



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, July 5, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

- 1. Board Reorganization: Elect a Chairperson / Elect a Clerk**
- 2. Public Comment**
- 3. Acceptance of Minutes**
 - a) June 7, 2016
- 4. Correspondence**
 - a) Police monthly report, May 2016
 - b) Maynard Golf Course monthly report June 2016
 - c) Library monthly report June 2016
 - d) School Committee meeting, June 30, 2016
 - e) Conservation Commission meeting, July 5, 2016
 - f) Finance Committee meeting, July 11, 2016
 - g) Library Trustees meeting, July 12, 2016
 - h) Request for Bids, at Town Artspace Building
 - i) Request letter from CPC, By-Law change at next Special Town Meeting
 - j) Assabet Valley Chamber, 16th Annual Harvest Golf Classic, Sept. 19th, 2016
 - k) Assabet Valley Chamber 24th Annual Maynard Fest, October 1, 2016
 - l) Notice; Xfinity channel changes on July 28th
 - m) Comcast notice to share HD Premier XF Triple Play Bundle, August 3, 2016
 - n) A field guide to Maynard
 - o) Local Emergency Planning Committee Management, FY 2017 Calendar
 - p) Maynard Housing Authority PILOT check in lieu of taxes
 - q) Town of Acton, notice of decision, 429 Great Road, grant with conditions
 - r) Maynard Historical Commission seeks to preserve historical buildings
 - s) Maynard Water Quality Report 2015
 - t) Request from resident for crosswalk to be added on Summer St at Apple Ridge
 - u) Notice from OARS outside in July

AGENDA

Maynard Board of Selectmen's Meeting

July 5, 2016

5. Consent Agenda

- a) 19th Annual Maynard Road Race, Assabet Valley Boys & Girls Club
- b) Maynard Fest; Assabet Valley Chamber, October 1, 2016
- c) October Fest; Rotary Club, September 24, 2016
- d) Maynard Christmas Parade; Rotary Club, December 4, 2016
- e) Renewal: Art Signals at Video Signals, Carry-In Alcoholic Beverages License

6. Board Opening Interviews:

Cultural Council: John Houchin and Brent Mathison

- 7. 129 Acton Street Update:** Jim Fenton, Distinctive Acton Homes
- 8. Continued Hearing - Liquor License Alteration Request:** El Huipil
- 9. BEEP Application – Maynard EDC:** Downtown Hanging Flower Baskets
- 10. Set Water/Sewer Fees & charges**
- 11. Water/Sewer – Senior Discount Policy**
- 12. 129 Parker Street Update**
- 13. FY 2017 BOS Goal Setting– Special Meeting Date**
- 14. FY 2017 BOS Meeting Calendar Approval**
- 15. BOS Liaison Assignments**
- 16. Town Administrator Report**
- 17. Chairman's Report**
- 18. Board Member Reports**
- 19. Adjournment (9:30)**
- 20. Executive Session – To deliberate with respect to Collective Bargaining**

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s): Regular Meeting – July 19, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Board Reorganization: Elect a Chairperson / Elect a Clerk

CHAIR

Motion: move to accept and approve Selectman _____ as the Chair for the 2016 ~ 2017 term.

- Do we have a second
- Any Comments
- Vote

CLERK

Motion: move to accept and approve Selectman _____ as the clerk for the 2016 ~ 2017 term

- Do we have a second
- Any Comments
- Vote



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, June 7, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: Tom Heshbach resident, Noise at Saracen wanted to know if the Town had, any new updates or meetings scheduled with Saracen, as they have not had any new feedback. TA, Sweet had no news from Saracen; Town did have a call from Stratus.

B. Cranshaw resident, commented on article regarding lead testing water – lead testing and wanted our DPW to review. “Thinks some cheating might be going on”.

Acceptance of Minutes May 24 and 31, 2016

A motion was made by Selectman DiSilva to approve the minutes of May 24, 2016 as corrected. Second by Selectman Egan. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to approve the minutes of May 31, 2016 as corrected. Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for May 31, 2016). A-E

A motion was made by Selectman DiSilva to accept the list of correspondences **A-E** as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda

- a) Renewal appointments to Board and Committees
- b) Repeat, Special Permit, Maynard Community Band

A motion was made by Selectman DiSilva to accept and approve the consent as shown. Second by Selectman Gavin. Vote 5-0. Motion approved

Farmer Winery License to Sell at Maynard Farmer's Market: Turtle Creek Winery

Kipton Kumler comment that he has been in the business and helped write the legislation for the Farmer – Winery licenses with the state. He makes about a 1000 barrels a year.

A motion was made by Selectman DiSilva to accept and approved the request for application for a Farmer Winery License to sell at the Maynard Farmers Market located at the Mill and Main lot from June until October of 2016 on Saturday mornings. Second by Selectman Gavin. Vote 5-0. Motion approved.

7:15 pm Public Hearing: Set FY17 Water & Sewer Rates

LEGAL NOTICE

The Maynard Board of Selectmen will hold a Public Hearing on Tuesday June 7, 2016 at 7:15 P.M. in Room 201 of the Maynard Town Building for the purposes of amending the Town Water Use By-Laws specifically, Water and Sewer Rates. The Public is invited to attend.

Chair commented that after the review of the report from Woodard & Curran dated April 29, 2016 Their recommendation over the following items:

1. The revenue requirements for both water and sewer services, inclusive of all budget costs associated with operating and maintaining the Town's infrastructure, specifically:
 - a. Salaries and other direct expenses;
 - b. The cost of DPW benefits, non-DPW municipal departmental, and other indirect expenses;
 - c. The costs associated with meeting the 2014 Draft NPDES MS4 Permit; and
 - d. The increase in the cost of debt service associated with ongoing sewerage upgrades.
2. Four years of historical consumption data, and;
3. The rates required to meet the water and sewer system financial needs.

DiSilva; agreed with the no change to our water rate.

If we over charge in in the sewer rate can, we plan to make a rebate or bill into the Town Budget? Budget is based on water sold. Per TA.

Gavin; not for Board to raise the rates for water and sewer.

Egan; Question to table the rates and ok with the fees in services used.

Donovan; Rate fees – if we have revenue at the end of the year – It's not a problem.

Gavin; Can we commit to giving back the funds to residents – Then we would be in violation.

Kreil; Will Board commit to override if we are not carrying the load we need – we need another employee in the department and that comes with a cost.

Gavin; we are meeting our budget.

DiSilva; raising rates – we have a senior discount and it's a rolling number of new members and we either need to change that policy plan or raise rates

Gavin; sited that he did the article at town meeting and now we are changing.

Board makes that discussion and we need to plan to have the rate discussion before town meeting in the future

R. Calabria; enterprise funs tie together the rates and revenues – no profit and no loss budget rate – expenses – then we should amend this budget. If we need more money as we need to match.

DiSilva; So if we raise the fees – but we don't know if we are going to collect any new fees if they don't get used then we haven't collect any new monies – we will be in the red.

Budget – we can go back and make change to budget at Special Town meeting.

Cranshaw; Points – it makes sense that you raise rates and fees – we don't know if we will collect any of those fees. These fees are from other town requirements – if used by residents

Tomyl; Town Meeting Enterprise (Water & Sewer) Definitions of funds

Thinks we should check and see how much money should be kept in each fund – ask FinCom about funds – it's not a good accounting practice. Water system services water surplus We can't raise rates – As town has set budget.

Guzzo – DOR closes out this account every year – this process is to set rates before the town meeting.

A motion was made by Selectman DiSilva to accept and approve the water and sewer rates as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

BLOCK #	1	2	3	4
Consumption (cf/quarter)	0-500	501-1000	1001-2500	>2501
WATER - in Town	\$4.36	\$5.62	\$6.03	\$6.88
SEWER - in Town	\$10.13	\$10.13	\$10.13	\$10.13
Water - non - resident	\$6.10	\$7.86	\$8.45	\$9.69
SEWER - non- resident	\$14.10	\$14.10	\$14.10	\$14.10

A motion was made by Selectman DiSilva to close hearing at 8:05. Second by Selectman Egan. Vote 5-0. Motion approved.

Continued hearing from May 31, 2016

7:15 pm Liquor License Alteration Request: El Huipil

LEGAL NOTICE

Notice is hereby given, in accordance with MGL Chapter 138 as amended, that a Public Hearing will be held on Tuesday May 31, 2016 at 7:15 P.M. in Room 201 of the Town Building on application for Alteration of Premises at El Huipil Restaurant, Inc adding additional 720 sq. feet of outdoor patio to 51R Main St. Maynard. Manager; Sergio A. Moreno. Copy of plan is on file in the Office of the Selectmen.

Discussion Sergio and Alma Moreno along with Tim Hess, AIA, Design Director InSitu
Questions and comments from Board;

Once again, the request from Chair to continue this hearing after Town Planner, Bill Nemser, Chris and Tim Hess can review the design plan.

A motion was made by Selectman Kreil to continue the Alteration of premise at El Huipil Restaurant for adding patio on Town Land until July 5, 2016. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Set Water/Sewer Fees & Charges

A motion was made by Selectman DiSilva to accept and approve the water and sewer fees as amended and discussed. Second by Selectman Donovan. Vote 5-0 Motion approved.

Cranshaw had questions regarding the inspectional service fee (Surcharge) connection fees Kreil commented we could not remember what the inspectional service fee relate too.

Egan; Do you remember everything that was said at the last 4- past meetings

Donovan; that's the problem – we don't remember so we will hold those items until a later meeting when we have the that information

Maynard Department of Public Works Current vs Proposed Rates & Charges Water Fees & Charges		Current Fee	Proposed Fee
Minimum Charge - Quarterly		\$21.80	\$21.80
All Sizes - includes) CF			
IN TOWN USAGE			
Metered Water Charges - Quarterly - per 100 CF			
1st Step: 0-500 CF		\$4.36	\$4.36
2nd Step: 501- 1,000 CF		\$5.62	\$5.62
3rd Step: 1001 - 2500 CF		\$6.03	\$6.03
4th Step: Over 2500 CF		\$6.88	\$6.88
OUT OF TOWN USAGE			
Metered Water Charges - Quarterly - per 100 CF			
1st Step: 0-500 CF		\$6.10	\$6.10
2nd Step: 501- 1,000 CF		\$7.86	\$7.86
3rd Step: 1001 - 2500 CF		\$8.45	\$8.45
4th Step: Over 2500 CF		\$9.69	\$9.69
PRIVATE FIRE PROTECTION - Annual Charge			
4"		\$0.00	\$200.00
6"		\$0.00	\$300.00
8"		\$0.00	\$400.00
10"		\$0.00	\$500.00
Cross Connection Testing (Added to the cost of private tester)		\$0.00	\$35.00
Other Charges			

Meter Testing, Customer's Request (Refund if meter registers too high)		\$75.00		\$200.00
New Meter, Customer's Request		\$0.00		\$225.00
Water Meter Inspection		\$75.00		\$75.00
Final Reading by Water Department		\$0.00		\$75.00
Turn on/off - regular hours - Per man (Each Service)		\$75.00		\$75.00
Turn on/off - after hours - Per man (Each service)		\$75.00		\$300.00
Turn on/off nonpayment - regular hours, per hour		\$75.00		\$75.00
Service call - regular hours, per hour		\$75.00		\$75.00
Service call - after hours, per man, per hour		\$75.00		\$300.00
Reseal Tampered Meter (plus cost of new meter, if necessary)		\$0.00		\$75.00
meter Tampering Charge - (plus the cost of water & meter)		\$0.00		\$250.00
Frozen Meter		\$0.00		\$250.00
Meter Damage		\$0.00		\$250.00
Flow Test (Conducted at night) (Per hour, plus cost of water)		\$150.00		\$300.00
Unauthorized Hydrant Use (MGL, Chapter 65) up to				\$1,000.00
Maynard Department of Public Works Current vs Proposed Rates & Changes Departmental Fees		Current Fee		Proposed Fee
Water Service Application		\$0.00		\$250.00
Sewer Service Application		\$0.00		\$250.00
Water Service Inspection		\$75.00		\$150.00
Sewer Service Inspection		\$75.00		\$150.00
Trench Permit (first 30ft, \$2.00/ft. thereafter)		\$100.00		\$150.00
Street Opening Permit		\$100.00		\$150.00
Inspection Services Fee (Surcharge)		\$0.00		5%
Excavation - Inspectional Fee (Surcharge) ++		\$0.00		5%
Application for plan Review		\$0.00		**
Cost to Separate a Service		\$0.00		\$250.00
Reconnection Fee		\$0.00		\$250.00

Drain Layer License (Annually)		\$0.00	\$150.00
Utility Contractor License (Annually)		\$0.00	\$250.00
Driveway Curb Permit		\$100.00	\$150.00
Demand Charge		\$0.00	\$0.00
Water Lien Notice		\$0.00	\$0.00
Lien Recording Charge		\$0.00	\$0.00
Interest on past due bills		14%	14%
Return Check Fee		\$25.00	\$25.00
\$100.00 per 11" x 17" sheet			
\$150.00 per 18" x 24" sheet			
\$200.00 per 24" x 36" sheet			
Sewer Fees & Charges			
Minimum Charges - Quarterly			
All Sizes - including 0 CF		\$48.95	\$68.10
IN TOWN USAGE			
Metered Water Charges Quarterly - per 100 CF			
All Consumption		\$9.79	\$9.79
OUT OF TOWN USAGE			
Metered Water Charges Quarterly - per 100 CF			
All Consumption		\$13.62	\$13.62
OTHER CHARGES			
Service Call - regular hours, per hour		\$75.00	\$75.00
Service call - after hours, per man, per hour		\$75.00	\$300.00
Maynard Department of Public Works Current vs Proposed Rates & Changes Departmental Fees		Current Fee	Proposed Fee
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Sewer Service Application		\$0.00	\$250.00
Water Service Inspection		\$75.00	\$150.00
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Trench Permit (first 30ft, \$2.00/ft. thereafter)		\$100.00	\$150.00
Street Opening Permit		\$100.00	\$150.00
Inspection Services Fee (Surcharge) HOLD		\$0.00	5%

Excavation - Inspectional Fee (Surcharge) ++ HOLD	\$0.00		5%
Application for plan Review	\$0.00		**
Cost to Separate a Service	\$0.00		\$250.00
Reconnection Fee	\$0.00		\$250.00
Drain Layer License (Annually)	\$0.00		\$150.00
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Demand Charge	\$0.00		\$0.00
Water Lien Notice	\$0.00		\$0.00
Lien Recording Charge	\$0.00		\$0.00
Interest on past due bills	14%		14%
Return Check Fee	\$25.00		\$25.00
\$100.00 per 11" x 17" sheet			
\$150.00 per 18" x 24" sheet			
\$200.00 per 24" x 36" sheet			

Water/Sewer – Senior Discount Policy Discussion

Gavin; Rates for senior discount – doesn't believe we should pull back on this program
 Kreil; if we enact a policy then as – residents you should come and get it. – revamp our user fees
 This policy was enacted with a 3-man board in round table – it was not on the agenda for May 7, 2014. It was motioned and approved.

DiSilva; program has merit but a great many do not need this program.

Donovan; Brookline has a need base fairness – burden to others you must show a need.

Egan; Clarify the policy or change it.

DiSilva; so do we look to change the policy or keep the same and what do we change it to or we work thru to make a change. Yes to change then when to work and gather information.

Gavin; if we do not change until a later date

DiSilva; we need to be consistent

A – to change

B – no change

Donovan – (A) change

Egan – (A) change

Gavin – (B) no change

Kreil – (A) change

DiSilva – (A) change

A motion was made by Selectman DiSilva to approve making a change to the Senior Discount as discussed. Second by Selectman Donovan. Vote 4-1 (Selectman Gavin) Motion approved.

Complete Streets Policy Adoption

TA, Sweet; gave a brief update about the recommended Complete Streets that we started ago 2-years ago. A Complete Streets Policy makes us eligible for grants including \$450,000.00 beginning in July 2016. These grants are for street improvements that align with the Complete Street philosophy. Our street planning is already focusing on multi-modal / multi-user needs so this policy is not changing current practice. Town had a meeting a couple of weeks back, held over at the Library.

This policy does not obligate us to specific spending / improvements.

Gavin; Make sure that the Planning Board will move ahead on all new plans to make improvements. Hopes this will work like the Town Community Development Principle's

DiSilva; who take responsibility on this – TA, Sweet, everyone has some responsibility. Its lead by DPW but it is a team effort. It is a Board of Selectmen Policy.

A motion was made by Selectman DiSilva to accept and approve the Complete Streets Policy as shown and discussed. Second by Selectman Gavin. Vote 5-0. Motion approved.

Ratification of Director of Public Works Contract

A motion was made by Selectman DiSilva to accept and approve the ratification of the Director of Public Works contract as of July 1, 2016 thru June 30, 2019. Second by Selectman Egan. Vote 5-0. Motion approved.

Ratification of Town Administrator Contract

A motion was made by Selectman DiSilva to accept and approve the ratification of the Town Administrator contract as of July 1, 2016 thru June 30, 2019. Second by Selectman Gavin. Vote 5-0. Motion approved.

Gavin; with Kevin here in this job his ability for growth; he is committed to the Town. Good Luck. Donovan; will continue to work with Kevin.

DiSilva; Thanks Kevin Sweet for his willingness to continue on here in Maynard.

Town Administrator Review Process

DiSilva; had the forms sent to all Board members. Request for each Board member to meet with Kevin Sweet. Return forms to DiSilva on or before July 19 and DiSilva will have on the agenda for August 2, 2016

Town Administrator Report;

Sweet; Thanked Board on his contract ratification for another 3-year term with Town of Maynard. MassDOT meeting last Friday in Worcester, MA. K. Sweet, A. Miklosko, W. Amico all Attended. For the ARRT Pre-Construction - Ground breaking for ARRT to be scheduled.

Community Preservation Committee soliciting input from administration on priorities for funds on projects – affordable housing – we will look to get this information to John Dwyer.

TA, Sweet will be out of office for week of June 20th.

Chair Report;

With the on-going issue at the Mill – It is getting worse by the day. No one is hearing from the Mill regarding a plan. What is the next step for the Town, to get a lawyer, get a cease, and desist order at the property? TA, Sweet – no update. Meeting with Michelle Dellemere from MASSDEP. VP from Stratus had a meeting today, explained the need to have that type of motor /fan on roof for the type of work they perform. Issue stems with who pays – It is Stratus or Mill & Main? This is what needs to be resolved so we can all move forward with the noise issue. Stratus had offers to move to other Towns, Westford in turn key buildings. Saracen said they would have a turnkey building for them.

Board Member Reports

Selectman Egan;

Glad we had so many appointment renewals to Boards & Committees tonight. We still have many opening to our Boards and Committees so if we have anyone that might be interested place come forward. We now have a part time Community Preservation Clerk Thank you.

Selectmen Donovan;

Congratulations to K. Sweet and A. Miklosko on completed contracts.

Coolidge School, can we add this on upcoming BOS agenda to move this forward.

Need advice on the right nuisance or By-Laws to point residents too regarding some trash issues. TA will send information your way.

Selectman Gavin;

As the Boards' term ends, wanted to Thank Chris DiSilva and Jason Kreil for their rolls on this years' board.

Congratulations to Zach our senior camera man for BOS meetings' and thank you. Also, Congrats to the Class of 2016.

Selectman Kreil; none

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

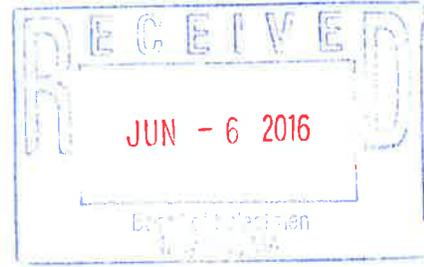
Time: 10:00 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



Maynard Police Department

Chief Mark W. Dubois

To: Board of Selectmen

Monthly Report – MAY 2016

On May 5th we proudly accepted the official Massachusetts Police Accreditation Award for being a fully accredited agency. Town Administrator Kevin Sweet and Chairman of the Board of Selectmen Chris DiSilva attended the ceremony in Dover, MA.

On May 6th we held an annual mock alcohol related motor vehicle crash. This annual demonstration is done prior to the prom and graduation to educate high school students of the dangers associated with driving under the influence of alcohol or drugs. The demonstration is a joint effort with the Fire Department.

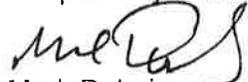
We conducted annual firearms training during the week of May 9th. All full time and special officers spend four hours at the firearms range performing a variety of tasks required for annual qualifications. The following week we were able to move the storage container from our rear parking lot to the range. This was a coordinated effort with the Maynard Rod and Gun executive board and Maynard Police to allow our container to be left on the range we use.

May 21st was the second annual Maynard Fire Department vs. Police Department Charity Softball Game. The softball game is a fund raiser for the Boys and Girls Club of Assabet Valley. It was a fun event and the highly sought after trophy will proudly be displayed in the Police Department until next year.



Attached are the police department statistics for May 2016

Respectfully submitted,



Mark Dubois

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	6	6
Administrative	0	1	1
Alarm - Smoke Detector	0	10	10
Alarm - Business	1	9	10
Alarm - Residential	0	4	4
Alarm - Carbon Monoxide	0	5	5
Animal Complaint	0	40	40
Area check	561	2	563
Assault	0	2	2
Assist Citizen	2	9	11
Assist Police Dept.	0	4	4
Assist Other Agency	0	3	3
Attempt to locate	0	4	4
B & E (Past)	0	2	2
Box Plug Out	0	11	11
Box Plug In	0	7	7
Prisoner Cell Checks	0	21	21
Building Check	165	0	165
Cruiser Maintenance	4	0	4
Court Paperwork Received	0	13	13
Civil Dispute	0	3	3
DIRECTED PATROL	4	1	5
Disturbance	0	8	8
Disabled MV	1	1	2
Domestic	0	6	6
Dumping, Illegal	1	0	1
Escort / Transport	1	5	6
Environmental	0	1	1
Explosion/Fire Works	0	3	3
Family Matter	0	11	11
Alarm - Box	0	4	4
Fire, Other	1	4	5
Field Interview	1	0	1
Follow Up Investigation	15	21	36
Fraud	0	1	1
Odor of Natural Gas	0	4	4
General Service	0	24	24
Harassing / Harassing Calls	0	7	7
Hazard	0	8	8
ID Check	0	4	4
Identity Theft	0	1	1
Investigation	0	1	1
Juvenile Offenses	0	1	1
Locked Out	0	7	7
Medical Emergency	0	68	68
Missing Person	0	1	1
Mutual Aid - EMS	0	9	9
MV Accident w/ no injury	0	5	5
MV Acc. Property Damage Only	0	2	2
MV Complaint	1	14	15
MV Accident Hit & Run	0	2	2
MV Stop	366	1	367
Noise Complaint	0	9	9
Notification	1	7	8
Open door	0	4	4
Serve Paperwork	10	6	16
Parking Complaint	4	10	14
Personnel Entry	0	9	9
Property Release	0	11	11
Property Damage	0	2	2
Found / Lost Property	2	23	25

Prisoner Released	0	3	3
PRISONER TRANSPORT	0	9	9
Private Tow/Repossession	0	1	1
Radar Enforcement	190	0	190
Serve Restraining Order	0	2	2
Section 12/Psych.Emergency	0	2	2
Suicide / Threat	0	2	2
Serve Summons	6	6	12
Suspicious Person	2	11	13
Suspicious Activity	1	24	25
Suspicious Vehicle	4	10	14
Threatening to Commit a Crime	0	1	1
Traffic Enforcement	92	0	92
Traffic Control	2	0	2
Trespassing	0	1	1
Traffic Hazard	1	4	5
Trouble Alarm	0	5	5
Test Call	0	6	6
Undesirable	0	7	7
Vandalism	0	3	3
Serve Warrant	7	4	11
Water Problem	0	2	2
Well Being Check	3	26	29
Wire Down/Tree Down	0	7	7
TOTAL	1449	598	2047

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>
Incidents	107
Accidents	8
Arrests	25
Citations	105
EMS	0
Field Interviews	0
Fire Incidents	0
TOTAL	245

Percent of Calls Where Case Num. Assigned:

**TOWN OF MAYNARD
ANIMAL CONTROL SUMMARY REPORT
MAY 2016**

TOTAL NUMBER CALLS HANDLED 52

# Complaint Calls	3
# Lost Dog Calls	1
# Lost Cat Calls	
# Other Cat related calls	
# Animal / Wildlife Calls	10
# Miscellaneous Calls	22

3

TOTAL # ANIMALS PICKED UP (1-CAT)

Total # dogs not licensed	1
Total # dogs not claimed	
# still in dog officer custody	
#surrendered to Humane Shelter	1

TOTAL # HUMAN BITE CALLS

TOTAL # ANIMAL -> ANIMAL BITE 3

10 Day Quarantine Order -Human Bite	Issued: 0 / Released 0
10 Day Quarantine Order -Animal Bite	Issued: 3 / Released 1
45 Day/6 Month Quarantine Orders	Issued: 0 / Released 3

TOTAL # CITATIONS ISSUED

# No license citations	
# Leash Law/Dog not under owner control	
# Other Offense	
# Court summons processed	

DEAD ANIMALS PICKED UP ACO/DISPOSE 2

Submitted by:
Jennifer Condon-
Animal Control Inspector/Officer



Maynard Golf Course

50 Brown Street
Maynard, MA 01754

Tel: (978) 637-2268 / Fax: (978) 637-2269

May 2016 Report for Maynard Board of Selectmen June 15, 2016

Revenue Update - YTD through		May 31, 2016				
Season Passes	2016 =	90,742.00	vs. 2015 =	80,628.50	up	10,113.50 13%
Greens Fees	2016 =	67,650.00	vs. 2015 =	52,632.00	up	15,018.00 29%
Golf Carts	2016 =	16,055.08	vs. 2015 =	11,314.59	up	4,740.49 42%

Capital Repairs paid out attached to this report.

Lease fee due YTD through the end of May is \$19,738.74. Capital paid out YTD = \$29,291.72, please see the following report for details.

Business – May rounds were down 10% compared to 2015 mainly due to cold and wet weather at the start. Year to date we remain ahead of 2015 due to opening early in March, combined with a good April.

Building – Clubhouse renovations in the registration area continue to get rave reviews from returning golfers.

Kitchen/Function Kitchen food service opened up in May and just like the golf revenue, we were down around 10% for the month.

Grounds – Golf course is in very good condition. Construction on the new 7th tee is scheduled to begin 2nd week of June. 1/3 of the fence on #9 was completed in mid May.

Irrigation, Wells and Water: - After repairing some broken wires in the irrigation feed well the system is working properly. We are researching issues with the Pump station going down. We ran into problems with the intake lines and screen that feed the pumps from the Pond. We had to bring in a diver to go underwater and determine the problems and he found that the screen to the intakes had completely rusted and fallen apart and the intakes were plugged up. DAF is in the process of replacing the old screen with a new stainless steel screen that won't rust.

Lessons – Summer golf camps will start on June 27th. Private lessons were very busy in May showing signs of increased interest in the game.

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for May 2016

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	2,340.00	90,742.00
Greens Fees	34,845.00	67,650.00
Golf Carts	8,293.75	16,055.08
Total Golf Revenue	45,478.75	174,447.08
Lease Fee Due on Golf Revenue (10%)	4,547.88	17,444.71
Caterer's Food Sales	1,530.00	11,641.00
Food Sales	3,086.02	5,356.82
Liquor Sales	7,368.65	19,812.80
Hall Rentals	2,170.00	9,070.00
Total Food Service Revenue	14,154.67	45,880.62
Lease Fee Due on Food Service Revenue (5%)	707.73	2,294.03
Total Lease Fee Due	5,255.61	19,738.74
Amount paid with this statement	-	
Capital Improvements (in lieu of payment)	5,255.61	19,738.74
Combined Amount paid (Check & Capital)	5,255.61	
Total amount towards Lease Fee - 2016	5,255.61	19,738.74

Sterling Golf Management, Inc.

6/28/2016

Capital plan for 2016

<u>Project cost</u>	<u>Contractor</u>	<u>Work Performed</u>
\$ 12,592.00	On-Course Golf Inc.	Resurface all carts paths with gravel path mix
\$ 1,200.00	Patrick Construction	Clubhouse renovation/expansion. 3/20/16 invoice
\$ 1,610.50	DAF Services Inc.	Pump House, pull PM Pump, replace butterfly valve - invoice 1 of 2
\$ 1,500.31	Cosetta Electric	Clubhouse renovation/expansion.
\$ 1,847.44	Cardoza Flooring	Clubhouse Renovation/expansion - entry area carpet
\$ 2,406.47	DAF Services Inc.	New Pump - Invoice 2 of 2
\$ 1,375.00	Patrick Construction	Door Replacement
\$ 500.00	Ron Sebastian - Dive Svc.	To inspect/fix irrigation system
\$ 4,610.00	Builtwell Fence Co.	Fence Installation
\$ 1,650.00	Stumps Are Us	Grinding and removal of stumps

\$ 29,291.72 Paid out Year To Date

\$ 50,000.00 Estimated Lease fee due in 2016

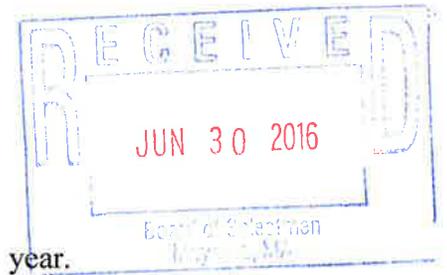
\$ (10,745.00) Overpaid Capital 2015

\$ 39,255.00 Total Capital Available in 2015

\$ 29,291.72 Year to Date Paid outs

\$ 9,963.28 Balance Available of 2016 Lease fee

Library Report to the Board of Selectmen June 2016.



Budget Update: We are utilizing our own funds as we close the fiscal year.

Building Issues: The lawn was weeded by high school students doing community service.

Meeting Room Use: 33 meetings were held in May.

Reference Report: Transactions: 311 **One-on-One Help Sessions:** 6. **Programs:** Google Calendar Workshop (8 participants)

YA Librarian's Report: 23 attended Baby Story Time programs. 3 attended the Make a Magnet program. 44 Reference questions were answered. 6 children competed the Scavenger Hunt.

Children's Report: 252 children attended a range of programs in May.

Circulation: The library circulated 10,047 books. 718 items went out through the Overdrive program. We discharged 6,996 items. 31 new cards were registered. There were 1,044 computer log-ins. 287 items were purchased. 167 were withdrawn. Ancestry. Com was accessed 628 times.

Miscellaneous: 600+ people attended the Jeff Kinney program held on May 4, 2016 at the Fowler school.

Respectfully submitted,

Steve Weiner, Library Director

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive, Maynard, MA 01754
www.maynardschools.org



Robert J. Gerardi, Jr. Ph.D.
Superintendent of Schools
Voice: (978) 897-2222 Fax: (978) 897-4610
email: rgerardi@maynard.k12.ma.us

**MAYNARD PUBLIC SCHOOLS
SCHOOL COMMITTEE
FOWLER SCHOOL
CENTRAL OFFICE CONFERENCE ROOM
JUNE 30, 2016
6:30 P.M.**

AGENDA

- 1. Appointment Student Services Director**
- 2. Executive Session MGL: CH30A;SEC.21(2) Negotiations**

**Chairperson: Dawn Capello
Posted by: Colleen Moore
Date: 06/28/16**

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Conservation Commission

Maynard Town Hall
OMS Meeting Room
Tuesday, July 5, 2016 at 6:30 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

ADMINISTRATIVE BUSINESS:

- Status of Ice House Landing / Kayak Launch and Ch. 91 Application
- Conservation Agent / Asst. Town Planner hire update

PUBLIC HEARING:

WETLANDS/STORMWATER ISSUES:

LAND MANAGEMENT:

- 213 Main Street update

BUSINESS:

- Storm-water Regulation Review
- Open Space & Recreation Plan Review

Mail of note:

Upcoming Meetings:

- Next Conservation Commission meeting, **July 19, 2016.**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Andrew Scribner-MacLean



Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

FINANCE COMMITTEE MEETING

Name of Board/Committee

Address of Meeting: Town Hall Room: 201

M T W TH F July 11, 2016 19:00 AM PM
Day of week Month / Date / Year Time Check One
(Check One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)
2. Old Business Topics: None

3. New Business Topics: Election of FinCom Officers

4. Other: Other new business

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Dick Downey /temp (Moderator)

Posted by: _____

Date: _____

The Board of Library Trustees will meet Tuesday, July 12, 2016 @ 6:30 PM in the Trustees Room at the Maynard Public Library, 77 Nason St., Maynard, MA.

Meeting Agenda

Review of Financial Information/warrants

Open Session

Minutes of Prior Meetings

Correspondence

Director's Report

Building Maintenance

Old Business

New Business

Respectfully submitted,

Steve Weiner, Library Director



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Aaron Miklosko
Director of Public Works

Administration

Cemetery & Parks

Facilities

Highway

Water & Sewer

WWTP

Invitation for Bids

Cupola Restoration at the Town's ArtSpace Building

ArtSpace Building
61 Summer St.
Maynard, Massachusetts 01754

This is an Invitation for Bids notification for the restoration and painting of an existing cupola atop a Town of Maynard owned building located at 61 Summer St. in Maynard, MA.

Bids will be accepted at the Department of Public Works, 195 Main Street, Maynard, MA 01754, until 10:00AM, Wednesday, July 27th, 2016 at which time they will be publicly opened and read.

Bid packets including required forms and specifications are available at the Department of Public Works, Monday through Thursday 8:00am-4:00pm and Fridays from 8:00am-12:00pm or by email to amiklosko@townofmaynard.net.

Bids should be submitted in a sealed envelope containing one printed copy and one electronic version on a USB drive. The envelope should be clearly labeled as "Cupola Restoration at the Town's ArtSpace Building IFB."

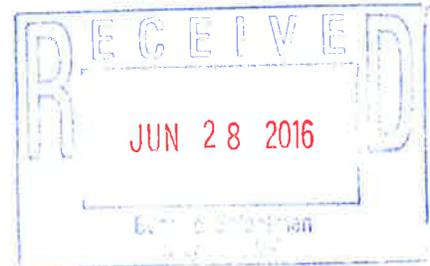
Bidders are required to tour the project site on Wednesday July 20th at 10:00AM.

The Town reserves the right to accept or reject any and all bids, wholly or in part and to award a bid deemed in the best interest of the Town of Maynard.



**COMMUNITY PRESERVATION COMMITTEE
TOWN OF MAYNARD**

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754



May 18, 2016

Dear Members of the Board of Selectmen:

The Community Preservation Committee hereby submits the accompanying proposed by-law change for inclusion as an article on the next special town meeting warrant.

The committee has long had a vacancy and we have no way to fill it despite interest from an extremely promising candidate. The current vacancy is for the appointment designated to the Planning Board. The Planning Board is required by by-law to appoint one of its members to the CPC, but there is no member of the Planning Board willing to serve on the CPC. The objective of this by-law change is to allow the Board of Selectmen to have the appointing authority should a designated board/committee fail to act. This is similar to the current by-law provision that gives the Board of Selectmen appointing authority should a designated board/committee no longer be active.

If desired, we would be happy to meet with you to discuss this further.

Thank you for your assistance,

M. John Dwyer
Chair, Community Preservation Committee

For inclusion on the next special town meeting warrant

BY-LAW CHANGE IN CHAPTER XXX COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to amend the Town By-Laws as follows:

In Chapter XXX COMMUNITY PRESERVATION COMMITTEE Section 1.3, add the sentence “Should any of the Commissions, Boards, Councils or Committees who have appointment authority under this Chapter fail to appoint a representative within such 45 days for whatever reason, the Board of Selectmen shall appoint a suitable person until such time as the original appointment authority acts.”

To do or act thereon:

SPONSORED BY: Community Preservation Committee
APPROPRIATION: None
FINCOM RECOMMENDATION:

Sponsor Comment:

The state Community Preservation Act legislation requires that there be members of certain town boards and committees appointed to a town’s Community Preservation Committee by those boards and committees. Section 1.3 of Maynard’s CPC by-law requires those appointments be done within 45 days after a vacancy. Sometimes no member of a particular board or committee is available to also be a member of the CPC. This article provides a means of appointing an interim representative to the CPC.

TOWN OF MAYNARD

BY-LAWS

CHAPTER XXX

COMMUNITY PRESERVATION COMMITTEE

Section 1: Establishment; Appointment of Members; Membership; Terms of Office

1.1 There is hereby established, pursuant to the Community Preservation Act, a Community Preservation Committee ("Committee ") consisting of nine (9) voting members. The composition of the Committee, the appointing authority and the terms of office for the Committee members shall be as follows:

- One member of the Conservation Commission as designated by the Conservation Commission for a term of three years;
- One member of the Historical Commission as designated by the Historical Commission for an initial term of one year and thereafter for a term of three years;
- One member of the Planning Board as designated by the Planning Board for an initial term of two years and thereafter for a term of three years;
- One member of the Recreation Commission as designated by the Recreation Commission for an initial term of two years and thereafter for a term of three years;
- One member of the Housing Authority as designated by the Housing Authority for a term of three years;
- One member of the Capital Planning Committee as designated by the Capital Planning Committee for an initial term of two years and thereafter for a term of three years;
- Three members to be appointed by the Board of Selectmen who are citizens of the Town of Maynard; one member to be appointed for three years, one member to be appointed for two years and thereafter for a term of three years and one member to be appointed for one year and thereafter for a term of three years.

1.2 The Commissions, Boards, Committees or authorities who have appointment authority under this chapter shall appoint such representatives within 45 days of the effective date of this By-law.

1.3 Should there be a vacancy or resignation in any of the Community Preservation Committee positions, the Commissions, Boards, Committees or authorities who have appointment authority under this chapter shall appoint a new representative within 45 days of the of the first date of vacancy or resignation.

1.4 Should any of the Commissions, Boards, Committees or authorities listed in this section no longer be in existence for whatever reason, the Board of Selectmen shall appoint a person with similar experience and responsibilities to serve in his or her place.

1.5 Any member of the Committee may be removed for cause by their respective appointing authority after hearing.

Section 2: Meetings, Quorum, Chair:

2.1 The Committee shall comply with the provisions of the Open Meeting Law (MGL c.39, §23B). The Committee shall not meet or conduct business without the presence of a quorum, which shall be a majority of members of the Committee. The Committee shall approve its actions by a majority vote of the members present, except as otherwise required by law.

2.2 At the first meeting of each fiscal year, the Committee shall elect a chairperson and a clerk by a majority vote.

Section 3. Powers and Duties

3.1 The Committee shall study the needs, possibilities and resources of the town regarding community preservation. The Committee shall consult with existing municipal boards, including, but not limited to, the Conservation Commission, Historical Commission, Planning Board, Recreation Commission, Housing Authority, Finance Committee and Board of Selectmen in conducting such study. The Committee may consult with other town boards, committees, commissions and community organizations as it sees fit. The Committee shall hold at least one (1) public informational hearing each year on the needs, possibilities and resources of the town regarding community preservation for which it shall publicly post notice by the Town Clerk, such notice to be published in a newspaper of general circulation in the town for each of the two weeks preceding the hearing.

3.2 The Committee shall make recommendations in proper form to the Town Meeting for:

- The acquisition, creation, and preservation of open space;
- The acquisition and preservation of historic resources;
- The creation, preservation, and support of community housing,
- The acquisition, creation, and preservation of land for recreational use; and
- The rehabilitation or restoration of such open space, historic resources, land for recreational use, and community housing that is acquired or created with funds received in accordance with the Community Preservation Act, MGL Chapter 44B, Sections 3 to 7.

With respect to community housing, the Committee shall recommend, whenever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

3.3 The Committee shall hold at least one public hearing to discuss any proposed acquisition prior to making any recommendation to Town Meeting.

3.4 In each fiscal year, the Committee shall recommend spending, or setting aside for later spending, not less than 10% of the annual revenues in the Community Preservation Fund for each of open space (not including land for active recreation purposes), historic resources, and community housing. The Committee may also recommend an appropriation of not more than 5% of the annual revenues of the Community Preservation Fund for the Committee's administrative and operating

expenses. The Committee shall report each year to the Town Meeting on its actual expenditures and anticipated expenditures for administration and operating costs.

3.5 The Committee may recommend to Town Meeting that funds be set aside for later spending for specific purpose;., consistent with the Community Preservation Act, when sufficient revenues are not then available in the Community Preservation Fund, or for general purposes that are consistent with Community Preservation

3.6 Recommendations to Town Meeting shall include the anticipated costs of the proposed appropriation consistent with the Community Preservation Act and a description of the project.

3.7 The Committee shall keep a full and accurate account of all of its actions including its recommendations and the action taken on them, and records of all appropriations or expenditures made from the Community Preservation Fund. The records of the Committee shall be public records, to the full extent provided by law.

Section 4: Amendments

This Chapter may be amended horn time to time by a majority vote of the. Town Meeting, provided that such amendments would not cause conflict to occur with the Community Preservation Act.

Section 5: Severability

In case any section, paragraph or part of this chapter be for any reason declared invalid unconstitutional any court of last resort, every other section, paragraph or part shall continue in full force and effect.

Section 6: Effective Date

This by-law shall take effect upon approval by the Attorney General of the Commonwealth, and after all requirements of G.L. c40, s32 have been met. Each appointing authority shall have 45 days after approval by Town Meeting to make its initial appointments.

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Monday, June 27, 2016 12:42 PM
To: Becky Mosca
Subject: 16th Annual Harvest Golf Classic



Assabet Valley Chamber of Commerce's 16th Annual Harvest Golf Classic

sporting, socializing & feasting in an unparalleled atmosphere

Date: Monday September 19th, 2016

Venue: The Haven Country Club, 369 Cross Street, Boylston MA 01505

About the Course:

The Haven Country Club is less than 12 miles from downtown Hudson. This championship course, a "hidden gem" of Central Massachusetts, features 6,800 yards of pristine New England golf. Designed by renowned architect William Mitchell, The Haven offers exceptional golf for the novice and premier golfer alike. Boasting velvet bent grass greens, the course is rated par 72, and has a slope rating of 133.

Schedule:

9:00-10:45am	Coffee & Registration
11:00am	Shot Gun Start
11:30am	Barbeque Lunch on Course (until 2:00pm)
4:00 pm	Cocktails & Hors D'Oeuvres
4:45 pm	Dinner, Raffles & Awards
6:00 pm	Anticipated Event Finish

Format: Bramble; own ball on par 3s. Best drive on par 4s and 5s.

Special Promotions: Golfer Gift, Bacardi USA, Wachusett Tastings, Cigars, \$10,000 Hole-in-One, \$5,000 Putting Contest, Smash the Glass, Sip & Chip, and Fantasy Golf.

\$225 per player/\$900 for a foursome

Proceeds benefit the Chamber's Community Programs

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Tuesday, June 21, 2016 4:30 PM
To: Becky Mosca
Subject: MAYNARD COMMUNITY FEST 2016



24th Annual Maynard Community Fest Saturday, October 1st, 2016 (9am-3:30pm)



ACCEPTING VENDOR APPLICATIONS

Vendor Spot: \$50 (12' x 12' site)
Non- Profit: \$30
Food Trucks: \$75
Generator Fee: \$15

(Checks payable to AVCC)

The Fest Committee reserves the right to reject an application to insure appropriate contributions. Many Network marketing vendor spots have sold out; please contact us before sending in your application. Food vendors are also encouraged to contact the Chamber Office before submitting an application. (Non-Maynard FOOD vendors will incur an additional \$50 payable at a later date, to the Town of Maynard)

For more info, [email us](#) or call 978.568.0360. We tend to sell out of vendor space, so -if interested-, consider registering early. We look forward to working with you again!

[DOWNLOAD VENDOR APPLICATION](#)



Assabet Valley Chamber of Commerce, 18 Church St., 2nd Floor, Hudson, MA 01749

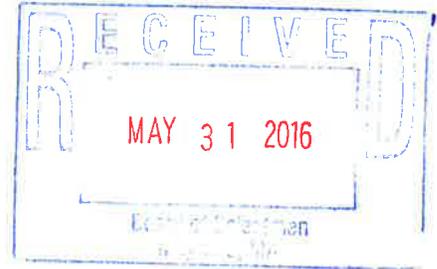
SafeUnsubscribe™ bmosca@townofmaynard.net

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)



May 27, 2016

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Re: Channel Change Information

Dear Chairman and Members of the Board:

We are writing to share with you the following channel changes occurring on July 28, 2016 within your community.

- WHDH-ThisTV will move from ch 297 to ch 936;
- WLVI-BuzzR will move from ch 291 to ch 939;
- WCVB-MeTV will move from ch 292 to ch 942;
- WMUR-MeTV will move from ch 298 to ch 945;
- WFXT-Movie will move from ch 296 to ch 948;
- WBIN-AntennaTV will move from ch 288 to ch 951;
- WBIN-Grit will move from ch 289 to ch 952;
- WGBH-World will move from ch 209 to ch 956;
- WGBX-Kid will move from ch 217 to ch 958;
- WGBX-Create will move from ch 237 to ch 959;
- WSBE-Learn will move from ch 294 to ch 965;
- WSBE-Vme will move from ch 293 to ch 966;
- WFXZ-CD will move from ch 300 to ch 981;
- WNEU-Exito will move from ch 290 to ch 983;
- WUNI-LATV will move from ch 299 to ch 986;
- WYDN-SD will move from ch 295 to ch 23.

Please be advised customers are receiving notification of this information, in advance, via bill message. Should you have any questions, please do not hesitate to contact me at (978) 927-5700 x43024.

Sincerely,

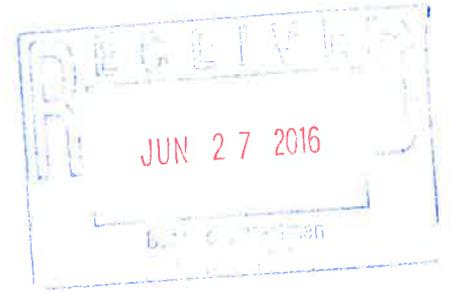
Jane M. Lyman

Jane M. Lyman, Sr. Manager
Government & Regulatory Affairs



June 24, 2016

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA, 01754



Dear Chairman and Members of the Board:

We are writing to share with you:

- On August 3, 2016, *HD Premier XF Triple Play Bundle* will be renamed *HD Premier with Sports XF Triple Play Bundle*.
- On August 24, 2016, *HD Premier with Sports XF Triple Play Bundle* and *HD Preferred Plus XF Triple Play Bundle* will no longer be available for new subscriptions.

In addition, the following new packages will be available on August 3, 2016:

- **HD Preferred Extra XF Triple Play Bundle** will include Digital Preferred, Showtime, Starz, TMC, and Streampix for the primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited for \$188.49 per month with a SurePrice (months 13-24) of \$174.99 per month;
- **HD Premier XF Triple Play Bundle** will include Digital Preferred, HBO, Showtime, Starz, Cinemax, TMC, and DVR Service or AnyRoom DVR Service for the primary outlet, HD Technology Fee, Blast! Internet and XFINITY Voice Unlimited for \$216.49 per month with a SurePrice (months 13-24) of \$194.99 per month.

Please do not hesitate to contact me @ (978) 927-5700 x43024 should you have questions.

Very truly yours,

Jane M. Lyman

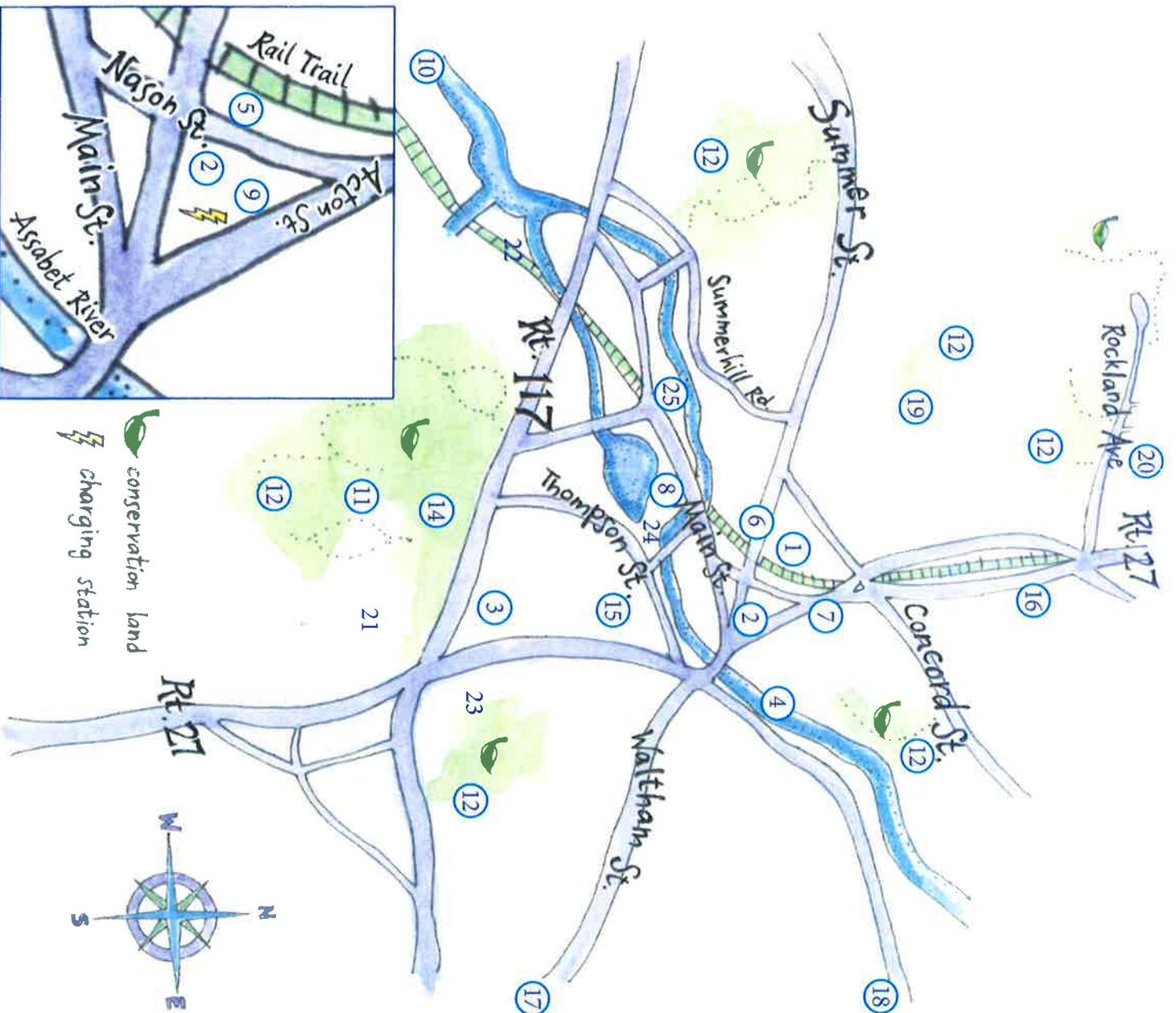
Jane M. Lyman, Sr. Manager
Government & Regulatory Affairs

A Field Guide to Maynard

Great things to do and see
around Maynard, Massachusetts

Funded by the Maynard Local Cultural Council
an agency of the Massachusetts Cultural Council

download an interactive copy:
<http://maynardwindows.wordpress.com>



A Field Guide to Maynard

Art, Music and Theatre

- 1 ACME Community Theatre** award-winning community theatre produces four plays a season, Improv Night, and a New Works Night acmetheater.com
- 1 ArtSpace Maynard** houses 75 artists' studios and presents public gallery exhibits, Annual Open Studios, December Holiday Sale, and monthly Second Saturdays artspacemaynard.com
- 2 Fine Arts Theatre** movies and film festivals, including the OARS outdoor film festival fineartstheatreplace.com
- Maynard Virtual Art Windows online gallery** (download this map) maynardartwindows.wordpress.com



Civic and Cultural Organizations

- 3 Boys and Girls Club** bgcav.org
- 4 Elks Club** elks.org (lodge 1568)
- 5 Knights of Columbus** maynardkofc2121.org
- 5 MayDog dog owners group and dog park** maydog.org
- 6 Maynard Community Gardeners** maintain Maplebrook Park and town-wide seasonal planters maynardgardeners.org
- Maynard Family Association** maynardfam.org
- Maynard Yacht Club** maynardyachtclub.org
- 14 WAWM** at Maynard High wawm.org

Festivals & Events

- Christmas parade**
- Memorial Day parade**
- Veterans Day parade**
- Pop Warner parade**
- Patriot's Day Stow Minutemen march**
- Summer Band Concerts** in Memorial Park
- 7 Bazaar** Russe twice yearly at the Holy Annunciation Russian Orthodox Church holyanunciationchurch.org
- 8 Farmer's Market**, Saturday mornings June – October, Clock Tower Place parking lot web.maynard.ma.us/civic/farmers
- MaynardFest /Octoberfest**, sponsored by the Assabet Valley Chamber of Commerce, fireworks at Clock Tower Place (early October)
- Downtown Art Strolls:**
 - May Art Walk sponsored by Maynard Business Alliance, the first Saturday evening in May (see MBA website)
 - December Sip 'n Stroll, sponsored by MBA

Library

- 9 Maynard Public Library** maynardpubliclibrary.org
Free public library hosts book club meetings, author talks, children's story time, crafts, summer reading programs, art shows, movies, lectures, and used book sales. Access to the Minuteman Library network. Free or reduced price passes to area museums, parks, and attractions at the desk. The Friends of the Library sponsors a free summer concert.

Nature and Hiking

- 10 Assabet National Wildlife Refuge** (wooded trails, marshes, ponds) Multiple access points in Maynard at Old Marlborough Rd. and along the Assabet River. Visitors' Center is in Sudbury. farnwv.org
 - 11 School Woods trails** (contiguous with Assabet NWR)
 - 12 Town Conservation Commission trails and parks**
townofmaynard-ma.gov/resources/trails/
townofmaynard-ma.gov/wp-content/uploads/2010/07/maynard-trails-map.pdf
 - 13 Kayak/canoe launch, hiking:** Ice House Landing Park on the Assabet River. Parking at the end of Winter Street near DPW.
- Public Schools available to Maynard children**
- 14 Maynard Schools** maynard.k12.ma.us
Green Meadow (grades pre K-3); Fowler School (grades 4-7); Maynard High School (grades 8-12)
- Regional public schools open to Maynard residents:**
- **AMSA:** Advanced Math and Science Academy Charter School, Marlborough, gr. 6-12, admission by lottery amsacs.org
 - **Assabet Valley Regional Technical High School**, Marlborough, gr. 9-12, admission by application assabettech.com/pages/AssabetValley
 - **Francis W. Parker Charter School**, Ayer, gr. 7-12, admission by lottery parker.org



Sports and Recreation Areas

- **Airports:** Sid's Airport (grass) maynardlifefootdoors.com/2014/06/sids-airport-maynard-ma.html?m=1
- **Minuteman Airport, Stow:** Junior Eagles airplane rides, cafe
- **Assabet Valley Little League** avll.net
- **Biking** mapnyride.com/us/maynard-ma
- **15 Coolidge School** (playground, ball field, winter sledding) coolidge.edtime.com
- **Ice Skating and Ice Hockey** nearby:
[Nashoba Valley: skatenashoba.com](http://NashobaValley.skatenashoba.com)
[Sharper Edge: sharperedgeskating.com](http://SharperEdge.sharperedgeskating.com)
- **14 Playground at Green Meadow Elementary School** (available after school hours)
- **16 Golf, sledding, x-c ski** at the public Maynard Golf Course, check web for hours and fees: sterlinggolf.com/Maynard
- **Marital Arts, Massage, Dance, and Yoga**, check business listings
- **17 Maynard Rod & Gun Club** maynardrodandgunclub.com
- **18 Paintball:** bostonpaintballmaynard.com
- **19 Reo Road Tot Lot (playground)** mapofplay.kaboom.org/playspaces/90751-reo-road-playground



- 20 Soccer fields:** located on Rockland Avenue; club info for all fields: nyys.org/clubinfo.php?club=16
- Youth Soccer for Kids:** maynardyouthsoccer.org

- 21 Tennis:** public courts located on the eastern edge of Maynard High School at the intersection of Great Rd. and Rt. 27/Parker St.
- 22 Rail Trail** to connect Stow, Maynard, and South Acton.

Swimming (nearby lakes and pools)

- most charge fees:
 - **Atkinson Pool**, Sudbury sudbury.ma.us/pool
- A selection of nearby lake beaches:

- **Lake Boone:**
 - Memorial Beach and wading pool, Marlborough
 - Centennial Beach, Hudson (both have playgrounds, bathrooms, parking)
- **Nara Park, Acton**, changing rooms, bathrooms, picnic area, snacks, playground, trails: action-ma.gov/index.aspx?nid=312
- **Walden Pond**, Rt. 126, Concord mass.gov/eea/agencies/dcr/massparks/region-north/walden-pond-state-reservation.html

Town Government and History

- **Conservation Commission** townofmaynard-ma.gov/municipal-services/conservation
- **Council on Aging and CrossTown Connect** senior bus: townofmaynard-ma.gov/gov/departments/council-on-aging
- **Maynard Cultural Council** (part of the Mass. Cultural Council): townofmaynard-ma.gov/committees/cultural-council
- **23 Glenwood Cemetery** has walking paths (see walking tours)
- **24 Maynard Clock:** hand wound since 1892. Public tours of Clock Tower during Octoberfest
 - **Maynard Historical Society:** web.maynard.ma.us/history/society
 - **Maynard Life Outdoors:** maynardlifefootdoors.com
- **25 Town Government:** townofmaynard-ma.gov/resources/walkmaynard
- **Maynard information:** web.maynard.ma.us

Miscellaneous and Business Information

- **Check Maynard Business Alliance and Assabet Valley Chamber of Commerce** websites for places to stay, car and bike rental, galleries, shops and restaurants:
- maynardbusinessalliance.org
- assabetvalleychamber.org





Local Emergency Planning Committee (LEPC)

FY 2017 MEETING CALENDAR

The LEPC meets as noted on the dates below at **8:30am**
MPD Training Room/Emergency Operations Center (EOC), unless otherwise noted.

September 27, 2016

November 22, 2016

January 24, 2017

March 28, 2017

May 23, 2017

June 27, 2017



MAYNARD HOUSING AUTHORITY

15 POWDERMILL CIRCLE

MAYNARD, MA 01754

(978) 897-8738

(978) 897-6893

FAX (978) 897-3583

TDDY 1-800-545-1883 EXT. 144

June 23, 2015

Board of Selectmen
Town Building,
195 Main Street
Maynard, MA 01754



Attention: Mr. Kevin Sweet
Town Administrator

Dear Mr. Sweet,

Enclosed please find a check in the amount of Five Thousand Five Hundred Ninety-five Dollars and 00/100 (\$5,595.00) for payment in lieu of taxes for Project MA 137-001, Dawn Grove, in accordance with the co-operation agreement dated February 27, 1979.

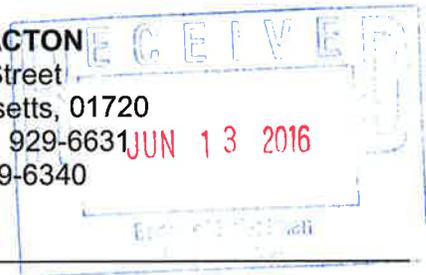
Sincerely,

Robert W. Larkin
Executive Director

EQUAL HOUSING OPPORTUNITY



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
Telephone (978) 929-6631
Fax (978) 929-6340



Board of Selectmen

NOTICE OF DECISION

TO ALL INTERESTED PARTIES:

Notice is hereby given that the Board of Selectmen took action on the following petition for a Site Plan Special Permit:

Site Plan Special Permit for: 429 Great Road

For Property Located at: 429 Great Road

Petition of: Country Properties, LLC

Action: Granted with Conditions

Pursuant to: Acton Zoning Bylaw Section 10.4.
Site Plan Special Permit Rules and Regulations

The applicant proposed the construction of an 8,856 sf. building to use as Vehicle Sales and Vehicle Service Station.

Date of Decision: June 6, 2016

Date Filed with Town Clerk: June 7, 2016

Appeals, if any, shall be made pursuant to Massachusetts General Laws, Chapter 40A, s. 17 within 20 days after the date of filing this Decision with the Town Clerk. A copy of the decision may be viewed in the Town Clerk's office or Planning Department during normal business hours.

Press Release

For Immediate Release:

Maynard Historical Commission Seeks to Preserve Historically Significant Buildings.

Plans to Propose Demolition Delay By-law at Fall Town Meeting.

Since 1999, the Maynard Historical Commission has formally inventoried over 500 buildings, structures, areas and artifacts in Maynard deemed to have historic significance. This may include association with prominent citizens, public, industrial, or fraternal buildings, churches and/or architectural styles. Within this list, the Commission has further identified a smaller set of properties that are viewed as historically significant relevant to the development of our community.

The Town of Maynard has no established procedure to protect any of these historic properties from demolition. The Commission has been working for many months to draft a bylaw that most of the surrounding communities already have, called a Demolition Delay By-law. Its purpose is simple. If an owner or developer applies for a permit to demolish a historically significant property the Commission may impose a maximum waiting period of twelve (12) months. During this time, the Commission works with the applicant to find possible alternatives to demolition which preserve the historically significant portion of the property. Unless and until a demolition request is made, the proposed bylaw does not restrict a property owners rights in any way.

The Commission will hold several public meetings to present and ask for feedback on the proposed draft bylaw. **Residents and property owners are invited on Thursday, June 23, 2016 at 7 PM in the Roosevelt Room of the Maynard Public Library on Nason Street to hear presentation and discussion of a proposal to protect historically significant properties by adopting a Demolition Delay By-law.**

The draft bylaw may be viewed or downloaded on the town web site at: http://www.townofmaynard-ma.gov/gov/committees/historical-commission/#proposed_demolition_delay_bylaw. Printed copies will be available at the library and town hall.

For additional information, contact Jack MacKeen, Chair, Maynard Historical Commission (histcom@townofmaynard.net).

Water Conservation Tips

Here's how you can do your part to conserve water at home:

- Fix leaking faucets, pipes, toilets, etc.
- Install water-saving devices.
- Wash only full loads of laundry
- Don't use the toilet for trash disposal.
- Take shorter showers. Do not let the water run while shaving, washing, or brushing teeth.
- Run the dishwasher only when full.
- Water the lawn as little as possible.
- Choose plants that don't need much water.
- Obey water bans or regulations.



Town of Maynard
Department of Public Works
Water Department
188 Main Street
Town of Maynard
Maynard, MA 01754

Maynard 2015 H2O Facts

Total Water Pumped
31.4 Million Gallons
(as pumped through
the water treatment facilities)

Average Day Usage:
0.86 Million Gallons



Any Questions?

Want to know more about the Maynard water supply system or interested in participating in the decision-making process? Please call Aaron Mikloski, Operations Manager at the Maynard Department of Public Works, at 978-897-1317 with any questions, comments, or concerns. Our offices are located at 195 Main Street.

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Further Information

www.amwa.org
American Water Works Association

www.epa.gov
U.S. Environmental Protection Agency

www.maynardwp.org
Maynard Water Education Partnership
www.massdep.gov
MassDEP

Town of Maynard, Massachusetts

Water Quality Report

2015

The Quality of Your Drinking Water

The Maynard Water Department is committed to providing our customers with safe and pure drinking water. The Maynard water system is a registered public water supply (PWSID #2174000) with the Massachusetts Department of Environmental Protection (MassDEP). To ensure that we continue to deliver this quality product, the Water Division continues to make investments in water quality monitoring, water source protection, water mains, and the water treatment plants. We are pleased to report the results of our 2015 water testing to inform you about your drinking water. We will be mailing you a report each year with information about annual water quality.

Maynard's Water System

Maynard's drinking water comes from seven groundwater sources. Wells #1-4 are constructed in sand and gravel deposits that overlie bedrock. These wells are 40-70 feet deep and are located in the southern half of Maynard. The remaining three wells, #5-7, are approximately 400 feet deep into bedrock and are located in the northern half of Maynard. White Pond, a surface water supply located in Hudson and Snow, is no longer in service, however it remains available as a backup source if treatment is implemented. The Town has the infrastructure to supply 2.75 million gallons per day (MGD) of high quality treated drinking water from the following facilities:

- Old Marlboro Road Treatment Facility: Wells #1-3: 1.0 MGD
- Green Meadow Treatment Facility: Well #4: 0.65 MGD, expandable to 1 MGD
- Rockland Avenue Treatment Facility: Wells #5-7: 1.1 MGD

Maynard's Water Treatment

All three water treatment facilities disinfect water and have green sand filters to remove iron and manganese. In addition, the Old Marlboro Road and Green Meadow facilities add potassium bisulfate to control corrosion from household plumbing, and The Rockland Avenue facility is equipped with an air stripper to remove radon, a naturally occurring contaminant in bedrock wells.

Help Protect Our Drinking Water Supply

MassDEP has completed a Source Water Assessment and Protection (SWAP) Report for our system. The SWAP report assesses the susceptibility of public water supplies to potential contamination by microbiological pathogens and chemicals. A susceptibility ranking of high was assigned to our system using information collected during the assessment by MassDEP. A source's susceptibility to contamination does not imply poor water quality. The report states the high vulnerability to contamination is due to the absence of hydrogeological barriers (i.e. clay) that can prevent contamination migration. The complete SWAP Report is available online at the following website: <http://www.mass.gov/eea/docs/dwp/water/drinking/swap/ccro/2174000.pdf>

Protecting our water sources is just as important as conserving drinking water. You play an important role in protecting your water resources. To help us protect your water sources:

- Use fertilizers, insecticides, and herbicides sparingly and follow the manufacturers' instructions.
- Never pour harsh chemicals, oils or cleaners down your toilet, sink or storm drains. Instead, dispose of them and other materials, such as paints and thinners, during household hazardous waste collection programs.
- If you have a septic system, have it pumped out every two years and do not use septic system cleaners.
- Immediately notify the DPM if you notice any one: hispancing or riding motorized vehicles near the wells, trespassing near or vandalizing any water supply facilities.

Any water supply reports and concerns can be addressed in public at the Board of Selectmen's meetings held on the 1st and 3rd Tuesday of each month at 7:00 pm at Town Hall in the Abigail J. Cannon Room.

Water Quality Summary

Listed below are contaminants detected in Maynard's drinking water in 2015. The complete list of contaminants that we test for is available at the Department of Public Works office. Also below is a list of important definitions and units of measurement.

Impairment Definitions

Maximum Contaminant Level (MCL) – The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal (MCLG) – The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Residual Disinfectant Level (MRDL) – The highest level of a disinfectant (chlorine, chloramines, chlorine dioxide) allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Secondary Maximum Contaminant Level (SMCL) – These standards are developed to protect the aesthetic qualities of drinking water and are not health based.

LC50/30 – Unregulated Contaminant Monitoring Rule 3

Actual Level (AL) – The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

90th Percentile – Out of every 10 homes sampled, 9 were at or below this level.

ppm = parts per million, or milligrams per liter (mg/l) **µg/l** = parts per billion, or micrograms per liter (ug/l)

ptl = parts per trillion, or nanograms per liter

ND = Not Detected

ppb = parts per billion, or micrograms per liter (ug/l)

PCU/l = picocuries per liter (a measure of radioactivity)

N/A = Not Applicable

Sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, brooks, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive materials, and can pick up contaminants resulting from the presence of animals or human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants – such as salts and metals which can be naturally occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil or gas production, mining, or farming.
- Pesticides and herbicides – which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.
- Organic chemical contaminants – including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems.
- **Radioactive contaminants – which can be naturally occurring or be the result of oil and gas production and mining activities.**

Samples Collected from Your Faucets

The water quality information presented in the following table(s) is from the most recent round of testing done in accordance with the regulations. All data shown was collected during the last calendar year unless otherwise noted in the table(s). Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (800-426-4791) or your local water supplier.

	Date(s) Collected	90th Percentile	Action Level	MCLG	# of sites sampled	# of sites above AL (Y/N)	Exceeds MCLG or MMDL	Violation (Y/N)	Possible Source(s) of Contamination
Lead (ppb)	September 2015	8.4	15	0	19	1	N	N	Corrosion of household plumbing systems
Copper (ppb)	September 2015	0.43	1.3	1.3	19	0	N	N	Corrosion of household plumbing systems

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The Maynard Water Department is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to two minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline 800-426-4791 or at <http://www.epa.gov/dwtr/mta/lead/index.cfm>.

Samples Collected from Our Water Supply

Regulated Contaminant	Date(s) Collected	Highest Result or Highest Running Average Detected	Range Detected	MCL or MCLG	MCLG or MMDL	Violation (Y/N)	Possible Source(s) of Contamination
Inorganic Contaminants							
Barium (ppm)	6/23/2015	0/56	ND-0/56	2	2	N	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Chromium (total) (ppb)	7/23/2015	0.4	0.22-0.9	100	100	N	Discharge from pulp mills; erosion of natural deposits
Nitrate (ppm)	6/16/2015	0.33	ND-0.33	10	10	N	Runoff from fertilizer use; leaching from septic tanks; sewer; erosion of natural deposits
Radioactive Contaminants							
Gross Alpha (pCi/l) (nons uranium)	June/July 2015	8.3	0.8-21	15	0	N	Erosion of natural deposits
Radium 226 & 228 (pCi/l) (combined values)	June/July 2015	0.34	ND-0.99	5	0	N	Erosion of natural deposits
Disinfectants and Disinfection By-Products							
Total Trihalomethanes (TTHMs) (ppb)	Quarterly in (2015)	88	29-160	80	****	Y	Byproduct of drinking water chlorination
Halooacetic Acids (HAA5) (ppb)	Quarterly in (2015)	44	9.5-81.0	60	****	N	Byproduct of drinking water disinfection
Chlorine (ppm)	Monthly in (2015)	0.43	0.17-0.63	4	4	N	Water additive used to control microbes

Health Effects: TTHM: Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys or central nervous system, and may have an increased risk of getting cancer.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as people with cancer undergoing chemotherapy, those who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. More information about contaminants and potential health effects along with the EPA/Centers for Disease Control guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available by calling the EPA's Safe Drinking Water Hotline at 800-426-4791.

Notice of Noncompliance

The Maynard Water Department received a Notice of Noncompliance for failure to test and report the minimum number of lead and copper samples in the required time period. Specifically, during the months of June through September of 2015 we had only collected 19 out of 30 required samples. We are using this report as a means of public notification of the non-compliance. Sampling requirements and frequency for lead and copper testing has been increased to 60 samples collected semi-annually.

The Maynard Water Department received a Notice of Noncompliance for exceedance of the maximum contaminant level (MCL) for Total Trihalomethanes (TTHMs) during the months of October through December of 2015 and failed to conduct the proper level of public notice in the given time after reporting the test results. Our system also notified customers through mailings and website publications of a TTHM MCL exceedance during the first quarter of 2016. We are currently still exceeding the MCL but working with Mass DEP and water treatment consultants to make modifications to ensure that the exceedance will not occur again. Please refer to our website for current information regarding these events, <http://www.townofmaynard.com/2016/04/07/2016-04-07-01>.

Unregulated Contaminants

Unregulated contaminants are those for which there are no established drinking water standards. The purpose of unregulated contaminant monitoring is to assist regulatory agencies in determining their occurrence in drinking water and whether future regulation is warranted

Unregulated and Secondary Contaminants	Date(s) Collected	Result or Range Detected	Average Detected	SMCL	ORSG	Possible Source
Unregulated Inorganic Contaminants						
Sodium (ppm)*	6/16/2015	23-35	30	---	20	Natural sources; runoff from use as salt on roadways; by-product of treatment process
Other Organic Contaminants - When detected at treatment plant as VOC residuals, not TTHM compliance						
Bromodichloromethane (ppb)	9/16/2015	3.8-20	6.4	---	---	By-product of drinking water chlorination
Chloroform (ppb)	7/24/2015	0.22-0.9	0.4	---	---	By-product of drinking water chlorination
Dibromodichloromethane (ppb)	9/16/2015	3.0-5.3	4.0	---	---	By-product of drinking water chlorination
Unregulated Secondary Contaminants						
Manganese** (ppb)	Quarterly in (2015)	ND-7.1	1.5	50	300	Erosion of natural deposits

*About Sodium: Some people who drink water containing sodium at high concentrations for many years could experience an increase in blood pressure.

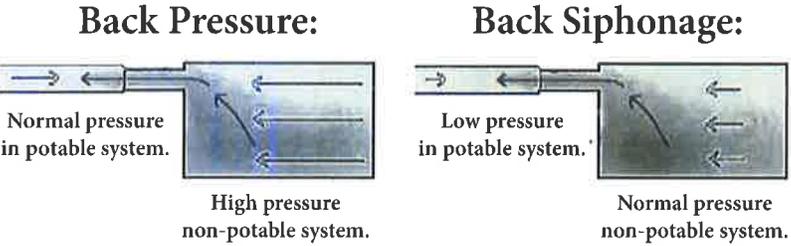
**Manganese is a naturally occurring mineral found in rocks, soil and groundwater, and surface water. Manganese is necessary for proper nutrition and is part of a healthy diet, but can have undesirable effects on certain sensitive populations at elevated concentrations. The United States Environmental Protection Agency (EPA) and MassDEP have set an aesthetics-based Secondary Maximum Contaminant Level (SMCL) for manganese of 50 µg/L. In addition, EPA and MassDEP have also established public health advisory levels. Drinking water may naturally have manganese and, when concentrations are greater than 50 µg/L, the water may be discolored and taste bad. Over a lifetime, EPA recommends that people drink water with manganese levels less than 300 µg/L and over the short term, EPA recommends that people limit their consumption of water with levels over 1000 µg/L, primarily due to concerns about possible neurological effects. Children up to 1 year of age should not be given water with manganese concentrations over 300 µg/L, nor should formula for infants be made with that water for longer than 10 days.

In accordance with provisions in the Safe Drinking Water Act (SDWA), public water suppliers are required to monitor for up to 30 unregulated contaminants on a five-year cycle. Unregulated contaminants are those that don't yet have a drinking water standard set by the United States Environmental Protection Agency (EPA). The purpose of monitoring for these contaminants is to help EPA decide whether the contaminants should have a standard. For more information please see www.epa.gov/sites/production/files/2015-10/documents/ucmr3_factsheet_general.pdf.

UCMR3 Results Unregulated Contaminants	Date(s) Collected	Result or Range Detected	Average Detected	ORSG or UCMR3 Health Benchmark	Possible Source
Chlorate (ppb)	7/23/2015	506-1010	747	210	By-product of drinking water chlorination
Chloromethane (ppb)	7/23/2015	ND-0.42	0.26	2.69 to 269	Discharge of industrial use
Molybdenum (ppb)	7/25/2015	ND-1.4	0.45	40	Naturally-occurring element found in ores and present in plants, animals and bacteria; commonly used form molybdenum trioxide used as a chemical reagent
Strontium (ppb)	7/23/2015	74.3-326	213	1500	Naturally-occurring element; historically, commercial use of strontium has been in the faceplate glass of cathode-ray tube televisions to block x-ray emissions
Chromium-6	7/23/15	ND-0.06	0.018	==	

Cross-Connection Contamination

Cross-connections that could contaminate drinking water distribution lines are a major concern. A cross-connection is formed at any point where a drinking water line connects to equipment (boilers), systems containing chemicals (air conditioning systems, fire sprinkler systems, irrigation systems), or water sources of questionable quality. Cross-connection contamination can occur when the pressure in the equipment or system is greater than the pressure inside the drinking water line (backpressure). Contamination can also occur when the pressure in the drinking water line drops due to fairly routine occurrences (main breaks, heavy water demand), causing contaminants to be sucked out from the equipment and into the drinking water line (backsiphonage). Community water supplies are continually



jeopardized by cross-connection unless appropriate valves, known as backflow prevention devices, are installed and maintained. For more information, visit the Web site of the American Backflow Prevention Association (www.abpa.org) for a discussion on current issues.

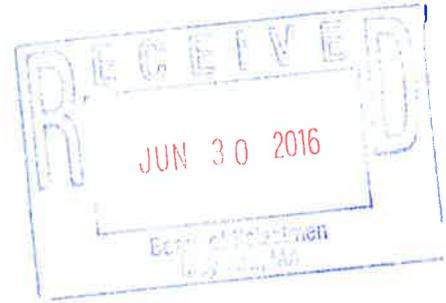
What you can do to help prevent a cross-connection?

Without the proper protection something as simple as a garden hose has the potential to contaminate or pollute the drinking water lines in your house. In fact, over half of the country's cross-connection incidents involve unprotected garden hoses. There are very simple steps that you, as a drinking water user, can take to prevent such hazards:

- Never submerge a hose in soapy water buckets, pet watering containers, pool, tubs, sinks, drains, or chemicals.
- Never attached a hose to a garden sprayer without the proper backflow preventer.
- Buy and install a hose bib vacuum breaker on every threaded water fixture. The installation can be as easy as attaching a garden hose to a spigot. This inexpensive device is available at most hardware stores and home-improvement centers.
- Identify and be aware of potential cross-connections to your water line.

6 Apple Ridge Road #2
Maynard, MA 01754
June 28, 2016

Kevin Sweet, Town Administrator
Chris DiSilva, Chairman, Board of Selectmen
Town Building
195 Main St.
Maynard, MA 01754



Dear Mr. Sweet and Mr. DiSilva:

Would it be possible to create a crosswalk on Summer St. at the exit from Apple Ridge?

There are over 200 residents in our neighborhood and many, like myself, frequently use the sidewalk on Summer St. In my case, I cross Summer St. to access the sidewalk opposite Apple Ridge during my daily runs and when I walk our dogs from here through the Patti Lane neighborhood. At least once a week, my wife and I walk to Maynard center. Many other residents of Apple Ridge do the same.

Every time I cross Summer St. from the sidewalk on Apple Ridge Road to the one on the other side of Summer St., I feel like I'm "taking my life into my own hands." Summer St. is heavily trafficked. Particularly dangerous are cars that crest the hill on Summer St. at Apple Ridge from the direction of Stow, most of which are exceeding the 30 mph speed limit.

It seems to me that the expense of this crosswalk would be relatively small, involving the painted roadway lines, pedestrian crosswalk signs on each side of the crosswalk, and one "crosswalk ahead" warning sign about 50 yards before the crosswalk in the direction of Stow (before cars crest the hill). Besides protecting the safety of Apple Ridge resident, the crosswalk would likely have the added benefit of slowing speeders on Summer St.

Thank you for considering my request.

Sincerely,

A handwritten signature in black ink that reads "John Falkowski". The signature is fluid and cursive, with a long horizontal stroke at the end.

John Falkowski

Phone # 781-890-3716

Becky Mosca

From: OARS <office@oars3rivers.org>
Sent: Wednesday, June 29, 2016 2:09 PM
To: Becky Mosca
Subject: OARS Outside in July!

Having trouble viewing this email? [Click here](#)

OARS

FOR THE ASSABET SUDBURY & CONCORD RIVERS

OARS Outside in July!

Water Wise Workshops for Children!



Don't miss the 13th season of our popular series of six free waterside workshops for children ages 6-10!

Fun, hands-on activities and lively group discussions encourage children to explore the fascinating world of rivers, lakes, and ponds. They will learn how to protect our water resources for all the creatures that depend on them.

July 11: Your Watershed and the Water Cycle

July 18: Water Plants and Animals

July 25: Water Bugs Mystery

August 1: Water Testing and Conservation

August 8: Water Wise Photography

August 15: Water Wise Wizards

Day and Time: Mondays from 10 am - noon

Location: Lake Chauncy in Westborough

[To learn more and register.](#)

Help Remove Invasive Water Chestnut

Calling all volunteers! Your help is needed to hand-pull invasive water chestnut from the Assabet.

Saturday, July 16 from 9 am - 1 pm



Location: Stow/Maynard

Wear: Clothes and shoes that can get wet & dirty. Long sleeve shirts are recommended. Boaters are required to use life jackets (pfd's).

Bring: Sunscreen, a hat, gloves (if you have a pair), and a water bottle. A change of clothes in your car is recommended.

Canoes (with paddles and pfd's): if you can bring one, please let us know. *We have limited boats available on a first come first served basis.*

Registration required: 978-369-3956 or [email](#)

[Read about](#) water chestnut in our rivers and our work to remove them. Download an [ID and reporting card](#).

New Assabet River "Green and Blue" Trails

OARS, Acton's Natural Resources Department, and Maynard Conservation Commission received a Massachusetts DCR Trails Grant to put in an inter-town trail along the Assabet River from Acton to Maynard and install a handicap-friendly boat dock in Maynard.

Seeking River and Nature Enthusiasts to Help Cut This Trail!

**Friday, Saturday, and Sunday
July 15-17 and August 5-7, 8 am - 11 am**
Come for all or part of the time.

Volunteers: All welcome (ages 12+)

Wear: Sturdy, closed-toe shoes, clothes that can get dirty, hat to protect from sun

Bring: Your own water bottle, thick work/garden gloves and any of the following: loppers, pruners, hand-saws, pick-axe, chain saw, shovels, and rakes. (Label all items with your name)



Pre-registration required. Acton Natural Resources: 978-929-6634 or [email](#).

SPREAD THE WORD



SHARE THIS EMAIL

OARS

978-369-3956
office@oars3rivers.org
oars3rivers.org

KEEP UP ON THE LATEST



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The Rivers

Our Work



OARS: For the Assabet, Sudbury, and Concord Rivers,
23 Bradford Street, Concord, MA 01742

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Sent by office@oars3rivers.org in collaboration with



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Message Score: 2

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Pass

My Spam Blocking Level:
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Medium
(75): Pass

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[Block](#) this sender

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OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT MAYNARD ROAD RACE

This permit is issued to

***Boys & Girls Club of Assabet Valley
– Volunteer, Mary Brannelly
Maynard, MA. 01754***

For the following purpose:

19th Annual Maynard Road Race, Saturday, October 8, 2016 10:00 A.M. starting in Maynard. The Final 5K running road race will begin at 11:00 AM with new location to start and finish at Battle Road Brew Pub on Sudbury Street, Maynard, MA. 01754

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

JAMES M. FAIRWEATHER
President, Board of Directors

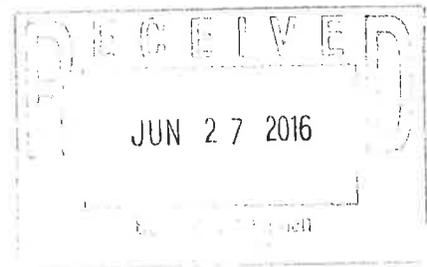


WENDY ALLEGRONE LESLIE
Executive Director

BOYS & GIRLS CLUB
of Assabet Valley
"The Positive Place for Kids"

June 21, 2016

Board of Selectmen
195 Main Street
Maynard, MA 01754



Re: 19th Annual Maynard Road Race

Dear Board of Selectmen,

Volunteers from the Boys & Girls Club of Assabet Valley have set the date for the **19th Annual Maynard Road Race**, which will once again directly benefit the Boys & Girls Club. It is scheduled for a **new date and location** - Saturday, October 8, 2016 starting and ending at Battle Road Brewery, Sudbury St. It is always a great family event and will hopefully raise needed funds for the Club!

Similar to past years, this year's event will begin at 10:00 AM with the Kids 1 Mile Running Race. Then the 5K Running/Walking Races will start at 11:00 AM. We have met with Chief Dubois to receive his approval of the new race route. It will start on Sudbury St, go left onto Main St, right onto Mill St, right onto Summerhill Rd, right onto Summer St, left onto Concord St, left onto Brooks St, left onto Charles St, left onto Randall Rd, right onto Concord St and double back to Sudbury St, ending in the Battle Road Brewery parking lot.

An Awards Ceremony will take place following the race. We will be reaching out to the Maynard Business Alliance and the Rotary Club to collaborate with the local businesses.

We have met with Greg Hill and his staff from Battle Road Brewery and they are excited to be part of this event. There will be entertainment, food, activities for the kids, etc before and after the Race activities.

As in the past, the Boys & Girls Club of Assabet Valley is very appreciative of the support of the Board of Selectmen and the major role it plays in the success of the annual Maynard Road Race to benefit the Club.

Sincerely,

A handwritten signature in cursive that reads "Mary Brannelly".

Mary Brannelly, Volunteer, Maynard Road Race
12 Vose Hill Road, Maynard
978.764.5279
mitbrannelly@comcast.net



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY SPECIAL PERMIT

This permit is issued to

Assabet Valley Chamber of Commerce

For the following purpose:

Maynard Fest: October 1, 2016

In addition to closing Nason Street and Main Street from the corner of Walnut Street to River Street during the Maynard Fest on Saturday, October 1, 2016 and the exit from municipal parking lot at Naylor Court from 9:00 A.M. to 4:00 P.M. Also, to make River Street two way during the same period of time to allow a flow of traffic to that end of town and that every effort is made to place all vendor carts so that they are not within 100 feet of a directly competing businesses permanently located within the downtown.

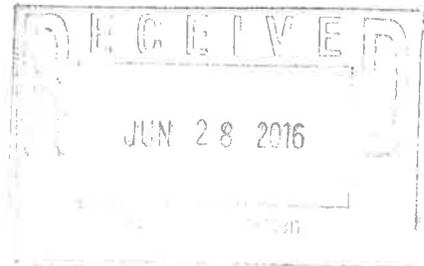
Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

June 28, 2016

Maynard Board of Selectmen
Maynard Town Hall
195 Main Street
Maynard, MA 01754



Dear Board Members,

On behalf of the Assabet Valley Chamber of Commerce I submit the following request for consideration of the Board:

To close Nason Street and Main Street from in front of Boston Bean House to the exit from the municipal parking lot at Naylor Court during the Maynard Fest on Saturday, October 1, 2016 from 9:00 A.M. to 4:00 P.M. Also to make River Street one way in the opposite direction from what is normal during the same period of time to allow a flow of traffic to that end of town.

This proposal has been discussed with both the Police and Fire Chiefs for their concerns. They have requested that we present it to the Board for approval.

Thank you for your consideration of this matter.

On Behalf of the Chamber

A handwritten signature in cursive script, appearing to read "Robert W. Larkin".

Robert W. Larkin
Vice Chair



OFFICE OF THE BOARD OF SELECTMEN

Maynard, Massachusetts

PERMIT One-Day Entertainment

This permit is issued to

MAYNARD ROTARY CLUB

Mill & Main Street Parking Lot, Maynard, MA 01754
Robert Larkin, Event Coordinator

For the following purpose:

**One-Day Entertainment License
September 24, 2016, rain date of September 25, 2016
3:00 p.m. to ½ hour before fireworks display**

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

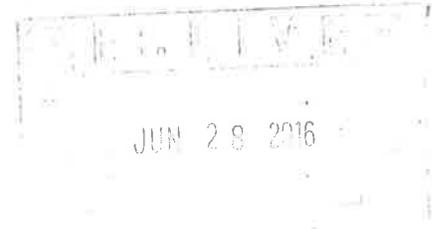


Service Above Self ~ He Profits Most Who Serves Best

MAYNARD ROTARY CLUB

P.O. Box 464, Maynard, MA 01754

June 28, 2016



Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754

Dear Board Members;

The Maynard Rotary Club requests a one-day Beer and Wine License for Saturday, September 24, 2016 in conjunction with this year's Octoberfest to be held at Mill & Main parking lot. Alcohol consumption will be limited to an enclosed area, as it was last year, with police details as required by the Chief of Police. Food, bands and children's activities will be from 3:30 p.m. to ½ hour before the fireworks display.

In the event of inclement weather, we would request that a one-day Beer and Wine License be issued for Sunday, September 25, 2016 for the event and hours as stated above.

Your approval of this request is gratefully appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. Larkin".

Robert W. Larkin
Rotary Event Coordinator



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT

This permit is issued to

***Maynard Rotary Club,
Nancy Quinn***

For the following purpose:

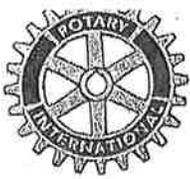
***Maynard's 50th Annual Old Fashioned Christmas Parade
Sunday December 4, 2016
2:00 p.m.***

No Parking on Parade Route Main Street and Nason Street from 12:00 until 3:00 PM

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



Service Above Self ~ He Profits Most Who Serves Best

MAYNARD ROTARY CLUB

P.O. Box 464, Maynard, MA 01754



June 28, 2016

Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754

Dear Board Members;

The Maynard Rotary Club requests a permit to hold the annual Maynard Christmas Parade on Sunday December 4, 2016 at 2:00 p.m. The Rotary Club will coordinate with the Chiefs for all necessary details.

Your approval of this request is gratefully appreciated.

Sincerely,

Matt Farrow

Matt Farrow
President



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF MAYNARD**

Number:
CIA2016-01

Fee:
\$25.00

This is to certify that:

**Kilby Books, LLC DBA Art Signals at Video Signals
Owners: Sandra Gudac & Charles Kilby
16 Nason Street**

Is hereby granted a:

Carry-In Alcoholic Beverage License

In said Town **Maynard** and at that place only and expires **DECEMBER Thirty-First** in the year **Two Thousand and Sixteen**, unless sooner suspended or revoked for violation of the laws of the Commonwealth and the Town of Maynard respecting the licensing of Common Victualler. The authority Granted to the Licensing Authorities by Massachusetts General Laws, Chapter 138 and Town of Maynard "Carry-in Alcoholic Beverages" Policy and Regulations and amendments thereto.

Hours during which Carry-in Alcoholic Beverages are allowed: 11:30 a.m. - 11:00pm

I have read and understand the Carry-In Alcoholic Beverages Policy and Regulations of the Town of Maynard and agree to fully comply herewith. I understand that as manager I am responsible to assure that any wait staff, employees or other managers have completed the TIPS training program.

Manager Signature _____ Date _____

In Testimony Whereof, the undersigned have hereunto affixed their official signatures: this 5th day of July in the year Two Thousand and Sixteen.

Licensing Authority

Becky Mosca

From: Charles Kilby <charles.kilby@gmail.com>
Sent: Tuesday, June 28, 2016 3:43 PM
To: Becky Mosca
Subject: Renewal of "Carry In" ABC License

Hello Becky,

I would like to see what I need to do to renew the "Carry In" ABC license for Art Signals Studio (Kilby Books LLC).

We received our initial permit last Spring and want to continue to offer carry-in as a service for our patrons. The ability to offer this has been a benefit to many people attending classes at our location as well as some group events.

As noted in our initial meeting with the Town, we have taken several steps to make sure that we ensure an appropriate and safe environment for this service:

1. Consumption is limited to our function room which is closed off from the rest of the store.
2. We always have a staff member (myself

or

one of our employees) who have passed the TPS training course

in attendance

3. We use an approved "closed bag" so anyone not finishing a beverage and wishing to take it home can do so in an appropriate fashion

Can you please tell me what we need to do to renew our license? You mentioned a potential inclusion in the July 5th Board of Selectmen Meeting (if this is not something that is automatically renewed). Can you review our initial information and let me know what course of action we should pursue to renew the license?

Many thanks, please let me know if you have any questions regarding this.

Regards,

Charles Kilby
978-760-0093

Total Control Panel

[Login](#)

To: bmosca@townofmaynard.net
From: charles.kilby@gmail.com

Message Score: 10
My Spam Blocking Level: Medium

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender



Date: July 5, 2016

John H. Houchin
16 Taft Ave.

You are hereby appointed to the

Cultural Council

Term expires: June 30, 2019

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

**JOHN H. HOUCHIN, PH.D.
16 TAFT AVE.
MAYNARD, MA 01754**

June 3, 2016

Tim Hess
Director, Cultural Council of Maynard
InSitu
STUDIO INSITU ARCHITECTS, INC
63 Main Street, Maynard, MA 01754

Dear Tim,

This past year I have moved into Maynard. It is my hope to bring my experience as a theatre artist and teacher to enrich the town I live in. I was drawn here in part because of the obvious presence of the arts. I have been very pleased to attend three of the Cultural Council of Maynard's meetings. In this period of time I have been able to see that your accessibility to the community and your grant initiatives have provided individuals and groups assistance on developing new vital programs. New enterprises such as the Cultural District are a significant plus for Maynard. This excites me.

The value of our relationships with each other are made qualitatively more valuable through special places and events. Moreover, there is a growing awareness of the foundational value of communicating the richness and value of Maynard through the arts and culture. The Cultural Council is a leader in this activity and I would like to join your organization as a full voting member.

My previous role as a theatre director, teacher and arts administer has given me the experience and drive to commit to this consuming commitment. My most recent responsibilities include a full time theatre teaching appointment at Boston College and directing professionally. I have directed at least one full-length theatre production a year that included designers, technical direction, stage managers and a cast of at least ten. I have also taught at least four courses per year to undergraduates, from Theatre History to Direction to Advanced Acting. These activities, plus the requisite committee and faculty meetings, have prepared me to both show up for planning sessions and do the heavy lifting when the time occurs.

I am including my resume for your information. I hope that I will be able to participate fully in the Arts Council of Maynard and to assist this city in many of its most important endeavors

Sincerely yours,



John H. Houchin, Ph.D
Associate Professor
Theatre Department
Boston College

JOHN H. HOUCHIN, PH.D.
Curriculum Vitae

617-461-3974

john.houchin@bc.edu

www.johnhouchin.net

EDUCATION

EDUCATION

Ph. D., New York University, Graduate School of Arts and Sciences,
Performance History.

MFA, New York University, Directing.

BA, Houston Baptist University, Drama/English.

DISSERTATION

“The History of the Berlin Cabaret from 1901-1935.”
Advisor: Brooks McNamara

TEACHING

**PROFESSIONAL
EXPERIENCE**

Associate Professor, Boston College, 2001-present; Chair, June 2006-2010

Assistant Professor, Boston College, 1994-2000.

Visiting Assistant Professor, Southern Illinois University, 1993-1994.

Producing Director and Adjunct Professor, University at Texas at Dallas, 1987-
1993.

Assistant Professor, Berry College, Rome Georgia, 1981-1983.

SPECIALIZATIONS

Acting, African American Theatre, American Theatre History, Popular
Entertainment, Directing, and Experimental Theatre.

BOOKS AND DATA BASES

BOOKS

American Theatrical Censorship in the Twentieth Century, Cambridge
University Press, 2003.

Editor, *The Critical Response to Eugene O’Neill*, Greenwood Press, 1993.

DATA BASE

Black Broadway, an annotated bibliography chronicling the history of African
American production on Broadway in the 20th century.

DIRECTING EXPERIENCE

<i>The Trojan Women</i>	Boston College, 2014
<i>Songs From the Moon</i>	Dance and Theatre from the Dreamscape Project Group, 2014
<i>The Trip Home</i>	Boston Playwrights Marathon, 2014
<i>For Colored Girls Who Have Attempted Suicide When the Rainbow Is Enough*</i>	Boston College, 2014
<i>The Arabian Nights</i>	Boston College, 2012
<i>Suicide Hotline</i>	Playwright's Platform Festival, 2012
<i>Storrow Drive</i>	Boston Playwrights Marathon, 2012
<i>Doubt</i>	Boston College, 2011
<i>Uncle Vanya</i>	Classical Theatre Company, Houston, 2011
<i>The Guys</i>	September 11 Memorial Play, Boston College, 2011
<i>Diva Daughters Dupree</i>	Savannah City Theatre, 2009
<i>Hotel Paradiso</i>	Boston College
<i>Stage Door</i>	Boston College
<i>We Won't Pay. We Won't Pay.</i>	Boston College
<i>Dreaming Shakespeare</i>	Boston College
<i>Anything Goes</i>	Boston College
<i>Good</i>	Boston College
<i>Dracula</i>	Boston College
<i>Ring Round the Moon</i>	Boston College
<i>Marriage</i>	Boston College
<i>Story Theatre</i>	Boston College
<i>Our Country's Good</i>	Boston College
<i>Tartuffe</i>	Boston College
<i>On the Verge</i>	Boston College

*** RECENT DIRECTING EXPERIENCE**

ARTICLES AND PRESENTATIONS

ARTICLES

- “Freedom of Speech and *Hair*: The Legal Legacy.” *Insights on Theatre Censorship: Case Studies from the 20th and 21st Centuries*, forthcoming.
- “Robert Macbeth, the New Lafayette Theatre and the Politics of Art in the 1960’s,” *New England Theatre Journal*, 25(2013).
- “Bodily Fear: Recent American Performance Controversies” *Theatre*, 38(2008).
- “Censorship” entry for the Cambridge Guide to American Theatre, ed. Don Wilmeth, Cambridge University Press, 2006.
- “A Long and Winding Road: The Checkered History of Erskine Caldwell and Jack Kirkland’s *Tobacco Road*,” *Journal of American Drama and Theatre*, Spring 2003.
- “Strange Brew: Radical Sexuality and *Che!*,” *Theatre Symposium*, 8(2000).
- “Culture War: Professional Theatre and Popular Sovereignty in Eighteenth Century Boston,” *New England Theatre Journal*, (10) 1999.
- “The Struggle for Virtue: Professional Theatre in 18th Century Philadelphia,” *Theatre History Studies*, (19) 1999.
- “O’Neill’s ‘Woman Play’ in Boston,” *Eugene O’Neill Review*, Spring/Fall, 1998.
- Review of Yale Repertory’s 1996-1997 season for the *New England Theatre Journal*, (7) 1997.
- “Mose on Stage: The Working-Class Hero in Antebellum New York,” *New England Journal of Theatre*, (6) 1995.
- “Depraved Women and Wicked Plays: Olga Nethersole’s Production of *Sapho*,” *Journal of American Drama and Theatre*, Spring 1994.
- “The O’Neill Discourse,” Introduction to *The Critical Response to Eugene O’Neill*, Greenwood Press, 1993.
- Essays on the directorial practices of Erwin Piscator, Josh Logan and Jose Quintero for *The Directory of Stage Directors*, Edited by John W. Frick and Stephen Vallillo, Greenwood Press, 1993.
- “The Origins of the Parisian *Cabaret Artistique*,” *The Drama Review* (T101), June 1984.

CONFERENCE PRESENTATIONS

- “Macbeth et. al: The Haitain Plays of the Federal Theatre Project,” ATHE Annual Conference, Toronto, 2004.
- “Strange Brew: Radical Sexuality and *Che!*,” American Society for Theatre Research, Minneapolis, 1999.

“*Hair: The Legal Legacy*,” Association for Theatre in Higher Education Annual Conference (ATHE) Annual Conference, San Antonio, 1998.

“Quakers and Actors: Theatrical Censorship in Colonial Philadelphia,” ATHE Annual Conference, New York, 1996.

“The Demise of the Federal Theatre,” ATHE Annual Conference, San Francisco, 1995.

“Climbing the Ladder of Success ‘Wrong by Wrong’: The Broadway Plays of Mae West,” ATHE Annual Conference, Chicago, 1994.

“*Sappho* and the Censors,” ATHE Annual Conference, Philadelphia, 1993.
 “House and Home in the Plays of Eugene O’Neill,” ATHE Annual Conference, 1993.

“Mose, the Bowery B’hoj: His Origin and Legacy,” ATHE Annual Conference, Atlanta, 1992.

“Christus Gardens: Devotional Retreat or Christian Kitch,” Popular Culture Association Conference, Louisville, 1992.

“*Infamia*: The Fate of Ancient Entertainers,” ATHE Annual Conference, Seattle, 1991.

COURSES

COURSES DEVELOPED FOR BOSTON COLLEGE

African American Theatre and Drama: This course will examine the drama of Black Americans as they have worked to establish autonomy in the United States. Specifically, it will study how African American playwrights have integrated historical narrative, personal recollection, religion, music and folk art to create a unique American dramatic genre.

Devised Theatre: An experimental performance course based on physical exercises and memoir writing. This work resulted in an ensemble generated text that was then performed.

African American Turns: The Impact of African American Culture on American Theatre An interdisciplinary investigation examining how the content and form of black theatre have influenced American mainstream entertainment.

Acting III: An intensive scene study course for students who are committed to pursuing professional acting careers.

Theatre History A two semester sequence detailing the major historical Developments in western theatre from the 5th century BCE through 1860.

American Popular Entertainment in the Twentieth Century: A study of the history as well of the social and political implications of various forms of live popular entertainment.

German Theatre and Politics: A comparative study of Weimar and Nazi culture with an emphasis on theatre.

American Drama and Theatre: A course tracing the development of American theatre from 1865 through 1960.

Experimental Drama and Theatre: A two-semester sequence investigating the literature and production techniques of experimental theatre from Symbolism through post modernism.

**ADMINISTRATIVE ACHIEVEMENTS
AS CHAIR OF THE
THEATRE DEPARTMENT AT
BOSTON COLLEGE**

**UNIVERSITY
INITIATIVES**

I began a series of initiatives to build interdepartmental and multidisciplinary relationships with other academic units at Boston College. Among the programs I have organized and coordinated are:

- Concluded agreement with American Repertory Theatre company member Remo Airdi to be the second Monan Visiting Artist. He taught Shakespearean acting to advanced theatre students in fall 2009.
- Concluded agreement with New England director Carmel O'Reilly to be the third Monan Visiting Artist. She will direct *Translations* in February 2010.
- In the process of planning a three day residency with John O'Neal, founder of the Free Southern Theatre, the first integrated theatre in the south, and Junebug Productions. Mr. O'Neal is a theatre icon, known for his use of theatre events to promote racial discourse. He will be in residence at BC on March 16, 17, and 18. He will lead a series of three workshops with the theatre department, AHANA Leadership Council, UGBC, FACES and the Black Student Forum. African and African Diaspora faculty as well as American Studies faculty will also be invited to participate.
- Concluded negotiations with Mary-Mitchell Campbell to become the initial Monan Visiting Artist for 2008-2009 academic year. Her tenure will involve site visits, lectures and presentations to theatre students as well as the general university community by Ms. Campbell and her associate Michelle Miller. Her professorship will conclude with a production of *Songs for a New World*, a musical songbook by Jason Robert Brown. The production will be directed by Ms. Campbell and will feature BC alumni who are theatre and music professionals and current students. This production will benefit Artists Striving to End Poverty and the Boston College Arts Council.
- "An Uncertain Future," a series of interdisciplinary panel discussions on the topic of genetic research. These discussions were presented in conjunction with the Winston Center for Ethics and Public Policy, a division of the Carroll School of Management. These discussions involved both the Theology and Biology departments. They focused on issues regarding medical ethics raised in Theatre Department's production of *An Experiment with an Air Pump*. This cooperative project will be repeated in February 2008 with an analysis of ethics in media.

- “Without Prejudice,” an initiative begun by the Provost and the Vice President for Student Affairs to employ theatre and theatre techniques to address various issues having to do with ethnic and racial prejudice. As part of this project I hired nationally renowned writer and actor, Robbie McCauley, to teach a performance class that investigates race and gender, the first of its kind at Boston College.

PROFESSIONAL INITIATIVES

I have instituted a series of programs that focus on linking the theatre department more closely to Boston’s professional theatre community. Some of these efforts include:

- A guest artist program that contracts outstanding New England theatre professionals to work at Boston College. The first of these is Paul Daigneault who directed *Urinetown* in April 2008 and Michael Alosso who directed *Sweet Charity* in April 2009. This year Carmel O’reilly will direct *Translations*. Other artists will teach workshops on musical theatre audition technique, ballroom dance and clowning.
- An internship agreement with local professional theatres that permit qualified students to gain professional theatre experience.
- Maintain an alumni list serve in order to communicate with former BC theatre majors.

OTHER DUTIES

- Maintain active teaching and research schedule.
- Assign non-academic job responsibilities to faculty that enhance the administrative flow of the department.
- Coordinate the annual publication of the *Handbook for Boston College Theatre Majors*.
- Chair all faculty meetings.
- Chair all meetings of the Council of Majors.
- Schedule all classes.

OTHER PROFESSIONAL EXPERIENCE

Prior to resuming my teaching career I worked for fourteen years as a professional arts administrator in Dallas, Houston and Victoria, Texas. I functioned as a general manager, producer and fundraiser for the Victoria Arts Council, Shakespeare Festival of Dallas, Plaza Theatre, University of Texas at Dallas and Dallas Theatre Center. More information on these activities is available upon request.



Date: July 5, 2016

Brent Mathison
6 Guyer Road

You are hereby appointed to the

Cultural Council

Term expires: June 30, 2019

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

6 Guyer Rd
Maynard, MA 01754

June 1, 2016

Tim Hess, Co-Chair
Cultural Council
Town of Maynard
195 Main St
Maynard, MA 01754

Dear Tim,

I am sending this letter to express my interest in serving on the Cultural Council for the Town of Maynard.

One of the reasons we were attracted to Maynard when relocating here last August was the Town's vibrant arts community. As a photographer, the arts are an important part of my life, and I recognize how vital they are to the health of a society.

For that reason, I would be excited to help fulfill the core mission of the Cultural Council in awarding grants for arts and humanities initiatives in Maynard. I would also be very excited to help push the Council's special initiatives forward, such as the creation of a designated cultural district.

I currently serve as the alternate member of the Planning Board; and I believe a position on the Cultural Council would be complementary to that role, especially as both groups will need to work together in creating the cultural district.

Thank you for considering me for the Cultural Council, and I am looking forward to hearing from you soon. You may reach me by email at brent@brentmathison.com or by phone at 919-673-0873.

Sincerely,
Brent Mathison

PROFESSIONAL EXPERIENCEBiogenOctober 2013 – Present**Senior Analyst, Payer Operations & Analytics, Market Access & Reimbursement****July 2015 - Present**

- Provide extensive data analysis, visualization, and reporting related to payer performance and product formulary coverage for audiences ranging from field account managers to corporate executives.
- Developed and deployed interactive dashboards and self-service reporting via Tableau Server, providing users immediate access to data needed to answer urgent business questions.
- Developed semi-automated process to load monthly syndicated datasets into Oracle database, QC data, and release data for use in production reporting and analyses. This process has reduced data delivery time by ~87.5% for each dataset.
- Automated generation of existing manually-produced reports, some through Excel VBA and others through Tableau Server, reducing effort required by up to 95%.
- Developed business rules for interpretation of syndicated datasets used in analysis and reporting, ensuring consistency and repeatability.

Senior Analyst, Business Operations and Intelligence, Patient Services**October 2013 – July 2015**

- Provided extensive data analysis, visualization, and reporting related to operations and call center for audiences ranging from frontline agents to corporate executives.
- Developed and measured operational metrics related to organizational, workgroup, and individual performance.
- Provided modeling for a variety of initiatives including staffing based on workload, sabbatical planning, and incentive compensation.
- Developed fully interactive, visual dashboard, providing unprecedented insight into all aspects of Patient Services frontline and call center operations.
- Performed analysis of operational impact of new sabbatical benefit for Patient Services and for the Neuro Sales Force.
- Leadership role in redevelopment of operational data and reporting for CRM and data warehouse replacement initiative.
- Received Rookie of the Year award for 2013, Vice President's award for 2014.

The Cygnal GroupOctober 2012 – October 2013**Consultant**

- Performed analysis of client pay and sales performance data using Microsoft Excel and Tableau, and presented findings to clients.
- Developed compensation administration and calculation tools using Microsoft Excel.
- Modeled data in Microsoft Excel to illustrate cost of sales compensation under various business scenarios.
- Extensive interaction with clients to understand their individualized business models.

PROFESSIONAL EXPERIENCE *(continued)*

Apex Beverage Company January 2009 – October 2009

IT Administrator

Focus3 November 2007 – January 2009

Director of Client Services

Carolina Wine Company 2005 – 2007

Client Sales and IT Support

First Citizens Bank 2004 – 2005

Network Analyst

Pharmagraphics 1999 – 2004

Manager of Information Systems **2001 to 2004**

Network Analyst **2000 to 2001**

Production Scheduler **1999 to 2000**

RR Donnelley 1996 – 1998

Customer Service Representative and Production Planner

6 Guyer Rd
Maynard, MA 01754

June 1, 2016

Tim Hess, Co-Chair
Cultural Council
Town of Maynard
195 Main St
Maynard, MA 01754

Dear Tim,

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Thank you for considering me for the Cultural Council, and I am looking forward to hearing from you soon. You may reach me by email at brent@brentmathison.com or by phone at 919-673-0873.

Sincerely,
Brent Mathison

SUMMARY OF QUALIFICATIONS

- ❖ Deep passion for learning, problem solving, and bringing individuals a different perspective.
- ❖ Talent for understanding data, systems, and technology, and their applications to business processes.
- ❖ Thoroughly enjoy working with data, especially in analysis and visualization development.
- ❖ Experience with developing operations, sales, marketing, and executive reporting and dashboards.
- ❖ Big-picture, strategic thinker but also possess the ability to focus on the details and execution.
- ❖ Able to connect with and communicate effectively with end-users, internal staff, and external clients, across all levels of organizations and with technical and non-technical abilities.
- ❖ Innate ability to learn new skills quickly.
- ❖ Consistently handed escalated responsibilities for thorough interaction with individuals at all skill levels.
- ❖ Significant leadership qualities and believe in leading a team by example.

TECHNICAL SKILLS & EXPERTISE

- ❖ Data analysis, visualization, and reporting using Tableau, Qlik Sense, SAP Business Objects, Microsoft Excel, and QlikView.
- ❖ Data querying and manipulation using SQL (Oracle PL/SQL, Microsoft SQL Server, and MySQL).
- ❖ Advanced Microsoft Excel, including VBA.
- ❖ CRM systems, including Salesforce.com and Veeva.

EDUCATION

Master of Business Administration – North Carolina State University – 2007
Bachelor of Science in Graphic Communications – Clemson University - 1996

PROFESSIONAL EXPERIENCEBiogen*October 2013 – Present***Senior Analyst, Payer Operations & Analytics, Market Access & Reimbursement****July 2015 - Present**

- Provide extensive data analysis, visualization, and reporting related to payer performance and product formulary coverage for audiences ranging from field account managers to corporate executives.
- Developed and deployed interactive dashboards and self-service reporting via Tableau Server, providing users immediate access to data needed to answer urgent business questions.
- Developed semi-automated process to load monthly syndicated datasets into Oracle database, QC data, and release data for use in production reporting and analyses. This process has reduced data delivery time by ~87.5% for each dataset.
- Automated generation of existing manually-produced reports, some through Excel VBA and others through Tableau Server, reducing effort required by up to 95%.
- Developed business rules for interpretation of syndicated datasets used in analysis and reporting, ensuring consistency and repeatability.

Senior Analyst, Business Operations and Intelligence, Patient Services**October 2013 – July 2015**

- Provided extensive data analysis, visualization, and reporting related to operations and call center for audiences ranging from frontline agents to corporate executives.
- Developed and measured operational metrics related to organizational, workgroup, and individual performance.
- Provided modeling for a variety of initiatives including staffing based on workload, sabbatical planning, and incentive compensation.
- Developed fully interactive, visual dashboard, providing unprecedented insight into all aspects of Patient Services frontline and call center operations.
- Performed analysis of operational impact of new sabbatical benefit for Patient Services and for the Neuro Sales Force.
- Leadership role in redevelopment of operational data and reporting for CRM and data warehouse replacement initiative.
- Received Rookie of the Year award for 2013, Vice President's award for 2014.

The Cygnal Group*October 2012 – October 2013***Consultant**

- Performed analysis of client pay and sales performance data using Microsoft Excel and Tableau, and presented findings to clients.
- Developed compensation administration and calculation tools using Microsoft Excel.
- Modeled data in Microsoft Excel to illustrate cost of sales compensation under various business scenarios.
- Extensive interaction with clients to understand their individualized business models.

Salix Pharmaceuticals*October 2009 – October 2012***Manager, Business Analysis****December 2011 to October 2012**

- Designated to leading a team in providing tracking of sales performance metrics, data analysis and reporting to the sales, marketing, and executive teams.
- Worked with sales leaders and executives to understand business needs and to develop metrics, reporting and dashboards based on those needs.
- Ensured timely delivery of accurate weekly, monthly, quarterly, and annual reporting to sales, marketing, and executive teams.
- Managed data integration, and report/dashboard development aspects of Salesforce.com-based sales force automation system implementation.

Senior Business Analyst**August 2010 to December 2011**

- Led successful rollout of new QlikView-based sales reporting and dashboard platform by understanding business issues, gathering requirements, developing design specifications, leading beta testing, providing QC, and training end users.
- Tracked sales performance metrics and provided weekly, monthly, quarterly, and annual reporting for sales representatives, sales leaders, and corporate executives.
- Extensive use of SQL to query, manipulate, and compile data from multiple data sources for use in reporting and analysis.
- Provided data analysis and report design, development, and delivery via Microsoft Excel and QlikView for 200 sales representatives, managers, and executives.
- Supported sales operations efforts by providing SQL programming and expertise.
- Reduced turnaround time for new report development and delivery by more than 50% using VBA for Microsoft Excel.
- Redesigned the compensation rankings QC process to reduce completion time from 2 days or more to less than 1 day, greatly decreasing the risk of error by reducing the amount of manual data manipulation required.
- Provided territory design, data analysis, new report development, and project management for sales operations team in support of launching a new institutional salesforce.

SFA Manager**October 2009 to August 2010**

- Responsibilities included providing administration, maintenance, training, and user support for sales force automation system.
- Accomplishments included learning SQL query language through self-study and developing code to automate several manual tasks.
- Developed standardized training procedures for multiple user groups.

PROFESSIONAL EXPERIENCE (continued)

Apex Beverage Company January 2009 – October 2009

IT Administrator

Focus3 November 2007 – January 2009

Director of Client Services

Carolina Wine Company 2005 – 2007

Client Sales and IT Support

First Citizens Bank 2004 – 2005

Network Analyst

Pharmagraphics 1999 – 2004

Manager of Information Systems **2001 to 2004**

Network Analyst **2000 to 2001**

Production Scheduler **1999 to 2000**

RR Donnelley 1996 – 1998

Customer Service Representative and Production Planner

Becky Mosca

From: Tim Hess <tim@studioinsitu.com>
Sent: Tuesday, June 21, 2016 6:03 PM
To: Becky Mosca
Subject: Re: please post
Attachments: John Houchin.pdf; Brent Mathison.pdf

Hi Becky,

Attached, please find two multi-page pdfs; Letters of interest and resumes from nominees / candidates for the Cultural Council John Houchin, and Brent Mathison.

Thank you,
Tim

W. Timothy Hess, AIA
Design Director

InSitu

STUDIO INSITU ARCHITECTS, INC
83 Main Street, Maynard, MA 01754
www.studioinsitu.com

landline: 978.461.6114
Tim's mobile: 508.517.6289

On Tue, Jun 21, 2016 at 3:33 PM, Becky Mosca <BMosca@townofmaynard.net> wrote:

Tim,

I need the letters of interest from your candidates

I can't add them until I receive the notices.

Becky

From: Tim Hess [mailto:tim@studioinsitu.com]
Sent: Tuesday, June 21, 2016 3:02 PM
To: Posting
Subject: please post

Becky Mosca

From: Kevin Sweet
Sent: Tuesday, June 07, 2016 3:35 PM
To: Chris DiSilva; Jason Kreil; David Gavin; Terrence Donovan; Tim Egan
Cc: Becky Mosca
Subject: FW: El Huipile Outdoor Seating
Attachments: Town Notes for El Huipile Outdoor seating.pdf

FYI-

I have added attached to Dropbox.

Becky,

Please print out hardcopies as well, tough to read it sideways.

From: Aaron Miklosko
Sent: Tuesday, June 07, 2016 2:36 PM
To: Kevin Sweet
Cc: Wayne Amico; Anthony Stowers; Michael Noble; M Dubois
Subject: El Huipile Outdoor Seating

Kevin,

On Wednesday June 1st the Town of Maynard met with El Huipile's representative Tim Hess to discuss the outdoor seating plan. Attached are the Town's official notes and recommendations for the site concept plan. Representing the Town at this meeting in addition to myself was Wayne Amico, Chief Tony Stowers and Lt. Mike Noble. The Town representatives agreed that seating in front of the building is not appropriate and are not in favor of encroaching into the roadway. The layout of the parking lot, high traffic in multiple directions, narrow walking space and loading docks in proximity all contributed to this decision. The Town representatives agreed that seating on the north side of the restaurant could be feasible if the appropriate installations (as identified in the attached notes) were constructed.

For the three 3-day special permits awarded at the last BOS meeting, the DPW will install barriers between the park meters and the seating area prior to the first event on June 10th.

Please let me know if you have any questions.

Regards,

Aaron Miklosko
Facilities Manager
Acting Director of Public Works
Town of Maynard

Office: 978-897-1308
Mobile: 978-793-9376
amiklosko@townofmaynard.net

195 Main Street
Maynard, MA 01754
www.townofmaynard-ma.gov

3" CRAB TREE

**ELIMINATE ONE
GAMED PARKING
SPOT & USE AREA
FOR HOOTNOWN
SIDE SECTIONS**

**NOT IN SUPPORT OF
OUTSIDE SECTIONS IN
FRONT OF BUILDING**

**STOP
LINE**

**PROPOSED
BOARDS**

**TO THE WEST AND NORTH
OF E1 HOPKIN RESTAURANT**

**TO PROTECT
PATRONS**

**TO PROTECT
PATRONS**

**DONOT CONSTRUCT
ONE & SIDEWALK AT THIS TIME**

**PROPOSED WHITE
LINES WITH BROKEN
WHITE LANE CHANGES**



InSitu
Studio InSitu Architects, Inc.
www.studiain situ.com
63 Main Street
Maynard, MA 01754
978-881-5124

NOTES:
1. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
2. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
3. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
4. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
5. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
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9. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
10. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.



TOWN OF MAYNARD
Office of Municipal Services
 MUNICIPAL BUILDING
 195 Main Street
 Maynard, MA 01754
 Tel: 978-897-1302 Fax: 978-897-8489
 www.townofmaynard-ma.gov

The *Maynard* Advantage
See "What's" Long In The World

Business Environment Enhancement Program
Application for Award

1. **DATE:** April 28, 2016

2. **TITLE OF PROPOSED PROJECT:** Downtown Hanging Flower Baskets

3. **LOCATION OF PROPOSED PROJECT:** Downtown Main/ Nason/Summer Streets

4. **APPLICANT:**

NAME Maynard Economic Development
Committee (Jack MacKeen, Interim Chair)
 ADDRESS Town Hall
 PHONE 978-897-1329
 EMAIL jmackeen@verizon.net

6. **BUSINESS OWNER:**

Check if same as Applicant
 NAME N/A
 ADDRESS _____
 PHONE _____
 EMAIL _____

5. **BUSINESS OR ORGANIZATION:**

Check if same as Applicant
 NAME _____
 ADDRESS _____
 PHONE _____
 EMAIL _____

7. **PROPERTY OWNER (s):**

Check if same as Applicant
 NAME Town of Maynard
 ADDRESS 195 Main Street
 PHONE _____
 EMAIL _____

8. **LETTERS OF AUTHORIZATION FROM OWNER REQUIRED:**

If applicant is not business owner.
 If applicant is not property owner.

9. **PROPOSED PROJECT DESCRIPTION:** Please provide a separate project description labeled as "Attachment 'A.'" This should consist of materials including, but not limited to, detailed project description, surveys, plans, photographs and any other materials necessary to allow reviewing entities to sufficiently understand and evaluate project.: Hanging Flower Baskets for Downtown Area. Please see Attachment "A" for further details.



TOWN OF MAYNARD
Office of Municipal Services
 MUNICIPAL BUILDING
 195 Main Street
 Maynard, MA 01754
 Tel: 978-897-1302 Fax: 978-897-8489
 www.townofmaynard-ma.gov

The Maynard Advantage
 Working Together to Succeed

10. APPLICATION DETAILS AND CONDITIONS:

- I/we certify that the building owner is the owner of the property (if applicable).
- N/A I/we have attached a copy of all current leases.
- N/A I/we certify any outstanding code enforcement actions for this property must be addressed prior to receiving an award.
- I/we understand I/we are responsible for attending assigned Economic Development Committee and Board of Selectmen meeting and being prepared to answer any questions.
- I/we have reviewed the program overview and guidelines, have familiarity with responsibilities of each party and understand that:
 - The Business Environment Enhancement Program grant is paid to the applicant as reimbursement for paid invoices to third party contractor(s).
 - All services to be performed by third party contractors shall be the subject of agreement between applicant and contractor(s).
 - The Town shall not assume any liability for such agreements, except as specifically authorized by the program.

11. APPLICANT ACCEPTANCE OF TERMS:

I/we have read and understand the program guidelines, accept the qualifications and conditions and through signature(s) below, certify that I/we are qualified and will abide by such conditions set forth in this application and all reasonable conditions which may be issued by the Town of Maynard in the implementation of this program.

APPLICANT:

By: *E. MacFerson*
 (Signature)
 By: _____
 (Signature)
 Date: 6/30/16

BUILDING/PROPERTY OWNER:

By: _____
 (Signature)
 By: _____
 (Signature)
 Date: _____

12. APPROVED BY Public Works Director (staff use only):

 (Signature and Date)

13. ECONOMIC DEVELOPMENT COMMITTEE MEETING DATE (staff use only):

14. BOARD OF SELECTMEN MEETING DATE (staff use only):

15. STAFF MEMBER ASSIGNED (staff use only):

This form should be completed and returned to Town of Maynard Office of Municipal Services, 195 Main Street Maynard, MA 01754. For additional information, please call (978) 897-1302 or email Bnemser@townofmaynard.net. *Attach additional sheets if necessary.*



TOWN OF MAYNARD
Office of Municipal Services

MUNICIPAL BUILDING

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

www.townofmaynard-ma.gov

The **Maynard** Advantage

How Right Living Can Be

Business Environment Enhancement Program

Attachment "A"

Project Description and Materials (provided by applicant)

Attachment "A"

**Downtown Beautification Project:
FLOWERING HANGING BASKETS**

YEAR ONE

22 brackets (Two Way Scroll Arm) on 22 period lamp posts (\$140/set) (installation by DPW)	\$3080.00
Freight	\$ 700.00
Supply 44 hanging baskets w/fiberglass insert, coconut husk liners (\$30/each set) and flowers. Fall planting only (Cucurbit Farm)	\$1320.00
Portable Water Tank	\$1300.00
Remove & store the pots for the winter	\$ 800.00
Maintenance Water 5x/wk for 8wks (estimated) 2 person team @ \$40/visit (hourly rate \$10/person x 2 hours) (Minuteman Arc)	\$1600.00
Year One Total	\$8800.00

Attachment "A"

YEARS 2, 3, etc.

Supply 44 hanging baskets w/fiberglass insert and coconut husk liners (\$30/each set) and flowers (Cucurbit Farm) 2 plantings = 1 spring + 1 fall	\$2640.00
Maintenance: Water 5x/wk x 26 weeks 2 person team @ \$40/visit (hourly rate \$10/person x 2 hours) (Minuteman Arc)	\$5200.00
Remove & store the pots for the winter (Annual)	\$ 800.00
YEARS 2 & 3 TOTAL	\$8640.00/year

YEAR ONE	\$ 8,800.00
YEAR TWO.....	\$ 8,640.00
YEAR THREE.....	\$ 8,640.00

BEEP GRANT REQUEST.....\$26,500.00

**Downtown Beautification Project:
FLOWERING HANGING BASKETS**

YEAR ONE

22 brackets (Two Way Scroll Arm) on 22 period lamp posts (\$140/set) (installation by DPW)	\$3080.00
Freight	\$ 700.00
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Remove & store the pots for the winter	\$ 800.00
Maintenance Water 5x/wk for 8wks (estimated) 2 person team @ \$40/visit (hourly rate \$10/person x 2 hours) (Minuteman Arc)	\$1600.00
Year One Total	\$8800.00



LEGAL NOTICE

Notice is hereby given, in accordance with MGL Chapter 138 as amended, that a Public Hearing will be held on Tuesday May 31, 2016 at 7:15 P.M. in Room 201 of the Town Building on application for Alteration of Premises at El Huipil Restaurant, Inc adding additional 720 sq. feet of outdoor patio to 51R Main St. Maynard. Manager; Sergio A. Moreno. Copy of plan is on file in the Office of the Selectmen.

Maynard Board of Selectmen

Chris DiSilva
Terrence Donovan
Jason Kreil
Tim Egan
David Gavin

1. Set Water / Sewer Fees & Charges (Note: items highlighted in RED)

Motion: move to accept and approve the water and sewer fees as shown

- Do we have a second
- Any Comments
- Vote

Maynard Department of Public Works Current vs Proposed Rates & Charges Water Fees & Charges		Current Fee	Proposed Fee
Minimum Charge - Quarterly		\$21.80	\$21.80
All Sizes - includes) CF			
IN TOWN USAGE			
Metered Water Charges - Quarterly - per 100 CF			
1st Step: 0-500 CF		\$4.36	\$4.36
2nd Step: 501- 1,000 CF		\$5.62	\$5.62
3rd Step: 1001 - 2500 CF		\$6.03	\$6.03
4th Step: Over 2500 CF		\$6.88	\$6.88
OUT OF TOWN USAGE			
Metered Water Charges - Quarterly - per 100 CF			
1st Step: 0-500 CF		\$6.10	\$6.10
2nd Step: 501- 1,000 CF		\$7.86	\$7.86
3rd Step: 1001 - 2500 CF		\$8.45	\$8.45
4th Step: Over 2500 CF		\$9.69	\$9.69
PRIVATE FIRE PROTECTION - Annual Charge			
4"		\$0.00	\$200.00
6"		\$0.00	\$300.00
8"		\$0.00	\$400.00
10"		\$0.00	\$500.00
Cross Connection Testing (Added to the cost of private tester)		\$0.00	\$35.00
Other Charges			
Meter Testing, Customer's Request (Refund if meter registers too high)		\$75.00	\$200.00
New Meter, Customer's Request		\$0.00	\$225.00
Water Meter Inspection		\$75.00	\$75.00
Final Reading by Water Department		\$0.00	\$75.00
Turn on/off - regular hours - Per man (Each Service)		\$75.00	\$75.00

Turn on/off - after hours - Per man (Each service)	\$75.00		\$300.00
Turn on/off non payment - regular hours, per hour	\$75.00		\$75.00
Service call - regular hours, per hour	\$75.00		\$75.00
Service call - after hours, per man, per hour	\$75.00		\$300.00
Reseal Tampered Meter (plus cost of new meter, if necessary)	\$0.00		\$75.00
meter Tampering Charge - (plus the cost of water & meter)	\$0.00		\$250.00
Frozen Meter	\$0.00		\$250.00
Meter Damage	\$0.00		\$250.00
Flow Test (Conducted at night) (Per hour, plus cost of water)	\$150.00		\$300.00
Unauthorized Hydrant Use (MGL, Chapter 65) up to			\$1,000.00
Maynard Department of Public Works Current vs Proposed Rates & Changes Departmental Fees	Current Fee		Proposed Fee
Water Service Application	\$0.00		\$250.00
Sewer Service Application	\$0.00		\$250.00
Water Service Inspection	\$75.00		\$150.00
Sewer Service Inspection	\$75.00		\$150.00
Trench Permit (first 30ft, \$2.00/ft thereafter)	\$100.00		\$150.00
Street Opening Permit	\$100.00		\$150.00
Inspection Services Fee (Surcharge)	\$0.00		5%
Excavation - Inspectional Fee (Surcharge) ++	\$0.00		5%
Application for plan Review	\$0.00		**
Cost to Separate a Service	\$0.00		\$250.00
Reconnection Fee	\$0.00		\$250.00
Drain Layer License (Annually)	\$0.00		\$150.00
Utility Contractor License (Annually)	\$0.00		\$250.00
Driveway Curb Permit	\$100.00		\$150.00
Demand Charge	\$0.00		\$0.00
Water Lien Notice	\$0.00		\$0.00
Lien Recording Charge	\$0.00		\$0.00

Interest on past due bills		14%		14%
Return Check Fee		\$25.00		\$25.00
\$100.00 per 11" x 17" sheet				
\$150.00 per 18" x 24" sheet				
\$200.00 per 24" x 36" sheet				
Sewer Fees & Charges				
Minimum Charges - Quarterly				
All Sizes - including 0 CF		\$48.95		\$68.10
IN TOWN USAGE				
Metered Water Charges Quarterly - per 100 CF				
All Consumption		\$9.79		\$9.79
OUT OF TOWN USAGE				
Metered Water Charges Quarterly - per 100 CF				
All Consumption		\$13.62		\$13.62
OTHER CHARGES				
Service Call - regular hours, per hour		\$75.00		\$75.00
Service call - after hours, per man, per hour		\$75.00		\$300.00
Maynard Department of Public Works Current vs Proposed Rates & Changes Departmental Fees		Current Fee		Proposed Fee
Water Service Application		\$0.00		\$250.00
Sewer Service Application		\$0.00		\$250.00
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Water Lien Notice		\$0.00		\$0.00
Lien Recording Charge		\$0.00		\$0.00
Interest on past due bills		14%		14%
Return Check Fee		\$25.00		\$25.00
\$100.00 per 11" x 17" sheet				
\$150.00 per 18" x 24" sheet				
\$200.00 per 24" x 36" sheet				



TOWN OF BROOKLINE
Massachusetts
DEPARTMENT OF PUBLIC WORKS

Andrew M. Pappastergion
Commissioner

Water/Sewer Exemption for Eligible Seniors

Are you 65 or older and having trouble paying your water and sewer bill? You may be eligible for rate relief. Please contact the Assessor's Office at 617-730-2060 for information.

- Modeled after the Clause 17D and 41C Property Tax Exemptions
- Eligible ratepayers will receive a 20% reduction in their Water and Sewer bills
 - 17D Eligibility Requirements
 - Must be 70 years old
 - Must own and occupy the property for 5 years
 - Whole estate (value of assets), excluding domicile, cannot exceed \$54,836¹
 - No annual income limitation
 - Surviving spouses and surviving minors are eligible
 - 41C Eligibility Requirements
 - Must be 65 years old
 - Must own and occupy the property for 5 years
 - Must have resided in Massachusetts for at least 10 years
 - If Single:
 - Gross income cannot exceed \$21,165², excluding SSI allowance
 - Whole estate (value of assets), excluding domicile, cannot exceed \$42,330
 - If Married:
 - Gross income cannot exceed \$31,748³, excluding SSI allowance
 - Whole estate (value of assets), excluding domicile, cannot exceed \$58,204⁴
- To be eligible, must be the named payer on the Water & Sewer Bill for the unit eligible for the tax exemption

¹ This amount is increased annually by a Cost of Living Adjustment (COLA) established by the State Department of Revenue. The new amount takes effect on July 1st of each year.

² Same as #1

³ Same as #1

⁴ Same as #1

Set Date Time and Place for the Goal Setting Exercise for the 2016 ~ 2017 Term

FY 2017 BOS Goal Setting Exercise – Set Special Meeting date

Motion: move to accept and approve the following date _____

- Do we have a second
- Any Comments
- Vote

Date Posted July ____, 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Board of Selectmen

Address of Meeting: 195 Main Street, Maynard

Room: 201

7:00 p.m.

M T W T H F _____

Month	Date	Year	Time	AM/PM
-------	------	------	------	-------

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Tuesday	July 5, 2016	July 19, 2016		
	August 2, 2016	Aug 16, 2016		
	Sept. 6, 2016	Sept. 20, 2016		
	Oct. 4, 2016	Oct. 18, 2016		
	Nov. 2, 2016 (WED.)	Nov. 15, 2016		
	Dec. 6, 2016	Dec. 20, 2016		
	Jan. 5, 2017	Jan. 20, 2017		
	Feb. 3, 2017	Feb 17, 2017		
	March 3, 2017	March 17, 2017		
	April 7, 2017	April 21, 2017		
	May 6, 2017 (Wed.)	May 19, 2017		* May 18, 2017 (ATM/STM)
	June 2, 2017	June 16, 2017		

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: *Chris DiSilva*

Posted by: TA, K. Sweet/bjm

Date: 7/__/16



TOWN OF MAYNARD
Office of Board of Selectmen
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1351 Fax: 978-897-8457
www.townofmaynard-ma.gov

Becky Mosca
Administrative Assistant

DATE July 9, 2015

To All Boards and Committees

RE: Updated list of Liaison Selectmen to Boards and Committees

Selectman Gavin:

dgavin@townofmaynard.net

- Council on Aging
- Finance Committee
- Cultural Council
- Co-Maynard Housing Authority

Selectman Kreil:

jkreil@townofmaynard.net

- * Historical Committee
- * Board of Appeals
- * School Committee

Selectman Egan:

Tegan@townofmaynard.net

- Community Preservation Committee
- Conservation Commission
- Recreation Commission

Selectman DiSilva:

cdisilva@townofmaynard.net

- * Maynard Green Communities Committee
- * Planning Board

Selectman Donovan

tdonovan@townofmaynard.net

- Library
- Economic Development Committee
- Board of Assessors
- Co-Maynard Housing Authority

BOS Goal Planning for FY 2016

Foster Economic Development

- Business/Residential Development
- Community Development Principles
- 129 Parker St
- Mill & Main
- Affordable Housing
- Prioritize redevelopment
- Branding Maynard
- Empower the EDC/provide direction
- Regional Transportation
- Business Recruitment

Improve Communications

- Internal / External / Transparency
- Town Government Organization
- Regulation updates (Water & Sewer, Cemetery) By-Law Review
- Master Plan
- Community Development Principles
- Budgets

Comprehensive Facilities Management

- Fire Station
- Permanent COA
- Open Space purchases/protection
- Fields/Courts/Rec. spaces
- Roads & Sidewalks
- Protect Whites Pond Access
- Town Properties (buy/sell)
- School Dude/Capital Planning
- Properly Funded department

Strengthen Fiscal Policies

- Capital & Debt
- OPEB
- Reserves
- Single Tax Rate
- Cap growth to state average, use excess growth to reduce overall tax rate.



TOWN OF MAYNARD
OFFICE OF THE TOWN ADMINISTRATOR
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1375 Fax: 978-897-8457
www.townofmaynard-ma.gov

Kevin A. Sweet
Town Administrator

Andrew Scribner-MacLean
Assistant Town Administrator

MEMORANDUM

To: Board of Selectmen
From: Kevin Sweet, Town Administrator
Date: November 3, 2015
Re: **BOS FY16 Goals - Interim Report Status**

Accomplishments 2015-2016

The following is a listing of goals for Fiscal Year 2016 of the Board of Selectmen and Town Administrator. Under each goal heading is a brief progress report.

Economic Development

- Negotiating an NBOD and MOA for Shoppes at Maynard Crossing an estimated \$40 million project set to generate \$1.75M+ in annual tax and water revenues
- Working with Mill & Main on zoning changes for the downtown changes they are proposing
- Presented phase II of Housing Production Plan
- Economic Development Committee unveiled the Business Environment Enhancement Program
- Continue to work with groups like Chamber of Commerce, 495/MetroWest Partnership, MAPC, etc. to promote Maynard in the region
- Regional transportation initiatives: Maynard is recipient of ICMA 2015 Program Excellence Award for Community partnerships in recognition of the CrossTown Connect Program
- Holistic approach and focus on the entire community
- Distributed Business Ambassador cards for people in Town to refer to Town Hall

Comprehensive Facilities Management Property/Facilities

- Fire Station Feasibility study underway
- Town/School preventive maintenance and work order system being established and rolled out

- Coolidge school roof repair bid and work completed
- HVAC maintenance contract created/executed
- Town Hall and MGC/COA have new or improved heat and HVAC systems
- Fowler Playground installed, Green Meadow being planned
- Memorial Park design study underway
- ArtSpace interior and exterior improvements being coordinated with lessees and Town
- Rockland Avenue Fields have water access

Fiscal Policies

- Held joint BOS/SB/TA/FinCom sub-committee meeting to discuss overall finances and direction
- In the process of drafting policies for Capital & Debt, OPEB, Reserves, use of Free Cash, Tax Rate/Growth Cap all being considered

Communications

- Internal / External / Transparency
- New signs installed at Town Hall and coming soon to Library. Fire Station sign may get moved to Memorial park in redesign proposal
- Increased use of medial and town-wide news pushed out
- Creation of more press releases for traditional media
- Distributed Business Ambassador cards for people in Town to refer to Town Hall
- Increased and effective use of digital sign board
- Increase frequency of staff meetings to improve internal communication and discuss expectations:
 - Monthly Leadership Team Meeting
 - Monthly Finance Team Meeting
 - Monthly Town/School Administration Meeting
 - Monthly Town/School Leadership Meeting
 - Attend Misc. Board/Committee Meetings as needed

Respectfully submitted:
Kevin A. Sweet
Town Administrator