gun Club and Boston Paintball
Peter Early, VP Maynard Rod & Gun Club
978-793-0004

For the following purpose:

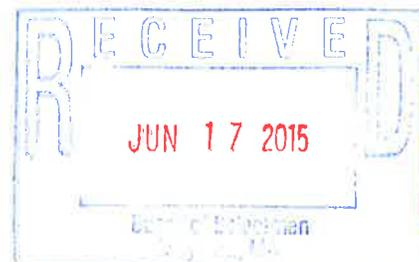
***Haunted Hayrides on Friday & Saturday nights during the month of October, 2015
45 Old Mill Road, Maynard MA.***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

Maynard Rod & Gun Club
45 Old Mill Road
Maynard, MA 01754
Tel 978-793-0004



JUNE 15, 2015

Becky Mosca
195 Main Street Maynard, MA 01754

Dear Becky,

I am sending this letter on behalf of the Maynard Rod and Gun Club along with Boston Paintball. We would like an opportunity to speak before the Town Selectmen regarding an upcoming event to be held at the Club. Boston Paintball is looking to host haunted hayrides during the month of October on the Club's grounds. The events would be held on Friday and Saturday nights through the month of October and would be open to the public. We've already spoken to Chief Dubois of the Maynard Police as well as Town Administrator Kevin Sweet on the issue and it was their recommendation that we go before the Board of Selectmen for final approval and to see if a permit needs to be issued.

At the meeting, we would like to present a plan for how the events would run, how many we could expect to attend, start and end times, etc. Attendees for the meeting would be one or two representatives from the Club as well as a representative from Boston Paintball.

I realize that October seems a long way off, but there is much planning and preparation that needs to be done before then. We are asking, if at all possible, to be placed on the agenda for the next Selectmen's meeting. If not, as soon as the schedule allows.

I look forward to speaking with you soon.

Thank you.

Warm regards,

Peter Early

Vice President
Maynard Rod & Gun Club
978-793-0004
pete.early@yahoo.com



COMMONWEALTH OF MASSACHUSETTS
TOWN OF MAYNARD

**RESOLUTION TO ESTABLISH A
STATE-DESIGNATED CULTURAL DISTRICT**

WHEREAS, Maynard's Town Center has a mixed-use geographical area with a concentration of cultural facilities and assets; and

WHEREAS, Maynard has held a public hearing which revealed among town citizens a broad enthusiasm for the creation of a state-authorized Cultural District; and

WHEREAS, members of the Maynard Cultural Council have developed preliminary drafts of the state's application for Cultural District recognition, thereby outlining proposals for a range of goals, initiatives and activities for the potential district, and opening dialogue with several partners whose participation will be central to the success of the district; now therefore be it

RESOLVED, that the Board of Selectmen represent that Maynard, Massachusetts:

- Article 1.** Proclaims its interest in establishing a state-designated cultural district
- Article 2.** Endorses the state-sponsored cultural district goals of attracting artists and cultural enterprises, encouraging business and job development, establishing tourist destinations, preserving and reusing historic buildings, enhancing property values and fostering local cultural development
- Article 3.** Will appoint a city official to assist the Maynard Cultural Council in its efforts toward the state designation

Given in the Selectmen's Chambers this 21st day of July, in the year two thousand and fifteen

Maynard Board of Selectmen

Christopher DiSilva, Chairman

Timothy Egan

Terrence Donovan

David Gavin

Jason Kreil, Clerk



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Business Environment Enhancement Program

The Town of Maynard's Business Environment Enhancement Program (BEEP) provides funding for efforts conducive to enhancing Maynard's business environment. Proposed projects/initiatives may include but are not limited to: aesthetic improvements, investment in infrastructure and promotional efforts. Recipients of funds may include business owners, boards/committees, community groups or property owners.

Working closely with Town staff, the program goal is for recipients to provide improvements within Maynard that will attract customers, leverage private investment, create high-wage employment opportunities and encourage improvements to area properties.

Funded initially by the Maynard Downtown Enhancement Fund, BEEP grants may be direct awards or provided as reimbursements to the participant after the project is completed. The BEEP includes:

- Up to \$10,000 grant for the general initiative. The \$10,000 cap may be expanded based on project merits. Multiple consecutive grants may also be approved based on project merits.
- Up to \$5,000 matching grant (50/50) for façade improvements or other exterior business improvements.
- Up to \$1,000 matching grant (50/50) for paint or sign improvements.

Grant applications are reviewed by the Economic Development Committee (EDC) as received. If approved by the EDC, the application and recommended grant amount is forwarded to the Board of Selectman for final approval. Applications will be weighed by evaluation criteria that awards points based on:

Criteria	Maximum Points Available (20 total)
Consistency with town priorities (as identified in the Community Development Principals). Max 5 points.	
Potential impact on the overall Town business environment. Max 5 points.	
Public benefit (improvement of amenities). Max 5 points.	
Pricing of initiative. Max 5 points.	

When evaluating multiple applications, priority shall be given to participants who have not received a previous award for funds in the BEEP.

For further information you may contact Town Planner Bill Nemser at 978-897-1302 or by email at Bnemser@townofmaynard.net.



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Business Environment Enhancement Program

Thank you for considering participation in the Town of Maynard Business Environment Enhancement Program (BEEP). Processing of a request for funds typically takes 3 to 6 months from start to finish. The standard procedure for the BEEP is as follows:

1. Application Phase

- a) An application form must be completed and submitted to the Economic Development Committee (EDC) via the Town Administrator's office for review.
 - I. If a **business owner/tenant** is applying for a grant, all legal property owners as well as all legal business owners must sign the application.
 - II. If a **property owner** is applying for a grant, all legal property owners must sign the application.
 - III. If an **organization or individual** is proposing a grant for an improvement to public infrastructure, space or other amenity, a letter from the Town Administrator must be provided indicating town support for the project.
 - IV. In all cases, the Town Administrator shall designate a staff representative for the project.
- b) The applicant shall provide a full description of the proposed project including, but not limited to, surveys, plans, photographs and any other materials deemed necessary by the Town to allow reviewing entities to sufficiently understand and evaluate the project.
- c) The applicant shall present a maintenance plan. If the proposed project involves public property, the Town Administrator shall provide a letter to the applicant attesting to the Town's commitment to maintain improvements.
- d) Any outstanding code enforcement violations shall be corrected as a part of the proposed improvements.

- e) The Economic Development Committee will review the application and make recommendation on the proposal to the Board of Selectmen.
- f) The Board of Selectman determines if the grant is awarded.

2. Design, Bidding and Agreement Phase

- a) Applicant and Staff representative select design consultant.
- b) Design consultant and applicant determine initial design proposal.
- c) Staff representative, Building Commissioner and any applicable review agencies/entities review design proposal. Any review comments shall be addressed and/or incorporated into the project design.
- d) The applicant obtains bids for completed approved improvements.
- e) Staff representative determines funding eligible to be awarded under the grant based on proposed design. Applicant commits to matching funds (if applicable). Staff representative prepares/executes an agreement of terms between Town and applicant.
- f) The applicant executes contract with Massachusetts licensed contractor. Work by contractor shall commence within 30 days of execution of agreement between Town and applicant unless Staff representative authorizes delay. After a period totaling 60 days of inactivity, the applicant shall appear before the BOS for a determination of project status.

3. Construction Phase

- a) Applicant / contractor shall obtain all appropriate permits and any insurance required by the Town prior to proceeding with work. Town Building Permit fees may be waived for an approved BEEP project. The applicant shall be responsible for all other inspection fees.
- b) Applicant is responsible for all agreements with and payments to contractors; however, contractor change orders may not be made without the written approval of the BOS.
- c) Applicant is responsible for monitoring contractor's work. Staff representative must approve project completion.
- d) Applicant pays invoices following approval of work.

- e) Town reimburses applicant per grant agreement.

4. Maintenance Requirements

- a) By accepting grant funds for projects involving private property, the applicant commits to properly maintain all improvements for a minimum of three (3) years at the applicant's own cost and expense. Any damage to improvements made on private property shall be repaired immediately by the applicant so that the building remains in good condition and positively contributes to the business area.
- b) Grant funds utilized for projects involving public property shall be properly maintained consistent with Item 1.c.

If you have questions about this program, please contact Bill Nemser at:

Phone: **(978) 897-1302**

Email: Bnemser@townofMaynard.net