



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, January 19, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) January 5, 2016

3. Correspondence

- a) Fire Department December 2015 monthly report
- b) Facility Manager December 2015 monthly report
- c) Council on Aging December 2015 monthly report
- d) Police Department December 2015 monthly report
- e) CPC meeting notice, Jan 6, 2016
- f) Conservation Commission meeting notice, Jan. 19, 2016
- g) MCC/MRC meeting notice, Jan 14, 2016
- h) Planning Board meeting notice, Jan. 21, 2016
- i) Historical Commission meeting notice, Jan. 21, 2016
- j) Joint Budget meeting notice, Feb. 13, 2016
- k) Planning Board Public Hearing with Saracen Jan.26, 2016
- l) Planning Board Public Hearing with Open Table Feb 9, 2016
- m) Library Trustees meeting notice, Feb. 9, 2016
- n) Saracen/application for FERC As Clock Tower Owner 1/6/16

AGENDA

Maynard Board of Selectmen's Meeting

January 19, 2016

- o) Notice 30th Annual Hudson Community Fest, June 11, 2016
 - p) Notice of Nomination Papers available with Town Clerk Maynard
 - q) MAGIC meeting Jan 7, 2016
-
- 4. Consent agenda**
 - a) OARS, One Day- Liquor License, March 30, 2016
 - 5. Interview and Appointments**
 - a) **Police Officer:** Patrick Brennan and Trista Manchuso
 - 6. Girl Scout Gold Award Project – Historical Commission:** Haley Fritz
 - 7. Hayes Street Drain Pipe Investigation:** Stantec Engineering
 - 8. Water/Sewer Rules & Regulations:** Stantec Engineering
 - 9. Water/Sewer Fees & Charges Discussion:** Stantec / Pioneer Consulting Group
 - 10. Set Time and Place for Annual and Special Town Meeting Dated May 16, 2016**
 - 11. Economic Development Updates**
 - 12. Town Administrator Report**
 - 13. Chairman's Report**
 - 14. Board Member Reports**
 - 15. Adjournment (9:30)**
 - 16. Executive Session – Strategy With Respect to Litigation**

Respectfully submitted,



Kevin Sweet, Town Administrator

Regular Meeting – February 2, 2016, Special Joint Budget Meeting; February 13, 2016

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, January 5, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: none

Acceptance of Minutes, December 10, 2015

A motion was made by Selectman DiSilva to approve the minutes of December 10, 2015 as shown. Second by Selectman Kreil Vote 5-0. Motion approved.

Acceptance of Minutes, December 10, 2015

A motion was made by Selectman DiSilva to approve the minutes of December 15, 2015 as shown. Second by Selectman Egan. Vote 4-1 (Kreil abstained). Motion approved.

List of Correspondences (mail to the Selectmen's Office for January 5, 2016). A-O

A motion was made by Selectman DiSilva to accept the list of correspondences **A-O** as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Consent Agenda;

Appointment renewals, Local License Authority; Maynard Police Roster

A motion was made by Selectman DiSilva to accept the consent agenda as shown Second by Selectman Donovan. Vote 5-0. Motion approved.

Set Date, Time and Place for Joint Budget Meeting. (BOS/ SC/FinCom)

Annual Joint Budget meeting for Town of Maynard

A motion was made by Selectman DiSilva to set date, time and place for Joint Budget Meeting, per Charter to Saturday, February 13, 2016 at 8:00 am coffee with meeting to kick off at 8:30 am at the Maynard Public Library. Second by Selectman Gavin. Vote 5-0. Motion approved.

7:10 pm Liquor Hearing Transfer of License, J. Salamone, Russell's Convenience Store 193 Main Street.

Jamie and Sarah Salamone owners of Russell's commented that they purchased the business a couple of year ago from parent and needed to show that they brought the liquor license as well.

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, January 5, 2016 at 7:10 p.m. in the Meeting Room (No. 201) of Maynard Town Building on an application for a transfer of an All Alcohol License from Russell's Convenience Store to J. Salamone Enterprises, Inc., 193 Main Street, Maynard. A copy of the application is on file in the Board of Selectmen's Office / Licensing Division.

A motion was made by Selectman DiSilva to accept and approve the application for a transfer of package store wine and malt off premise for Russell's Convenience Store to J. Salamone Enterprises, Inc. Maynard, MA. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to close the hearing at 7:15 pm. Second by Selectman Egan. Vote 5-0 Motion approved.

Request for Class II Dealers License: Excel Management – Excel Auto Sale

Saeid Borghani, Sudbury, MA. Resident, Requests to have around 35 used vehicles on lot at any given time with five spaces available for customers. On Jan. 26, 2016, Planning Board as a zoning hearing scheduled.

A motion was made by Selectman DiSilva to accept and approve new business, Excel Management d/b/a Excel Auto Sale at 76A Powder Mill Road contingent on the zoning approval hearing with Planning Board, 1/26/16 Second by Selectman Kreil. Vote 5-0. Motion approved.

Police Department Hiring Discussion – Chief DuBois

Chief Mark DuBois

Request for (2) internal employees from the Maynard Dispatch to be promoted as Police Officers. Stepped board thru the reasons for the civil service issue and what happened with his current staff. Internal promotion from dispatch, excellent employees, has the open slots. Both Maynard residents and thinks this is a positive step for town.

This is the current staff issue:

- 1) Employee hired by the State police
- 2) One employee was out with health issue, note back to work at this time.
- 3) Another employee retired

Off set with this, back fill.

Board requested to see the data on the salary difference to make this promotion. Will have back at another BOS agenda.

STM: Assignments at Special Town Meeting

TA, Kevin Sweet talked over the motions, changes and update on the presentation for Monday.

H.3371 – Additional Alcoholic Beverages Licenses Senate Amendment

A motion was made by Selectman DiSilva that consistent with the authority granted to the Board in Article 3 of the October 27, 2014 Special Town Meeting vote that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objectives of the petition as requested by the General Court, that the Board does approve the amendments as presented by the General Court including Sen. Eldridge's amendment as attached and request the General Court adopt same as part of the Home Rule Petition as attached hereto. Second by Selectman Gavin. Vote 5-0. Motion approved.

Employee Health Plan Review

TA/ATA to provide update

- Town has an Advisory Group – someone from each CBA and a retiree.
- MIIA Group from BC/BS plus a direct Rep from BC/BS
- We also had an outside group review our plans and rates.
- Maynard is running very high (125%) Note: Outside advisor said with how it looks we are lucky if they don't raise our rates by 20%
- We have the advisory group looking at a tier plan

FY2017 Budget Discussion

TA, Kevin Sweet updated Board

- Revenue side – shows new growth – State Aid is a concern it's Level Funded – Representative Kate Hogan thinks more cuts may happen – (9C cuts – this happened last year). All Departments and School turned in their Budgets for 2017. We need to work out more cuts.

DPW Operations Manager Contract Renewal Discussion

TA, Kevin Sweet let the Board know this is the 6-month window to get started on this contract renewal/negotiation for the DPW Operations Manager.

A motion was made by Selectman DiSilva to authorize the Town Administrator to negotiate a successor agreement for BOS review and ratification for the DPW Operations Manager employment contract. Second by Selectman Donovan. Vote 5-0. Motion approved.

Town Administrator Reappointment and contract Renewal Discussion

A motion was made by Selectman DiSilva to reappoint the Town Administrator for a 3-year term effective July 1, 2016 to June 30, 2019 and furthermore for the entire Board to negotiate a successor agreement for ratification. Second by Selectman Donovan. Vote 5-0. Motion approved.

129 Parker Street Update

TA, Kevin Sweet;

Open house back on December 21, 2015 at Maynard High School.

We had a meeting with Jon Witten, Bob and Angelo regarding the Development agreement 1/5/16. DiSilva commented on the “Trailer” TA, said about 75 people have stopped at 120 Parker to view since the Trailer arrived.

Sign at 129 Parker – small “Berkshire”, what is the purpose of the sign “Open House”

Gavin, Feedback, ways to learn regarding the Intersections – lots of positive feedback, Improvements, Building Heights.

Step one is the zoning piece.

Step two later in the spring, another Special Town Meeting.

Economic Development Updates

- The Economic Development Committee voted unanimously to support the Town meeting articles for Mill and Main and the NBOD (120 Parker Street Zoning change).
- The Economic Development Committee has elected a new chair Dave Krijger.
- The Mill and Main sign has been submitted and will be heard at the January 26 Planning Board meeting.
- An application has been received to locate a car dealership at the former Enterprise Rent-A-Car location on 76A Powder Mill Road. This will require approval from both the Selectmen and a Special Permit from the Planning Board. The Planning Board hearing is scheduled for January 26.
- Open Table has filed a request for a Special Permit to operate at the former Aubuchon’s hardware site. This application is scheduled for February 9 Planning Board meeting.

Town Administrator Report.

- The Veterans Memorial Park redesign initiative is beginning the first in a series of public workshops January 7 at the Library 7 PM CBA Landscaping Associates of Cambridge, has been working with town staff to reach out to groups (who utilize with the park on regular basis or who have a connection (veterans, bands, etc.).
- Town has presented a last final offer to both Fire & Dispatches and am awaiting Union action. The Dispatcher Union representative has been unresponsive for a month.
- 2nd phase of record management system underway focus on maps and plan.
- Two interested establishments in alcohol license Roasted Peppers and Maynard House of Pizza

Chair Report –

- DiSilva, request to post meeting for Jan. 11, 2016 for 6:30 pm

- Jack MacKeen letter, in correspondence. Will talk with Bill Nemser and get another view before we create another Board when we have many opening left to fill.
- Reminder, Monday, January 11, 2016, Special Town Meeting at 7:00 pm, we have nine warrant articles for the residents of Maynard to come out and vote on.

Board Member Reports

Selectman Kreil:

- Request update from Bill Nemser on the BEEP program.
- What is up with the Murphy Snyder Building, it went from a black piece of plywood to all plywood. TA, we need to send a notice and have them in before the Board.
- Thanks, Review on the insurance information – nice to hear that Maynard had the right insurance plan for Town.

Selectman Gavin:

- Request to have a letter from (JE) removed from Drop Box
- Happy New year – look back at the good this in this community.

Selectman Egan: none

Selectman Donovan:

- Parking Tags – saw some tags on River Street, strict enforcement, Signs going up on Florida Street, working with owner on Rail Road Street. Sold 40 passes so far for overnight parking
- Alcohol Licenses – where do we have a report to review, TA, Kevin Sweet said (BM) has reports for past data & Police. Reviewed the State list – Maynard had a notice.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved.

Time: 10:00 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

DECEMBER 2015

FIRE RESPONSE AND OTHER FIRE DEPARTMENT ACTIVITIES

Number of requests for service from December 1, to December 31, was 152 resulting in over 250 emergency responses and a total of 670 additional activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	152
In-house Training Classes/other training:	36
Fire Safety Inspections-Pre-fire Plans other Fire prevention	81
Administrative/Other:	432
Station/Vehicle Maintenance	121
Total activities for December:	822

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 500 hours of on-shift training this month in a variety of topics such as Recruit Training, Emergency Medical Recertification, driver/operator, Fire Safety Surveys, Leadership Development, Ice Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics. The biggest focus this month has been training firefighters on the new Engine that arrived this month, as well as new SCBA. In addition all 4 groups continued working on our pre-fire planning program.

SHIFT PROJECTS AND ACTIVITIES

We have continued making considerable progress with our Records Management Software program. This month we are working on implementing a new reporting module.

There have been some EMS protocol changes recently and the coming months will involve significant training by all groups to bring people up to speed on those changes.

December also marked the conclusion of our hiring process. Our hiring process started with 71 applicants (3 were late for a total of 74). Applicant employment packages were review on a point scoring system for training, education and experience. From that point 21 applicants were moved

forward to a skills review section conducted at the Boy's and Girls' Club. With the help of off duty firefighters, an area fire chief and Captain Kiley's sister in-law (posing as an EMS victim), 18 candidates were evaluated on fire based skills and EMS skills. The oral board process involved interviewing 18 candidates and a final list of 10 candidates was produced. This list will be used in the event we have a firefighter opening within the next 2 years or until the list is exhausted.

This month our firefighters conducted multiple training evolutions at Mill and Main before the building is torn down. This is an exceptional opportunity to conduct realistic training evolutions in a building that offer unique challenges. This will better prepare our firefighters when those skills are needed for an emergency.

ACTIONS OF NOTE:

We have seen a rise in inspections and permit requests as of late. Much of this is due to the renovation work being done at Mill and Main. We have also seen a rise in fire watch duty requests from contractors doing work in the community.

This year saw a strong contingent of Maynard Firefighters and Family participating in the Christmas Parade. As part of the festivities the Maynard Fire Department celebrated its 125 year of service to the citizens and visitors of Maynard!

We are preparing for the opening of this year's Assistance to Firefighters Grant Program. We are hoping for another generous award in 2016!

Firefighter Mike Cisek continued the Recruit Academy in December and graduated on December 18th. Firefighter Matt James started the Recruit Academy in November and will graduate in February.

We are continuing to work with Emerson Hospital on a fall prevention program impact study in the coming months. The idea is to create a benchmark and see the impact our fall prevention program is having in Maynard. The goal is to reduce community risk and reduce human suffering through prevention.

We are continuing to work with Dore and Whittier, our architectural firm to look at the feasibility of updating the Maynard Fire Station.

December was a very busy month for our annual follow-up 304 inspections, plans reviews and home inspections.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully Submitted,
Anthony Stowers



Figure 1 Chief Stowers and Captain Kiley flanking Mike Cisek at his graduation from recruit school on December 18.

It is the mission of the Maynard Fire Department to protect the lives and property of the citizens and visitors of Maynard from disasters both natural and man-made, with compassion, motivation, teamwork, commitment and quality fire protection and education.



TOWN OF MAYNARD
Office of the Facilities Manager
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1308 Fax: 978-897-8457
www.townofmaynard-ma.gov

Aaron Miklosko
Facilities Manager

To: Board of Selectmen
From: Aaron Miklosko, Facilities Manager
Date: December 30, 2015
Re: Monthly Report – December 2015

Environmental, Health & Safety:

- No employee occupational injuries or first aid incidents were reported.

Facility Inspections:

- During the month of December, the Facilities Department completed regular inspections and walkthroughs of all town owned buildings.

Meetings:

- Weekly team meetings with Facilities Department personnel.
- Weekly Office of Municipal Services Team Meetings.
- Bi-weekly meetings with the School Department Administration.
- Green Meadow School Playground Committee meetings.
- Green Communities 2016 Project Preparation walkthrough for controls/HVAC at FMS.
- Glenwood Cemetery electrical service pre-construction meetings.
- Maynard High School Baseball Fence pre-construction meetings.
- FY17 Capital Planning Meetings.
- Fire Station Design Meeting.
- Massachusetts Facilities Administrators Association Meeting.
- Maynard Public Schools – School Committee Meeting.
- School security installation project status meetings.

Projects/Assessments/Significant Maintenance Repairs:

- Fowler Middle School Air Quality Assessment completed.
- Town of Maynard Green Communities Annual report prepared and submitted.
- Windstream PRI Circuit installed at the Town Hall building.
- Boiler water quality testing completed at the MHS, FMS and GMS.
- Maynard High School Baseball Fence installation started.

- Snow removal/winter weather preparation at all town buildings.
- Glenwood Cemetery electrical service installation started.
- Electric waste recycling at school buildings.
- Green Meadow School security upgrade-installation, started.
- Fowler Middle School security upgrade-installation, ongoing.
- Floor replacement at ArtSpace Building, water damage.
- Lockdown device installation at MHS, FMS & GMS, started.
- Fowler Middle School gym floor resurfaced.
- Maynard High School auditorium stage painted.
- Green Meadow School gas meter and regulator replaced.

Report of the Council on Aging
for the month of December 2015
submitted by Amy Loveless

- Over 70 seniors received 355 units of services (notable considering the holidays!) including classes, activities, luncheons, trips, SHINE counseling, fuel assistance, etc.
- Bridges Together completed programming with two of the five Fowler School 4th grade classrooms. The reunion was celebrated with a brunch and gifts to the volunteers. Rep. Kate Hogan, Superintendent Robert Girardi, Principal Jeff Mela, Alison Bullock and Katie Bratica (teachers) and COA Director Amy Loveless spoke about the importance of intergenerational programs. A slideshow highlighted special moments between the students and the volunteers. Bridges continues in January with the three remaining classrooms.
- Emerson Home Care donated gifts for seniors in need. The Daisies and Cub Scouts shared art and card games for the Senior Center.
- Maynard High School and Fowler Middle School Chorus performed.
- The December luncheon was attended by over 50 seniors with a vote to continue luncheons through the winter months. The seniors expressed appreciation for the opportunity to share a good meal with good friends. The golf club's catering company has provided excellent service.
- The "Drop In" at the Union Congregational Church held their annual Christmas party with music, a tap dance performance, gift swap and lunch.
- The COA Van provided 644 trips for 106 riders. (48.9% were social trips, 22% medical and 22% shopping). During December there were outings to ArtSpace for the holiday sale, lunches at River Rock Grill, IHOP and Fife & Drum at the Concord Correctional facility. The Dinner Trip went to Red Ginger in Stow.
- SHINE (Serving the Health Insurance Needs of Elders) counseling was provided to 10+ individuals and multiple individuals were assisted by telephone. Fuel Assistance interviews were conducted. The COA received over 200 phone calls for information, referral and assistance.



(top) Fowler 4th grade students serving up a delicious brunch for the volunteers at the Bridges reunion
(bottom) celebrating the Daisies' artwork



Future leaders! Rep. Hogan with students from Fowler 4th grade at the Bridges reunion



Nancy Whiting at the Christmas luncheon enjoying the holiday spirit.

Nancy will be a Bridges Volunteer in January



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

Monthly Report –DECEMBER 2015

I am extremely proud to announce that Maynard Police Department has been awarded full accreditation status by the Massachusetts Police Accreditation Commission. On December 3rd and 4th several evaluators completed a full assessment of our department and awarded the accreditation status. This is a very prestigious award that has taken over two years to accomplish. The process started in May 2013 when Lieutenant Michael Noble was assigned as the department's Accreditation Manager. Over the next two years we have analyzed, modified, and developed a new policy and procedures manual. Once the policies are developed they were implemented and the assessment is to ensure that we are following those policies. Lieutenant Noble has done an incredible job preparing for the assessment and working with the accreditation commission. One example of the quality of his work resulted in numerous requests for copies of our entire department manual from other police agencies. Attached is the current list of agencies that are accredited, certified, or in the process. This is a tremendous accomplishment that we are all very proud of. Maynard residents should know that their police department is professional and following the best practices of our industry.

December had several town wide events that went very well. The annual Holiday Parade, Downtown Sip and Stroll, and for the first time Maynard hosted the Greg Hill Foundation "Jingle All the Way" 5K run. All these events had excellent community participation and we enjoy the community spirit with each of them.

The department also became involved in two new programs to better serve our residents. The JDP (Jail Diversion Program) has begun with a grant funded case manager to assist with mental health issues that officers respond to regularly. The caseworker, Alia Toran-Burrell, will be in Maynard as required and occasionally riding on patrol with officers.

We also joined C4RJ (Communities for restorative justice) and we now have the option to refer cases to this program rather than a traditional court process. This program will be utilized as cases allow and fit the criteria for referral. Essentially the program is victim based and allow for far more discretion in the outcome of certain cases. It is another option officers will have to successfully resolve incidents.

Attached are the police department statistics for December 2015

Respectfully submitted,
Mark Dubois

ACCREDITED (62)

Abington
Amesbury
Amherst
Andover
Arlington
Assumption College
Babson College
Boston College
Boston University
Brookline
Burlington
Canton
Chelmsford
Chelsea
Danvers
Dartmouth
Dennis
Duxbury
Easton
Fall River
Framingham
Freetown
Georgetown
Hamilton
HMS Colleges
Lexington
Marion
Maynard
MBTA Transit
Merrimack College
Newburyport
North Andover
North Reading
Northampton
Northborough
Northeastern University
Norton
Orleans
Peabody
Randolph
Reading
Rockport
Rowley
Salem
Somerset
Stoughton
Sturbridge
Swansea
Tufts University
UMass Amherst

UMass Boston
UMass Dartmouth
Upton
Waltham
Wareham
Watertown
Wellesley
Wenham
Westford
Wilmington
Winchester
Woburn

CERTIFIED (21)

Bedford
Bentley University
Brewster
Bridgewater
Essex
Framingham State University
Great Barrington
Holden
North Attleborough
Norwood
Oak Bluffs
Salisbury
Saugus
Simmons College
Wakefield
Wayland
Western N.E. University
Westfield State University
West Newbury
Worcester Polytechnic Institute
Worcester State University

SELF-ASSESSMENT (114)

ABCC
Acton
Acushnet
Amherst College
Aquinnah
Ashburnham
Ashland
Ayer
Barnstable
Belchertown
Belmont
Berklee College
Berkley
Beverly

Billerica
Bourne
Boxborough
Boxford
Cambridge
Carlisle
Carver
Chatham
Chicopee
Cohasset
Concord
Dalton
Dedham
Douglas
Dracut
Dunstable
East Bridgewater
Eastham
Edgartown
Egremont
Emerson College
Everett
Falmouth
Fitchburg
Fitchburg State University
Foxborough
Gloucester
Grafton
Greenfield
Groton
Hanson
Harwich
Haverhill
Holliston
Hopkinton
Lasell College
Lee
Lenox
Leominster
Lincoln
Littleton
Lowell
Lunenburg
Lynn
Malden
Manchester-by-the-Sea
Mansfield
Marblehead
Marlborough
Mashpee
MASS-PORT

Mattapoissett
Medfield
Medford
Melrose
Mendon
Merrimac
Methuen
Middleton
Milford
MIT
Nantucket
Natick
Needham
New Bedford
Pepperell
Plymouth
Provincetown
Quinsigamond
Community College
Revere
Scituate
Seekonk
Somerville
Southborough
Southbridge
Springfield
Springfield College
Stockbridge
Suffolk University
Swampscott
Tewksbury
Tisbury
Topsfield
Townsend
Truro
Tyngsborough
Uxbridge
Walpole
Wellesley College
Wellfleet
Wentworth Institute
West Tisbury
Weston
Westwood
Weymouth
Wheaton College
Whitman
Winthrop
Wrentham
Yarmouth

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	9	9
Alarm - Smoke Detector	0	7	7
Alarm - Business	0	10	10
Alarm - Residential	0	4	4
Animal Complaint	0	26	26
Area check	411	4	415
Assault	0	2	2
Assist Citizen	1	7	8
Assist Police Dept.	0	1	1
Assist Other Agency	0	2	2
B & E (Past)	0	1	1
Box Plug Out	0	25	25
Box Plug In	0	16	16
Prisoner Cell Checks	0	17	17
Building Check	211	0	211
Cruiser Maintenance	3	0	3
Court Paperwork Received	0	6	6
Civil Dispute	0	4	4
Drill - School Fire	0	4	4
DIRECTED PATROL	5	0	5
Disturbance	0	6	6
Disabled MV	2	10	12
Domestic	0	3	3
Dumping, Illegal	0	3	3
Escort / Transport	0	2	2
Explosion/Fire Works	0	2	2
Extra Checks Request	0	1	1
Family Matter/Civil Matter	0	8	8
Alarm - Box	0	7	7
Fire, Vehicle	0	1	1
Fire, Structure	0	1	1
Fire, Other	0	2	2
Follow Up Investigation	4	8	12
Fraud	0	2	2
Odor of Natural Gas	0	2	2
Odor of Gas - Inside	0	3	3
General Service	0	11	11
Harassing / Harassing Calls	0	11	11
Hazard	0	6	6
ID Check	0	4	4
Inspection	0	1	1
Investigation	0	5	5
Larceny	0	3	3
Locked Out	0	2	2
Lock-in	0	2	2
Medical Emergency	0	87	87
Missing Person	0	1	1
Mutual Aid - EMS	0	3	3
Mutual Aid - Fire	0	1	1
MV Accident w/ no injury	0	12	12
MV Accident w/Injury	0	4	4
MV Acc. Property Damage Only	0	3	3
MV Complaint	0	14	14
MV Accident Hit & Run	0	1	1
MV Acc. Pedestrian	0	1	1
MV Stop	253	3	256
Noise Complaint	0	11	11
Notification	1	2	3
Open door	1	0	1
Serve Paperwork	9	3	12
Parking Complaint	29	14	43

Personel Entry	0	5	5
Property Release	0	6	6
Found / Lost Property	0	16	16
Prisoner Released	1	3	4
PRISONER TRANSPORT	0	5	5
Private Tow/Repossession	0	1	1
Radar Enforcement	119	0	119
Serve Restraining Order	0	2	2
Section 12/Psych.Emergency	0	2	2
Sex Offenses	0	1	1
Shoplifting	1	0	1
Serve Summons	7	4	11
Suspicious Person	0	8	8
Suspicious Activity	0	17	17
Suspicious Vehicle	3	7	10
Threatening to Commit a Crime	0	1	1
Traffic Enforcement	57	0	57
Traffic Hazard	0	3	3
Trouble Alarm	0	4	4
Test Call	0	3	3
Vandalism	0	3	3
Serve Warrant	0	1	1
Water Problem	0	5	5
Well Being Check	0	19	19
TOTAL	1118	527	1645

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>
Incidents	69
Accidents	16
Arrests	19
Citations	84
EMS	0
Field Interviews	0
Fire Incidents	0
TOTAL	188

Percent of Calls Where Case Num. Assigned:

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, January 6, 2016 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

ADMINISTRATION:

- Review and approve minutes from previous meeting
- Management of Award and Conditions letters (table?)
- Discussion of Administrative aide
- Filling Committee vacancies (new member?)
- Other Administrative issues

CORRESPONDENCE:

- Mail received

BUSINESS:

- **Develop and discuss a list of questions for each application**
- Financial Subcommittee update and review updated funding buckets
- Decision on warrant article for TM
- Update on ongoing projects
- Recommendations on CPC Bylaw rewrite
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room (basement)
TUESDAY, January 19, 2016 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 01/05/2015
- Sign up for MACC annual meeting on March 5

PUBLIC HEARING:

- none

WETLANDS/STORMWATER ISSUES:

- Keene Ave Phase II Stormwater Management decision
- Stormwater Management Bylaw regulations review
- 50 Waltham Street COC requirements

LAND MANAGEMENT:

- Dix Road shed removal update
- Prepare purchase and sale agreement for 18 Winter Street
- Re-visit Open Space goals

BUSINESS:

- None

Mail of note:

- None

Upcoming Meetings:

- Next Conservation Commission meeting, **February 2, 2015.**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent

Date Posted _____

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: Municipal Services Meeting Rm

M T W **Th** F
Day of Week January 14, 2016
Month Day Year

Time: 6:30pm

Agenda or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)

1. **Approve Minutes of Previous Meeting; December 3, 2015**
2. **Region 4A / MEMA updates:**
3. **Town Updates:**
4. **Newsletter:**
5. **Old Business:**
 Status of planning for a Pet Shelter
 Annual Meeting –location and format
6. **Training**
 Plan for 2016 -- dates established
7. **CASPER – Next Steps**
8. **NEW BUSINESS TOPICS**
 Calendar for 2016
 Event participation for 2016
9. **Other**
 Member Swear In
10. **Adjourn –**

NEXT MEETING: February 11, 2016 at 6:30 PM in Municipal Services Meeting Room

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

Jan Hales

Mary Ellen Quintal



TOWN OF MAYNARD
Office of Municipal Services

Meeting Notice

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda – 7:00 PM January 21 , 2016
195 Main Street, Maynard - Room 201

- 1. 07:00 - Call to order**
- 2. Approval of minutes (11-10-15, 12-10-15, 12-21-15)**
- 3. Pre-Application Discussion – Capital Group Properties (129 Parker Street Developers)**
Meeting to discuss upcoming conceptual plan application with the developer of 129 Parker Street. No items are being considered, deliberated or voted on at this meeting.
- 4. Adjourn**

This Agenda is subject to change
Bernard Cahill, Chairperson
Posted by: Bill Nemser, Town Planner
Date: January 12, 2016



TOWN OF MAYNARD
Office of Municipal Services

Meeting Notice

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda – 7:00 PM January 21, 2016
195 Main Street, Maynard - Room 201

Maynard Planning Board
PUBLIC HEARING GUIDELINES

The meetings will be conducted with decorum. This means that the members of the Board and the public are required to respect each other at all times. We may not always agree with one-another but we can work to resolve differences with patience and understanding.

As a member of the public you are encouraged to participate in the hearing. To ensure the meeting proceeds in an orderly manner, please follow these procedures if you wish to comment or ask a question of the Board:

- Ensure you have signed into the meeting (sign-in sheet located in rear of room).
- Proceed to the speaker's podium or designated area once the Chair has opened up the meeting/hearing for public comment.
- When you are recognized to speak, please state your name and address.
- Direct all questions to the Board through the Chair.
- Limit your questions and statements to three (3) minutes. After everyone has had a turn to speak, you may be given a second chance to speak, time permitting.
- Limit your statements/questions to the topic at hand.
- Talk **ONLY** about issues that are under the jurisdiction of the Planning Board.

The order of discussion is as follows:

- The applicant will make a presentation.
- The Board will respond to the applicant.
- The Chair will open the hearing for public comment.
- The Board will at that point either:
 - (a) Close the hearing: no new information will be accepted except under extra ordinary conditions.
 - (b) Continue the hearing to a date certain where all will be permitted to participate. The date and time of this continuance will be announced **ONLY** at the first and subsequent meetings.

If you have any questions about procedures, please feel free to contact our Town Planner, Bill Nemser at 978-897-1302 during regular office hours, which are, Monday, Wednesday and Thursday 8:00 AM — 4:00 PM, Tuesday 8:00 AM -7:00 PM and Friday 8:00 AM – 12:00 PM.

TOWN OF MAYNARD

MEETING NOTICE

Maynard Historical Commission

Maynard Public Library, 77 Nason Street, Trustees Room

Thursday, January 21 at 7:00 PM

Agenda or Topics to be discussed:

- 1. Approve Minutes of previous meeting(s):** November 17, 2015
- 2. Old Business Topics:**
 - Demo Delay By-law: review latest version, discuss promoting awareness: All
 - MACRIS progress review: Lee
 - Historic markers: Review draft language: Lee
 - Gold Award project: update – Jack for Haley
- 3. New Business Topics:**
 - Mill & Main: Introduction and discussion with Henry St. Hilaire of Saracen.
 - Approve 2015 Annual Report.
 - Sesquicentennial Letter: Approve draft; identify other organizations willing to support
 - Next Glenwood project: Discussion re proceeding on request re pond, walkway
 - Prep for review of five year plan/schedule of historic properties
 - Need for increased promotion of MHC activities: -All
 - Grant application schedules:, Mass Hist Preservation, other
- 4. Other:**
 - Member concerns
- 5. Next regular meeting:** February 16, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jack MacKeen



Posted by: _____

Date: _____



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Legal Notice
Maynard Planning Board

Pursuant to Massachusetts General Laws, Chapter 40A s.5, the Maynard Planning Board will hold a public hearing on Tuesday, January 26, 2016 at 7:00 p.m. at the Maynard Town Building, 195 Main Street, Maynard, Room 201 to hear all persons interested in the Petition filed by Saracen Properties, 10 Clock Tower Place, Suite 200, Maynard, MA 01754.

Consistent with Section 6.2.11 of the Zoning By-Laws, the petitioner is requesting special permit approval for signage at the Mill and Main campus Map 14, Parcel 201 and Map 19, Parcel 272, located in Maynard, MA 01754.

The petitioner is requesting relief for signage including, but not necessarily limited to:

- 1) *Way finding Signs***
- 2) *Directional Signs***
- 3) *Monument Signs***
- 4) *Wall Signage***

A copy of the application package is on file with the Office of Municipal Services Office, Planning Division during normal business hours.

Bill Nemser, AICP, LEED AP
Town Planner



TOWN OF MAYNARD
Office of Municipal Services

MUNICIPAL BUILDING

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Legal Notice
Maynard Planning Board

Pursuant to Massachusetts General Laws, Chapter 40A s.5, the Maynard Planning Board will hold a public hearing on **Tuesday, February 9, 2016** at 7:00 p.m. at the Maynard Town Building, 195 Main Street, Maynard, Room 201 to hear all persons interested in the Petition filed by Open Table Inc., PO Box 42 Concord, MA 01742.

In conjunction with Site Plan approval, the petitioner is requesting a Special Permit allowing relief from parking standards as permitted by Section 6.1.3 of the Zoning By-Laws, for property located at 33-37 Main Street, Maynard, MA 01754. Formerly a retail business, the petitioner is proposing to utilize the subject property for various assembly uses with limited hours of operation.

A copy of the application package is on file with the Office of Municipal Services Office, Planning Division during normal business hours.

Bill Nemser, AICP, LEED AP
Town Planner

The Maynard Board of Library Trustees will meet Tuesday, Feb 9, 2016 @ 6:30 PM in the Trustees Room at the Maynard Public Library, 77 Nason St., Maynard, MA 01754

Meeting Agenda

Review of Financial Information/warrants

Open Session

Minutes of Prior Meetings

Correspondence

Director's Report

Building Maintenance

Old Business

New Business

Respectfully submitted,

Steve Weiner Library Director

Date Posted 1/06/16

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Board of Selectmen – Joint Budget Meeting

Address of Meeting: 77 Nason Street, Maynard MA. 01754

Room: Main Floor Maynard Public Library 8:00 a.m.

M T W T H F	SATURDAY,	FEBRUARY 13,	2016	8:00 A.M.
Month	Date	Year	Time	AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Full agenda to follow

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Chris DiSilva

Posted by: Becky Mosca

Date: January 6, 2016

UNITED STATES OF AMERICA
FEDERAL ENERGY REGULATORY COMMISSION

Mill and Main Hydroelectric Project Project No. 14722-000

NOTICE OF PRELIMINARY PERMIT APPLICATION ACCEPTED FOR FILING
AND SOLICITING COMMENTS, MOTIONS TO INTERVENE, AND COMPETING
APPLICATIONS

(January 6, 2016)

On October 16, 2015, AS Clock Tower Owner, LLC, filed an application for a preliminary permit, pursuant to section 4(f) of the Federal Power Act (FPA), proposing to study the feasibility of the Mill and Main Hydroelectric Project (Mill and Main Project) to be located on the Assabet River, near Maynard, Middlesex County, Massachusetts. The sole purpose of a preliminary permit, if issued, is to grant the permit holder priority to file a license application during the permit term. A preliminary permit does not authorize the permit holder to perform any land-disturbing activities or otherwise enter upon lands or waters owned by others without the owners' express permission.

The proposed project would consist of: (1) the existing 9.5-foot-high, 170-foot-long granite block Ben Smith dam; (2) the existing 18.75-acre Ben Smith dam impoundment with a storage capacity of 475 acre-feet and a normal water surface elevation of 177 feet above mean sea level (msl); (3) an existing 1,600-foot-long power canal leading to an existing gatehouse at the upstream end of the existing 18.3-acre Mill Pond impoundment with a storage capacity of 130 acre-feet and a normal water surface elevation of 176 feet msl; (4) the existing masonry Mill Pond dam; (5) an existing 7-foot-diameter, 49-foot-long penstock; (6) an existing masonry powerhouse containing one turbine-generator unit with an installed capacity of 290-kilowatts; (7) two 300-foot-long masonry tailraces; (8) an existing 480-volt transmission line and a 13.8 kV step-up transformer to interconnect the project with the Clock Tower Place; and (9) appurtenant facilities. The estimated annual generation of the Mill and Main Project would be about 1,241 megawatt-hours. The existing Ben Smith and Mill dams and appurtenant works are owned by AS Clock Tower Owner, LLC.

Applicant Contact: Mr. Kurt W. Saraceno, AS Clock Tower Owner, LLC, c/o Saraceno Properties, 41 Seyon Street, Suite 200, Waltham, MA 02453; phone: (781) 250-8000 x2710.

FERC Contact: Patrick Crile; phone: (202) 502-8042 or email: Patrick.Crile@ferc.gov.

Deadline for filing comments, motions to intervene, competing applications (without notices of intent), or notices of intent to file competing applications: 60 days from the issuance of this notice. Competing applications and notices of intent must meet the requirements of 18 CFR 4.36.

The Commission strongly encourages electronic filing. Please file comments, motions to intervene, notices of intent, and competing applications using the Commission's eFiling system at <http://www.ferc.gov/docs-filing/efiling.asp>. Commenters can submit brief comments up to 6,000 characters, without prior registration, using the eComment system at <http://www.ferc.gov/docs-filing/ecomment.asp>. You must include your name and contact information at the end of your comments. For assistance, please contact FERC Online Support at FERCOnlineSupport@ferc.gov, (866) 208-3676 (toll free), or (202) 502-8659 (TTY). In lieu of electronic filing, please send a paper copy to: Secretary, Federal Energy Regulatory Commission, 888 First Street, NE, Washington, D.C. 20426. The first page of any filing should include docket number P-14722-000.

More information about this project, including a copy of the application, can be viewed or printed on the "eLibrary" link of Commission's website at <http://www.ferc.gov/docs-filing/elibrarv.asp>. Enter the docket number (P-14722) in the docket number field to access the document. For assistance, contact FERC Online Support.

Nathaniel J. Davis, Sr.,
Deputy Secretary.



From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Monday, January 11, 2016 5:13 AM
To: Becky Mosca
Subject: Announcing the 30th Annual Hudson Community Fest



Now Accepting Vendor Applications

30th Annual Hudson Community Fest Saturday, June 11th, 2016, 9:00am to 3:30pm



All vendor space is 12" x 12". The fee structure is as follows:

- Vendor Fee: \$50 (10% discount for AV Chamber Members, on all vendor fees)
- Food Truck Fee: \$75
- Non-Profit Vendor Fee: \$30
- Generator Fee: \$15 (all generators need to be approved by Fest Management)
- Check should be made to Assabet Valley Chamber (or AVCC)
- Non-Hudson FOOD vendors will incur an additional \$50 Fee to the Town of Hudson, at a later date.

Fest management reserves the right to reject an application to insure appropriate contributions to the event. Food vendor opportunities are limited, and must have their application on file 30 days before the event. One network marketing vendor



TOWN OF MAYNARD TOWN CLERK

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1300 Fax: 978-897-8553
Email: msokolowski@townofmaynard.net

January, 2016

Town of Maynard Nomination Papers available

Nomination papers will be available, **Monday, January 11, 2016** for the **Annual Town Election, Tuesday, May 3, 2016**. The last day to obtain papers is **Friday, March 11, 2016**.

The following offices are open on the Election:

- 1 Selectmen for a term of three years
- 1 Moderator for a term of three years
- 1 School Committee member for a term of three years
- 1 Trustee of Public Library for a term of three years
- 2 Housing Authority Member for a term of 5 years

43 valid Maynard voter signatures are required.

Nomination papers are at the Town Clerk's Office, Town Hall, 195 Main Street.

If you have any questions, please call 978-897-1300

Michelle Sokolowski
Town Clerk

Becky Mosca

From: Tanya Paglia, MAPC <tpaglia@mapc.org>
Sent: Wednesday, December 30, 2015 7:18 PM
To: Becky Mosca
Subject: MAGIC January Meeting - January 7, 2016, 2:30 to 4:30 pm in Concord



MAGIC Meeting - Thursday, January 7th

When

Thursday January 7, 2016 from
2:30 PM to 4:30 PM EST

[Add to Calendar](#)

Where

**Concord Department of
Planning & Land Management**
141 Keyes Road
Concord, MA 01742

[Driving Directions](#)

Dear Becky,

Please join the Minuteman Advisory Group on Interlocal (MAGIC) for our first meeting of the new year next **Thursday, January 7th, from 2:30 - 4:30 pm** at the **Concord Department of Planning; 141 Keyes Road, Concord MA (1st floor Meeting Room)**.

Corey Lynch, Deputy Director of Railroad Operations at the MBTA will be joining us for a discussion of schedule changes happening along the MBTA Fitchburg Line commuter rail, and preparing for MBTA's forthcoming public engagement process.

Related to this, the MBTA will be hosting a Commuter Rail Schedule and MBTA Fare Increase meeting in Concord on **February 28 at 6 pm** at **Town Hall** in the 2nd Floor Hearing Room.

Next Thursday's MAGIC subregional meeting will also feature an update on District Local Technical Assistance (DLTA), Community Compact, and Planning for MetroFuture Technical Assistance (PMTA) by Mark Racicot, MAPC's Land Use Planning Director. The letter from Marc Draisen to MAPC communities soliciting proposals for the 2016 DLTA program can be found by [clicking here](#).

Finally we will dedicate any remaining time to community exchange.

Meeting Agenda

Times are approximate

2:30 pm Welcome and Introductions

Keith Bergman, Littleton Town Administrator, MAGIC Chair

2:35 pm Update on District Local Technical Assistance (DLTA), Community Compact, and Planning for MetroFuture Technical Assistance (PMTA)

Mark Racicot, Land Use Planning Director, MAPC

3:00 pm Discussion of MBTA Fitchburg Line commuter rail schedule changes, and preparing for MBTA's forthcoming public engagement process

Corey Lynch, Deputy Director of Railroad Operations, MBTA

Keith Bergman, Littleton Town Administrator, MAGIC Chair

4:00 pm Community Exchange

MAGIC Representatives

4:30 pm Meeting Adjourn

RSVP!

Please feel free to contact me with any questions.

Thank you for your attention and response. I look forward to seeing you soon.

Sincerely,

Tanya Paglia, MAGIC Coordinator

Metropolitan Area Planning Council

tpaglia@mapc.org

617-933-0781

More information on MAGIC:

MAGIC is comprised of 13 communities northwest of Boston including: **Acton, Bedford, Bolton, Boxborough, Carlisle, Concord, Hudson, Maynard, Lexington, Lincoln, Littleton,**

Stow, and Sudbury.

[MAGIC's website](#)

[MAGIC's FaceBook Page](#)

[MAGIC Climate Resilience Plan website](#)

[MAGIC Climate Resilience Plan FaceBook Page](#)

[Forward email](#)

 [SafeUnsubscribe](#)



Try it FREE today

This email was sent to bmosca@townofmaynard.net by tpaglia@mapc.org |
[Update Profile/Email Address](#) | Rapid removal with [SafeUnsubscribe™](#) | [About our service provider.](#)
The Metropolitan Area Planning Council | 60 Temple Place | Boston | MA | 02111

LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS

HEREBY GRANTS A

Fee:
\$85.00

One Day *License to Sell Wine and Malt Beverages to* **OARS**

23 Bradford Street, Concord, MA 01742
Julia Khorana, Development Director, 978-369-3956
License Number: ODL16-OARS-033016

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

Location: Fine Arts Theatre Place, 19 Summer Street, 978-298-5626

Delivery: Tuesday, March 29, 2016

Distribution & Consumption: Wednesday, March 30, 2016 6:00pm-10:00pm

Return Delivery: Thursday, March 31, 2016

License grants permission to temporarily serve wine and malt beverages in a designated area inside the theatre building. Written permission Fine Arts Theatre Place, LLC to occupy the space to include the sale of Wine and Malt Beverages to be kept on file with this license. No Smoking is allowed within the permitted space. All servers must have successfully completed an Alcohol Training for Intervention Procedure's (TIPS) certification, copies to be kept on file with this license. The Maynard Police and Fire Departments have also been notified of the event.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures
this 19th day of January 2016.

LOCAL LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Becky Mosca

From: Julia Khorana <jkhorana@oars3rivers.org>
Sent: Wednesday, January 13, 2016 12:12 PM
To: Becky Mosca
Subject: RE: OARS film festival!!

Hi Becky,

Happy to be working with you again! I just put a copy of the letter in the mail to you!

Thank you for getting this on the schedule so quickly!

Best,
Julia

Julia Khorana
Development Director

OARS
For the Assabet Sudbury & Concord Rivers
23 Bradford Street
Concord, MA 01742
Tel. 978.369.3956
jkhorana@oars3rivers.org
www.oars3rivers.org



Make a Difference:

DONATE NOW

Support Water Resources Protection:



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From: Becky Mosca [mailto:BMosca@TownofMaynard.net]
Sent: Wednesday, January 13, 2016 12:02 PM
To: jkhorana@oars3rivers.org
Cc: Kevin Sweet; Becky Mosca
Subject: RE: OARS film festival!!

To: Stephanie Duggan
Cc: Anthony Stowers
Subject: OARS film festival!!

Hi Stephanie,

Happy New Year! I hope you are still my contact for this. If not, please let me know who to contact.

We are holding our 8th Annual Wild & Scenic Film Festival on Wednesday, March 30. It was the best ever last year. All the upgrades to the theatre made everything easier and safer. It sold out in advance! And local restaurants were hopping that evening.

We again would like to serve wine and beer. I would like to ask your help in getting a one day/one event liquor license. I am up-to-date with my tip certification and three of us that will be present are certified in Crowd Management. I've attached a letter that can be presented to the Selectpeople and also sending it off by snail mail today. I will also be copying Chief Stowers from the Fire Department so that he is included in our planning.

Thank you very much.

Regards,
Julia

Julia Khorana
Development Director

OARS
For the Assabet Sudbury & Concord Rivers
23 Bradford Street
Concord, MA 01742
Tel. 978.369.3956
jkhora@oars3rivers.org
www.oars3rivers.org



Make a Difference:

DONATE NOW

Support Water Resources Protection:



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Date: January 19, 2016

**Trista Manchuso
Officer**

You are hereby appointed to the

Maynard Police Department

Term expires: **Indefinite**

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Date: **January 19, 2016**

**Patrick Brennan
Officer**

You are hereby appointed to the

Maynard Police Department

Term expires: **Indefinite**

FOR THE

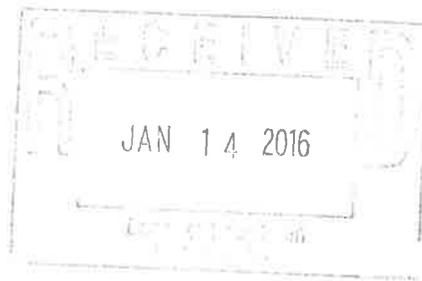
TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk



Haley Fritz
12 Deer Path, Apt. 2
Maynard, MA 01754
halmfritz@gmail.com
(978)-618-5129

Maynard Board of Selectmen
195 Main St.
Maynard, MA 01754

Dear Selectmen,

I am currently scheduled to meet with you on Tuesday, January 19th to make a presentation concerning my Girl Scout Gold Award project, which deals with historic preservation in Maynard. I am writing to provide you with important supplementary information about my project that will further explain and enrich my presentation.

The Gold Award is the highest honor in Girl Scouting, awarded to Scouts who complete a sustainable community service project 80 or more hours in length. My Gold Award project, *Only in Maynard*, is designed to encourage our town to honor and preserve its historic properties. I have worked closely with the Maynard Historical Commission to write an historic preservation handbook – entitled *Stories Found Only in Maynard* - that will be made available to the town government, including the Board of Selectmen, at the time of my presentation. Additionally, I have designed two levels of children's scavenger hunts – one of which integrates smartphone technology – to educate our town's youth about Maynard's rich and riveting past. The goal of my presentation is to detail some of the topics covered in the preservation handbook, as well as to convince you to adopt a town Founder's Day.

The town of Maynard was first warranted on April 27th, 1871. Currently, the town has no official holiday honoring this event. I would like to change this. Creating a formal Founder's Day celebration would not only enable me to earn my Gold Award by providing an annual occasion on which to hold my scavenger hunt – which Maynard Public Library children's librarian Mark Malcolm has agreed to perpetuate after my graduation – but would also augment education and pride surrounding the town's history prior to the town's sesquicentennial and yield tremendous economic benefits for the small businesses that constitute the heart of downtown Maynard.

I look forward to presenting my findings to you later this month, and hope that I have succeeded in addressing any possible questions or concerns prior to our meeting. I look forward to educating and speaking with you, and to answering any further inquiries, on January 19th.

Sincerely,

Haley Fritz

Becky Mosca

From: Jack MacKeen <jmackeen@verizon.net>
Sent: Friday, September 25, 2015 8:43 AM
To: Becky Mosca
Subject: Girl Scout presentation at BOS

Becky

Per our conversation, please reserve a 15 minute slot on the January 19, 2016 BOS for Haley Fritz to present her Gold Star project on a Historical Preservation Handbook for Maynard. Making a presentation is part of the requirement for the project, not the completion of the project which would trigger the BOS recognition you mentioned.

Thanks,
Jack

Becky Mosca

From: Haley Fritz <halmfritz@gmail.com>
Sent: Thursday, January 14, 2016 1:36 PM
To: Becky Mosca
Subject: Re: BoS letter
Attachments: Board of Selectmen letter.docx; Scavenger Hunt (advanced).docx; Scavenger Hunt (beginners).docx

Good afternoon, Ms. Mosca,

Attached you will find the preliminary material for my meeting with the Board of Selectmen. There is a letter explaining my project, as well as copies of the scavenger hunts. They may also find it helpful to look over the corresponding historical material on this webpage: <http://www.townofmaynard-ma.gov/historyhunt/>. Copies of the handbook portion of the project should be available on the day of the meeting.

Thanks,
Haley Fritz

On Thu, Jan 14, 2016 at 11:42 AM, Becky Mosca <BMosca@townofmaynard.net> wrote:

OK 1.30

Thanks,
P.S. School work 1st

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

-----Original Message-----

From: Jack MacKeen [mailto:jmackeen@verizon.net]
Sent: Thursday, January 14, 2016 11:27 AM
To: halmfritz@gmail.com
Cc: Becky Mosca
Subject: Re: BoS letter

Haley
Send it directly to Becky, who is copied on this email.
Jack

On 1/14/2016 8:46 AM, halmfritz@gmail.com wrote:

> Because of my class schedule, the earliest I can get this to you is 1:30 this afternoon. Thanks and sorry for the inconvenience.

> - Haley

Maynard History Scavenger Hunt



Level: **BEGINNERS**

Visit each of the sites below. At each site, look closely to discover the secret clue! These clues will help the librarians solve a top-secret mystery about Maynard's history.

Maynard Public Library

The current Maynard Public Library building used to be an elementary school. What word does the bike rack spell? (Hint: step outside!)

Memorial Park

Memorial Park honors the brave soldiers who died in many wars. What kind of bird sits atop of the memorial? _____

Fine Arts Theatre

Did you know that this movie theatre has been in Maynard since 1949? Name one movie you have seen (or want to see!) at Fine Arts:

Lorenzo Maynard Watering Trough (At the corner of Nason and Main Streets)

Lorenzo Maynard donated this watering trough to the town so thirsty horses could drink. What words are written on the trough? _____

Pleasant Café

Welcome to the official oldest restaurant in Maynard! In what year did the Pleasant Café open? (Hint: check the sign!) _____

40-44 Main Street

This building used to be Maynard's first drugstore. Today, it is home to the Studio 42 hair salon and other businesses. In honor of Studio 42, name two items a hairdresser might use: _____ and _____

63-73 Main Street

Colonial Hall stood at 63-73 Main Street as a gathering place for all of Maynard. Today, this address is home to Marquee Photoworks. What famous falls appear in the vintage photograph over the door? _____

74-76 Main Street

This site once housed Maynard's telephone exchange – where, before the invention of cell phones, workers connected phone calls using switches and wires. Do you know the official word for a telephone exchange worker? (Hint: it starts with an 'O'!) _____

81 Main Street

This site, built in 1925, was once a bank. The name of the bank still appears on the building today. Can you discover the former bank's name?

Union Congregational Church

Amory Maynard, one of our town's founders, was the first man to run this church's Sunday School. What shape appears on the front of this (and most other) churches? _____

100 Main Street

A secret organization known as the Freemasons used to meet here. One of the most famous Freemasons in history was our country's first president. Write his name here: _____

Clock Tower Place

To reach the Mill Clock at the top of Clock Tower, you would have to climb 124 steps! Read the Mill Clock to find out what time it is. Write the time here:

...AND, FOR MORE FUN: Take a virtual tour of the Clock Tower without leaving your living room! Visit <http://web.maynard.ma.us/history/millclocktour/index.htm>.

The Mill Pond

The Mill Pond is not a natural landform, but rather, man-made. It was filled with water from our town's major river. What is the name of this river? _____

Maynard Post Office

Did you know that Amory Maynard was the town's first postmaster? Today, the Post Office receives mail four times a day from all over the country – except when it is closed. On what day of the week does the post office close?

117 Main Street

Here lies the former Riverside Hall, which was destroyed by fire in 1934. Riverside Hall was home to Maynard's first Town Meeting. Name one thing you might do at a town meeting. _____

14 Nason Street

This site used to be one of three movie theaters in downtown Maynard. Can you find this theater's name somewhere on the building? (Hint: look up!) Write it here: _____

Middlesex Savings Bank

Middlesex Savings Bank was once known as the Assabet Institution for Savings. This name still appears on the building today. What two dates appear on either side of it? _____ and _____.

Maynard Outdoor Store

As you can see on its Historic Plaque, this building was also known as the William B. Case Block. The Plaque also says that it is one of the last _____ buildings in downtown Maynard.

Knights of Columbus Hall

The Knights of Columbus – a religious service organization – meets in this building. This group works with the Catholic Church in Maynard. Do you know the name of the church? (Hint: we did not visit it on our tour!)

Congratulations! Please return your completed scavenger hunt to the library to receive a prize



DRAFT



January 20, 2016

To All Citizens of the Town of Maynard and Other Interested Parties:

Please be advised that the Maynard Board of Selectmen, acting at their January 19, 2016 Board of Selectmen's meeting voted five to zero: "To set the date and time of the Annual and Special Town Meetings as 7:00 PM. on Monday, May 16, 2016 respectively and to designate the Fowler School Auditorium on Tiger Drive as the location for the Annual and Special Town Meetings."

Citizen's petitions must be submitted with the question presented at the top of each side of the signature page. They must be submitted to the Town Clerks Office and certified by the Town Clerk in order to be included on the warrant.

The deadline for submission of Citizens Petition Articles for the Annual Town Meeting is 12:00 noon Friday April 1, 2016 and for Special Town meeting Petition April 1, 2016 for Special Petition Articles (Per Charter, at least 45 days prior to the town meeting for annual town meeting and at least 45 days on special town meeting).

Sincerely,

Kevin Sweet
Town Administrator

Annual and Special Town Meeting 2016 Timeline

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Tuesday, January 19, 2016	The Board of Selectmen vote to hold Annual and Special Town Meeting (ATM & STM) on Monday, May 16, 2016 respectively at 7:00PM at the Fowler School Auditorium
Wednesday, January 20, 2016	Board of Selectmen (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees <i>Deadline imposed by the Town Administrator (Charter is silent on this notification for ATM & STM)</i>
Thursday, March 31, 2016	Board of Selectmen publishes notice of the calling of Annual & Special Town Meeting <i>Maynard Town Charter, Section 2-5: BOS to publish notice at least 45 days prior to ATM & STM (March 31st is Beacon deadline)</i>
Friday, April 1, 2016	Deadline for submittal of all Draft Warrant Articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amounts and sources required) - Deadline imposed by the Town Administrator
Friday, April 1, 2016	Deadline for submittal of all Citizens Petition Warrant Articles for ATM & STM; referred to FinCom upon receipt
Monday, April 4, 2016	FinCom recommendations, comments and reports due for ATM & STM <i>Must be done before BOS approves ATM & STM Warrant</i>
Tuesday, April 5, 2016	Board of Selectmen vote to approve ATM & STM Warrant <i>Last meeting before Beacon-Villager publishing deadline</i>
Thursday, April 26, 2016	ATM & STM Warrant to be printed (5000) <i>Printing deadline (earliest time available after printing of ATM & STM)</i>
Thursday, April 28, 2016	STM Warrant published in Beacon-Villager <i>Town of Maynard By-Laws, Chapter 1, Section 1: The Warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Monday, May 9, 2016	Post Meeting Notice of STM <i>Town of Maynard By-Laws, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting</i>
Monday May 16, 2016	Annual & Special Town Meeting

Annual Town Meeting 2016 Timeline

DRAFT

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