



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, July 19, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) June 7, 2016

3. Correspondence

a) Fire Department monthly report June 2016

b) DPW monthly report, May, 2106

c) Finance Committee notice of meeting, July 11, 2016

d) Planning Board notice of meeting, July 12, 2016

e) Maynard Fire Department Building Committee notice of meeting, July 12, 2016

4. Consent Agenda

a) Cemetery Deed #2029

5. CANCELLED 7:15 Public Hearing: 2 Rice Road

6. Consideration of Open Meeting Law Complaint(s) – July 12, 2016

7. Continued Hearing - Liquor License Alteration Request: El Huipil

8. 129 Parker Street MOA Discussion

9. Water/Sewer – Senior Discount Policy

10. Ratification of DPW LIUNA Local 1156 Agreement

11. FY2016 Budget Transfers

12. Town Administrator Report

AGENDA
Maynard Board of Selectmen's Meeting
July 19, 2016

13. Chairman's Report

14. Board Member Reports

15. Adjournment (9:00)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – August 2, 2016

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, June 7, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: Tom Heshbach resident, Noise at Saracen wanted to know if the Town had, any new updates or meetings scheduled with Saracen, as they have not had any new feedback. TA, Sweet had no news from Saracen; Town did have a call from Stratus.

B. Cranshaw resident, commented on article regarding lead testing water – lead testing and wanted our DPW to review. “Thinks some cheating might be going on”.

Acceptance of Minutes May 24 and 31, 2016

A motion was made by Selectman DiSilva to approve the minutes of May 24, 2016 as corrected. Second by Selectman Egan. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to approve the minutes of May 31, 2016 as corrected. Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for May 31, 2016). A-E

A motion was made by Selectman DiSilva to accept the list of correspondences **A-E** as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda

- a) Renewal appointments to Board and Committees
- b) Repeat, Special Permit, Maynard Community Band

A motion was made by Selectman DiSilva to accept and approve the consent as shown. Second by Selectman Gavin. Vote 5-0. Motion approved

Farmer Winery License to Sell at Maynard Farmer's Market: Turtle Creek Winery

Kipton Kumler comment that he has been in the business and helped write the legislation for the Farmer – Winery licenses with the state. He makes about a 1000 barrels a year.

A motion was made by Selectman DiSilva to accept and approved the request for application for a Farmer Winery License to sell at the Maynard Farmers Market located at the Mill and Main lot from June until October of 2016 on Saturday mornings. Second by Selectman Gavin. Vote 5-0. Motion approved.

7:15 pm Public Hearing: Set FY17 Water & Sewer Rates

LEGAL NOTICE

The Maynard Board of Selectmen will hold a Public Hearing on Tuesday June 7, 2016 at 7:15 P.M. in Room 201 of the Maynard Town Building for the purposes of amending the Town Water Use By-Laws specifically, Water and Sewer Rates. The Public is invited to attend.

Chair commented that after the review of the report from Woodard & Curran dated April 29, 2016 Their recommendation over the following items:

1. The revenue requirements for both water and sewer services, inclusive of all budget costs associated with operating and maintaining the Town's infrastructure, specifically:
 - a. Salaries and other direct expenses;
 - b. The cost of DPW benefits, non-DPW municipal departmental, and other indirect expenses;
 - c. The costs associated with meeting the 2014 Draft NPDES MS4 Permit; and
 - d. The increase in the cost of debt service associated with ongoing sewerage upgrades.
2. Four years of historical consumption data, and;
3. The rates required to meet the water and sewer system financial needs.

DiSilva; agreed with the no change to our water rate.

If we over charge in in the sewer rate can, we plan to make a rebate or bill into the Town Budget? Budget is based on water sold. Per TA.

Gavin; not for Board to raise the rates for water and sewer.

Egan; Question to table the rates and ok with the fees in services used.

Donovan; Rate fees – if we have revenue at the end of the year – It's not a problem.

Gavin; Can we commit to giving back the funds to residents – Then we would be in violation.

Kreil; Will Board commit to override if we are not carrying the load we need – we need another employee in the department and that comes with a cost.

Gavin; we are meeting our budget.

DiSilva; raising rates – we have a senior discount and it's a rolling number of new members and we either need to change that policy plan or raise rates

Gavin; sited that he did the article at town meeting and now we are changing.

Board makes that discussion and we need to plan to have the rate discussion before town meeting in the future

R. Calabria; enterprise funds tie together the rates and revenues – no profit and no loss budget rate – expenses – then we should amend this budget. If we need more money as we need to match.

DiSilva; So if we raise the fees – but we don't know if we are going to collect any new fees if they don't get used then we haven't collect any new monies – we will be in the red.

Budget – we can go back and make change to budget at Special Town meeting.

Cranshaw; Points – it makes sense that you raise rates and fees – we don't know if we will collect any of those fees. These fees are from other town requirements – if used by residents

Tomy; Town Meeting Enterprise (Water & Sewer) Definitions of funds

Thinks we should check and see how much money should be kept in each fund – ask FinCom about funds – it's not a good accounting practice. Water system services water surplus We can't raise rates – As town has set budget.

Guzzo – DOR closes out this account every year – this process is to set rates before the town meeting.

A motion was made by Selectman DiSilva to accept and approve the water and sewer rates as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

BLOCK #	1	2	3	4
Consumption (cf/quarter)	0-500	501-1000	1001-2500	>2501
WATER - in Town	\$4.36	\$5.62	\$6.03	\$6.88
SEWER - in Town	\$10.13	\$10.13	\$10.13	\$10.13
Water - non - resident	\$6.10	\$7.86	\$8.45	\$9.69
SEWER - non- resident	\$14.10	\$14.10	\$14.10	\$14.10

A motion was made by Selectman DiSilva to close hearing at 8:05. Second by Selectman Egan. Vote 5-0. Motion approved.

Continued hearing from May 31, 2016

7:15 pm Liquor License Alteration Request: El Huipil

LEGAL NOTICE

Notice is hereby given, in accordance with MGL Chapter 138 as amended, that a Public Hearing will be held on Tuesday May 31, 2016 at 7:15 P.M. in Room 201 of the Town Building on application for Alteration of Premises at El Huipil Restaurant, Inc adding additional 720 sq. feet of outdoor patio to 51R Main St. Maynard. Manager; Sergio A. Moreno. Copy of plan is on file in the Office of the Selectmen.

Discussion Sergio and Alma Moreno along with Tim Hess, AIA, Design Director InSitu
Questions and comments from Board;

Once again, the request from Chair to continue this hearing after Town Planner, Bill Nemser, Chris and Tim Hess can review the design plan.

A motion was made by Selectman Kreil to continue the Alteration of premise at El Huipil Restaurant for adding patio on Town Land until July 5, 2016. Second by Selectman DiSilva. Vote 5-0. Motion approved.

Set Water/Sewer Fees & Charges

A motion was made by Selectman DiSilva to accept and approve the water and sewer fees as amended and discussed. Second by Selectman Donovan. Vote 5-0 Motion approved.

Cranshaw had questions regarding the inspectional service fee (Surcharge) connection fees Kreil commented we could not remember what the inspectional service fee relate too.

Egan; Do you remember everything that was said at the last 4- past meetings

Donovan; that's the problem – we don't remember so we will hold those items until a later meeting when we have the that information

Maynard Department of Public Works Current vs Proposed Rates & Charges Water Fees & Charges	Current Fee		Proposed Fee
Minimum Charge - Quarterly		\$21.80	\$21.80
All Sizes - includes) CF			
IN TOWN USAGE			
Metered Water Charges - Quarterly - per 100 CF			
1st Step: 0-500 CF		\$4.36	\$4.36
2nd Step: 501- 1,000 CF		\$5.62	\$5.62
3rd Step: 1001 - 2500 CF		\$6.03	\$6.03
4th Step: Over 2500 CF		\$6.88	\$6.88
OUT OF TOWN USAGE			
Metered Water Charges - Quarterly - per 100 CF			
1st Step: 0-500 CF		\$6.10	\$6.10
2nd Step: 501- 1,000 CF		\$7.86	\$7.86
3rd Step: 1001 - 2500 CF		\$8.45	\$8.45
4th Step: Over 2500 CF		\$9.69	\$9.69
PRIVATE FIRE PROTECTION - Annual Charge			
4"		\$0.00	\$200.00
6"		\$0.00	\$300.00
8"		\$0.00	\$400.00
10"		\$0.00	\$500.00
Cross Connection Testing (Added to the cost of private tester)		\$0.00	\$35.00
Other Charges			

Meter Testing, Customer's Request (Refund if meter registers too high)	\$75.00		\$200.00
New Meter, Customer's Request	\$0.00		\$225.00
Water Meter Inspection	\$75.00		\$75.00
Final Reading by Water Department	\$0.00		\$75.00
Turn on/off - regular hours - Per man (Each Service)	\$75.00		\$75.00
Turn on/off - after hours - Per man (Each service)	\$75.00		\$300.00
Turn on/off nonpayment - regular hours, per hour	\$75.00		\$75.00
Service call - regular hours, per hour	\$75.00		\$75.00
Service call - after hours, per man, per hour	\$75.00		\$300.00
Reseal Tampered Meter (plus cost of new meter, if necessary)	\$0.00		\$75.00
meter Tampering Charge - (plus the cost of water & meter)	\$0.00		\$250.00
Frozen Meter	\$0.00		\$250.00
Meter Damage	\$0.00		\$250.00
Flow Test (Conducted at night) (Per hour, plus cost of water)	\$150.00		\$300.00
Unauthorized Hydrant Use (MGL, Chapter 65) up to			\$1,000.00
Maynard Department of Public Works Current vs Proposed Rates & Changes Departmental Fees	Current Fee		Proposed Fee
Water Service Application	\$0.00		\$250.00
Sewer Service Application	\$0.00		\$250.00
Water Service Inspection	\$75.00		\$150.00
Sewer Service Inspection	\$75.00		\$150.00
Trench Permit (first 30ft, \$2.00/ft. thereafter)	\$100.00		\$150.00
Street Opening Permit	\$100.00		\$150.00
Inspection Services Fee (Surcharge)	\$0.00		5%
Excavation - Inspectional Fee (Surcharge) ++	\$0.00		5%
Application for plan Review	\$0.00		**
Cost to Separate a Service	\$0.00		\$250.00
Reconnection Fee	\$0.00		\$250.00

Drain Layer License (Annually)		\$0.00	\$150.00
Utility Contractor License (Annually)		\$0.00	\$250.00
Driveway Curb Permit		\$100.00	\$150.00
Demand Charge		\$0.00	\$0.00
Water Lien Notice		\$0.00	\$0.00
Lien Recording Charge		\$0.00	\$0.00
Interest on past due bills		14%	14%
Return Check Fee		\$25.00	\$25.00
\$100.00 per 11" x 17" sheet			
\$150.00 per 18" x 24" sheet			
\$200.00 per 24" x 36" sheet			
Sewer Fees & Charges			
Minimum Charges - Quarterly			
All Sizes - including 0 CF		\$48.95	\$68.10
IN TOWN USAGE			
Metered Water Charges Quarterly - per 100 CF			
All Consumption		\$9.79	\$9.79
OUT OF TOWN USAGE			
Metered Water Charges Quarterly - per 100 CF			
All Consumption		\$13.62	\$13.62
OTHER CHARGES			
Service Call - regular hours, per hour		\$75.00	\$75.00
Service call - after hours, per man, per hour		\$75.00	\$300.00
Maynard Department of Public Works Current vs Proposed Rates & Changes Departmental Fees		Current Fee	Proposed Fee
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Street Opening Permit		\$100.00	\$150.00
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Excavation - Inspectional Fee (Surcharge) ++ HOLD	\$0.00		5%
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\$100.00 per 11" x 17" sheet			
\$150.00 per 18" x 24" sheet			
\$200.00 per 24" x 36" sheet			

Water/Sewer – Senior Discount Policy Discussion

Gavin; Rates for senior discount – doesn't believe we should pull back on this program

Kreil; if we enact a policy then as – residents you should come and get it. – revamp our user fees

This policy was enacted with a 3-man board in round table – it was not on the agenda for May 7, 2014. It was motioned and approved.

DiSilva; program has merit but a great many do not need this program.

Donovan; Brookline has a need base fairness – burden to others you must show a need.

Egan; Clarify the policy or change it.

DiSilva; so do we look to change the policy or keep the same and what do we change it to or we work thru to make a change. Yes to change then when to work and gather information.

Gavin; if we do not change until a later date

DiSilva; we need to be consistent

A – to change

B – no change

Donovan – (A) change

Egan – (A) change

Gavin – (B) no change

Kreil – (A) change

DiSilva – (A) change

A motion was made by Selectman DiSilva to approve making a change to the Senior Discount as discussed. Second by Selectman Donovan. Vote 4-1 (Selectman Gavin) Motion approved.

Complete Streets Policy Adoption

TA, Sweet; gave a brief update about the recommended Complete Streets that we started ago 2-years ago. A Complete Streets Policy makes us eligible for grants including \$450,000.00 beginning in July 2016. These grants are for street improvements that align with the Complete Street philosophy. Our street planning is already focusing on multi-modal / multi-user needs so this policy is not changing current practice. Town had a meeting a couple of weeks back, held over at the Library.

This policy does not obligate us to specific spending / improvements.

Gavin; Make sure that the Planning Board will move ahead on all new plans to make improvements. Hopes this will work like the Town Community Development Principle's

DiSilva; who take responsibility on this – TA, Sweet, everyone has some responsibility. Its lead by DPW but it is a team effort. It is a Board of Selectmen Policy.

A motion was made by Selectman DiSilva to accept and approve the Complete Streets Policy as shown and discussed. Second by Selectman Gavin. Vote 5-0. Motion approved.

Ratification of Director of Public Works Contract

A motion was made by Selectman DiSilva to accept and approve the ratification of the Director of Public Works contract as of July 1, 2016 thru June 30, 2019. Second by Selectman Egan. Vote 5-0. Motion approved.

Ratification of Town Administrator Contract

A motion was made by Selectman DiSilva to accept and approve the ratification of the Town Administrator contract as of July 1, 2016 thru June 30, 2019. Second by Selectman Gavin. Vote 5-0. Motion approved.

Gavin; with Kevin here in this job his ability for growth; he is committed to the Town. Good Luck. Donovan; will continue to work with Kevin.

DiSilva; Thanks Kevin Sweet for his willingness to continue on here in Maynard.

Town Administrator Review Process

DiSilva; had the forms sent to all Board members. Request for each Board member to meet with Kevin Sweet. Return forms to DiSilva on or before July 19 and DiSilva will have on the agenda for August 2, 2016

Town Administrator Report;

Sweet; Thanked Board on his contract ratification for another 3-year term with Town of Maynard. MassDOT meeting last Friday in Worcester, MA. K. Sweet, A. Miklosko, W. Amico all Attended. For the ARRT Pre-Construction - Ground breaking for ARRT to be scheduled.

Community Preservation Committee soliciting input from administration on priorities for funds on projects – affordable housing – we will look to get this information to John Dwyer.

TA, Sweet will be out of office for week of June 20th.

Chair Report;

With the on-going issue at the Mill – It is getting worse by the day. No one is hearing from the Mill regarding a plan. What is the next step for the Town, to get a lawyer, get a cease, and desist order at the property? TA, Sweet – no update. Meeting with Michelle Dellemere from MASSDEP. VP from Stratus had a meeting today, explained the need to have that type of motor /fan on roof for the type of work they perform. Issue stems with who pays – It is Stratus or Mill & Main? This is what needs to be resolved so we can all move forward with the noise issue. Stratus had offers to move to other Towns, Westford in turn key buildings. Saracen said they would have a turnkey building for them.

Board Member Reports

Selectman Egan;

Glad we had so many appointment renewals to Boards & Committees tonight. We still have many opening to our Boards and Committees so if we have anyone that might be interested place come forward. We now have a part time Community Preservation Clerk Thank you.

Selectmen Donovan;

Congratulations to K. Sweet and A. Miklosko on completed contracts.

Coolidge School, can we add this on upcoming BOS agenda to move this forward.

Need advice on the right nuisance or By-Laws to point residents too regarding some trash issues. TA will send information your way.

Selectman Gavin;

As the Boards' term ends, wanted to Thank Chris DiSilva and Jason Kreil for their rolls on this years' board.

Congratulations to Zach our senior camera man for BOS meetings' and thank you. Also, Congrats to the Class of 2016.

Selectman Kreil; none

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Time: 10:00 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

JUNE 2016

FIRE RESPONSE AND OTHER FIRE DEPARTMENT ACTIVITIES

Number of requests for emergency service from June 1, to June 30, was 168 resulting in over 300 emergency responses and a total of 720 additional documented, activities or service requests for the month. The requests break down for the month break down as follows:

Fire and Emergency Incidents:	168
In-house Training Classes/other training:	89
Fire Safety Inspections-Pre-fire Plans other Fire prevention	116
Administrative/Other:	400
Station/Vehicle Maintenance	115
Total activities for February:	888

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 197 hours of on-shift training this month in a variety of topics such as Recruit Training, Emergency Medical Recertification, driver/operator, Fire Safety Surveys, Leadership Development, Ice Rescue Operations, RIT, Fitness and hydrant operations, and building familiarity with walks through multiple buildings among other topics.

SHIFT PROJECTS AND ACTIVITIES

This month we continued our annual hose testing process.

Engine 1 returned from its partial refurbishment. It needed a little more work than we anticipated but should work well as a back-up for the next few years.

All groups have been involved in continuing maintenance of our cache of fire suppression hand tools

Firefighter Mark Latta has been working on a display case to hold some Maynard Fire Department memorabilia. Please stop by and take a look sometime.

Captain Latta and additional firefighters have been working on developing a status board to help track firefighter assignments and equipment status.

ACTIONS OF NOTE:

We responded to 168 emergency incidents in June, that represents a 30% increase over incidents in May and a 45% increase in incidents in April. We have seen a 12% increase in emergency incidents from the same time last year. Since 2007 we have seen a 27% increase overall in emergency responses. With the proposed project at 129 Parker Street this number will continue to climb!

This month has also been extremely busy with inspections, permit requests and acceptance tests on Fire Alarm systems as we transition to radio box technology.

Angela Lawless completed ALICE training to assist in school safety programs. She joins Captain Kiley as an ALICE trained professional ready to assist in school safety

All members have worked on completing the state Ethics Training and Sexual Harassment review.

We have been extremely busy working with local business's transitioning to Radio Boxes or other type of monitoring systems. This is a project we started three years ago to reduce our long term maintenance costs for alarm monitoring.

We have two recruits finishing up at the Massachusetts Fire Academy and will graduate on July 1, Derek Maskalenko and James McGowan. They are both doing well and will be excellent firefighters for Maynard Fire for many years to come.

We have again seen a steady rise in permit requests and inspection requests, as well as a drastic rise in fire details; most of these involve the Mill and Main project.

This month saw the continuation of our Fire Station Building Committee as we continue working with our Architectural Firm to deal with our growing need for a new facility.

Our public education campaign has continued and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully submitted

Anthony Stowers



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
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Administration

Highway

Water & Sewer

WWTP

To: Board of Selectmen

From: Aaron Miklosko, Director of Public Works

Date: July 14, 2016

Re: Monthly Report – May 2016

Water and Sewer Division: Submitted by Tim Mullally, Foreman

- DEP monthly reports
- Daily sewer lift station checks and repairs as needed
- Daily final reads
- Daily Dig Safe mark outs
- Daily water treatment plant rotation and operations
- DEP water quality report
- DEP quarterly and weekly water sampling
- Stantec Water Treatment Plant evaluation of all three plants
- Water break at 93 Concord Street
- Mowing grass at all stations
- Town wide flushing
- Sewer pipe replacement on Arthur Street, Demars Street and Florida Road
- Sewer blocks Deane Street and McKinley Street

Highway: Submitted by Joe Foster, Foreman

Our primary focus this month was grade all gravel roads, cut back road side brush and prepare for Memorial Day

- Spent three days patching potholes
- Spent two days finishing town wide sweep
- Spent five days town wide cutting road side brush

- Spent four days town wide emptying trash barrels
- Turned the compost pile
- Rebuilt all gravel roads
- Rebuilt collapsed catch basins and manhole structures
- Repaired lawn damage from plowing
- Paved basins, sidewalks and at the schools repaired sidewalks and street

Prepped for Memorial Day installed flower pots, installed American Flags, mulching tree beds and complete the sweep of side walks, streets and downtown.

We continued to assist other Departments and groups as needed with manpower and or equipment as requested. We prepared a street light inventory, moving voting supplies, Town Meeting supplies and office furniture from the Mill to Town Hall.

Parks/Forestry/Cemetery Division: Submitted by Marc Currier, Foreman

- The cemetery division had five funerals
- Mowed all town owned parks
- Mowed the cemetery
- Weed wacked cemetery
- Mulch the cemetery and Memorial Park
- Prepared Memorial Park with flowers
- Historical Commission hosted a tour at the Cemetery May 15
- Trash was picked up at all parks
- Seeded Coolidge Park

Waste Water Treatment Plant: Submitted by Darlene Domingos, Vice President of Operations

**Maynard Wastewater Treatment Facility
Veolia Monthly Report for May 2016**

I. Operations – Contract System Performance

A. Discharge Permit Parameters

1. Phosphorus – 60 day moving average = 0.07 mg/L (limit 0.10 mg/L)
2. TSS – Monthly Avg. = 1 mg/L (limit 30 mg/L)
3. BOD - Monthly Avg. = 4 mg/L (limit 30 mg/L)

B. Flow Quantities

1. Daily average flow– 0.87 MGD
2. 12 month rolling average – 0.83 MGD
3. Daily Maximum flow - 0.99 MGD
4. Total Monthly Rainfall– 2.66 inches

C. Staffing – During the month, changes were made to the staffing to provide for increased oversight at the facility.

1. Darlene Domingos, MA Grade VII Operator, VP of Operations, Northeast
2. Donald Benz, MA Grade VII Operator, Acting Project Manager/Chief Operator
3. Gerald Ballentine, MA Grade VII Operator, Assistant Chief Operator
4. William Barton, MA Grade V Operator, O&M Technician
5. Javier Torres, O&M Technician

D. Safety

1. No Lost Time Accidents or OSHA Recordable Incidents

E. Training

1. Monthly safety training – Confined Space Entry and Forklift Safety

F. Odor Complaints

1. None

II. Maintenance

A. Current Projects

1. Interstate is repairing 3-way scum valve. Replacement parts on order
2. Interstate will provide quote for replacing scum pump
3. Interstate to rebuild CoMag Mixer 1A
4. Time delayed relays are on order for Tertiary clarifiers so that power is automatically restored when generator kicks on.

B. Recommended Capital Projects

1. Chlorination / Dechlorination Monitoring System as required by NPDES permit. Proposal submitted to Town on 3/16/16.
2. Influent Bar Screen Electrical Issues
3. Powder Mill Pump Station System Evaluation. Veolia met with Wright Pierce on 5/17 to inspect pump station. Proposal is pending.
4. SCADA system needs an alarm summary page/que as well as a means to configure alarms.
5. SCADA system alarms should report to a horn strobe outside of bldg to alert workers of alarms
6. A mission cellular type of dialer should be installed to back up the SCADA system if it fails/locks
7. New Admin Bldg. Boiler and Tank
8. Extend plant effluent water to CoMag building
9. Install valves to isolate plant water hydrants
10. Conversion from SO₂ gas to sodium bisulfite
11. Renovate access to Secondary Sludge PS and EFW PS

C. Completed Projects

1. Milton Cat serviced generator due to slow/no starting problem.
2. Installed UPS on PLC 1 and PLC 2

D. Work orders were processed during the month.

III. Meetings

A. 5/11 – Prep meeting for DEP

1. Town reports Brewery will be opening in next few months. Will coordinate with Veolia for inspection.
2. Veolia will try hydraulic cement behind RAS pumps to address groundwater leaking onto floor
3. Veolia will pursue replacement costs for primary scum pump
4. Veolia will establish monthly inspection of hypo line

B. 5/13 – Meeting with DEP Worcester.

1. Provide DEP with schedule for Chlorination/Dechlorination Monitoring system as required by NPDES permit.
2. Provide DEP with schedule to replace scum pump
3. Program SCADA to provide a printable alarm summary
4. Establish regular sampling schedule for NPDES requirements. Explain any deviation from schedule in cover letter. Dave Boyer reports inconsistencies in sampling schedule. Jerry responds that occasionally automatic sampler did not work and an 8-hour composite sample was collected in lieu of required 24 hour sample.
5. Send Dave a sample of operator's response to alarms (from log book)
6. Develop a Chemical Summary Page to include with monthly DMR

C. 5/17 – Met with Veolia and Wright Pierce to Inspect Powder Mill Pump station

D. Regular weekly meetings scheduled for Tuesdays at 1 p.m.

IV. Regulatory Correspondence

A. Monthly DMR to EPA, DEP and Town

B. Response to e-mail from David Boyer regarding days that an 8 hour composite was analyzed in lieu of 24 hour. Response sent on 5/20. There were 2 dates, 1/19/15 and 10/7/15 when 8 hour composites were sent out.



Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

FINANCE COMMITTEE MEETING

Name of Board/Committee

Address of Meeting: Town Hall Room: 201

M T W TH F July 11, 2016 19:00 AM PM
Day of week Month / Date / Year Time Check One
(Check One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)
2. Old Business Topics: Review and vote on FY16 final budget transfers
Review FY15 town audit; FY17 planning for FinCom

3. New Business Topics: Election of FinCom Officers; FY17 planning for FinCom

4. Other: Other new business

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Dick Downey /temp (Moderator)

Posted by: _____

Date: _____



**TOWN OF MAYNARD
PLANNING BOARD**

Meeting Notice

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

www.townofmaynard-ma.gov

Town Clerk's Stamp

***Meeting Agenda – 7:00 PM Tuesday, July 12, 2016
Maynard Town Hall, Room 201***

Greg Tuzzolo - Chair, Andrew D'Amour - Vice Chair, Bernie Cahill, William Gosz, Samantha Paull and Brent Mathison - Alternate

- 1. 07:00 PM- Call to Order**
- 2. ANR – 8 Pleasant Street / Deane Street – Applicant is requesting Board review of the subject property to allow an ANR division.
Applicant - Foresite Engineering, Scott Hayes**
- 3. Other Business – Discussion items from Board**
- 4. Town Planner Updates**
- 5. Correspondence – Review/questions**
- 6. Adjourn**

**This Agenda is subject to change
Greg Tuzzolo, Chairperson
Posted by: Bill Nemser, Town Planner
Date: July 5, 2016**

Date Posted

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Address of Meeting: Maynard Public Library

Room: Roosevelt

M T W T H F Month July Date 12 Year 2016 Time 6:00 AM/PM PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Fire Station Building Committee

- I. Committee updates
- II. Discussion of site matrix/updates
- III. Finance discussions
- IV. Other
- V. Set next meeting
- VI. Adjournment

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Ron Calabria

Posted by: Fire Chief Anthony Stowers

Date: July 1, 2016

TOWN OF MAYNARD
Cemetery Department

DEED Nº 2029

This Certifies that _____
_____ **Edward and Margaret Bruckert** _____
_____ **22 Garfield Avenue, Maynard, MA 01754** _____ is
proprietor of Lot No. 2 Section No. 12 NC in

Glenwood Cemetery, Maynard, Massachusetts, and that said lot shall be holden subject to all the by-laws, rules and regulations made, and to be made by the Board of Selectmen.

Sealed, Signed and Delivered
in the presence of

Dated July 19, 2016 _____

Board of Selectmen of the Town of Maynard



LEGAL NOTICE

Notice is hereby given, in accordance with MGL Chapter 138 as amended, that a Public Hearing will be held on Tuesday May 31, 2016 at 7:15 P.M. in Room 201 of the Town Building on application for Alteration of Premises at El Huipil Restaurant, Inc adding additional 720 sq. feet of outdoor patio to 51R Main St. Maynard. Manager; Sergio A. Moreno. Copy of plan is on file in the Office of the Selectmen.

Maynard Board of Selectmen

Chris DiSilva
Terrence Donovan
Jason Kreil
Tim Egan
David Gavin