



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, April 5, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

- a) March 15 and 29, 2016

3. Correspondence

- a) Municipal Services, monthly report February 2016
- b) Library monthly report February – shows as March 2016
- c) Department of Public Works monthly report 2016
- d) Department of Public Works, Spring schedule for recycling and Drop off Center
- e) By-Law Committee meeting April 4, 2016
- f) ConsCom, Public Hearing 7:00 pm April 5, 2016, property at 213 Main Street
- g) ConsCom, Public Hearing 7:30 pm April 5, 2016, property at 112 Acton Street
- h) Council on Aging meeting April 7, 2016
- i) Library Trustees meeting April 12, 2016
- j) Planning Board meeting April 12, 2016
- k) MAGIC meeting April 12 2016 Acton Town Hall
- l) Maynard Citizens Corp meeting April 14, 2016
- m) Zoning Board of Appeals meeting/hearing April 25, 2016
- n) Department of Agricultural Resources notice of Animal Control Training
- o) Draft minutes from Economic Development Committee, January 2016
- p) Xfinity notice of programming change dated March 9 2016
- q) Lowell Regional Transit Authority request member from Maynard as of March 9, 2016
- r) MDAR, 2016 Farmers Market Workshop, April 6, 2016
- s) Metropolitan Area Planning Council requests Maynard to add member to Council as of March 23, 2016
- t) Minuteman Advisory Group on Interlocal Coordination (MAGIC) Annual Breakfast notice 4/29/16
- u) Alcoholic Beverage Control Commission notice regarding Powdered Alcohol
- v) Assabet Valley Chamber of Commerce – 21st Annual Spring Fling Auction, 4/8/16
- w) Veteran's Memorial Park meeting at Library, April 21, 2016 7:00 pm

AGENDA

Maynard Board of Selectmen's Meeting

April 5, 2016

4. Consent agenda

- a) Replacement Cemetery Deed # 2026
- b) Repeat One Day (3-days for Cinco de Mayo) – El Huipil

5. Common Victualler & Entertainment License: Maynard Convenience

6. Interview and Appointments

- a.) **Council on Aging:** Angie Flannery and Rachelle (Shelly) Greenaway
- b.) **Historical Commission:** Priscilla Sandberg

7. Water Abatements Appeal to Board: McDonald, S. and Mercer, K.

8. Founder's Day Update: Haley Fritz, Special Permit request for April 16th & 17th Memorial Park

9. Maynard Golf Course Review: Kevin Osgood, Sterling Golf Management

10. 129 Parker Street MOA Discussion amongst Board

11. FY2017 Budget Discussion

12. ATM/STM Articles for Acceptance and Approval

13. Annual Town Meeting Warrant Approval

14. Special Town Meeting Warrant Approval

15. NSTAR d/b/a Eversource Energy and Verizon Grant of Location to Relocate five (5) poles

16. Town Administrator Report

17. Chairman's Report

18. Board Member Reports

19. Adjournment (9:30)

20. Executive Session; To deliberate upon strategy with respect to litigation, collective bargaining & negotiation with non-union personnel

Respectfully submitted,



Kevin Sweet, Town Administrator

Regular Meeting – April 19, 2016

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, March 15, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments:

Acceptance of Minutes, March 1, 2016

A motion was made by Selectman DiSilva to approve the minutes of March 1, 2016 as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for March 15, 2016). A-II

A motion was made by Selectman DiSilva to accept the list of correspondences **A-II** as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Consent agenda

- a) Proclamation; Founders Day (April 2016).
- b) Spring ArtWalk; Maynard Business Alliance, Saturday, May 7th, 2016

A motion was made by Selectman DiSilva to accept and approve the consent items as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Common Victualler & Entertainment Licenses: Maynard Convenience, 39 Main Street
Owner, DELAYED until April 5, 2016

BEEP Grant Award; Haley Fritz

A motion was made by Selectman DiSilva to approve the BEEP Grant application, which was approved by the Economic Development Committee, for \$1053.44 to the Founder's Day Event. Second by Selectman Donovan. Vote 5-0. Motion approved.

7:10 P.M. Public Hearing: Manager Change, New Officers/Directors and Transfer of Stock / Interest.

Legal Notice,

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, March 15, 2016 at 7:10 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a Change of Manager, New Officer/Director and Transfer of Stock on premise for Wine and Malt Alcohol as a Common Victualler license for Thai Chilli House LLC. d/b/a Thai Chilli 40 Main Street, Maynard, MA. Copy of application is on file in the Office of the Selectmen.

A motion was made by Selectman DiSilva to accept and approve the Change of Manager, (Pornphan Promnok), New Officer/Director and Transfer of Stock on premise for Wine and Malt Alcohol as a Common Victualler license for Thai Chilli House LLC. d/b/a Thai Chilli 40 Main Street, Maynard, MA. Second by Selectman Gavin. Vote 5-0. Motion approved.

Closed Hearing:

A motion was made by Selectman DiSilva to close the hearing at 7:13. Second by Selectman Donovan. Vote 5-0. Motion approved.

Joint discussion with School Committee – Green Meadow Traffic Study Presentation:

Jason Sobel, Green International Affiliates, Inc.

Mr. Sobel is familiar with the area, evaluated the circulation patterns and parking.

Provided three proposed alternatives.

Preferred option is Alternative 3. This plan showed us the additional parking spaces in the teacher lot and in the Crowe Park Area. This will add about 50 or so spaces between the (2) lots.

Dawn Capello from the School Committee had a concern with the new loop drop off area.

Superintendent, Robert (Bob) Gerardi thanked everyone for the work to be done, needs for estimated costs and more plans to be worked out. Chairman Capello suggested Design phase, move forward, general comments from everyone, at this stage of the design we need to show to parents and community for feedback, concerns with safety, period, and access with changes to the traffic flow.

We need to have sidewalks with the width for bikers, strollers and walkers. Request that the Police review and make comments and share this input.

Selectman Kreil indicated that he was surprised at the apprehension by the School Committee as the Planning Board/BOS has received complaints from residents, the previous Police Chief, a number of crossing guards, and members of the school administration regarding drop off and general traffic issues at Green Meadow.

School Committee to take feedback at their next meeting and provide information back to the BOS at following meeting.

BOS take no action.

Economic Development Committee Updates: Dave Krijger, Chairman EDC

Dave, gave board update of current work plans for the (EDC)

Preview 2016: EDC Mission, Objective and Strategies

EDC's Mission:

1. Promote sustainable business development within the Town of Maynard
2. Advocate to the Board of Selectmen for Economic Development Policy
3. Be ambassadors for current Maynard business and prospective business CEOs and management teams
4. Work cooperatively with businesses, state and local agencies and town government to build the policies, practices and tools that can retain current businesses, attract new investment and ensure sustainable economic development for Maynard

EDC Objective:

“Improve Maynard’s Economic Competitive Position”

Three distinct EDC Strategies to achieve our Objective:

1. Become a Trusted Advocate for Existing Businesses

Intent: Developing and strengthening relationships with existing businesses. This insight will help shape recommendations the EDC will make to the BOS

2. Actively support creation and use of practices and tools to actively recruit desirable new business investment for Maynard

Intent: Research and define the business environment factors that drive success Across a mix of business types; then develop recommendations for the BOS to Emphasize strengths and address any perceived problem areas

3. Market Maynard as a Desirable Business Community

Intent: Develop a cohesive marketing strategy that strongly communicates Maynard’s reputation as a desirable business environment.

As part of my update today, I would like to ask your feedback and thoughts.

In particular:

- Do the revised mission, objective and strategies to achieve said objective resonate? Anything missing?
- Are there specific projects/issues/developments you would request the EDC to be specifically involved in, or provide you advice on?

On behalf of the EDC, thank you for your time and feedback.

Selectman Kreil noted that the EDC research and feedback have been helpful in decision making and aids marketing efforts.

Selectman Gavin noted the EDC could expand variety and businesses that enhance business zones in line with Town culture to breed success.

Selectman Donovan suggested EDC look at business zones beyond Downtown.

Chairman DiSilva suggested reaching out to real estate professionals for intelligence and exit interviews for departing businesses.

Fire Station Follow-up Discussion

TA, Kevin Sweet asked if anyone had questions from the 3/14/16 Joint FinCom/BOS meeting regarding the presentation for the Fire Station, costs and services.

BOARD, estimate at \$14,000,000.00 at 3% 15 years adds \$202 to \$155.00 per tax bill for residents. After uses for the old property – park – DPW storage – sell, it is all a concern that needs more input. Town Hall relocation costs and other options. Look at regionalized service this is very early stage. Seek support from Congresswoman Tsongas to see if Federal government could contribute, considering the Town provides fire protection for a FEMA and Fish and Wildlife installation.

ATM/STM Article Update

TA, Kevin Sweet updated board with plans for articles to accept 7 roads, (4) By-Laws, Sale of Coolidge School- this has lot lines to keep the full playground area. Note BOS has not seen the design as it just came in last week.

Free Cash Recommendations

TA, Kevin Sweet walked board thru his recommendations for the free cash appropriations:

FY16 Snow & Ice Deficit:	\$125,000.00
OBEB Trust:	\$200,000.00
Capital Planning FY17 General Fund Priorities:	\$777,000.00

Breakdown as follows:

Facilities Department

Demolition and back fill of property located at 1 Rockland Ave.	\$40,000.00
Ride on Field Mower/Leaf Vac	\$20,000.00
Fowler Middle School Gym Floor Resurfacing	\$20,000.00
F-150 Crew Cab Truck	\$35,000.00

Department of Public Works:

Asphalt Curb/Berm Machine	\$25,000.00
Ford Explorer XLT	\$32,000.00
Roadway and sidewalk Improvements	\$500,000.00
Highway Garage Security Upgrades	\$105,000.00

DPW Highway Garage Security Improvements

515 linear feet of 8' high steel chain link	\$65,000.00
30' wide 8' high steel chain link Cantilever gate, automation	\$10,000.00
Pedestrian Turnstile	\$5,000.00
Surveillance system	\$25,000.00

Selectmen Egan requested \$100,000.00 to be set aside for remaindered of CPC projects for rainy day. Board members and TA disagreed

Other comments regarding fields, Fire Station, parking lots and other long-term capital projects need to be prioritized.

FY2017 Budget Discussion

TA, Kevin Sweet commented on the following items:

Assabet Vocational School numbers are lower – reduction in students by three equals \$26,000.00

We still need final numbers from indirect cost on the water & sewer from Woodard & Curran, Toby Fedder – numbers are in Drop Box for BOS to review.

Per MassDEP, we need to make adjustments to our staff in water & sewer with licensed employees; we need (2) more staff members with licenses. We need to have a licensed member at each facility for at least four – hours a day, 7 days per week.

Town Administrator Report.

TA, Kevin Sweet

Sent all Town /School CBA's to DLR today per requirements.

DPW/Planner working on a Complete Street program. Policy to BOS in early April. Makes us immediately eligible for \$50,000.00 in assistance money and up to \$400,000.00 in construction funding per year from now to end of FY18.

Cultural District Application draft ready for internal review.

Attended Water Management Act permitting Meeting to discuss communities' Water Management Act permits. Water suppliers in the Concord River Basin submitted applications to the Massachusetts DEP by August 31, 2015 to renew their 20-year Water Management Act permits. These permit renewals are being done under a new set of regulations that were promulgated by MassDEP in November of 2004. The new regulations are complex and introduce new concepts into permitting such as baseline water use, minimization of existing impacts of water withdrawals and mitigation to offset increased water use. This is true even for communities that are well within their current permit limits or have achieved water use reductions.

Meet and site visit Assabet Valley Regional Technical High School

Chair Report –

- This Thursday night we have a small group meeting regarding the 129 Parker Street Project. We will keep you updated with the details.

Board Member Reports

Selectman Egan:

- Community Preservation Committee, application for a Cupola at ArtSpace 63 Summer Street. BOS asked who sponsored the application. It leaks and it is Town Property.

Selectman Donovan: None

Selectman Gavin: None

Selectman Kreil: None

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Donovan. Vote 5-0. Motion approved

Executive Session: To deliberate upon strategy with respect to collective bargaining, complaint against town employee, on-going litigation matters & negotiation with non-union personnel.

Roll Call;

Gavin	Yea
Egan	Yes
DiSilva	Yea
Donovan	Yea
Kreil	Yea

After the Executive Session, the meeting will not reconvene.

Time: 11:00 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



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**Selectmen's
Meeting Minutes
Tuesday, March 29, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments:

129 Parker Street – Concept Plan Presentation: Capital group Properties
Angelo Catanzaro and Designer Richard Ritten
Concept Plan Submittal for 129 Parker Street
Plan with Ariel overview
Existing Condition Plan, Existing Topography and NBOD Setbacks and Buffer Zone
General Architecture of the Proposed Structure
Proposed Supermarket Building Elevation
Unit Residential Building Elevation
Proposed Elevation Retail Space A-D and E-F
Typical Pad Retail Building Elevation
Independent Living Building Elevation
Schematics dated October 2, 2015

129 Parker Street – Memorandum of Agreement Review

Jon Witten, Attorney for Town of Maynard

Talked Board through the draft Amended and Restated Memorandum of Agreement

The Parties to this MOA are:

The Town of Maynard, MA by and through the BOS and Maynard Crossing, JV, LLC. At 129 Parker Street Maynard, site of 58 acres.

Both parties agreed to negotiate a final Development Agreement

- Terms of Agreement, description of project and revised concept plan
- Senior Independent Living or Continuing Care Retirement Community
- Retail/Office/commercial space including supermarket
- Payment of consultant and legal costs

- Financial Contribution – Payment schedule to be discussed – What if's when buildings/projects don't get built – missed payments as project changes Subject obtained by Owner needs approval when this occurs
- Infrastructure Improvements – Traffic
- Front Door Improvements
- Shown and agreed upon intersection improvements at owners expense
- Mitigation Funds – Extra \$260,000.00 for other intersection improvements.
- Water – Owner will pay\$10,000.00 to a fund established by the Town Treasure for the following purposes; a) looping the existing water main at the end of Field Street with the Property and looping the dead end water pipe on the Maynard High School locus with the Property. Plus all other fees for permits
- Sewer – Owner will pay \$25,000.00 to a fund TT for the upgrade of the Marlborough Road Sewer Pumping Station plus all other fees for permits
- Land Donations
- Cooperation Efforts by the Town
- Affordability
- Use Restrictions

Note: Work still to be done and more meetings with both parties before any documents to be signed

A motion was made by Selectman DiSilva to refer the concept plan project (129 Parker Street Application) over to the Planning Board. Second by Selectman Gavin. Vote 5-0. Motion approved

Rail Trail Easement Acceptance –

I hereby move, pursuant to Article 5 of the October 27, 2014 Special Town Meeting, to accept the utility easement from 42 Summer Street LLC, for the purpose establishing the Assabet River Rail Trail through Maynard.

Further, the Board moves to pay to 42 Summer Street LLC, one thousand Dollars (\$1,000.00), in accordance with the just compensation of the Utility Easement Area established by Avery Associates, Acton, Massachusetts, on October 15, 2015.

A motion was made by Selectmen DiSilva to accept and approve pursuant to Article 5 of the October 27, 2014 Special Town Meeting, to accept the Utility easement from 42 Summer Street LLC, for the purpose establishing the Assabet River Rail Trail through Maynard. Further, the Board moves to pay to 42 Summer Street LLC, one thousand Dollars (\$1,000.00) in accordance with the just compensation of the Utility Easement Area established by Avery Associates, on October 15, 2015. Second by Selectmen Gavin. Vote 5-0. Motion approved.

ATM/STM Article for acceptance and Approval – Annual Town Meeting Articles / Controls
TA, Kevin Sweet

Control A, Town Report Acceptance;

A motion was made by Selectman DiSilva to accept and approve control A, Town Report Acceptance as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control B, Fiscal Year 2017 Salary Administration Plan;

A motion was made by Selectman DiSilva to accept and approve control B, Fiscal Year 2017 Salary Administration Plan as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control C, Authorize Revolving Funds Chapter 44, Section 53E ½;

A motion was made by Selectman DiSilva to accept and approve control C, Authorize Revolving Funds Chapter 44, Section 53E1/2 as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control D, Obsolete Equipment, Material;

A motion was made by Selectman DiSilva to accept and approve control D, Obsolete Equipment, Material as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Control E, Community Preservation Fund Budget Fiscal Year 2017;

A motion was made by Selectman DiSilva to accept control E, Community Preservation Fund Budget Fiscal Year 2017 as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Control F, Town General Fund Budget Fiscal Year 2017;

HOLD – April 5 2016

Control G, Sewer Enterprise Fund Budget Fiscal Year 2017;

HOLD – April 5 2016

Control H, Water Enterprise Fund Budget Fiscal Year 2017;

HOLD – April 5 2016

Control I, Finance Committee Reserve Fund;

A motion was made by Selectman DiSilva to accept control I, Finance Committee Reserve Fund as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control J, Establish Tax Title Collection Revolving Fund;

A motion was made by Selectman DiSilva to accept and approve control J, establish Tax Title Collection as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control K, Optional Additional Exemption;

A motion was made by Selectman DiSilva to accept control K, Optional Additional Exemption as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

Control L, By-Law Change in Chapter I and II;

A motion was made by Selectman DiSilva to accept control L, By-Law Change in Chapter I and II as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control M, By-Law Change in Chapter XIII;

A motion was made by Selectman DiSilva to accept and approve control M, By-Law Change in Chapter XIII as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Control N, By-Law Change in Chapter XVIII;

A motion was made by Selectman DiSilva to accept and approve control N, By-Law Change in Chapter XVIII as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

Control O, By-Law Changes in Chapter XX

A motion was made by Selectman DiSilva to accept control O, By-Law Change in Chapter XX as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Special Town Meeting Articles/Controls

Control S-P, Water Retained Earnings Appropriation;

A motion was made by Selectman DiSilva to accept control S-P, Water Retained Earnings Appropriation as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control S-Q, Sewer Enterprise Stabilization Fund;

A motion was made by Selectman DiSilva to accept control S-Q, Sewer Enterprise Stabilization Fund as shown. Second by Selectman . Vote 5-0. Motion approved.

Control S-R, CPC Fund – Close out Undesignated Fund Balance;

A motion was made by Selectman DiSilva to accept control S-R, CPC Fund – close out undesignated fund balance as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control S-S, CPC Fund – Close out Unexpended Funds;

A motion was made by Selectman DiSilva to accept control S-S, CPC Fund – Close out unexpended funds as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Control S-T, Community Preservation Fund Reserve;

A motion was made by Selectman DiSilva to accept control S-T, community preservation fund reserve as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Control S-U, Certified Free Cash Appropriation

A motion was made by Selectman DiSilva to accept and approve control S-U, Certified Free Cash Appropriation as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Control S-V, Street Acceptance: Cutting Dr, Dettling Rd, Vose Hill Rd., Karlee Dr., and Gabrielle Cir.

A motion was made by Selectman DiSilva to accept and approve control S-V, Street Acceptance, Cutting Dr., Dettling Rd., Vose Hill Rd Karlee Dr and Gabrielle Circle, as shown. Second by Selectman Egan. Vote 4-0-1 (Selectman Gavin Abstained). Motion approved.

Control S-W, Reuse of ARRT Funding

A motion was made by Selectman DiSilva to accept and approve control S-W, reuse of ARRT funding as shown. Second by Selectman Egan. Vote 2-2-1 (Selectman Kreil Abstained). **Motion did not pass.**

Control S-X, Reserve for overlay Release Appropriation

A motion was made by Selectman DiSilva to accept and approve control S-X, Reserve for Overlay Release Appropriation as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Executive Session: To deliberate upon strategy with respect to collective bargaining, complaint against town employee, on-going litigation matters & negotiation with non-union personnel.

Roll Call;

Gavin	Yea
Egan	Yes
DiSilva	Yea
Donovan	Yea
Kreil	Yea

After the Executive Session, the meeting will not reconvene.

Time: 9:50 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



TOWN OF MAYNARD
Office of Municipal Services

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Board of Health
Conservation Commission

Building & Inspections
Licensing

Board of Appeals
Planning Board

TO: Kevin Sweet, Town Administrator
FROM: Andrew Scribner-MacLean, Executive Director, OMS
DATE: March 14, 2015
RE: Monthly Report to the Board of Selectmen –February 2016

PUBLIC HEALTH DIVISION

➤ **Housing and Nuisance Complaints**

- Paternity testing / Exhumation issues
- 145 Main Street- Trash issues
- 40 Walnut Street- Housing re-inspection
- Willy's Philly's- Letter regarding food permit
- Numerous discussions with the Tobacco Control Alliance regarding Tobacco 21 and Flavor Ban
- Discussions with Metrowest Legal Services regarding properties on Railroad Street
- Several calls regarding town water issue
- Completed the Emergency Dispensing Site Assessment with the State Zika Virus discussed

BUILDING AND INSPECTIONS DIVISION

- 60 Building Permits (includes Building, Plumbing, Gas and Electric) were issued, totaling \$1,244,906.00 in construction cost and \$17,073.00 in permit fees throughout the month of February
- Of those permits there were 10 Plumbing Permits, 7 Gas Permits and 18 Electrical Wiring Permits
- 37 Building Inspections were completed

TOWN PLANNER

- Collection and processing of Planning Board and ZBA Application
 - 31 Main Street
- Continued work for Planning Board/ZBA regarding projects at
 - 51 Summer Street
 - 37 Main Street
 - 213 Main Street
- Planning Board Meetings on February 9th and 23rd
- ZBA Meeting on February 29th
- Meetings and planning for Veteran's Memorial Park redesign
- EDC and 495 Partnership Meeting
- Meetings with Developers for continued momentum with Mill & Main and 129 Parker projects
- Weekly radio show to promote community through WAVM

CONSERVATION DIVISION

- **Wetlands/Stormwater Issues:**
 - Stormwater management application for 109 Powder Mill: Mr. Waterman, representing 109 Powdermill, provided the Commission with an informal presentation on the redevelopment of the parking lot behind the former Stratus building on 109 Powder Mill. The total storage capacity is 30,000 square feet and consists of four sheet metal buildings. One of the four buildings will include a floor drain in the event that a stored car/boat leaked oil. The parking lot will be leveled to achieve a 1.5% grade by adding a foot of fill on the north side and reducing the grade by three feet on the south side. A retaining wall will be constructed on the south side, but the slope behind the retaining wall (and between the two buildings) will not be impacted. The Commission was concerned that the stormwater management system does not adequately remove TSS and phosphorus before discharging to the town stormwater system. Mr. Waterman will reassess the stormwater management for the property.
 - Storage container on riverbank at Euclid property. The agent noted that the storage container and heavy equipment adjacent to the storage shed on the property is located right on the riverbank. A gravel bed was installed and the container was placed the gravel bed so close to the river that a corner hangs over the river bank. The Commission agreed that the agent should send out a violation letter.
 - Rockland Avenue water treatment proposed storage building: The Commission reviewed the plan. The project will need to comply with stormwater management requirements due to the proximity of the wetlands and public drinking water wells. The location of the Zone I well head protection area and the date of wetland delineation will need to be depicted on an existing conditions plan.
 - 213 Main Street revisions to permitted plans: A brief review of the submitted plans indicated that the stormwater management system was modified which will require an amended permit. An amended permit will require notifying the abutter and a legal notice. The project needs to comply with WPA stormwater requirements. Also, the Commission did not receive an invasive plant management plan as required by the OOC.

- 76A Powder Mill Road Planning Board decision. The agent will contact the applicant regarding changes to the property that may require a filing with the Conservation Commission due to the proximity to the river.
- Update on enforcement order for 100 Powder Mill Road. The agent made a site visit and reported that the property owner is making some progress (one dumpster at a time).
- Permit requirements for kayak launch at Ice House landing: The agent will prepare a notice of intent filing for OARS to permit the floating dock. Four thin iron rods will be used to hold the dock in place. The plan will be to remove the dock during the winter. A separate Chapter 91 permit will need to be filed with the state.

➤ **Land Management:**

- Maple syrup tapping on conservation land. Mr. Kay discussed his plan for maple syrup tapping with the Commission at the February 1st meeting. He was told by the Housing Authority that they own the land to the brook. This is not true—the stone wall is the property boundary. When Mr. Kay put up tubing previously on Conservation land, he was told to remove it. Mr. Kay would like two additional weeks. The Commission required Mr. Kay to remove the tubing and tank from Conservation land by February 8th. On February 14th, David Mark reported that the last of the tubing and the stainless steel tub was removed from conservation land.
- Modify language in Order of Conditions regarding the transfer of land in Taylor Road subdivision. On a motion by C. O’Connell, seconded by J. Pfeifer, the Commission voted to modify the language in the OOC (DEP # 213-205) to allow the Commission to accept the entire parcel of undeveloped land that includes the detention basin. The Commission would in turn grant an easement to the developer or subdivision association for the operation and maintenance of this stormwater BMP.

Library Monthly Report March 2016

Budgetary Issues: We have exhausted the town appropriated Expense line and now must draw from the Gift and State Aid funds.

Building Issues: We have had an ongoing issue with the alarm, but we believe that it has been corrected.

Meeting Room Use: 35 meetings were held in February.

Long Range Plan/Grant Update: A draft of the 2016 long range plan has been completed for review. A draft of the MBLC financial literacy grant has been submitted to the MBLC.

Reference Report: Reference Transactions: 332. One-on-One Help Sessions: 6 Programs: Intro to Craigslist (14 attendees).**Reference News:** The library's collection of Maynard High School yearbooks has finally been sent to Boston Public Library for a digitization project that will take approximately 8-10 weeks. Once finished, patrons should be able to access the entire collection online from home.

Young Adult Report: There were 17 attendees at 3 sessions of Baby Storytimes, 5 teens at the Cupcake Fondue program, 2 participants in the Sock Snowman program, 2 attendees at the February Teen Advisory Board meeting, and 13 people completed the Snowflake Scavenger Hunt. There were also 16 reference questions while I was on the desk.

Children's Report: 218 children attended programs including Story Time, Toy Time, Newspaper Club, Young Artist Club and others.

Circulation: The library circulated 10,485 items in February, and book circulation was up. We discharged 7,253 items and registered 37 new cards. There were 981 computer log-ins and Ancestry.Com was accessed 534 times.

Miscellaneous: The annual report was submitted on Feb 22, 2016.

Respectfully submitted,

Steve Weiner, Library Director



TOWN OF MAYNARD
Department of Public Works
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Administration

Highway

Water & Sewer

WWTP

To: Board of Selectmen

From: Christopher Okafor, Operations Manager

Date: March 28, 2016

Re: Monthly Report – February

Administration: Submitted by Christopher Okafor, Operations Manager

Some of the major issues worked on in the month of February:

- Analysis of DPW – ongoing
- DPW Administration - ongoing
- Personnel Management – ongoing
- Customer Services - ongoing
- Training and seminars – ongoing
- FY17 Budget issues - ongoing
- Continue implementation of Facility Dude Work Order Program
- Attending to various public complaints and requests
- Monitoring Trash/Recycling programs Contract - monthly meeting with contractor
- Discussions with Eversource Gas – Ongoing.
- Coordinating with the Town Planner on various projects - ongoing
- Flow Isolation Schedule - Infiltration /Inflow Year 3 Plan – ongoing
- Administration of various contracts and inspections of projects – ongoing
- Working with MassDEP on Drinking Water issues - ongoing
- Working with Woodard & Curran on Drinking Water issues - ongoing
- Working with Stantec Engineering on Sewer Rehabilitations Contracts - ongoing
- Working with Stantec Engineering on Wellhead Protection Requirements - ongoing
- Working with Stantec Engineering on Sewer I/I programs
- Working with BETA Engineering on Roads Improvement plans (CIP)
- Winter Season Readiness - ongoing

- Snow & Ice Removal - ongoing
- Monitoring WWTP Contract - ongoing
- Collaborating with other departments - ongoing
- Parks maintenance – ongoing
- Glenwood Cemetery maintenance - ongoing
- Tree Works – various locations
- Misc.

Water and Sewer Division: Submitted by Tim Mullally, Foreman

- DEP monthly reports
- Daily sewer lift station checks and repairs as needed
- Daily final reads
- Daily Dig Safe mark out
- Daily water treatment plant rotation and operations
- DEP water quality report
- DEP quarterly and weekly water samples
- Scada upgrade to all water treatment plants
- Plowed snow for the highway department
- Called in on frozen water pipes at 21 Linden Street, 8 Dix Road, The Fine Arts Theater and we shut down the main and they called a plumber, 15 Lincoln Street, service froze and broke in foundation and we shut off water at the curb stop, 3 Orren Ave, shut off at the main and they also needed a plumber
- Service leak at 271 Great Road replaced the entire service from the main to the curb stop

Highway Division: Submitted by Joe Foster, Foreman

Our primary focus this month was to check all roads for potholes and repair as needed.

- Patched pot holes for twelve days
- We had four snow events – which totaled sixteen inches of snow this required mostly treating and plowing the roads
- We received approximately 700 ton of road salt over six days
- Trimmed and pruned trees and shrubs from sidewalks town wide
- Turned the compost pile on Summer Street
- Graded the gravel roads town wide
- Rebuilt collapsed catch basins and manhole structures

We continued to assist other Departments and groups as needed with manpower and or equipment as requested. We are in the process of taking a complete inventory of LED lights for the Facilities Manager.

Parks/Forestry/Cemetery Division: Submitted by Marc Currier, Foreman

- Jacob Doughty, hired and started on February 1, 2016
- Two funerals
- Started clean up at the cemetery (sticks and repair plow damage, etc.
- Trash picked at all parks
- Chipped brush and branches town wide
- Started clean up at all town owned parks
- Power has been turned on at the cemetery
- Continued to regrade and fill in electric trench at cemetery
- Trimmed branches at the cemetery
- Jacob Doughty passed his hoisting license test

Waste Water Treatment Plant: Submitted by Gerald Ballentine, Chief Operator, Veolia

- January's DMR sent to EPA and DEP
- All permit required laboratory analyses were conducted
- Daily equipment rounds, weekly exercising of emergency generator (under load),
- Conducted equipment maintenance as preventive work orders are generated
- CMMS: Continuing to add equipment and task into system
- There were no permit exceedances for February 2016
- Monthly CoMag equipment rotation
- Oil changes CoMag UFT mixers. Oil was changed in mixers after 6 months of run time. Oils removed were dirty and contaminated. It appears these mixers will need yearly oil changes
- Problem with hypochlorite chemical line, no chemical or carry water reaching chlorine contact chambers. Temporary hypochlorite dosing set up in CoMag building dosing into tertiary clarifier discharge



TOWN OF MAYNARD
Department of Public Works
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Christopher Okafor
Director of Operations

Administration

Highway Department
WWTP

Water Department

**SPRING SCHEDULE
RECYCLING AND DROP OFF CENTER
HIGHWAY GARAGE
38 WINTER STREET
MAYNARD, MA**

Saturday, April 9th, 2016	8 a.m. to noon
Saturday, May 14th, 2016	8 a.m. to noon
Saturday, June 11th, 2016	8 a.m. to noon

During the recycling and drop off center the following services will be held:

Chipping – May 14th, 2016 – 8 a.m. to noon
Paper Shredding – June 4th, 2016 – 8 a.m. to noon
Household Hazardous Waste Day – June 25, 2016 8 a.m. to noon

During the week of May 9 – 13, 2016 Seasonal Curbside Yard Waste will take place. Please place leaves, grass, wood chips and all other easily raked materials in paper yard waste bags at curbside by 7:00 a.m. on your normal trash collection day.

Reminder: This is the only one collection in the spring.

**If you have any questions or concerns, please call the
Department of Public Works at
978-897-1317**

Date Posted

31 March 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

By-Law Committee

Address of Meeting:

Room: 201 of Municipal Building

To be held Monday, 4 April 2016 at 7:15 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Minutes
2. Chairman's report
3. Update on warrant articles for Annual Town meeting
4. Preparation of Committee Report
5. New business

Chairperson: William Kohlman

Posted by:

Date:

Maynard Conservation Commission
Amended Order of Conditions

NOTICE OF A PUBLIC HEARING
April 5, 2016, 7:00 PM

The Maynard Conservation Commission will hold a public hearing in accordance with the Wetlands Protection Act, MGL Chapter 131, section 40, and the Town of Maynard Bylaw on Tuesday, April 5, 2016 at 7:00pm, Maynard Town Hall, Municipal Services conference room (basement), to discuss the Amended Order of Conditions filed by Walter Eriksen for the removal of a single family house and construction of two duplexes at 213 Main Street in Maynard, MA (Map 13, Lot 62). The project is within 200 feet of a river and is subject to the provisions of the above referenced laws.

Maynard Conservation Commission
Amended Order of Conditions

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April 5, 2016, 7:00 PM

The Maynard Conservation Commission will hold a public hearing in accordance with the Wetlands Protection Act, MGL Chapter 131, section 40, and the Town of Maynard Bylaw on Tuesday, April 5, 2016 at 7:00pm, Maynard Town Hall, Municipal Services conference room (basement), to discuss the Amended Order of Conditions filed by Walter Eriksen for the removal of a single family house and construction of two duplexes at 213 Main Street in Maynard, MA (Map 13, Lot 62). The project is within 200 feet of a river and is subject to the provisions of the above referenced laws.

Maynard Conservation Commission
Request for Determination

NOTICE OF A PUBLIC HEARING
April 5, 2016, 7:30 PM

The Maynard Conservation Commission will hold a public hearing in accordance with the Wetlands Protection Act, MGL Chapter 131, section 40, and the Town of Maynard Bylaw on Tuesday, April 5, 2016 at 7:30pm, Maynard Town Hall, Municipal Services Conference Room to discuss the Request for Determination filed by Pat Warr for the construction of a 4 by 8 foot shed in the rear lot. The proposed work is located at 112 Acton Street in Maynard, MA (Map 5, Lot 61) and is within 100 feet of bordering vegetated wetlands and an intermittent stream.

Maynard Conservation Commission
Request for Determination

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Date Posted: March 28, 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Council on Aging

Address of Meeting: **Maynard Council on Aging, 50 Brown Street,
Maynard, MA 01754**

M T W T H F April 7, 2016, 10:30 a.m.

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s):
2. COA Director Report
3. Misc.
4. Next meeting May 5, 2016, 10:30 a.m.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: TBD

Posted by: Amy Loveless, Director, Council on Aging

Date: March 28, 2016

The Maynard Board of Library Trustees will meet Tuesday, April 12, 2016 @ 6:30 PM in the Trustees Room at the Maynard Public Library, 77 Nason St., Maynard, MA 01754.

Meeting Agenda

Review of Financial Information/warrants

Open Session

Minutes of Prior Meetings

Correspondence

Director's Report

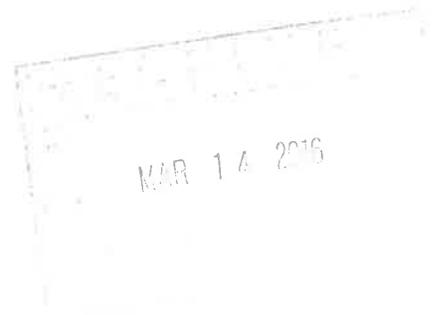
Building Maintenance

Old Business

New Business

Respectfully submitted,

Steve Weiner, Library Director





TOWN OF MAYNARD
Office of Municipal Services
Meeting Notice
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda – 7:00 PM April 12, 2016
195 Main Street, Maynard - Room 201

- 1. 07:00 - Call to order**
- 2. Approval of minutes**
- 3. Continued Public Hearing – Site Plan Approval and Special Permit Request**

The petitioner Landtech Consultants, 515 Groton Road, Westford, MA 01886 on behalf of Kaileyboo, LLC., is proposing 5 additional self-storage buildings totaling 30,900 sf at their current storage facility “Maynard Storage Solutions”, located at 109 Powdermill Road Maynard, MA 01754. The petitioner is requesting:

 - A. *Site Plan Approval.*
 - B. *Special Permit Approval - Cumulative construction over 25,000 square footage consistent with Section 4.1.4 (1) of the Zoning By-laws.*
- 4. Continued Public Hearing – Site Plan Approval and Special Permit Request**

The petitioner Damon Amato, 110 Maple Lane, Northborough, MA 01532, is proposing development of a mixed-use property which will include new residential and commercial space in addition to the renovation of the existing structure. The subject property is located at 31 Main Street, Maynard, MA 01754 and is within the Downtown Overlay District. The petitioner is requesting:

 - A. *Site Plan Approval*
 - B. *Special Permit Approval – Relief from parking standards*
- 5. Public Hearing – Request to modify an approved Site Plan**

The petitioner Hancock Associates Inc, on behalf of Walter Eriksen, is seeking approval to modify the approved Site Plan for the property located at 213 Main Street, Maynard, MA 01754
- 6. Other Business – Discussion items from Board**
- 7. Town Planner Updates**
- 8. Correspondence – Review/questions**
- 9. Adjourn**

This Agenda is subject to change
Bernard Cahill, Chairperson
Posted by: Bill Nemser, Town Planner
Date: March 15, 2016



TOWN OF MAYNARD
Office of Municipal Services
Meeting Notice
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Town Clerk's Stamp

Planning Board Meeting Agenda – 7:00 PM April 12, 2016
195 Main Street, Maynard - Room 201

Maynard Planning Board
PUBLIC HEARING GUIDELINES

The meetings will be conducted with decorum. This means that the members of the Board and the public are required to respect each other at all times. We may not always agree with one-another but we can work to resolve differences with patience and understanding.

As a member of the public you are encouraged to participate in the hearing. To ensure the meeting proceeds in an orderly manner, please follow these procedures if you wish to comment or ask a question of the Board:

- Ensure you have signed into the meeting (sign-in sheet located in rear of room).
- Proceed to the speaker's podium or designated area once the Chair has opened up the meeting/hearing for public comment.
- When you are recognized to speak, please state your name and address.
- Direct all questions to the Board through the Chair.
- Limit your questions and statements to three (3) minutes. After everyone has had a turn to speak, you may be given a second chance to speak, time permitting.
- Limit your statements/questions to the topic at hand.
- Talk **ONLY** about issues that are under the jurisdiction of the Planning Board.

The order of discussion is as follows:

- The applicant will make a presentation.
- The Board will respond to the applicant.
- The Chair will open the hearing for public comment.
- The Board will at that point either:
 - (a) Close the hearing: no new information will be accepted except under extra ordinary conditions.
 - (b) Continue the hearing to a date certain where all will be permitted to participate. The date and time of this continuance will be announced **ONLY** at the first and subsequent meetings.

If you have any questions about procedures, please feel free to contact our Town Planner, Bill Nemser at 978-897-1302 during regular office hours, which are, Monday, Wednesday and Thursday 8:00 AM — 4:00 PM, Tuesday 8:00 AM -7:00 PM and Friday 8:00 AM – 12:00 PM.

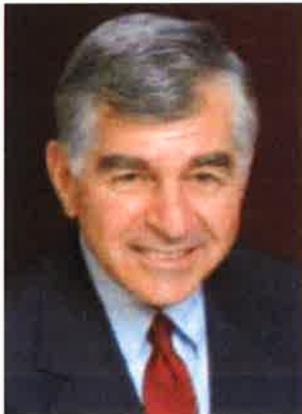
Becky Mosca

From: Heidi Stucker, MAGIC Coordinator, MAPC <hstucker@mapc.org>
Sent: Tuesday, March 29, 2016 5:17 PM
To: Becky Mosca
Subject: April 12: Dukakis and Bellows on North-South Rail Link, Acton Town Hall, 7pm

**A Unified Rail System for the 21st Century:
A Presentation on the North-South Rail Link**

April 12, 2016 - 7:00 PM
Acton Town Hall - Faulkner Hearing Room
472 Main Street, Acton, MA

Featured Speakers:



Governor Michael Dukakis



Cambridge Architect Brad Bellows

State Representative Jen Benson
State Representative Carmine Gentile
Fitchburg Mayor Stephen DiNatale
Newton Mayor Setti Warren
North-South Rail Link Working Group
Fitchburg Line Working Group
Montachusett Area Regional Transit(MART)
Lowell Regional Transit Authority (LRTA)
MAGIC Subregion of the Metropolitan Area Planning Council
Town of Acton Board of Selectmen
Town of Acton Transportation Advisory Committee
South Acton Train Station Advisory Committee
CrossTown Connect
Transportation Management Association
128 Business Council Transportation Management Association

Metropolitan Area Planning Council, 60 Temple Place, Boston, MA 02111

[SafeUnsubscribe™ bmosca@townofmaynard.net](#)

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

Sent by hstucker@mapc.org in collaboration with

Constant Contact 

Try it free today

Date Posted _____

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: Municipal Services Meeting Room

M T W **Th** F
Day of Week April 14, 2016
Month Day Year

Time: 5:30 pm (Note change)

Agenda or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)

1. Approve Minutes of Previous Meeting; March, 2016
2. Region 4A / MEMA updates:
3. Town Updates:
4. Newsletter
5. Training Updates
6. OLD BUSINESS
 - a. Annual Meeting Summary
 - b. Date Of Road Race
7. NEW BUSINESS TOPICS
 - a. Volunteer Recruitment
8. Other
 - a. Annual Appointments
9. Adjourn –

CPR Class to Follow

NEXT MEETING: May 12, 2016 at 6:30 PM in Municipal Services Meeting Room

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

Jan Hales
Mary Ellen Quintal



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director



Legal Notice
Maynard Zoning Board of Appeals

Pursuant to Massachusetts General Laws, Chapter 40A s.5, the Maynard Zoning Board of Appeals will hold a public hearing on **Monday, April 25, 2016** at 7:00 p.m. at the Maynard Town Building, 195 Main Street, Maynard, Room 201 to hear all persons interested in the Petition filed by Michael Wurster, 23 Reo Rd Maynard, Ma 01754.

The subject property, 23 Reo Road, is located within the Single Family Residence District 1. The petitioner is requesting a variance from Section 4.4.1 of the Zoning Bylaws to:

- 1) Allow a reduced front setback of 22 Feet (25 feet required).
- 2) Allow a lot coverage of approximately 17.8% (15% required).

A copy of the application package is on file with the Office of Municipal Services Office, Planning Division during normal business hours.

Bill Nemser, AICP, LEED AP
Town Planner

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr

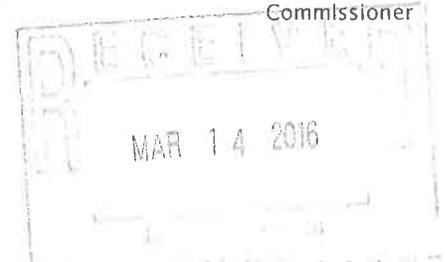


CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

MATTHEW A. BEATON
Secretary

JOHN LEBEAUX
Commissioner



March 10, 2016

Greetings Massachusetts Animal Control Officers and Supervisors,

Registration is now open for the Massachusetts Animal Fund Animal Control Officer Training Institute Animal Control Core Competencies Training.

As you know, in 2012 a law took effect that, in part, created the Homeless Animal Prevention and Care Fund (Massachusetts Animal Fund). The Fund is administered by the Massachusetts Department of Agricultural Resources with the assistance of an advisory committee. The purpose of the Fund is to support municipal animal control programs by offsetting the cost of spaying and neutering homeless animals and those animals owned by residents with financial need, as well as to provide professional training for animal control officers (ACOs).

Late last year we completed a survey of ACOs that helped us to assess current level of training and identify gaps in knowledge. In response to the survey feedback, in conjunction with the Department's assessment of existing ACO training, we have created the Massachusetts Animal Fund Animal Control Officer Training Institute. As per Chapter 193 of the Acts of 2012, Section 51, and Massachusetts General Law Chapter 140, Section 151C, we will offer this mandatory training free of charge to Massachusetts ACOs now that we have generated enough revenue to properly fund such instruction.

The Animal Control Core Competencies training course is comprised of a mandatory 14-credit-hour course, which can be taken over the course of two days or three evenings. We are offering this training in six regions across the Commonwealth.

Region One: Boston-area			
Day	Tues. 4/19/16, Wed. 4/20/16	8 AM- 4 PM	Malden Police Station Malden, MA
Evening	Tues. 4/26/16 - Thurs. 4/28/16	4 PM - 9 PM	Malden Police Station Malden, MA
Region Two: Pittsfield-area			
Day	Tues. 5/3/16, Wed. 5/4/16	8 AM- 4 PM	Berkshire Humane Society Pittsfield, MA
Evening	Tues. 5/10/16 - Thurs. 5/12/16	4 PM - 9 PM	Berkshire Humane Society Pittsfield, MA
Region Three: Worcester-area			
Day	Tues. 5/17/16, Wed. 5/18/16	8 AM- 4 PM	MA Div. Fisheries and Wildlife Headquarters Westborough, MA
Evening	Tues. 5/24/16- Thurs. 5/26/16	4 PM - 9 PM	The Cummings School at Tufts University North Grafton, MA

Minutes of 2/2/16 Maynard Economic Development Committee, 8 am.

Meeting called to order at 8:03 am.

Members present: Dave Krijger, Bill Nemser, Ron Calabria, Jack MacKeen, Lynda Thayer, Paul Nickelsburg, Sarah Cressy, Andrew Scribner-McLean, and Rep. Hogan.

Others present: Carla Stover (Middlesex Savings Bank) and Michelle Ciccolo (The Ciccolo Group, LLC)

Minutes

January 2016 minutes were unanimously approved.

Visitor: Michelle Ciccolo, President & CEO, The Ciccolo Group, LLC

Ciccolo has over two decades of experience in the public sector. She served for 14 years as the Asst. Town Administrator for Hudson, and segued into a PT Director of Community and Economic Development for another 6 years. During her tenure in Hudson, Ciccolo spearheaded the—Senior Center Renovation (\$5.5M), Route 85 Upgrade (\$11M), the Coordination of the Assabet River Rail Trail, Town Hall Renovation, the creation of a Riverfront Park (with a gazebo and splash & skateboard parks), and a multi-year Downtown Renovation Project. Michelle and her staff also created an award winning master plan. Additionally, Ciccolo is the former president of MAPC, and presently serves on Lexington’s Board of Selectmen (BOS). Ciccolo currently operates a planning and community development firm in the greater Boston area. Ciccolo shared the following insights. For the most part, subject matter could be divided into two categories—economic development and parking.

Economic Development

Create the right climate, then get out of the way.

Make sure that regulations are business friendly.

Take a holistic approach—don’t be in a rush to get things done or mistakes will be made.

Become a community data bank.

Second floor conversion to residential strengthens downtowns with 24/7 activity.

Always keep walkability and complete streets concept in mind.

MacKeen asked who in Town Hall should be responsible for economic development. Ciccolo responded that in Maynard’s case, it would most likely fall under the purview of the planner. Ciccolo also mentioned that unlike other town committees, the MEDC has no real authority (via Town Charter). Its ultimate purpose is to be a community think tank that advocates for change and supports staff with implementation. However, sometimes it’s really useful to utilize an “outside expert.”

Parking

Someone, or some department, needs to manage parking.

Keep lots well lit.

Find ways to convince people to park outside of the central parking areas.

First half an hour of parking should be free.

Look at handicapped parking, is it still in a relevant place. Do you have an aging population?

Investigate new “smart” meters.

Consider creating a parking benefit district, where meter revenue is utilized to pay for new meters, etc.

Highly recommends Nelson Nygaard for Parking Studies. They did both Lexington and Hudson studies.

General Rule of Thumb. 90% of lot parking and 85% of street parking needs to be occupied to be deemed a shortage.

Other

Ciccolo applauded Maynard for their work on community branding, their utilization of overlay district spot zoning, and their defined community development principles.

Annual Report

Annual Report is due in February. Jack MacKeen has the format, Hogan's Office will assist if needed. Dave will write.

Mission Statement

The Committee reviewed and unanimously approved the proposed mission statement.

Proposed Objectives and Strategies for 2016

The Committee reviewed the proposed objectives and strategies. Scribner-McLean suggested that we change the primary objective as follows: "~~Understand and~~ Improve Maynard's Economic Competitive Position." The Committee unanimously approved the Objective as modified.

Maynard Sesquicentennial Celebration

MacKeen presented a letter advocating the planning for Maynard's 150th anniversary. He informed the group about activities for Maynard's 100th Anniversary, and suggested a similar program for the 150th. MacKeen asked for support from the MEDC. A motion to support was made by McLean, and seconded by Rep. Hogan. The MEDC unanimously voted to support MacKeen's sesquicentennial proposal.

Other

Members commented that it was refreshing to hear an expert (Ciccolo) confirm that we're on the right path, particularly in regards to complete streets and planned zoning.

Rep. Hogan suggested Paul Matthews, 495 Partnership, as a speaker in March. Paul would address current initiatives for "edge communities." Joe Kuefler was also suggested as a future speaker.

Meeting adjourned at 9:33 am.

Minutes compiled and submitted by Sarah Cressy and Andrew Scribner-McLean



March 9, 2016

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Re: Programming Change

Dear Chairman and Members of the Board:

In keeping with our ongoing efforts to provide regular updates, I am writing to inform you that effective April 12, 2016, Al Jazeera America has announced that it will cease operations and its programming on channels 107 and 254.

Please be advised customers are receiving notification, in advance via bill message, of this information.

Should you have any questions, please do not hesitate to contact me at (978) 927-5700 x43024.

Sincerely,

Jane M. Lyman

Jane M. Lyman, Sr. Manager
Government & Regulatory Affairs



James H. Scanlan
Administrator

145 Thorndike Street • Lowell, MA 01852
978-459-0164 • Fax: 978-458-9673

March 9, 2016

Mr. Kevin Sweet
Town Administrator
195 Main Street
Maynard, MA 01754



Dear Mr. ^{Kuik} Sweet:

At the February 25, 2016, meeting of the Advisory Board of the Lowell Regional Transit Authority, the Town of Maynard was chosen to have a representative of the disabled commuter population serve on its Advisory Board for one year beginning July 1, 2016.

Pursuant to Section 5 of Chapter 161B of the General Laws, a copy of which is enclosed, would you please provide to the LRTA the name of a representative from the Town of Maynard whom complies with the requirements highlighted by the end of April.

Very truly yours,

A handwritten signature in black ink, appearing to read 'J. H. Scanlan'. Below the signature, the name 'James H. Scanlan' is printed in a standard font.

James H. Scanlan

pag

Enclosure

cc: ✓ Mr. Chris DiSilva
Chairman, Maynard Board of Selectmen
LRTA Advisory Board

MASSACHUSETTS GENERAL LAWS
CHAPTER 161B, SECTION 5

SECTION 51 Section 5 of chapter 161B of the General Laws, as so appearing, is hereby amended by striking out the second paragraph and inserting in place thereof the following 2 paragraphs:-

One representative of the disabled commuter population shall serve on the advisory board as a voting member for a term of 1 year. Each city and town in the region, on a rotating basis as determined by the board, shall appoint a representative successively; provided, however, that the representative of the disabled commuter population and the representative of the rider community shall not be appointed by the same city or town in the region. The mayor or city manager and the chairman, town manager or town administrator shall appoint a resident of the city or town for this purpose. This representative shall be mobility impaired, have a family member who is mobility impaired, be a caretaker of a person who is mobility impaired or work for an organization that serves the needs of the physically disabled. The representative of a city or town may be reappointed after representatives from the other cities and towns within the region have served their 1-year terms.

One representative of the rider community population shall serve on the advisory board as a voting member for a term of 1 year. Each city and town in the region, on a rotating basis as determined by the board, shall appoint a representative successively; provided, however, that the representative of the disabled commuter population and the representative of the rider community shall not be appointed by the same city or town in the region. The mayor or city manager and the chairman, town manager or town administrator shall appoint a community rider for this purpose from a list of at least 5 persons nominated by the Massachusetts AFL-CIO and its regional councils. The representative of a city or town may be reappointed after representatives from the other cities and towns within the region have served their 1-year terms.

Becky Mosca

From: Richard.LeBlanc@state.ma.us
Sent: Tuesday, March 15, 2016 9:40 AM
To: Becky Mosca
Subject: MDAR: 2016 Farmers' Market Managers Workshop, SNAP Retailer Sign Ups and Farmers' Market, and Local Food Promotion Grant Information



2016 Farmers' Market Managers Workshop April 6 in North Grafton

The 2016 Farmers Market Managers Workshop will be held April 6 from 8:30 am to 5:00 pm at the [Tufts University Cummings School of Veterinary Medicine](#) in North Grafton. Entitled, "**Building Deeply Rooted Farmers Markets: Establishing Effective Community Connections,**" this year's workshop will explore ways in which market managers can build and strengthen local connections. Deep roots strengthen both the market and the community. Sponsored by Mass Farmers Markets, the Massachusetts Department of Agricultural Resources and the Cooperative Development Institute, topics will include community organizing, relationship building, market evaluation and health promotion. In conjunction with the workshop, USDA and the Department of Transitional Assistance will be on hand to assist market managers with obtaining their retailer authorization to accept SNAP (food stamp) benefits. Attendees can also learn about low-cost equipment options to process SNAP payments. **To review the complete agenda and to register for the Market Managers Workshop, click [here](#).**

SNAP Retailer Sign up Day for Farmers Markets and Farmers

Farmers and famers market managers are invited to a drop-in information session on April 6 at the Tufts University Cummings School of Veterinary Medicine in North Grafton. If you are interested in accepting SNAP (food stamp) payments at your farm or farmers market, you are encouraged to stop by. USDA staff will be on site to walk you through the process and assist with your application. Those who complete the application on April 6th will receive their USDA FNS number the very same day! Massachusetts Department of Transitional Assistance (DTA) and Department of Agricultural Resources staff will also be on hand to provide information on low cost wireless equipment options to process SNAP payments (as well as credit/debit). CSA farms can also learn about DTA's Pilot Payment Program which simplifies the process for SNAP recipients to purchase CSA farm shares. Drop in anytime between 8:30 am and 5:00 pm. [Additional details, including documentation to bring on April 6 can be found \[here \\(.doc\\)\]\(#\).](#) Please note: If you are only attending the SNAP sign up and not the Market Managers Workshop, there is no registration fee or need to register in advance. For more information, contact David Webber at 617-626-1754 or David.Webber@state.ma.us.



SMART GROWTH AND REGIONAL COLLABORATION

March 23, 2016

Chris DiSilva, Chairman
Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Dear Mr. DiSilva:

The position of Maynard's representative to the Metropolitan Area Planning Council (MAPC) is **currently vacant**. It is my hope that the Town will continue its participation on the Council by appointing a representative for a three-year term, and I have outlined this process below.

In accordance with the provisions of Massachusetts General Laws, Chapter 40B, Section 24, when the term of an appointed member expires, his/her successor shall be appointed **for a term of three years**. This term should commence on the date of appointment and must comply with the statute in order to be considered valid.

We recommend that the Town select an elected or appointed official or resident who can effectively represent Maynard's interests in the region, and who will appropriately report back to the Town on MAPC's projects and policy priorities.

In keeping with MAPC's ongoing efforts to diversify our staff and members of the Council, we always appreciate it if an appointing authority can give due consideration to candidates who might help MAPC to more accurately reflect the population of our region.

Please be aware that in the capacity of Council representative, individuals hold a statutory office and are considered to be special state employees within the meaning of various statutes, including the Conflict of Interest Law.

This is an exciting time for smart growth and regional collaboration and MAPC is rising to the challenge:

- We are working with municipalities, state agencies, and allied organizations across the region to implement our regional plan for sustainable development, *MetroFuture: Making a Greater Boston Region*. Various programs from HUD, the EPA, and the Commonwealth have provided us with resources to bolster our work to achieve the bold goals of the *MetroFuture* plan.
- MAPC provides top-notch technical assistance to its member communities – drafting zoning bylaws, preparing applications to state government, helping communities to prepare for

natural or man-made disasters, protecting water supplies, establishing 40R or 43D districts, etc. Often, MAPC can cover all or part of the costs of these efforts.

- The Council has an active legislative agenda, overseen by its Legislative Committee. Currently, for instance, we are actively engaged in efforts to expand funding for the Community Preservation Act (CPA), to reform the state's antiquated zoning and subdivision laws, and to enhance the ability of municipalities to regionalize service delivery.
- As vice chair of the region's Metropolitan Planning Organization (MPO), we play an active role in making sure that the voice of our member communities is heard in state deliberations on transportation policies and capital projects.
- We continue to assist communities in the bulk purchase of goods and services – everything from fire trucks to office supplies. Buying as a group keeps the price low and helps to ensure quality products and services.

You can learn more about MAPC's ongoing activities by consulting our website, www.mapc.org, or you can follow us on Facebook or Twitter.

MAPC takes pride in playing a critical role to promote sustainable growth and inter-local cooperation across the region. We value Maynard's involvement in deliberations about the region's physical, social and economic condition, and we need your participation. We look forward to the involvement of your new appointee.

I would also like to point out that the Town has the option of appointing an Alternate member to serve conterminously with the term of the Representative. Details on this process are enclosed with this letter. The Alternate member can vote at all Council meetings on behalf of the Town in the absence of the Representative.

Please address any questions regarding the appointment process to Thomas Hauenstein, Operations Manager, at (617) 933-0772 or thauenstein@mapc.org. Or, if you have broader questions about the role of MAPC and its Council members, feel free to call me directly at (617) 933-0701, or contact me by email at mdraisen@mapc.org. Thank you for your attention.

Respectfully,



Marc D. Draisen
Executive Director

Date

Mr. Marc D. Draisen, Executive Director
Metropolitan Area Planning Council
60 Temple Place, 6th floor
Boston, MA 02111

Dear Mr. Draisen:

Sample:

In accordance with the provisions of Massachusetts General Law, Chapter 40B, section 24, I hereby appoint _____ as the Town of _____'s representative to the Metropolitan Area Planning Council. Said appointment shall be for a term of three years from the above date.

If the Town chooses to name an Alternate Representative: [note: term of office for Alternate must be for the same 3-year term as the term for the Representative]

In accordance with the provisions of Massachusetts General Law, Chapter 40B, section 24, I hereby appoint _____ as the Town of _____'s Alternate representative to the Metropolitan Area Planning Council. Said appointment shall be for a term of three years from the above date.

Sincerely,

Chairman, Board of Selectmen/ Town Administrator/ Manager

Becky Mosca

From: MAPC <hstucker@mapc.org>
Sent: Tuesday, March 22, 2016 5:03 PM
To: Becky Mosca
Subject: Reminder: MAGIC Legislative Breakfast - Friday, April 29, 2016 in Bedford



MAGIC Annual Legislative Breakfast



Register!

When

April 29, 2016
8 - 10am

Where

**Bedford Old Town Hall
16 South Road
Great Room, 3rd Floor
Bedford, MA 01730**

We look forward to the MAGIC Annual Legislative Breakfast, and encourage you to register and join us!

The MAGIC 2016 Legislative Breakfast is on **Friday, April 29th from 8 am to 10 am**. As in previous years, MAGIC members will have the opportunity to meet their Legislators and discuss issues that are of concern to their individual communities as well as the subregion as a whole.

Breakfast will be served and all are welcome to attend. The event is free and open to the public but space is limited, so register soon!

Register Now!

The full agenda follows:

Or [link to the agenda](#)

8:00 am Registration and Continental Breakfast

8:20 am Welcome from MAGIC and the Town of Bedford

- Keith Bergman, MAGIC Chair, Littleton Town Administrator
- Michael Rosenberg, Bedford Board of Selectmen Chair

8:30 am MAPC Legislative Updates

- Elizabeth Weyant, Manager of Government Affairs
- Michelle Ciccolo, Chair of MAPC Legislative Committee

8:45 am Legislator Discussion

- Moderator: Keith Bergman
- Featuring Commonwealth of Massachusetts Legislators from districts in the MAGIC subregion, speaking for up to five minutes to address their initiatives.
- Topics of interest to MAGIC members include:
 - Providing assistance to municipalities with MS4 stormwater permitting;
 - Fitchburg Commuter Rail line schedule, fare changes;
 - Infrastructure funding, including transportation and water infrastructure (stormwater/water supply) and possibility of an infrastructure bank;
 - Expanding regional transit, commuter parking, and last mile options;
 - Promoting municipal collaboration and regionalization;
 - Encouraging utility data transparency;
 - Streamlined planning and zoning reform.

9:30 am Open Discussion

10:00 am Adjourn

More information on MAGIC:

MAGIC is comprised of 13 communities northwest of Boston including: [Acton](#), [Bedford](#), [Bolton](#), [Boxborough](#), [Carlisle](#), [Concord](#), [Hudson](#), [Maynard](#), [Lexington](#), [Lincoln](#), [Littleton](#), [Stow](#), and [Sudbury](#).

See the links below to stay updated and get involved in MAGIC region events, meetings and projects

The MAGIC subregion

[Website](#)

[FaceBook](#)

Register to receive regional news [HERE](#)

MAGIC Climate Resilience Plan

[Website](#)

[FaceBook](#)

Metropolitan Area Planning Council, 60 Temple Place, Boston, MA 02111

[SafeUnsubscribe™ bmosca@townofmaynard.net](#)

[Forward email](#) | [Update Profile](#) | [About our service provider](#)

Sent by hstucker@mapc.org in collaboration with

Constant Contact 

Try it free today



**Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114**

Deborah B. Goldberg
Treasurer and Receiver General

Kim S. Gainsboro, Esq.
Chairman

**ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY
REGARDING POWDERED ALCOHOL**

On March 14, 2016, Governor Baker signed into law, “An Act Relative to Substance Use, Treatment, Education, and Prevention.” This Act, in part, updates the Liquor Control Act, Mass. Gen. Laws Chapter 138. The Act defines powdered alcohol as “a nonmedicinal product in powdered or crystalline form that contains alcohol and is intended for consumption by direct use or when mixed with water or another substance.”¹ The Act prohibits anyone, including all licensees in the Commonwealth, from selling, manufacturing, and/or possessing powdered alcohol.² Please be aware that violation of this law is now punishable by a fine of not less than \$100 and up to \$1,000.³

This Advisory replaces the ABCC’s March 12, 2015, Advisory regarding powdered alcohol. As a reminder, all licensees must ensure that they are in compliance with the laws of the Commonwealth of Massachusetts and that sale of alcohol and alcoholic beverages take place only as authorized by applicable law.

(Issued March 22, 2016)

¹ M.G.L. c. 138, § 1.

² M.G.L. c. 138, § 2A.

³ M.G.L. c. 138, § 2A.

Becky Mosca

From: Info <info@assabetvalleychamber.org>
Sent: Monday, March 21, 2016 6:27 PM
To: Info
Subject: Spring Fling Auction. Can You Make It?

Assabet Valley Chamber of Commerce

21st Annual Spring Fling Auction

Friday, April 8th, 6 to 9 pm.

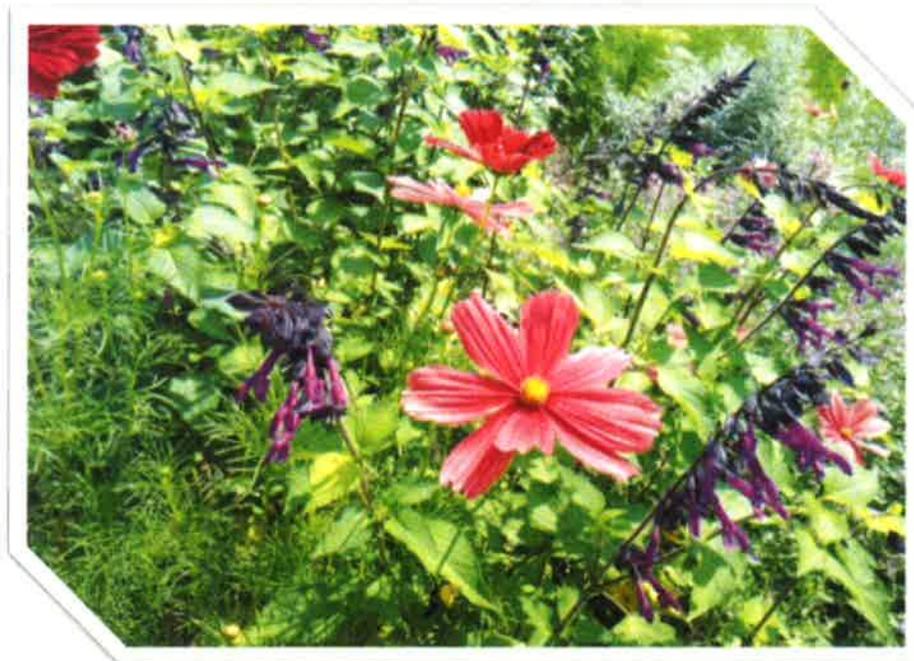
Wedgewood Pines Country Club
215 Harvard Rd., Stow, MA

\$25pp. Reserved Tables Available for Groups of 8+

Buffet Dinner and Dessert Bar, Entertainment, Hilarious Auctioneers
Full Bar, Heated Outside Porch

Silent & Live Auctions! Wine Pull!

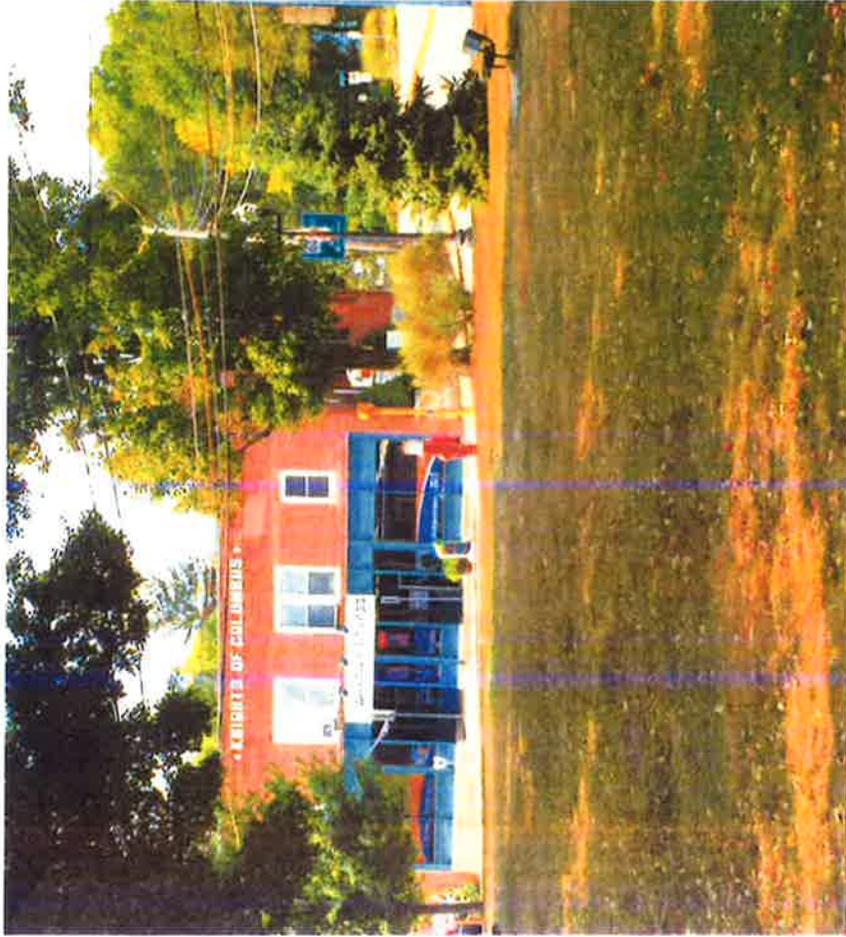
A fantastic event for an important cause...
Community programming in the Assabet Valley Region!



You are invited the final of our three community meetings to discuss the redesign of:



Veterans' Memorial Park



We want to hear from you! Come play a part in renovations! See new designs based on community input from meetings #1 and #2!

For further information please
contact Town Planner
Bill Nemser
Bnemser@townofmaynard.net
or 978-897-1302



Thursday April 21, 2016 at 7:00 PM
Maynard Public Library - Roosevelt Room
77 Nason Street

VETERANS' MEMORIAL PARK REDESIGN PLAN MADE POSSIBLE BY A GRANT FROM THE MAYNARD COMMUNITY PRESERVATION COMMITTEE

TOWN OF MAYNARD
Cemetery Department

DEED N° 2026

(replacement deed, originally purchased 1988)

This Certifies that Helen C. Lent

7 Thompson Street, Maynard, MA 01754 is

proprietor of Lot No. 33A Section No. 14 in

Glenwood Cemetery, Maynard, Massachusetts, and that said lot shall be holden subject to all the by-laws, rules and regulations made, and to be made by the Board of Selectmen.

Sealed, Signed and Delivered
in the presence of

Board of Selectmen of the Town of Maynard

Dated April 5, 2016

LICENSE ALCOHOLIC BEVERAGES



THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS

HEREBY GRANTS A

Fee:
\$85.00

One Day
License to Sell Beer and Wine to
El Huipil Restaurant, Inc.
d/b/a El Huipil Restaurant

51R Main Street, Maynard, MA 01754

Sergio A. Moreno (978) 793-1608

License Number: ODL16-ElHuipil-0504-040516

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

Delivery: Wednesday, May 4, 2016

Sales & Consumption:

Thursday, May 5, 2016 from Eleven am to Eleven pm

Friday May 6, 2016 from Eleven am to Eleven pm

Saturday, May 7, 2016 from Eleven am to Midnight

Return Delivery: Monday, May 9, 2016

License grants permission to temporarily expand the permitted space to include a portion of the adjacent municipal parking lot, extending out into the parking spaces to the left side of the restaurant (Aubuchon's side). Parking lot area is required to be fenced off, permitting only one, strictly-monitored access point at the main entrance. No Smoking is allowed within the permitted space.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures
this 5th day of April, 2016.

LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

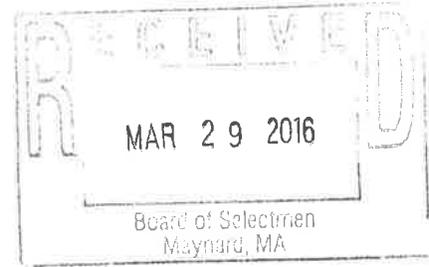
April 05,2016

Board of Selectmen

Town of Maynard

195 Main Street

Maynard, MA 01754



Dear Local Licensing Authority:

In observance of Cinco de Mayo, El Huipil Restaurant, Inc., located at 51R Main Street, is requesting permission to temporarily expand their permitted space to include the municipal parking lot space extending out into the parking spaces on the left side of the restaurant (Aubuchon's side was) from noon to midnight on Thursday, May 5th, 2016, on Friday, May 6th, 2016, on Saturday, May 7th, 2016 and on Sunday May 8th, 2016. The space will include additional restaurant seating for approximately 20 additional patrons where food, beer, and wine will be served and musical entertainment will be on-going, outside. The requested area will be fenced off with one, strictly-monitored access point at the restaurant's main entrance. We have five(5) TIPS trained staff available to serve during this event.

Thank you for your consideration,

Sergio A. Moreno

President

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

Number:
E2016-31

Fee:
\$40.00



ENTERTAINMENT LICENSE

WE, the undersigned, Selectmen of the Town of Maynard, by virtue of authority vested in us by law, do hereby license:

Maynard Convenience Owner; George Drizos

The business to be carried on at:

39A Main Street, Maynard, MA

Said business to be conducted in such manner as to conform with the requirements as provided for by law.

THIS LICENSE to date from the 1st day of January, in the year Two Thousand and Sixteen, and to expire the **31st** day of **DECEMBER** in the year **Two Thousand and Sixteen**, unless sooner revoked.

Given under our hands this 15th day of March in the year Two Thousand and Sixteen.

BOARD OF SELECTMEN

NUMBER
CV2016-44



FEE:
\$85.00

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MAYNARD

This is to Certify that

*Maynard Convenience, Owner: George Drizos
39A Main Street, Maynard, MA. 01754*

IS HEREBY GRANTED A

in said Town **Maynard** and at that place only and expires December Thirty-First, **2016**, unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victualler. This license is issued in conformity with the authority granted to the Licensing Authorities by General Laws, Chapter 140, and amendments thereto.

In Testimony Whereof, the undersigned have herunto affixed their official signatures.

.....
.....
.....
.....
.....

}
**Licensing
Authority**

March 15, 2016



Date: April 5, 2016

Angelina Flannery

62 Brooks Street

You are hereby appointed

Council on Aging

Term expires June 30, 2016

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk

3/29/2016

Dear Selectmen,

I'm interested
in becoming a
member of the
Council on Aging
Board. Since my
retirement, I've
been very interested
in the quality and
commitment of
the Council.

Sincerely,

Angelina Flannery



June 30, 2016
Term



TOWN OF MAYNARD

COUNCIL ON AGING

195 Main Street
Maynard, MA 01754
978-897-1009

www.townofmaynard-ma.gov

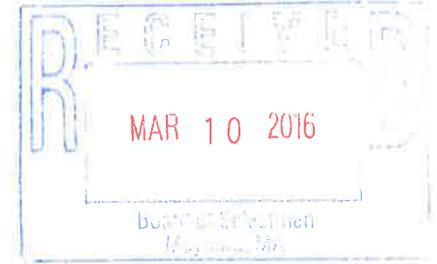
Amy Loveless, LICSW

Director

March 8, 2016

TO: The Board of Selectmen for the Town of Maynard

RE: Appointments to the Council on Aging Board



On behalf of current members of the Council on Aging I am nominating Angelina "Angie" Flannery and Rachelle "Shelly" Greenaway to fill the two current openings for the COA Board.

Angie Flannery is a longtime resident of Maynard, participant in many COA activities, longtime supporter of the COA Board, volunteer with the new Bridges program at the Fowler School and engaged with many community events.

Shelly Greenaway is a resident of Maynard with a background in commission work for the town of Millville, MA, participant in many COA activities and community events. In the past Shelly volunteered for the Beacon Telethon.

Both individuals have been recommended for their positivity and enthusiasm for the COA and their community. Angie is noted for her warm kindness toward others and Shelly for her endless innovative ideas.

On behalf on the Council on Aging I thank for you for your consideration.

Sincerely,

Amy Loveless, LICSW

Director

Maynard Council on Aging

Angelina "Angie" Flannery
62 Brooks Street, Maynard, MA; (978) 897-2005

Rachelle "Shelly" Greenaway
9B Concord Street Circle, Maynard, MA; (978) 897-7846



Date: April 5, 2016

Rachelle "Shelly" Greenaway

9B Concord Street Circle

You are hereby appointed

Council on Aging

Term expires June 30, 2018

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk

Becky Mosca

From: Shelly Greenaway <tookakitty@verizon.net>
Sent: Thursday, March 10, 2016 12:12 PM
To: Becky Mosca
Subject: Appointment of Rachelle (Shelly) Greenaway to COA

Dear Mr. Chairman,

I am writing to ask, that I may have your consideration, for the opening on the Council of Aging Board.

I currently reside at Concord St Circle, where I have been a resident for the past 11 years. Prior to that, I lived in the Town of Millville MA where I was asked to serve on the Cultural Council, which I did for two years. During my time there, I also served on the Fire Station 2 Sub-Committee. This was formed to find an appropriate location to build a new fire sub station.

I grew up in Maynard and graduated from Maynard High School. Since moving back, I was proud to help out with the WAVM Telethon. This was a very special way of giving back to the community.

Since the Senior Center opened last year, I have taken part in many of the programs offered. I have seen how it has given the seniors a place to call their own. I would like to help in moving the center progress forward for the current senior base and those who will come after us.

Thank you for your consideration.

Rachelle Greenaway
tookakitty@verizon.net



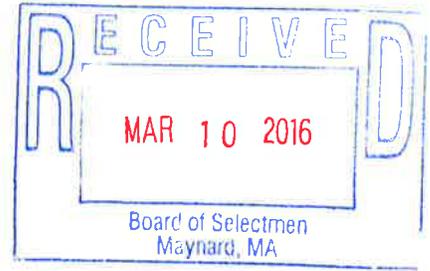
TOWN OF MAYNARD

COUNCIL ON AGING

195 Main Street
Maynard, MA 01754
978-897-1009

www.townofmaynard-ma.gov

Amy Loveless, LICSW
Director



March 8, 2016

TO: The Board of Selectmen for the Town of Maynard

RE: Appointments to the Council on Aging Board

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On behalf on the Council on Aging I thank you for your consideration.

Sincerely,

Amy Loveless, LICSW

Director

Maynard Council on Aging

✓ Angelina "Angie" Flannery
62 Brooks Street, Maynard, MA; (978) 897-2005

✓ Requested Letter
3/10/16 - OK

Rachelle "Shelly" Greenaway
9B Concord Street Circle, Maynard, MA; (978) 897-7846

✓ Requested Letter
3/10/16 - called and made
Request -



Date: April 5, 2016

Priscilla Sandberg
3 First Street
Maynard, MA 01754

You are hereby appointed to the

Historical Commission - Alternate

Term expires June 30, 2018

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk

3 First Street
Maynard, MA 01773

March 25, 2016

Dear Sirs and Madams:

My name is Priscilla Sandberg and I am writing to express my interest in becoming a member and ask to be appointed to the Maynard Historical Commission.

My sons and I moved to 3 First Street, Maynard in January of 2016 and have been a resident of Massachusetts for the past 16 years. In fact, my family history extends much further when my great ancestor Abner Messenger came to Massachusetts to fight in the Revolutionary War.

I have lived in historic homes since arriving in Massachusetts, from the "dark side" of Beacon Hill to a converted single family home in Somerville to a property once used by Tufts to house professors on Powder House Boulevard. In fact, upon opening a cabinet door in my pantry, I found a handwritten note inscribed upon the inside of the cabinet which read "Hurricane of '38".

In my opinion, historic homes are meant to be preserved. The craftsmanship, quality and attention to detail in these homes are something that not even the highest end new homes can boast these days. I am committed to preserving history through the restoration of my historic homes (now totaling three) and the continuance of advocacy of preservation throughout the community.

I have met with the members of the Historical Commission and I am very fortunate to find a group of people who seem to be as passionate about the history of their town as I am. Becoming part of this group will allow me to learn more about the history of Maynard, advocate for the preservation of our common landmarks, and raise my two boys with a better understanding and appreciation for the myriad culture and history in their new hometown.

Please feel free to contact me with any questions and I look forward to meeting you all in person soon.

Best,

Priscilla Sandberg





TOWN OF MAYNARD
Department of Public Works
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

~~BOS 3/15/16~~ Delay
BOS 4/5/16

Christopher Okafor
Director of Operations

Administration

Highway Department
WWTP

Water Department

February 10, 2016

4 / Mr. Charles Davis
4 / Dartmouth Court
Maynard, MA 01754

Re: Water/Sewer Meters for 3 and 4 Dartmouth Court, Maynard

Dear Mr. Davis:

Please be advised that I have been working with my staff to rectify the problem at 3 and 4 Dartmouth Court. After your initial call on January 27, 2016 we opened a work order and as you know John DeMars of the Water/Sewer Division went to your home and inspected the meters at both 3 and 4 Dartmouth Court, it was determined that the meters were switched. Mr. DeMars changed the meters to read correctly.

Unfortunately, we can only correct this last billing statement dated January 1, 2016 in the amount of \$501.40. We will be charging your neighbor that amount and you will be adjusted to the amount of \$89.24.

If you need further information, please do not hesitate to contact me directly.

Sincerely,


Chris Okafor,
Director of Operations

KEITH MERCER
508 494 7470

SINCE OCT. 14 2014

Note: billed for 3 Dartmouth Court.

BOS 4/5/16.

February 16, 2016

FEB 16 2016

The Honorable Board of Selectmen
Town Hall
195 Main Street
Maynard, MA 01754

Gentlemen:

I enclose numerous copies of my water bills and ask that you consider this letter as my appeal to the denial received by me dated February 8th from Department of Public Works.

I would like to bring your attention to the following:

1. Bill due Feb. 1, 2016 with a read date of March 5, 2016 (due date is before read date).
2. Reading reflects 18,390 which is actually 550 gallons less then the actual read of 12/2/15 of 20,080. How is that possible?
3. I have noted on the bill that every usage amount from 2014 to 12/2/15, appears to be incorrect.
4. Public works sent out John DeMars who inspected the meter and found it to be in good order.

I was born and raised at 87 Powder Mill Rd., live there alone, work five days a week and I do not own a dishwasher. My nephew owns Tidal Wave Car Washes in Hudson and Ayer and, needless to say, that is where I wash my vehicle. I never water my lawn. As evidenced by the enclosed copies of my previous bills you will note that I average \$70.00 in water usage. I was advised by Public Works that before I could appeal this bill of \$441.88 it had to be paid; which I did and then appealed the bill. A copy of my appeal is attached. This appeal was denied.

This significant increase from approximately \$70.00 to \$440.00 is beyond my understanding.

I respectfully request that you review the enclosed and explain the discrepancies set forth herein to me if you do not in fact grant my request for abatement.

Very truly yours,

Steven McDonald
87 Powder Mill Road
Maynard, MA 01754

978-440-0697

Abatement Policy and Procedure

All customers who file abatement applications must have paid all uncontested prior bills and also make a payment equal to the prior bill on a contested bill.

- 1. The request for abatement must be made within 60 days of the date of bill in dispute.**
- 2. Abatement requests must be made in writing with official "Utility Billing Abatement Request" form.**
- 3. The Department of Public Works will respond in writing with an answer or an update within twenty one days.**

Please forward completed Abatement Request form to the Department of Public Works, 195 Main Street, Maynard, MA 01754.

If you need further information, please call the Department of Public Works at 978-897-1317.

On 1-4-16 I went to the DPW office to find why my water bill went from \$100.00 to \$440.00.

The women in the office made a copy of my water bill and took my phone number and said she would look into it to see if she could find an error.

On 1-11-16 I went back to the DPW office, The woman, who I saw on 1-4-16 said she couldn't find an error. She said that I must have a leak, she said that would ask a DPW person to go to my house to inspect the meter.

John DeMars a DPW employee came to my house (1-11-16). I told John about the issue. John and myself went down to the cellar to inspect the meter, John said that if I had a leak the little red triangle in the meter would be moving. It was not.

John then took the meter reading form 12-2-15 that was on his paperwork and then took a meter reading from the meter (1-11-16).

After doing some calculating, John said that I am using below the daily avg. of water in my house.

Please correct this error.

Thank you



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Administration Highway Cemetery/Parks/Forestry Water & Sewer WWTP

February 8, 2016

Steven McDonald
87 Powder Mill Road
Maynard, MA 01754

RE: Water Bill Abatement Request for 87 Powder Mill Road

Dear Mr. McDonald:

We are in receipt of your requests dated January 17, 2016 for abatement on your water bill for the above named address. According to your applications, you believed the billing may have been in error. You claim that water usage was extremely high based on prior use

In order to determine if your request was legitimate, we opened a work order to determine if there were leaks or equipment failure (work order attached). Our findings show no leaks and no equipment failure. The water bill you received was correct and accurate therefore your request for abatement is **denied**. Please be advised that you have the right to appeal my decision. Should you decide to, all appeals must be addressed to the Board of Selectmen at Town Hall, 195 Main Street, Maynard, MA 01754.

Please feel free to call or write back with any addition questions.

Sincerely

Christopher Okafor
DPW Operations Manager

Attachment(s): Town of Maynard work order

cc: Kevin A. Sweet, Town Administrator
Tim Mullally, Water & Sewer Foreman
Marie Morando, DPW Administrative Assistant

1-4/1-11

TAXPAYER COPY

Water / Sewer

Service Location	Parcel ID	Account #	Bill #	Billing Date	Due Date
87 POWDER MILL RD	10.0--136.0	51-0001953-0001	1920	01/01/2016	02/01/2016
Usage History					
Read Date	Reading	Usage Type	Usage	Description	Charge
03/05/2016	18390 ?	Actual	505	WATER	\$160.10
12/02/2015	20080 ?	Actual*	1690	SEWER	\$281.78
10/01/2015	19700	Actual*	1310		
08/31/2015	19520	Actual	1130		
06/09/2015	18985	Actual	595		
12/15/2014	17885	Actual	685		
RATE INFORMATION					
Quarterly In-Town Rates			Quarterly Out-of-Town Rates		
Cubic Feet	Water	Sewer	Cubic Feet	Water	Sewer
1-500	\$4.36	\$9.79	1-500	\$6.10	\$13.62
501-1,000	\$5.62	\$9.79	501-1,000	\$7.86	\$13.62
1,001-2,500	\$6.03	\$9.79	1,001-2,500	\$8.45	\$13.62
Over 2,500	\$6.88	\$9.79	Over 2,500	\$9.69	\$13.62
Minimum Water Bill \$21.80			Minimum Water Bill \$30.50		
Minimum Sewer Bill \$48.95			Minimum Sewer Bill \$68.10		
Total Current Charges			Total Current Charges		
			\$441.88		
Past Due			\$0.00		
Interest			\$-0.08		
Senior Relief			\$0.00		
Total Due			Total Due		
			\$441.80		

* Billed at prior sewer rate of \$8.88 in town / \$12.36 out of town

REMITTANCE COPY

Water / Sewer

<p>The Commonwealth of Massachusetts TOWN OF MAYNARD Water & Sewer Charges Cheryl Kane, Treasurer/Collector</p>	<p>MCDONALD STEVEN 87 POWDER MILL RD MAYNARD, MA 01754-1411</p>	<p>REMITTANCE COUPON Please Return With Payment Bill Number: 1920 Account Number: 51-0001953-0001</p>														
<p>Mail Payments and Make Checks Payable to:</p> <p style="text-align: center;">Town of Maynard P.O. Box 865 Reading, MA 01867-0407</p>		<p>87 POWDER MILL RD</p> <table border="1"> <tr> <td>Total Current Charges</td> <td>\$441.88</td> </tr> <tr> <td>Past Due</td> <td>\$0.00</td> </tr> <tr> <td>Interest</td> <td>\$-0.08</td> </tr> <tr> <td>Senior Relief</td> <td>\$0.00</td> </tr> <tr> <td colspan="2" style="text-align: center;">Pay This Amount</td> </tr> <tr> <td colspan="2" style="text-align: center;">\$441.80</td> </tr> <tr> <td>Due Date</td> <td>02/01/2016</td> </tr> </table>	Total Current Charges	\$441.88	Past Due	\$0.00	Interest	\$-0.08	Senior Relief	\$0.00	Pay This Amount		\$441.80		Due Date	02/01/2016
Total Current Charges	\$441.88															
Past Due	\$0.00															
Interest	\$-0.08															
Senior Relief	\$0.00															
Pay This Amount																
\$441.80																
Due Date	02/01/2016															

J7506201616000000192050000041800201165

TAXPAYER COPY
Water / Sewer

Read Date	Reading	Usage Type	Usage	Description	Charge
03/05/2016	18390	Actual	505	WATER	\$22.08
12/15/2014	17885	Actual	685	SEWER	\$44.84
08/27/2014	17200	Actual	430		
05/29/2014	16770	Actual	455		
03/05/2014	16315	Actual	435		
12/03/2013	15880	Actual	500		

PAID BY CHECK
APR 24 2015

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RATE INFORMATION					
Quarterly In-Town Rates			Quarterly Out-of-Town Rates		
Cubic Feet	Water	Sewer	Cubic Feet	Water	Sewer
1-500	\$4.36	\$8.88	1-500	\$6.10	\$12.36
501-1,000	\$5.62	\$8.88	501-1,000	\$7.86	\$12.36
1,001-2,500	\$6.03	\$8.88	1,001-2,500	\$8.45	\$12.36
Over 2,500	\$6.88	\$8.88	Over 2,500	\$9.69	\$12.36
Minimum Water Bill \$21.80			Minimum Water Bill \$30.50		

Total Current Charges	\$66.92
Past Due	\$-6.97
Interest	\$0.00
Senior Relief	\$0.00
Total Due	\$59.95

TAXPAYER COPY
Water / Sewer

Service Location	Parcel ID	Account #	Bill #	Billing Date	Due Date
87 POWDER MILL RD	10.0--136.0	51-0001953-0001	1920	07/01/2015	08/03/2015

Usage History				Charge Summary	
Read Date	Reading	Usage Type	Usage	Description	Charge
03/05/2016	18390	Actual	505	WATER	\$27.14
06/09/2015	18985	Actual*	595	SEWER	\$52.84
12/15/2014	17885	Actual	685		
08/27/2014	17200	Actual	430		
05/29/2014	16770	Actual	455		
03/05/2014	16315	Actual	435		

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JUL 27 2015

RATE INFORMATION					
Quarterly In-Town Rates			Quarterly Out-of-Town Rates		
Cubic Feet	Water	Sewer	Cubic Feet	Water	Sewer
1-500	\$4.36	\$8.88	1-500	\$6.10	\$12.36
501-1,000	\$5.62	\$8.88	501-1,000	\$7.86	\$12.36
1,001-2,500	\$6.03	\$8.88	1,001-2,500	\$8.45	\$12.36
Over 2,500	\$6.88	\$8.88	Over 2,500	\$9.69	\$12.36
Minimum Water Bill \$21.80			Minimum Water Bill \$30.50		

Total Current Charges	\$79.98
Past Due	\$0.00
Interest	\$0.00
Adjustments	\$0.00
Total Due	\$79.98

Measure / Collector's
TOWN OF MAYNARD
tele

MAYNARD MA 01754

MCDONALD STEVEN
 87 POWDER MILL RD
 MAYNARD, MA 01754-0000

Account Number		Bill Number		Parcel ID		Bill Date		Due Date	
51-0001953-0001		1920		10.0--136.0		10/01/2015		11/02/2015	
Service Location						Water Service		Sewer Service	
87 POWDER MILL RD						WTRSWR			
Read Date	Read Type	Curr Read	Usage	Services		Billing			
08/31/2015	Actual	19,520	1,130	WATER	57.74	Prev Bal			
06/09/2015	Actual	18,985	595	SEWER	100.34	Services	66.92		
12/15/2014	Actual	17,885	685	WATER	-35.66	Interest			
08/27/2014	Actual	17,200	430	SEWER	-55.50	Dmd/Pen			
05/29/2014	Actual	16,770	455			Credits			
03/05/2014	Actual	16,315	435			Total	66.92		
			1,130	Total Services	66.92	Total	66.92		
						Total Due By:			
						11/02/2015		\$66.92	
								67.00	

PAID BY CASH
 OCT 07 2015
 Treasurer / Collector's
 TOWN OF MAYNARD

REMIT COPY

PLEASE RETURN THIS PORTION WITH PAYMENT

REMIT COPY

195 Main Street
 Maynard, MA 01754
 000003 0000847



Water / Sewer Charges

Cheryl Kane, Treasurer / Collector

Make Checks Payable to:
 Town of Maynard
 Collector's Office
 PO Box 865
 Reading, MA 01867

Office Hours
 Mon., Wed., Thurs., 8:00AM - 4:00PM
 Tuesday, 8:00AM - 7:00PM
 Friday, 8:00AM - 12:00PM

SCH 5-DIGIT 01742
 MCDONALD STEVEN
 87 POWDER MILL RD
 MAYNARD, MA 01754-1411

Make this the last bill you get in the mail.
 Sign up for Paperless Billing Today
www.townofmaynard-ma.gov



Questions regarding usage should be addressed to the
 DPW OFFICE at 978-897-1317

Questions regarding billing should be addressed to the
 COLLECTOR'S OFFICE at 978-897-1305

Interest will accrue at 14% annually if not paid in full by the due date.

TAXPAYER COPY

Water / Sewer

Service Location		Parcel ID	Account #	Bill #	Billing Date	Due Date
87 POWDER MILL RD		10.0--136.0	51-0001953-0001	1920	01/01/2015	02/02/2015
Usage History				Charge Summary		
Read Date	Reading	Usage Type	Usage	Description	Charge	
12/15/2014	17885	Actual	685	WATER	\$32.20	
08/27/2014	17200	Actual	430	SEWER	\$60.83	
05/29/2014	16770	Actual	455			
03/05/2014	16315	Actual	435			
12/03/2013	15880	Actual	500			
08/28/2013	15380	Actual	455			
RATE INFORMATION						
Quarterly In-Town Rates			Quarterly Out-of-Town Rates			
Cubic Feet	Water	Sewer	Cubic Feet	Water	Sewer	
1-500	\$4.36	\$8.88	1-500	\$6.10	\$12.36	
501-1,000	\$5.62	\$8.88	501-1,000	\$7.86	\$12.36	
1,001-2,500	\$6.03	\$8.88	1,001-2,500	\$8.45	\$12.36	
Over 2,500	\$6.88	\$8.88	Over 2,500	\$9.69	\$12.36	
Minimum Water Bill \$21.80			Minimum Water Bill \$30.50			
Minimum Sewer Bill \$44.40			Minimum Sewer Bill \$61.80			
					Total Current Charges	\$93.03
					Past Due	\$0.00
					Interest	\$0.00
					Senior Relief	\$0.00
					Total Due	\$93.03

PAID BY CASH
 JAN 05 2015

Treasurer's Office
 TOWN OF MAYNARD

100.00

TAXPAYER COPY
Water / Sewer

Usage History				Charge Summary	
Read Date	Reading	Usage Type	Usage	Description	Charge
05/29/2014	16770	Actual*	455	WATER	\$21.80
03/05/2014	16315	Actual	435	SEWER	\$44.40
12/03/2013	15880	Actual	500		
08/28/2013	15380	Actual	455		
05/31/2013	14925	Actual	455		
03/01/2013	0	Actual	390		

PAID BY CHECK
JUL 07 2014
 Treasurer / Collector's
 TOWN OF MAYNARD
 # 594
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RATE INFORMATION					
Quarterly In-Town Rates			Quarterly Out-of-Town Rates		
Cubic Feet	Water	Sewer	Cubic Feet	Water	Sewer
1-500	\$4.36	\$8.88	1-500	\$6.10	\$12.36
501-1,000	\$5.62	\$8.88	501-1,000	\$7.86	\$12.36
1,001-2,500	\$6.03	\$8.88	1,001-2,500	\$8.45	\$12.36
Over 2,500	\$6.88	\$8.88	Over 2,500	\$9.69	\$12.36
Minimum Water Bill \$21.80			Minimum Water Bill \$30.50		

Total Current Charges	\$66.20
Past Due	\$0.00
Interest	\$0.00
Adjustments	\$0.00
Total Due	\$66.20

TAXPAYER COPY
Water / Sewer

Service Location	Parcel ID	Account #	Bill #	Billing Date	Due Date
87 POWDER MILL RD	10.0--136.0	51-0001953-0001	1920	10/01/2014	11/03/2014

Usage History				Charge Summary	
Read Date	Reading	Usage Type	Usage	Description	Charge
08/27/2014	17200	Actual*	430	WATER	\$21.80
05/29/2014	16770	Actual	455	SEWER	\$44.40
03/05/2014	16315	Actual	435		
12/03/2013	15880	Actual	500		
08/28/2013	15380	Actual	455		
05/31/2013	14925	Actual	455		

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 OCT 11 2014

RATE INFORMATION					
Quarterly In-Town Rates			Quarterly Out-of-Town Rates		
Cubic Feet	Water	Sewer	Cubic Feet	Water	Sewer
1-500	\$4.36	\$8.88	1-500	\$6.10	\$12.36
501-1,000	\$5.62	\$8.88	501-1,000	\$7.86	\$12.36
1,001-2,500	\$6.03	\$8.88	1,001-2,500	\$8.45	\$12.36
Over 2,500	\$6.88	\$8.88	Over 2,500	\$9.69	\$12.36
Minimum Water Bill \$21.80			Minimum Water Bill \$30.50		

Total Current Charges	\$66.20
Past Due	\$0.00
Interest	\$0.00
Senior Relief	\$0.00
Total Due	\$66.20

Service Location				Parcel Identifier	Account #	Bill #	Billing Date	Due Date
87 POWDER MILL RD				10.0-136.0	5100019530	0001920	01/01/2013	02/01/2013
Meter Readings				Usage Summary		Charge Summary		
Meter	Date	Type	Read	Rate	Total Usage	Sewer	\$44.40	
001	11/27/2012	Actual	14,080	Sewer	390	Water	\$21.80	
001	08/30/2012	Actual	13,690	Water	390			
PAID BY CHECK								
JAN - 7 2013								
Treasurer / Collector's TOWN OF MAYNARD								
Rate Information								
						Total Current Charges	\$66.20	
						Past Due	\$0.00	
						Penalty	\$0.00	
						Total Due	\$66.20	

Quarterly In-Town Rates

Quarterly Out-of-Town Rates

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet
Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet
Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80

Taxpayer Message

PLEASE NOTE
Issue Date: 01/01/2013
Due Date: 02/01/2013



Make this the last bill you get in the mail
Sign up for Paperless Billing Today
WWW.TOWNOFMAYNARD-MA.GOV

S01943-000002

Contact Information		
Billing Inquiries: Call Collector's Office 978-897-1305	Office Hours: Monday - Friday 8:00 AM - 4:00 PM	Usage Inquiries: Call DPW: 978-897-1317

Usage History				Charge Summary	
Read Date	Reading	Usage Type	Usage	Description	Charge
08/28/2013	15380	Actual*	455	WATER	\$21.80
05/31/2013	14925	Actual	455	SEWER	\$44.40
03/01/2013	0	Actual	390		
12/01/2012	0	Actual	390		
09/01/2012	0	Actual	400		
06/01/2012	0	Actual	405		

Total Current Charges	\$66.20
Past Due	\$0.00
Interest	\$0.00
Adjustments	\$0.00
Total Due	\$66.20

Rate Information	
Quarterly In-Town Rates	Quarterly Out-of-Town Rates
Water / Sewer Rate information	Water / Sewer Rate information
Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet	Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet	Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet	Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet	Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet
Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40	Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80

PAID BY CHECK

OCT 15 2013

Treasurer / Collector's
TOWN OF MAYNARD

Please make checks payable to
TOWN OF MAYNARD
and mail payments to
TOWN OF MAYNARD
P.O. Box 865
Reading, MA 01867-0407

602134-00002

Contact Information		
Billing Inquiries: Call Collector's Office 978-897-1305	Office Hours: Mon, Wed - Friday 8:00 am to 4:00 pm Tuesday 8:00 am - 7:00 pm	Usage Inquiries: Call DPW: 978-897-1317

Meter Readings				Usage Summary		Charge Summary	
Meter	Date	Type	Read	Rate	Total Usage	Sewer	
001	02/26/2013	Actual	14,470	Sewer	390		\$44.40
001	11/27/2012	Actual	14,080	Water	390	Water	\$21.80
				PAID BY CASH			
				APR - 2 2013 			
				Treasurer / Collector's TOWN OF MAYNARD			

Rate Information

Total Current Charges	\$66.20
Past Due	\$0.00
Penalty	\$0.00
Total Due	\$66.20

Quarterly In-Town Rates

Quarterly Out-of-Town Rates

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet
Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40

Water / Sewer Rate Information
Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet
Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet
Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet
Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet
Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80

Taxpayer Message

PLEASE NOTE
 Issue Date: 04/01/2013
 Due Date: 05/01/2013



Make this the last bill you get in the mail
 Sign up for Paperless Billing Today
WWW.TOWNOFMAYNARD-MA.GOV

S01928-000002

Contact Information

Billing Inquiries: Call Collector's Office
 978-897-1305

Office Hours:
 Monday - Friday 8:00 AM - 4:00 PM

Usage Inquiries: Call DPW:
 978-897-1317

Meter Readings				Usage Summary		Charge Summary	
Meter	Date	Type	Read	Rate	Total Usage	Sewer	
001	05/31/2013	Actual	14,925	Sewer	455		\$44.40
001	02/26/2013	Actual	14,470	Water	455	Water	\$21.80
PAID BY CHECK							
JUL - 3 2013 CP							
Treasurer / Collector's TOWN OF MAYNARD							
cc 535							

Rate Information

Quarterly In-Town Rates		Quarterly Out-of-Town Rates	
Water / Sewer Rate Information		Water / Sewer Rate Information	
Water usage from 0-500 cubic feet is billed at minimum rate of \$4.36 per hundred cubic feet		Water usage from 0-500 cubic feet is billed at minimum rate of \$6.10 per hundred cubic feet	
Water usage from 501-1,000 cubic feet is billed at \$5.62 per hundred cubic feet		Water usage from 501-1,000 cubic feet is billed at \$7.86 per hundred cubic feet	
Water usage from 1,001-2,500 cubic feet is billed at \$6.03 per hundred cubic feet		Water usage from 1,001-2,500 cubic feet is billed at \$8.45 per hundred cubic feet	
Water usage over 2,500 cubic feet is billed at \$6.88 per hundred cubic feet		Water usage over 2,500 cubic feet is billed at \$9.69 per hundred cubic feet	
Sewer rate is \$8.88 per hundred cubic feet.. Minimum Water Bill is \$21.80 and Minimum Sewer Bill is \$44.40		Sewer rate is \$12.36 per hundred cubic feet.. Minimum Water Bill is \$30.50 and Minimum Sewer Bill is \$61.80	

Total Current Charges	\$66.20
Past Due	\$0.00
Penalty	\$0.00
Total Due	\$66.20

Taxpayer Message

PLEASE NOTE
Issue Date: 7/1/2013
Due Date: 8/1/2013

Contact Information

Billing Inquiries: Call Collector's Office 978-897-1305	<u>Office Hours:</u> Monday - Friday 8:00 AM - 4:00 PM	Usage Inquiries: Call DPW: 978-897-1317
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OFFICE OF THE SELECTMEN

Maynard, Massachusetts

Two – Day PERMIT (April 16 & 17, 2016)

*This permit is issued to
Haley Fritz
For the following purpose:*

***1st Annual Founder's Day event at Memorial Park
Host – Haley Fritz, see event list on the Town Web
Founder's Day ~ Memorial Park
Saturday, April 16, 2016 at 10:00 am
Sunday, April 17, 2016 at 11:00 am***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

First Annual Founder's Day (<http://www.townofmaynard-ma.gov/2016/03/29/first-annual-founders-day/>)

© March 29, 2016 (<http://www.townofmaynard-ma.gov/2016/03/29/first-annual-founders-day/>)
General Information (<http://www.townofmaynard-ma.gov/category/general-information/>), Participate (<http://www.townofmaynard-ma.gov/category/participate/>)



Come Celebrate an Historic Day in Maynard's History!

Kick off Saturday, April 16th at 10:00 AM in Memorial Park Closing ceremony Sunday, April 17th at 11:00 AM in Memorial Park (Note: location is weather-dependent)

Support the Gold Award project of **local Girl Scout Haley Fritz** by attending this novel celebration of local history. Established in collaboration with the **Board of Selectmen, Maynard Business Alliance, and Maynard Historical Commission**, Founder's Day commemorates the first town charter through fun, educational, family-friendly activities, such as:

- Enter to win prizes by completing the scavenger hunt at the Maynard Public Library
- See the original town petition with Maynard history author David A. Mark
- Take a guided tour of the Assabet River National Wildlife Refuge, courtesy of Paul Boothroyd (sign-ups required – e-mail halmfritz@gmail.com for more information)
- View a documentary on the history of Maynard at Fine Arts Theater
- Listen to a special musical performance from the Maynard Community Band
- Do children's crafts from the 1800s at smARTroom

...Plus promotional discounts from many local businesses!

Becky Mosca

From: Kevin Sweet
Sent: Tuesday, March 22, 2016 9:17 AM
To: Becky Mosca
Subject: RE: Founder's Day

April 5th

From: Becky Mosca
Sent: Monday, March 21, 2016 7:18 PM
To: Kevin Sweet
Subject: Fwd: Founder's Day

Kevin,

Haley Fritz would like to be added to another BOS agenda.
April 5 or 19th

Becky

Sent from my iPad

Begin forwarded message:

From: Haley Fritz <halmfritz@gmail.com>
Date: March 21, 2016 at 3:50:37 PM EDT
To: Becky Mosca <BMosca@townofmaynard.net>
Subject: **Founder's Day**

Hi, Ms. Mosca,

I would like to request to be placed on the agenda for the next available Board of Selectmen's meeting. I need to make a request to use Memorial Park for the Founder's Day celebrations on the 16th and 17th. Additionally, I would like to discuss with the Selectmen the role that they will play during the event.

Thanks,
Haley

Begin forwarded message:

From: Haley Fritz <halmfritz@gmail.com>
Date: March 21, 2016 at 3:50:37 PM EDT
To: Becky Mosca <BMosca@townofmaynard.net>
Subject: **Founder's Day**

Hi, Ms. Mosca,

I would like to request to be placed on the agenda for the next available Board of Selectmen's meeting. I need to make a request to use Memorial Park for the Founder's Day celebrations on the 16th and 17th. Additionally, I would like to discuss with the Selectmen the role that they will play during the event.

Thanks,
Haley

Becky Mosca

From: Kevin Sweet
Sent: Tuesday, March 08, 2016 3:57 PM
To: Becky Mosca; Chris Disilva (cdsilva@disilvacompanies.com)
Subject: RE: Draft March 15 2016 Agenda

Please remove the goals update and Maynard Golf Course those will be Agenda Items in April.

Add:

- Green Meadow Traffic Study Presentation: Green International
- Free Cash Recommendations

----- Original message -----

From: Becky Mosca <BMosca@TownofMaynard.net>
Date: 3/8/2016 3:05 PM (GMT-05:00)
To: Kevin Sweet <ksweet@TownofMaynard.net>, "Chris Disilva (cdsilva@disilvacompanies.com)"
<cdsilva@disilvacompanies.com>
Subject: Draft March 15 2016 Agenda

Kevin & Chris,

This is what we have so far for the next agenda 3/15/16

Becky

Given under our hands this *5th* day of April in the year of Two Thousand and Sixteen.

Chris DiSilva, Selectman

David Gavin, Selectman

Jason Kreil, Selectman

Terrence Donovan, Selectman

Tim Egan, Selectman

A true copy, Attest _____ Constable of Maynard.
Mary McCue

March 11, 2016

Board of Selectmen
Maynard Town Hall
41 Cochituate Road
Maynard, MA 01754



RE: Railroad Street
Maynard, MA
W.O. #1870213

No Hearing Required

Dear Members of the Board:

The enclosed petition and plan is being presented by the NSTAR ELECTRIC COMPANY d/b/a as EVERSOURCE ENERGY and VERIZON for the purpose of obtaining a Grant of Location to relocate five (5) poles. Pole 91/1 on Sudbury Street, Pole 57/24 on Main Street and Poles 81/5, 81/6 and 81/7 on Railroad Street.

This work is necessary to accommodate MassDOT Assabett Rail Trail.

If you have any further questions, contact Chris Cosby @ (508) 305-6989.
Your prompt attention to this matter would be greatly appreciated.

Very truly yours,

A handwritten signature in black ink that reads "William D. Lemos". The signature is written in a cursive, slightly slanted style.

William D. Lemos, Supervisor
Rights and permits

WDL/zj
Attachments

PETITION OF NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY AND OTHER COMPANIES FOR JOINT OR IDENTICAL LOCATIONS FOR POLE

To the Board of Selectmen of the Town of Maynard, Massachusetts:

Respectfully represent **NSTAR ELECTRIC COMPANY dba Eversource Energy and VERIZON NEW ENGLAND, INC.** companies subject to Chapter 166 of the General Laws (Ter.Ed.), that they desire to construct a line upon, along and across the public way or ways hereinafter specified.

WHEREFORE, your petitioners pray that after due notice and hearing as provided by law the **Board of Selectmen** may by Order grant your petitioners joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line, said poles to be located, substantially as shown on the plans made by A. Debenedictis dated **September 4, 2015** and filled herewith, upon along and across the following public way or ways of said town:

Sudbury Street – Northwesterly side at intersection of Main Street

**Relocate one (1) pole
Pole 91/1**

Main Street – Northerly side at Railroad Street

**Relocate one (1) pole
Pole 57/24**

Railroad Street – Southeasterly side beginning at the Intersection of Florida Road

**Relocate three (3) poles
Pole 81/5, 81/6, 81/7**

No Hearing Required

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes. Your petitioners agree to reserve space for one Crossarm at a suitable point upon each of said poles for the telephone, fire and police signal wires owned by the town and used for municipal purposes.

**NSTAR ELECTRIC COMPANY
dba EVERSOURCE ENERGY**

By: William D Lemos
William D. Lemos
Rights and Permits, Supervisor

VERIZON NEW ENGLAND INC.

By: [Signature]
Right of Way manager

Dated this _____ day of _____ 2016
Town of MAYNARD, Massachusetts
Received and filed _____ 2016

**ORDER FOR JOINT OR IDENTICAL LOCATIONS FOR POLES
Town of Maynard, Massachusetts**

WHEREAS, NSTAR ELECTRIC COMPANY d.b.a. Eversource Energy and VERIZON NEW ENGLAND, INC. have petitioned for joint or identical locations for the erection or construction of poles to be owned and used in common by them upon, along and across the public way or ways of the town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that NSTAR ELECTRIC COMPANY d.b.a. Eversource Energy and VERIZON NEW ENGLAND, INC. be and hereby are granted joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line upon, along and across the following public way or ways of said town:

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Pole 57/24

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Relocate three (3) poles
Pole 81/5, 81/6, 81/7

No Hearing Required

All construction work under this Order shall be in accordance with the following conditions: Poles shall be of sound timber and located as shown on plans made by A. DeBenedictis Dated September 4, 2015 on file with said petition. There may be attached to said poles by said NSTAR ELECTRIC COMPANY d.b.a. Eversource Energy and by said VERIZON NEW ENGLAND, INC. wires and cables necessary for the conduct of their business. All such wires and cables shall be placed at a height of not less than eighteen feet from the ground at crossings of other ways and at not less than fourteen feet from the ground elsewhere

_____ Selectmen of
the town of
Maynard

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held at _____ in said town on _____ day of _____, 2016 at _____ P.M.

_____ Selectmen of
the town of
Maynard

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the town of MAYNARD Massachusetts, duly adopted on the _____ day of _____ 2016, and recorded with records of location Orders said town, Book _____, Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____
Clerk of the Town of Maynard, Massachusetts

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the town of
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CERTIFICATE

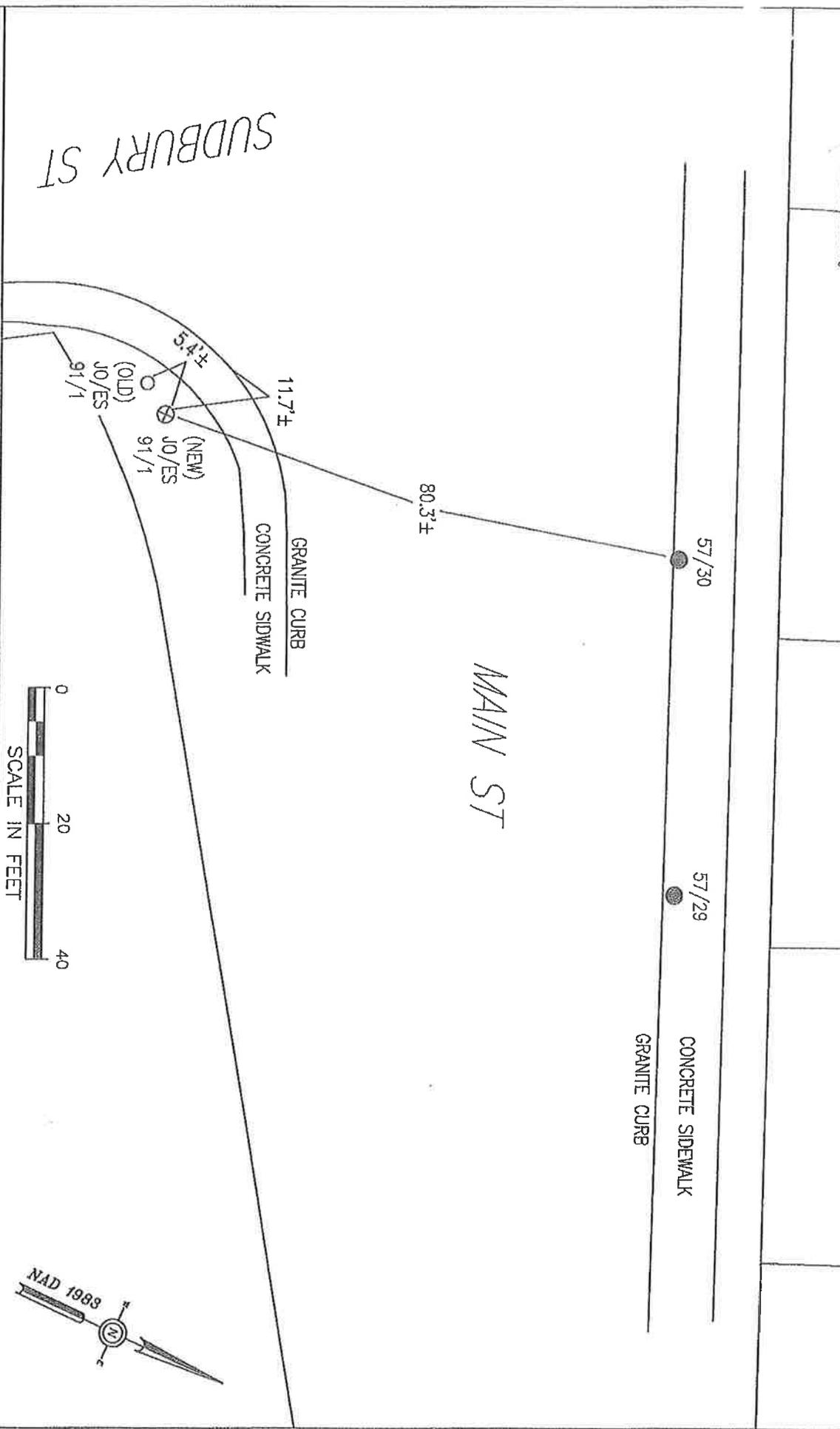
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Maynard

CERTIFICATE

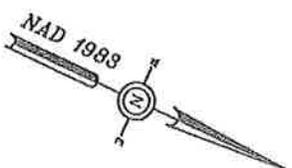
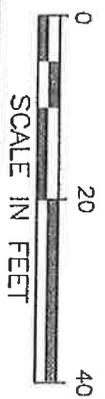
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Attest: _____
Clerk of the Town of Maynard, Massachusetts



SUDBURY ST

MAIN ST

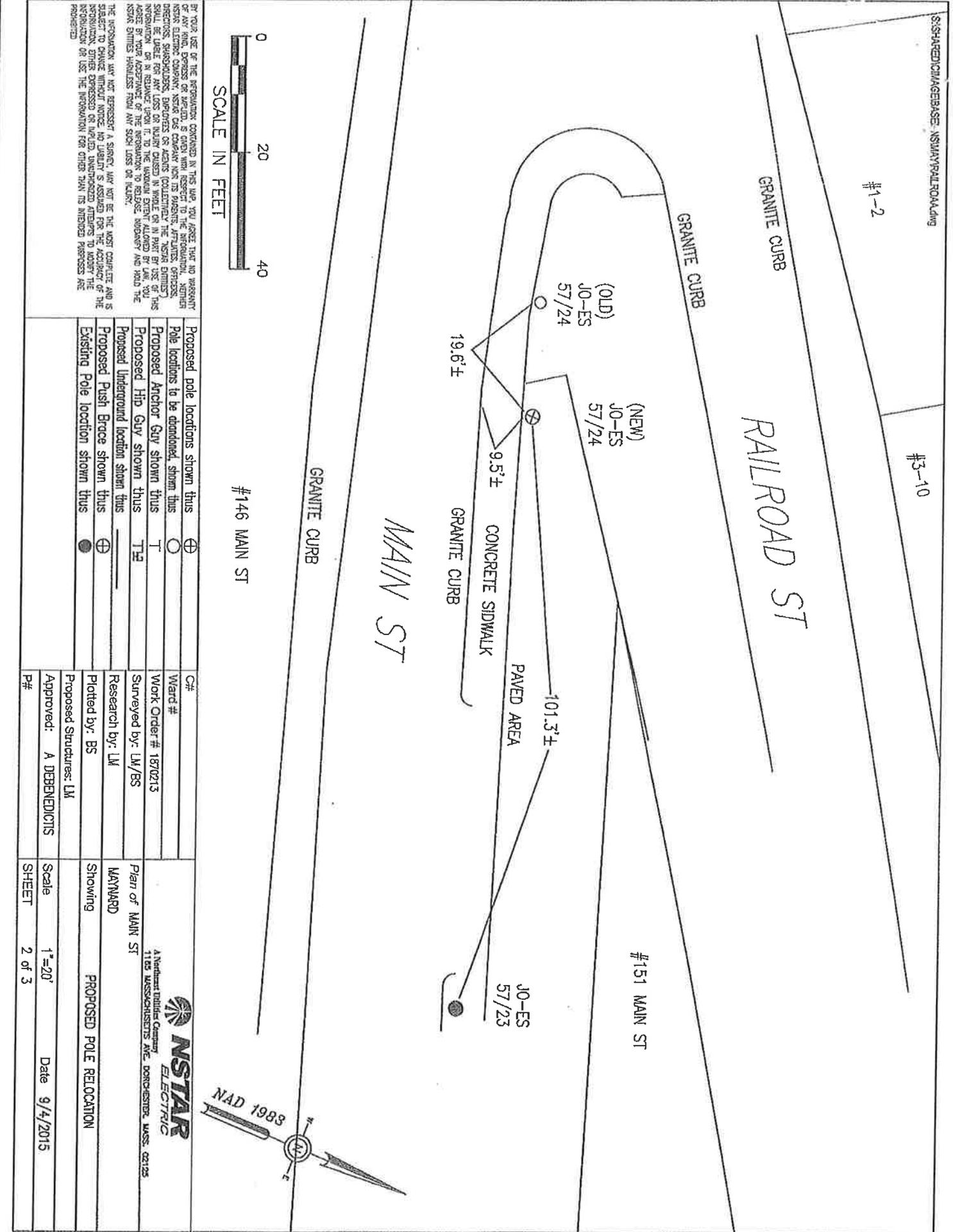


BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION, WHETHER NEAR ELECTRIC COMPANY, NSTAR GAS COMPANY AND ITS PRESENT, AFFILIATE, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

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Proposed pole locations shown thus	⊕	C#	
Pole locations to be demolished, shown thus	⊙	Ward #	
Proposed Anchor Guy shown thus	T	Work Order #	1870213
Proposed Hip Guy shown thus	T ₂	Surveyed by: LM/BS	
Proposed Underground location shown thus	—	Research by: LM	Plan of MAIN ST
Proposed Push Brace shown thus	⊕	Plotted by: BS	MAYNARD (Sudbury St.)
Existing Pole location shown thus	●	Proposed Structures: LM	PROPOSED POLE RELOCATION
		Approved: A DEBENEDICTIS	Scale 1"=20'
		P#	1 of 3
			Date 9/4/2015

NSTAR
 ELECTRIC
 A Northeast Utilities Company
 1105 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125



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Proposed pole locations shown thus	⊕	Proposed Pole locations to be abandoned, shown thus	○
Proposed Anchor Guy shown thus	T	Proposed Hip Guy shown thus	T
Proposed Underground location shown thus	—	Proposed Push Brace shown thus	⊕
Existing Pole location shown thus	●	Proposed Pole location shown thus	⊕

Proposed Structures: LM	Research by: LM	Work Order # 1870213	Surveyed by: LM/BS
Plotted by: BS	Research by: LM	Ward #	Work Order # 1870213
Proposed Structures: LM	Research by: LM	Ward #	Work Order # 1870213
Approved: A DEBENEDICTIS	Research by: LM	Ward #	Work Order # 1870213
P#	Research by: LM	Ward #	Work Order # 1870213

