



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, August 18, 2015
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

- a) July 21, 2015
- b) July 29, 2015
- c) August 4, 2015

3. Correspondence

- a) Fire Department monthly report July 2015
- b) Police Department monthly report July 2015
- c) Council on Aging monthly report July 2015
- d) Library monthly report July 2015
- e) OMS monthly report July 2015
- f) Facilities Manager monthly reports June & July 2015
- g) Meeting notice, BOH, Aug. 18, 2015
- h) Meeting notice, CC, Aug. 18, 2015
- i) Meeting notice, PB, Aug. 18, 2015
- j) Letter from AG, RE: Approval of STM Art. 7 May 18, 2015
- k) Copy of Coolidge School roof bid notice Facilities
- l) Letter dated Aug. 3, 2015 Cardinal Office notice of special mass
- m) Assabet Valley Chamber looking for sponsors, Maynard Fest 9/3/15

4. Consent Agenda

- a) Request for Special Permit – One Day Block Party – Estabrook Family
- b) Request for Special permit – One Day Liquor license/Entertainment Pleasant Café
- c) Reappointments: Maynard Police Department, Specials

5. Request for Special One-Day Permit at Crowe Park: Softball Game Fundraiser - Maynard Police vs. Maynard Fire Department

6. 129 Parker Street Update

AGENDA
Maynard Board of Selectmen's Meeting
August 18, 2015

7. 7:15 p.m. Public Hearing – Liquor License: 5 Maynard LLC d/b/a Battle Road Brew Pub
8. Rail Trail Easement Acceptances
9. Set, Date and Place for Winter Special Town Meeting
10. Review of FY16 BOS Goals & Initiatives
11. Town Administrator Review Acceptance
12. Economic Development Updates
13. Town Administrator Report
14. Chairman's Report
15. Board Member Reports
16. Adjournment (9:30)

Respectfully submitted,



Kevin Sweet, Town Administrator

Regular Meeting – September 1, 2015

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, July 21, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Clerk, Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments:
No public comments

Acceptance of Minutes, June 17, and 22nd, 2015

A motion was made by Selectman DiSilva to approve the minutes of June 17, 2015 as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to approve the minutes of June 22, 2015 as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for July 21, 2015).

- a) Fire Department monthly report June 2015
- b) Police Department monthly report June 2015
- c) Council on Aging monthly report June 2015
- d) Maynard Fest looking for sponsors
- e) Notice: BOS FY16 Meeting Dates
- f) Notice: BOS Special Meeting July 29, 2015
- g) Notice: Assabet Valley Chamber events
- h) Notice: Planning Board guidelines for Public Hearings
- i) Notice: John Thomas Jr. not returning to ConsCom for a new term
- j) Notice: Legislature vote to increase Mass Cultural Council funding
- k) Notice: MA DOER Green Communities Acting Director Grant Award Notice
- l) Press Release: Maynard receives Green Communities Grant totaling \$104,287.00
- m) Letter to Building Commissioner Re: 7 Waltham Street June 30, 2015

A motion was made by Selectman DiSilva to accept the list of correspondences **A-M** as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Consent Agenda;

- a) Octoberfest, Maynard Rotary Club: September 26, 2015 with rain date September 27, 2015
- b) Maynard Fest, Assabet Valley Chamber: October 3, 2015 no rain date
- c) Maynard's 49th Christmas Parade, Maynard Rotary Club: December 6, 2015
- d) BGAV: Request for 1-Day Alcohol Permit , September 19, 2015
- e) Cemetery Deed # 2022

Comment by Sel. Kreil – regarding the one-day Beer and Wine, wondering if the alcohol will be restricted to one area? TA confirmed this is the case, same as last year and the Police had no problems.

A motion was made by Selectman DiSilva to approve the consent items as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Time being 7:10 BOARD pulled in item # 10 the 23 River Street Parking Lot Discussion. TA, Kevin Sweet said that currently the Town has a chain across this lot so no one can use this parking lot. At this point, it is a public lot with no restrictions.

7:15 P.M. Public Hearing: Liquor License transfer from Carron Restaurant Group LLC. To Steven Trumble, located at 19 Summer Street, Maynard, MA. 01754

Sel. DiSilva read the following legal notice and called the hearing to order.

Read the hearing notice: Notice is hereby given, in accordance with Mass. General Laws, Chapter 138, as amended that a Public Hearing will be held on Tuesday, July 21, 2015 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) of the Maynard Town Building on the application of transfer of an On-Premises All Alcohol License from Carron Restaurant Group LLC at 86 Powdermill Road, Maynard, MA to Steven Trumble D/B/A Fine Arts Theater Place, at 17 Summer Street, Maynard, MA. A copy of the application is on file at the Board of Selectmen's office.

Comments: Attorney Andrew Upton and Steven Trumble the new owner of the Fine Arts Theater Place at 17 Summer Street ask for a transfer of on premise all alcohol liquor license in today market we think it's a new best business practice to have a liquor license at the Theater. This is the business plan, the plan is to have a small clear plastic cup to all alcohol with one drink per time and to show their ID each time they return for the next drink. The drinks will be served from the same counter as the food and drinks currently be served. This is the over view of what they have in plan. Owner (Steven Trumble) is also the manager of the liquor license. A few points we do not think this will make impact on traffic and think the residents of Maynard would enjoy this option.

Steve Trumble, movie theaters are for movies and do not think this will be much impact and does not want to change much at the theater. If you are at other theaters around the area, you will notice they

are charging \$15 to \$16.00 per person. We think we are giving a great deal to our theatergoers and only charge \$9.50 per person. Does not think this will make much money but a different spin on what we will have in Maynard.

Upton, person will not be able to come in the theater without a movie ticket to order a drink.

DG: concern, currently you have High School Students working at the theater. Question: how do you make that work? If the Alcohol is sold at the counter correct, then it is young students serving alcohol. How do you make that work?

Trumble the kids are having a great time and doing a great job. However, anyone in the future will be 18 or older.

JK: one drink per order, per person with ticket to the movie.

Trumble:

Andrew Upton: one drink per cup, per time to request an alcohol drink. Once the usher walk thru the theater they will see what is going on.

Trumble: Cannot grantee that things do not happen, has seen empty ginger ale cans and nips in the theater that had the odor of alcohol but it does not happen very often.

Andrew Upton: the vast majority of theaters that have licenses do have the one area to serve and drink.

TA, Sweet Lux Cinemas, have an over 21 area for the patrons that drink the alcohol.

TE, you are going for an all alcohol license.

Trumble: yes, peoples viewing habits.

Andrew Upton: yes

The ability to make the mixed fruity drinks for patrons

The Police have been very good to us and around at the closing at nights. In addition, yes it is a good thing to have the mixed fruity drinks.

TE: This application came in at the last minute to the office.

TA, yes correct we had no prior

TE: Are you a where that we already had other licenses available?

Trumble: no didn't contact town

TD: the plan and space is very tight, small. Do you plan to have draft beer?

Trumble: no draft beer, no draft wine, Cans of beer.

CD: You are going to have beer, wine, cordials and mixed drinks. You are planning to have kids walk down the aisles say with flashlights. People in theater are going to know someone is walking down the aisles. My concern, kids, viewing habits, cups, colors, concerned all your words Mr. Trumble

DG: If I may our Police Chief is here can we have your view. Concern – cups, the age of the servers, nothing is going to stop them from serving their friends. I would feel better if it was from a separate area. I would want to see older kids, people working in the area. All the potentials are there for a problem.

DG: We will have more licenses available shortly. Therefore, why don't you come back when you have a better plan?

Trumble: So what you are saying you will have licenses available down the road. In addition, that I can apply at another time.

Upton: If we commit to 21 years older staff then we would be in better stand with town.

DG: We do not want anyone under pressure to serve someone they should not.

CD: Any comments from public – Vic Tomyl commented on the advertisement of the license. He does not think that a license is at 86 Powdermill Road.

Trumble: Well I need at least 30/60 days to work with architect to redo a new plan and space.

JK: If this request is withdrawn - this license was to be return to the Town on June 30th. From the original owner.

Therefore, if the Board does not make a motion what happens?

TD: We do not have all the information so if we continue; I think it fair to hear this again later.

Upton: if this license is not approved tonight then the current owner could appeal it. In addition, be tied up or a long time. It could be tied up for much a long time period.

Comment what is the downside to not approving this license?

A motion was made by Selectman DiSilva to accept and approve the transfer on the application of transfer of an On-Premises All Alcohol License from Carron Restaurant Group LLC at 86 Powdermill Road, Maynard, MA to Steven Trumble D/B/A Fine Arts Theater Place, at 17 Summer Street, Maynard, MA. As more fully, set on the plans dated June 30, 2015. NO Second – Board agreed it is not moving.

New motion:

A motion was made by Selectman DiSilva to denied the transfer on the application of transfer of an On-Premises All Alcohol License from Carron Restaurant Group LLC at 86 Powdermill Road, Maynard, MA to Steven Trumble D/B/A Fine Arts Theater Place, at 17 Summer Street, Maynard, MA. As more fully, set on the plans dated June 30, 2015.

Second by Selectman Kreil. Vote 3-2. (Sel. Donovan and Sel. Kreil). Motion approved.

A motion was made by Selectman DiSilva to close the public hearing at 8:36 pm Second by Selectman Gavin. Vote 5-0. Motion approved.

Board Opening Interviews:

- Council on Aging(1 opening):
 - Paula Copley

Paula Copley spoke about a project the Middlesex Bank wanted their employees to a community project as an icebreaker to work with their employees on. From this project, which she enjoyed (Fall Clean-up of six senior's yards). She found this very rewarding. She then spoke to Andrew.

A motion was made by Selectman DiSilva to approve and appoint Paula Copley to the Council on Aging with a full term, June 30, 2018. Second by Selectman Donovan. Vote 5-0. Motion approved.

- Board of Assessors (1 opening):
 - William Doyle
 - William Gosz

Mr. William Doyle was a past president at the Maynard Country Club. Thru the sale of the Country Club to the Town. If found he learned a few things and it was an area he thought he could work with the town on.

JK: What experiences would you bring to this Board?

DG:

Mr. Doyle knows Sel. Donovan, it was thru Terrence that he learned of this opening, and they talked about this opening at great length. Also had a chance to talk with Angie the Town's chief assessor.

TE: Thank you for your interest. Just to let you know, we have (two candidates) for this position and that we have other openings available.

Next candidate; William Gosz, Just moved to Maynard last year. Has (two children) one just graduated have MHS. Has opened an office here in Maynard – Starts his day at his Cambridge office and ends in Maynard. Also has his real estate license as a broker. New kid on the block. However, has a wellness to serve?

TE: Thank you for your willingness to serve

Gosz: opportunity to serve it is a tightknit community. In addition, wants to give back to his community

TD:

JK: no questions

DG: What made you reach out to this opening?

WG: He had been looking for openings and at the last minute so this opening and sent email to Kevin Sweet.

A motion was made by Selectman Gavin to approve and appoint William Doyle to the Assessors Board with a term ending June 30, 2016. Second by Selectman Donovan. Vote 5-0. Motion approved.

- Planning Board (Alternate Member – 1 opening):
 - Brendon Chetwynd
 - Thomas Hesbach

RESCHEDULED PLANNING BOARD INTERVIEWS UNTIL AUGUST 4, 2015

Special Event Permit Request: Maynard Rod & Gun Club and Boston Paintball

Comments: Steve Locke President of the Maynard Rod & Gun Club. Met with Chief DuBois and TA, Kevin Sweet. Discussion point for tonight and that same point made at the executive board with Maynard Rod & Gun Club.

DG: Anthony, from Boston Paintball, we had this same event in Ashland last year. This done on vehicles. We have actors who are out in the fields. The ride takes about 20 to 30 minutes we have three vehicles.

They have insurance and do not need additional rider for this event.

TA clarification if this will be going over a public road.

Anthony: This will be over the property at the Maynard Rod & Gun Club. People going to this event will park their cars in Maynard at the Maynard Rod & Gun Club. Ticket sold in advance. Age for this event is 8 years old.

CD: Will any alcohol be sold at/for this event. No but food might be sold. How many people per ride. Anthony fully staffed from 6 to 10 pm, food to be subbed out. There will not be more than 40 cars at any one time as all rides are at times – all tickets sold with a time slot.

Chief: It's about 5 week-ends that this event will be running and after the 1st weekend, we will be able to gauge this event better.

TA, Did Ashley require you to have a Police Detail.

This board does not approve any food it is with another board/department

JK: 5 weekends for this event. Are the products biodegradable?

Anthony yes.

A motion was made by Selectman DiSilva to accept and approve this special request event at the Maynard Rod & Gun Club for the month of October, Haunted Hayrides on Friday & Saturday nights. Second by Selectman Gavin. Vote 5-0. Motion approved.

Maynard Cultural District Resolution: T. Hess, Co-Chair Maynard Cultural Council

TA, spoke about the Cultural Council and Tim Hess Co-Chair all the changes and to speak more to this Tim Hess, we had a little turnover with our council. We have about 10 or 12 member that are helping with Cultural Council plans and have powerful information have the Beranger report that is helping with this plan and this is a procedural process to move forward.

Town Center overlay.

BOS Chair read resolution:

WHEREAS, Maynard's Town Center has a mixed-use geographical area with a concentration of cultural facilities and assets; and

WHEREAS, Maynard has held a public hearing which revealed among town citizens a broad enthusiasm for the creation of a state-authorized Cultural District; and

WHEREAS, members of the Maynard Cultural Council have developed preliminary drafts of the state's application for Cultural District recognition, thereby outlining proposals for a range of goals, initiatives and activities for the potential district, and opening dialogue with several partners whose participation will be central to the success of the district; now therefore be it

RESOLVED, that the Board of Selectmen represent that Maynard, Massachusetts:

- Article 1.** Proclaims its interest in establishing a state-designated cultural district
- Article 2.** Endorses the state-sponsored cultural district goals of attracting artists and cultural enterprises, encouraging business and job development, establishing tourist destinations, preserving and reusing historic buildings, enhancing property values and fostering local cultural development
- Article 3.** Will appoint a city official to assist the Maynard Cultural Council in its efforts toward the state designation

Given in the Selectmen's Chambers this 21st day of July, in the year two thousand and fifteen

Maynard Board of Selectmen

A motion was made by Selectman DiSilva to accept and approve Maynard as a State Designated Cultural District. Second by Selectman Kreil. Vote 5-0. Motion approved.

Business Environment Enhancement Program

Comments: Town Planner Bill Nemser, EDC has made up an application for the boards review for funding applications.

Plan 1. \$1000.00 it is a 50/50 match for all businesses to apply.

Plan 2. \$5,000.00 upgraded 50/50 match for all businesses to apply.

Plan 3. \$10, 000.00 this is different type of available funding – this is for anyone – business, group or individual person or individual group.

If BOS approves this plan, we could be ready to announce and roll out this plan.

Board questions: Sel. Kreil, if this is a 30-day plan, then it almost sounds like it needs to be shovel ready. I would be better with 60-days. BN, if this is approved we would have a staff member assigned to the project to give updates on progress. No payments made until applicate submit paid invoices/ applicants work progress status back to Town.

TA, Sweet noted the Funds are available and ready via past articles and CDBG Funds and will not be closed out and turned back to general funds.

A motion was made by Selectman DiSilva to accept and approve Business Environment Enhancement Program. Second by Selectman Gavin. Vote 5-0. Motion approved.

Town Planner, Bill Nemser spoke about the Flyer = The Maynard Advantage. New England Living for Everyone

Tag line for Maynard – Basic way to brand Maynard. Tim Hess has done much of the work and marketing on and for this tag line.

23 River Street Parking Discussion

TA, K. Sweet spoke about the changes to our Downtown parking, why we planned to buy the vacant lot and now what has since changed and our changes to come once the Rail Trail comes thru our Downtown with more lost parking. We need to have plans in place to get the most parking we can. ATA, A. S. MacLean had a proposal for Downtown Parking, requested board to read over and give feedback so we can improve change parking and create a meter maid enforcement staff, sell permits, pilot.

To be continued at another meeting

Police Chief Contract Renewal Discussion

Comments: TA, Sweet noted that our Chief has been with us for the past 3-years and has our full support we recommend that his contract be renewed.

A motion was made by Selectman DiSilva to renew the Police Chief Employment contract and furthermore authorize the Town Administrator to negotiate agreement for the BOS review and ratification. Second by Selectman Gavin. Vote 5-0. Motion approved.

FY15 Budget Transfers & Closeout Update

Comments:

TA Kevin Sweet, prior year we had a bottom line budget but now we are back to a line item budget so now we need to transfer cost centers to cover all the budgets.

A motion was made by Selectman DiSilva to accept and approve FY15 Budget Transfers as presented. Second by Selectman Gavin. Vote 5-0. Motion approved.

Economic Development updates

TA, Kevin Sweet

- The announcement of Stratus staying Maynard and moving into Saracen
- Met with Jill Minkin and shared short and long term plans/ ideas particularly about marketing downtown and bring the DT business owners into conversation
- Reach out to Stratus landlord
- Morey's Tavern Closed – The sign is down. – Board, What about the liquor license, TA's office has sent a register letter to holder of license.
- Dentist office has put up signs they are in the MacDonald build across the street from the old Walgreens building. The Building Comm. signs off the building for a temporary occupancy.

Town Administrator Report.

- Main Street One Way – Police and our engineer are assessing this street as many folks are driving up the wrong way on Main Street. We plan to install some added signs to enhance that it is a one way on Main. Board, what does GPS say? TA, we are going to address this issue
- We are ramping up code enforcement efforts with M-S and Railroad Street. Progress will be slow. We are stressing this to our staff. We met with Chief and owner. It was our first meeting it was our first time meeting.
- Rail Trail easements in process. Hope to be ready for our August 18th meeting.
- Golf Course doing well this year. I have the report for June and want to invite Kevin Osgood in to speak in August.
- Open Table update – looks like they have a place – ATA, ASM, in Sudbury and
- Old item, Rep Kate Hogan – the definition on the location it is a long-standing issue. It's a standing that for any added licenses that they stay in a location for up to 3 years

Chair Report –

- Waltham Street
- Toby Fedder, Water and Sewer rates can we have TF in so we can set the rates.
- Discussion about the Community Development Principals we need to review and update.
- Rules and Policy subcommittee needs to start back up we need to add another member from the Board. (Nuisance by-law) is one that needs to be reviewed.
- Let DPW, Chris Okafor know about the Water and Sewer

Board Member Reports

Selectman Egan:

- Civil Service issue is the Home Rule petition complete. TA spoke to Rep. Kate Hogan today; the house is still working with that petition.

Selectman Gavin:

- Want to congratulation to Becky for the savings on the insurance to the Town \$14,000.00 plus and to the green communities grant.
- Late today we received a notice on a Town Meeting article. That we I did not have an original copy of the posting notice hear at Town Hall. TA, we have made a few changes and you will see soon the changes out in the lobby. We have a locked cabinet

Selectman Kreil: none

Selectman Donovan:

- Noise – the Trash Company was on Acton Street at 6:30 pm.

Executive Session ~ Purchase of Real Estate Property

Motion to convene an executive session was made by Selectman DiSilva and duly seconded by Selectman Kreil. **Motion approved.**

Roll Call

Yea

Nay

Abstain

Absent

TA, K. Sweet

July 21, 2015

AA, B. Mosca

Selectman David Gavin	X
Selectman Tim Egan	X
Selectman Jason Kreil	X
Selectman Chris DiSilva	X
Selectman Terrence Donovan	X

Board will not reconvene into open session.

A **motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Kreil. Vote 5-0. Motion approved.

Time: 11:12 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM



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Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Wednesday, July 29, 2015
At the Council on Aging 50 Brown Street
Time: 6:30 pm**

Present: Chairman, Chris DiSilva, Clerk, Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean. Absent; Selectman Tim Egan and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

2015-2016 Maynard Board of Selectmen Goals & Initiatives

1. (Foster) Economic Development

- Develop, 129 Parker Street, including MOA, update zoning, Town meeting approval
- Mill & Main, update zoning changes, signage, By-Laws
- Redevelopment Business / Residential
- Affordable Housing, Veterans housing
- Communicate Community Development Principles
- Prioritize redevelopment
- Provide communication / direction to EDC
- Support Regional Transportation
- Market Business Recruitment
- Complete Town components of Rail Trail

2. (Improve) Communications

- Master Plan
- Internal / External Transparency – Budgets – Town Government
- Regulation updates – Water – Sewer - Cemetery
- By-Law Review
- Workshops – Training / Customer Service

3. (Comprehensive) Facilities Management

- New Fire Station / Permanent COA location
- Free Cash / Plan / Needs / Properly funded departments
- Roads & Sidewalks / Inspections / Planning
- White Pond / Plan / Protection / Access
- Town Properties / buy / sell / Open Space
- Fields / Courts / Recreation space
- Software / School Dude / IT / Capital Planning

4. (Strengthen) Fiscal Policies Management

- Capital / Debt / Plan / OPEB / Reserves
- 3.5% rolling average tax increase – Real estate taxes at state average
- Cap growth to state average, consider use excess growth to reduce / maintain overall tax rate.

A **motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Kreil. Vote 4-0. Motion approved.

Time: 9:35 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM



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**Selectmen's
Meeting Minutes
Tuesday, August 4, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Clerk, Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments:

Vic Tomyl, requested updates on the follow;

- 1) Civil Service for our Police Officers – TA, K. Sweet commented that it has passed the Public Service Committee and now on to screening committee – no time line for completion.
- 2) Hayes Street Drainage area with DEP, flooding issue – TA, K. Sweet commented DEP had minimal to say about that area and no funding available. Our DPW ran cameras thru the pipes – they found cracks in pipes and roots in the lines and can now plan how to address defects. We are working with the Town's consultant Stantec to address this work.
- 3) Disposition of Monsoon (Savoring Indian Cuisine) Restaurant Liquor License TA. K Sweet commented that BOS revoked that license and it now available and we have plans to hold a hearing for that license on August 18, 2015.

Acceptance of Minutes, July 7, and 21, 2015

A motion was made by Selectman DiSilva to approve the minutes of July 7, 2015 as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

Selectman Kreil requested we defer the minutes of July 21, 2015 until the next meeting.

List of Correspondences (mail to the Selectmen's Office for August 4, 2015).

- a) DPW monthly report June 2015
- b) Notice of meeting, Community Preservation Committee, 8/5 and 8/19
- c) Notice of meeting, Council on Aging, 8/6
- d) Notice of meeting, MCC/MRC 8/13
- e) Copy of letter sent via the BOS to The Honorable Theodore Speliotis dated 7/23/15
- f) Copy of Public hearing notice to BOS for Battle Road Brew Pub, hearing 8/18/15

- g) Request letter from China Ruby for two reserved 15 minute limit parking spots
- h) Letter from Middlesex Sheriff's Office, Graduation ceremony, 8/14/15 at 11:00 a.m. RSVP
- i) Letter from Xfinity RE: Changes to Xfinity TV Service
- j) Letter to BOS Chair, RE: Commonwealth's Search for Lease Space
- k) Notice from Assabet Valley Chamber, 15th Annual Harvest Golf Classic, Sept 14th, 2015 and Maynard Fest Flyer, October 3, 2015
- l) Notice from MIIA, Town Property & Workers Comp. Insurance, launching a new website
- m) Notice from Maynard Historical Commission, Glenwood Cemetery invitation for Oct. 3, 2015 10:00 am.
- n) Letter from MassDevelopment, notice of project hearing * 36 Chandler Street

A motion was made by Selectman DiSilva to accept the list of correspondences A-N as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda;

- a) Ron Labbe, reappoint; new term expires 6/30/18
- b) Tim Hess, reappoint; new term expires 6/30/18
- c) Erik Hansen, reappoint; new term expires 6/30/18
- d) Cemetery Deed # 2024, J Bennett, 19 Concord Street

A motion was made by Selectman DiSilva to approve the consent items as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Request for Class II Dealer's License – George Pearce.

Mr. Pearce is seeking a Class II Dealer's License for access to purchase at auction. Sales will be (1) vehicle at a time, restored on premises in existing garage by Mr. Pearce. Application is for customary Home business. TA recommendation that storage of vehicles is restricted to the garage on site with nothing stored outside. Mr. Pearce indicated that no additional workers would be onsite.

A motion was made by DiSilva to accept and approve the Class II Dealers License for used vehicles to George R. Pearce d/b/a Pearce Auto at 81 Parker Street. Second by Selectman Donovan. Vote 5-0. Motion approved.

Board Opening Interviews:

- Planning Board Alternate Member (1 opening):
Brendon Chetwynd- commented on his previous board experience as varied with Planning Board and as Selectman with different roles on each.

William Gosz – commented he has substantial experiences in many areas of real estate law including land use, zoning and mortgage finance, familiar with the structure and workings of municipal government. Noted, a new resident to Maynard with a little over a year in town.

Thomas Hesbach -- Currently serve on the Community Preservation Committee as an ad-hoc member. Has a medical background, EMS experience with local government, lived in Maynard for 5-1/2 years.

A motion was made by Selectman DiSilva to approve and appoint William Gosz to the Planning Board Alternate Member with a term ending June 30, 2017. Second by Selectman Gavin Vote 5-0. Motion approved.

Water/Sewer Rate Presentation:

Toby Fedder, P.E. Vice President of Woodard & Curran, discussed the letter dated 4/16/15 regarding FY16 Water and Sewer Financial Management at the request of the chairman to outline the process of establishing budgets and rates. Letter – provided guidance to the Town of Maynard with respect to the Water and Sewer Rates, which are required to fully fund water and sewer operations within the town of Maynard.

Maynard is at the high end of rates because we have newer facilities that have debt service and the level of treatment in the Assabet River basin is highly regulated as it is an impacted waterway.

The town needs to set rates that cover all the costs, salaries and other direct expenses.

Note, since the July 1, 2014 we have a senior relief program for water and sewer, which is approximately \$140,000.00 plus per year.

129 Parker Street Discussion:

TA, K. Sweet commented after our last meeting back on June 22nd we need to work out the in lieu of payment on the 17 units of low-income housing.

Jon Witten gave input on the funds for the 17 units – prevailing wages puts the cost over \$200,000.00 Applicant indicated that they would build the affordable housing component on site. Capital Group has that as a plan build and market as planned. The cost not to do this is around 3.6 million to build somewhere else in town.

Chair – next steps and timeline to keep moving forward.

Zoning changes are needed for this location. They have comments from builders and businesses.

Jon Witten thinks at this point a subcommittee does help to iron out some of the work and legal (Town and Capital Group Legal) can work out their issues prior to Town Meeting. Planning Board is waiting for feedback from Counsel Witten on the NBOD to make changes.

Jon Witten suggested the draft zoning changes will be completed within the next (2) weeks.

Package this project for Town Meeting.
Concept Plan

Next Steps the Board – The MOA – Zoning changes – The information to the residents can be addressed now it can start tomorrow.

Concept Plan so how can Capital Group go to planning without MOA draft. Jon Witten thinks it can be done.

Zoning By-law changes can be done now. Get site plan done now. Progress can be made to move forward.

Jon Witten – next steps;

- 1) Work up By-Law Change
- 2) Working with the applicant on the MOA
- 3) Fine tuning the concept plan

Downtown Parking Discussion

ATA. A. Scribner-MacLean, proposal for downtown parking.

- Improve signage to better identify parking options
- Change parking rates and enforcement – modern technology can do a lot – to charge more during peak times – charge less at the periphery of downtown
- Create a ‘meter maid ‘ enforce staff with evening and weekend shifts
- Sell permits for employers / employees / downtown residents for designed spots

Pilot Program

- Permits – good option
- Lot at 23 River Street – good option for employee parking permits
- Railroad Street and Florida St / Post Office could get Residential Permits – good option
- Non- Permits holders may get ticketed - create an enforcement program – educate as we roll out this program
- Analyze impacts and roll out an improved program in 2016.

Note: Selectman Donovan left at 9:45 p.m.

Town Administrator Review Process

Chair will reach out to previous Chairman to request the Board members comments for TA review. Will review the members’ comments and finalize.

Economic Development updates

- Met with three separate business developers in the past week all interested in downtown properties.
- EDC meeting today, no quorum, but six in attendance and they had a healthy discussion about business recruitment efforts.

Town Administrator Report.

- Rail Trail Easements in hand – 6 of 14. There will be two takings. Three others scheduled next week. Three still dealing with minor issues.
- Rep. Hogan's District office is open effective 8/1 Lower Level behind the Veteran Office (formerly the Facility Managers Office). Primarily staffed few hours a week by Jordan Eldridge, District Director. Rep Hogan is planning an; open house' for 09/15/15 when she will be here for the Fire Fighter's ceremony.
- The liquor license bill was entered in the House on July 30th. It now moves over to the Senate to be vetted.
- Continue with Fire and Dispatch Union Negotiation.
- Open Table is heading to Sudbury. Maynard may provide (Charge Back) van service if demand warrants.
- MacDonald has a September dead line for completion at the Waltham / Parker Street site. Building Commissioner has the authority to issue fines after that time.
- Waltham / Parker Street project work has been completed but no request for DPW sign off has been sought. DPW to reach out. Unclear if Eversource has completed their piece to power new street lights

Chair Report –

- In regards to 129 Acton Street do we have a system in place that we complete this project
- Leadership meeting with School Committee and Administration on Monday, 8/3/15 – Budget discussion meeting will continue quarterly – learning process to get educated on the budget
- Request numbers of days in the charter for the Annual and Special Town Meeting timeline
- Pass on this comment to Chris Okafor - Glenwood Cemetery – Resident commented that our cemetery now looks great – new flowers to entrance make a difference.
-

Board Member Reports

Selectman Egan: none

Selectman Gavin: none

Selectman Kreil:

- Correspondence – gate failure (DPW) TA will get up date.

Selectman Donovan -

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin Vote 4-0. Motion approved.

Time: 10:20 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

JULY 2015

FIRE RESPONSE AND OTHER FIRE DEPARTMENT ACTIVITIES

Number of requests for service from July 1, to July 31 was 134 resulting in over 250 emergency responses and a total of 848 additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	134
In-house Training Classes/other training:	72
Fire Safety Inspections-Pre-fire Plans other Fire prevention	98
Administrative/Other:	562
Station/Vehicle Maintenance	96
Total activities for July:	982

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 258 hours of on-shift training this month in in a variety of topics such as Emergency Medical Recertification, driver/operator, Fire Safety Surveys, Leadership Development, Ice Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. The biggest focus this month has been training our new firefighters as we prepare them for their careers here at Maynard Fire. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

Our commercial Fire Safety Survey Program continued this month. This involves firefighters creating a safety partnership with business owners to help keep their business safe and viable moving forward.

We have continued making considerable progress with our Records Management Software program. This month we are working on implementing a new reporting module.

We are continuing to work with a student from Maynard High School to enter some data into our new records management system to make our operation more efficient.

ACTIONS OF NOTE:

This month saw the starts of two new firefighters here at Maynard Fire. James McGowan started on Monday, July 29th and will be assigned to Group 1. Matthew James started on Monday, July 27th and will be assigned to Group 2.

July also had Truck Day sponsored by the Maynard Public Library. The Maynard Fire Department participated with an Engine and both our Ambulance and Aerial Ladder. Firefighters helping out this year under the direction of Captain Morrison were Mark Latta, Daniel Gould and Derek Maskalenko.

We are continuing working hard to integrate the fire department into the communications division. Our original goal was to have a fully integrated civilian dispatch center servicing both the fire and police departments by July 27th; we have pushed that deadline back while we continue training. The integrated system will allow for an enhanced service delivery from our daily staff. Our hope is Monday, August 10th will be the start date.

We are continuing to work with our Council on Aging. We will be utilizing our Senior SAFE Grant to help get education programs out to our community's older adults. We will be working with the Council on Aging and their new director in the coming months to begin that process.

We are continuing to work with Emerson Hospital on a fall prevention program impact study in the coming months. The idea is to create a benchmark and see the impact our fall prevention program is having in Maynard. The goal is to reduce community risk and reduce human suffering through prevention.

We have officially been awarded an Assistance to Firefighters Grant in the amount of \$177,034.00. This grant was written to replace our cache of Self-contained breathing apparatus. This FEMA Grant will cover 95% of the cost leaving our share at \$8,434.00. This is a tremendous savings for the town and will allow to replace aging equipment at almost no cost!

July was a very busy month for inspections and acceptance testing for fire alarm and sprinkler system installs or upgrades.

We are working with the new facilities manager and the Maynard Schools to ensure there are no fire safety issues when school opens.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

Monthly Report – JULY 2015

In July our intern, Connor Kirkwood who is Criminal Justice major at Westfield State University completed a bulk of our records destruction project. He has been meticulously reviewing old files from as far back as the 1950's and based on the Secretary of State records retention schedule setting aside files for shredding. In the last week of July we were able to completely empty one of the storage containers in the back parking lot. The empty container was immediately claimed by the Highway department and will be removed in the next couple of days. We had one round of document shredding in mid July and plan on a second and final round before the end of August. This project was labor intensive and may not have been achieved without our summer intern.

The Public Safety Communications Center started dispatching for the Fire Department in July adding to their original duties with the Police Department. This combined dispatch center is an adjustment for both departments but has enhanced our service to the community. Supervisor Anne Camaro and her staff have provided a smooth transition and do an incredible job on a daily basis. All the dispatchers make a very difficult and complicated job look easy.

Attached are the police department statistics for JULY 2015

Respectfully submitted,



Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	12	12
Alarm - Smoke Detector	0	9	9
Alarm - Business	0	14	14
Alarm - Residential	0	7	7
Animal Complaint	1	34	35
Area check	580	0	580
Assist Citizen	3	8	11
Assist Police Dept.	0	1	1
Assist Other Agency	0	5	5
B & E (Motor Vehicle)	0	1	1
B & E (Past)	0	2	2
Box Plug Out	0	12	12
Box Plug In	0	3	3
Prisoner Cell Checks	0	21	21
Building Check	131	0	131
Chemical Hazard Spill/Leak	0	1	1
Citizen Complaint	0	1	1
Cruiser Maintenance	14	1	15
Court Paperwork Received	0	11	11
Civil Dispute	0	3	3
Disturbance	2	11	13
Disabled MV	4	2	6
Domestic	0	3	3
Escort / Transport	0	6	6
Environmental	0	4	4
Extra Checks Request	1	0	1
Family Matter/Civil Matter	1	4	5
Alarm - Box	0	8	8
Fire, Other	0	5	5
Fire, Rubbish	0	1	1
Field Interview	4	0	4
Follow Up Investigation	7	9	16
Fraud	0	5	5
General Service	1	12	13
Harassing / Harassing Calls	0	6	6
House Check	4	0	4
Hazard	0	9	9
ID Check	0	1	1
Identity Theft	0	2	2
Investigation	1	3	4
Juvenile Offenses	0	1	1
Larceny of a Motor Vehicle	0	1	1
Larceny	0	4	4
Locked Out	0	3	3
Medical Emergency	0	57	57
Mutual Aid - Concord	0	2	2
Mutual Aid - EMS	0	1	1
Mutual Aid - Stow	1	2	3
MV Accident w/ no injury	1	15	16
MV Accident w/Injury	0	2	2
MV Complaint	2	18	20
MV Accident Hit & Run	0	2	2
MV Acc. Pedestrian	0	1	1
MV Stop	314	3	317
Noise Complaint	1	14	15
Notification	0	2	2
Open door	7	2	9
Serve Paperwork	4	0	4
Parking Complaint	2	8	10
Personel Entry	0	2	2
Annoying Phone Calls	0	1	1

**Maynard Police Department
Dispatch Analysis**

Property Release	0	2	2
Property Damage	0	1	1
Found / Lost Property	0	18	18
Prisoner Released	0	13	13
PRISONER TRANSPORT	0	8	8
Radar Enforcement	144	0	144
Recovered Stolen MV	0	1	1
Serve Restraining Order	1	1	2
Restraining Order Violation	0	1	1
Sudden Death	0	1	1
Section 12/Psych.Emergency	0	1	1
Sex Offenses	0	1	1
Suicide / Threat	0	2	2
Serve Summons	10	8	18
Suspicious Person	2	7	9
Suspicious Activity	2	25	27
Suspicious Vehicle	4	4	8
Traffic Enforcement	69	0	69
Trespassing	0	2	2
Traffic Hazard	0	5	5
Trouble Alarm	0	3	3
Test Call	0	7	7
Vandalism	0	6	6
Serve Warrant	2	2	4
Water Problem	0	1	1
Well Being Check	0	13	13
Wire Down/Tree Down	0	6	6
TOTAL	1320	517	1837

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>
Incidents	93
Accidents	18
Arrests	26
Citations	75
EMS	0
Field Interviews	0
Fire Incidents	0
TOTAL	212

Report of the Council on Aging
for the month of July 2015
Submitted by Amy Loveless

- The Council on Aging welcomed Patricia “Pat” Kozik as its new Principal Clerk. Pat has an extensive background in eldercare, a deep commitment to reaching out to elders in the community and great enthusiasm with the increasing numbers of seniors attending the Senior Center. She will be working 30 hours a week (Monday through Friday, 6 hours a day which enables us to expand the hours of the Senior Center from 9:00 to 1:00 to 9:00 to 3:00 starting in September.
- Over 35 seniors (unduplicated) participated in fitness class over 145 times (duplicated)
- We are adding duplicates of very popular fitness classes at different times to accommodate the limited space and allow participants enough personal space to exercise appropriately. This allows us to continue to offer these classes and hold off on having wait lists.
- 70 seniors attended a luncheon catered by the golf club’s service. The attendees remarked how enjoyable it was to see friends and the meal were very well received. A monthly lunch will be scheduled ongoing as it meets socialization needs of seniors who are not yet participating in classes and activities at the Senior Center. This is an opportunity to introduce them to upcoming events and services as well.
- 10 seniors came to the Senior Center 133 times for socialization, an opportunity to utilize the computers and impromptu activities.
- In all there were 108 unduplicated seniors attending classes, activities and events 472 times – 472 = duplicated visits. 15 seniors participated in 44 duplicated visits to the Senior Drop-In at the Congregational Church.
- My Senior Center, a computer software program, was installed in staff computers and will enable the COA to compile a data base of all seniors visiting the Senior Center in addition to managing data for the Executive Office of Elder Affairs, supporting grant requirements and developing data for outreach among many other options. A touch screen function will be put into place to enable seniors to use a key chain device to check in.



“Kings in the Corner Club” is made up of a core group of seniors who kept the old COA alive on Friday with many rounds of a rousing game, laughs and great snacks!

- The Council on Aging & Senior Center introduced its official newsletter to the Town of Maynard with its August issue sent out the entire community. It is a full color, 16 page insert to the Action Unlimited. Community events will be included to appeal to all interests as well as meeting the goal of increasing awareness throughout the community of the many functions of the COA. Community advertising will pay for the cost of the newsletter and alert the community to the facilities and businesses providing services especially to seniors as well as resources at large.



Our Art class, taught by Sandy Wilensky who has her own studio in ArtSpace, where each week throughout the summer vegetables and fruits were brought in as models. The seniors' art work is being displayed on our walls. A future exhibition of seniors' art at ArtSpace is being discussed.

Library Report August, 2015

Building Issues: A few issues are in progress, the permanent exterior sign and blinds for the Roosevelt Room.

Meeting Room Use: 25 meetings were held during June. 10 meetings were held during July.

Publicity Issues: Programs and services were promoted on the Library's web site, the Facebook page, the Friends' Facebook page, through the Beacon Villager, on Twitter, and on sign boards.

Reference Report (June) Reference Transactions: 433. Reference Programs: Cyber Crime Prevention for seniors (12 attendees). One-on-One Training Sessions: 4. (July) Reference Transactions: 351. One-on-One Training Sessions: 3.

Young Adult Services: 18 Teens attendees at the June 18th Teen Advisory Board Meeting. 23 participants in the Storied Heroes Bracket. 18 teens signed up for the Teen Summer Reading Club.

Children's Report: (June) 378 people attended programs, including Story Time, the annual Read-a-thon, and classroom visits. Also 50 Reference Questions were answered. (July) 795 people attended programs such as Story Time, a live animal show, and Truck Day.

Other programs: The Friends held 2 Craft Programs for adults during June and July.

Circulation: (June): **10,297** items circulated during June. 7,290 items were discharged. 57 new cards were registered. There were 1,533 computer log-ins. Ancestry.Com was accessed 669 times. There were 329 downloads from Freegal and 616 books were borrowed through Overdrive. (July): **12,344** items went out during July. 8,485 items belonging to other libraries were discharged. 2,069 items went out through the Self Check. There were 1,296 computer log-ins. 57 new cards were registered. There were 253 log-ins to Ancestry.com. 922 books went out through the Overdrive program. 585 books were added to the collection and 50 were withdrawn, bringing our collection size to 73,184.

Note: This report covers June and July, 2015.

Respectfully submitted,

Steve Weiner, Library Director



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Office of Municipal Services

MUNICIPAL BUILDING
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Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Board of Health
Conservation Commission

Building & Inspections
Licensing

Board of Appeals
Planning Board

TO: Kevin Sweet, Town Administrator

FROM: Andrew Scribner-MacLean, Executive Director, OMS

DATE: August 12, 2015

RE: Monthly Report to the Board of Selectmen –July 2015

PUBLIC HEALTH DIVISION

- July 28, 2015 Meeting
 - Presentation on Tanning Salons/Beds
 - Review of meeting minutes
- Addition Temporary Food Permits were issued for the Maynard Farmers Market
- MCC/MRC
 - Continuation of inventory of MRC and Emergency Management supplies. This includes 2 trailer, Fire Station and new Emergency Management closet located at Town Hall.
 - Two new executive committee members, Jaret Hales and Bernadine Perham
 - Flu Clinic Preparation
 - ✓ September 26th 10am – Noon, Clinic and EAS Drill
 - ✓ September 22nd Senior and Staff Clinic

LICENSING DIVISION

- Liquor and all Board of Selectmen licenses and permits have been transferred to Becky Mosca for oversight and processing.

BUILDING AND INSPECTIONS DIVISION

- 108 Building Permits were issued throughout the month of July
- Permits totaled \$1,514,208.00 in Construction Value and generated \$18,802.00 in collected fees
- 59 Building Inspections were completed
- Throughout the month of July, 19 Plumbing Permits were issued (totaling \$25,200.00), 13 Gas Permits were issued (totaling \$3,400.00), and 33 Electrical Wiring Permits were issued (totaling \$148,725.00).

CONSERVATION DIVISION

- The Conservation Commission held two meetings in July: July 7th and July 21st

- Public Hearings
 - Notice of Intent for the riverfront park at Town Hall (DPW applicant). The Commission approved the development of a riverfront park behind the parking lot at town hall on July 7th.
 - Notice of Intent for the development of townhouses at 129 Acton Street (Distinctive Acton Homes, applicant). The Commission reviewed the application at their July 7th and 21st meetings. At the request of the applicant, the hearing was continued until the August 18th meeting.
 - Request for Determination for a gas line at the former DCU credit building located at 141 Parker Street (Lexvest Group, applicant). The Commission voted to approve the installation of a gas line to connect the building to the gas line at Parker Street.
- Wetland Issues
 - The Commission voted to issue a Certificate of Compliance for the Maynard High School.
 - The Commission issued the Order of Conditions for the installation of a sewer line along Acton Street, through 129 Acton Street, and connecting to Brown Street along the former rail corridor.
 - The agent met with Nitsch Engineering to discuss the permitting requirements for Mill and Main. The boardwalk construction may require additional permitting from the Army Corps of Engineers.
 - The agent was contacted by an abutter regarding clear cutting of conservation land on Silver Hill Road. The DPW hired a contractor to clear cut a 40 foot swath through the wetlands for a water line easement. The agent noted that maintenance is an exempt activity only if the utility easement is maintained annually and this work was above and beyond what is necessary.
- Land Management
 - The agent and DPW are working with Maynard Soccer league to provide a source of water for the purpose of irrigating the fields.
 - An abutter requested that the Commission schedule a clean-up of the parcel off Harrison Street to eradicate the invasive plants.
- Rail Trail - The agent prepared 30-day notice letters to the 14 property owners that temporary and permanent easements are required for the construction of the rail trail. MassDOT held an on-site meeting to determine which utility poles will need to be moved. Three of the four utility poles that need to be moved are on town-owned property. An additional utility easement will be required from 42 Summer Street. The design consultant, Greenman Pedersen, Inc. is preparing the 100% construction documents for submittal to MassDOT.

PLANNING & ZONING DIVISION

- July 14/28 Planning Board meeting:
 - The application for Site Plan and Special Permit for 129 Acton Street was heard by the Planning Board at both meetings. Most issues have been addressed and it is expected outstanding issues will be addressed by the Aug 18.
 - If requested by the BOS, the PB will work with executed Development Agreement the developer on the landscaped gateway feature/sign required by the DA. The PB requests direction from the BOS.
- Other Planning Board -related:
 - HPP - MAPC is has scheduled the second public session (“goals and strategies”) of the Housing Production Plan for 7 PM, October 21 at Town Hall.
 - Planning Board is revising their Rules and Regulations. Expected completion by September.
 - Staff continues to work with “Mill and Main” – September submittal anticipated for exterior work. No further details of proposed project available at this time.
 - Staff has requested MAPC funding for beginning a public education/outreach to develop a “Complete Streets” pilot project that will strengthen Maynard’s pedestrian and bicycle circulation

in our downtown vicinity and will address additional connections reflecting current circumstances (i.e. the nearing completion of the Assabet River Rail Trail and the redevelopment of the mill).

- Staff is hosting a meeting in September (date TBD) with downtown business owners and property owners to discuss Mill and Main's redevelopment, town initiatives wit economic development and The BEEP program will be introduced.

➤ July 27 ZBA Hearing:

- The Board issued a variance for 8 Taylor Road, to allow c the construction of a covered porch and landing.

➤ Other Zoning Board of Appeals-related

- The next meeting date for the ZBA is Sept 28.

TOWN OF MAYNARD BOARD OF HEALTH

TOWN OF MAYNARD
MEETING NOTICE POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §18-25

Agenda – August 18, 2015 – 6:30 p.m. - Town Hall (*195 Main Street*)

Scheduled Hearing

- 1 Ethelyn Circle – Local Upgrade/Variance request for septic system repair.
 - 310 CMR 15.405(1)(a) Variance request to allow a sewage disposal leaching area to be 2.0 feet from the property line instead of the required 10 feet.
 - 310 CMR 15.405(1)(b) Variance request to allow a sewage disposal leaching area to be 14.1 feet from a cellar wall instead of the required 20 feet.
 - 310 CMR 15.405(1)(h) Variance request to allow a sewage disposal leaching area to be 3 feet from high groundwater elevation instead of the required 4 feet.

New Business

- Any item not anticipated at time of posting

Old Business

- Miscellaneous

General Business

- Health Agent update- Housing/Nuisance
- Mosquito Control
- Landfill Monitoring
- BOH meeting dates
- Any item not anticipated at time of posting

Minutes

- Minutes of the June 23, 2015 meeting
- Minutes of the July 28, 2015 meeting

THIS AGENDA IS SUBJECT TO CHANGE
CHAIRPERSON: RON CASSIDY
POSTED BY: KELLY PAWLUCZONEK
DATE: August 12, 2015



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Town Clerk's Stamp

Planning Board Meeting Agenda – 7:00 PM August 18, 2015
195 Main Street, Maynard - Room 101

- 1. 07:00 - Call to order**
- 2. Additions/deletions/reordering of agenda**
- 3. Approval of minutes (04-28-15)**
- 4. Keene Ave Subdivision –**
 - A. ANR Request.**
 - B. Request for release for Lots 1-3 for Building Permits.**
- 5. Determination - “Substantial vs. Non-substantial” –Request for site plan modifications for 10 -20 Main Street.**
- 6. 129 Acton Street – Continuation of hearing - Distinctive Acton Homes, Inc. is proposing 18 town homes with a maximum of 45 bedrooms on approximately 4.4 acres. The petitioner is requesting:**
 - A. Site Plan Approval**
 - B. Special Permit Approvals for:**
 - 1. Multifamily Use in a General Residence District (Section 3.1.2 Table A of the Zoning By-laws).**
 - 2. Total Gross Square Feet Threshold (Section 4.1.4.1 of the Zoning By-laws).**
 - 3. Water Supply Protection District (Section 9.2.6.7 and 9.2.6.8 of the Zoning By-laws).**
- 7. Other Business –Discussion items from Board**
- 8. Town Planner Updates**
- 9. Correspondence – Review/questions**
- 10. Adjourn**

This Agenda is subject to change
Kevin Calzia, Chairperson
Posted by: Bill Nemser, Town Planner
Date: Aug 12, 2015

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room (basement)
TUESDAY, August 18, 2015 at 7:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 07/21/2015.

PUBLIC HEARING:

- Notice of Intent , DEP file number 213-0265 (7:30, continued from 7/21/2015)
129 Acton Street Residential development
Distinctive Acton Homes

WETLANDS/STORMWATER ISSUES:

- Sign OOC for 2-4 Reeves Road (DEP file number 213-0266)

LAND MANAGEMENT:

- Walcott Woods landscaping project
- Water chestnut removal in Assabet River

BUSINESS:

- none

Mail of note:

- None

Upcoming Meetings:

- Next Conservation Commission meeting, **September 1, 2015.**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent



TOWN OF MAYNARD

Office of the Facilities Manager

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Aaron Miklosko
Facilities Manager

To: Board of Selectmen
From: Aaron Miklosko, Facilities Manager
Date: August 13, 2015
Re: Monthly Report – June 2015

Environmental, Health & Safety:

- No facility's employee occupational injuries or first aid incidents were reported.
- Town employees were solicited to participate as members of the Town's Safety Committee. The committee will look to be established in August 2015.
- Coordinated workstation ergonomic assessments for town employees.

Facility Inspections:

- During the month of June, the Facilities Department completed regular inspections and walkthroughs of all town owned buildings, including: Town Hall, Police Station, Fire Station, ArtSpace, Coolidge School Building, Green Meadow School, Fowler Middle School, Maynard High School, Maynard Golf Course/COA, Maynard Public Library, DPW Garage, Well 4, Old Marlboro WTP, and Rockland WTP.
- Green Meadow School Annual Certificate of Inspection issued by the Building Commissioner.
- ArtSpace Annual Certificate of Inspection issued by the Building Commissioner.

Training:

- Completed Massachusetts Energy Insight end-user training with an energy management consultant.
- Completed Planned Maintenance Direct Training.
- Completed Crisis Plan Training.
- Attended Massachusetts Certified Public Purchasing Official Program seminar and successfully completed Public Contracting Overview Training.

Meetings:

- School Building Summer Shutdown Planning Meeting with the Facilities Department.
- Weekly team meetings with the Facilities Department.
- Multiple pre-construction meetings with contractors.
- Weekly Office of Municipal Services Team Meetings.

- Maynard Golf Course Monthly Review.
- Bi-weekly meetings with the School Department Administration.
- Meetings with school principals.
- Participated as member of Local Emergency Planning Committee.
- Participated in negotiations with AFSCME Local 1703.

Projects/Assessments/Significant Maintenance Repairs:

- Installed ADA hand railing at the Maynard Golf Course/Council on Aging facility.
- Performed Water Treatment Plant Lighting Assessment at two locations.
- Performed Lead Testing at the Green Meadow School.
- Completed Sani Glaze tile and grout restoration for the floor of all restrooms at the Town Hall building.
- Developed plan for security and access control upgrades for the Green Meadow School.
- Developed plan for security and access control upgrades for the Fowler Middle School.
- Troubleshoot, identified and repaired faulty gate valve resolving issue of no hot water in north wing of the Green Meadow School since 1988 addition.
- Air conditioning Condenser install at Council on Aging.
- Gas Tank Relocation – Maynard Golf Course.



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Aaron Miklosko
Facilities Manager

To: Board of Selectmen
From: Aaron Miklosko, Facilities Manager
Date: August 13, 2015
Re: Monthly Report – July 2015

Environmental, Health & Safety:

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- During the month of June, the Facilities Department completed regular inspections and walkthroughs of all town owned buildings, including: Town Hall, Police Station, Fire Station, ArtSpace, Coolidge School Building, Green Meadow School, Fowler Middle School, Maynard High School, Maynard Golf Course/COA, Maynard Public Library, DPW Garage, Well 4, Old Marlboro WTP, and Rockland WTP.
- Completed Annual Occupancy and Fire Safety inspections at the Green Meadow School, Fowler Middle School and Maynard High School with the Fire Chief and Building Commissioner.
- Emergency lighting inspections completed at multiple town buildings.
- Fire Extinguisher inspections completed at multiple town building.

Meetings:

- Weekly team meetings with the Facilities Department.
- Weekly Office of Municipal Services Team Meetings.
- Maynard Golf Course Monthly Review.
- Bi-weekly meetings with the School Department Administration.
- Meetings with school principals.
- Participated in negotiations with AFSCME Local 1703.
- MHS Landscaping Project Status Meeting with CTA & Tappe.
- Planning and Pre-Construction meetings with HVAC contractors for Town Hall project.
- Participated in multiple irrigation planning meetings for town fields.
- Planning meeting for lobby remodeling at the Town Hall building.
- Attended Green Communities Grant event in Natick hosted by Lt. Governor Polito.
- Coordinated Green Communities Meeting with local utility provider, energy management consultant and regional representative to finalize GC projects for FY16.

Projects/Assessments/Significant Maintenance Repairs:

- Facilitated Town Hall building storage & reorganization project.
- Completed corrective actions required by the MFD Fire Prevention report at the Maynard High School.
- Assessed current phone and IT usage at the 195/197 Main Street locations to develop plan for consolidating infrastructure and reducing cost.
- Completed scoreboard electrical installation survey at the MHS.
- Developed plan for the installation and upgrade of T.O. rooms at the MHS and GMS.
- Completed pre-construction review with contactor for new playground installation at the Fowler Middle School.
- Solicited Bids for the Coolidge School Roof Repair IFB.
- Completed multiple corrective actions resulting from the Annual Occupancy and Fire Safety inspections at the GMS, FMS & MHS – ongoing.
- Town Hall Building HVAC Project Kickoff – ongoing.
- Completed Green Meadow School partition survey.
- Designed and procured cornerstone signage for Town Hall building.
- New display case installed in the Town Hall Lobby.
- Completed assessment for HVAC and lighting controls at Fowler Middle school.
- Completed pipe insulation energy assessment at multiple town facilities.



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda - 7:00 PM August 18, 2015
195 Main Street, Maynard - Room 101

Maynard Planning Board
PUBLIC HEARING GUIDELINES

The meetings will be conducted with decorum. This means that the members of the Board and the public are required to respect each other at all times. We may not always agree with one-another but we can work to resolve differences with patience and understanding.

As a member of the public you are encouraged to participate in the hearing. To ensure the meeting proceeds in an orderly manner, please follow these procedures if you wish to comment or ask a question of the Board:

- Ensure you have signed into the meeting (sign-in sheet located in rear of room).
- Proceed to the speaker's podium or designated area once the Chair has opened up the meeting/hearing for public comment.
- When you are recognized to speak, please state your name and address.
- Direct all questions to the Board through the Chair.
- Limit your questions and statements to three (3) minutes. After everyone has had a turn to speak, you may be given a second chance to speak, time permitting.
- Limit your statements/questions to the topic at hand.
- Talk **ONLY** about issues that are under the jurisdiction of the Planning Board.

The order of discussion is as follows:

- The applicant will make a presentation.
- The Board will respond to the applicant.
- The Chair will open the hearing for public comment.
- The Board will at that point either:
 - (a) Close the hearing: no new information will be accepted except under extra ordinary conditions.
 - (b) Continue the hearing to a date certain where all will be permitted to participate. The date and time of this continuance will be announced **ONLY** at the first and subsequent meetings.

If you have any questions about procedures, please feel free to contact our Town Planner, Bill Nemser at 978-897-1302 during regular office hours, which are, Monday, Wednesday and Thursday 8:00 AM — 4:00 PM, Tuesday 8:00 AM -7:00 PM and Friday 8:00 AM – 12:00 PM.



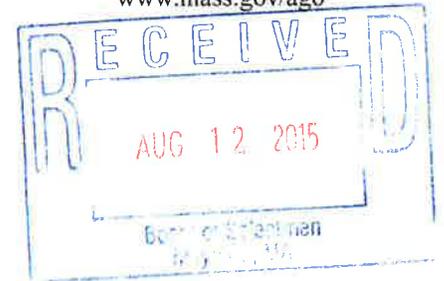
THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

MAURA HEALEY
ATTORNEY GENERAL

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

August 11, 2015



Michelle L. Sokolowski, Town Clerk
Town of Maynard
195 Main Street
Maynard, MA 01754

**Re: Maynard Special Town Meeting of May 18, 2015 - Case # 7707
Warrant Article # S-7 (Zoning)**

Dear Ms. Sokolowski:

Article S-7 – We approve Article S-7, and the related map amendments, from the Maynard Special Town Meeting of May 18, 2015. We will return the approved maps by regular mail.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) **general** by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) **zoning** by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

MAURA HEALEY
ATTORNEY GENERAL

Margaret J. Hurley

by: Margaret J. Hurley, Assistant Attorney General
Chief, Municipal Law Unit
Office of the Attorney General
Ten Mechanic Street, Suite 301
Worcester, MA 01608
508-792-7600

cc: Town Counsel Lisa Mead

From the Historical Resources Fund

For the Town Hall Historic Artifacts Preservation Project, with unexpended funds as of June 30, 2017 being returned to their funding sources.

\$ 14,000.00

From the Historical Resources Fund

For the Coolidge School Reuse Task Force, with unexpended funds as of June 30, 2016 being returned to their funding sources.

\$ 20,000.00

From Open Space Reserve Fund

For the Maynard Conservation Trust Fund.

\$ 25,000.00

From the Budgeted Reserve Fund

To fund the Assabet River Rail Trail Easement Funding.

\$ 60,000.00

TOTAL APPROPRIATION

\$329,000.00

To do or act thereon.

SPONSORED BY:	Community Preservation Committee
APPROPRIATION:	\$329,000.00
FINCOM RECOMMENDATION:	At Town Meeting



ARTICLE: S-7 ACTON STREET – ZONING DESIGNATION CHANGE

To see if the Town will vote to amend the “Zoning Map of Maynard” referred to under Section Two of the Protective Zoning By-law, as amended by changing the zoning designation from “Industrial” and “S1 Single Residence District” to a “General Residence” zoning district for the property located at 129 Acton Street (Assessor’s Map 5, Parcels 72, 73 and 95) legal descriptions as follows:

The real property known as Acton Street and Brown Street, Maynard MA more particularly described as follows:

Parcel I

That certain parcel of land situated on Brown Street in Maynard, Middlesex County, Massachusetts shown as “Parcel B containing 52,800 +/- sf on a plan of land entitled Plan of Land in Maynard Owned by Town of Maynard” prepared by Acton Survey and Engineering Inc. which is recorded with the Middlesex South

Registry of Deeds as Plan No. 160 of 1984 in Record Book 15442 at Page 248 to which plan reference is made for a more particular description of said parcel.

Parcel II

The land in Maynard with the buildings thereon containing two and $\frac{3}{4}$ (2- $\frac{3}{4}$) acres, more or less, situated in said Maynard, on the Easterly side of the road leading from said Maynard to South Acton now called Acton Street, bounded and described as follows:

Beginning at the Northwesterly corner of the premises at the corner of a wall at land now or formerly of Joel F. Parmentor and said road; thence running Southerly by said road about twenty-eight (28) rods to a wall at land now or formerly of George E. Brown; thence South 50° East by land of said Brown, twenty (20) rods and twenty (20) links to a corner of a wall at the Marlboro Branch Railroad; thence running North 3° 25' East by said Railroad, twenty-eight (28) rods to a corner of a wall at land now or formerly of said Parmentor; thence running Westerly by land of said Parmentor to the point of beginning.

Also a triangular shaped parcel of land, situated on the Easterly side of Acton Street, in said Maynard, and shown as Lot 2, contain three-fourths of an acre, more or less, on a Plan entitled "Part of Parementor Farm in Maynard, surveyed for Martin Peterson by Nora F. Tuttle; August, 1924; said plan recorded with Middlesex South District Deeds, Book 347, Plan No.8, and bounded and described as follows:

Westerly: by the wall on the Easterly side of Acton Street, one hundred eighty-eight (188) feet;
Easterly: by land of Boston and Maine Railroad, two hundred forty-five (245) feet;
Southerly: by land now or formerly of John Deane, one hundred fifty four (154) feet.

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

Comments:

See Attachment: Appendix "A" through "E". The subject property is located immediately south of the northern intersection of Acton Street and Brown Street (Highway 27), 4.4 acres and is currently zoned for industrial uses. The applicant is requesting to utilize the vacant property for residential development. The property is surrounded by residential zoning districts on three sides. The existing cell tower will remain as a pre-existing non-conforming use.



TOWN OF MAYNARD
Office of the Facilities Manager

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1308 Fax: 978-897-8457
www.townofmaynard-ma.gov

Aaron Miklosko
Facilities Manager

Facilities Department

Coolidge School Roof Repair Invitation for Bid Notification

This is an IFB notification for slate roof repairs at the Coolidge School located at 12 Bancroft St. in Maynard, MA. Sealed bids will be received at the Office of the Facilities Manager, 195 Main Street, Maynard, MA 01754 until August 13th, 2015 at 10:00am. Bid packets including required forms and specifications are available at the Office of Municipal Services, Monday through Thursday 9:00am-3:00pm and Fridays from 9:00am-12:00pm or by email to amiklosko@townofmaynard.net.

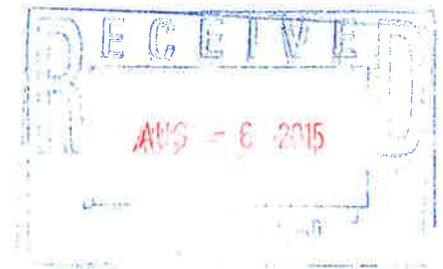
The town reserves the right to accept or reject any and all bids, wholly or in part and to award a bid deemed in the best interest of the Town of Maynard.

All bids must be clearly marked "Coolidge School Roof Repair IFB" in a sealed envelope.



CARDINAL'S OFFICE
66 BROOKS DRIVE
BRAINTREE, MASSACHUSETTS 02184-3839
617-782-2544

August 3, 2015



Board of Selectman
195 Main St
Maynard, MA 01754

Dear Board of Selectman ,

It gives me great pleasure to invite you to join me on October 4th for a special Mass in thanksgiving to God for all the men and women who serve our communities as public safety personnel. This Mass will take place at 11:30 a.m. on Sunday, October 4, 2015, at the Cathedral of the Holy Cross in Boston.

Invitations have been sent to hundreds of agencies throughout the Archdiocese of Boston, which comprises one hundred forty four cities and towns in Eastern Massachusetts, and we encourage all public safety personnel and their families, regardless of their faith, to be part of this special Mass. It is important to show these men and women, as well as their families, that we support them and pray for them. They are our heroes and heroines, and we wish to pay tribute to them and ask for God's blessings upon them.

During this Mass we also wish to remember those who have died in the line of duty and to honor their families. Your presence at this Mass will be an honor for those who have made the ultimate sacrifice for our safety and security. In order to plan accordingly, I would kindly ask you to respond using the enclosed R.S.V.P. card no later than Friday, September 18th.

Allow me this moment to thank you again for your continued service to the public, and to assure you of my prayers for you and all those who serve along with you. Looking forward to thanking you in person at the Public Safety Mass, I am

Sincerely yours in Christ,

+ Sean, O'Connell

Archbishop of Boston

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Tuesday, August 04, 2015 12:04 AM
To: Becky Mosca
Subject: Maynard Community Fest Sponsorships Available



Seeking Sponsors for the 23rd Annual Maynard Community Fest



Please support this free, family-friendly tradition that attracts thousands, and showcases community, commerce, and culture!

Sponsors are listed on all marketing materials, which include:

- 2,500 brochures, of which a portion is distributed to MPS students, grades K-5
- 100 posters
- 3,600 Constant Contact emails

Sponsorship Levels

- \$500 -
- \$250 -
- \$100 -
- \$50 -

\$500 Sponsorship

includes 2
Complimentary Vendor Spaces



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT One - Day

This permit is issued to

***Linde Ghere and Ken Estabrook
McKinley/Cleveland/Hayes Street Block Party
Cell # 978-201-0183***

For the following purpose:

***McKinley Street Block Party of Maynard,
Saturday, September 12, 2015rain date September 13, 2015
From 3:00 PM – 8:00 PM***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

August 3, 2014

Dear Maynard Board of Selectmen,

The residents of McKinley Street would like to have a block party from 3 pm to 8 pm on Saturday, September 12 (rain date of Sunday, September 13, same time).

As in past years, to create more of a community feel, and a safer environment for the children who will be attending, we would like to **close during the party a one-block section of McKinley Street**, beginning at the cross-section of McKinley/Cleveland Streets and ending at McKinley/Hayes Streets. The cross streets of Cleveland and Hayes will remain open to traffic, so closing this one-block section to traffic will still allow alternate traffic routes of Harrison St. or Roosevelt St. This will also leave the fire hydrants easily accessible, since they are located at the end of this block.

Our plans for the day include games for the many children in the neighborhood, a cookout for adults, and a few multi-generational "get acquainted" ice breakers. A number of McKinley Street families have met to organize and plan this event. We are aware of the no-alcohol policy on the streets and will ensure this policy is followed.

We are very excited about this gathering and appreciate your support of this endeavor. We will be the main contacts and will also be responsible for this event. If you have any questions, please feel free to contact me.

Sincerely,

Linde Ghere and Ken Estabrook, on behalf of McKinley St. residents
28 McKinley Street
Maynard, MA 01754
(978) 897-4240 (home)
(978) 201-0183 (Linde's cell number for contact on day of event)
(339) 223-9177 (Ken's cell number for contact on day of event)
LAGhere@gmail.com
Ken.Estabrook@gmail.com

Becky Mosca

From: Estabrook, Bernard - 1300 - MITLL <estabrook@ll.mit.edu>
Sent: Tuesday, August 04, 2015 7:59 AM
To: Becky Mosca
Cc: Kevin Sweet; Andrew Scribner-MacLean; 'Linde Ghere'; Ken Estabrook (Home)
Subject: Block Party Request for September 12
Attachments: McKinley St Block Party Request.docx

Becky—

We trust that you're having a good summer.

We are submitting the attached letter, "**McKinley St Block Party Request**," involving a temporary street closing of a portion of McKinley St., to the Board of Selectmen for approval. We would appreciate our request being placed on the agenda of an upcoming **BOS meeting** for approval.

We would also appreciate your forwarding this e-mail to the Fire Chief and Police Chief as an inquiry if it would be possible to send a fire truck and police cruiser over around 5:00 or 5:30 pm, as the children enjoy the opportunity to explore such vehicles.

We're on vacation later this week, so if you have any question, pls send me an e-mail at: ESTABROOK@LL.MIT.EDU (which is the account that this is being sent from).

Thank you!

Ken Estabrook/Linde Ghere
28 McKinley St.
[978-897-4240](tel:978-897-4240)

LAGhere@gmail.com
Ken.Estabrook@gmail.com



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY Beer & Wine License & Entertainment License

This permit is issued to

**Pleasant Cafe' Inc. 36 Main Street, owner, Frank Dzerkacz
Cell # 978-793-2405**

For the following purpose:

Maynard Fest: October 3, 2015 time: 9:00 until 3:00 P.M.

Pleasant Cafe' Inc. at 36 Main St. requests permission for Beer & Wine license to front of the Pleasant Café Building for the one day town event. To expand the 300 ft outdoor patio and parking lot and Main Street will be fenced off with access from 36 Main Street entrance. No Smoking.

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

THE PLEASANT CAFÉ INC. OF MAYNARD

36 MAIN STREET
MAYNARD, MA 01754



TO WHOM IT MAY CONCERN,

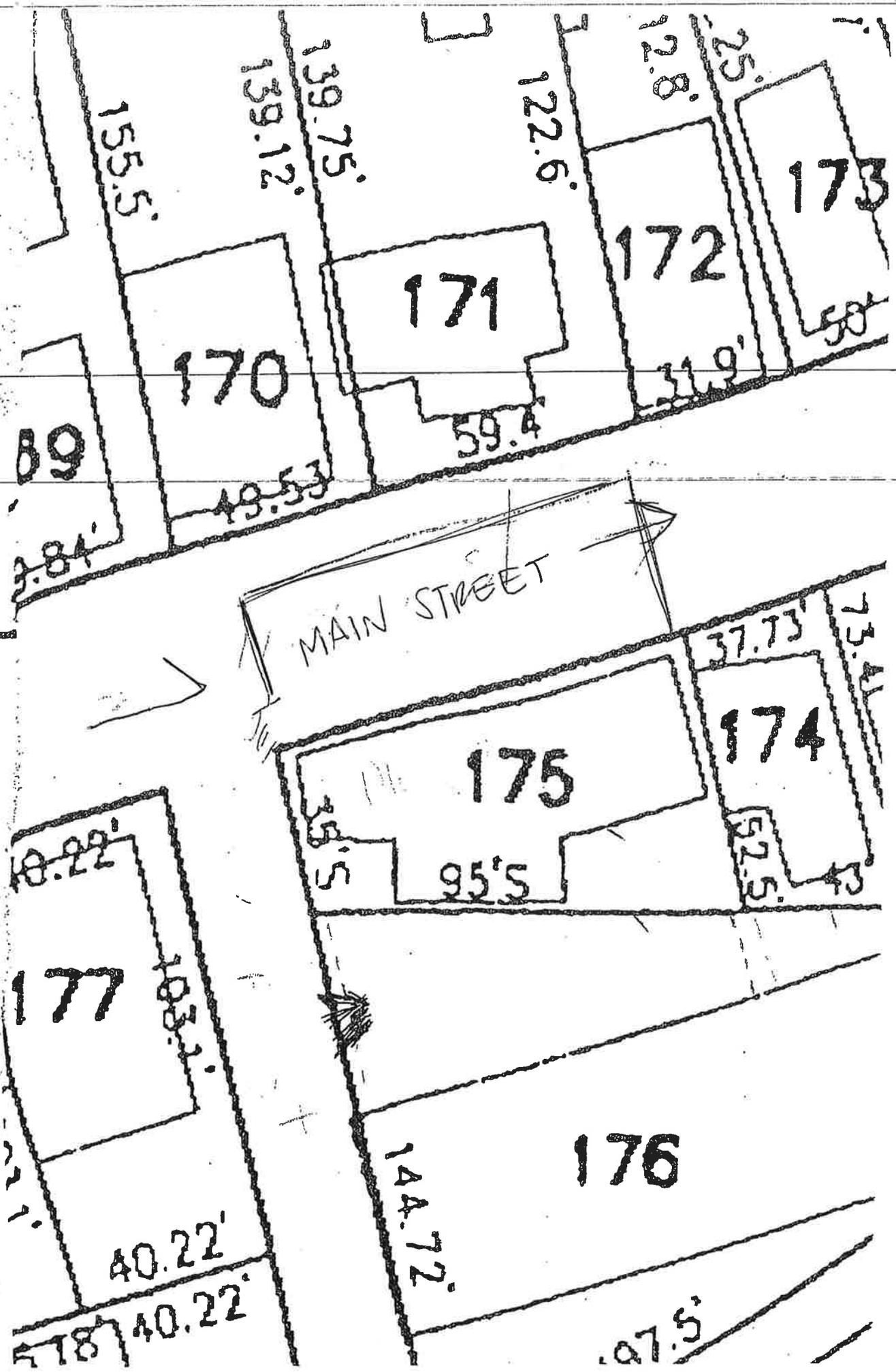
THE PLEASANT CAFÉ INC. OF MAYNARD, LOCATED AT 36 MAIN STREET REQUESTS PERMISSION TO EXPAND THE 300FT OUTDOORS PATIO SPACE ON THE LIQOUR LICENSE TO INCLUDE THE ADJACENT LOT AND MAIN STREET WITH SIDEWALK AREA IN FROM OF CAFÉ BUILDING FOR THE ONE DAY TOWN EVENT OF "MAYNARDFEST" ON SATURDAY OCTOBER 3RD 2015 FROM 9AM-4PM.

THE PARKING LOT AND MAIN STREET AREA WILL BE FENCED OFF WITH ACCESS FROM 36 MAIN STREET ETRANCE.

THANK YOU FOR YOUR CONSIDERATION

FRANK DZERKACZ

THE PLEASANT CAFÉ INC. OF MAYNARD





Date: **August 18, 2015**

Douglas MacGlashing

You are hereby appointed to the

Maynard Police Department

As: **Special Officer**

Term expires: **June 30, 2016**

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Date: **August 18, 2015**

James Loomer

You are hereby appointed to the

Maynard Police Department

As: **Special Officer**

Term expires: **June 30, 2016**

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Date: **August 18, 2015**

Alfred Whitney

You are hereby appointed to the

Maynard Police Department

As: **Special Officer**

Term expires: **June 30, 2016**

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Date: **August 18, 2015**

Ralph Aulenback

You are hereby appointed to the

Maynard Police Department

As: Special Officer

Term expires: **June 30, 2016**

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE DAY - PERMIT CROWE PARK

This permit is issued to

MAYNARD FIRE DEPARTMENT VS MAYNARD POLICE DEPARTMENT CHARITY SOFTBALL GAME

For the following purpose:

***CHARITY SOFTBALL GAME TO RAISE MONEY FOR THE ASSABET VALLEY BOYS AND
GIRLS CLUB. SATURDAY, SEPTMBER 12, 2015, GAME TIME 11:00 AM***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

Becky Mosca

From: Sean Kiley <skiley1@outlook.com>
Sent: Wednesday, August 05, 2015 12:19 PM
To: Becky Mosca
Subject: RE: Crowe Park

Maynard Fire VS Maynard Police Charity Softball Game

Saturday, September 12th

11am

Crow Park, rt. 117, Maynard

Admission: \$5/ages 13+ (Children under 12 – free)

All proceeds to benefit the Boys & Girls Club of Assabet Valley.

Mark your calendars for the 1st annual Maynard FD vs Maynard PD Charity Softball Game! Come down and watch your Maynard Police Officers and Firefighters play each other in a friendly game of softball for public safety bragging rights! Food and drink for sale by Mary's Catering. 50/50 raffle, contests & more!!!!

From: BMosca@TownofMaynard.net
To: skiley1@outlook.com
CC: ksweet@TownofMaynard.net; cdisilva@TownofMaynard.net
Subject: RE: Crowe Park
Date: Wed, 5 Aug 2015 01:04:40 +0000

Sean,

We will be glad to have this on the next BOS agenda, August 18, 2015 Special Permit – Request.

Regards,

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

From: Sean Kiley [<mailto:skiley1@outlook.com>]
Sent: Tuesday, August 04, 2015 8:04 PM
To: Becky Mosca
Subject: Crowe Park

Becky,



VS



TOWN OF MAYNARD

Maynard Fire VS **Maynard Police** Charity Softball Game

Saturday, September 12th

11am

Crowe Park, rt. 117, Maynard

Admission: \$5/ages 13+ (Children under 12 – free)

All proceeds to benefit the Boys & Girls Club of Assabet Valley.

Mark your calendars for the 1st annual **Maynard FD** vs **Maynard PD** Charity Softball Game! Come down and watch you're **Maynard Police** Officers and **Firefighters** play each other in a friendly game of softball for public safety bragging rights! Food and drink for sale by Mary's Catering. 50/50 raffle, contests & more!!!!



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Legal Notice

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, August 18 at 7:15 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a New License on premise for All Alcohol as a Common Victualler license for 5 Maynard LLC d/b/a Battle Road Brew Pub, 5 Clock Tower Place Maynard, MA. Copy of application is on file in the Office of the Selectmen.

Selectman David Gavin
Selectman Jason Kreil
Selectman Tim Egan
Selectman Terrence Donovan
Chairman Chris DiSilva



BOARD OF ASSESSORS

195 MAIN STREET
MAYNARD, MA 01754
978-897-1304 ~ FAX 978-897-1013

TO: Permit Granting Authority
FROM: Board of Assessors
RE: Parties in Interest to:
Parcel IDs:
014.0-0000-0201.0

ADDRESS: 146 Main Street, Maynard

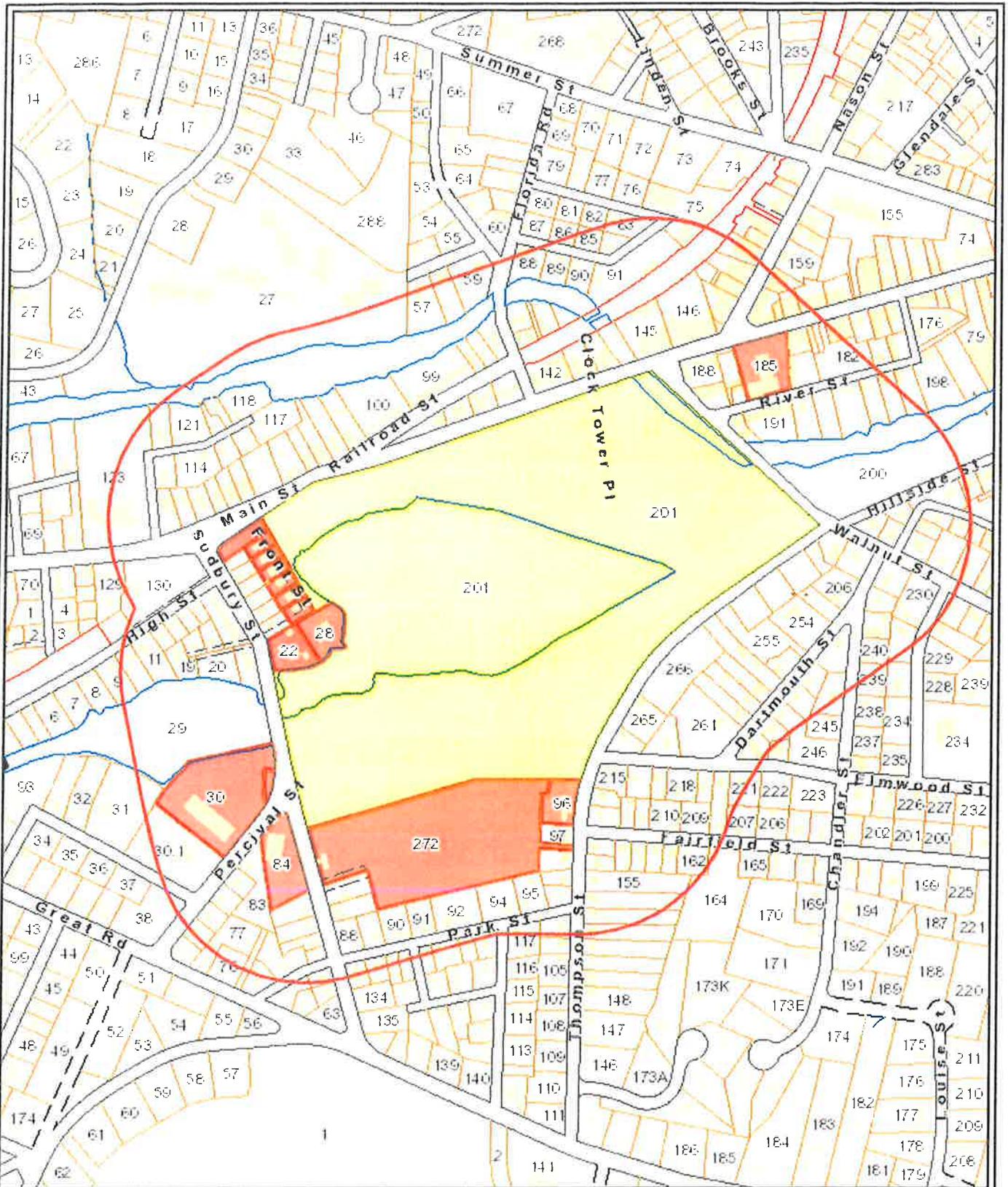
USE of LIST: Liquor License

DATE: JULY 27, 2015

We hereby certify that the attached list, taken from our Real Estate Property Lists, includes the names and addresses of all parties in interest under Massachusetts General Laws Chapter 40A, Section 11, as amended in 1979, to the best of our knowledge and belief.

Stephen T. Pambert

Alan W. [Signature]
Board of Assessors



14-201 Liquor License
 Maynard, MA
 1 Inch = 437 Feet
 July 27, 2015



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

www.cai-tech.com





IN PROCESS APPRAISAL SUMMARY

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value
404	607,500		35.990	5,044,200	5,651,700

LEGAL DESCRIPTION

5,651,700 CLOCK TOWER PLACE

PREVIOUS ASSESSMENT

Tax Yr	Use	Cat	Bldg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Notes	Date
2015	404	FV	13,379,600	0	35.99	5,044,200	18,423,800	18,423,800	Year End Roll	12/22/2014
2014	404	FV	13,379,600	0	1,567.724	5,044,200	18,423,800	18,423,800	Year End Roll	1/10/2014
2013	404	AB1	11,279,000	0	35.99	8,254,100	19,533,100	19,533,100		4/8/2013
2013	404	FV	12,188,600	0	35.99	8,254,100	20,442,700	20,442,700	Year End	12/20/2012
2012	404	FV	19,015,600	0	35.99	1,332,800	20,348,400	20,348,400	Year End	2/15/2012
2011	404	AB1	19,015,600	0	35.99	1,332,800	20,348,400	20,348,400	Year End	8/1/2011
2011	404	FV	20,364,500	0	35.99	1,332,800	21,697,300	21,697,300	Year End	2/8/2011
2010	404	AB1	21,485,000	0	35.99	4,127,000	25,612,000	25,612,000		4/28/2010

SALES INFORMATION

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Assoc PCL Value	Notes
AS CLOCK TOWER	65267-358	P	4/27/2015	NO-MULTI-PAR	13000000	No	No	D		
WELLESLEY/ROSEW	64952-539	P	2/24/2015	NO-REPOCESSN	0	No	No	D		
WELLESLEY/ROSEW	27886-474	P	1/21/1997	NO-INTRACORP	1	No	No	D		
MILL POND LTD P	26977-508	P	1/10/1997	NO-OTHER	1525000	No	No	D		
DIGITAL EQUIP C	25005-302	P	1/12/1994	NO-PARTIAL	1200000	No	No	D		

PROPERTY FACTORS

Item	Code	Descr	%	Item	Code	Descr
Z	HI	HI	100	U	PS	PUBLIC-SYS
0				t	SW	SEWER
0						
Census: Exmpt						
Flood Haz.						
D	MAYN	MAYN	100	Topo	L	LEVEL
s				Street	P	PAVED
t				Traffic	H	HEAVY

PROPERTY LOCATION

No	Alt No	Direction/Street/City
146		MAIN ST, MAYNARD

OWNERSHIP

Owner	Address	City	State	Zip	Own Occ	Type
Owner 1	AS CLOCK TOWER OWNER LLC				N	
Owner 2	C/O SARACEN PROPERTIES					
Owner 3						

PREVIOUS OWNER

Owner	Address	City	State	Zip	Own Occ	Type
Owner 1	AS CLOCK TOWER LLC					
Owner 2	C/O SARACEN PROPERTIES LLC					

NARRATIVE DESCRIPTION

This Parcel contains 35.99 AC of land mainly classified as RES-&DEV-FC with a(n) INDUSTRIAL BLD Building Built about 1913, Having Primarily BRICK Exterior and COMPOSITION Roof Cover, with 1 Units, 0 Baths, 4 Hall/Baths, 0 3/4 Baths, 0 Rooms Total, and 0 Bdrms.

LAND SECTION (First 7 lines only)

Use Code	Description	Fact	No of Units	Price/Units	Depth
404	RES-&DEV-FC		1567724		
	SQ FEET	PRIMARY	1.0	0	6.5
				0.495	C1
					TOPOGR: -45
					5,044,152
					5,044,200 RIVER

PROPERTY INFORMATION

Use Code	Description	Fact	No of Units	Price/Units	Depth
404	RES-&DEV-FC		1567724		
	SQ FEET	PRIMARY	1.0	0	6.5
				0.495	C1
					TOPOGR: -45
					5,044,152
					5,044,200 RIVER

ACTIVITY INFORMATION

Date	Result	By	Name
8/14/2013	COMPLETE	AMM	AMM
7/10/2000	COMP AGENT	JEL	JEL

BUILDING PERMITS

Date	Number	Descr	Amount	C/O	Last Visit	Fed Code	F. Descr	Comment
3/24/2015	C-15-0058		53,300	O				RENOVATIONS
3/24/2015	C-15-0057		17,500	O				REMOVE PARTITIONS
12/4/2007	200700337		26,000	C				ADDING EGRESS
10/24/2007	200700300		20,000	C				CELL TOWER ANTENNA
8/29/2007	200700240			C				NEW SIGN (BANNER)
8/23/2007	200700234			C				TEMPORARY TENT
7/17/2007	200700201			C				TEMP TENT
6/30/2007	200700171		2,650	C				RECOVER AWNINGS
2/12/2007	200700036		4,700	C				TENANT FIXUP
1/18/2007	200700023			C				OCCUPANCY PERMIT

PROPERTY INFORMATION

Date	Result	By	Name
8/14/2013	COMPLETE	AMM	AMM
7/10/2000	COMP AGENT	JEL	JEL

SALES INFORMATION

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Assoc PCL Value	Notes
AS CLOCK TOWER	65267-358	P	4/27/2015	NO-MULTI-PAR	13000000	No	No	D		
WELLESLEY/ROSEW	64952-539	P	2/24/2015	NO-REPOCESSN	0	No	No	D		
WELLESLEY/ROSEW	27886-474	P	1/21/1997	NO-INTRACORP	1	No	No	D		
MILL POND LTD P	26977-508	P	1/10/1997	NO-OTHER	1525000	No	No	D		
DIGITAL EQUIP C	25005-302	P	1/12/1994	NO-PARTIAL	1200000	No	No	D		

BUILDING PERMITS

Date	Number	Descr	Amount	C/O	Last Visit	Fed Code	F. Descr	Comment
3/24/2015	C-15-0058		53,300	O				RENOVATIONS
3/24/2015	C-15-0057		17,500	O				REMOVE PARTITIONS
12/4/2007	200700337		26,000	C				ADDING EGRESS
10/24/2007	200700300		20,000	C				CELL TOWER ANTENNA
8/29/2007	200700240			C				NEW SIGN (BANNER)
8/23/2007	200700234			C				TEMPORARY TENT
7/17/2007	200700201			C				TEMP TENT
6/30/2007	200700171		2,650	C				RECOVER AWNINGS
2/12/2007	200700036		4,700	C				TENANT FIXUP
1/18/2007	200700023			C				OCCUPANCY PERMIT

PROPERTY FACTORS

Item	Code	Descr	%	Item	Code	Descr
Z	HI	HI	100	U	PS	PUBLIC-SYS
0				t	SW	SEWER
0						
Census: Exmpt						
Flood Haz.						
D	MAYN	MAYN	100	Topo	L	LEVEL
s				Street	P	PAVED
t				Traffic	H	HEAVY

LAND SECTION (First 7 lines only)

Use Code	Description	Fact	No of Units	Price/Units	Depth
404	RES-&DEV-FC		1567724		
	SQ FEET	PRIMARY	1.0	0	6.5
				0.495	C1
					TOPOGR: -45
					5,044,152
					5,044,200 RIVER

PROPERTY INFORMATION

Assoc Par #	Prior Id # 1	Prior Id # 2	Prior Id # 3	Assoc Par # 2	Prior Id # 2	Prior Id # 3	Prior Id # 1	Prior Id # 2	Prior Id # 3	ASR Map	Fact Dist	Reval Dist	Year	Land Reason	File Reason

PROPERTY INFORMATION

Date	Result	By	Name
8/14/2013	COMPLETE	AMM	AMM
7/10/2000	COMP AGENT	JEL	JEL

BUILDING PERMITS

Date	Number	Descr	Amount	C/O	Last Visit	Fed Code	F. Descr	Comment
3/24/2015	C-15-0058		53,300	O				RENOVATIONS
3/24/2015	C-15-0057		17,500	O				REMOVE PARTITIONS
12/4/2007	200700337		26,000	C				ADDING EGRESS
10/24/2007	200700300		20,000	C				CELL TOWER ANTENNA
8/29/2007	200700240			C				NEW SIGN (BANNER)
8/23/2007	200700234			C				TEMPORARY TENT
7/17/2007	200700201			C				TEMP TENT
6/30/2007	200700171		2,650	C				RECOVER AWNINGS
2/12/2007	200700036		4,700	C				TENANT FIXUP
1/18/2007	200700023			C				OCCUPANCY PERMIT

LAND SECTION (First 7 lines only)

Use Code	Description	Fact	No of Units	Price/Units	Depth
404	RES-&DEV-FC		1567724		
	SQ FEET	PRIMARY	1.0	0	6.5
				0.495	C1
					TOPOGR: -45
					5,044,152
					5,044,200 RIVER

✓ ALAMUDDIN TAMER M &
WARD PATRICIA A
30 THOMPSON ST
MAYNARD, MA 01754

✓ ANDERSON ELIZABETH JO
6 FRONT ST
MAYNARD, MA 01754

✓ BAZHOD RACHID &
BAZHOD SUSAN GOULD
2 FRONT ST
MAYNARD, MA 01754

✓ BUSCEMI MARGARET
114 THE FENWAY APT 16
BOSTON, MA 02115-3714

✓ DEMEO JAMES PHILIP
4 FRONT ST
MAYNARD, MA 01754

✓ GOODWIN DREW &
CURLEY JOANNE
3 FRONT ST
MAYNARD, MA 01754

✓ MOREAU DAWN
5 FRONT ST
MAYNARD, MA 01754

✓ PELLETIER DANY M &
MACH INGRID J
7 FRONT ST
MAYNARD, MA 01754

✓ PIECEWICZ MARGUERITE & JA
C/O MARCIA MISHLEY
419 GREAT RD
STOW, MA 01775

✓ R C ARCHDIOCES OF BOSTON
ST BRIDGETTS
1 PERCIVAL ST
MAYNARD, MA 01754

TOWN OF MAYNARD
SELECTMEN
195 MAIN ST
MAYNARD, MA 01754

✓ UNION CONGREGATIONAL
CHURCH SOCIETY
PO BOX 211
MAYNARD, MA 01754

✓ AS CLOCK TOWER OWNER LLC
C/O SARACEN PROPERTIES
41 SEYON ST STE 200
WALTHAM MA 01754

✓ YOUNG STEPHEN & HOLLY A
10755 S HOLMES RD
COLORADO SPRINGS, CO 80908

✓ IMABO SCHOOL
1 PERCIVAL ST
MAYNARD MA 01754

✓ COMMUNITY SCHOOL
80 MAIN ST
MAYNARD MA 01754

✓ MAYNARD KNOWLEDGE BEGINS
4 CLOCK TOWER PL STE 100
MAYNARD MA 01754



LL Abutters List Report

Maynard, MA
July 27, 2015

Subject Property:

Parcel Number: 014.0-0000-0201.0
CAMA Number: 014.0-0000-0201.0
Property Address: 146 MAIN ST

Mailing Address: AS CLOCK TOWER OWNER LLC
C/O SARACEN PROPERTIES
41 SEYON ST STE 200
WALTHAM, MA 02453

Abutters:

Parcel Number: 014.0-0000-0130.C
CAMA Number: 014.0-0000-0130.C
Property Address: MAIN ST

Mailing Address: TOWN OF MAYNARD SELECTMEN
195 MAIN ST
MAYNARD, MA 01754

Parcel Number: 014.0-0000-0134.0
CAMA Number: 014.0-0000-0134.0
Property Address: 4 FRONT ST

Mailing Address: DEMEO JAMES PHILIP
4 FRONT ST
MAYNARD, MA 01754

Parcel Number: 014.0-0000-0135.0
CAMA Number: 014.0-0000-0135.0
Property Address: 3 FRONT ST

Mailing Address: GOODWIN DREW & CURLEY JOANNE
3 FRONT ST
MAYNARD, MA 01754

Parcel Number: 014.0-0000-0136.0
CAMA Number: 014.0-0000-0136.0
Property Address: 2 FRONT ST

Mailing Address: BAZHOD RACHID & BAZHOD SUSAN
GOULD
2 FRONT ST
MAYNARD, MA 01754

Parcel Number: 014.0-0000-0137.0
CAMA Number: 014.0-0000-0137.0
Property Address: 1 FRONT ST

Mailing Address: BUSCEMI MARGARET
114 THE FENWAY APT 16
BOSTON, MA 02115-3714

Parcel Number: 014.0-0000-0185.0
CAMA Number: 014.0-0000-0185.0
Property Address: 82 MAIN ST

Mailing Address: UNION CONGREGATIONAL CHURCH
SOCIETY
PO BOX 211
MAYNARD, MA 01754

Parcel Number: 019.0-0000-0022.0
CAMA Number: 019.0-0000-0022.0
Property Address: 8 FRONT ST

Mailing Address: PIECEWICZ MARGUERITE & JANE MA
C/O MARCIA MISHLEY
419 GREAT RD
STOW, MA 01775

Parcel Number: 019.0-0000-0026.0
CAMA Number: 019.0-0000-0026.0
Property Address: 5 FRONT ST

Mailing Address: MOREAU DAWN
5 FRONT ST
MAYNARD, MA 01754

Parcel Number: 019.0-0000-0027.0
CAMA Number: 019.0-0000-0027.0
Property Address: 6 FRONT ST

Mailing Address: ANDERSON ELIZABETH JO
6 FRONT ST
MAYNARD, MA 01754

Parcel Number: 019.0-0000-0028.0
CAMA Number: 019.0-0000-0028.0
Property Address: 7 FRONT ST

Mailing Address: PELLETIER DANY M & MACH INGRID J
7 FRONT ST
MAYNARD, MA 01754



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7/27/2015

Page 1 of 2



500' Abutters List Report

Maynard, MA

July 27, 2015

Parcel Number: 019.0-0000-0030.0
CAMA Number: 019.0-0000-0030.0
Property Address: 1 PERCIVAL ST

Mailing Address: **IMAGE SCHOOL**
1 PERCIVAL ST
MAYNARD, MA 01754

Parcel Number: 019.0-0000-0084.0
CAMA Number: 019.0-0000-0084.0
Property Address: 1 PERCIVAL ST

Mailing Address: R C ARCHDIOCES OF BOSTON ST
BRIDGETTS
1 PERCIVAL ST
MAYNARD, MA 01754

Parcel Number: 019.0-0000-0096.0
CAMA Number: 019.0-0000-0096.1
Property Address: 30 THOMPSON ST

Mailing Address: ALAMUDDIN TAMER M & WARD
PATRICIA A
30 THOMPSON ST
MAYNARD, MA 01754

Parcel Number: 019.0-0000-0096.0
CAMA Number: 019.0-0000-0096.2
Property Address: 32 THOMPSON ST

Mailing Address: YOUNG STEPHEN & HOLLY A
10755 S HOLMES RD
COLORADO SPRINGS, CO 80908

Parcel Number: 019.0-0000-0272.0
CAMA Number: 019.0-0000-0272.0
Property Address: THOMPSON ST

Mailing Address: **AS CLOCK TOWER OWNER LLC**
C/O SARACEN PROPERTIES
41 SEYON ST STE 200
WALTHAM, MA 02453

COMMUNITY SCHOOL
80 MAIN ST
MAYNARD MA 01754

MAYNARD KNOWLEDGE BEGINNINGS
4 CLOCK TOWER PL STE 100
MAYNARD MA 01754



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ASSESSING DEPARTMENT

195 MAIN STREET
MAYNARD, MA 01754

978-897-1304 ~ FAX 978-897-1013

RECEIVED

JUL 22 2015

Town of Maynard
ASSESSOR'S OFFICE

ABUTTER'S LIST REQUEST

PROPERTY ADDRESS & PARCEL ID:

5 Clocic Tower Pl
Maynard (14-201 Saracorn Prop)

USE OF LIST:

Liquor License

REQUESTED BY:

City Hall



PHONE #: 617-965-3160

[Signature] 7/22/15
SIGNATURE DATE

LIST WILL BE COMPLETED IN UP TO 10 DAYS FROM REQUEST.

FEE: \$25.00 – Payable to Town of Maynard Assessor's Office

WINTER 2016 Special Town Meeting Timeline

Tuesday, August 18, 2015	Board of Selectmen vote to hold a Special Town Meeting on November 2, 2015 at 7:00 p.m. at the Fowler Middle School Auditorium.
Wednesday, August 19, 2015	Board of Selectmen (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees. <i>Deadline imposed by Town Administrator (Charter is silent on this notification for STM)</i>
Thursday, August 27, 2015	Board of Selectmen publishes notice of the calling of Special Town Meeting. <i>Section 2-5 Maynard Town Charter: BOS to publish notice at least 45 days prior to STM November 24 th is Beacon deadline)</i>
Tuesday, November 17, 2015	Deadline for submittal of all draft warrant articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amount and source required). <i>Deadline imposed by Town Administrator</i>
Tuesday, November 24, 2015	Deadline for submittal of Citizens Petition Warrant Articles ATM; referral to Section 2-7 C2. Maynard Town Charter: Citizens Petitions must be received at least 30 days prior to STM.
Monday, November 30, 2015	FinCom recommendations, comments and reports due for STM. <i>Must be done before BOS approves STM Warrant.</i>
Tuesday, December 1, 2015	Board of Selectmen vote to approve Special Town Meeting Warrant. <i>Last meeting before Beacon deadline before publishing deadline.</i>
Thursday, December 17, 2015	Special Town Meeting Warrant to be printed (400 copies) <i>Printing deadline (Earliest time available after printing of STM)</i>
Thursday, December 17, 2015	Special Town Meeting Warrant published in Beacon. <i>Town of Maynard By-Laws, Chapter 1, Section 1 - the warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Monday, January 4, 2016	Post Meeting Notice of STM <i>Town Bylaw, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting.</i>
Monday, January 11, 2016	Special Town Meeting

FALL Special Town Meeting 2015

Tuesday, August 18, 2015	The Board of Selectmen vote to hold a Special Town Meeting on Monday, November 2, 2015 respectively at 7:00pm at the Fowler School Auditorium.
Tuesday, November 17, 2015	Deadline for submittal of all draft warrant articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amount and sources required).
	Deadline imposed by Town Administrator.
Tuesday, November 24, 2015	Deadline for submittal of Citizens Petition Warrant Articles STM; referred to FinCom upon Section 2-7 C.2 Maynard Town Charter: Citizens Petitions must be received at least 45 days prior to STM
Monday, November 30, 2015	FinCom recommendations, comments and reports due for STM. <i>Must be done before BOS approves STM Warrant.</i>
Tuesday, December 1, 2015	Board of Selectmen vote to approve Special Town Meeting Warrant. <i>Last meeting before Beacon deadline before publishing deadline.</i>
Thursday, December 17, 2015	Special Town Meeting Warrant published in Beacon. <i>Town of Maynard By-Laws, Chapter 1, Section 1 - The Warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Monday, January 4, 2016	Post Meeting Notice of STM
	<i>Town Bylaw, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting.</i>
Monday January 11, 2016	Special Town Meeting