



**AGENDA**  
**Maynard Board of Selectmen Meeting**  
**Tuesday, August 4, 2015**  
**Town Building – Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00 pm**

(All public meetings may be recorded, broadcast and or videotaped)

**Call to order (7:00 pm)**

**Pledge of Allegiance**

**1. Public Comment**

**2. Acceptance of Minutes**

a) July 7 and 21, 2015

**3. Correspondence**

- a) DPW monthly report June 2015
- b) Notice of meeting, Community Preservation Committee, 8/5 and 8/19
- c) Notice of meeting, Council on Aging, 8/6
- d) Notice of meeting, MCC/MRC 8/13
- e) Copy of letter sent via the BOS to The Honorable Theodore Speliotis dated 7/23/15
- f) Copy of Public hearing notice to BOS for Battle Road Brew Pub, hearing 8/18/15
- g) Request letter from China Ruby for two reserved 15 minute limit parking spots
- h) Letter from Middlesex Sheriff's Office, Graduation ceremony, 8/14/15 at 11:00 a.m. RSVP
- i) Letter from Xfinity RE: Changes to Xfinity TV Service
- j) Letter to BOS Chair, RE: Commonwealth's Search for Lease Space
- k) Notice from Assabet Valley Chamber, 15<sup>th</sup> Annual Harvest Golf Classic, Sept 14<sup>th</sup>, 2015 and Maynard Fest Flyer, October 3, 2015
- l) Notice from MIIA, Town Property & Workers Comp. Insurance, launching a new website
- m) Notice from Maynard Historical Commission, Glenwood Cemetery invitation for Oct. 3, 2015 10:00 am.
- n) Letter from MassDevelopment, notice of project hearing \* 36 Chandler Street

**4. Consent Agenda**

• **Reappointments to Cultural Council**

- Ron Labbe, reappoint; new term expires 6/30/18
- Tim Hess, reappoint; new term expires 6/30/18
- Erik Hansen, reappoint; new term expires 6/30/18
- Cemetery Deed # 2024, JBennett, 19 Concord Street

# **AGENDA**

## **Maynard Board of Selectmen's Meeting**

### **August 4, 2015**

- 5. Request for Class II Dealer License – George Pearce**
- 6. Board Opening Interviews:**
  - Planning Board (Alternate Member – 1 opening):
    - Brendon Chetwynd
    - William Gosz
    - Thomas Hesbach
- 7. Water/Sewer Rate Discussion: Toby Fedder, P.E. – Woodard & Curran**
- 8. 129 Parker Street Discussion**
- 9. Downtown Parking Discussion**
- 10. Town Administrator Review Process**
- 11. Economic Development Updates**
- 12. Town Administrator Report**
- 13. Chairman's Report**
- 14. Board Member Reports**
- 15. Adjournment (9:30)**

Respectfully submitted,



**Kevin Sweet, Town Administrator**

Regular Meeting – August 18, 2015

**THIS AGENDA IS SUBJECT TO CHANGE**



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, July 7, 2015  
Room 201, Town Hall  
Time: 7:00 pm**

**Present: Selectman Terrence Donovan, Selectman Jason Kreil, Selectman David Gavin, Selectman Chris DiSilva, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Board Reorganization: Elect a Chairperson / Elect a Clerk**

**A motion was made by** Selectman Donovan to nominate Chris DiSilva as Chairperson to the 2015-2016 term. Second by Selectman Egan. Vote 5-0. Motion approved.

**Note: a motion was made by** Selectman Gavin nominated Jason Kreil as Chairman to the 2015-2016 term but no second.

**A motion was made by** Selectman Egan to nominate Terrence Donovan as Clerk to the 2015-2016 terms. Terrence Donovan declined.

**A motion was made by** Selectman Gavin to nominate Jason Kreil as Clerk to the 2015-2016 terms. Second by Selectman Egan. Vote 5-0. Motion approved.

**Public Comments:** Resident Vic Tomyl congratulations to Chris DiSilva as the new chairman. The liquor licenses out at Powdermill Road – Peyton's and Main Street – Savoring Indian Cuisine what is the status. TA, Kevin Sweet commented that the Town received application for the Powdermill Road – Peyton license and the Town was sending a letter to the owner of Savoring for that license to be return back to the Town.

**Acceptance of Minutes, June 16, 2015**

**A motion was made by** Selectman Gavin to approve the minutes of June 16, 2015 Second by Selectman Donovan. Vote 5-0. Motion approved.

**List of Correspondences (mail to the Selectmen's Office for July 7, 2015).**

- a) DPW monthly report, may 2015
- b) Letters from CPC funds approved at STM, May 18, 2015
- c) Maynard Golf Course report, June 2015
- d) Notice of meeting, LEPC, June 23, 2015
- e) Notice of meeting, BOH, June 23, 2015
- f) Notice of meeting, Coolidge Re-Use Task Force, June 23, 2015
- g) Notice of meeting, ConsCom, June 23,2015
- h) Notice of meeting, PB, June 23, 2015
- i) Notice of meeting, Finance Com. July 13, 2015
- j) Vacation notice, TA K. Sweet Memo
- k) Letter from resident regarding fence, reported (*Issue resolved: DPW repaired*)
- l) ConsCom abutter notification, 129 Acton Street
- m) Planning Board legal notice, 129 Acton Street

**A motion was made** by Selectman Kreil to accept the list of correspondences **A-M** as listed in the agenda. Second by Selectman Egan. Vote 5-0. Motion approved.

**Consent Agenda;**

- a) 18<sup>th</sup> Annual Maynard Road Race, Assabet Valley Boys & Girls Club
- b) Cemetery Deed # 2023
- c) Reappointment: Fredric King term June 30, 2018

Selectman Kreil asked if the Maynard Road Race request included any additional permits or licenses. TA Sweet indicated the request was for Road Race only.

**A motion was made** by Selectman DiSilva to approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

**7:15 P.M. Public Hearing: Eversource Pole Hearing**

Sel. DiSilva read the following legal notice and called the hearing to order.

Notice is hereby given, in accordance with Mass. General Law Chapter 166 that a Public Hearing will be held on Tuesday, July 7, 2015 at 7:15 PM in the Michael J. Gianotis meeting Room (No. 201) at the Maynard Town Building. The petition and plan is being presented by the NSTAR Electric Company d/b/a Eversource Energy and Verizon for the purpose of obtaining a Grant of Location to install conduit at pole 41/41 on Great Road, Maynard. The Public is welcome to attend. A copy is filed with Town Clerk and Board of Selectmen.

Chris Cosby from NSTAR Electric d/b/a Eversource Energy was on hand to explain that the pole currently exists on Great Road. The request is to install conduit on the existing pole underground to service the proposed subdivision. The electrical service shall be underground.

**A motion was made** by Selectman DiSilva that the Board approve a Grant of Location to NSTAR Electric Company d/b/a Eversource Energy and Verizon for the purpose of install conduit on pole at

41/41 Great Road, Maynard as more fully set forth on the plans dated June 11, 2015. Second by Selectman Gavin. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to close the public hearing at 7:25 pm Second by Selectman Donovan. Vote 5-0. Motion approved.

### **Board Opening Interviews:**

**Joseph Topol**, request for constable appointment, term June 30, 2018

Applicant explained interest in the constable position. TA Sweet and Applicant explained the role of constable in Maynard. There are currently several constables, however, only one is active.

**A motion was made by** Selectman Gavin to appoint Joseph Topol as constable for the Town of Maynard with a 3-year term ending June 30, 2018. Second by Selectman Donovan. Vote 5-0. Motion approval.

**Anita Dolan, Registrars appointment, replacement for Deb Collins, term June 30, 2017**

Selectman DiSilva read Applicants request for appointments into the record.

**A motion was made by** Selectman Gavin to appoint Anita Dolan to the Board of Registrars replacing Deb Collins term, June 30, 2017. Second by Selectman Donovan. Vote 5-0. Motion approved.

Andrew D'Amour, Planning Board, seeking seat vacated by for Max Lamson, with a term ending June 30, 2018.

Applicant explained interest in moving from Alternate position on the Planning Board to Voting member. Applicant answered questions from Board of Selectmen.

**A motion was made by** Selectman DiSilva to appoint Andrew D-Amour, to the Planning Board with term ending June 30, 2018. Second by Selectman Kreil. Vote 5-0. Motion approved.

**FY 2016 BOS Goal Setting Exercise – Special Meeting Date** Board confirmed this meeting date and time for Wednesday, July 29, 2015 at 6:30 pm over at the Council on Aging Office, Maynard Golf Course.

### **FY 2016 BOS Meeting Calendar approval**

**A motion was made by** Selectmen DiSilva to approve the Board of Selectmen posting notice of meeting dates for the FY 2016 term. Second by Selectman Gavin. Vote 5-0. Motion approved.

### **BOS Liaison Assignments**

**Selectman Gavin:**

**Selectman Kreil:**

[dgavin@townofmaynard.net](mailto:dgavin@townofmaynard.net)

- Council on Aging
- Finance Committee
- Cultural Council
- Co-Maynard Housing Authority

[jkreil@townofmaynard.net](mailto:jkreil@townofmaynard.net)

- \* Historical Committee
- \* Board of Appeals
- \* School Committee

Selectman Egan:[Tegan@townofmaynard.net](mailto:Tegan@townofmaynard.net)

- Community Preservation Committee Committee
- Conservation Commission
- Recreation Commission

Selectman DiSilva:[cdisilva@townofmaynard.net](mailto:cdisilva@townofmaynard.net)

- \* Maynard Green Communities
- \* Planning Board

Selectman Donovan[tdonovan@townofmaynard.net](mailto:tdonovan@townofmaynard.net)

- Library
- Economic Development Committee
- Board of Assessors
- Co-Maynard Housing Authority

**H.3192 Liquor License Bill Proposal Amendments**

TA to provide the Board with a request from the Division of Consumer Protection to Amend the language of the Home Rule Petition requesting additional liquor licenses. Amendment language requires new liquor licenses to remain at the same location for a period of 3 years upon issue. Should a license be returned or revoked within the 3 years, the license may be re-issued to a new grantee but only at the same locations. Board members sought a clarification of intent of "location" in the amended language.

TA to obtain clarification and provide update on this item and action needed.

**A motion was made by Selectman Gavin** move that consistent with the authority granted to the Board in Article 3 of the October 27, 2014 Special Town Meeting vote that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objectives of the petition as requested by the General Court, that the Board does approve the amendments as presented by the General Court adopt same as part of the Home Rule Petition as attached hereto once the clarification on the definition of Home Rule Petition received on the location of the section 4-21 is firmed up by Town Administrator. Second by Selectman DiSilva. Vote 5-0. Motion approved.

**Community Compact Application – Cross Town Connect**

TA indicated that the member communities of the CrossTown Connect program have been recognized by the International City/County Management Association (ICMA).

**Selectman DiSilva made a motion;** I move to submit a joint application with the Towns of Acton, Boxborough, Littleton, Maynard and Westford for a Community Compact with the Baker/Polito Administration for the CrossTown Connect Transportation Management

Association as a “best practice” for transportation. Second by Selectman Egan. Vote 5-0.  
Motion approved.

### **Economic Development updates**

- Economic Development Meeting was cancelled and has been rescheduled for 7/14
- July 1 Housing Production Plan meeting well attended. More than 90 surveys have been received to date by 7/7/15. The housing survey will be added to the COA newsletter to solicit additional feedback.

### **Town Administrator Report.**

- CBA’s – Fire, going well, Dispatch underway (new group), and Custodial/Facility discussions are nearly done.
- 18 openings on Boards Committees and Commissions – not including tonight’s requests. We are advertising.
- We received 38 applications for the COA clerical opening and the COA Director is making an offer this week.
- 23 River Street purchased completed. Can be used immediately as parking, if desired. Signs for the 23 River Street parking lot are \$46.00 each. Selectman Donovan commented that the light on pole at the lot cycles on and off and is a nuisance – TA to have this checked out.
- ARRT easements in progress – TA is getting an update from Linda Hanson today. TA, to check with Linda for the 129 Acton Street Easement.
- Waltham Street – MacDonald Development. Work is incomplete not signed off by DPW. TA Office to notify developer of failure to complete the work and seek penalties in accordance with filed judgement.
- Town Hall Display case being built off site. Should be completed by August.
- Records Management – Contractor has made “significant progress – out for 2 weeks – we should be able to remove the shelving and get ready for the next round of removal.
- Request Fund Transfer out for the lower level AC unit by our Facility Manager, multiple contractors recommend replacement of the system at a cost of approximately \$46,000.00

**Chair Report – no additional at this time.**

### **Board Member Reports**

#### **Selectman Kreil:**

- We still need to work the BOS Sub Committee for Water Sewer Regs, and other polices
- Coolidge School re-use – What is happening with the roof, Request Fund Transfer in place to make repairs. ~ Food pantry, ok for that space to be use as is for Mary Brannelly

#### **Selectman Gavin:**

- Request a copy of the letter Chris Okafor sent to family regarding the cemetery plot area.
- Compost email from resident, TA talked with Chris and found out we add to the compost 1<sup>st</sup> per year and turn over a couple of times a year. This is our first complaint.
- Thank you for sending out the operating polices and procedure for the BOS, it does need some updating.
- Where are we with Attorney Jon Witten on the 129 Parker Street MOA and other details? TA will follow up with Jon Witten on Wednesday and will get back to back on the 7/21/15.

**Selectman Egan:**

- Wants a copy of the Boards and Committees
- Wants to know where we are with Civil Service. TA, K. Sweet will give update on 7/21

**Selectman Donovan:**

- Request from Maynard parent of child in the JROTC group over at AVTHS, would like invites to the Maynard Memorial Day Parades. JROTC will be referred to parade organizers.
- Trash pick-up on Acton Street before 7:00 am, requests Town department put in call and let hauler know it's not to be pick-up before 7:00 am
- Notice crosswalks in Town along Route 27 are faded and in need of being re-painted. TA repainting is currently underway. Great Road, Parker Street have been completed.

**Executive Session ~ Collective Bargaining and Litigation**

Motion to convene an executive session was made by Selectman DiSilva and duly seconded by Selectman Gavin. Vote 5-0. **Motion approved.**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Selectman David Gavin	X			
Selectman Tim Egan	X			
Selectman Jason Kreil	X			
Selectman Chris DiSilva	X			
Selectman Terrence Donovan	X			

Board will not reconvene into open session.

**A motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Egan. Vote 5-0. Motion approved.

Time: \_\_\_\_\_ pm

Approved: \_\_\_\_\_

Date:

\_\_\_\_\_  
Selectman, \_\_\_\_\_, Clerk

Initials: BJM



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, July 21, 2015  
Room 201, Town Hall  
Time: 7:00 pm**

**Present: Chairman, Chris DiSilva, Clerk, Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Public Comments:**  
No public comments

**Acceptance of Minutes, June 17, and 22<sup>nd</sup>, 2015**

**A motion was made by** Selectman DiSilva to approve the minutes of June 17, 2015 as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to approve the minutes of June 22, 2015 as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**List of Correspondences (mail to the Selectmen's Office for July 21, 2015).**

- a) Fire Department monthly report June 2015
- b) Police Department monthly report June 2015
- c) Council on Aging monthly report June 2015
- d) Maynard Fest looking for sponsors
- e) Notice: BOS FY16 Meeting Dates
- f) Notice: BOS Special Meeting July 29, 2015
- g) Notice: Assabet Valley Chamber events
- h) Notice: Planning Board guidelines for Public Hearings
- i) Notice: John Thomas Jr. not returning to ConsCom for a new term
- j) Notice: Legislature vote to increase Mass Cultural Council funding
- k) Notice: MA DOER Green Communities Acting Director Grant Award Notice
- l) Press Release: Maynard receives Green Communities Grant totaling \$104,287.00
- m) Letter to Building Commissioner Re: 7 Waltham Street June 30, 2015

**A motion was made** by Selectman DiSilva to accept the list of correspondences **A-M** as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**Consent Agenda;**

- a) Octoberfest, Maynard Rotary Club: September 26, 2015 with rain date September 27, 2015
- b) Maynard Fest, Assabet Valley Chamber: October 3, 2015 no rain date
- c) Maynard's 49<sup>th</sup> Christmas Parade, Maynard Rotary Club: December 6, 2015
- d) BGAV: Request for 1-Day Alcohol Permit , September 19, 2015
- e) Cemetery Deed # 2022

Comment by Sel. Kreil – regarding the one-day Beer and Wine, wondering if the alcohol will be restricted to one area? TA confirmed this is the case, same as last year and the Police had no problems.

**A motion was made** by Selectman DiSilva to approve the consent items as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Tine being 7:10 BOARD pulled in item # 10 the 23 River Street Parking Lot Discussion. TA, Kevin Sweet said that currently the Town has a chain across this lot so no one can use this parking lot. At this point, it is a public lot with no restrictions.

**7:15 P.M. Public Hearing: Liquor License transfer from Carron Restaurant Group LLC. To Steven Trumble, located at 19 Summer Street, Maynard, MA. 01754**

Sel. DiSilva read the following legal notice and called the hearing to order.

**Read the hearing notice:** Notice is hereby given, in accordance with Mass. General Laws, Chapter 138, as amended that a Public Hearing will be held on Tuesday, July 21, 2015 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application of transfer of an On-Premises All Alcohol License from Carron Restaurant Group LLC at 86 Powdermill Road, Maynard, MA to Steven Trumble D/B/A Fine Arts Theater Place, at 17 Summer Street, Maynard, MA. A copy of the application is on file at the Board of Selectmen's office.

Comments: Attorney Andrew Upton and Steven Trumble the new owner of the Fine Arts Theater Place at 17 Summer Street ask for a transfer of on premise all alcohol liquor license in today market

we think it's a new best business practice to have a liquor license at the Theater. This is the business plan, the plan is to have a small clear plastic cup to all alcohol with one drink per time and to show their ID each time they return for the next drink. The drinks will be served from the same counter as the food and drinks currently be served. This is the over view of what they have in plan. Owner (Steven Trumble) is also the manager of the liquor license. A few points we do not think this will make impact on traffic and think the residents of Maynard would enjoy this option.

Steve Trumble, movie theaters are for movies and do not think this will be much impact and does not want to change much at the theater. If you are at other theaters around the area, you will notice they are charging \$15 to \$16.00 per person. We think we are giving a great deal to our theatergoers and only charge \$9:50 per person. Does not think this will make much money but a different spin on what we will have in Maynard.

Upton, person will not be able to come in the theater without a movie ticket to order a drink.

DG: concern, currently you have High School Students working at the theater. Question: how do you make that work? If the Alcohol is sold at the counter correct, then it is young students serving alcohol. How do you make that work?

Trumble the kids are having a great time and doing a great job. However, anyone in the future will be 18 or older.

JK: one drink per order, per person with ticket to the movie.

Trumble:

Andrew Upton: one drink per cup, per time to request an alcohol drink. Once the usher walk thru the theater they will see what is going on.

Trumble: Cannot grantee that things do not happen, has seen empty ginger ale cans and nips in the theater that had the odor of alcohol but it does not happen very often.

Andrew Upton: the vast majority of theaters that have licenses do have the one area to serve and drink.

TA, Sweet Lux Cinemas, have an over 21 area for the patrons that drink the alcohol.

TE, you are going for an all alcohol license.

Trumble: yes, peoples viewing habits.

Andrew Upton: yes

The ability to make the mixed fruity drinks for patrons

The Police have been very good to us and around at the closing at nights. In addition, yes it is a good thing to have the mixed fruity drinks.

TE: This application came in at the last minute to the office.

TA, yes correct we had no prior

TE: Are you a where that we already had other licenses available?

Trumble: no didn't contact town

TD: the plan and space is very tight, small. Do you plan to have draft beer?

Trumble: no draft beer, no draft wine, Cans of beer.

CD: You are going to have beer, wine, cordials and mixed drinks. You are planning to have kids walk down the aisles say with flashlights. People in theater are going to know someone is walking down the aisles. My concern, kids, viewing habits, cups, colors, concerned all your words Mr. Trumble

DG: If I may our Police Chief is here can we have your view. Concern – cups, the age of the servers, nothing is going to stop them from serving their friends. I would feel better if it was from a separate area. I would want to see older kids, people working in the area. All the potentials are there for a problem.

DG: We will have more licenses available shortly. Therefore, why don't you come back when you have a better plan?

Trumble: So what you are saying you will have licenses available down the road. In addition, that I can apply at another time.

Upton: If we commit to 21 years older staff then we would be in better stand with town.

DG: We do not want anyone under pressure to serve someone they should not.

CD: Any comments from public – Vic Tomy commented on the advertisement of the license. He does not think that a license is at 86 Powdermill Road.

Trumble: Well I need at least 30/60 days to work with architect to redo a new plan and space.

JK: If this request is withdrawn - this license was to be return to the Town on June 30<sup>th</sup>. From the original owner.

Therefore, if the Board does not make a motion what happens?

TD: We do not have all the information so if we continue; I think it fair to hear this again later.

Upton: if this license is not approved tonight then the current owner could appeal it. In addition, be tied up or a long time. It could be tied up for much a long time period.

Comment what is the downside to not approving this license?

**A motion was made by** Selectman DiSilva to accept and approve the transfer on the application of transfer of an On-Premises All Alcohol License from Carron Restaurant Group LLC at 86 Powdermill Road, Maynard, MA to Steven Trumble D/B/A Fine Arts Theater Place, at 17 Summer Street, Maynard, MA. As more fully, set on the plans dated June 30, 2015. NO Second – Board agreed it is not moving.

New motion:

**A motion was made by** Selectman DiSilva to denied the transfer on the application of transfer of an On-Premises All Alcohol License from Carron Restaurant Group LLC at 86 Powdermill Road, Maynard, MA to Steven Trumble D/B/A Fine Arts Theater Place, at 17 Summer Street, Maynard, MA. As more fully, set on the plans dated June 30, 2015.

Second by Selectman Kreil. Vote 3-2. (Sel. Donovan and Sel. Kreil). Motion approved.

**A motion was made by** Selectman DiSilva to close the public hearing at 8:36 pm Second by Selectman Gavin. Vote 5-0. Motion approved.

**Board Opening Interviews:**

- Council on Aging(1 opening):
  - Paula Copley

Paula Copley spoke about a project the Middlesex Bank wanted their employees to a community project as an icebreaker to work with their employees on. From this project, which she enjoyed (Fall Clean-up of six senior's yards). She found this very rewarding. She then spoke to Andrew.

**A motion was made by** Selectman DiSilva to approve and appoint Paula Copley to the Council on Aging with a full term, June 30, 2018. Second by Selectman Donovan. Vote 5-0. Motion approved.

- Board of Assessors (1 opening):
  - William Doyle
  - William Gosz

Mr. William Doyle was a past president at the Maynard Country Club. Thru the sale of the Country Club to the Town. If found he learned a few things and it was an area he thought he could work with the town on.

JK: What experiences would you bring to this Board?

DG:

Mr. Doyle knows Sel. Donovan, it was thru Terrence that he learned of this opening, and they talked about this opening at great length. Also had a chance to talk with Angie the Town's chief assessor.

TE: Thank you for your interest. Just to let you know, we have (two candidates) for this position and that we have other openings available.

Next candidate; William Gosz, Just moved to Maynard last year. Has (two children) one just graduated have MHS. Has opened an office here in Maynard – Starts his day at his Cambridge office and ends in Maynard. Also has his real estate license as a broker. New kid on the block. However, has a wellness to serve?

TE: Thank you for your willingness to serve

Gosz: opportunity to serve it is a tightknit community. In addition, wants to give back to his community

TD:

JK: no questions

DG: What made you reach out to this opening?

WG: He had been looking for openings and at the last minute so this opening and sent email to Kevin Sweet.

**A motion was made** by Selectman Gavin to approve and appoint William Doyle to the Assessors Board with a term ending June 30, 2016. Second by Selectman Donovan. Vote 5-0. Motion approved.

- Planning Board (Alternate Member – 1 opening):
  - Brendon Chetwynd
  - Thomas Hesbach

## **RESCHEDULED PLANNING BOARD INTERVIEWS UNTIL AUGUST 4, 2015**

### **Special Event Permit Request: Maynard Rod & Gun Club and Boston Paintball**

Comments: Steve Locke President of the Maynard Rod & Gun Club. Met with Chief DuBois and TA, Kevin Sweet. Discussion point for tonight and that same point made at the executive board with Maynard Rod & Gun Club.

DG: Anthony, from Boston Paintball, we had this same event in Ashland last year. This done on vehicles. We have actors who are out in the fields. The ride takes about 20 to 30 minutes we have three vehicles.

They have insurance and do not need additional rider for this event.

TA clarification if this will be going over a public road.

Anthony: This will be over the property at the Maynard Rod & Gun Club. People going to this event will park their cars in Maynard at the Maynard Rod & Gun Club. Ticket sold in advance. Age for this event is 8 years old.

CD: Will any alcohol be sold at/for this event. No but food might be sold. How many people per ride. Anthony fully staffed from 6 to 10 pm, food to be subbed out. There will not be more then 40 cars at any one time as all rides are at times – all tickets sold with a time slot.

Chief: It's about 5 week-ends that this event will be running and after the 1<sup>st</sup> weekend, we will be able to gauge this event better.

TA, Did Ashley require you to have a Police Detail.

This board does not approve any food it is with another board/department

JK: 5 weekends for this event. Are the products biodegradable?

Anthony yes.

**A motion was made** by Selectman DiSilva to accept and approve this special request event at the Maynard Rod & Gun Club for the month of October, Haunted Hayrides on Friday & Saturday nights. Second by Selectman Gavin. Vote 5-0. Motion approved.

### **Maynard Cultural District Resolution: T. Hess, Co-Chair Maynard Cultural Council**

TA, spoke about the Cultural Council and Tim Hess Co-Chair all the changes and to speak more to this Tim Hess, we had a little turnover with our council. We have about 10 or 12 member that are helping with Cultural Council plans and have powerful information have the Beranger report that is helping with this plan and this is a procedural process to move forward.

Town Center overlay.

BOS Chair read resolution:

**WHEREAS**, Maynard's Town Center has a mixed-use geographical area with a concentration of cultural facilities and assets; and

**WHEREAS**, Maynard has held a public hearing which revealed among town citizens a broad enthusiasm for the creation of a state-authorized Cultural District; and

**WHEREAS**, members of the Maynard Cultural Council have developed preliminary drafts of the state's application for Cultural District recognition, thereby outlining proposals for a range of goals, initiatives and activities for the potential district, and opening dialogue with several partners whose participation will be central to the success of the district; now therefore be it

**RESOLVED**, that the Board of Selectmen represent that Maynard, Massachusetts:

**Article 1.** Proclaims its interest in establishing a state-designated cultural district

**Article 2.** Endorses the state-sponsored cultural district goals of attracting artists and cultural enterprises, encouraging business and job development, establishing tourist destinations, preserving and reusing historic buildings, enhancing property values and fostering local cultural development

**Article 3.** Will appoint a city official to assist the Maynard Cultural Council in its efforts toward the state designation

Given in the Selectmen's Chambers this 21<sup>st</sup> day of July, in the year two thousand and fifteen

**Maynard Board of Selectmen**

**A motion was made by** Selectman DiSilva to accept and approve Maynard as a State Designated Cultural District. Second by Selectman Kreil. Vote 5-0. Motion approved.

**Business Environment Enhancement Program**

Comments: Town Planner Bill Nemser, EDC has made up an application for the boards review for funding applications.

Plan 1. \$1000.00 it is a 50/50 match for all businesses to apply.

Plan 2. \$5,000.00 upgraded 50/50 match for all businesses to apply.

Plan 3. \$10, 000.00 this is different type of available funding – this is for anyone – business, group or individual person or individual group.

If BOS approves this plan, we could be ready to announce and roll out this plan.

Board questions: Sel. Kreil, if this is a 30-day plan, then it almost sounds like it needs to be shovel ready. I would be better with 60-days. BN, if this is approved we would have a staff member assigned

to the project to give updates on progress. No payments made until applicate submit paid invoices/ applicants work progress status back to Town.

TA, Sweet noted the Funds are available and ready via past articles and CDBG Funds and will not be closed out and turned back to general funds.

**A motion was made by** Selectman DiSilva to accept and approve Business Environment Enhancement Program. Second by Selectman Gavin. Vote 5-0. Motion approved.

**Town Planner, Bill Nemser** spoke about the Flyer = The Maynard Advantage. New England Living for Everyone

Tag line for Maynard – Basic way to brand Maynard. Tim Hess has done much of the work and marketing on and for this tag line.

### **23 River Street Parking Discussion**

TA, K. Sweet spoke about the changes to our Downtown parking, why we planned to buy the vacant lot and now what has since changed and our changes to come once the Rail Trail comes thru our Downtown with more lost parking. We need to have plans in place to get the most parking we can. ATA, A. S. MacLean had a proposal for Downtown Parking, requested board to read over and give feedback so we can improve change parking and create a meter maid enforcement staff, sell permits, pilot.

To be continued at another meeting

### **Police Chief Contract Renewal Discussion**

Comments: TA, Sweet noted that our Chief has been with us for the past 3-years and has our full support we recommend that his contract be renewed.

**A motion was made by** Selectman DiSilva to renew the Police Chief Employment contract and furthermore authorize the Town Administrator to negotiate agreement for the BOS review and ratification. Second by Selectman Gavin. Vote 5-0. Motion approved.

### **FY15 Budget Transfers & Closeout Update**

#### **Comments:**

TA Kevin Sweet, prior year we had a bottom line budget but now we are back to a line item budget so now we need to transfer cost centers to cover all the budgets.

**A motion was made by** Selectman DiSilva to accept and approve FY15 Budget Transfers as presented. Second by Selectman Gavin. Vote 5-0. Motion approved.

### **Economic Development updates**

#### **TA, Kevin Sweet**

- The announcement of Stratus staying Maynard and moving into Saracen
- Met with Jill Minkin and shared short and long term plans/ ideas particularly about marketing downtown and bring the DT business owners into conversation
- Reach out to Stratus landlord
- Morey's Tavern Closed – The sign is down. – Board, What about the liquor license, TA's office has sent a register letter to holder of license.

- Dentist office has put up signs they are in the MacDonald build across the street from the old Walgreens building. The Building Comm. signs off the building for a temporary occupancy.

### **Town Administrator Report.**

- Main Street One Way – Police and our engineer are assessing this street as many folks are driving up the wrong way on Main Street. We plan to install some added signs to enhance that it is a one way on Main. Board, what does GPS say? TA, we are going to address this issue
- We are ramping up code enforcement efforts with M-S and Railroad Street. Progress will be slow. We are stressing this to our staff. We met with Chief and owner. It was our first meeting it was our first time meeting.
- Rail Trail easements in process. Hope to be ready for our August 18<sup>th</sup> meeting.
- Golf Course doing well this year. I have the report for June and want to invite Kevin Osgood in to speak in August.
- Open Table update – looks like they have a place – ATA, ASM, in Sudbury and
- Old item, Rep Kate Hogan – the definition on the location it is a long-standing issue. It's a standing that for any added licenses that they stay in a location for up to 3 years

### **Chair Report –**

- Waltham Street
- Toby Fedder, Water and Sewer rates can we have TF in so we can set the rates.
- Discussion about the Community Development Principals we need to review and update.
- Rules and Policy subcommittee needs to start back up we need to add another member from the Board. (Nuisance by-law) is one that needs to be reviewed.
- Let DPW, Chris Okafor know about the Water and Sewer

### **Board Member Reports**

#### **Selectman Egan:**

- Civil Service issue is the Home Rule petition complete. TA spoke to Rep. Kate Hogan today; the house is still working with that petition.

#### **Selectman Gavin:**

- Want to congratulate to Becky for the savings on the insurance to the Town \$14,000.00 plus and to the green communities grant.
- Late today we received a notice on a Town Meeting article. That we I did not have an original copy of the posting notice hear at Town Hall. TA, we have made a few changes and you will see soon the changes out in the lobby. We have a locked cabinet

#### **Selectman Kreil: none**

#### **Selectman Donovan:**

- Noise – the Trash Company was on Acton Street at 6:30 pm.

**Executive Session ~ Purchase of Real Estate Property**

Motion to convene an executive session was made by Selectman DiSilva and duly seconded by Selectman Kreil. **Motion approved.**

<b>Roll Call</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Selectman David Gavin	X			
Selectman Tim Egan	X			
Selectman Jason Kreil	X			
Selectman Chris DiSilva	X			
Selectman Terrence Donovan	X			

Board will not reconvene into open session.

**A motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Kreil. Vote 5-0. Motion approved.

Time: 11:12 pm

Approved: \_\_\_\_\_

Date:

\_\_\_\_\_  
Selectman, \_\_\_\_\_, Clerk

Initials: BJM



**TOWN OF MAYNARD**  
**Department of Public Works**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)

---

**Administration**

**Highway**

**Water & Sewer**

**WWTP**

---

To: Board of Selectmen

From: Christopher Okafor, Operations Manager

Date: July 23, 2015

Re: Monthly Report – June 2015

**Administration: Submitted by Christopher Okafor, Operations Manager**

Some of the major issues worked on in the month of June 2015:

- Analysis of DPW – ongoing
- Personnel Management - ongoing
- Continue implementation of Facility Dude Work Order Program
- Attending to various public complaints and requests
- Monitoring Trash/Recycling programs Contract - monthly meeting with contractor
- MassDOT Winter Rapid Recovery Road Program Projects (WRRRP)
- Discussions with Eversource Gas – Ongoing.
- Roads Repaving Projects – Thompson Street
- Sidewalks & Ramps Improvements – Thompson Street & Parker Street
- New Water Source Investigation with Woodard & Curran - ongoing
- Monitoring WWTP Contract - meeting with Veolia - ongoing
- FY16 Roadway Improvement Plan – ongoing
- FY 16 Sidewalk & Ramp Improvement Plan - ongoing
- New Water Source Investigation with Woodard & Curran – ongoing
- Level 1 Water Use Restrictions (May – October)
- Parks maintenance – ongoing
- Rockland Fields – Irrigation issues-ongoing

**Parks/Forestry/Cemetery Division: Submitted by Marc Currier, Foreman**

- Six burials during the month of June
- Mowed all town owned parks
- Mowed and trimmed cemetery
- Picked trash town wide
- Installed turtle cage at Town Hall Park
- Full cleanup at Memorial Park
- Planted a new shrub at Memorial Park
- Added stone to the hill at the cemetery for run off
- Loam and seeded the grass under the new fence at the cemetery
- Full cleanup at Coolidge Park
- Seeded Coolidge Park hill once again

**Waste Water Treatment Plant: Submitted by Gerald Ballentine, Chief Operator, Veolia**

- May's DMR sent to the EPA and DEP
- All permit required laboratory analyses were conducted
- Daily equipment rounds, weekly exercising of emergency generator (under load), and weekly greasing of RBC bearings conducted
- CMMS: Continuing to add equipment and task into system
- Grounds maintenance, clearing vines from fence and mowing conducted
- There was one permit exceedance for June, fecal coliforms daily maximum. Exceedance was due to problem with automatic actuator valves not opening
- Hazardous waste (paint, etc.) brought to DPW Facility for Hazardous Waste Day
- Monthly Co Mag equipment rotation



**TOWN OF MAYNARD**  
**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee  
**PUBLIC MEETING NOTICE**

Maynard Town Hall, Room # 101 (lower level)  
**Wednesday, August 5, 2015 at 7:00 PM**

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

**CALL TO ORDER:**

**ADMINISTRATION:**

- Review and approve minutes from previous meeting
- Update on Award and Conditions letters
- Review newspaper ad for Application schedule
- Discussion of standardized letters for awards and conditions
- Other Administrative issues

**CORRESPONDENCE:**

- Mail received

**BUSINESS:**

- Update on ongoing projects
- Filling Committee vacancies
- Financial Subcommittee update
- Review and discuss financial reports, if any
- Review procedure for submitting applications
- New/Old Business

**Upcoming Meetings:**

- Determine next regularly scheduled meeting.

**THIS AGENDA IS SUBJECT TO CHANGE**

Posted: M. John Dwyer, CPC Chairman

**TOWN OF MAYNARD**  
**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee  
**PUBLIC MEETING NOTICE**

Maynard Town Hall, Room # 101 (lower level)  
Wednesday, August 19, 2015 at 7:00 PM

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

**CALL TO ORDER:**

**ADMINISTRATION:**

- Review and approve minutes from previous meeting
- Update on Award and Conditions letters
- Review newspaper ad for Application schedule
- Discussion of standardized letters for awards and conditions
- Other Administrative issues

**CORRESPONDENCE:**

- Mail received

**BUSINESS:**

- Update on ongoing projects
- Filling Committee vacancies
- Financial Subcommittee update
- Review and discuss financial reports, if any
- Review procedure for submitting applications
- New/Old Business

**Upcoming Meetings:**

- Determine next regularly scheduled meeting.

**THIS AGENDA IS SUBJECT TO CHANGE**

Posted: M. John Dwyer, CPC Chairman

Date Posted: July 30, 2015

## TOWN OF MAYNARD

### MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

### Council on Aging

Address of Meeting: Maynard Senior Center, Maynard Country Club, 50 Brown Street, Maynard, MA 01754

Thursday, August 6, 2015

9:00 am

M T W T H F

Month

Date

Year

Time

AM/PM

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s):
2. COA Director Report
3. Formation of Friends of COA
4. New Business
5. Next meeting September 10, 2015 9.00 am

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: John R. Edson

Posted by: John R. Edson, Chairperson, Council on Aging

Date: July 30, 2015

Date Posted \_\_\_\_\_

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: Municipal Services Meeting Rm

M T W Th F August 13, 2015  
Day of Week      Month      Day      Year

Time: 6:30pm

**Agenda or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)**

1. Approve Minutes of Previous Meeting; June 2015

2. Region 4A / MEMA updates:

- Region 4a/ 4b merge
- CASPER Program

3. Town Updates:

4. Newsletter:

5. Old Business:

Training ICS 100; NIMS 700; CPR  
Truck Day  
Pet Sheltering  
Committee Reappointment forms  
Co Chairpersons

6. NEW BUSINESS TOPICS

- Flu Clinic updates:  
Publicity  
MD Signature  
Prep date
- Fall Events

7. Other

8. Adjourn –

**NEXT MEETING: September 10, 2015 at 6:30 PM in Municipal Services Meeting Room**

**THIS AGENDA IS SUBJECT TO CHANGE**

**CHAIRPERSON(S)**

John Flood  
Mary Ellen Quintal



**TOWN OF MAYNARD**  
**Office of Board of Selectmen**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1301 Fax: 978-897-8457  
www.townofmaynard-ma.gov

*Administrative Assistant*  
*Becky Mosca*

---

*Selectman Chris DiSilva*  
*Selectman Jason Kreil*

*Selectman Tim Egan*  
*Selectman Terrence Donovan*

*Selectman David Gavin*

---

July 23, 2015

The Honorable Theodore C. Speliotis  
Chair, Committee on Bills in the Third Reading  
State House, Room 20  
Boston, MA 02133

RE: H.3371

Dear Chairman Speliotis,

The Town of Maynard Board of Selectmen wants to thank the Committee on Bills in the Third Reading for working on our request to add additional liquor licenses in the town, H.3371.

The Town of Maynard approved the changes drafted by the Committee for the additional alcoholic beverages licenses. Enclosed is the text of the approved language changes.

Sincerely

Chris DiSilva, Chairman  
Board of Selectmen, Maynard

CC: Representative, Kate Hogan  
Town Administrator Kevin Sweet  
Board of Selectmen, Maynard

Attachment Bill H.3371

**Attest: A True Copy**

Town Clerk

1           SECTION 1. Notwithstanding section 17 of chapter 138 of the General Laws, the  
2   licensing authority of the town of Maynard may grant 6 additional licenses for the sale of all  
3   alcoholic beverages to be drunk on the premises pursuant to section 12 of said chapter 138. The  
4   licenses shall be subject to all of said chapter 138 except said section 17.

5           SECTION 2. Notwithstanding section 17 of chapter 138 of the General Laws, the  
6   licensing authority of the town of Maynard may grant 1 additional license for the sale of wines  
7   and malt beverages not to be drunk on the premises pursuant to section 15 of said chapter 138.  
8   The license shall be subject to all of said chapter 138 except said section 17.

9           SECTION 3. Notwithstanding said section 12 of said chapter 138, the licensing authority  
10   of the town of Maynard may restrict the licenses issued pursuant to this act to holders of  
11   common victualler licenses.

12          SECTION 4. The licensing authority of the town of Maynard shall not approve the  
13   transfer of a license granted pursuant to this act to any other person, partnership, corporation,  
14   LLC, organization or any other entity for a period of 3 years from the date of original issuance.

15          If a license granted pursuant to this act is cancelled, revoked or no longer in use at the  
16   location of original issuance, it shall be returned physically, with all of the legal rights, privileges  
17   and restrictions pertaining thereto, to the licensing authority and the licensing authority may then  
18   grant the license to a new applicant at the same location under the same conditions as specified  
19   in this act if the applicant files with the licensing authority a letter from the department of  
20   revenue and a letter from the department of unemployment assistance indicating that the license  
21   is in good standing with those departments and that all applicable taxes, fees and contributions  
22   have been paid

SECTION5. This act shall take effect upon its passage.



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1301 Fax: 978-897-8457

BOS  
JUL 28 2015  
Copy.  
All abutter list  
mailed 7/28/15

**Legal Notice**

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, August 18 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a New License on premise for All Alcohol as a Common Victualler license for 5 Maynard LLC d/b/a Battle Road Brew Pub, 5 Clock Tower Place Maynard, MA. Copy of application is on file in the Office of the Selectmen.

Selectman David Gavin  
Selectman Jason Kreil  
Selectman Tim Egan  
Selectman Terrence Donovan  
Chairman Chris DiSilva



## BOARD OF ASSESSORS

195 MAIN STREET  
MAYNARD, MA 01754  
978-897-1304 ~ FAX 978-897-1013

---

TO: Permit Granting Authority  
FROM: Board of Assessors  
RE: Parties in Interest to:  
Parcel IDs:  
014.0-0000-0201.0

ADDRESS: 146 Main Street, Maynard

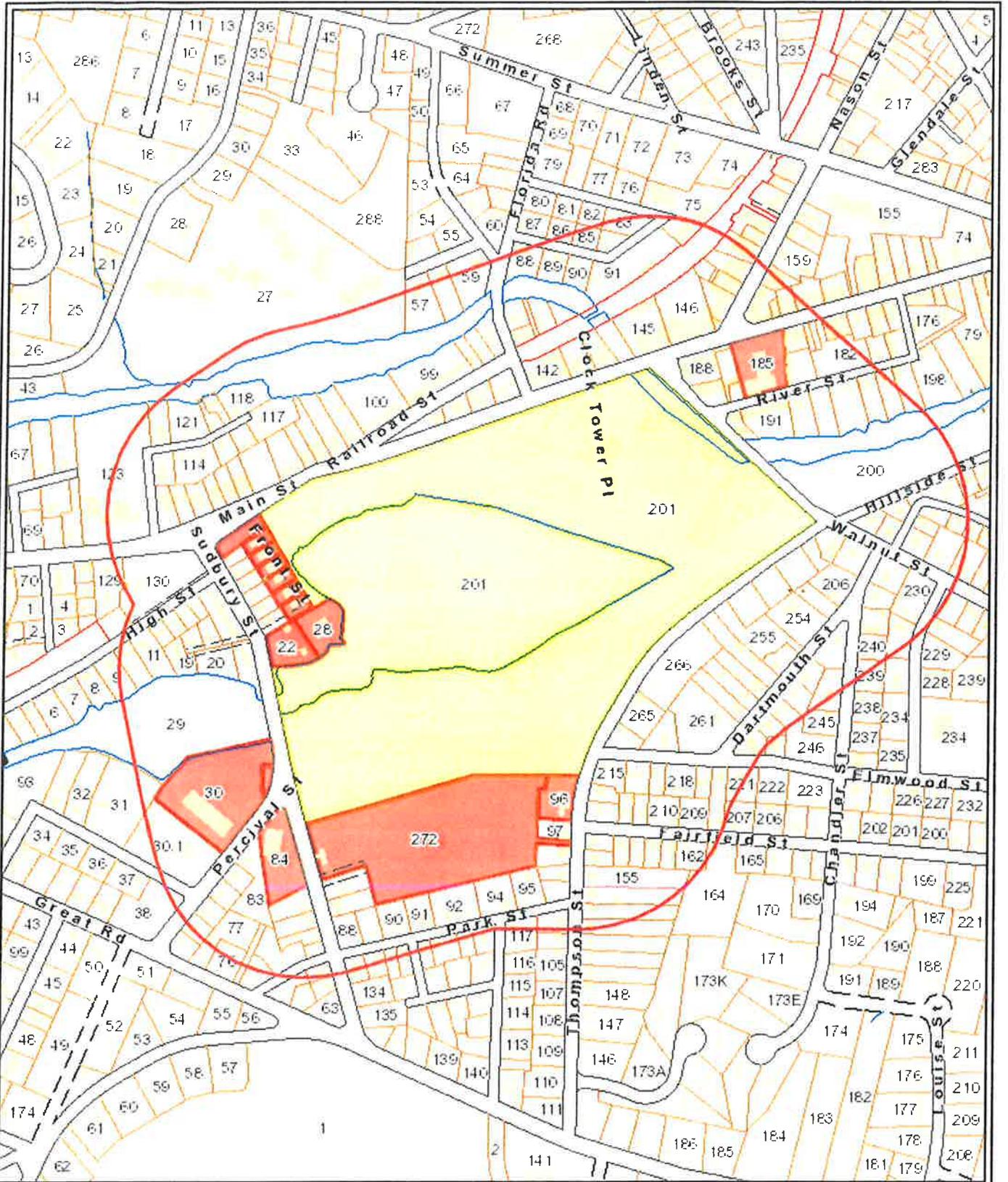
USE of LIST: Liquor License

DATE: JULY 27, 2015

We hereby certify that the attached list, taken from our Real Estate Property Lists, includes the names and addresses of all parties in interest under Massachusetts General Laws Chapter 40A, Section 11, as amended in 1979, to the best of our knowledge and belief.

Stephen J. Pambert

Alan H. [Signature]  
Board of Assessors



14-201 Liquor License  
 Maynard, MA  
 1 Inch = 437 Feet  
 July 27, 2015



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

www.cai-tech.com





**IN PROCESS APPRAISAL SUMMARY**

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value
404	607,500		35,990	5,044,200	5,651,700
Total Card	607,500		35,990	5,044,200	5,651,700
Total Parcel	13,930,700		35,990	5,044,200	18,974,900
Source	Market Adj Cost	Total Value per SQ unit /Card	Parcel		
		94.20	17.88		

**PREVIOUS ASSESSMENT**

Tax Yr	Use Cat	Blg Value	Yrd Value	Land Value	Total Value	Asses'd Value	Notes	Date
2015	404	13,379,600	0	5,044,200	18,423,800	18,423,800	Year End Roll	12/22/2014
2014	404	13,379,600	0	5,044,200	18,423,800	18,423,800	Year End Roll	1/10/2014
2013	404	11,279,000	0	8,254,100	19,533,100	19,533,100		4/8/2013
2013	404	12,188,600	0	8,254,100	20,442,700	20,442,700	Year End	12/20/2012
2012	404	19,015,600	0	1,332,800	20,348,400	20,348,400	Year End	2/15/2012
2011	404	19,015,600	0	1,332,800	20,348,400	20,348,400		8/1/2011
2011	404	20,364,500	0	1,332,800	21,697,300	21,697,300	Year End	2/8/2011
2010	404	21,495,000	0	4,127,000	25,622,000	25,622,000		4/28/2010

**SALES INFORMATION**

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Assoc PCL Value	Notes
AS CLOCK TOWER	65267-358	P	4/27/2015	NO-MULTI-PAR	13000000	No	No	D		
WELLESLEY/ROSEW	64952-539	P	2/24/2015	NO-REPOCESSN	0	No	No	D		
WELLESLEY/ROSEW	27896-474	P	11/21/1997	NO-INTRACORP	1	No	No	D		
MILL POND LTD P	26977-508	P	1/10/1997	NO-OTHER	1525000	No	No	D		
DIGITAL EQUIP C	25005-302	P	11/21/1994	NO-PARTIAL	1200000	No	No	D		

**NARRATIVE DESCRIPTION**  
 This Parcel contains 35.99 AC of land mainly classified as RES-&DEV-FC with a(n) INDUSTRIAL BLD Building Built about 1918, Having Primarily BRICK Exterior and COMPOSITION Roof Cover, with 1 Units, 0 Baths, 4 HalfBaths, 0 3/4 Baths, 0 Rooms Total, and 0 Bdrms.

**PROPERTY LOCATION**

No.	Alt No	Direction/Street/City
146		MAIN ST, MAYNARD

**OWNERSHIP**

Owner 1:	AS CLOCK TOWER OWNER LLC
Owner 2:	C/O SARACEN PROPERTIES
Owner 3:	
Street 1:	41 SEYON ST STE 200
Street 2:	
Town/City:	WALTHAM
St/Prov:	MA
Postal:	02453
Own Occ:	N
Type:	

**PREVIOUS OWNER**

Owner 1:	AS CLOCK TOWER LLC -
Owner 2:	C/O SARACEN PROPERTIES LLC -
Street 1:	41 SEYON ST STE 200
Town/City:	WALTHAM
St/Prov:	MA
Postal:	02453

**PROPERTY FACTORS**

Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**PROPERTY FACTORS**

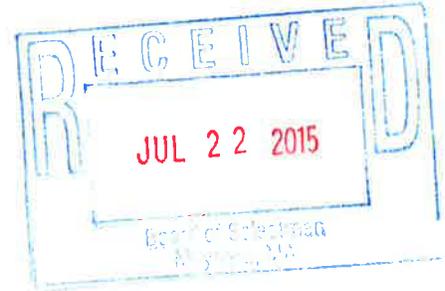
Item Code	Descr	%	Item Code	Descr
Z HI	HI	100	U	PUBLIC-SYS
O			t	SEWER
n			I	
			Exmpt	
D	MAYN	100	Topo	L LEVEL
S			Street	P PAVED
t			Traffic	H HEAVY

**LAND SECTION (First 7 lines only)**

Use Code	LUCC	No of Units	Price/Units	Depth /
404	RES-&DEV-F	1667724		

**CHINA RUBY RESTAURANT**

42 Nason Street  
Maynard, MA 01754  
(978) 897-5945



December 18, 2009

To Whom it May Concern,

I would like to apply for two reserved 15 minute limit parking spot in front of my establishment on 42 Nason Street, Maynard. Due to the heavy traffic on this street, and the large volume of take-out orders we receive, we need an open spot for customers to park their cars for a maximum of 15 minutes to pick up their orders.

Thank you for your consideration.

Sincerely,

Handwritten signature of Kinny Wong in blue ink.

Kinny Wong  
Owner  
China Ruby Restaurant



The Commonwealth of Massachusetts  
Middlesex Sheriff's Office

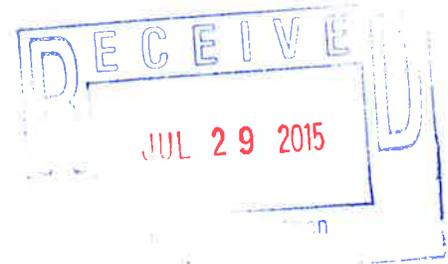
Peter J. Koutoujian  
Sheriff

400 Mystic Avenue  
Medford, Massachusetts 02155

Phone (781) 960-2800

Fax (781) 960-2902

July 27, 2015



Selectman David Gavin  
195 Main St.  
Maynard, MA 01754

Dear Selectman Gavin:

Every summer, the Middlesex Sheriff's Office is proud to invite hundreds of children throughout Middlesex County to participate in our Youth Public Safety Academy (YPSA). Since the inception, the YPSA program has partnered with over thirty participating Middlesex County communities and has graduated over 16,000 cadets.

The Middlesex Youth Public Safety Academy teaches participants about the value of public safety and team building skills. Topics discussed during the week include: identifying and preventing cyber-bullying, Internet safety, water-skills, fire preparedness and prevention, self-defense and the importance of healthy food choices.

On Friday, August 14 these young cadets from Cambridge, Hudson, Tyngsboro and Maynard will be graduating and I hope you will join me in commemorating their achievement. **The graduation ceremony is at 11:00 AM at the Middlesex Sheriff's Office Training Academy located at 793 Boston Road (Rt. 3A) Billerica MA., followed by an outdoor cookout.**

Thank you in advance for your consideration and I hope your schedule permits you to attend. Please RSVP to Jessica Farr at [RSVP@sdm.state.ma.us](mailto:RSVP@sdm.state.ma.us).

Sincerely,

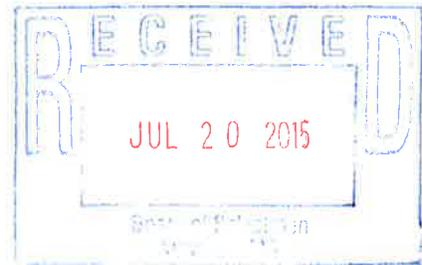
A blue ink handwritten signature of Peter J. Koutoujian, consisting of a large, stylized 'P' and 'K'.

PETER J. KOUTOUJIAN



July 15, 2015

Board of Selectmen  
Town of Maynard  
195 Main Street  
Maynard, MA 01754



**Re: Changes to XFINITY TV Service**

Dear Chairman and Members of the Board:

We are writing to make you aware of some upcoming changes to our XFINITY TV Service in your community which will become effective beginning on July 15, 2015.

On this date our current Digital Premier service tier will be renamed Digital Premier with Sports and will no longer be available for new subscriptions after September 15, 2015. Customers who subscribe to this service prior to September 15, 2015 will continue to receive the service until they make a change to their services or they receive further notice.

Our current Premier XF Double Play bundle will be renamed Premier with Sports XF Double Play and will similarly no longer be available for new subscriptions. Customers who subscribe to this bundle will continue to receive the bundle until they make a change to their services or they receive further notice. We will offer a new Digital Premier service tier which will include Digital Preferred, HBO, Showtime, Starz, Cinemax and TMC for \$64.95 per month. Customers will be required to subscribe to Digital Starter service to receive Digital Premier service.

Lastly, we will be launching two new Double Play packages. Internet Pro Plus will be available and will include Digital Economy, Performance Pro Internet, Streampix and the customer's choice of either HBO at \$81.95 per month or Showtime at \$78.95 per month. Premier XF Double Play will be available at \$179.99 per month and will include the new Digital Premier tier and Performance Pro Internet.

Customers will be learning of these changes with their bills printed after July 14, 2015. If you have any questions about these changes, please feel free to reach out to me at 978.825.2308.

Sincerely,

*Ben Pearlman*

Ben Pearlman, Sr. Manager  
Government & Regulatory Affairs

\*Prices do not include applicable taxes and fees.



CHARLES D. BAKER  
GOVERNOR

KARYN E. POLITO  
LIEUTENANT GOVERNOR

*The Commonwealth of Massachusetts*  
*Executive Office for Administration and Finance*  
*Division of Capital Asset Management and Maintenance*  
*One Ashburton Place*

*Boston, Massachusetts 02108*

*Tel: (617) 727-4050*

*Fax: (617) 727-5363*

KRISTEN LEPORE  
SECRETARY  
ADMINISTRATION & FINANCE

CAROL W. GLADSTONE  
COMMISSIONER

July 9, 2015

Mr. Chris DiSilva, Chair  
Board of Selectmen  
Town of Maynard  
195 Main Street  
Maynard, Massachusetts 01754



**RE: Commonwealth's Search for Lease Space**

Dear Mr. DiSilva:

We wish to notify you that the Division of Capital Asset Management and Maintenance has issued a Request for Proposals (RFP) seeking to lease space in your community for two Executive Office of Health and Human Services state agencies, as noted below:

- User Agencies:** Department of Developmental Services (DDS) and Department of Mental Health (DMH)
- Space Type:** Client Service and Administrative Office
- Usable Sq. Ft. (USF):** Approximately 11,500
- Location:** Acton, Arlington, Bedford, Boxboro, Burlington, Carlisle, Concord, Lexington, Lincoln, Littleton, Maynard, Stow, Wilmington, Winchester, or Woburn
- Project Number:** 201553000.1

The deadline for submission of proposals is August 12, 2015 at 2:00 p.m. The RFP can be viewed at [www.commbuys.com](http://www.commbuys.com) under "Contract & Bid Search." Please see the enclosed instructions to locate the RFP. You may also email [leasing.dcomm@state.ma.us](mailto:leasing.dcomm@state.ma.us) or call 857-204-1355 to request a copy of the RFP, referencing the agency name and project number in your request.

Sincerely,

Martha Goldsmith  
Director, Office of Leasing and State Office Planning

Enclosure

cc: Project File 201553000.1  
David Abdo, DCAMM



# COMMBUYS Instructions

## How to Find a Commonwealth DCAMM RFP or IFP to Lease Space

**Please Note:**

while COMMBUYS refers to "bids" for all solicitations on its web site, DCAMM is seeking proposals to lease space

- Go to <http://www.commbuys.com>
- Ignore the REGISTER link and the LOGIN and PASSWORD fields (proposals to lease space cannot be submitted online)
- Click on **Contract & Bid Search**
- Click the circle to the left of **Bids**
- Ignore Bid #, find **Bid Description** and enter the RFP or IFP Project Number in the white text box to the right
- Click the **Find It** button
- Under **Results**, click the link listed under the first column (Bid #)
- The **Bid Solicitation** details will be shown; review and/or print this page
- Find the **File Attachments** row and click on each document listed to save or open it

**Becky Mosca**

**From:** Assabet Valley Chamber <info@assabetvalleychamber.org>  
**Sent:** Monday, July 13, 2015 7:50 AM  
**To:** Becky Mosca  
**Subject:** 15th Annual Harvest Golf Classic



## Assabet Valley Chamber of Commerce's 15th Annual Harvest Golf Classic

*sporting, socializing & feasting in an unparalleled atmosphere*

**Date:** Monday September 14th, 2015

**Venue:** The Haven Country Club, 369 Cross Street, Boylston MA 01505

### **About the Course:**

The Haven Country Club is less than 12 miles from downtown Hudson. This championship course, a "hidden gem" of Central Massachusetts, features 6,800 yards of pristine New England golf. Designed by renowned architect William Mitchell, The Haven offers exceptional golf for the novice and premier golfer alike. Boasting velvet bent grass greens, the course is rated par 72 and has a slope rating of 133.

### **Schedule:**

9:00-10:45am.	Coffee & Registration
11:00am.	Shot Gun Start
11:00am.-2:00 pm.	Barbeque Lunch on Course
4:00 pm.	Cocktails & Hors D'Oeuvres
4:45 pm.	Dinner, Raffles & Awards
6:00 pm.	Anticipated Event Finish

**Format:** Bramble; own ball on par 3s. Best drive on par 4s and 5s.

**Special Promotions:** Golfer Gift, Bacardi USA, Wachusett Tastings, Cigars, \$10,000 Hole-in-One, \$5,000 Putting Contest, Smash the Glass, Sip & Chip, and Fantasy Golf.

**Becky Mosca**

---

**From:** Assabet Valley Chamber <info@assabetvalleychamber.org>  
**Sent:** Wednesday, July 29, 2015 6:03 AM  
**To:** Becky Mosca  
**Subject:** Maynard Fest Vendor Application



## **23rd Annual Maynard Community Fest** **Saturday, October 3rd, 2015 9am to 3:30pm**

### **Now Accepting Vendor Applications**

Vendor Space: \$50 (12' x 12' site)  
Food Trucks: \$75  
Nonprofit Vendor Space: \$30  
Generator Fee: \$15



The Fest Committee reserves the right to reject an application to insure appropriate contributions. Network marketing and food vendors are encouraged to contact the Chamber Office before submitting an application.

For more info, [email us](#) or call 978.568.0360. We tend to sell out of vendor space, so, we advise that you register early! We look forward to working with you again!

[Click here to Download a Vendor Application!](#)



#### **[Forward this email](#)**

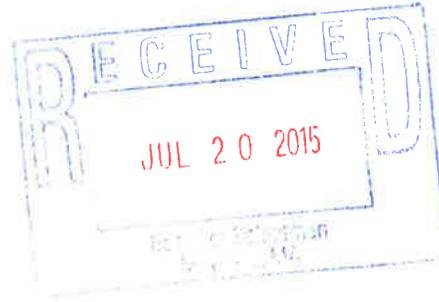
✓ **SafeUnsubscribe**

This email was sent to bmosca@townofmaynard.net by [info@assabetvalleychamber.org](mailto:info@assabetvalleychamber.org)  
[Update Profile/Email Address](#) Rapid removal with [SafeUnsubscribe™](#) [Privacy Policy](#).



Assabet Valley Chamber of Commerce 18 Church St., 2nd Floor Hudson MA 01749

July 15, 2015



Dear MIIA Member:

MIIA will soon be launching a new website. Our existing website has been around for a long time. While it served its purpose, we recognize it is time to leverage advances in technology and web design to improve our web experience for our members. We are planning to launch our new website in early August. Some of the new things you may notice include:

- A fresh, contemporary design
- Improved user interface
- More helpful information through separate content areas for our different products and services
- Enhanced wellness area with content for individual member employees in addition to municipal wellness leaders
- Responsive design so the site “changes” based on size of screen for easier viewing on mobile devices and smaller screens
- Redesigned MY MIIA password protected member area

You will be receiving additional emails as we approach our official launch date. When you eventually view our new site, it will look and act differently than our existing one. As with any change, it may take a bit of adjustment to acclimate yourself. Hopefully once you take a little time to investigate, you’ll find an overall improvement in our online environment.

Stay tuned for additional updates.

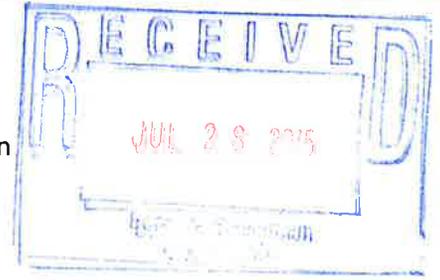
Sincerely,

Stanley J. Corcoran  
Executive Vice President

## Becky Mosca

---

**From:** David Griffin <davebets@mac.com>  
**Sent:** Tuesday, July 28, 2015 2:09 PM  
**To:** Becky Mosca  
**Subject:** Invitation to Glenwood Cemetery Fence Dedication  
**Attachments:** maynard-glenwood-invitation.pdf



Dear Chairman DiSilva and the Maynard Board of Selectmen,

Attached please find our invitation to the dedication of our restored historical fence at Glenwood Cemetery in Maynard. We have scheduled the very brief (approx. 30 minutes) dedication ceremony on the same day as Maynard Fest as many other officials often plan to be visiting downtown that day.

If you or another Selectman would like to make some remarks as part of the dedication, we would be honored.

The Glenwood Cemetery Fence Restoration Project has taken nearly two decades from inception to completion. Funded, in part, by a Community Preservation Act (CPA) grant in 2011, the project replaced a damaged and undignified fence with a historical replica.

Glenwood Cemetery is Maynard's only municipal cemetery and was listed on the National Register of Historical Places in 2004. The cemetery holds over 6,000 graves including that of 54 Civil War veterans.

The iron fence was built by the Works Progress Administration in the late 1930s. The replica fence was manufactured and installed by MassCor, a division of the Massachusetts Department of Corrections.

We hope you can join us as we celebrate the restoration of one of Maynard's treasured landmarks.

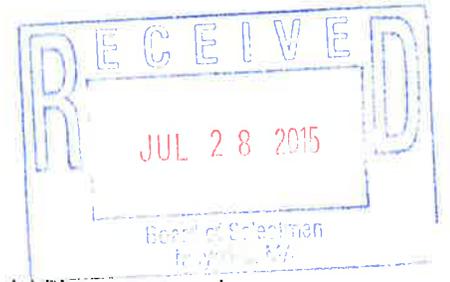
Sincerely,

Jack MacKeen  
Chair, Maynard Historical Commission

JM/dg



**GLENWOOD CEMETERY  
FENCE DEDICATION  
SATURDAY  
OCTOBER 3, 2015  
STARTING AT 10AM**



July 23, 2015

Greetings.

The Maynard Historical Commission and the Town of Maynard would like to extend to you a special invitation to attend the Dedication Ceremony of the Glenwood Cemetery Perimeter Iron Fence. This historic replica fence project was almost 20 years in the making and was funded by a grant from the Community Preservation Act as well as funds from the town's perpetual care fund. The original fence was erected in the 1930s as a Works Project Administration (WPA) project. Glenwood Cemetery is listed on the National Register of Historical Places.

The event is scheduled for Saturday, October 3, 2015 from starting at 10am (rain or shine). Guests are encouraged to use the Parker Street entrance (Rt. 27) of Glenwood Cemetery.

A short dedication ceremony will commence at 10am, followed by the unveiling of a new addition to the WALK MAYNARD series - a self-guided tour of Glenwood Cemetery. Maynard Fest will be taking place at the same day, so after the ceremony please also enjoy the festival in our downtown area.

Sincerely yours,

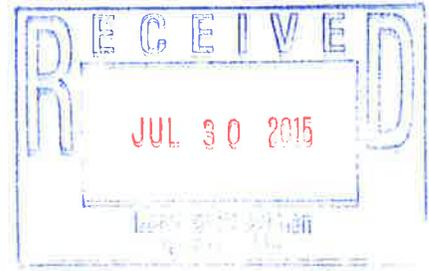
*Jack MacKeen*

Jack MacKeen  
Chair, Maynard Historical Commission

*Please RSVP to [histcom@townofmaynard.net](mailto:histcom@townofmaynard.net) or to the Maynard Historical Commission,  
195 Main Street, Maynard, MA 01754*



MASSDEVELOPMENT



99 High Street  
Boston, Massachusetts  
02110

July 27, 2015

Tel: 617-330-2000  
800-445-8030

Board of Selectmen  
Town Building  
195 Main Street  
Maynard, MA 01754

Fax: 617-330-2001

www.massdevelopment.com

Dear Members of the Board:

Massachusetts Development Finance Agency (MassDevelopment) will be considering approval of a revenue bond financing for a Project being undertaken by The Protestant Guild for Human Services, Inc. located at the addresses listed on the enclosed attachment.

In connection with the proposed financing, MassDevelopment will be holding a public hearing, as required by Section 147(f)(2)(B)(i) of the Internal Revenue Code on August 11, 2015. The hearing is being held solely for the purpose of receiving comments, if any, from interested parties and there will be no presentation on the Project. Comments may also be provided to the Agency in writing prior to the meeting. A copy of the notice of public hearing is attached.

For additional information, please do not hesitate to contact the borrower directly or the undersigned.

Sincerely,

Simmee Silton  
Vice President

Enclosure: Summary

cc: Day Pitney LLP  
One International Place  
Boston, MA 02110  
Attn: William M. Pezzoni, Esq.

SS/jck

## NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be conducted by the Massachusetts Development Finance Agency (“MassDevelopment”) at 11:00 a.m. on August 11, 2015 at 99 High Street, Boston, Massachusetts, on the proposal of The Protestant Guild for Human Services, Inc. (the “Institution”), a Massachusetts non-profit corporation organized and operating under Section 501(c)(3) of the Internal Revenue Code, that MassDevelopment:

- (1) approve one or more projects (collectively, the “Projects”) which consist generally of (i) the purchase of approximately 5.2 acres of land and an approximate 60,250 square foot building thereon known as Middlesex Green, Building #1, located at 521 Virginia Road in Concord, Massachusetts; (ii) renovations to such Middlesex Green, Building #1 including updates to the roof, HVAC, bathrooms, elevators and installation of a kitchen; and equipment purchases including kitchen items, security and telephone systems and furniture and fixtures; (iii) the refinancing of existing conventional mortgages which had financed the purchase, renovation, furniture, fixtures and equipment for 11 of the Borrower’s group homes located at 152-154 Orchard Street, Watertown, MA; 71 Nyack Street, Watertown, MA; 5 Silvermine Road, Woburn, MA; 163 Mallard Way, Waltham, MA; 263 Worcester Lane, Waltham, MA; 21 High Rock Circle, Waltham, MA; 55 Harriett Ave, Burlington, MA; 31 Hiram Road, Framingham, MA; 11 Windsor Street, Melrose, MA; 6 Charles Anna, Billerica, MA; and 36 Chandler St., Maynard, MA; and (iv) financing costs of issuance, which Projects will be owned and operated by the Institution in connection with the Institution’s educational purposes, and
- (2) authorize the financing and refinancing of the costs of the Projects by the execution and delivery by MassDevelopment of tax exempt or taxable obligations in one or more series in accordance with Chapters 23G and 40D of the Massachusetts General Laws, as amended, with an aggregate principal amount not to exceed \$14,000,000 (collectively, the “Obligations”).

The Obligations will not constitute a general obligation or debt of, or a pledge of the faith and credit of MassDevelopment or a general obligation of, or a debt or pledge of the faith and credit of The Commonwealth of Massachusetts.

Interested persons wishing to express their views on the Projects and the proposed issuance of the Obligations to finance and refinance the Projects will be given the opportunity to do so at the public hearing or may, prior to the time of the public hearing, submit their views in writing to MassDevelopment at 99 High Street, Boston, Massachusetts 02110.

MASSACHUSETTS DEVELOPMENT  
FINANCE AGENCY

THE PROTESTANT GUILD FOR HUMAN SERVICES, INC.

PROJECT LOCATIONS

521 Virginia Road  
Concord, MA 01742

152-154 Orchard Street  
Watertown, MA 02472

71 Nyack Street  
Watertown 02472

5 Silvermine Road  
Woburn, MA 01801

163 Mallard Way  
Waltham, MA 02452

263 Worcester Lane  
Waltham, MA 02452

21 High Rock Circle  
Waltham, MA 02451

55 Harriett Avenue  
Burlington, MA 01803

31 Hiram Road  
Framingham, MA 01701

11 Windsor Street  
Melrose, MA 02176

6 Charles Anna  
Billerica, MA 01821

36 Chandler St  
Maynard, MA 01754



Date: August 4, 2015

**Erik Hansen**  
100 Acton Street  
Maynard, MA. 01754

*You are hereby appointed to the*

***Cultural Council***

*Term expires: June 30, 2018*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: August 4, 2015

**W. Timothy Hess**  
186 Main Street  
Maynard, MA. 01754

*You are hereby appointed to the*

***Cultural Council***

*Term expires: June 30, 2018*

FOR THE

**TOWN OF MAYNARD**

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: August 4, 2015

**Ron Labbe**  
30 Glendale Street  
Maynard, MA. 01754

*You are hereby appointed to the*

***Cultural Council***

*Term expires: June 30, 2018*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

Reappointments.  
Aug 4, 2015.

**Becky Mosca**

---

**From:** Diane Donovan  
**Sent:** Monday, July 20, 2015 2:27 PM  
**To:** Becky Mosca  
**Subject:** FW: Cultural Council reappointments

Also just a note that I believe Timothy goes by just Tim.  
Thanks

---

**From:** Diane Donovan  
**Sent:** Monday, July 20, 2015 2:12 PM  
**To:** Becky Mosca  
**Subject:** FW: Cultural Council reappointments

Correction!  
Timothy Hess reappoint term expires 6/30/2018  
Erik Hansen reappoint term expires 6/30/2018  
Thank you  
Di

---

**From:** Diane Donovan  
**Sent:** Monday, July 20, 2015 2:07 PM  
**To:** Becky Mosca  
**Subject:** Cultural Council reappointments

Hi Becky;

Here are the names and terms for the three cultural council member's.

Ron Labbe; reappoint; term expires 6/30/2018  
Timothy Hess; reappoint; term expires 6/30/2015  
Erik Hansen; reappoint; term expires 6/30/2015

If you would like our email correspondence from them seeking reappointment please let me know.

*\*Diane*

Diane N. Donovan  
Assistant Town Clerk  
[ddonovan@townofmaynard.net](mailto:ddonovan@townofmaynard.net)  
Town of Maynard  
133 Main Street  
Maynard, MA 01754  
978-897-1181  
[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)

TOWN OF MAYNARD  
**Cemetery Department**

DEED Nº 2024

This Certifies that \_\_\_\_\_ **Jane Bennett** \_\_\_\_\_  
\_\_\_\_\_ **19 Concord Street, Maynard, MA 01754** \_\_\_\_\_ is  
proprietor of Lot No. 9 Section No. 21 in \_\_\_\_\_

Glenwood Cemetery, Maynard, Massachusetts, and that said lot shall be holden subject to all the by-laws, rules and regulations made, and to be made by the Board of Selectmen.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sealed, Signed and Delivered  
in the presence of

Dated August 4, 2015 \_\_\_\_\_

Board of Selectmen of the Town of Maynard

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MAYNARD

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a CLASS II  
Class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of  
Chapter 140 of the General Laws.

1. What is the name of the concern? GEORGE R. PEARCE / DBA  
PEARCE AUTO

Business address of concern: 81 PARKER ST. MAYNARD, MA.

2. Is the above concern an individual, co-partnership, an association or a corporation? Individual

3. If an individual, state full name and residential address. cell  
GEORGE R. PEARCE 978-580-7599.  
81 PARKER ST. MAYNARD, MA.

4. If a co-partnership, state full names and residential addresses of the persons composing it.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. If an association or a corporation, state full names and residential addresses of the principal officers.  
President: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Treasurer: \_\_\_\_\_

6. Are you engaged principally in the business of buying, selling or exchanging motor Vehicles? \_\_\_\_\_  
If so, is your principal business the sale of new motor vehicles? \_\_\_\_\_  
Is your principal business the buying and selling of second-hand motor vehicles? \_\_\_\_\_  
Is your principal business that of a motor vehicle junk dealer? \_\_\_\_\_

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

CURRENT RESIDENTS 81 Parker ST  
MAYNARD, MA.

8. Are you a recognized agent of a motor vehicle manufacturer? \_\_\_\_\_

(Yes or No)

If so, state name of manufacturer. \_\_\_\_\_

9. Have you a signed contract as required by Section 58 Class I? \_\_\_\_\_

(Yes or No)

10. Have you ever applied for a license to deal in second-hand motor vehicles or parts thereof? \_\_\_\_\_

(Yes or No)

If so, in what city - town? \_\_\_\_\_

Did you receive a license? \_\_\_\_\_ For what year? \_\_\_\_\_

(Yes or No)

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof  
Ever been suspended or revoked? \_\_\_\_\_

(Yes or No)

Sign your name in full: George R. Pearce  
(Duly authorized to represent the concern herein mentioned)

Residence: 81 Parker St. Maynard, MA. 01754

**IMPORTANT**

EVERY QUESTION MUST BE ANSWERED WITH  
FULL INFORMATION AND FALSE STATEMENTS  
HEREIN MAY RESULT IN THE REJECTION OF  
YOUR APPLICATION OR THE SUBSEQUENT  
REVOCATION OF YOUR LICENSE IF ISSUED.

Note: If the applicant has not held a license in the year prior to this application, he must file a  
Duplicate of the application with the registrar. (See Sec. 59)

**APPLICANT WILL NOT FILL THE FOLLOWING BLANKS**

Application after investigation \_\_\_\_\_  
(Approved or Disapproved)

License No. \_\_\_\_\_ granted \_\_\_\_\_ 20 \_\_\_\_\_ Fee \$ \_\_\_\_\_

Signed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CHAPTER 140 OF THE GENERAL LAWS, TER.ED., WITH AMENDMENTS THERETO (EXTRACT)**

Section 57. No person, except one whose principal business is the manufacture and sale of new motor vehicles but who incidentally acquires and sells second hand vehicles, or a person whose principal business is financing the purchase of or insuring motor vehicles but who incidentally acquires and sells second hand vehicles, shall engage in the business of buying, selling, exchanging or assembling second hand motor vehicles or parts thereof without securing a license as provided in section fifty-nine. This section shall apply to any person engaged in the business of conducting auctions for the sale of motor vehicles.

Section 58. Licenses granted under the following section shall be classified as follows:

Class 1. Any person who is a recognized agent of a motor vehicle manufacturer or a seller of motor vehicles made by such manufacturer whose authority to sell the same is created by a written contract with such manufacturer or with some person authorized in writing by such manufacturer to enter into such contract, and whose principal business is the sale of new motor vehicles, the purchase and sale of second hand motor vehicles being incidental or secondary thereto, may be granted an agent's or a seller's license; provided, that with respect to second hand motor vehicles purchased for the purpose of sale or exchange and not taken in trade for new motor vehicles, such dealer shall be subject to all provisions of this chapter and of rules and regulations made in accordance therewith applicable to holders of licenses of Class 2.

Class 2. Any person whose principal business is the buying or selling of second hand motor vehicles may be granted a used care dealer's license.

Class 3. Any person whose principal business is the buying of second hand motor vehicles for the purpose of remodeling, taking apart or rebuilding the same, or the buying or selling of parts of second hand motor vehicles or tires, or the assembling of second hand motor vehicle parts, may be granted a motor vehicle junk license.

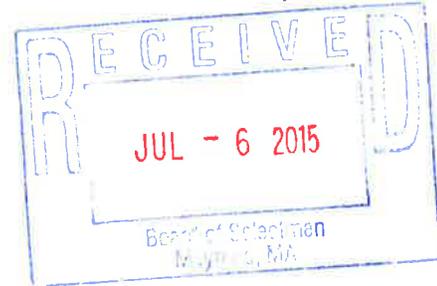
Section 59. The police commissioner in the Boston and the licensing authorities in other cities and towns may grant licenses under this section which shall expire on January first following the date of issue unless sooner revoked. The fees for the licenses shall be fixed by the licensing board or officer, but in no case shall exceed fifty dollars. Application for license shall be made such form as shall be approved by the registrar of motor vehicles, in sections fifty-nine to sixty-six, inclusive, called the registrar, and if the applicant has not held a license in the year prior to such application, such application shall be made in duplicate, which duplicate shall be filed with the registrar. No such license shall be granted unless the licensing board or officer is satisfied from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the business specified in section fifty-eight in the classifications for which he has applied, that said business is or will be his principal business, and that he has available a place of business suitable for the purpose. The license shall specify all the premises to be occupied by the licensee for the purpose of carrying on the licensed business. Permits for a change of situation of the licensed premises or for addition thereto may be granted at any time by the licensing board or officer in writing, a copy of which shall be attached to the license. Cities and Towns by ordinance or by-law may regulate the situation of the premises of licensees within Class 3 as defined in section fifty-eight, and all licenses and permits issued hereunder to persons within said Class 3 shall be subject to the provisions of ordinances and by-laws which are hereby authorized to be made. No license or permit shall be issued hereunder to a person within said Class 3 until after a hearing, of which seven days' notice shall have been given to the owners of property abutting on the premises where such license or permit is proposed to be exercised. All licenses granted under this section shall be revoked by the licensing board or officer if it appears, after hearing, that the licensee is not complying with sections fifty-seven to sixty-nine, inclusive, or the rules and regulations made thereunder; and no new license shall be granted to such person thereafter, nor to any person for use on the same premises, without the approval of the registrar. The hearing may be dispensed with if the registrar notifies the licensing board or officer that a licensee is not so complying. Any person aggrieved by any action of the licensing board or officer refusing to grant, or revoking a license for any cause may, within ten days after such action, appeal therefrom to any justice of the superior court in the county in which the premises sought to be occupied under the license or permit applied for are located. The justice shall, after such notice to the parties as he deems reasonable, give a summary hearing on such appeal, and shall have jurisdiction in equity to review all questions of fact or law and may affirm or reverse the decision of the board or officer and may make any appropriate decree. The decision of the justice shall be final.

BOS  
7/21/15

17 May 2015

Brendon Chetwynd  
161 Summer Street  
Maynard, MA 01754

Kevin Sweet  
Town Administrator  
Town of Maynard  
195 Main Street  
Maynard, MA 01754



Dear Kevin,

Please accept this letter as a formal expression of my interest to serve as an alternate member for the Town of Maynard Planning Board.

My previous board experience is varied, beginning with me joining the Planning Board in July of 2002. During my previous seven-year planning board tenure, I served as its chair for over 4 years as well as serving as the planning board representative to the Community Planning Committee, the Land Use Subcommittee of the same, and a brief stint on the Community Preservation Committee. Amongst the achievements during my tenure was the passage of the original Neighborhood Business Overlay District, Downtown Overlay District, and numerous other miscellaneous updates to the Zoning Bylaws in an effort to provide a more predictable and fair process for all stakeholders. Much of these efforts were performed without a town planner.

Following my service on the Planning Board, I was elected to and served on the Board of Selectmen for slightly over 5 years. During that time, I participated in a number of endeavors, served one year as chair, as also served as the Board of Selectmen representative to the Charter Review Committee.

Please let me know if I can answer any questions or provide any additional information.

I am now in a position to resume my service to the community in earnest,

Brendon Chetwynd

Cc: Bill Nemser, Town Planner  
Kevin Calzia, Planning Board Chair

# GOSZ + ASSOCIATES, P.C.

ATTORNEYS AND COUNSELORS AT LAW

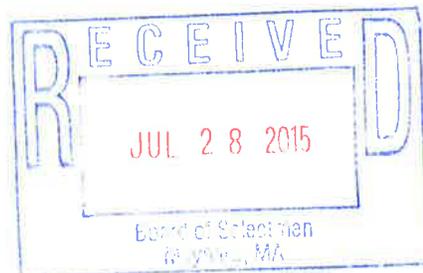
74 MAIN STREET, SUITE 206  
MAYNARD, MASSACHUSETTS 01754

**William J. Gosz**  
**wgosz@goszlaw.com**

**Phone: (617) 245-2935**  
**Fax: (888) 598-9535**

July 22, 2015

Maynard Board of Selectmen  
c/o Kevin Sweet, Town Administrator  
Town Building  
195 Main Street  
Maynard, MA 01754



RE: Maynard Planning Board

Dear Mr. Sweet:

Please accept this letter as my request to be considered for the open position on the Maynard Planning Board (Alternate Member). As you can see from my enclosed resume, I have substantial experience in many areas of real estate law including land use, zoning, and mortgage finance. I have also represented clients before many municipal boards and agencies and I am familiar with the structure and workings of municipal government.

I appreciate your time in considering my request to become an alternate member of the Maynard Planning Board and I look forward to hearing from you in the near future.

Sincerely,

Handwritten signature of William J. Gosz in black ink.

William J. Gosz

Enc./

# **WILLIAM J. GOSZ**

---

51 CONCORD STREET  
MAYNARD, MA 01754  
(617) 201-4994  
Email: wgosz@goszlaw.com

## **EDUCATION**

**Suffolk University Law School, Boston, MA**  
JD, May 2001

**Muhlenberg College, Allentown, PA**  
BA, English, May 1996

## **BAR STATUS**

**Massachusetts Bar, admitted January 23, 2002**  
**U.S. District Court, District of Massachusetts, admitted November 18, 2004**

## **PROFESSIONAL EXPERIENCE**

**Gosz + Associates, P.C., Cambridge and Maynard, MA**  
**Senior Attorney, November 2008 – Present**

- Extensive experience in commercial lending transactions including drafting loan documentation, structuring and negotiating senior and subordinated debt, asset-based facilities, working capital facilities, floor plan financing, leveraged leasing, syndication and participation arrangements, tax-structured financing and other structured finance projects.
- Real Estate experience includes representing developers, institutional property owners and lenders in the acquisition, disposition and financing of office, industrial, and multi-family properties including representation before municipal licensing and zoning boards.
- Experience drafting and negotiating documents for large condominium conversion projects, drafting and reviewing commercial leases for both landlords and tenants, experience drafting and reviewing commercial loan documentation, negotiating commercial purchase and sale agreements, leases, property management agreements, service contracts and other diligence items, negotiating title insurance, and drafting and negotiating closing documents for developers, corporate clients and non-profit institutions.
- Experience with complex title examination and review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders).
- Responsibilities also include representing businesses in mergers and acquisitions, financing, joint ventures, and other business agreements and contracts. Presently serve as counsel for local and international businesses and non-profit organizations; continually advising these organizations regarding their formation, reorganizations, general business, employment law matters, transactional, and corporate governance matters.

- Routinely advise clients through all phases of business activity: creation of the business entity, guidance through all formal requisites and procedures including cooperation with accounting and banking professionals, and representation in all transactions.

**Adams & Rafferty, Cambridge, MA**  
**Associate Attorney, January 2008 – November 2008**

- Representing developers, institutional property owners and lenders in the acquisition, disposition and financing of office, industrial, and multi-family properties.
- Experience handling local licensing and zoning matters.
- Drafted and negotiated documents for several condominium conversion projects, drafted and reviewed commercial leases for both landlords and tenants, experience drafting and reviewing commercial loan documentation, negotiated commercial purchase and sale agreements, leases, property management agreements, service contracts and other diligence items, negotiated title insurance, and drafted and negotiated closing documents for developers, corporate clients and non-profit institutions.
- Experience with complex title examination and review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders).
- Responsibilities also include representing businesses in mergers and acquisitions, financing, joint ventures, and other business agreements and contracts. Routinely advise clients through all phases of business activity: creation of the business entity, guidance through all formal requisites and procedures including cooperation with accounting and banking professionals, and representation in all transactions.

**Fletcher, Tilton & Whipple, P.C., Framingham, MA**  
**Associate Attorney, October 2006 – December 2007**

- Real Estate experience includes representing developers, institutional property owners and lenders in the acquisition, disposition and financing of office, industrial, and multi-family properties.
- Drafted and negotiated documents for several condominium conversion projects, drafted and reviewed commercial leases for both landlords and tenants, experience drafting and reviewing commercial loan documentation, negotiated commercial purchase and sale agreements, leases, property management agreements, service contracts and other diligence items, negotiated title insurance, and drafted and negotiated closing documents for developers, corporate clients and non-profit institutions.
- Experience with complex title examination and review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders).
- Responsibilities also include representing businesses in mergers and acquisitions, financing, joint ventures, and other business agreements and contracts. Presently serve as counsel for local and international businesses and non-profit organizations; continually advising these organizations regarding their formation, reorganizations, general business, transactional, and corporate governance matters.

- Routinely advise clients through all phases of business activity: creation of the business entity, guidance through all formal requisites and procedures including cooperation with accounting and banking professionals, and representation in all transactions.

**Hoffman & Hoffman, LLP, Boston, MA**

***Senior Associate Attorney, September 2002 – September 2006***

- Engaged in the general practice of law with an emphasis on residential and commercial real estate transactions, landlord tenant law and corporate law.
- Responsibilities include representing lenders, buyers, and sellers in all aspects of residential and commercial real estate transactions.
- Drafting and review of loan documentation, including commercial leases.
- Review and negotiation of purchase and sale agreements as well as title examination review (including as underwriting agent for title insurance companies and as an approved attorney for institutional mortgage lenders), resolving title issues prior to closing.
- Routinely advise and represent clients through a wide range of general business activities, including the creation of the business entity and guidance through all formal requisites and procedures as well as representing clients in all transactional matters.

**Rubin, Weisman, Colasanti, Kajko & Stein, LLP, Lexington, MA**

***Associate Attorney, August 2001 – September 2002***

- Responsible for representing lenders, buyers, and sellers in all aspects of residential real estate transactions.
- Review and negotiation of purchase and sale agreements as well as title examination review, resolving title issues prior to closing.
- Extensive contact with clients, loan officers, brokers, title insurance companies, and attorneys.
- Additional responsibilities include overseeing paralegal and legal assistant staff.

2 Chandler Street  
Maynard, MA 01754-1704  
thesbach@gmail.com

15 July 2015

Kevin A. Sweet, Town Administrator  
Town of Maynard  
195 Main Street  
Maynard, MA 01754-2509  
via e-mail: ksweet@townofmaynard.net

Dear Mr. Sweet:

I am interested in serving on the Planning Board (PB). Currently, I serve on the Community Preservation Committee (CPC) as an ad-hoc member. I would be interested in serving as the PB's liaison to the CPC as well. I understand that the position on the PB that is open is one of Alternate Member. As this would be my first time on such a board, serving in the alternate capacity will be an excellent opportunity for me to learn the workings of the board. I have done some preliminary research, as well as attended some PB meetings where the issues were of interest to me, either as a resident, or in my former role as Vice President of the Board of Directors for the Assabet Village Food Cooperative.

Please consider this letter as my request for appointment.

Respectfully submitted,



Thomas D. Hesbach, Jr