



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, March 1, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) February 16, 2016

3. Correspondence

- a) Office of Municipal Services monthly report January 2016
- b) Accountant, monthly report, January 2016
- c) Facilities monthly report, January and February 2016
- d) Cultural Council meeting, Feb. 18, 2016
- e) Finance Committee meeting, Feb. 22, 2016
- f) Planning Board meeting, Feb. 23, 2016
- g) Community Preservation Committee meeting, Feb. 24, 2016
- h) School Committee meeting, Feb 25, 2016
- i) Zoning Board of Appeals meeting, Feb 29, 2016
- j) Conservation Commission meeting, March 2, 2016
- k) Economic Development Committee meeting minutes from Jan 5, 2016
- l) Maynard Housing Authority notice, new appointment to CPC, Bill Cranshaw.
- m) Lowell Regional Transit Authority meeting Feb 25, 2016
- n) Cultural Council announcement of the 2016 grant recipients
- o) 495/MetroWest meeting, March 9, 2016
- p) Public Hearing Notice; Comcast Cable Communication, Basic Cable Service Tier Rates
- q) Xfinity, notice to transform the customer experience
- r) Woodard & Curran Request for Bids , Filter Media Replacement Project
- s) Assabet Valley Chamber, March Coffee Connection, 3/1/16 at Amory Maynard Café
- t) Resident, C. David Hull requested opening on Council on Aging 2/22/16
- u) Haley Fritz, to host a political panel discussion needs Board support.
- v) OARS, Request to support the Green Budget

4. Consent agenda

- a) Maynard Baseball Charitable Corp.
- b) Assabet Valley Little League Parade.

AGENDA

Maynard Board of Selectmen's Meeting

March 1, 2016

5. **Senator Jamie Eldridge & Representative Kate Hogan: State Budget Update**
6. **Recreation Commission Appointment: Adam Sherman**
7. **129 Parker Street - Concept Plan Presentation: Capital Group Properties**
8. **ATM/STM Article Update**
9. **Proposed Amendment to H3371:** An Act authorizing the Town of Maynard to grant 6 additional licenses for the sale of all alcoholic beverages to be drunk on the premises and 1 additional license for the sale of wines and malt beverages not to be drunk on the premises.
10. **2016 Snow and Ice Shortfall**
11. **Illegal Dumping & Roadside Debris**
12. **Founder's Day Update**
13. **Economic Development Updates**
14. **Town Administrator Report**
15. **Chairman's Report**
16. **Board Member Reports**
17. **Adjournment (9:30)**
18. **Executive Session:** To deliberate upon strategy with respect to collective bargaining, complaint against town employee, on-going litigation matters & negotiation with non-union personnel

Respectfully submitted,



Kevin Sweet, Town Administrator

Next Regular Meeting – March 15, 2016

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, February 16, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: none

Acceptance of Minutes, February 2, 2016

A motion was made by Selectman DiSilva to approve the minutes of February 2, 2016 as shown. Second by Selectman Gavin. Vote 5-0 Motion approved.

List of Correspondences (mail to the Selectmen's Office for February 02, 2016). A-N

A motion was made by Selectman DiSilva to accept the list of correspondences A-N as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Chair DiSilva congratulations to Kevin Sweet on his appointment to the 495/MetroWest Suburban Edge Community Commission.

Founders Day Update

ATA, Andrew Scribner-MacLean, met with Haley Fritz this past week. Plans in the works, need a proclamation, set date for 4/19, event to follow on the Saturday after or near that date (Founders Day) Next EDC/BOS meeting, 3/1/16 need seed money, funding source BEEP.

Consent agenda

A motion was made by Selectman DiSilva to accept and approve the consent item as amended, (changed date from June 4 to May 21, 2016). Second by Selectman Donovan. Vote 5-0. Motion approved.

Cemetery Deed # 117 Transfer

A motion was made by Selectman DiSilva to accept and approve Cemetery Deed #117 transfer as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

7:10 P.M. Public Hearing: New All Alcohol License Request – Nargas Inc. d/b/a Roasted Peppers

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, February 16, 2016 at 7:10 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a New License on premise for All Alcohol as a Common Victualler license for Nargas Inc. d/b/a Roasted Peppers 65 Main Street, Maynard, MA. Copy of application is on file in the Office of the Selectmen.

Mohamad Khan Owner requested to apply for the all alcohol license with no change to the restaurant, all employees TIPS trained. The one change will be Sunday's openings.

A motion was made by Selectman DiSilva to accept and approve the new all alcohol license for Nargas Inc. d/b/a Roasted Peppers 65 Main Street Maynard MA. Manager is Mohammad Khan. Second by Selectman Gavin. Vote 5-0. Motion approved.

Closed Hearing:

A motion was made by Selectman DiSilva to close the hearing at 7:17. Second by Selectman Donovan. Vote 5-0. Motion approved.

Municipal Naming Nomination; Elizabeth Duncan Nominator
Betty Duncan and Helen, Ken & Carlee Magliozzi and Soup's son Tom Campbell.

Request to submit Stewart T. Campbell, Chief Warrant Officer (CWO) Retired, as a nominee to be considered in the naming of the Hall of Heroes that is located in the lower level of the Maynard Town Building.

Board commented that they were impressed with the level of details that the family put in this request and thanked them.

A motion was made by Selectman DiSilva to accept and approve the nomination of Stewart T. Campbell Chief Warrant Officer, Retired in naming of the Hall of Heroes room at Town Hall lower level Second by Selectman Gavin. Vote 5-0. Motion approved.

Maynard Sesquicentennial Celebration Planning

Jack MacKeen; summary of the Maynard Sesquicentennial Celebration Planning

- Appointment of a Sesquicentennial Celebration Committee.
- Funding appropriation to support above.

As reference, a copy of the 1971 Centennial celebration program is enclosed. That program included an entire week of events, concerts, and programs, culminating in a massive, multi-hour parade featuring local, regional and national organizations.

In order for this celebration to be appropriately planned, managed and funded, it is suggested that the BOS establish a Sesquicentennial Committee and define its responsibilities and authority.

FY2017 Budget Discussion

TA, Kevin Sweet – no changes in the budget since the Joint Budget meeting on Saturday. If anyone has questions

DG, not clear with the Schools budget. TA thinks they received what was requested. They are happy with what they put in for and it is higher than what the Town put in for a budget.

Insurance costs, we still do not have our final number from MIIA. In addition, the Insurance Advisory has another meeting scheduled. That may change the plan. Capital outlay is not in the plan yet it needs to be put back in. Assabet Valley School renovation dept. schedule payment for the next 25 years.

BOS asked for the full dept. schedule from Assabet Valley School. We still need to have a BOS meeting to hear about the Enterprise funds.

129 Parker Street

- At next BOS March 1st the Developer will present the concept plan in as much detail as possible. This can then form the basis, coupled with arriving at a fair and equitable payment for the MOA to provide a rational basis to the work that the project will require the Town to perform, for the final draft of the MOA.

Economic Development Updates

- Cultural District RFP going out this week. Plan to hire marketing firm to initiate those ideas embraced by the Town during the past year+ regarding the downtown branding and cultural district designation. Helping move the application forward is part of the RFP. Initial costs will likely be funded by the BEEP with a sustainable multi-year budget as part of the deliverable from the chosen vendor.
- ATA meeting with developer Wednesday evening to discuss opportunities in Maynard including properties downtown that may be turning over.
- Aubuchon plans with OT are currently on hold awaiting owner's approval.
- ATA and Chamber President are meeting with Nexus Dental rep to plan a spring ribbon cutting.
- Also, met with Charmed new Business Downtown.

Town Administrator Report.

- Finance Director/Team is drafting policies in line with MMA Best Practices for future presentation to FinCom and BOS.
- LRTA sub-committee met and is recommending to full board later in February that Disability rider rep should come from Maynard. TA will make a recommendation for a July 1 appointment should the full board adopt the recommendation.
- Started Negotiations with LIUNA DPW and LIUNA Professionals on successor three-year agreement.
- Started Negotiations with LIUNA AFSCME Custodial on Successor three year agreements.
- IAFF Fire and NEPBA Dispatchers are in the final stages of agreements. Many delays not related to issues at hand but to availability of Union negotiators.

- Town exploring installation of a fiber ring to modernize telecommunications between Town buildings with associated cost coming from existing PEG capital funds. Also addressing the issues with Comcast live meeting broadcasting. Spoke with Verizon about the live feed. The issue is legal. They offered to co-build the point-to-point service with Comcast. Comcast declined, so now we can ask / demand that Comcast provide a similar network (it apparently is not required in their agreement) or supply it to them when we have our own fiber network. Comcast could also create an agreement with FIOS directly, now, at some unknown cost. I will suggest that to Comcast at this time. TD, had questions and wants details to why would go with fiber ring and the type of job changes it would make to town hall.
- Met with Dore & Whittier on the Fire Station feasibility and initial design. Have instructed them to begin cost analysis. We expect preliminary costing by the first week of March in advance of the March 14th joint presentation to the BOS and FINCOM.
- Acton and Maynard are jointly (Acton is lead) applying for a Grant for a pilot transportation program for fixed route shuttles to Emerson Hospital area. Maynard's current COA van ridership is up more than 50% (450-500 riders per month in 2014 to average of 675 for July – Dec 2015). Many riding to medical appointments in Concord. This keeps the van out of town several hours per day limiting the ability to provide other van services locally. Maynard is also asking Rep. Hogan to support a similar initiative in House 1.
- DOR – we have new rep – visited with Finance Director on 2/16/16. Meet the new rep meeting only.
- Coolidge survey to be completed next week. Process for warrant article authorizing disposal is underway. Draft RFP being outlined.

Chair Report –

- Scholarship fund, do any of the board members want to fund a \$250.00 scholarship.
- Request legal updates in executive session next meeting. (MacDonald and a few other issues).
- CPC issue – conservation issue want update. TA, commented that Bill Cranshaw is now the CPC Housing Authority Rep.
- Budget
- Capital Plan for the Golf Course – Have in for the 2nd meeting in March.

Board Member Reports

Selectman Egan:

- CPC is working the next round of applications we need a planning board member please but a bug in their ear.
- We still have open board vacancies.

Selectman Donovan:

- Does the Town have a sidewalk snowplowing route? TA, Yes and it is listed on the walls down in near the DPW.
- Renovations for work at the golf course, do we have permits. TA, Aaron Miklosko is working with that paperwork.
- Parking permits, do we have a number on how many we sold?

- Drycleaner on River Street commented that he is having issue with the Patrons at Pleasant Café' parking out in front and on the sides of his business. TA – ATA will talk with PC owner to resolve the parking issue.

Selectman Gavin:

- School issue – Panels in the Auditorium at MHS came down. TA, Aaron Miklosko is managing that and is meeting with Tappe and CTA to resolve that issue and will request a complete inspection of all panels.
- Roads in Maynard after the latest storm in very good shape noted feedback from resident of another town that just drove thru Maynard.

Selectman Kreil: none

Executive Session: Complaint against town employee & Negotiation with non-union personnel.

Roll Call;

Gavin	Yea
Egan	Yes
DiSilva	Yea
Donovan	Yea
Kreil	Yea

After the Executive Session, the meeting will not reconvene.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Time: 8:21 pm

Approved: _____

Date:

Selectman, _____, Clerk

Initials: BJM



TOWN OF MAYNARD
Office of Municipal Services

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

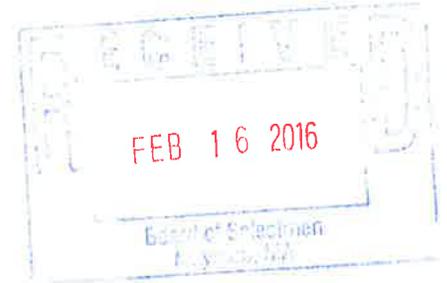
Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Board of Health
Conservation Commission

Building & Inspections
Licensing

Board of Appeals
Planning Board

TO: Kevin Sweet, Town Administrator
FROM: Andrew Scribner-MacLean, Executive Director, OMS
DATE: February 16, 2015
RE: Monthly Report to the Board of Selectmen –January 2016



ADMINISTRATIVE

- Excel Training – multi department training for Beginner and Intermediate levels

PUBLIC HEALTH DIVISION

- **Housing and Nuisance Complaints**
 - Paternity testing / Exhumation issues and mail correspondence
 - 116 Summer St – Questions regarding digging an irrigation well
 - 174 ½ Main - Property maintenance issues with snow/ice
 - BOH Meeting
 - Executive Committee members of MRC/Citizens Corp reappointment
 - 16 Sandler - Illegal asbestos removal
 - 14 Dawn Rd- Possible Hoarding
 - 3 Lovell Court- Subsidized housing inspection and re-inspection
 - Zika Virus discussed
 - Tobacco issues and age requirements, 21
 - Landfill Monitoring Summary Report- 4th Quarter- Semi-Annual Groundwater & Surface Water and Quarterly Landfill Gas Migration Monitoring Report submitted by Environmental Compliance Services, Inc. (ECS) dated December 2, 2015. In October landfill gas migration monitoring points were located and field screened.
 - Landfill Monitoring- Landfill Monitoring Summary Report- 1st Quarter- Quarterly Landfill Gas Migration Monitoring Report submitted by Environmental Compliance Services, Inc. (ECS) dated January 2016. No concentrations of methane were detected at any monitoring point's field screened.
 - ECS also submitted the Landfill Final Cover System Inspection report dated January 2016. There is damage to the cap from burrowing animals, cap to be restored by May 31, 2016.

BUILDING AND INSPECTIONS DIVISION

- 75 Building Permits (includes Building, Plumbing, Gas and Electric) were issued, totaling \$1,365,670.00 in construction cost and \$18,293.00 in permit fees throughout the month of January
- Of those permits there were 11 Plumbing Permits, 12 Gas Permits and 23 Electrical Wiring Permits
- 49 Building Inspections were completed

TOWN PLANNER

- Collection and processing of Planning Board and ZBA Application
 - 109 Powder mill Rd
 - 51 Summer St
 - 33-37 Main St
- Meetings and planning for Veteran's Memorial Park redesign
- Resolving Mark's Way bond
- EDC and 495 Partnership Meeting
- Meetings with Developers for continued momentum with Mill & Main and 129 Parker projects
- Weekly radio show to promote community through WAVM

CONSERVATION DIVISION

- **Administrative Business**
 - The Commission signed an agreement with the American Chestnut Foundation to host four chestnut tree hybrids. Mr. Thomas Recane plans to plant the juvenile trees on the Rockland Avenue conservation land (next to the other four previously planted).
 - The annual MACC meeting will be held on March 5 and two members plus the agent plan to attend.
- **Public Hearings**
 - The 104 Acton Street Sidewalk project was re-posted from November 3, 2015. Abutter notices were mailed out and the Commission office received no correspondence from any abutter. The Commission voted to re-issue the Order of Conditions for the sidewalk project.
- **Wetlands/Stormwater Issues**
 - The Commission held a meeting for the Keene Ave Phase II Stormwater Management decision. Mr. Hamill, the project engineer updated the Commission with the status of the site, including the installation of utilities and the Storm Trap chambers. The homeowners association will be responsible for operation and maintenance of the Storm trap system and the water quality inlet, including the Cultec chambers on the individual house lots. The long term pollution prevention plan will be submitted prior to the completion of the project for approval by the Commission. The agent prepared a stormwater decision which the Commission approved.
 - The Agent requested an RDA for work at 123 Summer Street; however, the property owners did not submit a permit application and refuse to have the wetlands delineated.
 - The agent is working with the land owners at 94 and 100 Powder Mill Road to clean up the riverfront area. The previous owner of the equipment company plans to crush all the old snow blowers and lawn movers and then have them removed. A slow process, but with good intentions.

➤ **Land Management**

- Dix Road encroachment survey was completed and it shows that one abutter has encroached 30 feet into conservation land (and placed fill in the wetlands) and another abutter has a shed and fence on conservation land. The agent is trying to arrange for removal of the shed while the ground is still frozen.
- The Commission would like to work with the land owner at 18 Winter Street to negotiate a purchase price.



TOWN OF MAYNARD

Finance Director/Town Accountant

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

TO: Board of Selectmen
FROM: Michael Guzzo – Finance Director/Town Accountant
DATE: February 21, 2016
SUBJECT: FINANCE DIRECTOR REPORT – JANUARY 2016

- Processed weekly invoice warrants
- Processed Bi-Weekly Payroll Warrant
- Processed journal entries
- Worked on FY2017 budget
- Reconciled December 2015 Receivables and Cash balances with the Treasurer
- Updated FY2015 general fund expense for FY2017 budget
- Updated expense analysis for treasurer for health insurance, life insurance, Medicare, and unemployment
- Emailed Expense and Revenue December YTD summaries to Toby Fedder for Indirect costs
- Met with Treasurer to update FY2017 Benefit budgets
- Reconciled Special Funds Accounts as of December 2015
- Created new accounts in Water/Sewer Enterprise funds for MWPAT interest and principal subsidies
- Reconciled FY2017 Budget Debt principal and interest with Treasurer
- Health Insurance analysis for January 2016
- Updated potential FY2016 General Fund budget shortfalls
- Updated potential FY2016 potential reserve fund transfers
- Emailed copies of CPC articles for May STM and ATM town meeting
- Developed General fund Peg Access budget with Town Administrator
- Met with Ed Wasiuk On Vietnam Era Memorial
- Reviewed and discussed with PERAC auditors results of FY 2011 – FY2014 audit and management findings
- Updated FY2017 Local Aid per Governor's proposal
- Updated and issued the following reports as of December 2015:
 - Available funds
 - Available Fund history
 - Capital Projects
 - CPC Summary – Revenue, Expenses, and fund reconciliation
 - Expense Summary – General Fund
 - Expense Summary – Enterprise Funds
 - Revenue Summary – Enterprise Funds
 - Performance/Surety Bonds
 - Peg Access Funds
 - Local Receipts – General Fund
 - Local Aid – General Fund

Enterprise Fund Summaries – Sewer and Water
Ambulance Receipts (Fund 3017)
Student Activities Funds - JHS and MHS
Education Circuit Breaker Fund
School Choice Fund
Snow and Ice summary
Updated MHS Capital Project Summary
Reserve Fund Transfer Summary
DPW Chapter 90 Summary
Expense Balances – Encumbrances and Articles
Perpetual Care Fund summary



TOWN OF MAYNARD

Office of the Facilities Manager

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1308 Fax: 978-897-8457
www.townofmaynard-ma.gov

Aaron Miklosko
Facilities Manager

To: Board of Selectmen
From: Aaron Miklosko, Facilities Manager
Date: February 15, 2016
Re: Monthly Report – January 2016

Environmental, Health & Safety:

- No employee occupational injuries or first aid incidents were reported.

Facility Inspections:

- The Facilities Department completed regular inspections and walkthroughs of all Town owned buildings.

Meetings:

- Weekly team meetings with Facilities Department personnel.
- Weekly Office of Municipal Services Team Meetings.
- Bi-weekly meetings with the School Department Administration.
- Maynard Leadership Team Meeting.
- Green Meadow School Playground Committee meetings.
- Green Communities FY16 Project closeout meeting with DOER.
- Fire Station Design Meeting with Dore & Whittier.
- Massachusetts Facilities Administrators Association Meeting.
- Maynard Public Schools – School Committee Meeting.
- School security installation project status meetings.
- Maynard Community Preservation Committee meeting.
- Old Marlboro Road Water Treatment Plant Restroom pre-construction/planning meetings.
- Facilities grounds equipment maintenance planning.
- NEEP/CHPS Meeting.
- ALICE committee meetings.
- Local Emergency Planning Committee Meeting.
- AFCME Negotiations.
- Joint Budget Hearing.

Training:

- Emergency Operations Center, Management and Operations Training – MEMA

- Design and Construction Contracting – Commonwealth of MA, Office of the Inspector General

Projects/Assessments/Significant Maintenance Repairs:

- Maynard High School Baseball Fence installation ongoing.
- Snow and ice removal operations at all town buildings.
- Glenwood Cemetery building electrical/lighting upgrades, ongoing.
- Green Meadow School security upgrade-installation, ongoing.
- Fowler Middle School security upgrade-installation, completed.
- Lockdown device installation at MHS & FMS completed. GMS, ongoing.
- Fowler Middle School & Green Meadow Elementary School roof repairs completed.
- Facilities Department FY17 Funding requests submitted to the Town Administrator.
- Capital Planning Committee Recommendations Submitted to the Town Administrator.
- Green Meadow School Traffic Study completed.
- Green Communities FY17 Grant project planning.
- Green Meadow School Boiler cracked section repaired.
- Maynard High School wall panels were reinstalled.
- Old Marlboro Water Plant Restroom installation, ongoing.

Other Items:

- Chuck Genetti was hired as a full-time Custodian to support the Green Meadow School.

TOWN OF MAYNARD MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL. 30A Section 18-25

The Maynard Cultural Council

Advisory Board/Committee

Maynard Town Hall, 195 Main Street, Maynard, MA

Address of Meeting

Lower Level Mtg Rm

Room

THURSDAY, February 18, 2016 at 7:00 PM

AGENDA for 02.18.2018 meeting of the Maynard Cultural Council

(That the co-chairs reasonably anticipate will be discussed)

- | | | |
|--|-----------|--------|
| 1. Guest, Grant Recipient Catherine Evans
re her installation in Carbone Park | (10 mins) | 7:00pm |
| 2. Confirm or adjust tonight's agenda. | (5 mins) | 7:10pm |
| 3. Approve past meetings' minutes. | (10 mins) | 7:15 |
| 4. Plan Grant Awards Ceremony
'Save-the-date' notices, invitations, etc | (45 mins) | 7:25 |

Refreshments

Certificates

Music

Other

- | | | |
|--|-----------|------|
| 6. Discuss Community Survey
Discuss draft | (20 mins) | 8:10 |
| 8. Adjourn | | 8:30 |

The co-chairs anticipate the meeting will follow this agenda.

THIS AGENDA IS SUBJECT TO CHANGE

Co-Chairs: Tim Hess and Heather Western

Posted by: Tim Hess, Co-Chair

Date: February 16, 2015

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201 _____

Monday Feb 22 2016 7:00 PM
Day of week Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

Review FY17 budgets for school dept
Review overall FY17 TA budget

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell _____

Posted by: _____

Date: _____



TOWN OF MAYNARD
Office of Municipal Services
Meeting Notice
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda – 7:00 PM February 23, 2016
195 Main Street, Maynard - Room 201

- 1. 07:00 - Call to order**
- 2. Approval of minutes (12-08-15)**
- 3. Presentation on proposed Demolition Delay By-law by Jack Mackeen Chair of Maynard Historical Commission.** The HC plans to submit a warrant article for approval at a future Town Meeting.
- 4. Continued Public Hearing – Site Plan Review and Special Permit Request:**

In conjunction with a Site Plan Review request for a change of use, the petitioner (Open Table Inc., PO Box 42 Concord, MA 01742) is requesting a Special Permit allowing relief from parking standards as permitted by Section 6.1.3 of the Zoning By-laws, for property located at 33-37 Main Street (former Aubuchon Hardware).
- 5. Public Hearing – Site Plan Approval and Special Permit Request**

The petitioner Landtech Consultants, 515 Groton Road, Westford, MA 01886 on behalf of Kaileyboo, LLC., is proposing 5 additional self-storage buildings totaling 30,900 s.f. at their current storage facility "Maynard Storage Solutions", located at 109 Powdermill Road Maynard, MA 01754. The petitioner is requesting:

 - A. *Site Plan Approval.*
 - B. *Special Permit Approval for: Cumulative construction over 25,000 square footage consistent with Section 4.1.4 (1) of the Zoning By-laws.*
- 6. Public Hearing – Special Permit Request**

The petitioner DG Custom Homes, LLC., Maynard, MA 01754 is requesting a Special Permit as required by Section 3.1.2 of the Zoning By-laws to increase residential space from 2 to 3 units (Multi-family residence in the General Residence Zoning District). The property is located at 51 Summer Street, Maynard, MA 01754.
- 7. Other Business – Discussion items from Board**
- 8. Town Planner Updates**
- 9. Correspondence – Review/questions**
- 10. Adjourn**

This Agenda is subject to change
Bernard Cahill, Chairperson
Posted by: Bill Nemser, Town Planner
Date: February 17, 2016



TOWN OF MAYNARD
Office of Municipal Services

Meeting Notice

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda – 7:00 PM February 23, 2016
195 Main Street, Maynard - Room 201

Maynard Planning Board
PUBLIC HEARING GUIDELINES

The meetings will be conducted with decorum. This means that the members of the Board and the public are required to respect each other at all times. We may not always agree with one-another but we can work to resolve differences with patience and understanding.

As a member of the public you are encouraged to participate in the hearing. To ensure the meeting proceeds in an orderly manner, please follow these procedures if you wish to comment or ask a question of the Board:

- Ensure you have signed into the meeting (sign-in sheet located in rear of room).
- Proceed to the speaker's podium or designated area once the Chair has opened up the meeting/hearing for public comment.
- When you are recognized to speak, please state your name and address.
- Direct all questions to the Board through the Chair.
- Limit your questions and statements to three (3) minutes. After everyone has had a turn to speak, you may be given a second chance to speak, time permitting.
- Limit your statements/questions to the topic at hand.
- Talk **ONLY** about issues that are under the jurisdiction of the Planning Board.

The order of discussion is as follows:

- The applicant will make a presentation.
- The Board will respond to the applicant.
- The Chair will open the hearing for public comment.
- The Board will at that point either:
 - (a) Close the hearing: no new information will be accepted except under extra ordinary conditions.
 - (b) Continue the hearing to a date certain where all will be permitted to participate. The date and time of this continuance will be announced **ONLY** at the first and subsequent meetings.

If you have any questions about procedures, please feel free to contact our Town Planner, Bill Nemser at 978-897-1302 during regular office hours, which are, Monday, Wednesday and Thursday 8:00 AM — 4:00 PM, Tuesday 8:00 AM -7:00 PM and Friday 8:00 AM – 12:00 PM.



TOWN OF MAYNARD BOARD OF APPEALS

MAYNARD, MASSACHUSETTS 01754

Case No. 417

June 13, 1969

John F. and Annie Coughlin
Main Street
Acton, Massachusetts

You are hereby notified that the Board of Appeals after careful consideration on the petition of John F. and Annie Coughlin and after a Public Hearing, unanimously voted to grant authority to change or move a non-conforming use in order to erect a show room and repair service shop on their premises, on the southerly side of Great Road near Thompson and Sherman Streets. This building and premises is in connection with the existing automobile dealership known as Great Road Garage with an existing non-conforming building on the northerly side of Great Road at the corner of Sherman Street, in a general residence district and an existing paved non-conforming parking lot on the southerly side of Great Road in a single residence district.

This authority as stated above includes the installation of 1000 gallon waste oil tank and a 1000 gallon gasoline underground storage for the convenience of the petitioner and not for resale to the public.

It was also unanimously voted to deny a variance to allow the erection of the proposed building. It was deemed by the Board that to grant such a variance would substantially derogate from the intent and purpose of the Zoning By-law and would be a detriment to the public good by allowing a new and second non-conforming building in the neighborhood. The Courts have repeatedly said "The power of granting a variance should be sparingly exercised," (Hammond v. Board of Appeals, Springfield, Mass., 257 Mass., 446, 448.) This third paragraph is not to be construed to invalidate the first two.

The authority under Section 7-1 of the Zoning By-law (non-conforming uses) is granted under the following conditions:

That the existing garage, with land, and sales room on the northerly side of Great Road and the paved parking lot (of approximately 16000 square feet) on the southerly side of Great Road are the only existing non-conforming uses that may be considered as such for the purpose of this petition.

That before a permit is issued and this special permit shall take effect that the Building Inspector is furnished evidence from the Registry of Deeds that the notice of this special permit affecting the premises has been recorded in the Middlesex Registry of Deeds, and the fee for recording has been paid by the owner of the land or in his behalf. This fee may be paid to the Town Clerk who will record the notice.

That this authorization shall not supersede the necessity of permits from other Town Boards.



TOWN OF MAYNARD BOARD OF APPEALS

MAYNARD, MASSACHUSETTS 01754

That the land and existing buildings on the northerly side of Great Road, property of the petitioner shall cease as a non-conforming business use in a residential district within 90 days after the proposed new building on the southerly side of Great Road has been occupied. This existing building and land may then be used only for residential purposes. All signs previously used in connection with the business removed within the 90 day period.

That for the purpose of this petition the only area being considered for the proposed building is that shown on a plan by Acton Survey and Engineering Co., dated March 14, 1969, said plan containing location of entrance from Great Road with center line offset a minimum of 55 feet from the center line of Great Road, customer parking, drain oil tank, gas pump & tank, grass area, paved areas, the building, plantings and other features.

That the layout of the proposed new building and site shall be carried out as shown on the plan received with Mr. Orcutt's letter of June 6, 1969, except as otherwise specified herein. A copy of this plan will be on file with the Town Clerk and this Board.

That wrecked cars and parts thereof shall be stored in the rear of the building beyond the area shown as paved on the plan, and shall be totally screened from view.

That plantings must be maintained as shown on the plan submitted.

That plantings nearer than 25 feet to Great Road must be not over 3 feet in height, except trees, which must be limbed to a minimum of six feet in height in this area.

That the only signs permitted shall be one sign on the facia of the building with only the name of the business and one free standing or (attached to building) lighted sign of advertising type, not over sixteen square feet in area.

That flood lights shall not beam into surrounding property or street traffic.

That the granting of this authority shall not be considered as relieving the petitioner of responsibility relative to the Hatch Act, General Laws, Chap., 131, Section 117-C.

That cars forsale or to be repaired shall not be parked or stored on any residential property in the neighborhood.

That floor or other drains (except roof drains) shall not be run into Town storm drains, swamp, or brook.



TOWN OF MAYNARD
BOARD OF APPEALS

MAYNARD, MASSACHUSETTS 01754

That this authority shall expire June 1, 1970 unless building construction is started before that time and continues in good faith.

A copy of the proceedings will be on file in the office of the Town Clerk to which reference may be had.

Copy to Town Clerk
Board of Selectmen

Board of Appeals

Howard F. King Howard F. King, Chairman
Walter E. Carbone Walter E. Carbone, Clerk
James S. Wheeler James S. Wheeler
Louis Primiano Louis Primiano, Alternate
William A. Morrill, Jr. William A. Morrill, Jr.
Alternate

Decision of the Board: In granting this authority under Section 7-1 of the Zoning By-law, it was deemed by the Board that it would be less detrimental to have all the business on one side (south) of Great Road, than have building on one side and parking lot for new and used cars on the other as it is now, the traffic congestion and hazard would be decreased. To allow a second non-conforming building on the opposite side of the street would derogate from the intent and purpose of Zoning and be detrimental to the neighborhood. In *P. Kurtzman vs. Quincy neighbors*, 1961 - Justice P. Kirk said, "residence zones are designed to protect residences against business." Non-conforming use was not allowed to be changed.

There was not sufficient evidence that a hardship would be created. The fact that the proposed building will contain 10,800 square feet in relation to approximately 3,500 square feet in the existing building, and the new site area of 69,000 square feet in relation to 9,660 square feet on the existing site, would in the opinion of the Board substantiate the fact that this proposed operation as amended by the Board would be less detrimental and would not create a hardship.

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, February 24, 2016 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

ADMINISTRATION:

- Review and approve minutes from previous meeting
- Discussion of Administrative aide
- Filling Committee vacancies (new member?)
- Other Administrative issues

CORRESPONDENCE:

- Mail received

BUSINESS:

- **Interview applicants and discuss responses to questions**
- Discuss the Conservation Restriction for the Golf Course?
- Financial Subcommittee update and review updated funding buckets
- Review new warrant articles?
- Annual report?
- Update on ongoing projects
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive,
Maynard, MA 01754
www.maynardschools.org



Robert J. Gerardi, Jr. Ph.D.
Superintendent of Schools
Voice: (978) 897-2222 Fax: (978) 897-4610
email: rgerardi@maynard.k12.ma.us

MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING FOWLER SCHOOL LIBRARY FEBRUARY 25, 2016 7:00 P.M.

(The School Committee may vote on all items listed on this agenda)

AGENDA

1. Minutes
2. Chairman's Report
3. Superintendent's Report
4. Student Representative Report
5. Citizen's Comments
6. Town/School Custodian Consolidation Update
7. CPC Grant Request
8. Academic Pathways
9. Charter School Legislation
10. Budget Update
11. Citizen's Comments
12. Member's Comments/Questions

Chairperson: Dawn Capello
Posted by: Colleen Moore
Date: 02/22/16



TOWN OF MAYNARD
Office of Municipal Services
Meeting Notice
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Town Clerk's Stamp

Zoning Board of Appeals Board Meeting Agenda – 7:00 PM
February 29, 2016
195 Main Street, Maynard - Room 101

- 1. 07:00 - Call to order**
- 2. Approval of minutes (09-28-15)**
- 3. Public Hearing: Special Permit Request (alteration of a non-conforming structure) - 51 Summer Street.**

Legal Notice
Maynard Zoning Board of Appeals

Pursuant to Massachusetts General Laws, Chapter 40A s.5, the Maynard Planning Board will hold a public hearing on **Monday, February 29, 2016** at 7:00 p.m. at the Maynard Town Building, 195 Main Street, Maynard, Room 201 to hear all persons interested in the Petition filed by DG Custom Homes, LLC., Maynard, MA 01754.

The subject property is located at 51 Summer St., Maynard and is a Pre-Existing Non-Conforming structure. Consistent with Section 5.1.3 (2) of the Zoning By-Laws, the petitioner is requesting a Special Permit to increase the allowable number of residential units from 2 to 3. The subject property is located within the General Residence zoning district.

A copy of the application package is on file with the Office of Municipal Services Office, Planning Division during normal business hours.

- 4. Town Planner Updates**
- 5. Correspondence – Review/questions**
- 6. Adjourn**

This Agenda is subject to change
Paul Scheiner, Chairperson
Posted by: Bill Nemser, Town Planner
Date: February 23, 2016

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
Municipal Services Conference Room (basement)
TUESDAY, March 1, 2016 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Review minutes from 02/16/2016

PUBLIC HEARING:

- none

WETLANDS/STORMWATER ISSUES:

- Stormwater management decision for 109 Powder Mill Road
- 51 Summer Street stormwater management review
- Update on violation sent to Euclid Ave. property
- Stormwater Management draft regulations

LAND MANAGEMENT:

- Funding for 18 Winter Street
- Formalizing conditions for sculptures in Carbone Park

BUSINESS:

- None

Mail of note:

- None

Upcoming Meetings:

- Next Conservation Commission meeting, **March 15, 2015**.
- MACC annual meeting, **March 5**, Worcester, College of the Holy Cross

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Linda Hansen, agent



BOARD OF ASSESSORS

195 MAIN STREET
MAYNARD, MA 01754
978-897-1304 ~ FAX 978-897-1013

TOWN OF MAYNARD BOARD OF ASSESSORS MEETING

~

TOWN HALL

Wednesday, March 2nd, 2016

6:30 PM

Gianotis Meeting Room 201

AGENDA

- REVIEW & SIGN MINUTES
- MONTHLY REPORTS
- REVIEW & VOTE ON REAL ESTATE EXEMPTIONS
AND ABATEMENTS
- ANY MISCELLANEOUS MATTERS

Posted 02/25/2016

MEDC January 2016 Minutes

Minutes of 1/5/2016 Maynard Economic Development Committee (MEDC) Meeting

Meeting called to order at 8:05 am.

Members present: Bill Nemser, Chris Worthy, Dave Krijger, Jack MacKeen, Kate Hogan, Paul Nickelsberg, Sarah Cressy, Melissa Levine-Piro, and Kevin Sweet.

Guests present: Bob and Sander DiPietri, The Capital Group

Minutes:

12/1/15 minutes unanimously approved.

Election of Chair and Vice Chair, or Secretary for 2016

MacKeen recommended Krijger for Chair. Cressy recommended Worthy for Chair and Krijger for Vice Chair. Worthy stated that he was fine serving another year as Chair, or serving as Vice Chair. Someone recommended Nickelsberg as Chair, but due to work constraints, he declined. MacKeen made a motion to appoint Krijger as Chair and Worthy as Vice Chair. The motion was seconded, and passed 6-0-1. Sweet and Hogan are nonvoting members, and Cressy abstained.

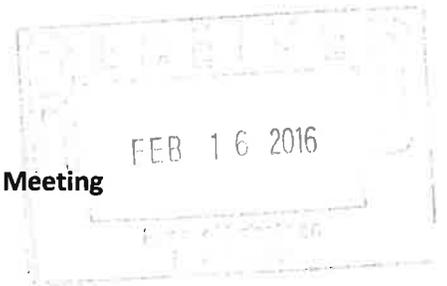
Visitor Introductions & Statements: Bob and Sandor DiPietri, The Capital Group

Sander DiPietri presented a brief history of The Capital Group's relationship with the 129 Parker St. Project since 2013. Previous zoning articles to redevelop the site had failed at Town Meeting (TM). Nickelsberg asked The Capital Group to articulate why prior proposed zoning failed at TM. Bob DiPietri stated that the prime reason for the failure at TM was that the populace was not comfortable with the amount of proposed apartments (250 units) and the size and amount of retail. Cressy noted that the possible inclusion of Walmart appeared to be an issue to many voters. Sweet added that the former proposal did not have full support of Town leadership nor the Board of Selectmen (BOS).

The new development proposal includes 150 units of senior housing, 175 apartments (158 at market rate), a supermarket no larger than 75,000 sf, and retail, no larger than 60,000 sf (Home Depots are typically 100,000 sf, while Walmart's are 150,000 sf). Hogan commented that 175 units is still a lot of housing. MacKeen mentioned that the open information sessions were well attended and informative. Sweet stated that Town management and elected leaders unanimously support the project. Sweet continues to keep the project on track, BOS Chairman DiSilva will present the article at TM, and Special Council John Witten will be on hand as well. According to the "social media buzz," citizens' primary concern at present is traffic, but The Capital Group feels that between widening Parker St., re-doing the lights at Rte. 117 and Parker, and other tweaks, that traffic issues will be greatly alleviated.

A motion was made, and seconded, for the MEDC to recommend approval of proposed zoning changes for 129 at TM. The motion was unanimously passed 7-0-0.

Meeting adjourned at 9:35 am.





MAYNARD HOUSING AUTHORITY

15 POWDERMILL CIRCLE

MAYNARD, MA 01754

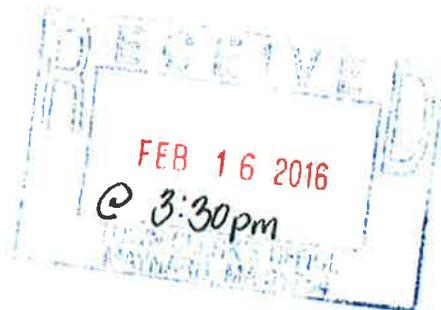
(978) 897-8738

(978) 897-6893

FAX (978) 897-3583

TDDY 1-800-545-1883 EXT. 144

Michelle Sokolowski, Town Clerk
Town of Maynard
195 Main Street
Maynard, MA 01754



February 16, 2016

Dear Michelle,

At the Regular meeting with the Board of Directors on February 16, 2016 the board unanimously voted William Cranshaw to be the representative to the Community Preservation Committee.

Sincerely,

Robert W. Larkin
Secretary to Board

EQUAL HOUSING OPPORTUNITY

Becky Mosca

From: Diane Donovan
Sent: Wednesday, February 17, 2016 10:37 AM
To: bobnancy138@verizon.net
Cc: Becky Mosca; Michelle Sokolowski
Subject: Appointment of MHA Rep. to CPC
Attachments: 0059_001.pdf

Good morning Bob,

Bill Cranshaw checked in with the Town Clerks office yesterday with the attached letter. The town clerk's office would be happy to swear him in. Please draw up his appointment slip with the term dates (3 year term) and signatures of the Maynard Housing Authority voting members and send it along to our office. Bill mentioned he would stop by next Tuesday 2/23/16 and can be sworn in then. I've cc'd Becky as she can provide you with a template for an appointment slip if you need one just let her know.

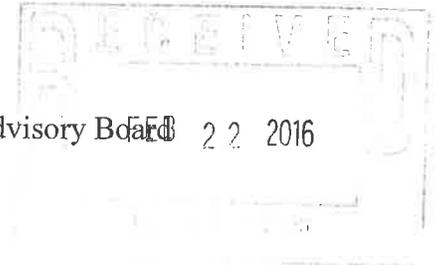
Regards,

**Diane*

Diane N. Donovan
Assistant Town Clerk
ddonovan@townofmaynard.net
Town of Maynard
195 Main Street
Maynard, Ma. 01754
(978)897-1300

The Maynard Advantage
New England Living for Everyone

MEMO TO: Members of the Lowell Regional Transit Authority Advisory Board
FROM: Tom Bomil, Clerk
DATE: February 19, 2016
SUBJECT: Meeting Notice



THURSDAY

February 25, 2016

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, February 25, 2016 at 6:00 p.m.** at the Lowell Regional Transit Authority Board Room at 100 Hale Street, Lowell, MA.

AGENDA

- I** Roll Call
- II** Acceptance of Minutes for meeting held on January 28, 2016 (vote)
- III** Administrator's Report (vote)
- IV** Finance Director's Monthly Report (vote)
- V** Facility Director's Monthly Report (vote)
- VI** Old Business
 - Report of Subcommittee for Replacement of ADA and Rider Representatives to LRTA Advisory Board (vote)
- VII** New Business
 - Establish a Subcommittee to review plans and costs for Gallagher Terminal Renovation.
- VIII** Communications / LRTA News / LRTA Ads / General (informational)
- IX** Warrant (vote)
 - Invoices will be available for review before the meeting
- X** Adjournment (vote)

MEETING ACCESSIBILITY

Please note that Lowell Regional Transit Authority (LRTA) is accessible to persons with disabilities and by public transportation via fixed route bus service and commuter rail. Please refer to the LRTA (<http://www.lрта.com/>) and MBTA (<http://mbta.com/>) websites for additional information. The LRTA office has secure bicycle parking available on the second floor. Please do not leave bicycles in the lobby. The LRTA provides reasonable accommodations and/or language assistance free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, assistive listening devices and alternate material formats), as available. For assistance, please contact David Bradley at (978) 459-0164, or at lрта1@aol.com . Requests should be made as soon as possible for services requiring advanced arrangements, including sign-language, CART or language translation or interpretation.

TITLE VI NOTICE OF PROTECTION

The LRTA fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. The LRTA does not discriminate on the basis of race, color, national origin, English proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service, or gender identity or expression. Any person who believes that he/she or any specific class of persons has been subjected to discrimination prohibited by Title VI or related statutes or regulations may, himself/herself or via a representative, file a complaint with the LRTA. For more information regarding filing a complaint, please contact David Bradley at (978) 459-0164, or at lрта1@aol.com or go to the LRTA website at <http://www.lрта.com/>

If this information is needed in another language, please contact the LRTA Title VI Specialist at 978-459-0164.

Caso esta informação seja necessária em outro idioma, favor contar o Especialista em Título VI do LRTA pelo telefone 978-459-0164.

ប្រសិនបើលោក-អ្នកត្រូវការបកប្រែពីភាសានេះ សូមទាក់ទងអ្នកឯកទេសលើជំពូកទី៦ របស់ LRTA
តាមរយៈលេខទូរស័ព្ទ 978-459-0164

Si necesita esta información en otro idioma, por favor contacte al especialista de LRTA del Título VI al 978-459-0164.

Si yon moun vle genyen enfòmasyon sa yo nan yon lòt lang, tanpri kontakte Espesyalis LRTA Title VI la nan nimewo 978-459-0164.

如果需要使用其它语言了解信息，请联系马萨诸塞州交通部（LRTA）《民权法案》第六章专员，电话978-459-0164。

*** Save the Date ***

Thursday March 24, 2016

7:00 pm – 9:00 pm

6 Bridges Gallery

77 Main Street

Maynard, MA.

You (+1) are invited to join the members of the
Maynard Cultural Council and help us celebrate the recipients of
our 2016 grants!

More information will follow

We hope you can be there!

Maynard Cultural Council

- *Tim Hess and Heather Western, Co-chairs*
- *Gail Erwin, Treasurer*
- *Joyce Dwyer, Secretary*
- *Erik Hansen*
- *Reya Stevens*

Becky Mosca

From: mecc@memberclicks-mail.net on behalf of Jessica Strunkin <mecc@memberclicks-mail.net>
Sent: Thursday, February 18, 2016 2:29 PM
To: Becky Mosca
Subject: Invitation- March 9th Energy Matters in 495/MetroWest Event

You are cordially invited!

to

ENERGY MATTERS IN 495/METROWEST!

Wednesday, March 9th



495/METROWEST

PARTNERSHIP

Leaders for Regional Prosperity

The 495/MetroWest Partnership invites you to a morning of panel discussions on today's top energy issues facing our region. In collaboration with Day Pitney, LLP, three panels have been assembled to explore specific energy issues including cost, reliability, and "greenness" of power in the 495/MetroWest region. You will see from the detailed agenda below that we will be joined by **Lieutenant Governor Karyn Polito** and **Secretary of Energy & Environmental Affairs Matthew Beaton** during part of the morning, among other distinguished presenters, such as Chair of the Senate Committee on Ways & Means, **Senator Karen E. Spilka**, Chair of the Joint Committee on Telecommunications, Utilities and Energy, **Representative Thomas A. Golden, Jr.**, and Representatives from the Energy Industry and major Massachusetts Employers.

WHEN: Wednesday, March 9, 2016 from 7:30AM to 12:00PM

(breakfast & optional lunch and networking from 12:00-1:00PM)

WHERE: EMC Corporation - 176 South Street in Hopkinton

(please follow signs for designated parking on the day of the event)

1st Panel - Consumer Perspectives on Energy:

EMC - Paul Fitzgerald, Vice President of Global Real Estate and Facilities

Staples - Mark Buckley, Vice President of Environmental Affairs

IBM - Bob McDonald, Mass Lab Senior Location Executive

Town of Medway - Glenn Trindade, Selectman and Past Public Sector Co-Chair of the 495/MetroWest Partnership

2nd Panel - State House Perspectives on Energy:

Lieutenant Governor Karyn Polito

Secretary of Energy & Environmental Affairs Matthew A. Beaton

Chair of the Joint Committee on Telecommunications, Utilities and Energy, Representative Thomas A. Golden, Jr.

3rd Panel - Energy Industry Response:

ISO New England - Anne George, Vice President of External Affairs and Corporate Communications

Exelon Corporation - Dan Allegretti, Vice President for State Government Affairs

Eversource Energy - James Daly, Vice President for Energy Supply

National Grid - Amy Robinowitz, Vice President and Deputy General Counsel

Pre-Registration is required for security purposes.

[Register today!](#)

Feel free to contact Jessica Strunkin with any event questions at:

Jessica Strunkin
Deputy Director
495/MetroWest Partnership
774-760-0495 x101



Special Thanks to our event Partner:



Special thanks to our event Host:





**COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF TELECOMMUNICATIONS AND CABLE**

FEB 16 2016

D.T.C. 15-3

February 11, 2016

Petition of Comcast Cable Communications, LLC to establish and adjust the basic service tier programming, equipment, and installation rates for the communities in Massachusetts served by Comcast Cable Communications, LLC that are currently subject to rate regulation.

NOTICE OF PUBLIC HEARING ON CABLE BASIC SERVICE TIER RATES

The Department of Telecommunications and Cable ("Department") pursuant to G.L. c. 166A, § 15, and 207 C.M.R. § 6.03, will hold a public and evidentiary hearing to investigate proposed basic service tier programming, equipment, and installation rates of Comcast Cable Communications, LLC ("Comcast"). The hearing will take place at:

Department of Telecommunications and Cable
Hearing Room 1E
1000 Washington Street
Boston, Massachusetts 02118-6500
Wednesday, April 13, 2016 at 10:00 A.M.

This proceeding has been docketed as D.T.C. 15-3, and is a formal adjudicatory proceeding conducted under G.L. c. 30A and 801 C.M.R. § 1.00 *et seq.* of the Standard Adjudicatory Rules of Practice and Procedure.

Any person who desires to participate in this proceeding must file a written petition for leave to intervene or to participate with:

Sara J. Clark
Secretary of the Department
Department of Telecommunications and Cable
1000 Washington Street, Suite 820
Boston, MA 02118-6500

Petitions for leave to intervene must be received by 5:00 P.M. on Wednesday, April 6, 2016. Such petition must satisfy the substantive requirements of 801 C.M.R. § 1.01(9). Petitioners should submit the petition to the Department in electronic format by e-mail attachment to dtc.efiling@state.ma.us. The text of the e-mail or written petition must specify: (1) the name of the cable operator; (2) the docket number; (3) the name of the person submitting the filing; (4) that person's municipal title, if any; and (5) a brief descriptive title of the document (e.g., petition to intervene or participate). The petition should also include the name, title, and telephone number of a person to contact in the event of questions about the filing.



COMMONWEALTH OF MASSACHUSETTS

Department of Telecommunications and Cable

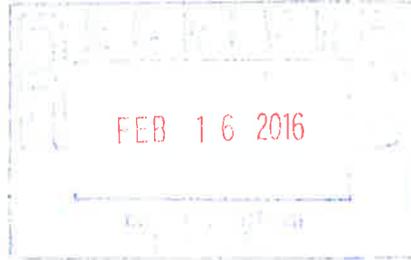
1000 Washington Street, Suite 820, Boston, MA 02118

(617) 305-3580

www.mass.gov/dtc

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR



JAY ASH
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

JOHN C. CHAPMAN
UNDERSECRETARY

KAREN CHARLES PETERSON
COMMISSIONER

February 11, 2016

RE: Petition of Comcast Cable Communications, LLC to establish and adjust the basic service tier programming, equipment, and installation rates for the communities in Massachusetts served by Comcast Cable Communications, LLC that are currently subject to rate regulation, D.T.C. 15-3.

Dear Issuing Authority:

The Department of Telecommunications and Cable (“Department”) will hold a public and evidentiary hearing, pursuant to G.L. c. 166A, § 15 and 207 C.M.R. § 6.03, to investigate the proposed basic service tier programming, equipment, and installation rates for all of the rate regulated communities in Massachusetts served by Comcast Cable Communications, LLC (“Comcast”), in response to its filings. The hearing will be held at 10:00 A.M. on Wednesday, April 13, 2016, in Room 1E at 1000 Washington Street, Boston, Massachusetts, and is a formal hearing conducted under G.L. c. 30A and 801 C.M.R. § 1.00 *et seq.* of the Standard Adjudicatory Rules of Practice and Procedure. Comcast, as the cable operator serving your community, is required to arrange for notice of the hearing, both by newspaper publication and by cablecasting. G.L. c. 166A, § 15; 207 C.M.R. § 6.05; 207 C.M.R. § 2.02. The proceeding is docketed as D.T.C. 15-3. A copy of the hearing notice that was provided to Comcast for publication is enclosed for informational purposes.



Better businesses. Smarter consumers.

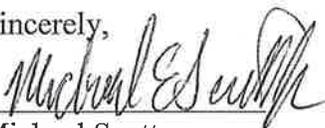


As the issuing authority for a municipality served by Comcast, you may want to participate in this hearing. Please note that under Massachusetts regulations, issuing authorities are not automatically parties to rate proceedings. 801 C.M.R. § 1.01(9). While our proceedings allow for full public input from all interested persons, an interested person may participate as a party only if the person files a petition to intervene and such petition is subsequently granted by the Department. *Id.* The petition to intervene must state with specificity how the petitioner is substantially and specifically affected by the rate proceeding. *Id.*

An issuing authority that is granted party status has the right to participate fully in the proceeding, including the right to cross-examine the cable operator's witnesses at the hearing, the right to receive all correspondence and documents provided by the cable operator to the Department, and the right to appeal the Department's Rate Order. 801 C.M.R. §§ 1.01(5)(f); 1.01(10)(f); 1.01(13). An intervenor is also allowed to participate in discovery. 801 C.M.R. § 1.01(8)(a). For example, the intervenor may submit to the cable operator prior to the hearing written questions related to the rate proceeding, which the cable operator is required to answer. A party that wishes to intervene must file its petition to intervene with the Department by 5:00 P.M. on Wednesday, April 6, 2016.

If you have any questions or comments regarding the hearing procedures, please contact me at michael.scott@state.ma.us or (617) 368-1114.

Sincerely,



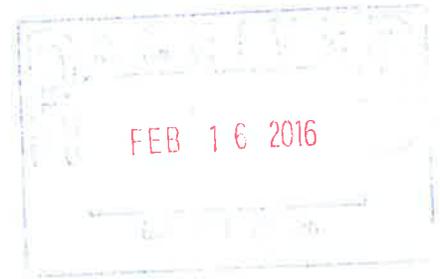
Michael Scott
Hearing Officer





February 12, 2016

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Dear Chairman and Members of the Board:

As you know, we announced a multi-year plan to reinvent the customer experience. Transforming the customer experience is our #1 goal and we're 100% committed to making it happen. We are looking at everything through a customer lens and making incremental investments and changes to make it easier to do business with us. We wanted to make you aware of one such change as it relates to simplifying our installation billing practices and pricing.

Starting March 7, 2016, we will simplify our installation charges in your community by introducing a single Professional Installation charge of \$79.99, inclusive of installation fees (excludes applicable taxes and fees). This single installation charge will include the standard installation of XFINITY TV, XFINITY Internet and XFINITY Voice on all TVs in the customer's home at time of initial installation in addition to fees related to Installation, Activation and Relocation of each Additional Outlet, Connection of DVR equipment, Voice Service Activation and Wireless Networking On-Site Professional Set-Up. Today these additional fees are billed separately from the installation charge. Customers will be able to order service, schedule a Professional Installation, and inform our technician the rooms they want their services to be installed, all for one price! The charge does not apply to the installation of XFINITY TV only, XFINITY Home or Gigabit Pro Internet Service.

The Professional Installation fee will replace the Two Product and Three Product Installation charges in addition to the other fees previously charged during an initial installation of service as described above. We will continue to charge Wired/Unwired Installation fees for XFINITY TV only installations.

Customers are receiving notice of this change with their bill statement starting February 6, 2016. If you have any questions about this change, please feel free to contact me at (978) 927-5700 x43024.

Sincerely,

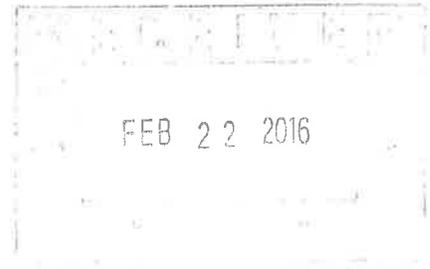
Jane M. Lyman

Jane M. Lyman, Sr. Manager
Government & Regulatory Affairs



February 11, 2016

Mr. Kevin Sweet, Town Administrator
Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Re: Comcast Government Relations – Contact Change

Dear Members of the Board & Mr. Sweet:

I am writing to share with you that Ben Pearlman, Government Relations Manager for your community, has transitioned from Comcast. As a result of this transition, Jane M. Lyman is assuming responsibility for your community and will now be your point of contact at Comcast.

Please be aware that within the coming weeks Jane will be reaching out to you personally as our goal is to make this transition as seamless as possible for you. However should you have any issues or concerns before then please do not hesitate to contact Jane at:

Jane M. Lyman, Sr. Manager
Government & Regulatory Affairs
Comcast
12 Tozer Rd., Beverly MA 01915
Phone: (978) 927-5700 x43024
Email: Jane_Lyman@cable.comcast.com

Very truly yours,

Gerald Buckley, Director
Government & Regulatory Affairs

SECTION 00 11 16

INVITATION TO BID

Town of Maynard, MA (Owner) invites Bidders to submit sealed Bids for the Filter Media Replacement Project, which includes, but is not limited to the removal and replacement of the existing filter media and internal structures in four, 12 foot diameter vertical pressure filters located at the Rockland Avenue Water Treatment Plant; and all materials and equipment, services and construction inherent to the Work.

The Work shall be substantially complete within 120 calendar days from the commencement of Contract Time and completed and ready for final payment 150 calendar days from the commencement of Contract Time.

The Project being bid is subject to Massachusetts General Laws, Chapter 30, Section 39M.

Bidders must be certified by the Commonwealth of Massachusetts Division of Capital Asset Management and Maintenance (DCAMM) for **Sewage and Water Treatment Plants**.

A pre Bid conference will not be held.

Sealed Bids will be received until 10:00AM local time on March 9, 2016 at Owner's offices Department of Public Works, Town Hall, 195 Main Street, Maynard, MA 01754, Attention: Chris Okafor. Bids will then and there be publicly opened and read aloud. Bids received after the time of announced opening will not be accepted.

Sets of Bidding Documents may be examined at the following location(s) on or after February 17, 2016, at 8:30AM.

Issuing Office:
Woodard & Curran
980 Washington Street, Suite 325
Dedham, MA 02026

Sets of Bidding Documents may be obtained on or after February 17, 2016 at 8:30AM:

in hardcopy from Issuing Office as follows.

Non-refundable purchase price for each set of Bidding Documents: \$100.00 payable by certified check, treasurer's or cashier's check, or money order to Town of Maynard, MA.

Non-refundable charge for delivery of Bidding Documents by mail or delivery service: Additional \$75.00 payable by certified check, treasurer's or cashier's check, or money order to Town of Maynard, MA or \$50.00 if Bidder provides a prepaid Federal Express, UPS, or other courier account number for delivery.

Complete sets of Bidding Documents shall be used in preparing Bids; neither Owner nor Engineer assumes any responsibility for errors or misinterpretations resulting from the use of the incomplete sets of Bidding Documents or for modifications to the Bidding Documents including electronic conversion.

Bid security in the amount of 5 percent of the Bid must accompany the Bid in accordance with the Instructions to Bidders.

Minimum wage rates as issued by the Director of the Executive Office of Labor and Workforce Development, Department of Labor Standards under the provisions of Massachusetts General Laws, Chapter 149, Sections 26 to 27D inclusive, as amended, apply to this Project. It is the responsibility of the Bidders, before Bid opening, to request if necessary, any additional information on Minimum Wage Rates for those trades people who may be employed for the proposed Work under the resulting Contract.

Owner reserves the right to reject any or all Bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner further reserves the right to reject the Bid of any Bidder whom it finds, after reasonable inquiry and evaluation, to not be eligible or responsible. Owner may also reject the Bid of any Bidder if Owner believes that it would not be in the best interest of the Project or the public to make an award to that Bidder. Owner also reserves the right to waive all informalities not involving price, time, or changes in the Work and to negotiate contract terms with the Successful Bidder.

END OF SECTION

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Tuesday, February 23, 2016 6:03 AM
To: Becky Mosca
Subject: March Coffee Connections



Assabet Valley Chamber of Commerce
March Coffee Connections
an early riser networking opportunity



Cambridge Focus is pleased to host our March Coffee Connections at Amory Maynard's Café on Friday, March 18th, from 7:30 to 9 am. The event includes a quick Mill & Main Update, round-the-room introductions, and a delicious continental breakfast. The event is \$5 for members and \$10 for future members. Hope You Can Join Us!

Parking & Entrance Suggestion:

The formal address to the Café is 12 Clock Tower Place. However, we suggest that you park in the Mill Pond Lot (free) or on Main St. (metered). Use the entrance right across from the Blue Coyote Restaurant. Walk between the buildings, and you'll see the outside entrance to the Café. Doors will be open!

Friday
March 18th
from **7:30 to 9:00 am**

Cambridge Focus
@ Amory Maynard's Cafe
Maynard, MA 01754

[Click Here to RSVP](#)



Feb 11, 2016

To: The Select Persons:

I am requesting that you kindly appoint me to fill a vacant seat on the Council On Aging.

As a former 15+ year employee of the Council, I have much experience in dealing with Senior issues and am certain I will be an asset to the C.O.A.

Respectfully
C. David Hull
(978) 897-9094



Becky Mosca

From: Haley Fritz <halmfritz@gmail.com>
Sent: Monday, February 22, 2016 12:57 PM
To: Becky Mosca
Subject: Selectmen's Support of my Senior Project

Hi, Ms. Mosca,

Although I am currently working with the Board of Selectmen as a Girl Scout to plan a Founder's Day celebration, I e-mail you today as a student of Maynard High School's Senior Project program.

For my Senior Project, I researched and explored the relationship between television and American politics. Furthermore, I presently serve as an intern in the Office of Governor Charlie Baker. Finally, Senior Project students are also required to complete a cumulative project. To fulfill this requirement, I have received approval from the school principal to host a political panel discussion in the high school auditorium. This event, entitled "The Changing State of Media in American Politics," will feature a panel of political professionals of diverse backgrounds, who will answer questions on the relationship between the media and their careers in politics.

I am contacting you today because I am inviting Governor Charlie Baker to attend as the keynote speaker of the event, and am currently collecting signatures from community members in support of his attendance. The support of the Board of Selectmen, and of Maynard's local government in general, would be a tremendous help in this endeavor. I would like to meet with the Selectmen to further explain my project and its impact, and to hopefully collect their signatures in support of my Senior Project. They will of course be reserved tickets to the panel discussion in return when it is held this April.

Thank you for your time and consideration of this message. I look forward to receiving your reply and hope that the Board of Selectmen will be receptive to my ideas.

Sincerely,
Haley Fritz
Maynard High School Class of 2016

Becky Mosca

From: OARS <office@oars3rivers.org>
Sent: Tuesday, February 09, 2016 5:23 PM
To: Becky Mosca
Subject: Will Your State Representative Support the Green Budget?

Having trouble viewing this email? [Click here](#)

OARS

FOR THE ASSABET SUDBURY & CONCORD RIVERS

Will Your State Representative Support the Green Budget?

The state budget for environment has been decreasing year after year, while the need for environmental protection and management has been increasing. **We cannot do more with less.**

OARS is pleased to be a signatory of the **[FY2017 Green Budget](#)**, produced by the Environmental League of Massachusetts. Right now your State Representative is waiting to hear whether funding for environmental programs is important to you.



The Mass. House of Representatives is in the midst of making funding decisions for state programs. *Your* State Rep can make a difference by prioritizing one of the Green Budget recommendations in his/her requests to House leadership.

Will you call your State Rep to ask him/her to select a Green Budget line-item (see below) to include as a budget ask to House Leadership? We encourage you to place the call by Friday, February 12.

Take Action

Every State Representative has received the Green Budget. It can also be viewed at www.environmentalleague.org/greenbudget.

[Find out who your State Rep is.](#)
[Look up your State Rep's phone number.](#)



Try it free today



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

2016 - SEASON PERMIT- Crowe Park (April 16, THRU August 8th, 2016)

This permit is issued to

**Maynard Baseball Charitable Corp.
Michael Chambers**

For the following purpose:

Practice weeknights from 6:00 p.m. until 8:00 p.m. starting in March

Spring season covers Saturday games at 10:00 am and 1:00 pm

Sunday's at 1:00 pm & 4:00 pm

The Summer League, Lou Tompkins program is 5 nights a week and weekend afternoons.

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

Becky Mosca

From: Mike Chambers <chambersm@oscie.com>
Sent: Tuesday, February 16, 2016 1:50 PM
To: Becky Mosca
Subject: Re: 2nd Annual Maynard Fire Department vs Maynard Police Department Charity Softball Game

No problem. I will have our games on the 21st scheduled to be played out of town. Let me know if you need anything for this event!

Thanks,
Mike Chambers

On Feb 16, 2016, at 1:36 PM, Becky Mosca <BMosca@TownofMaynard.net> wrote:

Mike,

The Police / Fire Departments have requested to change a date to May 21, 2016 and not use field on June 4, 2016.

We hope this isn't a problem.

Thanks,

Becky

From: Sean Kiley [<mailto:skiley1@outlook.com>]
Sent: Monday, February 15, 2016 11:34 AM
To: Becky Mosca
Subject: RE: 2nd Annual Maynard Fire Department vs Maynard Police Department Charity Softball Game

Becky,

Did you receive my request to move the game to the 21st of May. June 4th is the last day of the Relay for Life and there is a large Graduation party that afternoon.

Thanks,

Sean

From: BMosca@TownofMaynard.net
To: cdisilva@TownofMaynard.net; DGavin@TownofMaynard.net; jkreil@TownofMaynard.net; ksweet@TownofMaynard.net; tdonovan@TownofMaynard.net; tegan@TownofMaynard.net; skiley@TownofMaynard.net; csweeney@maynardpolice.com; amiklosko@TownofMaynard.net; chambersm@oscie.com; AStowers@TownofMaynard.net; mdubois@maynardpolice.com
Subject: 2nd Annual Maynard Fire Department vs Maynard Police Department Charity Softball Game
Date: Tue, 9 Feb 2016 22:35:45 +0000

Becky Mosca

From: Mike Chambers <chambersm@oscie.com>
Sent: Monday, February 15, 2016 7:03 PM
To: Becky Mosca
Cc: Chris Bell; Kevin Caruso
Subject: Request for use of Crowe Park



Honorable Board of Selectmen,

I would like to request the use of Crowe Park for the spring Minuteman Babe Ruth League that will be run by the Maynard/Stow Baseball Charitable Corp. The league is scheduled to start on April 16th and will end on June 5th. The games will be played on Saturday's at 10:00 a.m. & 1:00 p.m. and on Sunday's at 1:00 & 4:00 p.m. We would also like to request the use of the field for practice weeknights from 6:00 p.m. until 8:00 p.m. starting the end of March and ending June 5th. This is the same schedule that we have used for the past 16 years while participating in this league. The Minuteman Babe Ruth League is a recreational baseball league and consists of 14 local communities and over 30 teams. The program will be open to all Maynard/Stow players between the ages of 13 - 15 years. We will field 3 teams in this league. The league would provide the Town of Maynard with proof of insurance and would promise to keep up the maintenance on the field as well as keeping the surrounding area free of litter.

I have spoken to Kevin Caruso (Maynard High School Athletic Director) and he stated that the MHS Junior Varsity team will also need Crowe Park for practice and games. Kevin and I have a good relationship and will find solutions to any possible conflicts that should arise. I would also like to note that the netting that the Town of Maynard has installed is working great and baseballs are staying in the park. I am unaware of any complaints from neighbors during the 2015 spring and summer programs!

The Maynard Baseball Charitable Corp. would also like to request the use of Crowe Park for the summer Lou Tompkins All Star Baseball League that is run through our non-profit organization. The LTA season would start on June 8th and end on August 8th. The league would need the field probably 5 nights a week and weekend afternoons. We would be looking at fielding approximately 3 teams between this league. The league ages for this league would be 13 - 21 years old and would serve the youth of Maynard and Stow as it currently does. This will be the 11th summer for the Tompkins league which is a very competitive all-star league and gives the 13 - 21-year-old player an opportunity to play summer ball and who up until three years ago had no baseball after the junior high and high school seasons. There has been tremendous amount of interest from the youths of Maynard to play in this league this summer.

The Maynard Baseball Charitable Corp. will provide proof of insurance for this league to the Town of Maynard, would promise to keep up the maintenance of the field, and will keep the area surrounding the field



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

One – Day PERMIT- PARADE (April 24, 2016)

This permit is issued to

**Assabet Valley Little League
JASON F. ERDOS**

For the following purpose:

**Annual Opening Day Parade for the 2016 Season
April 24, 2016 start at 12:30 P.M. at the Clock Tower Parking Lot across
From River Rock Grill proceeding to Alumni Field
Rain date: May 1, 2016**

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



Becky Mosca

From: Jason F. Erdos <jason@abbottappraisals.com>
Sent: Tuesday, February 23, 2016 12:41 PM
To: Becky Mosca
Subject: RE: PERMIT for the April AVLL Parade
Attachments: 2015 Certificate of Insurance.pdf

Hi Becky!

I was just thinking about you.

Yes, I will be doing the parade again this year.

The opening day is April 24th (Sunday) with a rain date of May 1st.

Please let me know what you need from me.

I haven't gotten an insurance certificate yet for this year, but I attached last year's.

Thanks again!

Jason

Jason F. Erdos
VP, AVLL
10 Walcott Avenue
Maynard, MA 01754
(978) 580-5059

From: Becky Mosca [<mailto:BMosca@TownofMaynard.net>]
Sent: Tuesday, February 23, 2016 12:15 PM
To: jason@abbottappraisals.com
Cc: Becky Mosca
Subject: PERMIT for the April AVLL Parade

Jason,

Will you be prepping the AVLL Parade for 2016?

Please let me know once you have the date.

Thank you,

Becky Mosca

Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov

CERTIFICATE OF LIABILITY INSURANCE

DATE 1/08/15

Keystone Risk Managers, LLC
1995 Point Township Drive
Northumberland, PA 17867

CERTIFICATE # 2211306-1

2 21 13

ADDITIONAL NAMED INSURED:

ABBASET VALLEY LL
 SCOTT ARSENAULT
 267 RED ACRE RD

STOW

MA 01775

INSURERS AFFORDING COVERAGE:

INSURER A:	LEXINGTON INSURANCE COMP/
INSURER B: (Non-Liability)	NATIONAL UNION FIRE INSURAI COMPANY OF PITTSBURGH, PA
INSURER C:	CHARTIS SPECIALTY INSURANCE COMPANY

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDI ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR M PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUI POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ISR TR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE MM/DD/YYYY	POLICY EXPIRATION DATE MM/DD/YYYY	LIMITS	
A	X	GENERAL LIABILITY	011225810	1/01/2015	1/01/2016	EACH OCCURRENCE \$1,000.00	
		X OCCURRENCE				GENERAL AGGREGATE \$2,000.00	
		X INCL. PARTICIPANTS				PROPERTY DAMAGE DEDUCTIBLE: \$250	PRODUCTS/COMP OPS AGGREGATE \$1,000.00
		X SEXUAL ABUSE				SEXUAL ABUSE OCCURRENCE \$1,000.00	
		MEDICAL PAYMENTS				SEXUAL ABUSE AGGREGATE \$2,000.00	
A	X	DIRECTORS & OFFICERS	17602157	1/01/2015	1/01/2016	EACH LOSS \$1,000,000	
						AGGREGATE \$1,000,000	
A	X	CRIME COVERAGE	011408714	1/01/2015	1/01/2016	EACH LOSS \$35,000	
			Crime Deductible: \$250 Property/\$1,000 Money			AGGREGATE NONE	
B	X	SPORTS EXCESS ACCIDENT	BR09105434	1/01/2015	1/01/2016	As in Master Policy Med. Max. \$100,000 Ded. \$50	
						As in Master Policy Excess	

"X" INDICATES COVERAGE SELECTED FOR ADDITIONAL NAMED INSURED

ADDITIONAL INSURED

Who is an insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect liability arising out of the above named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person organizations and subject to the following additional exclusions:

- Structural alterations, new construction, maintenance, repair or demolition operations performed by or on behalf of the person or organization designated in the Schedule unl performed by the above named Little League and
- That part of the ball field or other premises not being used by the above named Little League

NAME AND ADDRESS OF PERSON OR ORGANIZATION:

INSURED
Little League Baseball Risk Purchasing Group, Inc.
 539 U.S. RT. 15 HIGHWAY
 South Williamsport, PA 17702

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES TO THE ABOVE NAMED LITTLE LEAGUE BE CANCELED BEFORE EXPIRATION DATE THEREOF, THE ISSUING INSURER OR THEIR REPRESENTATIVE WILL MAIL 30 DAYS WRITTEN NO TO THE DESIGNATED PERSON OR ORGANIZATION AT THEIR LAST KNOWN ADDRESS TO US.

[Signature]
 AUTHORIZED REPRESENTATIVE

Becky Mosca

From: Rainey, Courtney (HOU) <Courtney.Rainey@mahouse.gov>
Sent: Thursday, January 07, 2016 2:40 PM
To: Becky Mosca; M Dubois
Subject: BOS Meeting

Hi Becky,

Happy New Year!

I wanted to check in about a good date for my boss and Senator Eldridge to come in and speak about the state budget. Based on their calendars it looks like March 1st is good for both. Does that work on your end?

Chief Dubois also mentioned presenting a citation to a retiree – would it be possible for her to do both in one evening? Is it too late for the citation?

Please let me know if we can get everything on the schedule that day!

Best,
Courtney

Courtney Rainey
Chief of Staff
Office of Chairwoman Kate Hogan
Committee on Public Health

State House, Room 130
Boston, MA 02133
courtney.rainey@mahouse.gov | (p) 617.722.2130 | (f) 617.626.2002



Date: March 1, 2016

Adam Sherman
5 Allan Drive
Maynard, MA 01754

You are hereby appointed to the

Recreation Commission

Term expires: June 30, 2018

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk

Adam Sherman
5 Allan Dr.
Maynard, MA 01754
Cell: (978) 618-1018
adam.sherman@verizon.net

EDUCATION:

Spent three years at Becker College, Worcester MA. Has taken classes including:

- Intercultural Communication
- Drawing I & II
- Digital Video Production
- Vector Imaging

Maynard High School, June 2012.

ACTING EXPERIENCE:

Ricky, the Bartender and 6 other roles, *The Wedding Singer*, Becker College Drama Club, Spring 2013.

Puppeteer, *Avenue Q*, Becker College Drama Club, Fall 2012.

Head Rabbi, *13*, Maynard High School, Spring 2012.

Improv Night, Maynard High School, Fall 2011.

A Winkie. *The Wizard of Oz*, Maynard High School, Spring 2011.

OTHER SKILLS AND EXPERIENCE:

Co-host of *Flounder*, a radio show on WAVM, Maynard's student run radio station, 2008-2012.

Awarded Best Radio Show of the year, 2009.

MHS Radio Broadcaster Award, 2012.

Camera operator for various shows and events for WAVM cable channel, 2008-2012.

On-air editing in control booth for WAVM/Beacon Santa Telethon, 2009.

Telephone operator and bid collector, WAVM/Beacon Santa Telethon, 2008, 2009, 2011.

Green belt in Tae Kwon Do.

Currently learning bass guitar.

<u>Control letter</u>	<u>Title</u>	<u>Department</u>	<u>Page #</u>
A	Town Report Acceptance	Board of Selectmen	
B	Fiscal Year 2017 Salary Administration Plan	Board of Selectmen	
C	Obsolete Equipment, Material	Board of Selectmen	
D	Authorize Revolving Funds Chapter 44, Section 53E 1/2	Board of Selectmen	
E	Community Preservation Fund Budget Fiscal Year 2017	Community Preservation Committee	
F	Town General Fund Budget Fiscal Year 2017	Board of Selectmen	
G	Sewer Enterprise Fund Budget Fiscal Year 2017	Board of Selectmen	
H	Water Enterprise Fund Budget Fiscal Year 2017	Board of Selectmen	
I	Finance Committee Reserve Fund	Finance Committee	
S-J	Water Retained Earnings	Department of Public Works	
S-K	Sewer Retained Earnings	Department of Public Works	



The Commonwealth of Massachusetts
House of Representatives
State House, Boston 02133-1054

KATE HOGAN
STATE REPRESENTATIVE
STATE HOUSE, ROOM 130
TEL (617) 722-2130
Kate.Hogan@MAhouse.gov

CHAIR
Committee on Public Health

January 19, 2016

Town of Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754

Dear Chairman DiSilva and Board of Selectmen,

Please find included with this letter language for a proposed amendment to H3371, An Act authorizing the town of Maynard to grant 6 additional licenses for the sale of all alcoholic beverages to be drunk on the premises and 1 additional license for the sale of wines and malt beverages not to be drunk on the premises.

This amendment will reconcile differences between the House and Senate versions and aims to remove the three-year moratorium on license transfers language, which Senator Eldridge and I were able to eliminate, as well as inclusion of letters of good standing from the Department of Revenue and the Department of Unemployment Assistance.

To approve this language please reply with a letter from the Town Clerk with their official seal. If you have any questions, comments or concerns please do not hesitate to reach out to my office.

Sincerely,

A handwritten signature in blue ink that reads "Kate Hogan" with a long horizontal flourish extending to the right.

Kate Hogan
State Representative
Third Middlesex District

FEB 24 2016

1 SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing
2 authority of the town of Maynard may grant 6 additional licenses for the sale of all alcoholic
3 beverages to be drunk on the premises pursuant to section 12 of said chapter 138 and 1 additional
4 license for the sale of wines and malt beverages not to be drunk on the premises pursuant to
5 section 15 of said chapter 138. The licenses shall be subject to all of said chapter 138 except said
6 section 17.

7 (b) Notwithstanding section 12 of chapter 138 of the General Laws, the licensing
8 authority of the town of Maynard may restrict the licenses granted pursuant to this act to holders
9 of common victualler licenses.

10 (c) Once issued, the licensing authority of the town of Maynard shall not approve the
11 transfer of a license granted pursuant to this act to any other location, but it may grant a license
12 to a new applicant at the same location if the applicant files with the licensing authority a letter
13 from the department of revenue and a letter from the department of unemployment assistance
14 indicating that the license is in good standing with those departments and that all applicable
15 taxes, fees and contributions have been paid.

16 (d) If a license granted pursuant to this act is cancelled, revoked or no longer in use at the
17 location of original issuance, it shall be returned physically, with all of the legal rights, privileges
18 and restrictions pertaining thereto, to the licensing authority and the licensing authority may then
19 grant the license to a new applicant at the same location under the same conditions as specified
20 in this act.

21 SECTION 2. This act shall take effect upon its passage.

Becky Mosca

From: Lisa Mead <lisa@bbmatlaw.com>
Sent: Thursday, February 25, 2016 1:58 PM
To: Becky Mosca
Subject: RE: Proposed amendment to H3371, An act authorizing the Town of Maynard to grant additional licenses.

Becky,

The Board should pass the following motion:

Motion: I move to accept the changes set forth in H3371 relative to the Home Rule Petition of the Town voted in Article 3 of the Special Town Meeting of the Town of Maynard held on the 27th day of October in the year 2014, as being consistent with the vote at Town Meeting and is acceptable to the Town.”

Second.

Have the Board vote this, then have Michelle certify it and add a cover letter.

Lisa

Lisa L. Mead
Blatman Bobrowski Mead & Talerman, LLC
30 Green Street
Newburyport MA 01950
☎ 978 463 7700
📠 978 463 7747
www.BBMATLAW.com

The information in this transmittal is privileged and confidential and is intended only for the recipient(s) listed above. If you are neither the intended recipient(s) nor the person responsible for the delivery of this transmittal to the intended recipient(s), you are hereby notified that any unauthorized distribution or copying of this transmittal is prohibited. If you have received this transmittal in error, please notify me immediately at [978 463 7700](tel:9784637700).

Please consider the environment before printing this email. 

From: Becky Mosca [<mailto:BMosca@TownofMaynard.net>]
Sent: Wednesday, February 24, 2016 10:42 AM
To: Lisa Mead <lisa@bbmatlaw.com>
Cc: Chris DiSilva <cdisilva@TownofMaynard.net>; Kevin Sweet <ksweet@TownofMaynard.net>; Andrew Scribner-MacLean <AScribner@TownofMaynard.net>; Michelle Sokolowski <MSokolowski@TownofMaynard.net>; Becky Mosca <BMosca@TownofMaynard.net>
Subject: RE: Proposed amendment to H3371, An act authorizing the Town of Maynard to grant additional licenses.

Lisa,

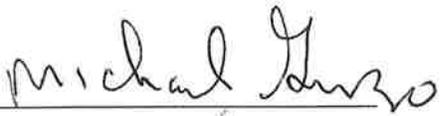
**FINANCE DIRECTOR/TOWN ACCOUNTANT
MAYNARD, MASSACHUSETTS 01754**

DATE: FEBRUARY 21, 2016

SUBJECT: SNOW AND ICE SHORTFALL

As required by Municipal Financial Law Chapter 44 Section 31D, I am informing the Board of Selectman and Finance Committee that as of February 15, 2016 the Town of Maynard has exceeded the snow and ice appropriation for FY2016 of \$117,000 by \$27,815.82

Per Chapter 44 Section 31D Any city or town may incur liability and make expenditures in any fiscal year in excess of available appropriations for snow and ice removal provided that such expenditures are approved by the board of selectmen and finance committee, provided, however, that the appropriation for such purposes in said fiscal year equaled or exceeded the appropriation for said purposes in the prior fiscal year.



Michael Guzzo
Finance Director/Town Accountant

Approval: The Finance Committee has voted to approve the request to run a deficit in the snow and ice account in FY2016

Chair, Maynard Finance Committee

Approval: The Board of Selectmen has voted to approve the request to run a deficit in the snow and ice account in FY2016

Chair, Maynard Board of Selectmen

**TOWN ACCOUNTANT
MAYNARD, MASSACHUSETTS 01754**

DATE: FEBRUARY 5, 2015

SUBJECT: SNOW AND ICE SHORTFALL

As required by Municipal Financial Law Chapter 44 Section 31D, I am informing the Board of Selectman and Finance Committee that as of January 31, 2015 the town of Maynard has exceeded the snow and ice appropriation for FY2015 of \$117,000 by \$6,058.05.

Per Chapter 44 Section 31D Any city or town may incur liability and make expenditures in any fiscal year in excess of available appropriations for snow and ice removal provided that such expenditures are approved by the board of selectmen and finance committee, provided, however, that the appropriation for such purposes in said fiscal year equaled or exceeded the appropriation for said purposes in the prior fiscal year.



Michael Guzzo
Town Accountant

Approval: The Finance Committee has voted to approve the request to run a deficit in the snow and ice account in FY2015

Chair, Maynard Finance Committee

Approval: The Board of Selectmen has voted to approve the request to run a deficit in the snow and ice account in FY2015


Chair, Maynard Board of Selectmen

2/17/15