



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, January 5, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) December 10 and 15, 2015

3. Correspondence

- a) Monthly Report, Finance Director, November 2015
- b) School Committee meeting, 12/17/15
- c) Planning Board meeting, 12,21/2015
- d) By-Law Committee meeting, 12/21/15
- e) Finance Committee meeting, 1/04/16
- f) By-Law Committee meeting, 1/04/16
- g) School Committee meeting, 1/05/16
- h) Council on Aging meeting, 1/07/16
- i) Community Development request for volunteers
- j) Jack MacKeen request for Implementation for Housing Production Plan
- k) Dick Downey request for volunteer board member to the Town Finance Committee
- l) Mill and Main advertisement for Special Town meeting, 1/11/16
- m) 495/MetroWest Partnership statement of interest board members
- n) Town Clerk, Notice for posting meetings and calendar for 2016
- o) Board Vacancies

4. Consent agenda

a) Re-appointments; Local Licensing Authority Agent(s)

5. Set Date, Time and Place for Joint Budget Meeting (BOS / SC / FinCom / Department Heads)

6. 7:10 PM Liquor Hearing: Change of License Owner - Russell's Convenience Store, Inc.

7. Request for Class II Dealers License: Excel Management

AGENDA
Maynard Board of Selectmen's Meeting
January 5, 2016

8. **Police Department Hiring Discussion – Chief Dubois**
9. **STM: Assignments at Special Town Meeting**
10. **H.3371 – Additional Alcoholic Beverages Licenses Senate Amendment**
11. **Employee Health Plan Review Update**
12. **FY2017 Budget Discussion**
13. **DPW Operations Manager Contract Renewal Discussion**
14. **Town Administrator Reappointment and Contract Renewal Discussion**
15. **129 Parker Street Discussion**
16. **Economic Development Updates**
17. **Town Administrator Report**
18. **Chairman's Report**
19. **Board Member Reports**
20. **Adjournment (9:30)**
21. **Executive Session – Collective Bargaining**

Respectfully submitted,



Kevin Sweet, Town Administrator

Regular Meeting – January 19, 2016

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Special Meeting Minutes
Thursday, December 10, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Clerk, Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean. Absent; Sel. Egan.

Planning Board: Bernard Cahill, Greg Tuzzolo, and William Gosz. Bill Nemser, Town Planner.

MAPC; Jennifer Raitt

(This public meeting was recorded).

MAYNARD HOUSING PRODUCTION PLANNING JOINT BOS/PB. (ADOPTION MEETING)

MAPC Draft of the Maynard Housing Production Plan.

Discussion of the draft Maynard Housing Production Plan.

A motion was made by Selectman DiSilva to adopt the Maynard Housing Production Plan as shown. Second by Selectman Donovan. Vote. 4-0 Motion approved.

A motion was made by Planner Cahill to adopt the Maynard Housing Production Plan as shown. Second by Planner Gosz. Vote 3-0. Motion approved.

A motion to adjourn the meeting was made by Selectman Gavin. Second by Selectman Kreil. Vote all

Time: 8:25 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, December 15, 2015
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca. Absent; Jason Kreil

(This public meeting was recorded).

Public Comments:

Ron Calibra resident comment on Murphy and Snyder Building corner of Waltham and Parker Street. Wondering if more work would be completed and if Building inspector had more information. TA, didn't know if we had more information back yet. TA, Will check with BI.

Vic Tomyl, To All, Have a Happy Healthy Holiday Season. Congratulated the Students at MHS for all the hard work they did working the WAVM Beacon Santa Telethon.

Ed Mullin resident; Commented that Town Hall looks great. List of comments from areas around Town, the Town fence at Crowe Park, In the Spring can DPW weed the infield at Crowe Park?, Alumni Field is under the School but that there are areas that belong to DPW – request to be turned over to school so they could do the upkeep? Tennis Courts are under the Town, the nets need to come down for the winter and we should remove the leaves. Transfer the courts over to the school. Alumni field – Town Leadership should invest some CPC funds for repairs at Alumni field, stands, clubhouse needs men's and ladies rooms. The Town Leadership needs to move forward with development of the 129 Parker Street Property.

7:10 p.m. Liquor Hearing, Change of License type and Alteration – Maynard Golf Course
Legal Notice

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, December 15, 2015 at 7:10 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for an Alteration of Premise and Change of License type from Club to Restaurant on premise for All Alcohol as a Common Victualler license for Sterling Golf Management, Inc. d/b/a Maynard Golf Course Restaurant 50 Brown Street, Maynard, MA. Copy of application is on file in the Office of the Selectmen.

A motion was made by Selectman DiSilva to accept and approve the application for an Alteration of Premise and Change of License type from Club to Restaurant on premise for All Alcohol as a Common Victualler license for Sterling Golf Management, Inc. d/b/a Maynard Golf Course Restaurant 50 Brown Street, Maynard, MA. Second by Selectman Gavin. Vote 4-0. Motion approved.

A motion was made by Selectman DiSilva to close the hearing at 7:25 pm. Second by Selectman Donovan. Vote 4-0 Motion approved.

Acceptance of Minutes, December 1, 2015

A motion was made by Selectman DiSilva to approve the minutes of December 1, 2015 as shown. Second by Selectman Egan Vote 4-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for December 1, 2015). A-L

A motion was made by Selectman DiSilva to accept the list of correspondences A-L as shown. Second by Selectman Donovan. Vote 4-0. Motion approved.

Consent Agenda; Appointment renewals

A motion was made by Selectman DiSilva to accept the consent agenda as shown Second by Selectman Gavin. Vote 4-0. Motion approved.

Municipal Naming Nomination Form:

Chair went over process to board members; BOS will read over and at next meeting they will interview the member that submitted the application.

Board Opening Interviews:

- a) Brent Mathison; Planning Board
- b) Samantha Paull; Planning Board
- c) Randy James; Community Preservation Committee

Samantha Paull, moved to Maynard a little over a year ago, from Jackson Florida. She works for the City of Cambridge – Preservation Administrator 2013-current.

Brent Mathison, moved to Maynard 3 months ago, from North Carolina

A motion was made by Selectman DiSilva to approve Samantha Paull to the full time position to Planning Board term June 30, 2017. Second by Selectman Donovan. Vote 4-0. Motion approved.

A motion was made by Selectman Brent Mathison to approve Brent Mathison to the Alternate position to the Planning Board term June 30, 2015. Second by Selectman Gavin. Vote 4-0. Motion approved.

Randy James 12 year resident to Maynard with children, Now finds he has time and wants to give back to the community with volunteering, found CPC, went to their meeting and finds he has interest.

A motion was made by Selectman DiSilva to approve Randy James to the full time position to Community Preservation Committee term June 30, 2017. Second by Selectman Gavin. Vote 4-0. Motion approved.

All 3 found this on Facebook, that the town has open boards and committees for Maynard.

129 Parker Street Update

K. Sweet, Jon Witten Special Legal Counsel and Chris DiSilva;

Set date and Time for Special meeting for 129 Parker Street Community Open House.

Monday, Dec. 21st at 7pm Maynard High School Auditorium, 1 Tiger Drive

To learn more about the proposed zoning changes.

This will be educational and Developer will name the businesses, tenants, and marketing team.

Rebuild trust and relationship.

Jon Witten – Document Red lined DRAFT Amended and Restated Memorandum of Agreement.

Draft was discussed, the next step will be to receive another mark up of this draft MOA from the Developer, review by counsel then pass to TA & ATA, then over to the Board. The new document would be available to public around 12/17/15.

Special Town Meeting Articles: BOS Presentations & Finance Committee comments

Article	Title	BOS Member to make Motion at STM
S-1	Rescind Unused Borrowing Authority	Chair, DiSilva
S-2	Amend the Town's By-Law Headings And By-Law Table	Sel. Kreil
S-3	Transfer of Former Fowler School To Board of Selectmen	Sel. Gavin
S-4	PEG Access Amendment	Sel. Kreil
S-5	Reuse of Fire Capital Outlay	Sel. Egan
S-6	Community Preservation Fund Close Out Unexpended Funds	Sel. Egan
S-7	Zoning By-Law Amendment – Proposed Amendment to Neighborhood Business Overlay District (NBOD)	Sel. DiSilva

- S-8 Certified Free Cash Appropriation Sel. Gavin
- S-9 Zoning By-Law Amendment – Proposed Sel. Donovan
Amendment to Section 9.6
Healthcare Industrial District

Economic Development Updates

TA, K. Sweet,

- Staff attended Annual Conference of 495/Metro West Partnership. Keynote Speaker Lt. Gov. Karyn Polito. Meeting focused on increasing desirability of 495 corridors and expanding workforce. Staff will explore potential of undertaking effort to ensure contact with expanding businesses.

Town Administrator Report.

Submitted by TA K. Sweet;

- Veterans Memorial Park first design Workshop: 1/7/16, Library at 7:00 pm. So far designer Clara Bachelor of CBA Landscape Architects and staff have met/spoke with the following groups;
- Maynard Community Band Director, Mike Karpeichik
- ArtSpace artists
- Veterans group
- Maynard HS Music Director
- Maynard Girls Scouts
- Emblem Club
- Maynard Bus. Alliance

Staff requested representatives from Mill and Main to meet at Walnut Street parking lot to discuss adding curb with cut or other reconfiguration to improve safety during vehicle ingress/egress. M & M agreed to have their engineering team address issue and make improvements in spring.

Chairman and TA participated in kicking off the Beacon Santa Telethon. Congratulations to the WAVM Staff and volunteers for all your hard work and dedication to reach their \$1M goal and then some.

Jingle all the Way 5K went well with almost 700 runners participating. Chief had no concerns from the event and all went smoothly.

Working on FY17 budgets which are due to the TA on January 4th

Chair Report –

- Commented about the 33 years that the Students, Staff and public have been involved with the WAVM Beacon Santa Telethon. Report said that it will benefit 833 children this year alone. Very impressed with the job everyone does for this telethon.
- Board openings, we still have vacancies that need to be filled, we need volunteers.

Board Member Reports

Selectman Kreil: Absent

Selectman Gavin: None

Selectman Egan:

- Congratulations to the WAVM Students and Staff, another great telethon.
- Request that we add Chief DuBois to the agenda; he has a staff position to fill.

Selectman Donovan:

- Ran in the Jingle All The Way Road Race on Saturday, Dec. 12, 2015. Spoke with both Greg Hill the founder of the race and Chief DuBois. This is another great event for the Town. This brings many people to our town.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved.

Time: 9:45 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM



TOWN OF MAYNARD
Finance Director/Town Accountant
TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

TO: Board of Selectmen
FROM: Michael Guzzo – Finance Director/Town Accountant
DATE: December 21, 2015
SUBJECT: ACCOUNTANT'S REPORT – NOVEMBER 2015

- Processed weekly invoice warrants
- Processed Bi-Weekly Payroll Warrant
- Processed journal entries
- Worked on FY2017 budget
- Reconciled October 2015 Receivables and Cash balances with the Treasurer
- Completed Special Fund Summary Report & Reconciliation as of October 2015
- Completed accounting portion of FY2016 Tax recap and submitted to Assessor
- Completed Softright Budget setup for FY2017 budget for General Fund, Enterprise Funds , and CPA
- Completed draft of Peg Access article for January Special Town Meeting
- Updated FY2015 general fund expense for FY2017 budget
- Met with DOR rep on FY2016 tax recap
- Updated expense analysis for treasurer for health insurance, life insurance, Medicare, and unemployment
- Worked on CPC article to close out old projects for January special town meeting
- Completed FY2017 budget setup in Softright for General Fund, CPA, and Enterprise Funds
- Received insurance reimbursement for Denee Howard
- Summarized CDBG revenue history for period FY2010 to present
- Summarized CDBG expenses history for period FY2010 to present
- Developed Fund 3003 revenue and expense history for Municipal Services for period FY2009 to present
- Met with Nancy Brooks on Sick Leave Bank issues
- Updated and issued the following reports as of October 2015:
 - Available funds
 - Available Fund history
 - Capital Projects
 - CPC Summary – Revenue, Expenses, and fund reconciliation
 - Expense Summary – General Fund
 - Expense Summary – Enterprise Funds
 - Revenue Summary – Enterprise Funds
 - Performance/Surety Bonds
 - Peg Access Funds
 - Local Receipts – General Fund
 - Local Aid – General Fund
 - Enterprise Fund Summaries – Sewer and Water
 - Ambulance Receipts (Fund 3017)

Student Activities Funds - JHS and MHS
Education Circuit Breaker Fund
School Choice Fund
Snow and Ice summary
Updated MHS Capital Project Summary
Reserve Fund Transfer Summary
DPW Chapter 90 Summary
Expense Balances – Encumbrances and Articles
Perpetual Care Fund summary

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive,
Maynard, MA 01754
www.maynardschools.org

Robert J. Gerardi, Jr. Ph.D.
Superintendent of Schools
Voice: (978) 897-2222 Fax: (978) 897-4610
email: rgerardi@maynard.k12.ma.us



MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING FOWLER SCHOOL LIBRARY DECEMBER 17, 2015 7:00 P.M.

(The School Committee may vote on all items listed on this agenda)

AGENDA

1. Minutes
2. Chairman's Report
3. Superintendent's Report
4. Student Representative Report
5. Citizens Comments
6. WAVM Chapter 74 Feasibility Study Update
7. State Accountability Data Report
8. Budget Subcommittee Update
9. GM Playground Discussion
10. SEPAC/Students Services Report
11. Superintendent Annual Review Action Plan
12. Citizen's Comments
13. Member's Comments/Questions

Chairperson: Dawn Capello
Posted by: Colleen Moore
Date: 12/11/15



TOWN OF MAYNARD
Office of Municipal Services
Meeting Notice
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda – 6:30 PM December 21, 2015
195 Main Street, Maynard - Room G-17

- 1. 06:30 - Call to order**
- 2. Additions/deletions/reordering of agenda**
- 3. Bond Release request – Marks Way/Orchid Valley Estates – Franmar Inc.**
- 4. Lot Release request – Gabrielle Circle/Fenton Construction**
- 5. Adjourn**

This Agenda is subject to change
Bernard Cahill, Chairperson
Posted by: Bill Nemser, Town Planner
Date: December 16, 2015

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201 _____

Monday Jan 4 2016 7:00 PM
Day of week Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

Public Hearing on Finance Committee recommendations for Jan 11th Special Town Meeting

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell _____

Posted by: _____

Date: _____

Date Posted

30 December 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

By-Law Committee

Address of Meeting:

Room: 201 of Municipal Building

To be held Monday, 4 January 2016 at 7:15 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Minutes
2. Chairman's report
3. Old business
4. Review of warrant articles for Annual Town meeting
5. New business

Chairperson: William Kohlman

Posted by:

Date:

Date Posted

15 December 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

By-Law Committee

Address of Meeting:

Room: 201 of Municipal Building

To be held Monday, 21 December 2015 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Minutes
2. Chairman's report
3. Old business
4. Organization of warrant articles for Annual Town meeting
5. New business
6. Future Meetings

Chairperson: William Kohlman

Posted by:

Date:

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive, Maynard, MA 01754
www.maynardschools.org

Robert J. Gerardi, Jr. Ph.D.
Superintendent of Schools
Voice: (978) 897-2222 Fax: (978) 897-4610
email: rgerardi@maynard.k12.ma.us



MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE CURRICULUM SUB-COMMITTEE MEETING

**FOWLER SCHOOL
CENTRAL OFFICE CONFERENCE ROOM
JANUARY 5, 2016
6:00 P.M.**

AGENDA

1. Curriculum Update

**Chairperson: Dawn Capello
Posted by: Colleen Moore
Date: 12/22/15**

Date Posted: December 21, 2015

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Council on Aging

Address of Meeting: Maynard Council on Aging, 50 Brown Street,
Maynard, MA 01754

M T W T H F January 7, 2016, 10:30 a.m.

Month	Date	Year	Time	AM/PM
-------	------	------	------	-------

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s):
2. COA Director Report
3. New Business
4. Next meeting February 4, 2016, 10:30 a.m.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: TBA

Posted by: Amy Loveless, Director, Council on Aging

Date: **December 21, 2015**



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

Community Development Implementation Committee

Volunteers are needed to join the Maynard Community Development Implementation Committee (CDIC). The Maynard Community Development Plan was completed in 2004 and contains recommendations addressing the Town's needs for housing, economic development, transportation, and natural resources. Many of these recommendations can contribute to significantly improving the quality of life in Maynard. The purpose of the Community Development Implementation Committee (CDIC) is to review the variety of recommendations in the Maynard Community Development Plan (CDP), identify priority recommendations to implement, and to proceed to implement these recommendations. The CDIC is an advisory committee to the Maynard Board of Selectmen. The Committee, in consultation with other boards, committees, and town staff, will undertake the following specific activities:

- Review and discuss the recommendations in the CDP;
- Identify priority recommendations for the Committee to address and develop a preliminary time frame;
- Meet with other boards and commissions regarding recommendations identified that fall within the purview of those boards and commissions;
- Review potential grants to achieve recommendations and participate in grant applications;
- Review the potential for Maynard to adopt the Community Preservation Act;
- Prepare background information on recommendations that is key to implementing the recommendations; and
- Meet with the Board of Selectmen from time to time to discuss recommendations and actions.

The Community Development Implementation Committee will have 5-7 members, some of whom will be appointed by existing Boards and Commissions, and others who will be appointed by the Board of Selectmen. The CDIC will meet approximately once/month over a period of 1-2 years. **Please send your letter of interest to the Board of Selectmen at Town Hall, 195 Main St., Maynard, MA 01754 or to bmosca@townofmaynard.net. Please respond by January 14, 2005.**

Becky Mosca

From: Jack MacKeen <jmackeen@verizon.net>
Sent: Friday, December 11, 2015 11:08 AM
To: Becky Mosca
Subject: Implementation Suggestion for Housing Production Plan

To: Board of Selectmen

Subject: A way to move forward with the Housing Production Plan (HPP)

In June 2004 Maynard approved the Community Development Plan (CDP) mandated by EO418, one element of which was Affordable Housing. The Housing Production Plan approved last night mirrors many of the findings and directions from that earlier plan.

The CDP Committee then petitioned the Selectmen to establish an Implementation committee chartered with prioritizing and bringing to life many of the recommendations of the plan. Through the work of the Implementation Committee (CDIC), the town accepted the Community Preservation Act, created the Downtown Overlay District, approved creation of the Municipal Affordable Housing Trust, and through a follow-on ad hoc group, the Community Development Principles. In short, an implementation committee was an effective way to turn a plan into results.

I suggest the Selectmen consider appointing a short term HPP Implementation Committee with the simple goal of using the plan, available funding and resources to start the process of affordable housing production in Maynard. At the end of its term, the HPPIC could be the springboard to foster the management board for the Affordable Housing Trust.

I further offer for consideration a HPPIC makeup of seven to nine members as follows:

- BOS
- PB
- COA
- Housing Authority
- Fincom or financing experience
- Affordable housing experience
- Realtor or development experience
- PR or marketing experience (raise awareness, promote need)

Sincerely,

Jack MacKeen

(Becky--Please place in Selectmen's packet. Thanks.)

Becky Mosca

From: Dick Downey <ddowney@verizon.net>
Sent: Monday, December 21, 2015 10:55 PM
To: beacon-villager@wickedlocal.com
Cc: Home
Subject: Request for volunteers

Dear Editor,

Below is a request for volunteers for openings in the Maynard Finance Committee.

Volunteers needed to assist town voters in evaluating how Maynard spends its money. If you have wanted to have a better understanding of where your taxes go and evaluate priorities made by town officials, then you may be interested in a position on the Town of Maynard Finance Committee. If you can balance your checkbook, are open minded, and have good judgement then you have all the qualifications needed. If you are interested, please contact Dick Downey, the town Moderator at dick_downey@msn.com or the Board of Selectman's office at bmosca@townofmaynard.net . Thank you.

Dick Downey

21 Howard Road

Maynard, MA 01754

P: 978-897-8871

Town of Maynard Moderator

mill&main

OUR OFFICE SPACES ARE BIG;
BUT WE'D RATHER KEEP OUR RETAIL SMALL

Please vote "YES" to eliminate the minimum square footage requirements for retail and restaurants at Mill & Main at the Special Town Meeting on January 11



mill&main



Dear Neighbor:

At Mill & Main, we believe that our retail and restaurant concepts should fit the character and charm of the many wonderful establishments that currently exist in downtown Maynard, rather than bringing in big box stores and corporate restaurant chains.

Please vote "YES"
to eliminate the minimum square
footage requirements for
retail and restaurants
at Mill & Main

Thank you for your consideration. We appreciate your support and hope to see you at the Special Town Meeting on January 11!!

The Mill & Main Development Team

- | | | |
|---------------|-------------------|----------------|
| Lisa Arya | Wes Gray | Jill Minkin |
| Travis Powell | Steve Raposo | Ted Saraceno |
| Keith Sheehan | Henry St. Hilaire | Cary Tarpinian |
| | Leon Tyler | |

For additional details, please join us at one of our information sessions:

UPCOMING OPEN HOUSES
Location: Mill & Main Marketing Suite
Building 3, Suite 300

OH #8 Wednesday, January 6
3:00pm - 5:00pm

OH #9 Friday, January 8
9:00am - 11:00am

OH #10 Saturday, January 9
10:00am - 2:00pm

TOWN OF MAYNARD SELECTMEN
195 MAIN ST
MAYNARD, MA 01754

Becky Mosca

From: mecc@memberclicks-mail.net on behalf of Paul Matthews <mecc@memberclicks-mail.net>
Sent: Thursday, December 17, 2015 11:08 AM
To: Becky Mosca
Subject: Opportunity for Municipal Officials to serve on the 495/MetroWest Partnership's Board
Attachments: Statement_of_Interest_in_Partnership_Board_2015.docx



Municipal officials have an invaluable role on the 495/MetroWest Partnership's Board of Directors, representing municipal needs and interests in our institutional governance. As a public-private collaboration serving your community and thirty-four other communities in the 495/MetroWest region, having activist municipal leaders on the Board is crucial to our continued success.

Currently, the Partnership's Board has some vacancies for municipal officials from within our service area, and candidates for these positions would be welcomed by our Nominating Committee. **Eligible candidates include elected officials such as Selectmen and Planning Board members, appointed officials such as Town Administrators, Planners, and Public Works Directors, and volunteers such as economic development committee members. While the time commitment is minimal – there are only four Board meetings a year that are held within the region for a brief time in the morning – Board members will work closely with business executives, legislators, state officials, and other leaders to advocate for our region's needs.**

We hope that you can consider being a candidate to hold a municipal seat on the Partnership's Board; **if you are interested, please complete and return the attached one page statement of interest by Monday, Dec. 21st at noon to be considered by the Nominating Committee.**

If you have any questions, or if the Partnership can be of direct assistance to your community, then please contact our Executive Director, Paul Matthews, at (774)760-0495 x105 or by email to paul@495partnership.org

This email was sent to bmosca@townofmaynard.net by paul@495partnership.org

495/MetroWest Corridor Partnership, Inc. · 200 Friberg Parkway, Suite 1003, Westborough, Massachusetts
01581, United States

[Unsubscribe or Manage Preferences](#) · [Forward to a Friend](#) · [Privacy Policy](#)





200 FRIBERG PARKWAY, WESTBOROUGH, MA 01581
PHONE: (774) 760-0495 FAX: (774) 760-0017
www.495partnership.org

**2015
STATEMENT OF INTEREST
NOMINATION TO THE BOARD OF DIRECTORS**

Please note that the Board of Directors meets quarterly, and there are attendance requirements.

NAME: _____

AFFILIATION: _____

ADDRESS: _____

CITY, ZIP: _____

PHONE: _____ FAX: _____

EMAIL ADDRESS: _____

REFERRED BY (IF APPLICABLE): _____

BRIEF STATEMENT OF INTEREST: _____

Additionally, the Partnership has ongoing initiatives on regional constraints that are overseen by public & private sector volunteers. If you are interested in being involved in any of these efforts, please note the appropriate issue(s) of interest below.

TRANSPORTATION

WATER RESOURCES

ENERGY & SUSTAINABLE DEVELOPMENT

Please return to paul@495partnership.org for consideration by the Partnership's Nominating Committee.

THANK YOU FOR YOUR INTEREST IN THE 495/METROWEST CORRIDOR PARTNERSHIP.

For further information on the Partnership and our activities, go to www.495partnership.org



January, 2016

To: All Officials, Boards & Committees
Re: Open Meeting Law, Notice of Meetings

Dear Officers of Maynard:

If you wish to send meeting notices via email or fax, notices will be date stamped during the Town Clerk's Office regular business hours, **Mon-Wed-Thurs 8:00 a.m. to 4:00 p.m. Tue 8:00 a.m. to 7:00 p.m. and Fri 8:00a.m.-12:00 noon.** After work hours notices will be date stamped the next business day. Please keep this in mind while following the 48 hour meeting posting rule.

Except in an emergency, public bodies shall file meeting notices sufficiently in advance of a public meeting to permit posting of the notice at least 48 hours in advance of the public meeting, excluding Saturdays, Sundays and legal holidays, in accordance with M.G.L. c. 30A, § 20. In an emergency, the notice shall be posted as soon as reasonably possible prior to such meeting. Please email meeting and agenda notices to posting@townofmaynard.net which will also reserve your meeting room.

Meeting notices shall contain the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. The list of topics shall have sufficient specificity to reasonably advise the public of the issues to be discussed at the meeting. The date and time that the notice is posted shall be conspicuously recorded thereon or therewith.

Except in cases of emergency, do not meet on holidays, election days or during town meetings.

For your convenience, the upcoming elections, meetings and holidays are as follows:

January 1, 2016 – December 31, 2016

Jan 1	New Year's Day	May 30	Memorial Day
Jan 11	Special Town Meeting	Jul 4	Independence Day
Jan 18	Martin Luther King, Jr. Day	Sept 5	Labor Day
Feb 15	President's Day	Sept 8	State Primary
Mar 1	Presidential Primary	Oct 10	Columbus Day
Apr 18	Patriot's Day	Nov 8	State Election
May 3	Annual Town Election	Nov 11	Veterans Day
May 16	Annual Town Meeting	Nov 24,25	Thanksgiving
May 16	Special Town Meeting	Dec 26	Christmas Day Observed

If I may be of further assistance, please call me at (978) 897-1300.

Sincerely,

Michelle L. Sokolowski

Maynard Town Clerk

Boards/Commission/Committee Vacancies (#'s of openings)

Green Communities Committee (2)	Vacant	Position
Council on Aging (1)	Vacant	Position
Conservation Commission (1)	Vacant	Position
Community Preservation Committee (2)	Vacant	Position
Recreation Commission (3)	Vacant	Position
By-Law Re-write Committee (2)	Vacant	Position
Appeals, Board of (1)	Vacant	Position

Please contact Becky Mosca with interest in any position.

bmosca@townofmaynard.net



Date: **January 5, 2016**

**Chief Mark Dubois
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Lieutenant Michael Noble
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Sergeant William Duggan
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Sergeant Brian Cushing
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Sergeant Gregory Balzotti
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Sergeant Stephen Jones
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Brian Petersen
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Christopher Sweeney
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Daniel Bodwell
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Eric Davoll
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Karl Nyholm
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Lucien Comeau
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Michael Sutherland
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Sergeant Paul Maria
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Richard Seeley
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Shawn Corrigan
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Jeffrey Houle
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Thomas Palmerino
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2015

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



Date: **January 5, 2016**

**Officer Todd Fletcher
Maynard Police Department**

You are hereby appointed as

Local License Authority Agent

Term expires: December 31, 2015

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

LEGAL NOTICE

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, January 5, 2016 at 7:10 p.m. in the Meeting Room (No. 201) of Maynard Town Building on an application for a transfer of an All Alcohol License from Russell's Convenience Store to J. Salamone Enterprises, Inc., 193 Main Street, Maynard. A copy of the application is on file in the Board of Selectmen's Office / Licensing Division.

Selectman Jason Kreil
Selectman Terrence Donovan
Selectman Tim Egan
Selectman David Gavin
Chairman Chris DiSilva



TOWN OF MAYNARD

Board of Selectmen

Selectmen Office
195 Main Street
Maynard, MA 01754
Tel: 978-897-1301 Fax: 978-897-8457
www.townofmaynard-ma.gov

Board of Selectmen
Chris DiSilva
Jason Kreil
Tim Egan
David Gavin
Terrence Donovan



Application License to Buy, Sell, Exchange or Assemble Second Hand Motor Vehicles or Parts Thereof

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

Name: Excel Management LLC

508-663-9371

Business address: 76A Powder Mill Rd

Phone: 508 663 9371

Is the above concern an individual, co-partnership, an association or a corporation? (YES or NO)

If an individual:

Full Name: Saeid Borghani

Saeid Borghani

Residential Address: 57 Highland Ave, Sudbury MA 01764

If a co-partnership (List all Partners):

Full Name	Residential Address

If an association or a corporation (List all Principal Officers):

	Full Name	Residential Address
President		
Secretary		
Treasurer		

Are you engaged principally in the business of buying, selling or exchanging motor Vehicles?
(YES or NO)

If so, is your principal business the sale of new motor vehicles? (YES or NO)

Is your principal business the buying and selling of second-hand motor vehicles? (YES or NO)

Is your principal business that of a motor vehicle junk dealer? (YES or NO)

Give a complete description of all the premises to be used for the purpose of carrying on the business.

Are you a recognized agent of a motor vehicle manufacturer? (Yes or No)

If so, state name of manufacturer. _____

Have you a signed contract as required by Section 58 Class I? (Yes or No)

Have you ever applied for a license to deal in second-hand motor vehicles or parts thereof? (Yes or No)

If so, in what city/town? _____

Did you receive a license? (Yes or No) If so, for what year? _____

Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof

Ever been suspended or revoked? _____

(Yes or No)

Full Signature: _____

(Duly authorized to represent the concern herein mentioned)

Residence: _____

IMPORTANT: EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION AND FALSE STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE SUBSEQUENT REVOCATION OF YOUR LICENSE IF ISSUED.

Note: If the applicant has not held a license in the year prior to this application, he must file a Duplicate of the application with the registrar. (See Sec. 59)

APPLICANT WILL NOT FILL THE FOLLOWING BLANKS

Application after investigation _____ (Approved or Disapproved)

License No. _____ granted _____ DATE

Fee: **\$200.00**

Signed _____

CHAPTER 140 OF THE GENERAL LAWS, TER.ED., WITH AMENDMENTS THERETO (EXTRACT)

Section 57. No person, except one whose principal business is the manufacture and sale of new motor vehicles but who incidentally acquires and sells second hand vehicles, or a person whose principal business is financing the purchase of or insuring motor vehicles but who incidentally acquires and sells second hand vehicles, shall engage in the business of buying, selling, exchanging or assembling second hand motor vehicles or parts thereof without securing a license as provided in section fifty-nine. This section shall apply to any person engaged in the business of conducting auctions for the sale of motor vehicles. Section 58. Licenses granted under the following section shall be classified as follows:

Class 1. Any person who is a recognized agent of a motor vehicle manufacturer or a seller of motor vehicles made by such manufacturer whose authority to sell the same is created by a written contract with such manufacturer or with some person authorized in writing by such manufacturer to enter into such contract, and whose principal business is the sale of new motor vehicles, the purchase and sale of second hand motor vehicles being incidental or secondary thereto, may be granted and agent's or a seller's license; provided, that with respect to second hand motor vehicles purchased for the purpose of sale or exchange and not taken in trade for new motor vehicles, such dealer shall be subject to all provisions of this chapter and of rules and regulations made in accordance therewith applicable to holders of licenses of Class 2.

Class 2. Any person whose principal business is the buying or selling of second hand motor vehicles may be granted a used care dealer's license.

Class 3. Any person whose principal business is the buying of second hand motor vehicles for the purpose of remodeling, taking apart or rebuilding the same, or the buying or selling of parts of second hand motor vehicles or tires, or the assembling of second hand motor vehicle parts, may be granted a motor vehicle junk license.

Section 59. The police commissioner in the Boston and the licensing authorities in other cities and towns may grant licenses under this section which shall expire on January first following the date of issue unless sooner revoked. The fees for the licenses shall be fixed by the licensing board or officer, but in no case shall exceed fifty dollars. Application for license shall be made such form as shall be approved by the registrar of motor vehicles, in sections fifty-nine to sixty-six, inclusive, called the registrar, and if the applicant has not held a license in the year prior to such application, such application shall be made in duplicate, which duplicate shall be filed with the registrar. No such license shall be granted unless the licensing board or officer is satisfied from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the business specified in section fifty-eight in the classifications for which he has applied, that said business is or will be his principal business, and that he has available a place of business suitable for the purpose. The license shall specify all the premises to occupied by the licensee for the purpose of carrying on the licensed business. Permits for a change of situation of the licensed premises or for addition thereto may be granted at any time by the licensing board or officer in writing, a copy of which shall be attached to the license. Cities and Towns by ordinance or by-law may regulate the situation of the premises of licensees within Class 3 as defined in section fifty-eight, and all licenses and permits issued hereunder to persons within said Class 3 shall be subject to the provisions of ordinances and by-laws which are hereby authorized to be made. No license or permit shall be issued hereunder to a person within said Class 3 until after a hearing, of which seven days' notice shall have been given to the owners of property abutting on the premises where such license or permit is proposed to be exercised. All licenses granted under this section shall be revoked by the licensing board or officer if it appears, after hearing, that the licensee is not complying with sections fifty-seven to sixty-nine, inclusive, or the rules and regulations made thereunder; and no new license shall be granted to such person thereafter, nor to any person for use on the same premises, without the approval of the registrar. The hearing may be dispensed with if the registrar notifies the licensing board or officer that a licensee is not so complying. Any person aggrieved by any action of the licensing board or officer refusing to grant, or revoking a license for any cause may, within ten days after such action, appeal therefrom to any justice of the superior court in the county in which the premises sought to be occupied under the license or permit applied for are located. The justice shall, after such notice to the parties as he deems reasonable, give a summary hearing on such appeal, and shall have jurisdiction in equity to review all questions of fact or law and may affirm or reverse the decision of the board or officer and may make any appropriate decree. The decision of the justice shall be final.