



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, September 20, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) September 6, 2016

3. Correspondence

- a) Maynard Golf Course monthly report for August 2016
- b) Council of Aging monthly report for August 2016
- c) Office of Municipal Services monthly report August 2016
- d) Department of Public Works monthly report combined, June, July & August 2016
- e) MDAR, Drought Level Increases for Regions of Commonwealth
- f) Finance Committee meeting notice, Sept 12, 2016
- g) By-Law Committee meeting notice, Sept. 12, 2016
- h) Economic Development Committee meeting notice, Sept. 13, 2016
- i) Board of Selectmen meeting notice, Sept. 15, 2016
- j) Finance Committee meeting notice meeting notice, Sept. 19, 2016
- k) Historical Commission meeting notice, Sept. 20, 2016
- l) Conservation Commission meeting notice, Sept. 20, 2016
- m) Fire Station Building Committee meeting notice, Sept. 27, 2016
- n) Article from the Boston Globe – A new brewpub is coming – Battle Road
- o) Office of the Attorney General - Open Meeting Law Complaint, dated Sept. 1, 2016
- p) Resident letter to Chair, BOS from Marshall Hall, Waltham Street issue.
- q) Artspace open studios Sept 24 & 25, Invitation to All
- r) OARS – 30th Annual River Cleanup, Saturday, September 17, 2016 9:00 am – noon
- s) Open Table, Fall 2016 newsletter
- t) Governor Baker Declares September as MASS Apple Month
- u) Copy of letter from ATA, regarding the Assabet River Rail Trail (ARRT)
- v) Notice of Hearing, River Rock Grill at the ABCC, Nov. 29, 2016
- w) Senior Health & Safety Expo, Saturday, September 24, 2016

AGENDA

Maynard Board of Selectmen's Meeting

September 20, 2016

- x) Maynard Business Alliance meeting minutes, August 16, 2016
- y) ABCC, notice regarding the Alcohol sales the day after Christmas
- z) MDAR, notice of human case of West Nile Virus in MASS.
- aa) Commonwealth of Massachusetts department of Telecommunication and Cable hearing notice
- bb) Assabet Valley Chamber, Downtown Trick or Treat, Thursday, October 27, 2016.
- cc) Abutter Notification under MA Wetlands Protection Act and Maynard By-Law, 89 Brooks Street Maynard, Gregory Carven.

4. Consent Agenda

- a) Correct term for ZBA Member: John Courville
- b) Sip & Stroll, Maynard Business Alliance, December 3, 2016

5. Request for Parade Permit: 6 Bridges Gallery – Seagull Cinderella

6. Downtown Investment Program: Jack MacKeen, EDC Chairman

7. BEEP Application and Approval – El Huipil Project

8. Adoption of New Health Insurance Process

9. Set date, time and place for Special Town Meeting

10. FY17 Priorities Next Steps

11. Town Administrator Review

12. Town Administrator Report

13. Chairman's Report

14. Board Member Reports

15. Adjournment (8:30)

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – October 4, 2016

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

Selectmen's

Meeting Minutes

Tuesday, September 6, 2016

Room 201, Town Hall

Time: 6:30 pm

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.

Executive Session – To deliberate with respect to Collective Bargaining will return to open session
Roll Call

<u>Selectmen</u>	YEA	NAY	ABSTAIN	ABSENT
Selectman Gavin	X			
Selectman Egan	X			
Selectman Kreil	X			
Selectman DiSilva	X			
Selectman Donovan	X			

Close Session note time 7:05 pm.

(This public meeting was recorded).

Public Comments:

Acceptance of Minute August 16, 2016

A motion was made by Selectman DiSilva to accept and approve the minutes of August 16, 2016 as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for September 06, 2016). A-P

A motion was made by Selectman DiSilva to accept the list of correspondences **A-P** as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Sel. Gavin, comment on the item K, I submitted in the correspondences, email and pictures, after thinking about this more, we need a discussion on this and to take better care of the Memorial Park area. In addition, bring back to a level that we could all be proud of. We need to have a landscaper

look at this area. Town needs to handle this area with more care for our war veterans. TA, agreed and said Aaron already had a meeting set up with landscaper to look at this and price out.

Sel. DiSilva comment on the correspondences regarding the notes from the state regarding the drought – question is it ok for residents that have private wells to use the water or should they be held to the same mandatory water restrictions. TA, said residents with wells here are not held to the same restrictions at this time.

Consent Agenda

- a) One-Day Permit, Block Party – Balcom Lane, October 1, 2016 repeat
- b) One-Day Permit, Maynard Fest – at Pleasant Café, Liquor & Entertainment, 10-1-16
- c) Board of Appeals Alternate Member Renewal – Jamal DaVita

A motion was made by Selectman DiSilva to accept and approve the consent as shown. Second by Selectman Egan. Vote 5-0. Motion approved

Board Interviews and Appointments

- a) Board of Appeals
 - i. John Courville
 - ii. Jerry Culbert

A motion was made by Selectman DiSilva to appoint John Courville to the Board of Appeals with a term expiring on June 30, 2018. Second by Selectman Gavin. Vote 5-0. Motion approved

Sel. Gavin to John Courville; what generates your interest, past work as intern in another community and wanted to bring to Maynard

J. Culbert, Past experience here in Maynard chaired the School Building Committee, Senior citizens committee, moved to Florida a couple of years ago, wife missed family back here so they came back. Past Involvement in volunteer works and wants to do more. Has experience in Property Management, and licensed realtor.

Sel. Gavin commented on experience with work on Board with Jerry Culbert, and it was all positive.

Chair, to John Courville you are also being appointment to the Affordable Housing Trust. J. Courville, Yes.

A motion was made by Selectman DiSilva to appoint Jerry Culbert to the Board of Appeals with a term expiring on June 30, 2019. Second by Selectman Gavin. Vote 5-0. Motion approved

- b) Recreation Commission
 - i. Maggie Wallace

A motion was made by Selectman DiSilva to appoint Maggie Wallace to the Recreation Commission with a term expiring on June 30, 2017. Second by Selectman Gavin. Vote 5-0. Motion approved

Sel. Egan what brings you to Rec? Maggie talked to Bill Nemser and it sounds interesting. Have you attended a recreation meeting yet? M. Wallace, no.

- c) Affordable Housing Trust
 - i. John Courville
 - ii. Odessa Deffenbaugh
 - iii. Rick Lefferts
 - iv. David Gavin – BOS Representative
 - v. Bob Larkin – MHA Representative

Vic Tomy question Why are we going with an Affordable Housing Trust, Don't we already have a Maynard Housing Authority? Chair, yes, they are to separate entities. State runs the Maynard Housing Authority. TA, The Town will run and oversee the Affordable Housing Trust; it is funded through our Community Preservation Committee (CPC) and another funding source from other development agreements.

A motion was made by Selectman DiSilva to appoint David Gavin to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Egan. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

A motion was made by Selectman DiSilva to appoint Bob Larkin to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Donovan. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

A motion was made by Selectman DiSilva to appoint John Courville to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Egan. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

7:15 pm

LEGAL NOTICE

The Board of Selectmen will hold a public hearing on August 16, 2016 at 7:15 PM in the Michael Gianotis Room of Town Hall, 195 Main Street, Maynard, MA pursuant to the report and petition of the Maynard Building Commissioner that the presence of four (4) uninhabited camping trailers at 2 Rice Road, Assessor's Map 4 Parcel 124 constitutes a nuisance under Chapter IX, Section 22.2.5. All interested parties may attend and be heard at that time. A copy is on file with the Town Clerk.

The subject to be discussed at this hearing includes the following alleged violations of applicable law, rules and/or regulations:

1. **Whether, the owner of 2 Rice Road has caused by acculated uninhabited camping trailers at said 2 Rice Road**
1. **OPEN THE HEARING:**

Prior to offering any evidence, I ask that if there is anyone here who will be presenting evidence to the Board to Stand, raise your right hand and repeat after me:

“I Richard Asmann, Building Commissioner (state your name) swear that the testimony I am about to provide is the whole truth.” From August 16, 2016

“I Ann-Marie Cook-English (state your name) swear that the testimony I am about to provide is the whole truth.” From August 16, 2016

The hearing is open.

2. Board Should Discuss the Count and Vote on to determine if a Violation Occurred.

Given that the property owner’s representative is contesting the allegations contained in the Notice, the Board must determine whether a nuisance exists at the Property.

Nuisance is defined as:

Any substantial interference with the common interest of the general public in the maintenance of decent, safe, and sanitary structures and neighborhoods, when such interference results from the hazardous or blighted condition of private real property. Specific conditions, which may be characterized as nuisances, may include, but shall not be limited to:

- (a) Burnt structures not otherwise lawfully habitable or usable*
- (b) Dilapidated structures*
- (c) Dangerous or unsafe structures*
- (d) Overgrown vegetation which may harbor rats and vermin, conceal pools of stagnant water or other nuisances, or which is otherwise detrimental to neighboring properties or property values*
- (e) Dead, decayed, diseased, or hazardous trees, debris, or trash*

Restart of hearing, Chair DiSilva had a chance to speak with Ann Marie Cook, (2) of the trailers are now sold. (1) Trailer is gone, the one on the outside of the fence. The other trailer is waiting for pick-up. Ann agreed. Chair, said she has the work to do on the main trailer. Chair does not now see this property as a nuisance so is now in the opinion that it is no longer a nuisance, progress has been made and we can move forward. Chair said the Assistant Town Administrator, told him that the By-laws are being rewritten to update to address these issues and move forward on the nuisance By-Laws.

Sel. Gavin very pleased that this has been done and glad that the Board does not have to take legal action. Thanks for the good effort that has been made.

Ann, I did purchase a 2-acre lot in Maine and have 2-years to pay off this loan. Ann does not want a limit put on her period to restore the trailer, I other trailer is to be used as a shed. I am leaving and do not want a timeline.

Chair noted that a new By-Law would be in place and at that time, we would be enforcing accordingly.

A motion was made by Selectman DiSilva to remove the nuisance that we determined at 2 Rice Road and allow the owner to complete the work on the trailer. Second Selectman Gavin. Vote _____ . Motion approved.

Mary Robblee has questions, one trailer is gone and another is sold, so when is the next trailer leaving? Therefore, the item is still there with no timeline.

Ann, I have a bill of sales.

Mary Robblee but that does not have a date tied to the trailers leaving the property. We need a timeline and want a timeline for when these items will be off the property. I asked when this item (Trailer) would be gone and you are saying when you are ready and done with the work. We need a time line. Ann, I am not ready to give a timeline. Mary asked about the other issue regarding the power of attorney. Ann, I have them. Mary, the By-Law, I know we don't have a substantial By-Law and what we do have is a nuisance in the neighborhood if Joe down the road has 4 trucks and is issue but it is not in this neighborhood it doesn't affect me. This is in our neighborhood and if we do not get a timeline, it is still an issue for this neighborhood. No timeline put in place so we have to come back at another time. We left the meeting the last time with the understanding that this was motioned as a nuisance and now it is being removed. The rest of the neighbors are not here because they thought this was a done deal.

Chair DiSilva, we did not walk in the door with that in mind, several things took place. Ann sold (2) trailers she received the power of attorney so we are moving forward.

Chair DiSilva and Ann had meetings and Town as a By-Law that is unenforceable. Therefore, we could not move to in that direction and have it stand for the Town. (The Town By-Law is unenforceable). She has made progress; Ann sold 2 trailers, has a bill of sale and received power of attorney – that is progress.

Mary Robblee, but it is still unclear when the other sold trailer will be gone.

Valerie Galvin, I was here at the last meeting, we have a property that has 3 trailers that look like a trailer park. Would you want that property (2Rice Road) next to your house? I am sure you would not.

Chair DiSilva we have a couple of neighbors that have issues in their yards. Our Town By-Law is unenforceable.

Valerie Galvin after the last meeting it was determined that the correct action to do was to clean up the property and remove the nuisance.

Chair DiSilva, she (Ann) is making progress.

Valerie Galvin, She (Ann) is breaking the law.

Chair we do not have a By-Law to enforce this so until we do we will work with her to make this right. We voted on it but it is not enforceable.

Valerie Galvin, you need to be defending us not her (Ann)

Chair there are several properties in Town that have issues but until we have a By-Law that is enforceable, we need to be cautious of this matter.

Valerie Galvin is there our people calling the Selectmen's office making complaints. Have you had other hearings?

Chair, some and we reach out and try to settle the issue. Ann Marie was not given the opportunity to fix the issues before this hearing was requested

Sel. Egan is this it is all about you selling your house (Valerie Galvin) I am not selling my house. It (2 Rice Road) does not look good. I paid a lot of money for my house and pay a lot in taxes to have to look at this it is awful.

Sel. Egan, that fact that in the 4 months we have been hearing about this, she (Ann) has made progress. That is progress, it is phenomenal. It sounds like progress.

Valerie Galvin, I drive by the trailers every night. Someone is living in the trailers. She (Ann) is lying to you. She also said, threaten you with litigation so she come to agreement it is fair to everyone.

Sel. Gavin, she (Ann) is still under Oath. Legal, Sarah Bellino, "yes". Question to Ann – is anyone living in the trailers Ann – "absolutely not". I have a grill out there and flowers, and lights they look pretty.

Valerie Galvin, they have tarps over them they are ugly.

Ann, they have leaks in the roofs.

Chair, I do not know what a dead line should be so I am comfortable with this. If she has, a timeline and it not complete than we can come back.

The next time we come back the By-Law should be written and valid and we would have something with teeth to come back on.

John Robblee should this property be class as commercial. Next, we will see other property selling trucks on their property.

Mary Robblee do these vehicles need tags.

Mary Robblee it is a safety issue with no timeline, now you are going to remove the nuisance that you motion at last meeting. I wish the rest of the neighborhood were here to defend this as it is now not a nuisance but that ruling should stand.

Legal, Sarah Bellino, The way the By-Laws are currently – it is a very broad range on the current By-Law for nuisance.

Zoning issue on the past trailer – Powdermill Road trailer was not hook-up to electricity or sewer.

Sel. Gavin – It is fair and what happens next June. The Boards eyes are opened and if not other progress is made or was made a year from now – we would hope we could come to an agreement.

The danger that will happen

Pop tents some type of concern. My concern was the trailer that was leaning but it is gone at this time.

Ann, If I am not allowed to keep 1 or 2 trailers on my property then I do not want anyone to have trailers in their property.

Sel. Donovan. Let us keep that facts straight, you had 4-trailers on the property.

Ann that is what I am getting at if I cannot keep a couple of trailers then no one should have trailers on their property.

Chair that is what we have to get to. We need the teeth to get to this new By-Law.

Vic Tomyl – question for Town Counsel/Chairman, will the new By-Law cover and be enforceable – can the Town go after her (Ann) later. The trailer on Powdermill Road had issue that issue went to court. Town lost case.

Legal, Sarah Bellino, The way the By-Laws are currently – it is a very broad range on the current By-Law for nuisance. It will not today stand.

Sel. Donovan, the (5) Board members here do not rewrite the By-Laws. A By-Law Committee and Legal rewrite By-Laws.

Legal camper By-Law,

Valerie Galvin, if they declare it a nuisance how can they change their minds?

Legal, Sarah Bellino if they do declare it a nuisance

The board did not close the hearing the last time so they did restart the meeting at the time certain tonight and

Valerie Galvin do you think this is a nuisance

Sel. Donovan, if you are asking us a board – you need to give us a chance to answer the question
In addition, you need to ask indivisible board members.

Sel. Egan, not going to answer the question

Chair DiSilva the last time we were here several things have changed since the last time based on what has happened since the last meeting. Information that was given to us, several things have changed. A number of things have happened. Based on what I know I do not see it as a nuisance.

Sel. Gavin, the trailer on the outside of the fence and now it is gone.

I would hate to say one trailer is a nuisance but is it 2 trailers or 3 trailers.

The trailers on the inside we need to work on it. Our By-Law needs to be updated.

John Robblee it is not just the trailers it is the tarps, it is the condition of the trailers they are dumps of trailers they are not in great condition.

Valerie Galvin, remembers a neighbor that had a large trailer on site but it was nice looking

Ann The 1952 trailer is in mint condition on the inside. Outside in near mint condition – the tarp is to keep it in good condition. Your building inspection has inspected the trailers.

Jason Kreil, I feel bad for you folks this is clearly a neighbor dispute. I don't want this town telling me I clearly think this is a nuisance or we can say it is a nuisance and try to enforce this or do we have a shot at this

No from Valerie Galvin and Mary Robblee – we have never met her before. We have never complained before. This issue has transpired in the past year.

Jason Kreil, I do not think any town should tell you what you can and cannot have in your yard but I guess we could put in a timeline or legal would this blow up in our face.

Legal, Sarah yes you can set a timeline as a nuisance.

Ann there is an appeals process

Legal you have 3 days to file appeal if you put in a removal file.

Ann there is 2 steps above this.

Chair my goal in this was to come to an agreement with process I have enough to do with project. If neighbors do not feel enough progress is being made then we address them and to remedy the issues

then. We need to allow this to move forward and I do not know what the timeline should be but as long as the nuisance lessens itself then we move forward.

Valerie Galvin – I agree with you but put a time limit on it. Then she would have

Chair if you want to huff in the back room

Valerie Galvin, did you just say you did not have time for things like this?

Chair, No, it's why I stay involved in these things

She (Ann) is getting it ready to move to Maine

Valerie Gavin, but if we gave her a timeline.

She (Ann) may never do another thing to the trailers.

Peg Brown she has a right to have that trailer on her property for life she has a right for the next 50 years or whatever she wants. She has a legal right to keep her trailer, it is in pristine condition.

Valerie Galvin she does not.

Chair, No for the last hour we have been going back and forth on this issue

If someone else wants to make a motion, otherwise we move on the motion at hand. Unless anyone wants to make a motion.

Gavin comment before we began I thought we had a motion Chair no it was interrupted.

Mary how many the house and subsequence buildings can you have on the property.
Therefore, you are allowed one trailer and one shed plus the other trailer as another trailer extra.

Legal it is up to zoning per Town.

Peg it is the square footage that they cover.

Chair I am closing the hearing in another ten seconds and hope the progress will continue. We will keep our eye on it. 8:18 pm

Ann I will see you in court.

A motion was made by Selectman DiSilva to close the hearing at 8:18.

Restart after Legal hearing; Affordable Housing Trust

A motion was made by Selectman DiSilva to appoint Odessa Deffenbaugh to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Kreil. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

Sel. Donovan no questions but thank you. Odessa is very excited about this appointment and looking forward to serve.

A motion was made by Selectman DiSilva to appoint Rick Lefferts to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Kreil. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

Sel. Kreil you were interest and on the last committee. So thank you for stepping up to this and waiting many years to get this committee started again.

Police Officer Appointment: Mirella Ruggiero

Chief DuBois gave a brief summary with his field of internal candidates and that Officer Fletcher left last June and created this opening. Police had a panel that interview as many as 5 candidates and that Mirella Ruggiero was a stand out to all panel members, which included 2 BOS members. She is a current Dispatcher for Maynard since July 2014, A graduate with a Bachelor's Degree in Crime and Justice Studies, and A graduate of the Reserve Intermittent Police Academy, which she received the Directors Award on behalf of the staff.

A motion was made by Selectman DiSilva as a Patrolman with an indefinite term. Second by Selectman Donovan. Vote 5-0. Motion approved

Discuss Request for Parade Permit: – 6 Bridges Gallery – Seagull Cinderella

Delayed until someone come in to explain the timeline for this event and at what costs and who will pick up the expense. To block the streets downtown for a certain amount of time there is a cost. Sel. Gavin it is an artist/community event to welcome back this piece of art when it leaves and comes back home. People want to celebrate its return. Sel. Egan what is what that is a seagull. Chair, I did not know this was art. Chair requests that we have someone from 6 Bridges come in.

Updates from ABCC, eLicensing – Pilot Program

After many seminars with the ABCC, they have kicked off a Pilot Program with 8 Towns.

This will roll out to all communities in the spring of 2017.

Pilot Towns: Boston, Cambridge, Chelmsford, Dedham, Lawrence, New Bedford, Salem, and Somerville

The roll out for each community required us to have our IT department open a new account.

All emails from the ABCC come in via the new account. Maynard = ePlace@townofmaynard.net

Currently if you go on the ABCC website, it looks very different than it did last June of 2016. I have attached a few examples in the packet to show you what the changes look like.

How will Pilot municipalities be affected?

These municipalities will be accepting applications and approving applications, amendments to licenses, and renewals electronically. Although the remaining municipalities will continue to follow the current process, using paper applications, the Alcoholic Beverages Control Commission (ABCC) will be utilizing the back office of ePLACE.

What does that mean?

It means that the non-Pilot municipalities will continue to mail the paper applications along with the processing fee and the supporting documentation to the ABCC and the ABCC will input all of the information into the eLicensing system.

How will non-Pilot municipalities be affected?

Municipalities will no longer receive an approved Form 43 from the ABCC. Going forward, the municipalities will receive an email notification from the ABCC that the license application or amendment has been approved, disapproved or returned with no action.

Thank you for your continued support and cooperation.

The Alcoholic Beverages Control Commission

www.mass.gov/abcc

Vic Tomyl asked about the past liquor license with Monsoon Restaurant, it was returned to Town June of 2015. TA, that license is now with Roasted Peppers.

129 Parker Street MOA Discussion & Possible Ratification

Legal Jon Witten,

Note, correction on page 4 typo error. Comments on the footnotes on page 11.

Sel. Gavin, wants to thank Bob, Angelo, Jon, and BOS members never wanted to block this project but wants to get the best project for Town. Now thinks compared to the old development agreement this is far better and is proud of this agreement. It is a win for Maynard.

Sel. Kreil that the many added changes to the plan, these changes made with our legal help – Jon Witten

A motion was made by Selectman DiSilva to accept and approve the 129 Parker Street Memorandum of Agreement. Second by Selectman Egan. Vote 5-0 Motion approved.

Approve and Accept Special Town Meeting Article

Correction on article, date changed in regards to the final concept plan to July 11, 2016

A motion was made by Selectman DiSilva to accept and approve Control A for placement on the STM Warrant as amended. Second by Selectman Gavin. Vote 5-0. Motion approved.

Approve Special Town Meeting Warrant

Correction on article, date changed in regards to the final concept plan to July 11, 2016

A motion was made by Selectman DiSilva to accept and approve the Special Town Meeting Warrant as amended. Second by Selectman Donovan. Vote 5-0. Motion approved.

Town Administrator Delegated Approval Authority

A motion was made by Selectman DiSilva to authorize the Town Administrator the authority to approve Block Party requests and add them into Board correspondences. Second by Selectman Gavin. Vote 5-0. Motion approved.

TA, currently authorized for contract executions up to \$25,000.00 consistent with Chapter 30B. With the Governors signing of the Municipal Modernization Act, this should be increased consistent with 30B minimum requirements.

A motion was made by Selectman DiSilva to increase the Town Administrator authorization to execute contracts on behalf of the Town of Maynard to \$50,000.00. Second by Selectman Kreil. Vote 5-0. Motion approved.

Town Administrator Review - Delayed until next meeting, BOS, 9-20-16.

Town Administrator Report;

TA, met with Artemis & Lincoln Property, new Management at Mill & Main.

MASSDEP sent a Non-Compliance & response letter to Mill & Main; we have asked to be copied on those letters.

No Special BOS meeting on 9/8/16 we need to reschedule per State Primary, Board agreed to meet on 9/15/16.

Chair Report; All Set

Board Member Reports

Selectman Egan; Can we remove the water ban on our sports field so they do not play on dust bowls. TA, no not at this time – we have a full drought – everyone is treated the same. This would need to be added as agenda item.

Selectmen Donovan; No – but thanks to the older BOS members for their efforts on the 129 Parker Street Agreement and work,

Selectman Gavin; Tape from Chief DuBois, regarding issue on Main Street, after listening to the tape I can say that the Dispatcher handled the issue with professional and control. Thank you again. Other BOS members agreed.

Selectman Kreil; no

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Kreil. Vote 5-0. Motion approved

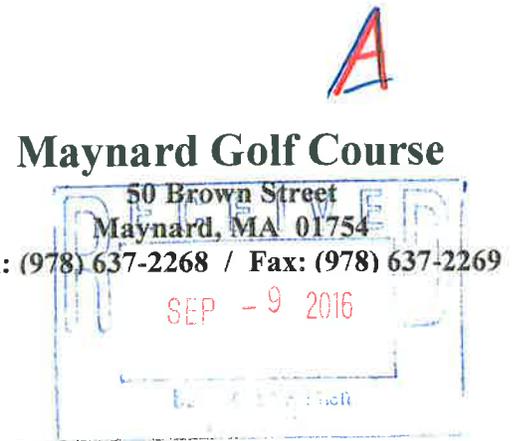
Meeting ended at 9:45 pm
Time: 9:45 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



**August 2016 Report for Maynard Board of Selectmen
Prepared for September 15, 2016**

Revenue Update - YTD through		August 31, 2016					
Season Passes	2016 =	93,696.00	vs. 2015 =	81,828.50	up	11,867.50	15%
Greens Fees	2016 =	205,776.00	vs. 2015 =	196,382.00	up	9,484.00	5%
Golf Carts	2016 =	48,119.95	vs. 2015 =	41,942.56	up	6,177.39	15%

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Capital Repairs paid out attached to this report.

Lease fee due YTD through the end of August is \$39,407.67. **Capital paid out** YTD = \$40,055.87
Please see the following report for details.

Business – August greens fees were down 15% and golf carts were down 9% for the month of August, compared to the previous year. We are blaming the drop on the extreme heat and hoping that September rounds and revenue will bounce back.

Pro Shop – Sales in all departments followed greens fees and were down in August 2016 compared to 2015 sales.

Leagues – Although league play held steady for the month, senior scrambles were down quite a bit also due to the extreme heat.

Lessons and Clinics – Jim Callahan PGA Golf Professional’s junior clinics were well attended this summer. Individual and group lessons were up significantly in the month of August with a lot of new people learning the game which will bring in future greens fees and memberships.

Junior Golf – Junior greens fees were also down from August of last year, but the junior member play increased.

Building – The newly renovated Pro shop continues to get rave reviews from golfers that haven’t been here for a while.

A



Maynard Golf Course
50 Brown Street
Maynard, MA 01754
Tel: (978) 637-2268 / Fax: (978) 637-2269

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Kitchen/Function - Function and bar revenue were down 30% In August but fall bookings are strong.

MHS Golf Team - Maynard High team tryouts were held the last week of August and their first match is September 7th.

Grounds – New forward tee on hole #7 and on hole #2 are open for play and receiving very positive compliments.

Irrigation, Wells and Water: - August was another tough month for the course with the Continued drought and high heat. The Fairways, tees, and greens continue to hold up very nicely in spite of the drought. High mounds, areas with poor soils and roughs that do not get irrigated with water have turned brown and dormant. All the greens were aerified and top-dressed for the fall in mid-August and are in great shape.

News – We are once again offering a Maynard Town Appreciation Day again this coming October, offering Maynard Residents and Town Employees a free round of golf at the course. We are hoping to gain exposure, and to continue to grow good will with the residents and to get some golfers that have not yet come over to play golf to visit and play.

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for August 2016

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	93,696.00
Greens Fees	44,936.00	205,776.00
Golf Carts	10,687.34	48,119.95
Total Golf Revenue	55,623.34	347,591.95
Lease Fee Due on Golf Revenue (10%)	5,562.33	34,759.20
Caterer's Food Sales	1,564.65	22,953.45
Food Sales	1,661.00	10,797.55
Liquor Sales	7,045.10	46,134.40
Hall Rentals	350.00	13,084.00
Total Food Service Revenue	10,620.75	92,969.40
Lease Fee Due on Food Service Revenue (5%)	531.04	4,648.47
Total Lease Fee Due	6,093.37	39,407.67
Amount paid with this statement	-	-
Capital Improvements (in lieu of payment)	6,093.37	39,407.67
Combined Amount paid (Check & Capital)	6,093.37	39,407.67
Total amount towards Lease Fee	6,093.37	39,407.67

Sterling Golf Management, Inc.

9/8/2016

Capital plan for 2016

<u>Project cost</u>	<u>Contractor</u>	<u>Work Performed</u>
\$ 12,592.00	On-Course Golf Inc.	Resurface all carts paths with gravel path mix
\$ 1,200.00	Patrick Construction	Clubhouse renovation/expansion. 3/20/16 invoice
\$ 1,610.50	DAF Services Inc.	Pump House, pull PM Pump, replace butterfly valve - invoice 1 of 2
\$ 1,500.31	Cosetta Electric	Clubhouse renovation/expansion.
\$ 1,847.44	Cardoza Flooring	Clubhouse Renovation/expansion - entry area carpet
\$ 2,406.47	DAF Services Inc.	New Pump - Invoice 2 of 2
\$ 1,375.00	Patrick Construction	Door Replacement
\$ 500.00	Ron Sebastian - Dive Svc.	To inspect/fix irrigation system
\$ 4,610.00	Builtwell Fence Co.	Fence Installation
\$ 1,650.00	Stumps Are Us	Grinding and removal of stumps
\$ 2,078.78	DAF Services Inc.	Pump stainless steel intake line screen replacement
\$ 500.00	Ron Sebastian - Dive Svc.	Dive service to install new screen to pumps underwater
\$ 225.00	Northeast Golf Company	Architects Field layout for new tee on 7th hole
\$ 703.74	Larchmont Irrigation	Shut off gate valves and couplings for new 7th hole tee
\$ 7,256.63	On-Course Golf Inc.	Construction of new hole 7 mid level tee box

\$ 40,055.87	Paid out Year To Date
---------------------	------------------------------

\$ 50,000.00	Estimated Lease fee due in 2016
\$ (10,745.00)	Overpaid Capital 2015
\$ 39,255.00	Total Capital Available in 2016
\$ 40,055.87	Year to Date Paid outs
\$ (800.87)	Overpaid Capital 2016 on Estimated Lease fee due of \$50,000

B

Report of the Council on Aging
for the month of August 2016
submitted by Amy Loveless



- 87 unduplicated seniors received over 593 units of services. This translates into 2,070 hours of engagement!
- Fitness class attendance increased by 30% in spite of the hot days.
- Attendance at all social events was up over the month.
- The COA Van provided 619 trips to 90 riders.
- COA received over 250 calls for information and referral.
- 13 pieces of durable medical equipment were loaned out and the COA received 12 donations.
- CrossTown Connect's regionalization of services now provides Maynard's seniors a convenient and cost efficient opportunity to travel to Lahey Clinic and the Boston hospitals.
- COA Van transportation to and from the COA is now free (previously a donation was asked for) in order to increase use and engagement.



SEP 14 2016



There are so many ways to relax - the Council on Aging is fortunate to have the talent of Roy Helander on the piano, Diane Wasiuk providing knitting tips and Lisa Heffley, our Ivengar Yoga instructor & artist with ArtSpace, teaching postures to release the body's stress.



TOWN OF MAYNARD
Office of Municipal Services

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

Board of Health
Conservation Commission

Building & Inspections
Licensing

Board of Appeals
Planning Board

TO: Kevin Sweet, Town Administrator
FROM: Andrew Scribner-MacLean, Executive Director, OMS
DATE: September 14, 2016
RE: Monthly Report to the Board of Selectmen –August 2016



PUBLIC HEALTH DIVISION

➤ **Housing and Nuisance Complaints**

- 65 Waltham Street - numerous calls, emails and photo's regarding apartment violation/compliance from the tenant and owner
- Nason Street apartment, hot water issues in washing machines
- Bed Bug complaint on Acton Street
- Call regarding lead paint removal services
- Call regarding asbestos removal services
- Deer Path call regarding second hand smoke
- 91 Summer Street – boxes of misc items left on curb
- 11 Garfield Street – holes around house windows/dormers birds going in and out

➤ **Food**

- Continued food inspections
- Plan reviews
- Preparation for Maynard Fest

➤ **Board Issues**

- Implementing New Tobacco Regulations

BUILDING AND INSPECTIONS DIVISION

- 147 Building Permits (includes Building, Plumbing, Gas and Electric) were issued, totaling \$3,986,101.00 in construction cost and \$47,688.00 in permit fees throughout the month of August
- Of those permits there were 27 Plumbing Permits, 19 Gas Permits and 36 Electrical Wiring Permits
- 80 Building Inspections were completed



TOWN PLANNER

- Summer Intern
 - Revisions for Beep Program
 - Cultural District Map design
 - Template for By-law revision
- Planning Board meetings on August 9th and August 23th
- Zoning Board of Appeals meetings in August 29th
- Meetings and planning for Veteran's Memorial Park redesign
- EDC, MAGIC and 495 Partnership Meeting
- Meetings with Developers for continued momentum with Mill & Main and 129 Parker projects

CONSERVATION DIVISION

- Conservation meeting August 16th
- Site Visit
 - 14 Walcott Street
 - 5 Walcott Street
 - 3 Garden
 - 65 Great Road
 - 2 Florida
 - 57 Nick Lane
 - 4 Shore
 - 89 Brooks Street
- 213 Main Review Restoration
- COC 5 Kristen Street
- Filed Chapter 91 permit application for Kayak Canoe Dock at Ice house Landing
- Prepared Notice of Intent for Ice House Landing
- Drafted Maynard Stormwater Regs
- Preparing Tree City Application
- Working on Open Space and Recreation Plan



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov

Aaron Miklosko
Director of Public Works

<i>Administration</i>	<i>Cemetery & Parks</i>	<i>Facilities</i>	<i>Highway</i>	<i>Water & Sewer</i>	<i>WWTP</i>
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To: Board of Selectmen

From: Aaron Miklosko, Director of Public Works

Date: September 15, 2016

Re: Department of Public Works Monthly Report – June, July & August 2016

Environmental, Health & Safety:

- One loss time injury was reported during the month of June. Employee sustained a contusion to the foot from a falling object. Employee has returned to work.

Inspections:

- The Facilities Department completed regular inspections and walkthroughs of all Town owned buildings and followed up with identified maintenance issues as needed.
- Completed monthly inspections of all UST.
- DEP Sewer Inspections.
- DEP Filter Media Inspection.
- Town wide fire extinguisher inspections completed.
- Town-wide fire alarm inspections completed.
- Town-wide fire protection/suppression system inspections.

Meetings Attended:

- Weekly Division meetings with DPW personnel.
- Regular meetings with the School Department Administration.
- Regular meetings with Town Administrator.
- Maynard Leadership Team Meeting.
- Green Meadow School Playground Committee meetings.
- Fire Station Building Committee Meeting.
- MEMA Local Directors Meeting.
- Veolia WWTP Monthly Meetings
- El Huipil Outdoor Seating Design.
- Conservation Committee Meeting.
- MassDOT Construction Meetings – ARRT.

- Complete Streets.
- Massachusetts Facilities Administrators Association Monthly Meeting.
- AFSME Negotiations.
- North East Chemical Consortium.
- SCADA System meeting.
- Massachusetts Water Works Association Conference.

Training:

- MEMA Hurricane Preparedness Conference
- ALICE Certified-Trainer Training
- Technical Training and Drinking Water Operator, Grade T1
- FEMA Rapid Visual Screening of Building for Potential Seismic Hazards & Post Earthquake Safety Evaluation of Buildings Training.
- Concrete Sidewalk Installation Training.
- Underground Storage Tanks Class C Operator Training.

Projects/Assessments/Significant Maintenance Repairs:

- Sewer Lift Station Inspection update submitted to MassDEP.
- Coolidge School Renovation Designs.
- Road Paving & Construction Planning.
- Complete Streets Pilot Program Installation.
- Wellhead protection plan – ongoing.
- Repaired fencing at Fowler Middle School.
- Completed and submitted Maynard PWS CAP to MassDEP.
- Completed and submitted Sewer CAP to MassDEP.
- Crow Park Irrigation System Repaired.
- Field renovation and fence installation completed at youth baseball field.
- Green Meadow School restroom repair.
- Irrigation connection installed at MHS field.
- Irrigation connection installed at FMS field.
- ArtSpace Cupola Bid Advertised.
- Maynard Green Communities Grant Awarded, Pre-construction planning.
- Completed Summer Maintenance and Cleaning at Green Meadow Elementary School, Fowler Middle School and Maynard High School.

Administration

- The DPW hired six full-time temporary employees to assist during the summer months.
- The DPW Cemetery & Parks Division hired one full-time seasonal employee.
- Reviewed and authorized sewer connection, water connection, roadway construction projects town-wide.
- Worked with tree service contractor to inspect, maintain and remove trees town-wide.

Highway Division Activities

- Repaired and paved roadways including potholes, water-leak trenches & basins.

- Paved roadway and installed posts @ Green Meadow School.
- Cut road side brush – Town wide.
- Emptied trash barrels – Down Town area.
- Removed Old “School Zone” electric signs - Percival, Summer & Concord.
- Completely rebuilt and regraded all gravel roads Town wide.
- Rebuilt collapsed catch basins (Summer St., Nason St. & Nancy Circle).
- Repaired stone wall damage on Great Rd.
- Painted all crosswalks.
- Painted parking stalls.
- Replaced broken parking meter posts.
- Replaced faded and missing signs town wide, ongoing.
- Searched for a missing monitoring well at the old landfill.
- Cleaned debris town wide from high winds.
- Participated in Library Truck Day.
- Paved and repaired potholes and trenches Town wide.

Water & Sewer Division Activities

- Daily operations of the Maynard Public Water Supply water treatment facilities.
- DEP monthly reports.
- Daily sewer lift station checks and repairs as needed.
- Daily final reads.
- Daily Dig Safe mark outs.
- DEP water quality report.
- DEP quarterly and weekly water sampling.
- Rockland Avenue Water Treatment Plant Filter Media Replacement.
- Tapped the main at the high school and installed a two inch irrigation line.
- I & I sewer manhole inspections with Stantec.
- Cleared emergency sewer blocks on Park Street, Durant and Sunset.
- Repaired emergency water breaks on Forest Street, Concord St., Acton St. and Great Rd.
- Town wide water main reads.
- Preventative maintenance on sewer mains, jetting & cleaning, Town-wide.
- Enforcement of Maynard PWS Outdoor Water Ban.

Parks & Cemetery Division Activities

- Three funerals during the month of June.
- Three funerals during the month of July.
- Five funerals during the month of August.
- Mowed all Town owned parks and Cemetery.
- Daily trash pickup at the Town owned parks and properties.
- Full clean up at the Boys and Girls Club.
- Full clean up at Coolidge Park.
- Loam and seed at the Cemetery.
- Fertilize multiple sections at the Cemetery.
- Aerate sections at the Cemetery
- Aerate Crowe Park baseball field.
- Reseeded Crowe Park baseball field.

- Picked up trees and branches Town wide due to weather events.
- Cleaned and mulched Reo and Coolidge Parks.
- Full cleanup at Memorial Park – landscaping.
- Maintenance on the mowers and small equipment.

Waste Water Treatment Plant Reports

June

Discharge Permit Parameters

1. Phosphorus – 60 day moving average = 0.07 mg/L (limit 0.10 mg/L)
2. TSS – Monthly Avg. = 1 mg/L (limit 30 mg/L)
3. BOD - Monthly Avg. = 3 mg/L (limit 30 mg/L)

Flow Quantities

1. Daily average flow– 0.78 MGD
2. 12 month rolling average – 0.82 MGD
3. Daily Maximum flow – 1.03 MGD
4. Total Monthly Rainfall– 1.58 inches

Safety

1. No Lost Time Accidents or OSHA Recordable Incidents

Training

1. Monthly safety training – Respiratory Protection and Hearing Conservation

Odor Complaints

1. None

Current Projects

1. Interstate has provided a quote to replace the scum pump
2. Painting of front entry way
3. Disposal of hazardous materials found at plant.

Completed Projects

1. Interstate completed repairing the 3-way scum valve.
2. Interstate completed rebuild CoMag Mixer 1A
3. Time delayed relays installed on Tertiary clarifiers so that power is automatically restored when generator kicks on.

July

Discharge Permit Parameters

1. Phosphorus – 60 day moving average = 0.06 mg/L (limit 0.10 mg/L)
2. TSS – Monthly Avg. = 0 mg/L (limit 30 mg/L)
3. BOD - Monthly Avg. = 3 mg/L (limit 30 mg/L)

Flow Quantities

1. Daily average flow– 0.68 MGD
2. 12 month rolling average – 0.81 MGD
3. Daily Maximum flow – 0.81 MGD
4. Total Monthly Rainfall– 0.85 inches

Safety

1. No Lost Time Accidents or OSHA Recordable Incidents

Training

1. Monthly safety training – Heat Stress & Heat Exhaustion

Odor Complaints

1. None

Current Projects

1. Interstate has provided a quote to replace the scum pump (obtaining 2 additional quotes)
2. Chlorine Contact Chamber off line for inspection and cleaning.
3. Air Conditioner in Main building failed. Acton Refrigeration will provide quote to repair/replace
4. Scheduling Whiteaker Controls to repair electrical issues associated with influent bar screen.

Completed Projects

1. Painting of front entrance is complete.
2. Hazardous Waste disposed of through Veolia Environmental Services

Becky Mosca

From: Richard.LeBlanc@state.ma.us
Sent: Saturday, September 10, 2016 7:01 AM
To: Becky Mosca
Subject: MDAR: Drought Level Increases for Regions of Commonwealth, Other Areas Unchanged



Drought Level Increases for Regions of Commonwealth, Other Areas Unchanged

Monitoring of Water Resources to Continue, Water Conservation by Public Necessary

With rainfall amounts remaining below average and warm weather continuing for a sixth straight month, Energy and Environmental Affairs (EEA) Secretary Matthew Beaton yesterday declared the following drought levels throughout the Commonwealth: a Drought Warning for Central, Northeast, and Southeast Massachusetts, unchanged for the Central and Northeast Regions, and up from a Drought Watch for the Southeast Region in August; a Drought Watch for the Connecticut River Valley and the Cape and Islands, unchanged for the Connecticut River Valley and up from a Drought Advisory for the Cape and Islands in August; and a Drought Advisory for Western Massachusetts, unchanged from August. The declaration was the result of a recommendation issued from a recent meeting of the [Drought Management Task Force](#), comprised of state, federal and local officials, and will remain in effect until water levels return to normal in the affected regions.

“While regions within Massachusetts have experienced intermittent rainfall, it will take several precipitation events before the Commonwealth will fully rebound from the effects caused by this year’s drought,” said **Energy and Environmental Affairs Secretary Matthew Beaton**. “With today’s drought declaration, the elimination of outdoor watering by residents and businesses around the state is needed to avoid stressing drinking water reservoirs, which will ultimately exacerbate the situation. Additionally, as drought conditions have been particularly difficult on the state’s agricultural sector, we ask the public to buy produce from local farms within the state to support this vital industry.”

“With widespread drought conditions continuing into September, the Massachusetts Emergency Management Agency is asking the public, including households and businesses that draw water from private wells, to conserve water by reducing indoor and outdoor water usage. Immediate action by the public is necessary to help address the falling reservoir and ground water levels in many areas of the state,” said **Massachusetts Emergency Management Agency (MEMA) Director Kurt Schwartz**. “In addition, because the extremely dry conditions have increased the threat of brush and wildland fires, the public is urged to exercise extreme caution when using matches, charcoal grills, and other open flames during outdoor activities.”

A Drought Warning, as outlined in the [Massachusetts Drought Management Plan](#), indicates consecutive months of groundwater, stream flow and reservoir levels being below normal, and initiates a much more

For Regions in Drought Advisory:

- Outdoor watering with irrigation systems and sprinklers should be limited to no more than one day per week; and
- Watering with a handheld hose should be limited to after 5pm or before 9 am (to avoid evaporative losses).

Certain water uses are not subject to mandatory restrictions, those include: for health or safety reasons; the production of food and fiber; the maintenance of livestock; and to meet the core functions of a business. The Massachusetts Department of Environmental Protection (MassDEP) is providing technical assistance to communities on managing systems, including assistance on use of emergency connections and water supplies, as well as assisting towns on how to request a declaration of drought emergency.

“MassDEP continues to work with water suppliers and local communities to implement water use restrictions that will protect precious water resources,” **said Commissioner Martin Suuberg of the Massachusetts Department of Environmental Protection.** “Until the situation improves, we encourage suppliers to ban all outdoor watering in the hardest-hit areas, and strongly recommend that individuals on private wells implement similar controls.”

Crop moisture measurements of soil from across the Commonwealth shows Severely Dry conditions across Cape Cod, Southeast and far Northeast Massachusetts, and other parts of the state are in either Excessively Dry or Abnormally Dry conditions. To aid farmers and other small businesses, the Baker-Polito Administration launched the Massachusetts Drought Emergency Loan Fund, and continues to work closely with the United States Department of Agriculture, Farm Service Agency. Additionally, as a result of a federal primary agricultural disaster designation for counties in Rhode Island and New Hampshire, producers in six contiguous Massachusetts counties - Bristol, Essex, Franklin, Middlesex, Norfolk and Worcester - are automatically eligible for federal emergency loans through the Farm Service Agency to help recover from crop losses.

“The drought continues to affect the Commonwealth’s farms in a variety of ways,” **said Department of Agricultural Resources Commissioner John Lebeaux.** “As farmers and their families work tirelessly to ensure that dinner tables and farm stands across Massachusetts are stocked with wholesome products, I strongly encourage residents in all corners of the state to support the agricultural community by shopping local for food products, and help provide relief for farmers who have faced negative impacts associated with ongoing drought conditions.”

Task Force officials noted that while reservoir levels, especially smaller systems, are low for this time of year, the Massachusetts Water Resources Authority (MWRA) water supply system is not currently experiencing drought conditions, as defined within its individual plan.

“While the MWRA’s source reservoirs remain at normal levels, we strongly encourage residents and businesses within our service area to adopt measures into their daily routine to reduce water use – both indoors and outdoors,” **said MWRA Executive Director Fred Laskey.**

The declaration of a Drought Warning, Drought Watch and Drought Advisory requires the Drought Management Task Force to meet on a regular basis to more closely assess conditions across the state, coordinate dissemination of information to the public, and help state, federal and local agencies prepare any responses that may be needed in the future. The Task Force will next meet in October. For further information on water conservation and what you can do, visit the Department of Conservation and Recreation’s drought management [page](#) and the MassDEP Water Conservation [page](#).

Becky Mosca

From: Richard.LeBlanc@state.ma.us
Sent: Tuesday, September 06, 2016 2:38 PM
To: Becky Mosca
Subject: MDAR: Drought Resources: Water Tanker Companies



Drought Resources: Water Tanker Companies

The MA Department of Agricultural Resources (MDAR) is providing the list below of water tanker companies to farmers and the agricultural community for quick access information should these resources be helpful in providing assistance with drought conditions. MDAR is providing this list for informational purposes only and does not endorse or recommend any commercial products or services. Therefore, mention of commercial products or services cannot be construed as an endorsement or recommendation. The MDAR web site provides links to other internet sites for informational purposes and for the convenience of its users. MDAR does not endorse organizations that sponsor linked, external web sites.

Company Name	State	Town	24/7 Contact #	Website
Gavlak	CT	Somers	1-860-558-8511	www.gavlak.net
Marasi Pool	MA	Agawam	413-636-1580	http://www.poolwatertruck.com/
Clarks Pool Water	MA	Barre	1-508-769-9505	www.bulkwaterdelivery.com
Dalton Water	MA	Braintree	1-781-831-2455	www.daltonwater.com
Henshaw Farms	MA	Chesterfield	1-413-531-7235	www.henshawfarms.com
Z-Taylor	MA	Fitchburg	1-978-833-2295	www.waterforpools.com
Indian Head Water	MA	Hanson	1-781-294-4040	www.indianheadwater.com
Rocky Mountain Water	MA	Hingham	1-888-960-5500	http://getrockspringwater.org/about/
Lawrence Tank Inc	MA	Lawrence	1-978-685-5924	None
Clearwater Transport	MA	Methuen	1-978-265-5053	www.clearwatertrans.com
PJ Murphy	MA	Methuen	1-978-265-5053	www.pjmurphy.8m.com
RCL Trucking	MA	Millis	1-508-726-2001	www.rclwater.com
GW O'Brien Inc	MA	Tyngsborough	1-978-649-6014	www.gwobrien.com
NALA Industries	MA	Upton	1-508-529-7665	www.nalawater.com
Polar	MA	Worcester	1-774-535-7711	www.polarbev.com
Fortin Co's	NH	Londonderry	1-603-860-7992	www.fortinstorage.com
Monadnock Mountain Water	NH	Wilton	1-617-803-0485	http://monadnockspring.com/
Aclear Alternative	NJ	Pennsauken	1-888-577-8088	www.aclear.com
Benn & Sons Water Delivery	RI	Ashaway	1-401-377-2561	www.bennandsons.com
Hudson Water Transport	RI	Hudson	1-401-624-3735	www.hudsonwatertransport.com
Scituate Pool Filling	RI	Johnston	1-401-942-5200	www.goscituate.com
Pristine Mountain Springs	VT	Stockbridge	1-802-746-8186	None

E

Becky Mosca

From: Richard.LeBlanc@state.ma.us
Sent: Tuesday, September 06, 2016 2:21 PM
To: Becky Mosca
Subject: MDAR: SBA Announces Federal Economic Injury Disaster Loans Available to Small Businesses in Massachusetts



SBA Announces Federal Economic Injury Disaster Loans Available to Small Businesses in Massachusetts

On September 2, 2016 the U.S. Small Business Administration (SBA) announced that federal Economic Injury Disaster Loans are available to small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and private nonprofit organizations located in the counties of **Essex, Middlesex and Worcester** in Massachusetts as a result of the drought that began on August 16, 2016. These counties are eligible because they are contiguous to one or more primary counties in New Hampshire.

Under this declaration, the SBA’s Economic Injury Disaster Loan program is available to eligible farm-related and nonfarm-related entities that suffered financial losses as a direct result of this disaster. With the exception of aquaculture enterprises, SBA cannot provide disaster loans to agricultural producers, farmers, or ranchers. Nurseries are eligible to apply for economic injury disaster loans for losses caused by drought conditions.

These working capital loans may be used to pay fixed debts, payroll, accounts payable, and other bills that could have been paid had the disaster not occurred. The loans are not intended to replace lost sales or profits. Applicants may apply online using the Electronic Loan Application (ELA) via SBA’s secure website at <https://disasterloan.sba.gov/ela>.

Disaster loan information and application forms may also be obtained by calling the SBA’s Customer Service Center at 800-659-2955 (800-877-8339 for the deaf and hard-of-hearing) or by sending an email to disastercustomerservice@sba.gov. Loan applications can be downloaded from www.sba.gov/disaster. Completed applications should be mailed to: U.S. Small Business Administration, Processing and Disbursement Center, 14925 Kingsport Road, Fort Worth, TX 76155. Completed loan applications must be returned to SBA no later than April 25, 2017.

MDAR’s mission is to ensure the long-term viability of agriculture in Massachusetts. Through its four divisions – [Agricultural Conservation & Technical Assistance](#), [Agricultural Markets](#), [Animal Health](#), and [Crop and Pest Services](#) – MDAR strives to support, regulate and enhance the rich diversity of the Commonwealth’s agricultural community to promote economically and environmentally sound food safety and animal health

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25:EP - 9 2016

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201

Monday _____ Sep 12 _____ 2016 _____ 7:00 _____ PM
Day of week _____ Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

STM article review
129 Parker St discussion

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell _____

Posted by: _____

Date: _____

6

Date Posted

8 September 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

By-Law Committee

Address of Meeting:

Room: 202 of Municipal Building

To be held Monday, 12 September 2016 at 7:15 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Minutes
2. Update on Historical Commission By-law
3. Update on information request to Town Administrator/ Asst. Town Administrator
4. Proposed Warrant Articles
5. Other new business

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: William Kohlman

Posted by:

Date:

RECEIVED
SEP 13 2016

Date Posted: September 7, 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Location: 195 Main Street, Maynard

Room: Finance Room 202

Tuesday — September 13, 2016

8:00 — 9:00 AM

Agenda or Topics to be discussed:

- 1. Approval of Meeting Minutes (08-23-16) 8:00AM

- 2. Current Activities/Projects 8:05AM
 - a. Complete Streets – update
 - b. Cultural District – update
 - c. BEEP - update
 - d. "Basin" (Municipal Parking Lot/Veterans' Park) White paper/BOS letter approval
 - e. Mill & Main - update

- 3. New Business 8:30AM
 - a. Code Enforcement (BN)
 - b. MHS teacher Senior Project

- 4. Next Steps and Meeting Wrap Up 8:55 AM

THIS AGENDA IS SUBJECT TO CHANGE

Chair: Jack MacKeen

Posted by: Bill Nemser

Date: September 7, 2016

I

Date Posted September 9, 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Special Board of Selectmen

Address of Meeting: **50 Brown Street**

Room: **COA** **6:00 p.m.**

MTWTHF **September 15, 2016** **at 6:00 pm**

Month Date Year Time AM/PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- 1. FY 2017 BOS Goal Setting Exercise

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: *Chris DiSilva*

Posted by: TA, K. Sweet/bjm

Date: 9/9/16

J

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201 _____

Monday Sep 19 2016 7:00 PM
Day of week Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

STM article review
129 Parker St discussion

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell _____

Posted by: _____

Date: _____

K

Date Posted: _____

TOWN OF MAYNARD

MEETING NOTICE

Maynard Historical Commission

Maynard Public Library, 77 Nason Street, Cullen Room

Tuesday, September 20, 2016 at 7:00 PM

Agenda or Topics to be discussed:

- 1. Approve Minutes of previous meeting(s):** June 21, 2016
- 2. Old Business Topics:**
 - Demo Delay By-law: Update from public hearing feedback in preparation for October review with By-Law Committee: All
 - MACRIS approval by State - status: Lee
 - Sesquicentennial: Set date for fall session brainstorming session: All
 - Car Barn historic marker mounting proposal: Jack
- 3. New Business Topics:**
 - Subscription renewals - Freedom's Way, HNE: All
 - Cemetery Pond walk date (w/Conservation agent): All
 - ARRT historic marker content: Lee
 - Mill & Main changes: Jack
 - Haley Fritz - received thank you note
 - 51 Summer Historic Marker (info only): Jack
- 4. Other:**
 - Member concerns
- 5. Next regular meeting:** October 18, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jack MacKeen



Posted by: _____

Date: _____



L

TOWN OF MAYNARD

AGENDA

Maynard Conservation Commission
Tuesday, September 20, 2016 at 6:30 PM
Maynard Town Hall
OMS Conference Room, Lower Level

ADMINISTRATIVE BUSINESS:

- Review minutes: August 16, 2016

PUBLIC HEARING:

- **Public Hearing – Notice of Intent, Ice House Landing, (DEP 213-) Kayak & Canoe Launch**
- **Public Hearing - Notice of Intent, 89 Brook Street (DEP# 213-) In- Ground Swimming Pool**

CERTIFICATE OF COMPLIANCE

- **49 -51 Waltham Street, (DEP# 213-258)**

WETLANDS/STORMWATER ISSUES:

- **213 Main Street**

BUSINESS:

- **Filing Fees**
- **Vote to add Certificate Mailing**

Upcoming Meetings:

- Next Conservation Commission meetings, **October 4, 2016, October 18, 2016, November 15, 2016**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Mr. Fred King

Posted by: Michèle Grenier



Date Posted

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Address of Meeting: Maynard Town Hall, Lower Level

Room:

M T W T H F Month September Date 27 Year 2016 Time 6:00 AM/PM PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Fire Station Building Committee

- I. **Acceptance of minutes**
- II. **Committee updates**
- III. **Discussion of site updates**
- IV. **Finance discussions**
- V. **Other**
- VI. **Set next meeting**
- VII. **Adjournment**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Ron Calabria

Posted by: Fire Chief Anthony Stowers

Date: September 14, 2016



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BOTTLES

Breaking: Fatal crash on I-495

A new brewpub is coming from the pros behind Battle Road

By **Gary Dzen** GLOBE CORRESPONDENT SEPTEMBER 07, 2016

Scott Houghton and Jeremy Cross, who together founded Maynard's Battle Road Brewing Company in 2012, have 40 years of combined brewing experience.

Houghton, a Concord native, was Salem Beer Works' longtime head brewer when he met Cross, who would go on to run Boston Beer Works' Fenway location. A mutual love of the craft, described by some brewers as a cross between artistry and janitorial work (there's a lot of cleaning in brewing), has kept both of them in the field.

A lot has happened in beer — including the opening of more than 4,000 breweries in the US — since Houghton made his first batch of homebrew in 1996.





“Anyone who’s been in the business that long would say what’s going on is completely unexpected,” says Houghton. “On one level it’s fantastic, but from a logistical standpoint, it’s also a little frightening.”

Though the concept of Battle Road was conceived about eight years ago, it didn’t lead to the immediate opening of a brewery. Houghton and Cross debuted Battle Road as a brand four years ago, launching with a couple of beers, contract-brewed and available in select bars and restaurants.

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THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

MAURA HEALEY
ATTORNEY GENERAL

TEL: (617) 727-2200
www.mass.gov/ago

September 1, 2016

SEP - 6 2016

Ann Marie Cook
2 Rice Road
Maynard, MA 01754

RECEIVED
SEP - 9 2016

RE: Open Meeting Law Complaint

Dear Ms. Cook:

This office received your three related complaints, dated July 26, alleging that the Maynard Board of Selectmen (the "Board") violated the Open Meeting Law, G.L. c. 30A, §§ 18-25.¹ The complaints were filed with the Board on July 12, and the Board responded to them by letter dated July 20. In the complaints, you allege that the Board violated the Open Meeting Law by: (i) holding a public hearing in violation of town bylaws, (ii) failing to provide meeting minutes within the time frame required by law, and (iii) failing to provide notice that a particular piece of property would be discussed during a meeting. For the reasons stated below, we decline to review your complaints.

The Division of Open Government's review concerns compliance with the Open Meeting Law, G.L. c. 30A, §§ 18-25. Even if true, your allegation that the Board scheduled a hearing in violation of a town bylaw would not constitute a violation of the Open Meeting Law. As such, we decline to review this matter. See OML 2013-135.²

The Open Meeting Law requires that the complainant "shall file a written complaint with the public body, setting forth the circumstances which constitute the alleged violation . . . within 30 days of the date of the alleged violation." G.L. c. 30A, § 23(b). If the alleged violation could not have been known at the time it occurred, then the complaint must be filed with the public body within 30 days of the date on which the alleged violation could reasonably have been discovered. 940 CMR 29.05(3). Complaints alleging violations that take place during an open session can reasonably be discovered at the time they occur. See OML 2012-52; OML Declination 1-26-11 (Charlemont Board of Health).

¹ Unless otherwise indicated, all dates in this letter refer to the year 2016.

² Open Meeting Law determinations may be found at the Attorney General's website, www.mass.gov/ago/openmeeting.



On May 18, you requested the minutes of the Board's May 17 meeting. The minutes of an open session, if they exist and whether approved or in draft form, shall be made available upon request by any person within ten days. G.L. c. 30A, § 22(c). Any complaint alleging a failure to provide minutes in a timely manner would need to be filed with the Board within 40 days of the date of the original request. 940 CMR 29.05(3). Because your complaints were not filed until July 12, we find that this allegation is untimely and decline to review it. Nevertheless, we take this opportunity to remind the Board of its obligations under the Open Meeting Law.

Finally, you allege that the Board discussed your property during its May 17 meeting without providing notice to you. Your complaint states that you were notified on May 18 that your property had been discussed. Therefore, any complaint regarding this meeting should have been filed within 30 days. Because your complaint was not timely filed with the Board, we decline to review it now. See OML Declination 8-17-16 (Middleborough Tourism Committee).

This letter does not address any other complaints that may be pending with our office or the Board. Please feel free to contact the Division at (617) 963-2540 if you have any questions.

Sincerely,


Kevin W. Manganaro
Assistant Attorney General
Division of Open Government

cc: Lisa Mead, Esq., Blatman, Bobrowksi, Mead & Talerman, LLC
Maynard Board of Selectmen

P

Sept. 7, 2016

Selectman Christopher J. DiSilva
11 Patti Lane
Maynard, MA
and
Board of Selectmen
195 Main Street
Maynard, MA



Dear Mr. DiSilva,

I thank-you for all your good work, as Chairman of the Board of Selectmen, but I am forced to direct this letter to your home because of a situation that may be developing even as your read it. I am writing today on the same topic which you interceded in for us over a year ago, as it is occurring again.

I am the person who owns the yellow house, (the former H.A.Chase Market) located on Waltham Street between the Russo concrete walled elevated backfilled parking lot and the circa 1997 duplex, parking lot backfilled lot across from Hayes Street (which contains the depressed, culvert brook.) You may recall, I appeared before the boards of the Town as *coordinator of the water table survey, too,*

but later, I appeared before you, the Selectmen to inform the board of a matter concerning the development plan for the highest end of the concrete walled elevated backfilled parking lot adjacent to my home; that contrary to the bylaws of the town, a parking area/ driveway was in the plans for the edge of the top of the 10 foot tall concrete walled parking lot extending parallel to the entire length of our home. This would have been within the 10 feet of boundary line where, by adherence to bylaws, a vehicle and driveway can not be located. But this was a precariously location to even place a vehicle by reason of a few diverse hazards, as it was a location where *many* vehicles (as I had informed the Town) had driven into the fence, and collided out-of-control into the fence and even, driven far *over* the wall, suspended up in the air above head-level.

But more so, having a vehicle anywhere near the top of this one-story tall concrete wall created another hazardous situation to the occupants of my home, a situation which the state and doctors take seriously. The operation of vehicles in proximity to the front of our home would still be generating exhaust where *exhaust* would still seeks out the lowest terrain elevation. That proposed parking area was so close as to insure that the repetition of a situation of *extreme exhaust accumulation*. The history of exhaust accumulation, between the backfill sites on both sides of our home and condensed by the concrete wall, caused a great deal of hardship in our

home and property until, it was identified by sheer chance, when it was poisoning one of our pets, as well as ourselves. The State supplied us with the law,(and sent a copy to the town) and helped identify the behemoth, one story tall, concrete wall as the mechanism for blocking the dispersal, obstructing the dissipation, of exhaust gases, not just diesel exhaust, but gasoline and any combustion source, in the same way that was the targeted objective in the original federal *anti-idling law*. We suffered detrimental effects from this dissipation impaired diesel and gasoline exhaust exposure.

This same topic is the subject of this letter.

Today, Sept. 7, 2016, there is *an outline* of florescent paint, atop a gravel bed, for what appears to be a plan for a parking area, located just *4 feet* from the boundary. (This distance, 4 feet, is somehow, coincidentally, the same as the parking lot of the circa 1997 residence/former business, located on the *other* side of our house, which is still not corrected.)

But, the positioning of a driveway/ parking extention right under our windows, is not only certain to cause repeat of the two situations cited above, but to cause disturbance, as I informed town hall on the prior occasion, because it is only 12 feet 2 inches away from our house, made worse by the fact that the concrete walled elevated backfill is higher than the foundation of our home.

Please refer to the photographs and diagrams, included.

I direct your attention to this additional point. There has been complete destruction of our wooden fences by people associated with these abutters' plowing and colliding with them, and there have been incidences of deadly exhaust accumulation, since 1997, by operating vehicles and engines on *the concrete walled, elevated backfill sites that these parking lots are located on*. Both "issues" are restricted by law and known in town hall by frequently being brought up in meetings, or subject of urgent calls to the police or Board of Health. However, the town does not know the following recent incident.

Earlier this year, a gas generator was operated by contractors *3 feet* from the boundary parallel to the rear of our home, for 8 plus hours a day, and a CO detector we placed OUTDOORS, 8 feet above the ground level, recorded CO levels of 20 ppm million over the typical "background" reading, but on the next to the last day, it recorded 290 ppm, in a *half* day, sufficient to cause illness (which it did) and only 110 ppm below illegal CO level. The exhaust of *one* small gas engine was accumulating on this elevated backfill site (parking lot) then descending to the natural elevation (our yard) where it could not dissipate correctly due to the huge concrete wall. That wall is 99 feet long. The town started enforcing the anti-idling law near our home in 2003.

Historically positioning a parking area or a vehicle near our home was not a practice that

has existed very long. Recorded in a couple photos dating from when we bought our home, (the same time in which our restoration subsequently inspired the neighborhood renewal and beautification and compliments of our neighbors,) there was a 5 foot "band" of vegetated screening down the length of the top of the one story tall concrete wall parking lot, *but, in 1994* at the front of the parking lot there was also a *10 foot* (or more) vegetated strip adjacent to our house so as to afford privacy and accommodate peaceful neighborly use. That *ten* feet or more is depicted in a photo. When the buffer screening on the side of the parking lot near our home was removed in two phases (1994 and 2000) we requested its restoration, and received no response.

In addition to the hazardous *exhaust accumulation problem*, we can not continue to allow the destruction of our fences from plowing, or the damage to our trees from plowing or collisions, from the top of this one story tall concrete walled parking lot. But, also, the use of our property for dumping and throwing trash or branches recently as *harassment* is altogether improper. Nor should we have to endure other sorts of nefarious trespassing, vandalism and theft as we have experienced every single month for (yes, recently too) . . . several years. Our wooden fence is currently being repaired in stages even though we are aware that some of the damage came not by vehicles, but was intentional (during the summer of this year), and we protest this as being unfair and unjust. We have our hands full with the *water table flooding* situation along the water shed drainage route, and even this officially declared drought has not alleviated the water shed drainage route problems, as witnessed by the fact that full grown trees continue to expire in the 70 to 100 % saturation.

Another example of unjustified difficulties associated with the water table flooding, is the sort of further annoyances such as this; when someone recently decided to *fill* the observation/ monitor holes with wood and branches and attempted to *cover* the bridge over the "State Representative Drainage Trench", or the trench itself? The 'mud board' (a board across a wet area situated below where the drain was (until Oct. 2010) located behind the elevated concrete walled parking lot was covered too, even though all this wood and branches were put in my yard despite being surrounded by a 6 foot fence. There are reasons to monitor the water table and there is a great reliance by many homes on the drainage trenches (that were created in 1998 for the sudden flooding.) This was not an isolated incident.

My point being, we are not now, nor have we ever asked the town to do anything other than what the town is supposed to do under whatever the applicable rule is which governs whatever damaging, harmful or disruptive situation came into need.

In summary:

I ask you to see that the proposed parking area near our house is moved away to at least 10 feet, if not further, considering the special circumstances sited above, the full 15 feet is more proper, especially since *our* house is close to the road, a position which is "in line" with every

other historic house on this side of the street (circa 1894 to 1940)

and *only* 2 buildings are not, those being the 1997 house at 46 Waltham Street (aka the brook site) on the left side of our property and this new structure (atop the one story tall concrete walled elevated backfill) on the right side of our property, both set far back. (This information, concerning the distance of structures form the street, was contained in a study complete with photos and measurements which I presented to the town officers and planning board when we were trying to keep disturbance to the wetlands drainage routes to a minimum.)

Due to this incompatible positioning, any or all cars which are in front of any new homes which are setback far from the street would then be parallel to and beside our house,

and therefore, if not kept as far away as possible, would

>be prone to be disturbance makers (if close or closer to *our* home than the dwellings they belong to)

>*and* be a source of snow removal problems (though we can not allow snow plowing into our yard or onto our fences any more) because they have no space to plow their own snow apparently

>*and, just as importantly,* chronically be a risk as their engine exhaust was liable to be the source of a varying air pollution hazard, as historically and habitually recorded, and addressed in the state law, particularly as the cold weather approaches and decreases the exhaust gases natural dissipation qualities.

Thank-you for your attention to such a simple detail but one with such potentially serious effects.

Sincerely,

Marshall P. Hall

50 Waltham St.
Maynard

Q

DOUGLARS

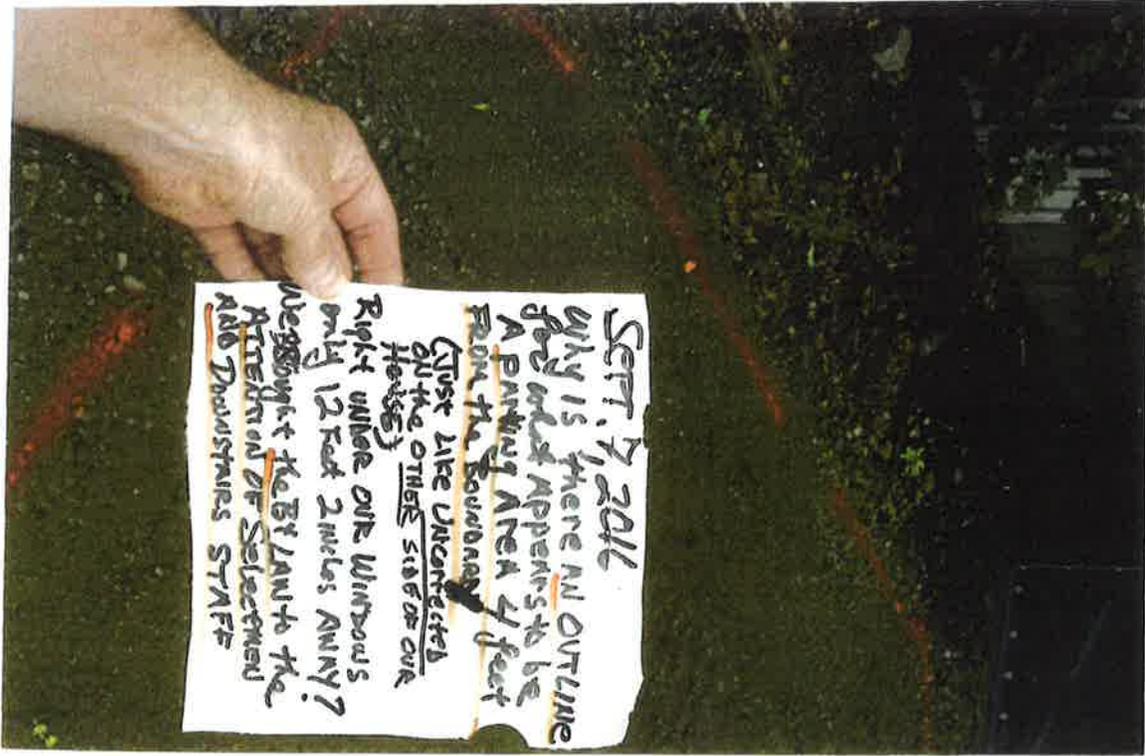


please see all the damage and all accompanying photos

2

the "VIEW" OUT OF
OUR WINDOW →
shrub
proximity

4 Feet AWAY

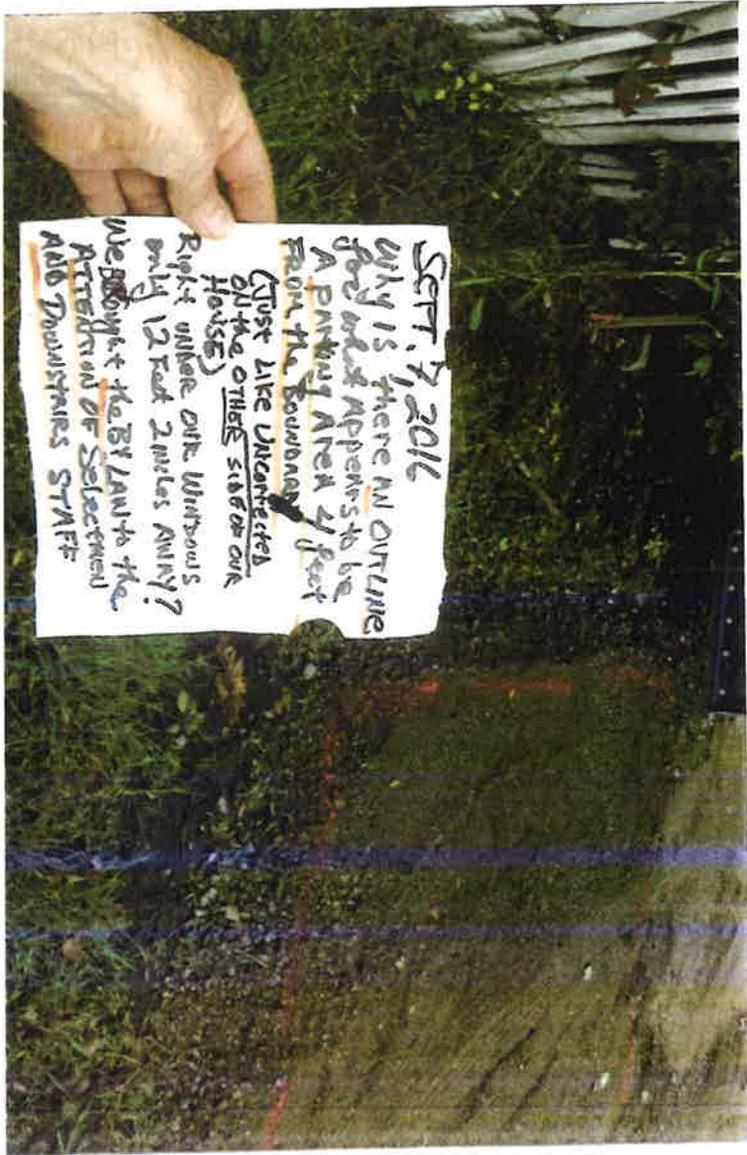


SEPT. 7, 2016
Why is there an OUTLINE
for what appears to be
A PARKING AREA 4 feet
FROM the BOUNDARY?
(Just like UNcorrected
on the OTHER side of our
HOUSE)
Right where OUR Windows
only 12 Feet 2 inches AWAY?
We brought the BY LAW to the
ATTENTION of Selection
ADD Downstairs STAFF



SEPT. 7, 2016
Why is there an OUTLINE
for what appears to be
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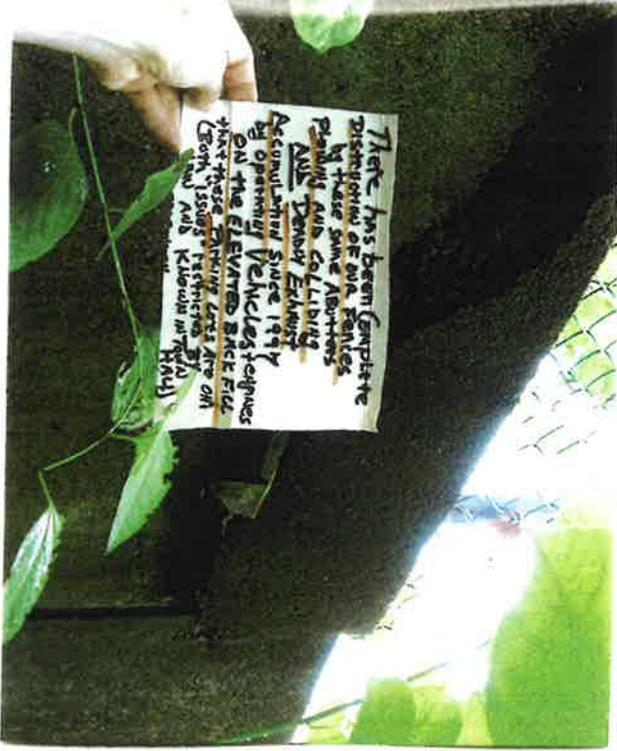
4 Feet AWAY



SEPT. 7, 2016
Why is there an OUTLINE
for what appears to be
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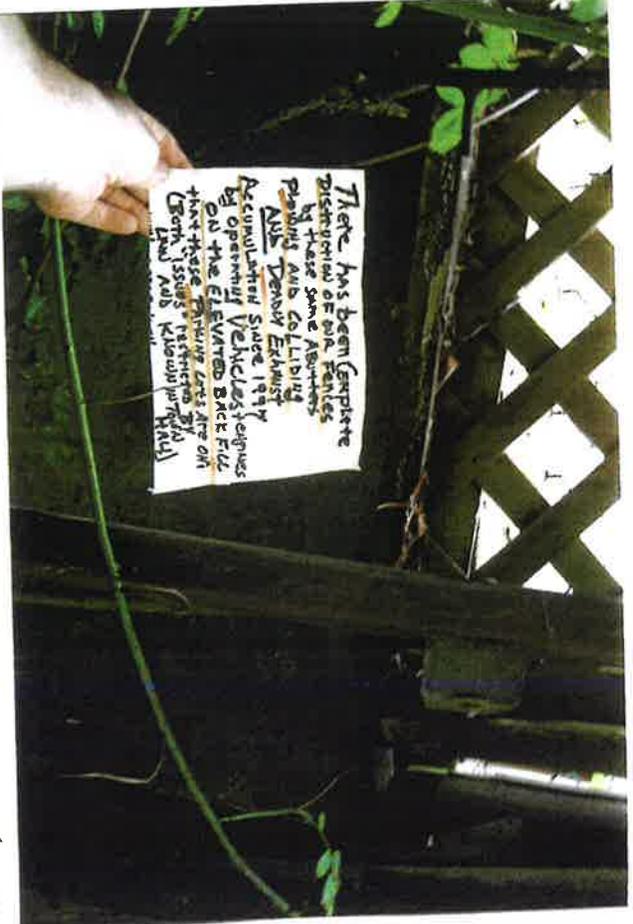
COLLISIONS AND PLOWING

(The one story tall concrete wall)



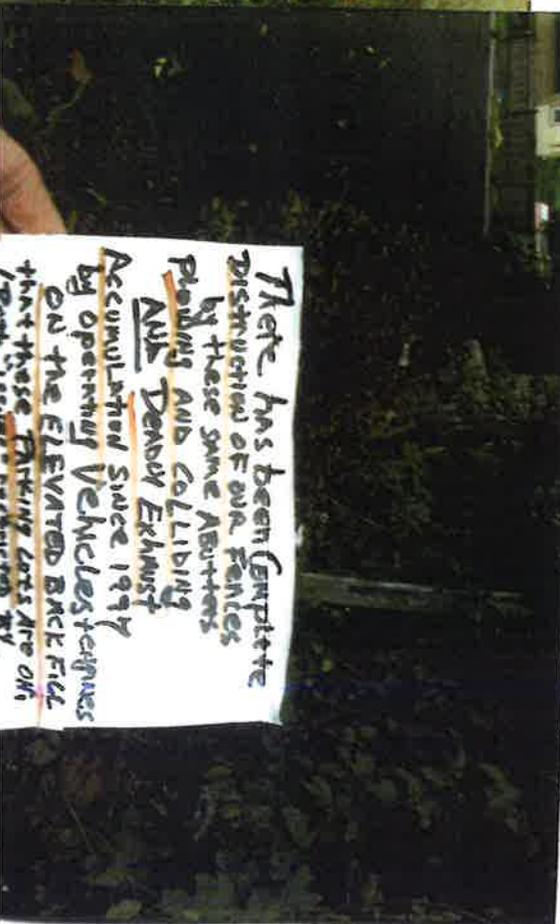
RIGHT

FRONT



RIGHT

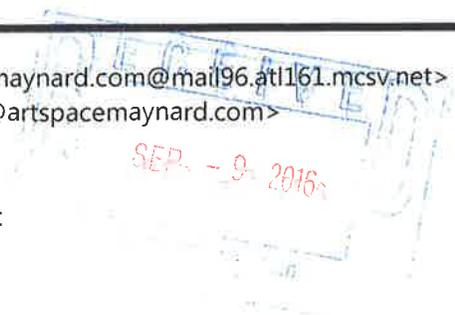
LEFT



Q

Becky Mosca

From: ArtSpace Maynard <marketing=artspacemaynard.com@mail96.atl161.mcsv.net> on behalf of ArtSpace Maynard <marketing@artspacemaynard.com>
Sent: Friday, September 09, 2016 10:40 AM
To: William Cranshaw
Subject: Invitation to ArtSpace Open Studios Event



Announcing The Next ArtSpace Event

**ArtSpace Maynard Open Studios
September 24 & 25**

ArtSpace, one of the largest arts centers in New England, invites you to attend its Annual ArtSpace Artists' Open Studios event on Saturday and Sunday, September 24 & 25 from 12 noon to 5 p.m. here at 63 Summer Street, Maynard, MA

Visit the studios and view the work of more than 75 artists, both emerging and long practicing, including painters, sculptors, bookbinders, ceramicists, a milliner, photographers, print makers, illustrators, jewelers, musicians & writers.

Here we invite you to explore the artists' world outside of the normal gallery experience. Meet the artists, ask questions and see how they work in their own studios.

In addition to seeing these studios, visitors will see a group exhibit in the ArtSpace Gallery and join a backstage tour of the Acme Theater.

IF YOU GO:

WHAT: ArtSpace Artists Annual Open Studios Event

Q

JENNA DELUCA
JULIE DUFFY
JOYCE MCJILTON DWYER
GAIL ERWIN
CATHERINE EVANS
JIM FERGUSON
ARLENE FINS
CYNTHIA FROST
MICHELLE GARRO
INGRID GOLDBLOOM BLOCH
ERIK HANSEN
KAY HARTUNG
RON HERTZ
WHITNEY HEAVEY
LISA HEFFLEY
GEORGE HERMAN
LAURA HOWICK
CURVIN HUBER
SUE HUSZAR
JUDITH JAFFE
DONNALISA JOHNSON
JANE MCKINNON JOHNSTONE
MICA KNAPP
MAUREEN KIMBALL
RACHEL KORN
MARGARET KUSNER
JULIE L'HEUREUX
SAMANTHA LINNANE
HELENA LONG
SUE KIM LUCCHINI
NATALIE MACKNIGHT
JENNIFER MAESTRE
SUSAN MARSHALL
SARA MATIAS



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Our mailing address is:

ArtSpace Inc.

63 Summer Street, Maynard, MA

Maynard, MA 01754

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Becky Mosca

From: OARS <office@oars3rivers.org>
Sent: Sunday, September 11, 2016 4:03 PM
To: Becky Mosca
Subject: Next Saturday: Annual River Cleanup

Having trouble viewing this email? [Click here](#)

OARS

FOR THE ASSABET SUBBURY & CONCORD RIVERS

30th Annual River Cleanup!



Make a difference in your community!

Saturday, September 17
9:00 am - noon

R

Help collect trash, tires, bottles, and more from the shores and waters of the Assabet, Sudbury, and Concord Rivers. After a morning of hard work, celebrate with friends, new and old, at a pizza lunch!

Cleanup sites will be in Westborough, Northborough, Framingham, Sudbury, Wayland, Marlborough, Hudson, Stow, Maynard, Acton, and Concord.

We hope that you will join us, but even if you cannot, you still can help!

Your tax-deductible contribution will help defray the cost of our efforts to restore the health of our three rivers. Donate to our [River Cleanup Fund](#).

To volunteer, call (978) 369-3956, or [email](#).

[Read more](#) about the cleanup!

Please let us know if you can:

- bring a canoe or small flat bottom boat
- help transport a boat
- bring pails or buckets (up to 50-gallon size, kitty litter buckets are great)
- assist with cleanup day logistics (i.e. volunteer sign-in, pizza pick up)

Let us know if there is a section of river or stream that needs to be cleaned up.

Call us at 978-369-3956 or [email](#).



SHARE THIS EMAIL

OARS

978-369-3956

office@oars3rivers.org

oars3rivers.org



SIGN UP FOR OUR EMAILS

[Website](#)

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OARS: For the Assabet, Sudbury, and Concord Rivers,

R

23 Bradford Street, Concord, MA 01742

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[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

Sent by office@oars3rivers.org in collaboration with



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To: bmosca@townofmaynard.net

Message Score: 2

High (60):

Pass

From:

a5rviz4phs2gx5pwfrf4luq==_1101946723415_mf5/kb1teeoi79suuplecw==@in.constantcontact.com

My Spam Blocking Level:
Medium

Medium (75):

Pass

Low (90):

Pass

[Block](#) this sender

[Block](#)

in.constantcontact.com

This message was delivered because the content filter score did not exceed your filter level.

Open Table

Caring for Families & Creating Community



Fall 2016

Announcing Our New Home!

Open Table has found a new home in Maynard, Massachusetts: 33 Main Street, the site of the former Aubuchon building. For the first time, we will have our own designated space, giving us more control over our services and allowing us to customize those services to better serve our guests. We couldn't be more excited!



This is a game-changer: we can become a community center, offering fresh food and healthy life-style information, for more than just two hours weekly and to more people than those who only need groceries.

Since losing our space in the Clock Tower Building in May of 2015, we have been searching for a more permanent space. Our new facility is scheduled to open by January 2017.

Having a permanent site means we can choose our hours of operation and won't have to set up and break down after every event. The onsite refrigeration lets us safely store food when it's ready to be picked up and with fewer limits on space. It also means we can offer fresh, healthy food for our guests to take home to their own pantries, in addition to shelf-stable food.

Having sole control of the space lets us rethink our schedule of dinners and pantry pick-up, including expanded pantry hours. We can offer a place for community gatherings and build a resource network for our guests. And we can fulfill our goal of arranging transportation for persons who need it.

We will continue to host our Thursday night dinners at First Parish in Concord, and the Everett Street pantry location will remain a food drop-off and storage center. Maynard will become our only pantry distribution center.

All these changes allow us to more effectively address the problem of hunger in the suburbs. We are excited about our future in our new home!



Julie, Marie & Peter

Lifetime of Friendship

Longtime Open Table guest Marie recently celebrated a birthday. Known formerly as the "Bread Lady" – the volunteer who picked up the bread donated by local grocery stores – she has been here so long everyone simply knows her as "Marie." She attends our weekly Thursday dinners, along with her good friend Julie. Marie, who is of Sicilian descent, grew up in the Newark area, the daughter of bakers.

A chef in her own right, she has been an integral part of Open Table, attending, supporting and volunteering. And while she still comes for the meals, it's the fellowship she truly embraces, saying, "For a few hours every week, you get to forget your troubles." We at Open Table love Marie and wish her a very happy birthday!

Our Mission

Open Table's mission is to provide healthy food, friendship and support to those in need while respecting their privacy and dignity.

Founded in 1989, Open Table offers weekly community dinner and food pantries in Concord and Maynard to more than 300 guests — all are welcome.

Our Services in Numbers

OPEN TABLE HAS:

- Over 450 volunteers committed to providing access to food
- 18 retailers throughout Concord, Maynard, Sudbury and Acton who donate food for our dinners and pantry
- 6 local farms that donate fresh, locally-grown produce
- 55 food drives annually that benefit Open Table, run by dedicated local community members.

OUR GUESTS RECEIVE:

- Access to food 52 weeks of the year at one or more of our 3 sites
- Fresh produce, protein and dairy when they shop our pantry, in addition to staples
- Kids' bags containing healthy snacks and child-friendly foods for those with families
- Transportation to our dinner and pantry for our elderly guests
- Discreet assistance to guests who need special help
- Emergency support to families in crisis.

OUR VOLUNTEERS GIVE:

- 15,000+ hours of volunteer time as a group
- Service of 9,000 meals annually, 150 meals weekly at community dinners
- Distribution of groceries to 1700 individuals monthly
- 50 trips to the Greater Boston Food Bank, bringing back 260,000 pounds of food annually to use in our pantry and dinner programs
- Distribution of 350,000 pounds of food annually to our many guests.



Introducing our new Executive Director, Jeanine Calabria

Managing our newly leased space and our expanded plans will take strong leadership and commitment. It requires dedicated staff that can give more time and energy than Open Table has required in the past. Since our founding more than 25 years ago, we've grown from providing one weekly dinner in Concord to serving weekly dinners in both Concord and Maynard and staffing two pantries. Recently, we've been breaking our own records, feeding and stocking the pantries of record numbers of guests.

Research by Greater Boston Food Bank and other food relief organizations similar to Open Table has found that this kind of work requires paid staff, as volunteers frequently don't have the time and schedule flexibility to take on this effort.

Recognizing this, Open Table has also hired our first paid staff member, Jeanine Calabria, as our part-time Executive Director. Jeanine has had a long and successful relationship with Open Table, having volunteered as a cook, shopper, and fundraiser. Most recently, she has served as Open Table's president for the past three years.

In her new position, Jeanine will represent Open Table to the community at large, supervise and guide site Operations Leaders, and oversee communications and development to ensure that Operations has the support it needs to continue Open Table's excellent record of building community, stocking pantries and being open to all who come. She started her new position as Executive Director on August 1.

Opportunities for Community Engagement

This fall sees four unique opportunities for people in the community to get involved with Open Table, through donating money or time, or event participation.

SEP

25

Three Squares New England—Ride for Food, Sept. 25: Support Open Table's team of cyclists in this ride to raise money to address food insecurity around New England. To donate to our team, go to <https://ride.threesquaresne.org/fundraise/team?ftid=76319>

SEP-OCT

30-6

Food Drive sponsored by Whole Foods, Bedford, Sept. 30-Oct. 2: Come by to shop or take a shift at our food donations table and talk about Open Table. Two hour shifts are available Fri. 12-6, Sat. & Sun. 10-6. Sign up at outreach@opentable.org

NOV

3

Empty Bowls at The Umbrella, Nov. 3, 6-8 pm: Make a suggested \$20 donation and select a ceramic bowl made by a local artist, enjoy a meal in it, then take the bowl home to keep. Soup and bread will be donated by local businesses, and a portion of the proceeds will go to Open Table. More information is at <http://theumbrellaarts.org/>

NOV

24

Turkey Trot in Concord, Thanksgiving morning, Nov. 24: Volunteer to register runners and take donations. Starts 7:30 am, ends well before the turkey is out of the oven. Find details at <http://www.onyourmarx racing.com/concordTT/concordTT.asp>

Open Table

978.369.2275

P.O. Box 42, Concord, MA 01742

info@opentable.org

[facebook.org/opentablema](https://facebook.com/opentablema)



opentable.org

T

Becky Mosca

From: Richard.LeBlanc@state.ma.us
Sent: Monday, September 12, 2016 1:37 PM
To: Becky Mosca
Subject: FOR IMMEDIATE RELEASE: Governor Baker Declares September as Massachusetts Apple Month



Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs

Governor Charles D. Baker
Lt. Governor Karyn E. Polito
Secretary Matthew A. Beaton

Press Release Contact: Katie Gronendyke — 617-626-1129 or katie.gronendyke@state.ma.us

Governor Baker Declares September as Massachusetts Apple Month

BOSTON – September 12, 2016 – Governor Charlie Baker today declared September as “Massachusetts Apple Month” to support Massachusetts apple growers, especially during the current drought conditions. The declaration was followed by a visit to Wojick Orchard in Blackstone by Energy and Environmental Affairs (EEA) Secretary Matthew Beaton and Massachusetts Department of Agricultural Resources (MDAR) Commissioner John Lebeaux.

“Massachusetts Apple Month” is an opportunity to recognize the hard work local apple growers do to produce delicious and healthy fruit from Massachusetts,” **said Governor Charlie Baker**. “I encourage everyone to support Massachusetts’ farmers this month by purchasing locally grown apples and other produce.”

“Despite a very challenging growing season, farmers have been working very hard to bring quality products to farm stands and farmers’ markets, and they have succeeded in doing so,” **said Energy and Environmental Affairs Secretary Matthew Beaton**. “Apple growers also help support our local and regional economies and participate in a wide variety of conservation efforts and renewable energy projects that advance the protection of the environment.”

Massachusetts boasts more than 140 varieties of apples grown in the state, including local favorites such as McIntosh, Cortland, Macoun, Gala and Honeycrisp. According to the United States Apple Association, apples contain no fat, cholesterol or sodium and are excellent sources of fiber, natural plant-based anti-oxidants and the mineral boron – which promotes healthy bones.

“The Massachusetts Department of Agricultural Resources encourages consumers to visit their local farmers’ markets, farmstands and pick-your-own operations. There’s plenty of healthy, high-quality, locally-grown product there that will taste delicious in meals and snacks,” **said MDAR Commissioner Lebeaux**. “There’s no denying our farmers have had a lot of challenges thrown their way this season; we can greatly help them by purchasing and enjoying their nutritious harvest.”

With approximately 340 apple orchards in Massachusetts on over 4,000 acres of land, the Commonwealth yielded over 28 million pounds of apples worth \$20 million in 2012.

T

Visit MDAR's [farm finder](#) to find information on Massachusetts apple orchards, pick-your-own apple farms, farmers' markets, and roadside produce stands.

###



MDAR's mission is to ensure the long-term viability of agriculture in Massachusetts. Through its four divisions – Agricultural Conservation & Technical Assistance, Agricultural Markets, Animal Health, and Crop and Pest Services – MDAR strives to support, regulate and enhance the rich diversity of the Commonwealth's agricultural community to promote economically and environmentally sound food safety and animal health measures, and fulfill agriculture's role in energy conservation and production. For more information, visit MDAR's website at www.mass.gov/agr, and/or follow at twitter.com/mdarcommish.

Follow Commissioner Lebeaux on Twitter: www.twitter.com/mdarcommish
Visit our MDAR's website:..... www.mass.gov/agr
Visit the Energy Smarts blog:..... www.mass.gov/blog/energy
Visit The Great Outdoors blog:.....www.mass.gov/blog/environment

251 Causeway St, Boston, MA 02114 — (617) 626-1700 office / (617) 626 1850 (fax)

You are currently subscribed to farmandmarketreport as: bmosca@townofmaynard.net.
To unsubscribe send a blank email to leave-624676-28838246.69b6686dd9228b6567d0879d674bfa2a@listserv.state.ma.us

Total Control Panel

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To: bmosca@townofmaynard.net
From: bounce-624676-28838246@listserv.state.ma.us

Message Score: 30
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High (60): Pass
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[Block](#) this sender
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This message was delivered because the content filter score did not exceed your filter level.

On Thu, Jul 28, 2016 at 5:08 PM Andrew Scribner-MacLean <AScribner@townofmaynard.net> wrote:

UT

Mr. Ubaldino,

I appreciate your feedback and am sorry we didn't communicate sooner. We received a lot of the timeline late ourselves as the contractor got straight to work and with the lack of rain has had no delays. Still, we could have done better in getting the word out.

We spoke with the contractor about Maple Court and were not expecting them to start work until this week, they actually started last week, before we had finished some of our noticing. The garden club which maintains part of that was planning to do things on Wednesday evening and the tree folks arrived on Wednesday morning. So, it has been unfortunately bumpy, but hopefully we are now better able to get the word out.

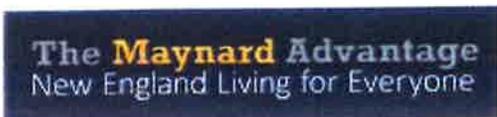
As for the brush piles, and etc., I am unaware of them but will follow-up. There are a lot of people who illegally dump grass and yard waste in town which may explain it. The current contractor was awarded the work in June, so piles created before then could possibly have been left when the rails were removed two or more years ago. Otherwise, I can't explain it. We will have the DPW follow-up and don't ever hesitate to let us know when you see something like that. If it was the town or a previous contractor, it wasn't left there on purpose, letting us know we missed something is helpful. For example, you can report tree and potholes that occur due to storms, etc. directly to DPW at 978 897-1317.

As for the foliage being removed, that is needed for the trail construction, of course. Some areas are scheduled to have plantings restored or fences/retaining walls built as part of the trail build out. The Town knows that some unanticipated changes will require additional plantings, etc. There is some money in the federal package for that and the town has reserved a small amount to supplement, if needed. Decisions on that won't be made until the trail is substantially completed. If you are interested to see the specifics anticipated at your location, a set of plans is available in Town Hall main lobby. As the trail gets completed, we would be happy to discuss the appropriateness of adding plantings or fencing in an area like yours. Please keep in touch.

Andrew

978 897-1375

[Handwritten signature]
9/12/16

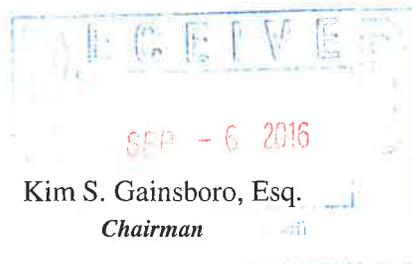


Town's Easement budget remaining to mitigate easement and landscaping, privacy concerns in Spring 2018.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114

Deborah B. Goldberg
Treasurer and Receiver General



Kim S. Gainsboro, Esq.
Chairman

NOTICE OF HEARING
COMPLIANCE CHECK

VIA FIRST CLASS MAIL

August 31, 2016

STILL RIVER, LLC DBA RIVER ROCK GRILL
163 MAIN ST.
MAYNARD, MA 01754
LICENSE#: 067600007

You are hereby notified that a hearing will be held by the Alcoholic Beverages Control Commission on:

Tuesday, November 29, 2016 at 2:30 PM

at 239 Causeway Street, 1st floor, Boston, MA to determine whether you have violated certain provisions of Massachusetts General Laws (M.G.L.) or Code of Massachusetts Regulations (CMR) as follows:

204 CMR 2.05 (2) Permitting an Illegality on the licensed premises, to wit: c. 138 §34-Sale or Delivery of an Alcoholic Beverage to a person under twenty-one (21) years of age.

Date of Alleged Violation **Wednesday, June 01, 2016 at approximately 05:30 PM**

Hearings are held pursuant to the Informal/Fair Hearing Rules under M.G.L. Ch.138, C. 30A and 801 CMR §§ 1.02 and §1.03. Reports, if any, concerning the violations charged and your license file, may be examined and copied at the Commission's office with advance notice.

NOTE: It is important that licensees and those interested in this matter attend the hearing to present evidence and testimony. The Commission has the authority to suspend, modify, revoke or cancel licenses.

Hearings are audio recorded. Pursuant to M.G.L. C.30A, §11 six (6) written transcripts will be furnished if requested in writing with tender of payment. You may arrange for your own stenographer.

If you have any questions regarding the scheduling of this hearing please contact Patricia Hathaway at (617) 727-3040 x738 or phathaway@tre.state.ma.us.

Kim S. Gainsboro
Chairman

This document is important and should be translated immediately.
Este documento es importante y debe ser traducido inmediatamente.
Este documento é importante e deve ser traduzido imediatamente.
Ce document est important et devrait être traduit immédiatement.
Questo documento è importante e dovrebbe essere tradotto immediatamente.
Το έγγραφο αυτό είναι σημαντικό και θα πρέπει να μεταφραστούν αμέσως.
这份文件是重要的，应立即进行翻译。

cc: File

Local Licensing Board

Brad Doyle, Investigator

Rose Bailey, Investigator

Senior Health & Safety Expo

Sponsored by the Maynard Council on Aging &
Maynard Fire and Police

Saturday, September 24

9:00 a.m. – 2:00 p.m.

Fowler Middle School Gymnasium

3 Tiger Drive Maynard

10:00 a.m. "CPR & Choking"
11:00 a.m. "Everything You Need Know About Scams"
12:00 p.m. "Emergency Preparedness"
1:00 p.m. Police Dept. Presents

Learn more about:

- *Volunteer Home Safety Visits
- *Police Emergency Database
- *Medication Collection Services
- *The Maynard Council on Aging
 - *Maynard Senior Center
 - *SHINE (Health Insurance Counseling)

- *Pulmonary & Bone Density Screenings
 - *Blood Pressure & Blood Sugar Tests
 - *Brain Healthy Nutrition
 - *Latest in Medication Management
 - *New and Exciting LifeLine Products
- And lots more information for
better health and wellness

*Please contact the Maynard Council on Aging for more information
at (978) 897-1009*

X

RECEIVED
SEP 13 2016

Maynard Business Alliance Meeting Minutes
August 16, 2016 6:00 p.m. at Serendipity Cafe

Attendees: Debbie Hledik, Laura Hobson, Lynda Thayer.
The meeting was called to order at 6:05 p.m.

PAST MEETINGS' MINUTES:

- Motion to approve the minutes for April, May and June was tabled until next month's meeting due to lack of attendance this evening. Minute from the April, May, June and August meetings will be approved at the September meeting.

HOLIDAY SIP & STROLL - Saturday 12/3/16 6p-8p

- Lynda has confirmed that the town will pay for the decorating of the lampposts and crab trees in Memorial Park, as they did last year.
- Lynda will submit the official request for permit to the town
- We need to obtain either an update from Dave Griffin on the status of the new logo and/or determine the next steps so we can take action and get items printed with the new logo prior to this event.
- Addition of a bell choir to event performers was discussed
- Trish Gately plans to work with the Jazz students to perform again at the Union Congregational Church.

OTHER BUSINESS:

- Communication
 - Brainstormed on how we can foster more open and regular communication with the Town, particularly in regards to items that impact the operation of downtown businesses. The consensus is the current environment could be improved greatly with the implementation of increased/more regular communication between the town and Maynard's businesses. Some suggestions included:
 - Working with the EDC (Melissa the MBA rep to the EDC, but Lynda volunteered to fill in during times Melissa may not be available).
 - Asking the town to implement robo calls to businesses when impactful things will be occurring (such as events that close the road, tree or road work, street sweeping, etc). The group feels that many current issues could be improved with increased or more regular communication.
 - Promotion of Town Events Calendar and process to submit events, as well as view them.
- Parking
 - Follow up discussion regarding if any action or results had ever come out of the Parking Survey conducted in conjunction with the town and submitted by the MBA last year.



- Open Table Announcement:
 - Discussed article in Beacon Villager regarding Open Table's move to the former Aubuchon site. We look forward to learning more as we welcome them into the Downtown Business District.
- Downtown Guide
 - Lynda & Debbie have been working on a downtown guide, similar to the Field Guide to Maynard. Priscilla has offered to help with graphics. They will provide an update at the next meeting with regards to this project.

MEMBER ACTION ITEMS:

- Excelsior
 - Excelsior has received notice that they need to vacate their current space due to sale of the building. They have found a space to move to, but are seeking community support via crowdfunding to assist with this unexpected move and continue to be a valuable part of our community, business and otherwise. More information and the link to contribute can be found here: <https://www.gofundme.com/ExcelsiorMoving>.
- Please begin to think about your participation in the Holiday Sip & Stroll. For those interested in helping with planning, your attendance at the September MBA meeting is essential.
- Complete Streets Pilot Program
 - All MBA members and downtown business owners that witnessed or participated in the Complete Streets Pilot program are encouraged to fill out the survey to share your feedback here: <https://www.surveymonkey.com/r/maynardstreets>

The next meeting will be held on: September 20, 2016, 6:00p at Serendipity Cafe, 1 Nason St.

The meeting was adjourned at 7:39 p.m.

Respectfully Submitted by Laura Hobson



Deborah B. Goldberg
Treasurer and Receiver General

*Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114*

Kim S. Gainsboro, Esq.
Chairman

ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY
REGARDING ALCOHOL SALES THE DAY AFTER CHRISTMAS

On August 10, 2016, Governor Baker signed into law H4569, "An Act relative to job creation and workforce development." As part of this Act, § 12 licensees (restaurants, taverns, general-on-premises, clubs, hotels, war veterans' clubs, and continuing care retirement communities) and § 15 licensees (package stores) may now sell alcoholic beverages on the Monday following Christmas when Christmas falls on a Sunday. As Christmas falls on a Sunday in 2016, § 12 and § 15 licensees may sell alcoholic beverages on the Monday following Christmas this year.

Section 18 and 19 licensees (wholesalers, importers, and manufacturers) may also now sell and deliver alcoholic beverages the Monday following Christmas when Christmas fall on a Sunday.

Please be advised that nothing else has changed as it relates to the hours or days licensees may operate on the Monday following Christmas.

As a reminder, all licensees must ensure that they are in compliance with the Laws of the Commonwealth of Massachusetts and that sale of alcoholic beverages take place only as authorized by applicable law.

(August 11, 2016)

Z

Becky Mosca

From: Richard.LeBlanc@state.ma.us
Sent: Wednesday, September 14, 2016 9:23 AM
To: Becky Mosca
Subject: MDAR: State Health Officials Announce Second Human Case of West Nile Virus in Massachusetts



State Health Officials Announce Second Human Case of West Nile Virus in Massachusetts

Residents urged to continue to take precautions to avoid mosquito bites

The Massachusetts Department of Public Health (DPH) recently announced the second human case of West Nile virus (WNV) in the state this year. The patient is a resident of Norfolk County in his 70's who was diagnosed with WNV by testing completed today by the Massachusetts State Public Health Laboratory. The case is currently hospitalized but improving.

DPH is conducting an epidemiological investigation to determine where the individual was most likely exposed to infected mosquitoes. Assessment of WNV risk areas will depend on the findings of this investigation.

"Massachusetts is still in the peak season for possible West Nile virus infection in people," said DPH State Public Health Veterinarian Dr. Catherine Brown. "Although Labor Day is the unofficial end of summer, it is not the end of mosquito season. Surveillance still indicates the presence of infected mosquitoes so it is important for people to continue to avoid mosquito bites by using repellent, using clothes to reduce exposed skin and reducing outdoor activity between dusk and dawn."

In 2015, there were ten human cases of WNV infection identified in Massachusetts. WNV is usually transmitted to humans through the bite of an infected mosquito. While WNV can infect people of all ages, people over the age of 50 are at higher risk for severe disease. Most people infected with WNV will have no symptoms. When present, WNV symptoms tend to include fever and flu-like illness. In rare cases, more severe illness can occur.

People have an important role to play in protecting themselves and their loved ones from illnesses caused by mosquitoes.

Avoid Mosquito Bites

2

Apply Insect Repellent when Outdoors. Use a repellent with DEET (N, N-diethyl-m-toluamide), permethrin, picaridin (KBR 3023), oil of lemon eucalyptus [p-methane 3, 8-diol (PMD)], or IR3535 according to the instructions on the product label. DEET products should not be used on infants under two months of age and should be used in concentrations of 30% or less on older children. Oil of lemon eucalyptus should not be used on children under three years of age.

Be Aware of Peak Mosquito Hours. The hours from dusk to dawn are peak biting times for many mosquitos. Consider rescheduling outdoor activities that occur during evening or early morning.

Clothing Can Help Reduce Mosquito Bites. Wear long-sleeves, long pants, and socks when outdoors to help keep mosquitos away from your skin.

Mosquito-Proof Your Home

Drain Standing Water. Mosquitos lay their eggs in standing water. Limit the number of places around your home for mosquitos to breed by either draining or discarding items that hold water. Check rain gutters and drains. Empty any unused flowerpots and wading pools, and change water in birdbaths frequently.

Install or Repair Screens. Keep mosquitos outside by having tightly-fitting screens on all of your windows and doors.

Protect Your Animals

Animal owners should reduce potential mosquito breeding sites on their property by eliminating standing water from containers such as buckets, tires, and wading pools – especially after heavy rains. Water troughs provide excellent mosquito breeding habitats and should be flushed out at least once a week during the summer months to reduce mosquitos near paddock areas. Horse owners should keep horses in indoor stalls at night to reduce their risk of exposure to mosquitos. Owners should also speak with their veterinarian about mosquito repellents approved for use in animals and vaccinations to prevent WNV and EEE. If an animal is diagnosed with WNV or EEE, owners are required to report to DAR, Division of Animal Health by calling 617-626-1795 and to the Department of Public Health (DPH) by calling 617-983-6800.

More information, including all WNV and EEE positive results, can be found on the Arbovirus Surveillance Information web page at www.mass.gov/dph/mosquito or by calling the DPH Epidemiology Program at 617-983-6800.

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aa

**COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF TELECOMMUNICATIONS AND CABLE**

D.T.C. 16-2

September 6, 2016

Investigation by the Department of Telecommunications and Cable, On its Own Motion, Instituting A Rulemaking and Regulation Review Pursuant to G.L. c. 30A, 207 C.M.R. § 2.00, 220 C.M.R. § 2.00, and Executive Order No. 562 To Reduce Unnecessary Regulatory Burdens

NOTICE OF PUBLIC HEARING AND REQUEST FOR COMMENTS

On September 6, 2016, the Department of Telecommunications and Cable (“D.T.C.”) issued an Order Instituting a Rulemaking, pursuant to the provisions of G.L. c. 25C, G.L. c. 30A, G.L. c. 159, G.L. c. 166A, 220 C.M.R. § 2.00, 207 C.M.R. § 2.00, and Executive Order No. 562, to reduce unnecessary regulatory burden and to amend or rescind D.T.C. regulations within Titles 207 and 220 of the Code of Massachusetts Regulations (“C.M.R.”).

The D.T.C.’s regulations currently reside in two Titles of the C.M.R., with cable regulations located in Title 207 and telecommunications regulations located in Title 220. However, Title 220 has been assigned to the D.T.C.’s sister agency, the Department of Public Utilities (“D.P.U.”). Further, certain chapters, including 220 C.M.R. §§ 1.00, 2.00, 5.00, 45.00, 26.00, 77.00, and 78.00, are presently used by both agencies and applicable to industries regulated by both agencies.¹ As a result, the D.T.C.’s proposed amendments largely shift D.T.C. regulations and those applicable to telecommunications into Title 207. In addition, with the exception of 220 C.M.R. § 45.00, which will continue to apply to both agencies, but will not be addressed at this hearing, the D.P.U. will independently propose to amend Title 220 to remove that Title’s applicability to telecommunications common carriers.

The D.T.C. proposes to merge procedural regulations applicable to cable and telecommunications into a single chapter, 207 C.M.R. § 1.00, and similarly merge regulations involving the adoption, amendment, or repeal of regulations into 207 C.M.R. § 2.00. Other proposed changes include technical corrections, updating outdated references, and choosing not to repromulgate certain unnecessary or shared regulations. In particular, the D.T.C. proposes not to repromulgate 220 C.M.R. §§ 16.00 and 273.00 in its regulations. The D.T.C. also proposes not to repromulgate telecommunications-specific provisions contained in 220 C.M.R. §§ 77.00 and 78.00. As noted above, the D.P.U. will independently propose to rescind 220 C.M.R. §§ 16.00 and 273.00, and to amend 220 C.M.R. §§ 77.00 and 78.00 so that they do not apply to telecommunications common carriers.

A copy of the D.T.C.’s Order and proposed amended regulations may be viewed at the D.T.C.’s Washington Street address listed below. The D.T.C. has also posted a copy of the Order and proposed amended regulations on its website. Documents on the D.T.C.’s website

¹ Although Title 220 has been assigned to the D.P.U., several Chapters remain within the regulatory purview of the D.T.C. due to the agencies’ joint history. In addition, due to longstanding practice, the D.T.C. relies on the regulations as they are drafted and listed on the D.T.C.’s website, rather than those amended by the D.P.U. (e.g., Chapters 1.00, 2.00, and 5.00). The D.T.C. and the D.P.U. share jurisdiction over Chapter 45.00, which applies to pole attachments.

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Wednesday, September 14, 2016 2:35 PM
To: Becky Mosca
Subject: Downtown Trick or Treats!!



Downtown Trick or Treats

The Assabet Valley Chamber invites your organization to participate in this year's **Downtown Trick or Treats**, scheduled for **Thursday October 27th, 4 to 6 pm**, in both downtown Hudson & Maynard. Weather permitting, we expect 2000 children in Hudson and 1500 in Maynard. This event is rain or shine!

Members interested in participating should contact the Chamber **no later than Tuesday, October 11th, 10 am!** (You can just reply to this email!)

Are you a Chamber Member and want to participate, but are not located in either downtown? No worries, we will find room for you!

Interested in being an advertising sponsor? Cost is \$75 for a business card size ad per town, or \$100 for both towns. We print and distribute 2000 Maynard Flyers and 3000 Hudson Flyers. Space is limited, so if interested, get back to us ASAP. Questions, or need more info? Call (978) 568-0360 or [email us](#)

Assabet Valley Chamber of Commerce...

...representing, promoting, educating & networking our members since 1986.

Assabet Valley Chamber of Commerce, 18 Church St., 2nd Floor, Hudson, MA 01749

[SafeUnsubscribe™ bmosca@townofmaynard.net](#)

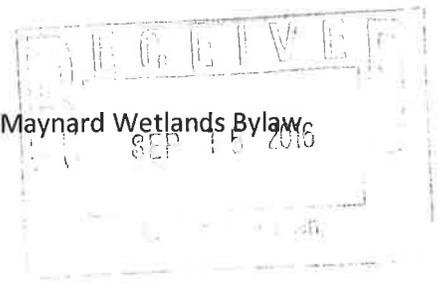
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Sent by info@assabetvalleychamber.org in collaboration with

Constant Contact 

Try it free today

CC



Notification to Abutters Under the Mass Wetlands Protection Act And the Maynard Wetlands Bylaw

In accordance with the second paragraph of Massachusetts General Laws Chapter 131, Section 40, and Local Wetlands By-law you are hereby notified of the following:

- A. The name of the applicant is ___Gregory Carven
- B. The applicant has filed a Notice of Intent with the Conservation Commission of the Town of Maynard seeking permission to remove, fill, dredge or alter an area subject to protection under the wetland protection act (General Laws Chapter 131, Section 40).
- C. The address where the activity is proposed is ___89 Brooks Road_____
- D. The activity consists of _____Installation of an inground pool_____
- E. Copies of the filing may be examined at the Conservation Commission Office, by appointment. For more information, call 978-582-4147 *431 Emailing of a PDF is also an option offered by the Conservation Commission.
- F. Copies of the Request for a Determination may be obtained from Matthew S Marro_by calling _978-314-7858_____during the hours _9 to 5 Mon- Fri_____.
- G. Information regarding the date, time and place of the public hearing may be obtained from the Conservation Commission Office by calling 978-897-1360 during normal business hours . NOTE: Notice of the public hearing, including its date, time, and place, will be published at least five (5) days in advance in your local newspaper

NOTE: Notice of the public hearing, including its date, time and place will be posted in the Town Hall not less than forty-eight (48) hours in advance.

NOTE: You also may contact Maynard Conservation Commission or the Department of Environmental Protection (DEP) Regional Office for more information about this application or the Wetlands Protection Act. To contact DEP call the Central Region Office at 508-792-7650.

Notice : A PDF of the application and sketch plan is available via email by emailing a request to mymarro@msn.com

Affidavit of service: I affirm that abutters have been notified by certificate of mail:

Matthew S. Marro

DELIMITATIONAL FENCES

TOWN OF MAYNARD

CHARLES (PUBLIC) STREET

N 64° 32' 30" W

PRESENT FENCE

50'

PRESENT FENCE N 35° 03' 50" E

38'

89

BROOKS (PUBLIC) STREET

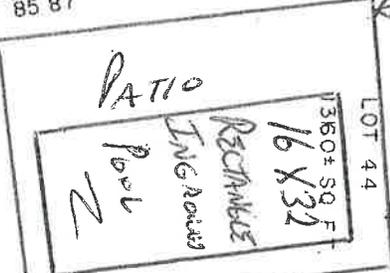
S 34° 30' 00" W

116.51'

R=20.00'
L=28.26'

X TREES

85.87'



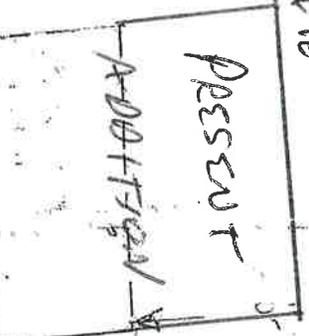
LOT 44

15'

16'

14'

149.77'



45.00'

31.50'

100.15'

S 55° 30' 00" E

N/F LENNON

MIRNIE GORE CARLEN

SNYDER SWIMMING POOLS, INC.

50 Narrows Rd.
Westminster, MA 01473
874-2333 874-5400

- Void Backwash Recirculation System
- SHUT WATER SPLITTING
- EROSION CONTROL ALONG RSR FENCE
- EXCESS FILL REMOVED FROM SITE
- ANY EXCAVATED SOIL STOCK PILED ALONG CHARLES ST. SIDE

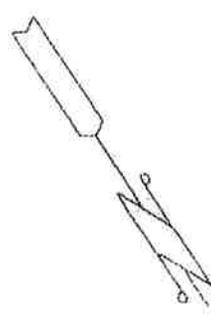
NOLAN ENGINEER
201 GREAT ROAD,

PLOT

LOT

89 BROOK

MAYNARD





Date: September 6, 2016

John Courville
18 Mockingbird Lane

You are hereby appointed to the

Board of Appeals

Term expires June 30, 2019

FOR THE

TOWN OF MAYNARD

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

ONE-DAY SPECIAL PERMIT

December 3, 2016

This permit is issued to

Mary Brannelly, 978-764-5279
Maynard Business Alliance

For the following purpose:

***5th Annual Holiday Sip & Stroll in Downtown Maynard.
Maynard Business Alliance (MBA)
From 6:00 to 8:00 PM***

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen

Maynard Business Alliance
P.O.Box 693
Maynard, MA 01754



September 15, 2016

Maynard Board of Selectmen
195 Main Street
Maynard, MA 01754

Dear Members of the Board,

The Maynard Business Alliance (MBA) requests a permit to hold a Holiday Sip & Stroll on Saturday, December 3, 2016 from 6-8p.m. in downtown Maynard. We are estimating a crowd of 300. The MBA will coordinate with the Police and Fire Chiefs for all necessary details.

We also request permission to hire Christmas Décor by Dave's Landscape Management Co. of Hudson, MA to provide, maintain and install the following: white holiday lights on 9 feet of garland with 18" red bows on 20 lampposts in downtown Maynard; white holiday lights on the trunks and canopies of 3 crab apple trees in Memorial Park; colored holiday lights on a 12'-15' tree which will be donated by some businesses, also in Memorial Park. All decorating is consistent with what was done last year.

We are also asking for permission to decorate the center island at the intersection of Nason and Main streets with lights and figures as we did last year. We are aware that there are site line issues and the decorations will be kept low. Dave's Landscaping will provide the Town of Maynard with proof of liability insurance as they have in the past. Your approval of these requests is greatly appreciated .

Sincerely,

Mary Brannelly
Melissa Levine-Piro
MBA Co-Presidents



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT- Parade

This permit is issued to

Seagull Cinderella Parade
Priscilla Cotter, 6 Bridges Gallery

For the following purpose:

Parade to begin at 3:00 pm in the parking lot at the Library and travel down Nason Street to 77 Main Street, 6 Bridges Gallery. Request to have spaces blocked for truck and trailer to park.

Saturday October 15, 2016, 3:00 pm

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



6 Bridges Gallery

FINE ART AND CRAFT



6 Bridges Gallery

77 Main Street

Maynard, MA 01754

978-897-3825

info@6bridgesgallery.com

www.6bridgesgallery.com

For immediate release:

Seagull Cinderella Returns to Maynard

October 15, 2016, 3-6 pm

Parade, Art Show and Reception

Seagull Cinderella returns home to Maynard on October 15. Welcome her back from her triumphant tour of New Bedford with a parade in downtown Maynard and art show at 6 Bridges Gallery, 77 Main Street, Maynard.

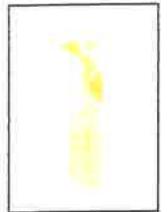
Many of you remember Seagull Cinderella standing tall in her front yard on Summer Street in Maynard. She spent a few weeks in New Bedford, MA this summer where our intrepid gull found herself embroiled in a bit of an uproar. They were talking about her far and wide. But Seagull Cinderella stood fast. Her supporters rallied around and created art in her honor.

On October 15 Seagull Cinderella returns to Maynard and will be feted with a parade in downtown Maynard starting at 3:00 pm. Follow her from the Maynard library to 6 Bridges gallery at 77 Main Street where she will disembark from her carriage and stand proudly outside 6 Bridges Gallery. A pop-up art show inspired by our courageous gull awaits her fans and supporters inside. A portion of the proceeds from the art sale will be donated to the Virginia Thurston Healing Garden.

6 Bridges Gallery was established in 2014 by a group of artists to create a retail and display gallery in the heart of Maynard, Massachusetts. The ever-changing work in the gallery includes a diverse range of media and artistic styles. All of the artisans are local; many—including the founding members—are residents of the ArtSpace Maynard studios.

The Backstory:

Donna Dodson created a small wood sculpture of a seagull headed female figure in 2002 that she named “Seagull Cinderella.” Her inspiration for the piece was Marilla from Anne of Green Gables who was corseted and bound by the sweet virtues of her character. The piece was about how we are conditioned by that American mythic princess story, and how we act on it in our lives or how that myth acts on us and how we view women in our society.



In 2012, Dodson was invited to submit a proposal for a public art project in Brooklyn and she chose to make a monumental version of the small wood sculpture “Seagull Cinderella.” She used the same color palette of soft pink for the wings and soft yellow on the beak. She stood proud for one whole summer facing the East River and then she moved to Gallery Ehva in Provincetown.



The owner, Ewa Nogiec is known for encouraging artists to take risks and complete work in residence. Since the piece was up through the fall, winter, spring and summer, Ewa grew familiar with the piece and in preparation for the July 4th parade in P’town, suggested that Dodson paint a red white and blue bikini on the sculpture. Dodson did not share her vision for the bikini, but she did imagine seeing neon daisies on the piece instead. So Dodson re-worked the piece on site with neon colors and a daisy chain around the waist.



When the piece came home in 2013, Dodson had another pending invitation for the piece from the Krasl Art Center 2014 Biennial Sculpture Invitational in St Joseph Michigan. Dodson extended the daisy chain from the waist to the floor, giving the mythic American princess a full length gown of neon daisies. When she came home from Michigan in 2015, Dodson decided to install her on her front lawn of her new home on Summer St. She became much adored by her neighbors and served as a landmark until she left to spend the summer in New Bedford.



Becky Mosca

From: Home <speedie.one@verizon.net>
Sent: Wednesday, August 24, 2016 11:02 AM
To: Becky Mosca
Cc: Bill Nemser; Andrew Scribner-MacLean; Kevin Sweet
Subject: Parade October 15th

Hi Becky,

Here are the details on our upcoming parade.

Seagull Cinderella is coming back to Maynard on October 15th. She's been through quite a lot this summer in New Bedford and we want to welcome her home.

The parade will take place on October 15th, 2016 at about 3pm. It will begin in the parking lot at the Library (possibly with a proclamation) and travel down Nason Street to Main and down Main to 6 Bridges Gallery. We will need to block off the parking spaces on the side of the road before 6 Bridges to allow the truck to park easily. As soon as the truck/trailer is parked, the spaces can be opened up again.

The parade will be followed by a Pop Up art show at 6 Bridges Gallery. All are welcome to join in!

Please feel free to contact me at any time.

Thank you,
Priscilla Cotter

#978-852-8444

Sent from my iPad

[Back](#) [Forward](#) [Print](#)

[Login](#)

To: bmosca@townofmaynard.net

Message Score: 1

High (60): Pass

From: speedie.one@verizon.net

My Spam Blocking Level: Medium

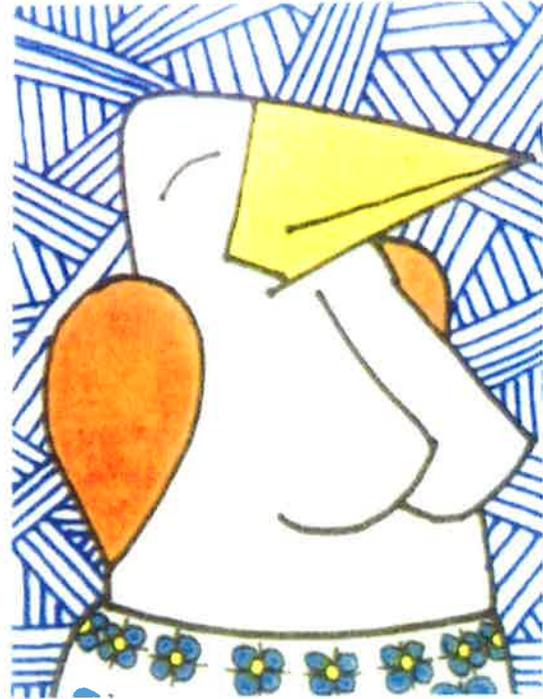
Medium (75): Pass

Low (90): Pass

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This message was delivered because the content filter score did not exceed your filter level.



6 Bridges Gallery,
77 Main Street
Maynard, MA
978-897-3825

info@6bridgesgallery.com

Open Call to Artists to submit creations of all mediums in homage to this glorious sculpture by Donna Dodson of Maynard.

Drop off work on Friday, October 14, 4-6 pm or Saturday, October 15, 10-11 am. Please bring work ready to display on pedestals and tables. Wall space is not available.

Becky Mosca

From: 6 Bridges Gallery, 77 Main Street, Maynard, MA 01754 <info=6bridgesgallery.com@mail227.atl121.mcsv.net> on behalf of 6 Bridges Gallery, 77 Main Street, Maynard, MA 01754 <info@6bridgesgallery.com>
Sent: Sunday, August 28, 2016 1:29 PM
To: Becky Mosca
Subject: Call to Artists for pop-up show welcoming Seagull Cinderella home

Call to Artists to Welcome Home
Seagull Cinderella and Help Breast Cancer
Patients

[View this email in your browser](#)



6 Bridges Gallery

FINE ART AND CRAFT

Welcome Home Seagull Cinderella

October 15, 2016

Celebrate with a Parade and Art Show

Work for this event will be for sale with a portion of the proceeds going to help breast cancer patients at the Virginia Thurston Healing Garden.

One day only

Parade at 3 pm

Art Show and Reception, 4-6 pm.

6 Bridges Gallery was established in 2014 by a group of artists to create a retail and display gallery in the heart of Maynard, Massachusetts. The ever-changing work in our gallery includes a diverse range of media and artistic styles. All of our artisans are local; many—including our founding members—are residents of the ArtSpace Maynard studios. Visit our website at <http://6bridgesgallery.com>



Contact us:

6 Bridges Gallery

77 Main Street

Maynard, MA 01754

978-897-3825

6bridgesgallery.com

Becky Mosca

From: Priscilla Cotter <speedie.one@verizon.net>
Sent: Monday, August 29, 2016 6:29 PM
To: Becky Mosca
Subject: Re: Parade October 15th

Hi Becky,
Thanks so much. I think just adding 6 Bridges address (77 Main Street) to the permit will make it perfect!
I'll get to the proclamation next.
Thanks again,
Priscilla

Priscilla Alpaugh Cotter
#978-852-8444

On Aug 29, 2016, at 1:41 PM, Becky Mosca <BMosca@TownofMaynard.net> wrote:

Priscilla,
Please review the permit I've made up. If you need any changes made let me know.

Also, if you want a proclamation ~ see attached form.
The meeting for this event with Selectmen is on Tuesday, Sept 6, 2016.

Becky Mosca

Administrative Assistant
Maynard Board of Selectmen
19.5 Main Street
Maynard, MA. 01754
e-mail: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard-ma.gov
<image003.jpg>

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Cc: Bill Nemser; Andrew Scribner-MacLean; Kevin Sweet
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The parade will take place on October 15th, 2016 at about 3pm. It will begin in the parking lot at

Becky Mosca

From: Andrew Scribner-MacLean
Sent: Tuesday, September 13, 2016 2:09 PM
To: Kevin Sweet; Becky Mosca
Cc: jmackeen; Bill Nemser
Subject: BOS Agenda items

Kevin,
The EDC has two requests for the 09/20/2016 BOS agenda.

1. Downtown investment program

The EDC is recommending the downtown investment program as described in the Town Planner's white paper on the topic be moved forward by the BOS. Jack MacKeen, EDC Chair or Town Planner Bill Nemser can provide context for the recommendation. No specific vote is expected but the document creates a context for supporting a variety of related projects which the BOS may be voting on in the near future. The BOS endorsement of the EDC recommendation will provide a foundation of community wide support for these initiatives.

2. BEEP application for safety bollards

This is the Naylor Court improvement area / El Huipel project. El Huipel will be matching the EDC grant to cover the total cost as estimated by DPW / VHB. The EDC feels this is precisely the type of investment (as described in the white paper) that will help improve the downtown business and entertainment environment.

Suggested Motion: I move to approve the BEEP application for the sidewalk protection bollards in an amount not to exceed \$3000.00.

Jack MacKeen has an Historic Commission meeting at the same time as the BOS meeting. He can arrange to come to speak on the first topic but requests a specific time frame, if possible. The bollard application is fairly well known to the BOS, if a presentation is required, an EDC member, the planner, or EL Huipel can provide the background.

Original documents for each for the BOS packet are forthcoming as soon as we final edit them.

Andrew Scribner-MacLean
Assistant Town Administrator and
Executive Director of Municipal Services
Town of Maynard
195 Main Street, Maynard, MA 01754
Office: 978 897-1375

The Maynard Advantage
New England Living for Everyone



TOWN OF MAYNARD
ECONOMIC DEVELOPMENT COMMITTEE
MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov



Date: September 14, 2016
From: Maynard Economic Development Committee (EDC)
To: Board of Selectmen
Subject: BOS Support for Downtown Investment.

The Economic Development Committee (EDC) requests your ongoing support for the activities described in the attached white paper for redevelopment and promotion of the municipal parking lots, especially the lot known as the "Basin" and the abutting Veterans Memorial Park.

Consensus appears to be building that the town must invest to update its now 25 year old Master Plan. The goals and actions described in the white paper are consistent with elements which would be part of a revised Master Plan. They are also consistent with our Community Development Principles, (#1, #2 and #3), with the just concluded Veterans' Memorial Park redesign and with the recently submitted Cultural District application.

Specifically, EDC asks that the BOS support this initiative as follows:

- Direction/supportive messages to town boards, committees and management as required.
- Approve pursuit of grants identified/sought in support of Basin improvements.
- Promote in messages to citizens and businesses in normal course of BOS operations.

Additionally, an opportunity exists to rename the area, consistent with other EDC priorities to improve wayfinding as a means of engaging visitors to our community.

Sincerely,


Jack MacKeen, Chair



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The “Basin” Lot – White Paper

The parking lot and surrounding area immediately south of Veterans’ Memorial Park is commonly known as “the Basin.” The area is a shapeless conglomerate of several public and private parking areas, driveways, outdoor storage, storefronts (and rears) and the aforementioned Veterans Memorial Park.

With strategically located vehicle nodes to Main (1), Nason (4) and Summer (1) Streets, the Basin is the de facto heart of downtown. It is the major parking hub and the service or entry point to multiple retail business establishments.

By focusing targeted infrastructure investment, leveraging public and private dollars and capitalizing on the Basin’s existing assets, an entirely new purpose can be achieved and a new “place” can be created. Redesign of the area also presents an opportunity to honor an individual or event by officially naming the area. This would be consistent with a program to enhance wayfinding by naming appropriate key locations.

Core Goals:

- Improve the aesthetics of the Basin (pedestrian safety, wayfinding, lighting, better integration with Veterans Memorial Park).
- Increase the visibility and therefore commercial viability of the properties within the Basin.
- Better connect the Basin to the overall goal of promoting Maynard as a destination, i.e., to attract customers into the downtown shopping area.
- Developing a safe and effective pedestrian circulation network throughout the Basin.

Potential Actions:

- Map and understand public vs. private ownership of Basin parcels in order to understand what can be directly managed vs. influenced.
- Undertake traffic study to document inventory demand and traffic patterns.
- Create centralized dumpster area.
- Advance redevelopment components for Veterans’ Memorial Park.
- Obtain CDBG funds by establishing a “finding of blight” designation for the area.
- Highlight entrance/exit nodes to Basin through wayfinding, public art and other identifying features. Add (painted) sidewalks throughout Basin immediately.
- Promote cultural and recreational activities within Memorial Park/Basin.
- Official naming of area offers a chance to honor an individual (i.e. a veteran).

Key Questions

- Sustaining funding efforts for Veterans Memorial Park.
- Fostering landlord buy-in for dumpster area.
- Perceived lack/loss of parking.
- Potential traffic pattern impact.

Becky Mosca

From: Andrew Scribner-MacLean
Sent: Tuesday, September 13, 2016 2:09 PM
To: Kevin Sweet; Becky Mosca
Cc: jmackeen; Bill Nemser
Subject: BOS Agenda items

Kevin,
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1. Downtown investment program

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This is the Naylor Court improvement area / El Huipel project. El Huipel will be matching the EDC grant to cover the total cost as estimated by DPW / VHB. The EDC feels this is precisely the type of investment (as described in the white paper) that will help improve the downtown business and entertainment environment.

Suggested Motion: I move to approve the BEEP application for the sidewalk protection bollards in an amount not to exceed \$3000.00.

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Original documents for each for the BOS packet are forthcoming as soon as we final edit them.

Andrew Scribner-MacLean
Assistant Town Administrator and
Executive Director of Municipal Services
Town of Maynard
195 Main Street, Maynard, MA 01754
Office: 978 897-1375

The Maynard Advantage
New England Living for Everyone



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www.townofmaynard-ma.gov

The **Maynard Advantage**
New England Living for Everyone

Date: September 14, 2016
From: Economic Development Committee (EDC)
To: Board of Selectmen
Subject: Business Environment Enhancement Program grant - Sidewalk Protection Bollards

At its September 13, 2016 meeting, the Economic Development Committee (EDC) voted to recommend approval for funding of a BEEP program grant to defray the costs of pedestrian safety bollards in an amount equal to 50% of the bollards cost (including installation) up to \$3000.00. The bollards will be installed on town-owned land immediately adjacent to the El Huipil restaurant.

The EDC requests BOS approval to grant the application as presented. It is the EDC's understanding that Maynard Public Works will perform the work and be reimbursed for costs directly from the BEEP fund.

Sincerely,

Jack MacKeen, Chair



TOWN OF MAYNARD
Office of Municipal Services
 MUNICIPAL BUILDING
 195 Main Street
 Maynard, MA 01754
 Tel: 978-897-1302 Fax: 978-897-8489
 www.townofmaynard-ma.gov

The **Maynard Advantage**

Business Environment Enhancement Program
Application for Award

- 1. **DATE:** _____ 09.12.2016
Sidewalk Protection Bollards
- 2. **TITLE OF PROPOSED PROJECT:** _____ 51-R Main Street, On The Basin
On Naylor Court, the West and North Sidewalk and Granite Curb
- 3. **LOCATION OF PROPOSED PROJECT:** _____ Adjacent to 51-R Main Street

4. APPLICANT:

NAME W. Timothy Hess
 ADDRESS 63 Main Street
 PHONE 978.461.6114
 EMAIL tim@studioinsitu.com

6. BUSINESS OWNER:

Check if same as Applicant
 NAME Alonso Moreno
 ADDRESS 51-R Main Street
 PHONE 978.298.5302
 EMAIL alonsomore@gmail.com

5. BUSINESS OR ORGANIZATION:

Check if same as Applicant
 NAME El Huipil Mexican Restaurant
 ADDRESS 51-R Main Street
 PHONE 978.298.5302
 EMAIL alonsomore@gmail.com

7. PROPERTY OWNER (s):

Check if same as Applicant
 NAME Town of Maynard
 ADDRESS 195 Main Street
 PHONE 978.897.1375
 EMAIL AScribner@townofmaynard.net

8. LETTERS OF AUTHORIZATION FROM OWNER REQUIRED:

If applicant is not business owner.
 If applicant is not property owner.

9. PROPOSED PROJECT DESCRIPTION: Please provide a separate project description labeled as "Attachment 'A.'" This should consist of materials including, but not limited to, detailed project description, surveys, plans, photographs and any other materials necessary to allow reviewing entities to sufficiently understand and evaluate project.: _____



TOWN OF MAYNARD
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 MUNICIPAL BUILDING
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10. APPLICATION DETAILS AND CONDITIONS:

- I/we certify that the building owner is the owner of the property (if applicable).
- I/we have attached a copy of all current leases.
- I/we certify any outstanding code enforcement actions for this property must be addressed prior to receiving an award.
- I/we understand I/we are responsible for attending assigned Economic Development Committee and Board of Selectmen meeting and being prepared to answer any questions.
- I/we have reviewed the program overview and guidelines, have familiarity with responsibilities of each party and understand that:
 - The Business Environment Enhancement Program grant is paid to the applicant as reimbursement for paid invoices to third party contractor(s).
 - All services to be performed by third party contractors shall be the subject of agreement between applicant and contractor(s).
 - The Town shall not assume any liability for such agreements, except as specifically authorized by the program.

11. APPLICANT ACCEPTANCE OF TERMS:

I/we have read and understand the program guidelines, accept the qualifications and conditions and through signature(s) below, certify that I/we are qualified and will abide by such conditions set forth in this application and all reasonable conditions which may be issued by the Town of Maynard in the implementation of this program.

APPLICANT:

By: *W. Townsend*
 (Signature)

By: _____
 (Signature)

Date: September 14, 2016

BUILDING/PROPERTY OWNER:

By: *[Signature]*
 (Signature)

By: _____
 (Signature)

Date: 9/14/2016

12. APPROVED BY PUBLIC WORKS DIRECTOR (staff use only):

[Signature] 9/14/2016
 (Signature and Date)

13. ECONOMIC DEVELOPMENT COMMITTEE MEETING DATE (staff use only): Approved 09.13.16. Approval for funding by BEEP of one-half of bollard costs up to \$3,000.

14. BOARD OF SELECTMEN MEETING DATE (staff use only): 09.20.16

15. STAFF MEMBER ASSIGNED (staff use only): Aaron Miklosko

This form should be completed and returned to Town of Maynard Office of Municipal Services, 195 Main Street Maynard, MA 01754. For additional information, please call (978) 897-1302 or email Bnemser@townofmaynard.net. *Attach additional sheets if necessary.*



TOWN OF MAYNARD
Office of Municipal Services
MUNICIPAL BUILDING
195 Main Street Maynard, MA 01754

The **Maynard Advantage**

Tel: 978-897-1302 Fax: 978-897-8489 www.townofmaynard-ma.gov

Business Environment Enhancement Program
Attachment "A"
Project Description and Materials (provided by applicant)

Prompted by successful outdoor celebrations of Cinco de Mayo in 2015 and 2016, a permanent seasonal outdoor service area has been laid-out on the North side of El Huipil Mexican Restaurant. Much of this same area was used until recently by Aubuchon Hardware for receiving deliveries, stocking bulk goods and materials and providing a second access to their operation to the exclusion of all other uses of this town-owned land. We believe our project on our little corner of The Basin can begin the work of unlocking the greater Basin's potential as both powerful connective tissue and clear focal point to our Cultural District and the Town of Maynard at large. Our plan clarifies vehicular and pedestrian circulation, improves the safety of parking, and connects The Basin to Main Street while finding 'lost' space for an inviting and expressive cultural commercial use. The layout was approved earlier this summer, and El Huipil was granted a license to control the parcel.

Our project is consistent with recent efforts and studies including Maynard's Community Development Principles, the 2014 study "Downtown Maynard; Exploring the Potential to Grow a Food, Culture, and Entertainment Destination", the vision articulated in the initiatives of the pending Assabet Village Cultural District, as well as the town's embrace of Complete Streets principles. Some components of our plan impact municipal infrastructure and fall under the purview of the DPW. That department has chosen to execute work including the striping of travel lanes, re-striping of parking spaces, construction of the concrete sidewalk and granite curb, and associated work.

Bollards: Our design process included consultation on-site and around the conference table with Maynard's Chiefs of Fire and Police Departments, Director of DPW, Town Planner, Building Inspector, and the Town Engineer, as well our own Traffic Engineer. During these consultations concerns were raised about the safety of diners on the West side of the building, and the safety of pedestrians on the adjacent sidewalk who might linger there to interact with them. Protective bollards were proposed. Although, ultimately, the earlier-planned dining area was removed from this Western area and all service is now concentrated to the North, the West side bollards became and remained a condition of the license. As such, El Huipil has agreed to pay the costs associated with their materials and installation. This work will be included in the DPW's sidewalk project now scheduled for the later part of 2016. DPW has received a single quote of \$6,000 for the bollard work, and may be seeking additional bids. El Huipil seeks a BEEP grant of matching funds for half the total cost of the bollards. Construction will adhere to documents produced in the DPW's procurement process, substantially similar to the attached "Exhibit A". Exhibit A shows a single bollard. The \$6k estimate was based on the DPW's anticipating 6 bollards. The actual quantity and placement of bollards installed will be controlled by the DPW's forthcoming procurement process.

By way of this application, El Huipil seeks BEEP funds equal to half the cost of the required bollards. The current estimate suggests this will be approximately \$3,000.

END

**SUGGESTED AGENDA ITEM RE: ADOPTION OF NEW HEALTH
INSURANCE PROCESS**

Discussion of and vote on engaging in the process to change health insurance benefits
under M.G.L. c. 32B, §§ 21-23

**MOTION FOR ADOPTION OF
NEW HEALTH INSURANCE PROCESS**

I move that the Town elect to engage in the process to change health insurance benefits
under M.G.L. c. 32B, Sections 21-23.



**PUBLIC NOTICE
TO
TOWN OF MAYNARD RESIDENTS**

Please be advised that the Maynard Board of Selectmen, acting at their September 20, 2016 meeting voted to revise the meeting date due to conflict: **“To set the date and time of a Special Town Meeting (STM) as 7:00 PM on Monday, January 9, 2017, if a weather delay, Tuesday, January 10, 2017 and to designate the Fowler School Auditorium at 3 Tiger Drive as the location for this Special Town Meeting.”**

WINTER Special Town Meeting 2017 Timeline

Tuesday, September 20, 2016	The Board of Selectmen vote to hold a Special Town Meeting (STM) on Monday, January 09, 2017 respectively at 7:00PM at the Fowler School Auditorium
Wednesday, November 23, 2016	Deadline for submittal of all Draft Warrant Articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amounts and sources required) - Deadline imposed by the Town Administrator
Wednesday, November 23, 2016	Deadline for submittal of all Citizens Petition Warrant Articles for STM; referred to FinCom upon receipt Maynard Town Charter, Section 2-7 C.2: Citizens Petitions must be received at least 45 days prior to STM
Monday, December 05, 2016	FinCom recommendations, comments and reports due for STM <i>Must be done before BOS approves STM Warrant</i>
Tuesday, December 6, 2016	Board of Selectmen vote to approve STM Warrant <i>Last meeting before Beacon-Villager publishing deadline</i>
Thursday, December 22, 2016	STM Warrant published in Beacon-Villager <i>Town of Maynard By-Laws, Chapter 1, Section 1: The Warrant for the Annual Town Meeting, and any and all Special Town Meetings, shall be printed in a local publication or delivered to each household, at the discretion of the Board of Selectmen, and made available at the Town Building and Post Office at least 14 days prior to the meeting. The Warrant shall state the time and place at which the meeting is to convene and, by separate articles, the subject matter to be acted upon.</i>
Tuesday, December 27, 2016	Post Meeting Notice of STM <i>Town of Maynard By-Laws, Section 1A: Town Meeting shall be notified by posting an attested copy of the warrant calling the same, one at the Post Office, and at each of the ten (10) other public places in Town, seven (7) days at least before the day appointed for said meeting</i>
Monday January 11, 2016	Special Town Meeting

WINTER Special Town Meeting 2017 Timeline

Tuesday, September 20, 2016	The Board of Selectmen vote to hold a Special Town Meeting (STM) on Monday, January 09, 2017 respectively at 7:00PM at the Fowler School Auditorium
Wednesday, September 21, 2016	Board of Selectmen (Town Administrator) gives notice to all Town Agencies, Town Officers and Chairpersons of Multiple Member Committees <i>Deadline imposed by the Town Administrator (Charter is silent on this notification for STM)</i>
Wednesday, November 23, 2016	Board of Selectmen publishes notice of the calling of Special Town Meeting <i>Maynard Town Charter, Section 2-5: BOS to publish notice at least 45 days prior to STM (November 23rd is Beacon deadline)</i>
Wednesday, November 23, 2016	Deadline for submittal of all Draft Warrant Articles to Board of Selectmen by Town Agencies, Boards and Committees (Funding amounts and sources required) - Deadline imposed by the Town Administrator
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Monday January 09, 2017	Special Town Meeting