



**AGENDA**  
**Maynard Board of Selectmen Meeting**  
**Tuesday, October 4, 2016**  
**Town Building – Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 7:00 pm**

(All public meetings may be recorded, broadcast and/or videotaped)

**Call to order (7:00 pm)**

**Pledge of Allegiance**

**1. Public Comment**

**2. Acceptance of Minutes**

- a) September 6, 2016
- b) September 20, 2016

**3. Correspondence**

- a) Library monthly report for September 2016
- b) Maynard Cultural Council meeting - 9/22/16
- c) Lowell Regional Transit Authority meeting - 9/22/16
- d) Recreation Commission meeting - 9/22/16
- e) Finance Committee meeting - 9/22/16
- f) Local Emergency Planning Committee meeting - 9/27/16
- g) Planning Board meeting - 9/27/16
- h) Economic Development Committee meeting - 9/27/16
- i) Historical Commission meeting - 10/3/16
- j) Fire Station Building Committee meeting – 9/27/16 & 10/11/16
- k) Board of Library Trustees meeting - 10/18/16 & 11/15/16
- l) Board of Selectmen legal notice, FY 2017 Tax Classification Hearing - 11/15/16
- m) Department of Public Works notice of Roadway Construction - 9/26/16
- n) School Committee meeting - 09/29/16
- o) Board of Selectmen, Public Notice, Special Town Meeting, Monday, 1/09/17
- p) TA, K. Sweet letter to Board of Selectmen, response letter to the presentation and comments made by M. Parr of 9/20/16
- q) Maynard Retirement Board letter to Board of Selectmen, notice of appointment to MCRS.
- r) Commonwealth of Mass. USDA Designates MA Counties as Primary Natural Disaster Areas - 9/20/16

# **AGENDA**

## **Maynard Board of Selectmen's Meeting**

### **October 4, 2016**

- s) Letter from the Stow Board of Selectmen requesting Maynard BOS to walk the Town Boundaries, October 1, 2016
  - t) Alcoholic Beverage Control Commission notice regarding alcoholic Ice Cream
  - u) Town of Concord appreciation and thanks to Maynard Police and Fire for assistance provided during August 22<sup>nd</sup> Tornado
  - v) 495/MetroWest Partnership Award Ceremony & Reception October 27, 2016
  - w) MDAR, Notice of Risk of West Nile Virus in Part of MA
  - x) Notice, Medical Device Company Expanding in MA.
  - y) MAPC, Clean Energy Updates
4. **Consent Agenda:** request to change Block party date from 10/1 to 10/22 Balcom Lane
  5. **One-Day Liquor License:** BGCAV Road Race Event - October 8, 2016 at Mill & Main
  6. **One-Day Full Liquor License:** Amory Maynard Café, DEC Connection - Oct. 8, 2016
  7. **Special Town Meeting Prep Discussion**
  8. **Adoption of FY17 BOS Priorities - Goals**
  9. **Board Meeting Agenda & Packet Discussion**
  10. **Town Administrator Report**
  11. **Chairman's Report**
  12. **Board Member Reports**
  13. **Adjournment (8:30)**

Respectfully submitted,



**Kevin Sweet, Town Administrator**

Next meeting date(s):

Regular Meeting – October 18, 2016

**THIS AGENDA IS SUBJECT TO CHANGE**



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, September 6, 2016  
Room 201, Town Hall  
Time: 6:30 pm**

**Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.**

**Executive Session** – To deliberate with respect to Collective Bargaining will return to open session  
**Roll Call**

<u>Selectmen</u>	YEA	NAY	ABSTAIN	ABSENT
Selectman Gavin	X			
Selectman Egan	X			
Selectman Kreil	X			
Selectman DiSilva	X			
Selectman Donovan	X			

Close Session note time 7:05 pm.

**(This public meeting was recorded).**

**Public Comments:** None

**Acceptance of Minute August 16, 2016**

**A motion was made** by Selectman DiSilva to accept and approve the minutes of August 16, 2016 as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

**List of Correspondences (mail to the Selectmen's Office for September 06, 2016). A-P**

**A motion was made** by Selectman DiSilva to accept the list of correspondences **A-P** as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Sel. Gavin, comment on the item K, I submitted in the correspondences, email and pictures, after thinking about this more, we need a discussion on this and to take better care of the Memorial Park area. In addition, bring back to a level that we could all be proud of. We need to have a landscaper

look at this area. Town needs to handle this area with more care for our war veterans. TA, agreed and said Aaron already had a meeting set up with landscaper to look at this and price out.

Sel. DiSilva comment on the correspondences regarding the notes from the state regarding the drought – question is it ok for residents that have private wells to use the water or should they be held to the same mandatory water restrictions. TA, said residents with wells here are not held to the same restrictions at this time.

### **Consent Agenda**

- a) One-Day Permit, Block Party – Balcom Lane, October 1, 2016 repeat
- b) One-Day Permit, Maynard Fest – at Pleasant Café, Liquor & Entertainment, 10-1-16
- c) Board of Appeals Alternate Member Renewal – Jamal DaVita

**A motion was made** by Selectman DiSilva to accept and approve the consent as shown. Second by Selectman Egan. Vote 5-0. Motion approved

### **Board Interviews and Appointments**

- a) Board of Appeals
  - i. John Courville
  - ii. Jerry Culbert

**A motion was made** by Selectman DiSilva to appoint John Courville to the Board of Appeals with a term expiring on June 30, 2018. Second by Selectman Gavin. Vote 5-0. Motion approved

Sel. Gavin to John Courville; what generates your interest, past work as intern in another community and wanted to bring to Maynard

J. Culbert, Past experience here in Maynard chaired the School Building Committee, Senior citizens committee, moved to Florida a couple of years ago, wife missed family back here so they came back. Past Involvement in volunteer works and wants to do more. Has experience in Property Management, and licensed realtor.

Sel. Gavin commented on experience with work on Board with Jerry Culbert, and it was all positive.

Chair, to John Courville you are also being appointment to the Affordable Housing Trust. J. Courville, Yes.

**A motion was made** by Selectman DiSilva to appoint Jerry Culbert to the Board of Appeals with a term expiring on June 30, 2019. Second by Selectman Donovan. Vote 5-0. Motion approved

- b) Recreation Commission
  - Maggie Wallace

**A motion was made** by Selectman DiSilva to appoint Maggie Wallace to the Recreation Commission with a term expiring on June 30, 2017. Second by Selectman Gavin. Vote 5-0. Motion approved

Sel. Egan what brings you to Rec? Maggie talked to Bill Nemser and it sounds interesting. Have you attended a recreation meeting yet? M. Wallace, no.

- c) Affordable Housing Trust
  - i. John Courville
  - ii. Odessa Deffenbaugh
  - iii. Rick Lefferts
  - iv. David Gavin – BOS Representative
  - v. Bob Larkin – MHA Representative

Vic Tomyl question Why are we going with an Affordable Housing Trust, Don't we already have a Maynard Housing Authority? Chair, yes, they are to separate entities. State runs the Maynard Housing Authority. TA, The Town will run and oversee the Affordable Housing Trust; it is funded through our Community Preservation Committee (CPC) and another funding source from other development agreements.

**A motion was made** by Selectman DiSilva to appoint David Gavin to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Egan. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

**A motion was made** by Selectman DiSilva to appoint Bob Larkin to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Donovan. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

**A motion was made** by Selectman DiSilva to appoint John Courville to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Egan. Vote 4-0-1 (Sel. Gavin abstained). Motion approved

7:15 pm

### **LEGAL NOTICE**

The Board of Selectmen will hold a public hearing on August 16, 2016 at 7:15 PM in the Michael Gianotis Room of Town Hall, 195 Main Street, Maynard, MA pursuant to the report and petition of the Maynard Building Commissioner that the presence of four (4) uninhabited camping trailers at 2 Rice Road, Assessor's Map 4 Parcel 124 constitutes a nuisance under Chapter IX, Section 22.2.5. All interested parties may attend and be heard at that time. A copy is on file with the Town Clerk.

**The subject to be discussed at this hearing includes the following alleged violations of applicable law, rules and/or regulations:**

1. **Whether, the owner of 2 Rice Road has caused by acculated uninhabited camping trailers at said 2 Rice Road**
1. **OPEN THE HEARING:**

**Prior to offering any evidence, I ask that if there is anyone here who will be presenting evidence to the Board to Stand, raise your right hand and repeat after me:**

**“I Richard Asmann, Building Commissioner (state your name) swear that the testimony I am about to provide is the whole truth.” From August 16, 2016**

**“I Ann-Marie Cook-English (state your name) swear that the testimony I am about to provide is the whole truth.” From August 16, 2016**

The hearing is open.

***2. Board Should Discuss the Count and Vote on to determine if a Violation Occurred.***

Given that the property owner’s representative is contesting the allegations contained in the Notice, the Board must determine whether a nuisance exists at the Property.

*Nuisance is defined as:*

*Any substantial interference with the common interest of the general public in the maintenance of decent, safe, and sanitary structures and neighborhoods, when such interference results from the hazardous or blighted condition of private real property. Specific conditions, which may be characterized as nuisances, may include, but shall not be limited to:*

- (a) Burnt structures not otherwise lawfully habitable or usable*
- (b) Dilapidated structures*
- (c) Dangerous or unsafe structures*
- (d) Overgrown vegetation which may harbor rats and vermin, conceal pools of stagnant water or other nuisances, or which is otherwise detrimental to neighboring properties or property values*
- (e) Dead, decayed, diseased, or hazardous trees, debris, or trash*

Restart of hearing, Chair DiSilva had a chance to speak with Ann Marie Cook, (2) of the trailers are now sold. (1) Trailer is gone, the one on the outside of the fence. The other trailer is waiting for pick-up. Ann agreed. Chair, said she has the work to do on the main trailer. Chair does not now see this property as a nuisance so is now in the opinion that it is no longer a nuisance, progress has been made and we can move forward. Chair said the Assistant Town Administrator, told him that the By-laws are being rewritten to update to address these issues and move forward on the nuisance By-Laws.

Sel. Gavin very pleased that this has been done and glad that the Board does not have to take legal action. Thanks for the good effort that has been made.

Ann, I did purchase a 2-acre lot in Maine and have 2-years to pay off this loan. Ann does not want a limit put on her period to restore the trailer, I other trailer is to be used as a shed. I am leaving and do not want a timeline.

Chair noted that a new By-Law would be in place and at that time, we would be enforcing accordingly.

Mary Robblee has questions, one trailer is gone and another is sold, so when is the next trailer leaving? Therefore, the item is still there with no timeline.

Ann, I have a bill of sales.

Mary Robblee but that does not have a date tied to the trailers leaving the property. We need a timeline and want a timeline for when these items will be off the property. I asked when this item (Trailer) would be gone and you are saying when you are ready and done with the work. We need a time line. Ann, I am not ready to give a timeline. Mary asked about the other issue regarding the power of attorney. Ann, I have them. Mary, the By-Law, I know we don't have a substantial By-Law and what we do have is a nuisance in the neighborhood if Joe down the road has 4 trucks and is issue but it is not in this neighborhood it doesn't affect me. This is in our neighborhood and if we do not get a timeline, it is still an issue for this neighborhood. No timeline put in place so we have to come back at another time. We left the meeting the last time with the understanding that this was motioned as a nuisance and now it is being removed. The rest of the neighbors are not here because they thought this was a done deal.

Chair DiSilva, we did not walk in the door with that in mind, several things took place. Ann sold (2) trailers she received the power of attorney so we are moving forward.

Chair DiSilva and Ann had meetings and Town as a By-Law that is unenforceable. Therefore, we could not move to in that direction and have it stand for the Town. (The Town By-Law is unenforceable). She has made progress; Ann sold 2 trailers, has a bill of sale and received power of attorney – that is progress.

Mary Robblee, but it is still unclear when the other sold trailer will be gone.

Valerie Galvin, I was here at the last meeting, we have a property that has 3 trailers that look like a trailer park. Would you want that property (2Rice Road) next to your house? I am sure you would not.

Chair DiSilva we have a couple of neighbors that have issues in their yards. Our Town By-Law is unenforceable.

Valerie Galvin after the last meeting it was determined that the correct action to do was to clean up the property and remove the nuisance.

Chair DiSilva, she (Ann) is making progress.

Valerie Galvin, She (Ann) is breaking the law.

Chair we do not have a By-Law to enforce this so until we do we will work with her to make this right. We voted on it but it is not enforceable.

Valerie Galvin, you need to be defending us not her (Ann)

Chair there are several properties in Town that have issues but until we have a By-Law that is enforceable, we need to be cautious of this matter.

Valerie Galvin is there our people calling the Selectmen's office making complaints. Have you had other hearings?

Chair, some and we reach out and try to settle the issue. Ann Marie was not given the opportunity to fix the issues before this hearing was requested

Sel. Egan is this it is all about you selling your house (Valerie Galvin) I am not selling my house. It (2 Rice Road) does not look good. I paid a lot of money for my house and pay a lot in taxes to have to look at this it is awful.

Sel. Egan, that fact that in the 4 months we have been hearing about this, she (Ann) has made progress. That is progress, it is phenomenal. It sounds like progress.

Valerie Galvin, I drive by the trailers every night. Someone is living in the trailers. She (Ann) is lying to you. She also said, threaten you with litigation so she come to agreement it is fair to everyone.

Sel. Gavin, she (Ann) is still under Oath. Legal, Sarah Bellino, "yes". Question to Ann – is anyone living in the trailers Ann – "absolutely not". I have a grill out there and flowers, and lights they look pretty.

Valerie Galvin, they have tarps over them they are ugly.

Ann, they have leaks in the roofs.

Chair, I do not know what a dead line should be so I am comfortable with this. If she has, a timeline and it not complete than we can come back.

The next time we come back the By-Law should be written and valid and we would have something with teeth to come back on.

John Robblee should this property be class as commercial. Next, we will see other property selling trucks on their property.

Mary Robblee do these vehicles need tags.

Mary Robblee it is a safety issue with no timeline, now you are going to remove the nuisance that you motion at last meeting. I wish the rest of the neighborhood were here to defend this as it is now not a nuisance but that ruling should stand.

Legal, Sarah Bellino, The way the By-Laws are currently – it is a very broad range on the current By-Law for nuisance.

Zoning issue on the past trailer – Powdermill Road trailer was not hook-up to electricity or sewer.

Sel. Gavin – It is fair and what happens next June. The Boards eyes are opened and if not other progress is made or was made a year from now – we would hope we could come to an agreement.

The danger that will happen

Pop tents some type of concern. My concern was the trailer that was leaning but it is gone at this time.

Ann, If I am not allowed to keep 1 or 2 trailers on my property then I do not want anyone to have trailers in their property.

Sel. Donovan. Let us keep that facts straight, you had 4-trailers on the property.

Ann that is what I am getting at if I cannot keep a couple of trailers then no one should have trailers on their property.

Chair that is what we have to get to. We need the teeth to get to this new By-Law.

Vic Tomyl – question for Town Counsel/Chairman, will the new By-Law cover and be enforceable – can the Town go after her (Ann) later. The trailer on Powdermill Road had issue that issue went to court. Town lost case.

Legal, Sarah Bellino, The way the By-Laws are currently – it is a very broad range on the current By-Law for nuisance. It will not today stand.

Sel. Donovan, the (5) Board members here do not rewrite the By-Laws. A By-Law Committee and Legal rewrite By-Laws.

Legal camper By-Law,

Valerie Galvin, if they declare it a nuisance how can they change their minds?

Legal, Sarah Bellino if they do declare it a nuisance

The board did not close the hearing the last time so they did restart the meeting at the time certain tonight and

Valerie Galvin do you think this is a nuisance

Sel. Donovan, if you are asking us a board – you need to give us a chance to answer the question In addition, you need to ask indivisible board members.

Sel. Egan, not going to answer the question

Chair DiSilva the last time we were here several things have changed since the last time based on what has happened since the last meeting. Information that was given to us, several things have changed. A number of things have happened. Based on what I know I do not see it as a nuisance.

Sel. Gavin, the trailer on the outside of the fence and now it is gone.  
I would hate to say one trailer is a nuisance but is it 2 trailers or 3 trailers.  
The trailers on the inside we need to work on it. Our By-Law needs to be updated.

John Robblee it is not just the trailers it is the tarps, it is the condition of the trailers they are dumps of trailers they are not in great condition.

Valerie Galvin, remembers a neighbor that had a large trailer on site but it was nice looking

Ann The 1952 trailer is in mint condition on the inside. Outside in near mint condition – the tarp is to keep it in good condition. Your building inspection has inspected the trailers.

Jason Kreil, I feel bad for you folks this is clearly a neighbor dispute. I don't want this town telling me I clearly think this is a nuisance or we can say it is a nuisance and try to enforce this or do we have a shot at this

No from Valerie Galvin and Mary Robblee – we have never met her before. We have never complaint before. This issue has transpired in the past year.

Jason Kreil, What is the nuisance at hand? Various things at play. Different folks have different things in your yard. I do not think any town should tell you what you can and cannot have in your yard. Do we still have a nuisance here, apparently yea because we are still here but I guess we could put a timeline and when that timeline comes about, we can try to enforce this with what we have? Deferred to legal would this blow up in our face consider the bylaw?

Legal, Sarah yes you can set a timeline as a nuisance. Based on Subjective evidence. You can issue a removal order under nuisance bylaw and set timeline. If property owners fails to comply you can remove the items yourself at the Town's expense.

Ann there is an appeals process to superior court.

What is timeline of appeals process?

Legal you have 3 days to file appeal after service of removal file.

David Gavin deal with superior court cases, usually a year and a half timeline.

Ann there is 2 steps above this.

Chair my goal in this was to come to an agreement with process I have enough to do with project. If neighbors do not feel enough progress is being made then we address them and to remedy the issues then. We need to allow this to move forward and I do not know what the timeline should be but as long as the nuisance lessens itself then we move forward.

Valerie Galvin – I agree with you but put a time limit on it. Then she would have

Chair if you want to huff in the back room

Valerie Galvin, did you just say you did not have time for things like this?

Chair, No, it's why I stay involved in these things

She (Ann) is getting it ready to move to Maine

Valerie Gavin, but if we gave her a timeline.

She (Ann) may never do another thing to the trailers.

Peg Brown she has a right to have that trailer on her property for life she has a right for the next 50 years or whatever she wants. She has a legal right to keep her trailer, it is in pristine condition.

Valerie Galvin she does not.

Chair, No for the last hour we have been going back and forth on this issue

If someone else wants to make a motion, otherwise we move on the motion at hand. Unless anyone wants to make a motion.

Gavin comment before we began I thought we had a motion Chair no it was interrupted.

Mary how many the house and subsequence buildings can you have on the property.  
Therefore, you are allowed one trailer and one shed plus the other trailer as another trailer extra.

Legal it depends on the zoning. Accessory building is up to zoning per Town.

Peg Brown - it is not the number of building, the square footage that they cover.

Chair I am closing the hearing in another ten seconds and assume the progress will continue. We will keep our eye on it. And continue to monitor that progress is made.

Hearing Closed 8:18 pm

Ann I will see you in court.

**A motion was made by Selectman DiSilva to close the hearing at 8:18.**

**Restart after Legal hearing; Affordable Housing Trust**

**A motion was made** by Selectman DiSilva to appoint Odessa Deffenbaugh to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Kreil. Vote 4-0-1 ( Sel. Gavin abstained). Motion approved

Sel. Donovan no questions but thank you. Odessa is very excited about this appointment and looking forward to serve.

**A motion was made** by Selectman DiSilva to appoint Rick Lefferts to the Affordable Housing Trust with a term expiring on June 30, 2018. Second by Selectman Kreil. Vote 4-0-1 ( Sel. Gavin abstained). Motion approved

Sel. Kreil you were interest and on the last committee. So thank you for stepping up to this and waiting many years to get this committee started again.

**Police Officer Appointment: Mirella Ruggiero**

Chief DuBois gave a brief summary with his field of internal candidates and that Officer Fletcher left last June and created this opening. Police had a panel that interview as many as 5 candidates and that Mirella Ruggiero was a stand out to all panel members, which included 2 BOS members. She is a current Dispatcher for Maynard since July 2014, A graduate with a Bachelor's Degree in Crime and Justice Studies, and A graduate of the Reserve Intermittent Police Academy, which she received the Directors Award on behalf of the staff.

**A motion was made** by Selectman DiSilva as a Patrolman with an indefinite term. Second by Selectman Donovan. Vote 5-0. Motion approved

**Discuss Request for Parade Permit: – 6 Bridges Gallery – Seagull Cinderella**

Delayed for applicant to provide additional details timeline for this event and at what costs and who will pick up the expense. To block the streets downtown for a certain amount of time there is a cost. Sel. Gavin it is an artist/community event to welcome back this piece of art when it leaves and comes back home. People want to celebrate its return. Sel. Egan that is what that is a seagull. Chair, I did not know this was art. Chair requests that we have someone from 6 Bridges come in.

**Updates from ABCC, eLicensing – Pilot Program**

After many seminars with the ABCC, they have kicked off a Pilot Program with 8 Towns. This will roll out to all communities in the spring of 2017.

Pilot Towns: Boston, Cambridge, Chelmsford, Dedham, Lawrence, New Bedford, Salem, and Somerville

The roll out for each community required us to have our IT department open a new account. All emails from the ABCC come in via the new account. Maynard = [ePlace@townofmaynard.net](mailto:ePlace@townofmaynard.net)

Currently if you go on the ABCC website, it looks very different than it did last June of 2016. I have attached a few examples in the packet to show you what the changes look like.

**How will Pilot municipalities be affected?**

These municipalities will be accepting applications and approving applications, amendments to licenses, and renewals electronically. Although the remaining municipalities will continue to follow the current process, using paper applications, the Alcoholic Beverages Control Commission (ABCC) will be utilizing the back office of ePLACE.

**What does that mean?**

It means that the non-Pilot municipalities will continue to mail the paper applications along with the processing fee and the supporting documentation to the ABCC and the ABCC will input all of the information into the eLicensing system.

**How will non-Pilot municipalities be affected?**

Municipalities will no longer receive an approved Form 43 from the ABCC. Going forward, the municipalities will receive an email notification from the ABCC that the license application or amendment has been approved, disapproved or returned with no action.

Thank you for your continued support and cooperation.

The Alcoholic Beverages Control Commission

[www.mass.gov/abcc](http://www.mass.gov/abcc)

Vic Tomy asked about the past liquor license with Monsoon Restaurant, it was returned to Town June of 2015. TA, that license is now with Roasted Peppers.

**129 Parker Street MOA Discussion & Possible Ratification****Legal Jon Witten,**

Note, correction on page 4 typo error. Comments on the footnotes on page 11.

Sel. Gavin, wants to thank Bob, Angelo, Jon, and BOS members never wanted to block this project but wants to get the best project for Town. Now thinks compared to the old development agreement this is far better and is proud of this agreement. It is a win for Maynard.

Sel. Kreil that the many added changes to the plan, these changes made with our legal help – Jon Witten

**A motion was made** by Selectman DiSilva to accept and approve the 129 Parker Street Memorandum of Agreement. Second by Selectman Egan. Vote 5-0 Motion approved.

**Approve and Accept Special Town Meeting Article**

Correction on article, date changed in regards to the final concept plan to July 11, 2016

**A motion was made** by Selectman DiSilva to accept and approve Control A for placement on the STM Warrant as amended. Second by Selectman Gavin. Vote 5-0. Motion approved.

**Approve Special Town Meeting Warrant**

Correction on article, date changed in regards to the final concept plan to July 11, 2016

**A motion was made** by Selectman DiSilva to accept and approve the Special Town Meeting Warrant as amended. Second by Selectman Donovan. Vote 5-0. Motion approved.

**Town Administrator Delegated Approval Authority**

**A motion was made** by Selectman DiSilva to authorize the Town Administrator the authority to approve Block Party requests and add them into Board correspondences. Second by Selectman Gavin. Vote 5-0. Motion approved.

TA, currently authorized for contract executions up to \$25,000.00 consistent with Chapter 30B. With the Governors signing of the Municipal Modernization Act, this should be increased consistent with 30B minimum requirements.

**A motion was made** by Selectman DiSilva to increase the Town Administrator authorization to execute contracts on behalf of the Town of Maynard to \$50,000.00. Second by Selectman Kreil. Vote 5-0. Motion approved.

**Town Administrator Review** - Delayed until next meeting, BOS, 9-20-16.

**Town Administrator Report;**

TA, met with Artemis & Lincoln Property, new Management at Mill & Main.

MASSDEP sent a Non-Compliance & response letter to Mill & Main; we have asked to be copied on those letters.

No Special BOS meeting on 9/8/16 we need to reschedule per State Primary, Board agreed to meet on 9/15/16.

**Chair Report;** All Set

**Board Member Reports**

**Selectman Egan;** Can we remove the water ban on our sports field so they do not play on dust bowls. TA, no not at this time – we have a full drought – everyone is treated the same. This would need to be added as agenda item.

**Selectmen Donovan;** No – but thanks to the older BOS members for their efforts on the 129 Parker Street Agreement and work,

**Selectman Gavin;** Tape from Chief DuBois, regarding issue on Main Street, after listening to the tape I can say that the Dispatcher handled the issue with professional and control. Thank you again. Other BOS members agreed.

**Selectman Kreil;** Nothing additional.

**A motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Meeting ended at 9:45 pm

Time: 9:45 pm

Approved: \_\_\_\_\_

Date:

\_\_\_\_\_  
Selectman, Jason Kreil, Clerk

Initials: BJM



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's  
Meeting Minutes  
Tuesday, September 20, 2016  
Room 201, Town Hall  
Time: 7:00 pm**

**Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Public Comments:** Marshall Hall resident Waltham Street that from the time he sent his last letter item (P) in correspondence, things have changed. The area is now paved. Gave pictures to TA, K. Sweet to follow up and bring back to board.

**Acceptance of Minute September 6, 2016-** held until October 4, 2016.

**List of Correspondences (mail to the Selectmen's Office for September 20, 2016). A-cc**

**A motion was made** by Selectman DiSilva to accept the list of correspondences **A-cc** as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

**Consent Agenda**

- a) Correct term on Appointment slip for John Courville
- b) Sip & Stroll Maynard Business Alliance event, December 3, 2016

**A motion was made** by Selectman DiSilva to accept and approve the consent as shown. Second by Selectman Gavin. Vote 5-0. Motion approved

**Request for Parade Permit; 6 Bridges Seagull Cinderella**

Priscilla Cotter answered questions from Board. The route from Library to Main Streets needs to be finalized with Police along with Police details.

**A motion was made** by Selectman DiSilva to accept and approve the Parade Request for 6 Bridges Gallery on Saturday, October 15, 2016 with Parade route as noted this parade route needs to be confirmed with Police for route and detail. Second by Selectman Gavin. Vote 5-0 Motion approved.

**A motion was made** by Selectman DiSilva to accept and approve the proclamation for Seagull Cinderella for October 15, 2016. Second by Selectman Gavin. Vote 5-0. Motion approved.

**Co-Op Month Proclamation Request: Assabet Village Co-Op Market**

**A motion was made by** Selectman DiSilva to accept and approve the Co-op Month proclamation request for the Assabet Village Co-op Market as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

**Downtown Invest Program**

Jack MacKeen discussed some items including potential improvements to basin/Naylor court parking lot, investment coordinated with master plan and Veterans Memorial Park. Additional considerations include Wayfinding, parking lots, naming lots with criteria such as Historic figures. The EDC come up with proposals and will keep the board updated as progress is made.

**No motion needed** to endorse and support the downtown investment program as described by Economic Development Chair, Jack MacKeen. Board will have follow up discussion to hear about progress.

**BEEP Application – Endorsed by Economic Development Committee, El Huipil**

Jack MacKeen discussed the application that the EDC supported and approved for the El Huipil request at 51R Main Street. El Huipil leases space from the Town of Maynard. They received approval to add an outdoor patio. That requires some safety between the patio and parking lot.

**A motion was made** by Selectman DiSilva to accept and approve the BEEP application for the sidewalk protection bollards in an amount up 50% of the cost but not more than \$3000.00 for bollards at El. Huipil. Second by Selectman Donovan. Vote 5-0. Motion approved.

Comment from Vic Tomyl, Board did not provide enough space for tonight's board meeting for everyone to have a seat. Chair noted and asked crowd if they had concerns with space or if they wanted to delay and move to larger venue.

**Discussion of and vote on engaging in the process to change health insurance benefits under M.G.L. c 32B, Sections 21-23**

See attachment, Statement letter from Michael Parr. President of the Maynard Professional Firefighters I.A.F.F. local 1947

Ken Lombardi and Joy Layden from NFP Corp. (Insurance Advisory –NFP)  
Health Insurance Advisory, we have 60 schools and cities under contracts. We are here for the Board to listen to our recommendations. We will give a review. This bill is to provide a tool it's the third

option for Union employee's c.32B s.21, 22, and 23 - (Tuffs navigator), Bargaining or 19c. One body – insurance

21-23 – it allows only the Unions to benefit off current plan (Tuffs navigator or other plans for new membership.

Health Plan option to move to GIC insurance plan.

Adopt only for recommended

Town should expect close to double-digit change in number in high cost near \$433,000.00 for insurance. Action needs to take place.

During process as other communities have done is a look back – positive that they will be able to use and have funds to handle the costs and changes.

New membership is a win win for Town and Unions parties

Rate increase of \$433,000.00 for town cost with MIIA – it will be a high rate increase – it could be more – it will be a large adjustment. With that being said - place holder s 21, 22, 23 will be a benefit  
End game

Rules plan design by May 1, 2017 then employees (Unions) have 60-day window.

The law is if we miss a date then it needs to be done in advance of May 1, 2017

Sel. T. Egan; with the end game in place when does this need to be complete by?

K. Lombardi; the rules and regulations that are in place said by May 1<sup>st</sup> notice to employees and to meet that deadline. Employees have a 60 window of plan change.

Sel. J. Kreil; Are the claims in excess of premium Maynard claims? Or other larger sample?

K. Lombardi; yes claims are from Maynard.

TA, K. Sweet, agreed – MIIA uses a 24-month look back to come up with figures from the past 24 months. In addition, how long the plan will be paying out on claims.

Sel. D. Gavin; It is a budgetary issue. How much the plan will cost the town of Maynard?

TA, K. Sweet, It is up to a 22% increase for Maynard. Currently will have this budgeted at \$4,000,000.00 or 10% of the Town's budget.

Sel. D. Gavin; So my understanding is the Town around \$4,000,000.00 for it health care costs for employees. It is 10% of our budget. TA K. Sweet; Yes, It is leaving the door open

K. Lombardi; (2) other towns in this process currently.

Chair, C. DiSilva; so nothing changes. Thanked M. Parr for this statement from Union. Board now needs to go over all this - we are just voting to protect the Town's finances – Understands why so many are here and glad Unions are here tonight. Note, I will not be voting on this – my son works for a sub of NFP so I cannot vote. However, this is a budgetary tool for the town. It is not automatic and nothing will change yet and a lot more conversion will take place.

Sel. T. Donovan; Mr. Parr your comment about ATA, to be removed from this process – these needs to be a 2-way street with a number of meetings being held. It is the right of the employees and for Town for options going forward. No decisions have been made to this point.

Sel. T. Donovan; I can't vote in this process either, my wife works for the Town even thou we do not use the towns insurance. This need to move forward, health care costs are needed for everyone and we cannot stop talking.

M. Parr; we do not need another tool. Instead, the town hired the Insurance Advisory and has had a contract since June, but they did not show contract until recently. When we asked to see the contract. It was not available at first. Then the Town Clerks office received a copy. The contract was finally given out for us to review. That is not open communication.

We cannot trust the (Town Staff).

Chair C. DiSilva; this is tool for Unions to use for negotiations. It is not just for the Towns options. Tool for leadership it is with this tool to not leave any option out for collective bargaining.

M. Parr my request either the Board or TA come back to the table to discuss this with us or 150E collective bargaining by adding this tool tonight if the TA decides this tonight then it is what the town decides.

It is a trump tool with a group of people / town on working with Unions who come in the room

Chair C. DiSilva it is clearly a tool for the Town to use. You request one or more of us to be in the negotiations.

M. Parr the issue with the town insists adding a tool it was not on the table before. The COLA dropped for the Union as part the negotiations.

Chair C. DiSilva COLA dropped because of the past cost changes

M. Parr if you would like to seat at the table, we have made our request.

S. Kiley (FF); Cost of insurance as a self-employed businessperson I know about the insurance costs. When the charge is 60days and makes changes to insurance it is a big deal. Noted, about family member with ongoing care.

Chair knows about illness and caring for family member.

S. Kiley health care responsibility these changes are costly and public safety. This change needs to stay in process. Do not compare yourself and life to this issue with the Town health insurance. 1 out of 3 gets cancer. Not swearing in members to the IAC, which is one of the biggest assets of the town.

S. Caloggero (MHS), why did the communication stop with the Unions and Town why can the board explain why this happened?

TA K. Sweet it was always planned to start up again and with the advice from the Advisory Group. Since we could not work the schools over the summer.

K Lombardi the adoption – benchmark changes copays group option to STATE GIC plan. Within the GIC plans

21-23 step evaluate – Town does have a right once we have pricing from insurance company

T. DeMars (MHS) J. Flynn (MHS) we told the ATA we would be available over the summer day or night to attend meetings. ATA knew this and had that information.

Chair C. DiSilva; had kids in our schools they have done well and with all this information it gives us reason and facts that this has plays out we will not vote on this tonight – savings for everyone we still have plenty of time together the information . We have no rush to get this done. We have more questions this tool does have action and place for everyone co-pays go up every day. “Change term Hammer” We do not need a hammer.

T DeMars and J. Flynn the School Unions will be available  
Sel. T. Donovan – you people need to keep talking

TA. K. Sweet; The Town Administration has attempted to be open and transparent about costs, cost drivers, options, and impacts of doing something / doing nothing about health insurance costs. The administration has endeavored to balance the short and long-term financial impacts to employees and departmental budgets with a philosophical support for necessity and importance of healthcare. Secondly, give up – I am not going to give up on whom I am going to give up authority to anyone. Tools in toolbox.

B. McLaughlin (Retired –School) not aware this plan change was in the works. Concern with health insurance and how all this played out tonight – It shows we have a lack of trust – someone needs to meet half way. This is not the way to do this!

Chair C DiSilva we will delay until BOS can go thru this with TA and ATA all that needs to be at the table will be at the table. This vote will be at another time with support from all of you regarding health insurance.

More comments from FF from who would and would not vote from the BOS.

W. Latta; had a request for some information.

TA K. Sweet; asked him to put it in writing thru the Town Clerk’s office.

No motion made by Board of Selectmen.

**Set date, time, timeline, and place for Special Town Meeting; January 9, 2017 with backup date of January 10, 2017, weather permitting).**

**A motion was made** by Selectman DiSilva to accept and approve the date, time, timeline and place for the special town meeting, set for January 9, 2017 with backup date of January 10, 2017. Second by Selectman Donovan. Vote 5-0. Motion approved.

**FY17 Priorities Next Steps**

Board discussed the goals and priorities will be added another BOS meeting.

**Town Administrator Review -**

Chair; handed over a copy TA for review and posting

**Town Administrator Report;** none

**Chair Report;** none

**Board Member Reports**

**Selectman Egan;** none

**Selectmen Donovan;** none

**Selectman Gavin;** none

**Selectman Kreil;** none

Lt. Noble; updated board regarding incident with Bomb Threat believed to be Hoax. (The school buses and bag found with some comments). Buses stayed in Stow until they there completely checked out and cleared to be safe.

State Police helping to work out case; no videos available. Items found in residential area. Notified the following; TA K. Sweet and Chief. Notified BOS and John Guilfoil for a press release. School parents all notified and Board.

**A motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Meeting ended at 9:20 pm

Time: \_\_\_\_\_ pm

Approved: \_\_\_\_\_

Date:

\_\_\_\_\_  
Selectman, Jason Kreil, Clerk

Initials: BJM

## Library Report to the BOS September, 2016



**Building Issues:** There was a small leak in the mechanical room which appears to be fixed. Some light bulbs have been replaced.

**Meeting Room Use:** 21 meetings were held in August.

**Reference Report: Transactions: 316:One-on-One Tech Help Sessions: 6 Reference News:**

The library now subscribes to Boston Consumers' Checkbook as an e-resource. BCC provides non-profit, no-advertising ratings of local auto repair shops, plumbers, veterinarians, banks, doctors, dentists, carpet cleaners, and much more. It is accessible to any patron for in-library use and to Maynard cardholders at home. Use has been very good so far, we have 60 uses in the two weeks we've had it.

The Financial Literacy grant advisory board met on August 25th to begin the process of planning programs, discussing marketing, and share ideas. We are in good shape through December for programming and should have finalized dates and programs very soon.

**Young Adult Library Report:** There were 44 attendees at 4 sessions of Baby Storytime, 2 attendees at Coloring Club, 5 teens at Minute to Win It, 4 teens at Game Day, and 4 members of the Teen Advisory Board at our August meeting. I also had 27 reference questions. As for Summer Reading as a whole. 10 teens signed up, and they read for 131.5 hours. There were 11 programs during the summer, with 35 attendees. In addition, there were two passive programs - Tournament of Champions, with 33 total votes cast, and Bingo, with 4 participants completing it.

**Children's Report:** The Summer Reading Club steamrolled into August at full tilt and didn't stop until the last name was drawn from the raffle at the climactic picnic (27 kids, 18 adults). That raffle was so BIG, two police officers presided over the proceedings. With all the certificates Erikson's donated, kids logged just as much time eating ice cream as they did reading books! Not only did kids' minds get exercised by reading, but their arms did as well from spinning the prize wheel so much. Those kids will all go back to school in sensational shape. In addition, 310 children attended weekly activities such as Story Time, Toy Time, etc.

**Circulation:** In August, we circulated 10,511 books. 864 items went out through the Overdrive program. We discharged 7,870 items. 1,028 items went out through the self-check program, and 50 new cards were registered. There were 973 computer log-ins, and Ancestry.Com was accessed 1,429 times. 15 books were withdrawn and 191 books added to the collection, bringing our collection size to 74,786.

**Miscellaneous:** We held our annual summer concert featuring Siobhan Magnus. Approximately 350 attended.

Respectfully submitted,

Steve Weiner, Library Director

**AGENDA for 7pm mtg of Maynard Cultural Council, Thursday 09.22.2016**

(That the chair reasonably anticipates will be discussed)

- 1). Vote to approve minutes of recent meeting(s).
- 2). Art+Nature / Art-in-Nature dialogue w/ ConsComm, Agent Michèle Grenier.  
Outreach to set-up.
- 3). Adjustments to our Application Form and Announcements, etc  
Identify priorities and goals for MA CC website: Brent completed. Review.  
Surveys – 9 completed at Fmrs' Mrkt. Compile data. Brent? Do a Tufte? Review.
- 3). Personnel: We now have ~~a full roster~~ 6 of 7.  
Other volunteers. Extra-official status and designation TBD. Need 1 more Councilor.
- 5). Grant Cycle:  
AppFest Application Assistance Session – PPT from state, other updates  
John will instruct our class at (ArtSpace? October 1?)  
Is all set-up and confirmed?  
What remains?  
Launch Party Follow-Up  
Congratulations, reflections, critique, lessons learned  
Thank You Letters  
List  
Text  
Printing, signing, sending  
Expenditures  
Reimbursable  
Charitable Contributions / Donations  
Council Assets (banner, products and non-perishables that can live again, etc)  
Where to store – a Locker at Town Hall? – members' homes / PoBiz?
- 6). Initiatives:  
Cultural District  
Application status  
EDC white paper on The Basin  
Other Basin Action:  
El Huipil License and BEEP status  
Council role as Board for District  
Rhythm+Hues  
Welcome Home Parade for Seagull Cinderella  
OctoberFest – is it happening?  
Fireworks – it seems they may not be happening – lost their sponsor?  
Sip+Stroll  
  
Art in Public / Civic places - Erik "Maynard as a Canvas" Erik report  
Parking Garage Mural  
Nason+Main Circle  
ArtWalk - Mem Park to Artspace Bill has begun working with Priscilla  
Narrow Streets / Walking Streets / Rich Passages / Connectivity

8). Adjourn

*The chair anticipates the meeting will follow this agenda.*

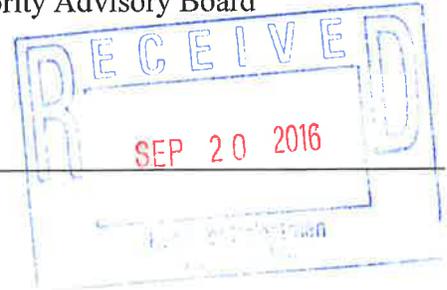
**THIS AGENDA IS SUBJECT TO CHANGE**

Chair: Tim Hess

Posted by: Tim Hess

Date: September 20, 2015

**MEMO TO:** Members of the Lowell Regional Transit Authority Advisory Board  
**FROM:** Tom Bomil, Clerk  
**DATE:** September 16, 2016  
**SUBJECT:** Meeting Notice



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**THURSDAY**

**September 22, 2016**

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, September 22, 2016 at 6:00 P.M.** at the Lowell Regional Transit Authority Board Room at 100 Hale Street, Lowell, MA.

### **AGENDA**

- I** Roll Call
- II** Acceptance of Minutes for meeting held on June 23, 2016 (vote)
- III** Acceptance of Minutes for the Gallagher Terminal Lobby Renovation meeting held on August 11, 2016 (vote)
- IV** Administrator's Report (vote)
- V** Finance Director's Monthly Report (vote)
- VI** Facility Director's Monthly Report (vote)
- VII** New Business
  - Title VI Certification
- VIII** Communications / LRTA News / LRTA Ads / General (informational)
- IX** Warrant (vote)
  - Invoices will be available for review before the meeting
- X** Adjournment (vote)

## MEETING ACCESSIBILITY

Please note that Lowell Regional Transit Authority (LRTA) is accessible to persons with disabilities and by public transportation via fixed route bus service and commuter rail. Please refer to the LRTA (<http://www.lrta.com/>) and MBTA (<http://mbta.com/>) websites for additional information. The LRTA office has secure bicycle parking available on the second floor. Please do not leave bicycles in the lobby. The LRTA provides reasonable accommodations and/or language assistance free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, assistive listening devices and alternate material formats), as available. For assistance, please contact David Bradley at (978) 459-0164, or at [lrta1@aol.com](mailto:lrta1@aol.com). Requests should be made as soon as possible for services requiring advanced arrangements, including sign-language, CART or language translation or interpretation.

## TITLE VI NOTICE OF PROTECTION

The LRTA fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. The LRTA does not discriminate on the basis of race, color, national origin, English proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service, or gender identity or expression. Any person who believes that he/she or any specific class of persons has been subjected to discrimination prohibited by Title VI or related statutes or regulations may, himself/herself or via a representative, file a complaint with the LRTA. For more information regarding filing a complaint, please contact David Bradley at (978) 459-0164, or at [lrta1@aol.com](mailto:lrta1@aol.com) or go to the LRTA website at <http://www.lrta.com/>

If this information is needed in another language, please contact the LRTA Title VI Specialist at 978-459-0164.

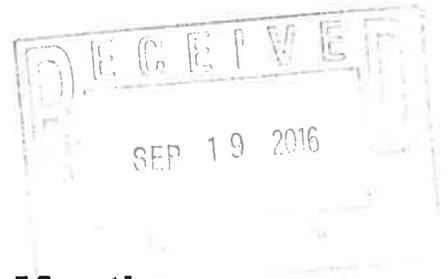
Caso esta informação seja necessária em outro idioma, favor contar o Especialista em Título VI do LRTA pelo telefone 978-459-0164.

ប្រសិនបើលោក-អ្នកត្រូវការបកប្រែព័ត៌មាននេះ សូមទាក់ទងអ្នកឯកទេសលើជំពូកទី៦ របស់ LRTA  
តាមរយៈលេខទូរស័ព្ទ 978-459-0164

Si necesita esta información en otro idioma, por favor contacte al especialista de LRTA del Título VI al 978-459-0164.

Si yon moun vle genyen enfòmasyon sa yo nan yon lòt lang, tanpri kontakte Espesyalis LRTA Title VI la nan nimewo 978-459-0164.

如果需要使用其它语言了解信息，请联系马萨诸塞州交通部（LRTA）《民权法案》第六章专员，电话978-459-0164。



**AGENDA**  
**Maynard Recreation Commission Meeting**  
**Thursday, September 22, 2016**  
**Town Hall – Room 202**  
**Time: 7:00pm**

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to Order
2. Public Comment
3. Welcome New Member
4. BGCAV
  - a. Program updates
  - b. Enrollment reports
5. Old Business
  - a. Review and approve Meeting Minutes.
6. New Business
  - a. Talk about perspective new member
  - b. New Programs
7. Announcements
8. Adjourn

Submitted to Town Clerk Sept 19, 2016

Date Posted: \_\_\_\_\_

# TOWN OF MAYNARD

## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### Finance Committee

\_\_\_\_\_  
Name of Board/Committee

Address of Meeting: \_\_\_\_\_ Town Hall \_\_\_\_\_ Room: 201 \_\_\_\_\_

Monday               Sep            26               2016               7:00            PM  
Day of week        Month        Date            Year            Time            Circle One  
(Circle One)

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): \_\_\_\_\_  
(Meeting Dates)

2. Old Business Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. New Business Topics: \_\_\_\_\_

Public Hearing on STM articles  
129 Parker St discussion and recommendation

4. Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson    Peter Campbell \_\_\_\_\_

Posted by: \_\_\_\_\_

Date: \_\_\_\_\_

## **Maynard Local Emergency Planning Committee**

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**LEPC Meeting**  
**Tuesday September 27, 2016**  
**8:30am**  
*EOC at MPD*  
*197 Main Street, Maynard*

### *Agenda*

- I. Roll Call & Determination of Quorum
  
- II. Review of Minutes
  - a. April 28, 2015
  - b. June 23, 2015
  - c. January 26, 2016
  
- III. Old Business
  - a. Training Opportunities
  - b. Pet Sheltering Discussion
  - c. Flu Clinic/EDS Drill Recap
  
- IV. New Business
  - a. Town Updates
  - b. Regional Updates
  - c. MEMA eCEMP Yearly Review
  - d. Shelter Drill Discussion
  - e. Misc.
  
- V. Adjournment – *next meeting: November 22, 2016*



THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON: KEVIN SWEET  
POSTED BY: STEPHANIE DUGGAN

DATE: SEPTEMBER 23, 2016



**TOWN OF MAYNARD  
PLANNING BOARD**

**Meeting Notice**

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)

Town Clerk's Stamp

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***Meeting Agenda – 7:00 PM Tuesday, September 27, 2016  
Maynard Town Hall, Room 201***

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**Greg Tuzzolo - Chair, Andrew D'Amour - Vice Chair, Bernie Cahill, William Gosz, Samantha Paull and Brent Mathison - Alternate**

- 1. 07:00 PM- Call to Order**
- 2. Approval of Minutes**
- 3. 129 Parker Street Economic Analysis discussion with Assistant Town Administrator Andrew Scribner-MacLean**
- 4. Proposed Zoning By-law Amendments to date**
- 5. 129 Acton – sign update**
- 6. Town Planner Updates**
- 7. Correspondence – Review/questions**
- 8. Adjourn**

**This Agenda is subject to change  
Greg Tuzzolo, Chairperson  
Posted by: Bill Nemser, Town Planner  
Date: September 21, 2016**

# TOWN OF MAYNARD

## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

### Economic Development Committee

Location: 195 Main Street, Maynard Room: Finance Room 202

Tuesday — September 27, 2016 8:00 — 9:00 AM

Agenda or Topics to be discussed:

- |  |         |
|--|---------|
| 1. Approval of Meeting Minutes (09.13.16)      | 8:00AM  |
| 2. Current Activities/Projects                 | 8:05AM  |
| a. BEEP - Update                               |         |
| 3. New Business                                | 8:15AM  |
| a. BEEP – Discussion                           |         |
| b. 129 Parker – Fiscal Analysis – Town Meeting |         |
| c. BOS Goals                                   |         |
| d. Code Enforcement (BN)                       |         |
| e. Maynard HS Video Project (BN)               |         |
| 4. Next Steps and Meeting Wrap Up              | 8:55 AM |

#### **THIS AGENDA IS SUBJECT TO CHANGE**

Chair: Jack MacKeen  
Posted by: Bill Nemser  
Date Posted: September 21, 2016

Date Posted: \_\_\_\_\_

**TOWN OF MAYNARD**  
**SPECIAL MEETING NOTICE**

**Maynard Historical Commission**

**At Glenwood Cemetery**

**Monday, October 3, 2016 at 1:00 PM**

**Agenda or Topics to be discussed:**

**Walk pond area with Conservation Agent Michelle Grenier to determine feasibility of restoration as a joint project of the Historic Commission and Conservation Commission**

**Next regular meeting: October 18, 2016**



**THIS AGENDA IS SUBJECT TO CHANGE**

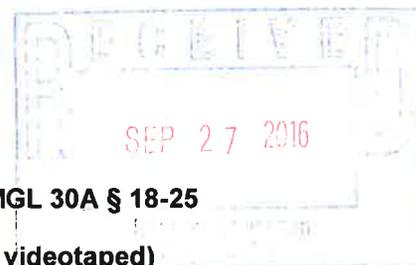
Chairperson: Jack MacKeen

Posted by: \_\_\_\_\_

Date: \_\_\_\_\_

Date Posted

**TOWN OF MAYNARD**  
**MEETING NOTICE**



POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Address of Meeting: Maynard Town Hall, Lower Level **REVISED 9/27/2016 :**

**ROOM LOCATION IS NOW UPPER LEVEL FINANCE ROOM 202**

Room: **202**

**M T W T H F**      Month September    Date 27      Year 2016      Time 6:00      AM/PM PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

**Fire Station Building Committee**

- I. Acceptance of minutes
- II. Committee updates
- III. Discussion of site updates
- IV. Finance discussions
- V. Other
- VI. Set next meeting
- VII. Adjournment

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Ron Calabria

Posted by: Fire Chief Anthony Stowers

Date: September 14, 2016

Date Posted

## TOWN OF MAYNARD

### MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Address of Meeting: Maynard Public Library

Room:

**M T W T H F**      Month    October      Date 11 Year    2016      Time 6:00      AM/PM PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

**Fire Station Building Committee**

- I.    **Acceptance of minutes**
- II.   **Committee updates**
- III.   **Discussion of site updates**
- IV.   **Finance discussions**
- V.    **Other**
- VI.   **Set next meeting**
- VII.   **Adjournment**

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Ron Calabria

Posted by: Fire Chief Anthony Stowers

Date: September 28, 2016

Notice of a Public Meeting

The Board of Library Trustees will meet Tues, Oct 18, 2016 and Tues, Nov 15 @ 6:30 PM in the William and Irene Cullen Room in the Maynard Public Library, 77 Nason St., Maynard, MA.

Meeting Agenda

Review of Financial Information/warrants

Open Session

Minutes of Prior Meetings

Correspondence

Director's Report

Building Maintenance

Old Business

New Business

Respectfully submitted,

Steve Weiner



## **LEGAL NOTICE**

As required by Massachusetts General Law Chapter 40, Section 56, the Maynard Board of Selectmen will hold their annual fiscal year 2017 Tax Classification Hearings on Tuesday, November 15, 2016 at 7:20 PM in the Michael J. Gianotis meeting Room (No. 201) at the Maynard Town Building. The purpose of the hearing is to determine the percentages of the local tax levy to be borne by each class of real property. The Public is welcome to attend

### **Maynard Board of Selectmen**

Chris DiSilva

Jason Kreil

David Gavin

Tim Egan

Terrence Donovan



**TOWN OF MAYNARD**  
**Department of Public Works**  
MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
www.townofmaynard-ma.gov

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*Administration Cemetery & Parks Facilities Highway Water & Sewer WWTP*

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## **Notice of Roadway Construction**

*Beginning the week of September 26<sup>th</sup>, 2016*

The Town of Maynard has contracted with Lazaro Paving to provide road resurfacing services for the 2016 construction season. Town wide road construction will begin Monday 09/26/2016 and is expected to last 2-3 weeks, weather dependent. Construction activities include roadway milling, reclamation, drainage/manhole repair and roadway paving.

Paving locations are as follows:

- Main Street (River St. to Summer St.)
- Concord St. (Vernon St. to Acton Town Line)
- Powder Mill Road (Waltham St. to Acton Town Line)
- Patti Lane
- Michael Road
- Glen Drive

No Parking signs will be installed the day before construction begins at each location. Once construction is started, no on-street parking will be allowed until all construction activities are completed. Vehicles parked on the street during this time may be towed at owner's expense.

If you have any questions or comments in regards to this notice, please contact the Maynard DPW at (978) 897-1317 or [DPW@townofmaynard.net](mailto:DPW@townofmaynard.net)

# MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive,  
Maynard, MA 01754  
[www.maynardschools.org](http://www.maynardschools.org)



**Robert J. Gerardi, Jr. Ph.D.**  
Superintendent of Schools  
Voice: (978) 897-2222 Fax: (978) 897-4610  
email: [rgerardi@maynard.k12.ma.us](mailto:rgerardi@maynard.k12.ma.us)

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## MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE AGENDA FOWLER LIBRARY SEPTEMBER 29, 2016

**Meeting Called to Order - 7:00 p.m.**

**Executive Session Chapter 30A Section 21(3)  
7:00 p.m.**

### AGENDA 7:15 p.m.

1. Minutes
2. Chairperson's Report
3. Superintendent's Report
4. Student Representative Report
5. Citizen's Comments
6. Finland Education & Student Leadership Travel
7. School Committee Priorities
8. Curriculum Update
9. Central Office/8th Grade Relocation
10. Budget Update
11. Citizen's Comments
12. Member's Comments/Questions

**Chairperson: Dawn Capello**  
**Posted by: Colleen Moore**  
**Date: 09/26/16**



**PUBLIC NOTICE  
TO  
TOWN OF MAYNARD RESIDENTS**

Please be advised that the Maynard Board of Selectmen, acting at their September 20, 2016 meeting voted: **“To set the date and time of a Special Town Meeting (STM) as 7:00 PM on Monday, January 9, 2017, and a snow/ weather postponement date and time of 7:00 PM on Tuesday, January 10, 2017, if needed, and to designate the Fowler School Auditorium at 3 Tiger Drive as the location for this Special Town Meeting.”** Accordingly, the deadline for submittal of Citizens Petition Warrant Articles to the Board of Selectmen is Wednesday, November 23rd, 2016.

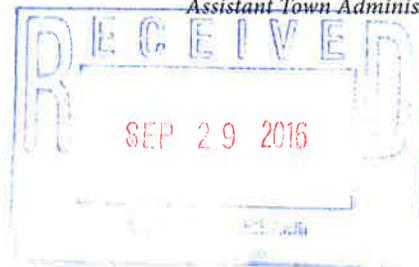
**STM Warrant will be available at Town Hall on December 22, 2016,** as well as on the Town Web site.



**TOWN OF MAYNARD**  
**OFFICE OF THE TOWN ADMINISTRATOR**  
MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
tel: 978-897-1375 fax: 978-897-8457  
[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)

**Kevin A. Sweet**  
*Town Administrator*

**Andrew Scribner-MacLean**  
*Assistant Town Administrator*



September 29, 2016

To the Honorable Board of Selectmen,

This letter is in response to the presentation and comments made by Michael Parr and others at the September 20, 2016 Board of Selectmen's meeting during the discussion of the MGL 32B agenda item. The presentation and comments require a thorough and thoughtful response. I have spent time with the Assistant Town Administrator to provide the following information.

Beginning with a process that dates back to October 2015, the Town Administration has attempted to be open and transparent about costs, cost drivers, options, and impacts of health insurance costs on town budgets and planning. The administration has endeavored to balance the short and long term financial impacts to employees and departmental budgets with a philosophical support for the necessity and importance of healthcare. Beginning in December 2015 and continuing until the end of March 2016, the Insurance Advisory Committee (IAC) was convened to discuss these options.

In March 2016, the IAC recommended changes and during April and May of 2016 the Town negotiated with Unions on a share of the savings. The Unions then voted to not accept the changes and savings and to continue with the health plan design in place. At the culmination of the process at the end of May 2016, the IAC agreed to continue discussions of plan design changes. The Assistant Town Administrator indicated that the Town would engage with a consultant to help facilitate the process.

On June 28, 2016 the Town hired a consultant, NFP. The Consultant was not available to meet with the Town until mid-August. Two meetings were held with the Board of Selectmen in Executive Session during which the BOS agreed to bring the discussion of 32B, section 21-23 to a public meeting to consider adopting those sections of the law.

The Assistant Town Administrator should have notified IAC members in July of the delay caused by the schedule conflicts between the Town and the consultant. However, the process as it unfolded would not likely have been different. The purpose of the consultant meeting with the BOS was to explore options prior to re-entering the process of plan design change recommendations and/or negotiations with Unions on those recommendations. The outcome of the meetings was to consider the 32B provisions that provide the Town with a structured process with which to make plan design changes and negotiate the resulting savings share. The lack of communication about the delay in the process is regretted.

Below are a series of explanations, clarifications or corrections to statements made by employees and others during the meeting:

- The Town's best evidence of its intentions to communicate and be transparent is in the hundreds of emails, files, meetings, and phone conversations held with employees, vendors, and Union reps beginning in the fall of 2015. Under 150E negotiations, the Collective Bargaining law that establishes the 'rules' for health insurance plan design changes in a Union environment, non-union subscribers and retirees have no voice or vote in the process and the IAC is supposed to be limited to seven (7) union members. The Town wanted to be more inclusive and included members from all eleven Town and School unions (the Dispatch group which at the time had just two members, did not participate but was kept informed by fellow NEPBA members), a non-union representative, and a retirement representative.
- The IAC is an employee-based committee and is not a 'sworn' committee. It is not appointed by the BOS or TA and has no authority to implement changes. It is an advisory committee (Insurance Advisory Committee). It is not subject to Open Meeting Law, nor are the proceedings of meetings required to be recorded in minutes. This was confirmed by the Massachusetts Attorney General's office on 09/22/2016. The Union assertion the committee was not valid because it wasn't sworn in is inaccurate.
- The IAC advised *not* to pursue a public bid based on feedback provided by two consultants (NFP and Millennium) in the fall of 2015. It was NOT the Town Administrator or ATA's decision to not pursue this option. Timing was part of the consideration and discussions were held suggesting that bidding might best be done over a longer period of time. Ultimately, the IAC wanted to see the impact of modest changes to the existing process before changing carriers altogether. Based on further feedback from the IAC members, there was little interest in changing from Blue Cross and Blue Shield (BCBS) as a provider, though some indicated an interest in going to BCBS directly (versus through MIIA).
- The IAC began meeting in December and continued meeting thereafter about every two weeks until late March. The IAC recommended a MIIA/BCBS proposal labeled 'Alternate 1' -- from three proposals prepared by them at the IAC's request.
- Once the plan design changes were set, the Town began negotiating with the Unions on the percentage of the savings to be shared. Under 150E, the Unions may negotiate together or separately. Negotiations with various groups were held in April and when it was clear a May 1 deadline (for July 1 start-up) was to be missed, the Town extended the deadline to the end of May with an August 1 start date. While the savings generated by this extension would be reduced by 1/12, the Town kept its full offer out to the Unions – increasing its value from 76% of savings to 83%.

The offer was as follows:

In exchange for the Alternate 1 plan changes – no deductibles, an unchanged out of pocket spending cap, and higher co-pays on certain services (ER, surgery, etc.) and pharmaceuticals – all subscribers would get a 4.9% premium increase instead of the 11.8% increase without changes. In addition, the employees would receive:

- Two ‘Premium Holidays’ in November 2016 and one in November 2017. This is equal to an 8.25% premium reduction in FY17 and 4.125% reduction in FY18. In effect, employees would pay LESS in FY17 premiums than in FY16 --- a 4.9% increase less an 8.25% holiday. FY18 savings can’t be directly calculated as the annual increase is not yet known, but the 4.125% reduction would be from whatever that increase turns out to be.
- \$35,000 in a Health Reimbursement Account (HRA) to be used by subscribers to reimburse themselves for the higher out-of-pocket co-pays. The Union correctly asserted that the cost of those co-pays (had they existed in previous years) would have been at least \$60,000. They indicated that the information wasn’t made available in a timely manner. However, the information was provided in great detail. Due to the timing of reports from MIIA, some of the data was older than other points, but with a two year experience of reports, there was enough data to make strong assumptions about costs.
- The combined offer totaled over \$204,000 in savings shared from a total savings of \$268,590. The Town was willing to share a majority of that savings through premium holidays and a Health Reimbursement Account. The Unions focused solely on the \$35,000 reimbursement account as a reason for being against the offer. The 2<sup>nd</sup> year premium holiday came from a negotiated change reducing the original amount available in the HRA.
- The Town indicated in May that further extensions would require a re-negotiated share. At the end of May, ten Unions voted against the plan changes and accepted the 11.8% increase. One union, the retirees, and the non-union employees voted for the changes.
- The issue of transparency and communication came up several times on 9/20/2016. It should be noted that the Union members of the IAC met without including the Town management, at least once, to discuss the proposals.

The Town’s concern with these meetings is less about transparency as the Unions could have met without calling themselves the ‘IAC.’ However, multiple employees contacted the ATA after these meetings to clarify information being discussed and intended for the Union members. Much of this information needed to be corrected and the ATA sent multiple emails to IAC and Union representatives with a variety of charts, graphs, technical and plain english explanations to help raise the awareness of members prior to voting. Since the spring of 2016, a number of employees have indicated to the ATA directly that they never saw that information.

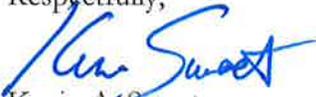
A retiree member also spoke at the 9/20/2016 meeting about a lack of communication. Unfortunately, the process of 150E doesn't include retirees, though the Town invited a representative to the meetings and he was a regular attendee and contributor to the discussions. If the changes had been approved, a lot of communication would have been provided directly to subscribers. If MGL 32B, sec. 21-23 are adopted, retirees get a 10% vote in a process using those rules.

- When the BOS decided to place the 32B, Sec. 21-23 vote on the agenda, the Union presidents were required to be provided written notice at least two days in advance of the meeting. The Town delivered the notice six days in advance. The Unions asserted on 9/20/2016 that the minimum amount of notice was provided. In reality, the Town endeavored to distribute the notices promptly and when finalized on 09/13/2016 they were hand delivered the next morning.
- Union spokesperson Parr was not part of the IAC and only became involved in the negotiation between the Town and Unions after assuming the IAFF lead in April 2016. He spoke inaccurately about the goings on at meetings he did not attend.
- A Union member in the audience made an inaccurate statement about COLAs being sacrificed for health insurance. That is NOT an accurate statement about how Union negotiations are conducted. Statements to IAC members and Union members about the availability of Town funds in a budget restricted by Proposition 2 ½ indicated that funds need to pay for all Town services – wages, benefits, equipment, utilities, debt, etc. CBA COLAs should reflect inflationary pressures on wages, not drive them. There is NOT a direct link between wages and benefits though the two items make up almost 90% of Town spending.
- A comment was made on 09/20/2016 that none of the members of the BOS or the Town Administration are Town health insurance subscribers. However, some used to be and all members of the Administration (not the BOS) are eligible. In addition, at least two members of the IAC were not subscribers. Additional comments about the impact of these changes on the lives of employees failed to consider that all employees have a relationship with health care. Assuming that discussions and decisions of this nature are being made in a callous vacuum is offensive and uninformed.
- The Town is planning to engage with the Unions regardless of the BOS decision on 32B sec. 21-23. The Town will NOT make decisions on changing health insurance plans or carriers without employee input. Unions will be part of these input discussions.

**Financial considerations:**

- Health Insurance costs Maynard taxpayers about \$4.3 Million annually – over 10% of the entire Town budget.
- Costs have risen 22% in the past two years and the Town has been advised to expect another double-digit rate increase in FY18.
- Retirees are especially impacted by these increases as they have fewer options to increase their incomes and pension increases are generally modest.
- Maynard's loss ratio (amount of health care we use/premiums and co-pays) has been between 98-117% for the past three years. The industry strives to have ratios below 90%.

Respectfully,



Kevin A. Sweet

Town Administrator

Attachment: Copy of letter to the BOS from Michael Parr, IAFF Local 1947

cc: Andrew Scribner-MacLean, Assistant Town Administrator  
Union Steward / President:  
Michael Waldron, MEA  
Julie Costello, AFSCME Clerical (School)  
Joanne LoChiatto, AFSCME Clerical (School)  
Claire Rosato, MPE  
Nancy Brooks, AFSCME Clerical (Town)  
Walter Ignachuk, AFSCME Custodial  
Joe Foster, LIUNA DPW  
Steve Weiner, LIUNA Professional Personnel  
Chris Sweeney, NEPBA Patrol  
Paul Maria, NEPBA Superior  
Brittany Cormier, NEPBA Tele-Communicators  
Michael Parr, IAFF Firefighters  
Kenneth Demars, Maynard Retirement

7.40/10

MAYNARD PROFESSIONAL FIREFIGHTERS ASSOCIATION



LOCAL 1947

1 Summer Street  
Maynard, MA 01754  
www.local1947.org  
MFDLocal1947@gmail.com

September 20, 2016

Town of Maynard Board of Selectmen  
Chris DiSilva, Chairman  
Jason Freil, Clerk  
David Gavin, Selectman  
Tim Egan, Selectman  
Terrence Donovan, Selectman  
195 Main Street  
Maynard, MA 01754  
978-897-1301



To the Members of the Board of Selectmen:

My name is Michael Parr. I am the president of the Maynard Professional Firefighters I.A.F.F. Local 1947. This statement is a formal response on behalf of the public employees of the Town of Maynard to a notice circulated by the Town to the Union Stewards on Wednesday, September 14, 2016. We find it important to share this information with each of you, as the lack of communication from the Town on this issue since the end of May has left us all in the dark and we have no indication of what the Board of Selectmen is aware of.

Since December 2015, all of the Unions had been taking part in Insurance Advisory discussions with the Town and since the end of May we intended for these discussions to continue. This expectation was set by the Assistant Town Administrator when he wrote to us in an e-mail dated May 31, 2016 the following:

“The Town suggested earlier this month [May] that we begin the process earlier than last year and would use an independent consultant as a facilitator. We are in the process of determining the availability of such an expert and will keep the IAC informed of progress. In an effort to ensure the maximum amount of time to consider these options, the facilitator will likely work with the IAC during the summer months.”

Instead of following through on this communication to the Unions, it is now clear that the Town found a consultant, never informed the IAC and chose instead to act without regard to the good faith process begun in December. Because of this, it should be clear that the letter announcing the Town’s intent to vote on M.G.L. c. 32b. s. 21-23, was a complete shock to the Unions as we were still eager to find a solution. Instead of continuing this process, the Town seems to have resorted to this bully tactic that the Town Administrator, Kevin Sweet, told one of our stewards last week was “the hammer.” This is a rather intimidating description and sharp change in what

the employees of the Town had been trying to accomplish. And to this point, which had included dozens of hours of personal time used on this issue by over a dozen different employees, the Unions do not see a need for a “hammer” approach to this issue.

To further illustrate our shock at the Town’s current action, let me revisit what happened in May for the Board. First, the Insurance Advisory group of employees were never an official, sworn-in committee that had any binding power on their Unions. Second, this group was never allowed to explore all of the options available to lower insurance costs. Third, the Assistant Town Administrator stated that by starting in December 2015, the Town did not have time to properly consult and bid other trusts that could have given more reasonable insurance rates. Finally, knowing that he had limited the options of the advisory group, the Assistant Town Administrator still called for a vote on whether or not to change plans within MIIA. This vote, which was not unanimous, led to the process of individual negotiations with the Unions. The Town left themselves a two-week window to negotiate with each of the individual Unions. As the Board is aware through contract negotiations, such a limited time frame is a set up for failure from the start, especially when unanimous agreement was not present.

What became clear was that the group of insurance advisors from the employees and the Town had not actually researched the real cost of the additional co-pays that would have been incurred. When the individual Unions asked for this information for their membership to make an informed decision, the preliminary numbers showed that the new out-of-pocket cost for employees and their families would have been well over \$60,000 and the true number was never actually disclosed. This made what the Town offered to share as reimbursement, a sum of \$35,000, for one year, an insignificant amount that would have been depleted in 6-9 months. If we saw the additional missing numbers from these co-pay calculations, this portion may be depleted even faster. We would hope the Board could understand that this would be a distressing reality to our membership. The Town was asking for concessions on our health insurance, which is ultimately a long-term change to our compensation, and the extent of the Town’s offer to mitigate these new out-of-pocket costs, that we knew our members would incur based on previous years, was \$35,000 for up to one year. If your employer chose to increase your potential yearly expenses between \$2500 and \$5000 annually, and only offered you compensation if you incurred your need in the first 6-9 months, would you accept that change?

In reality, the process needed and needs more time. The Assistant Town Administrator’s admission to the group in May that by starting in December 2015 the Town did not have time to properly consult and bid other trusts that could have given more reasonable insurance rates highlights the flaw of the process. The Town limited the possibilities that the Unions could have considered. As noted above, the Unions were eager to continue the Insurance Advisory process with the Town. The Town agreed to continue it and to bring a consultant to assist us. Instead, we now discover that the last three and a half months were spent in secret by the Town with a yet to be announced consultant who has steered the Town to seek the adoption section 21, 22, and 23 using only the minimal notice required by law to the Unions. Does this shift in the Town’s process seem like a positive and transparent manner of dealing with its employees?

These decisions have a real cost and a real impact. The membership of our Unions is present this evening and we would like answers to why the Town chose to turn from good faith discussions and negotiations to holding a "hammer" over the heads of its employees. The real "hammer" on all of us is the overall cost of health care. Had the proposed plan changes from May taken place in July without the long term co-pay mitigation that the Unions had asked for, one of my members probably would have been forced to choose between the health of their loved one and sending his child to college. I have two other members of my Union who have dealt with cancer in the past three years and one of the only positive things that came from their experience was that there were no major out-of-pocket medical costs that added onto the burden of them being out of work. This room is filled with other employees of the Town with similar stories of how these unplanned costs will make them change portions of their lifestyle. This is not about a budget line item or "public employee 555" but about his family. Health Insurance should be about peace of mind, not trying to deter employees and their families from seeking the best possible diagnostic test and treatment because it carries with it a new and high out-of-pocket cost.

We have studied this issue. We know it is a cost concern. We know there is a solution that would allow immediate plan change as well as protect our members for the long-term. But we do not know why the Town has withdrawn from the process. Therefore, the public employees of the Town of Maynard respectfully ask the Board of Selectmen to vote against accepting sections 21, 22, and 23 of MGL 32b. We also ask that a committee from the Board of Selectmen be formed to work directly with the Unions. If the Board would prefer not to use a committee, we ask the Board of Selectmen to direct the Town Administrator, Kevin Sweet, not the Assistant Town Administrator, to come back to discussions with the Unions and continue the process that the Town agreed to at the end of May.

Respectfully,

Michael Parr, President  
Maynard Professional Firefighters I.A.F.F. Local 1947

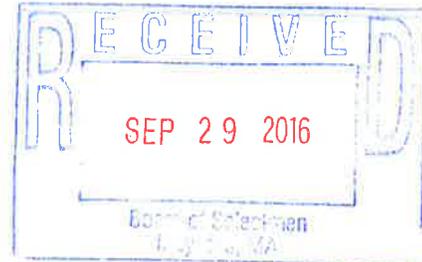


# MAYNARD RETIREMENT BOARD

TOWN BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
978-897-1820 Tel  
978-897-1013 Fax

September 29, 2016

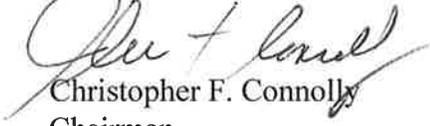
Board of Selectmen  
Maynard Town Building  
195 Main Street  
Maynard, MA 01754



Dear Board Members:

Please be advised that at the meeting of the Maynard Retirement Board held Thursday September 29, 2016, the Board voted to appoint Kenneth DeMars the "Election Officer" for the Maynard Contributory Retirement System's election of the Second Member of the Maynard Retirement Board.

Yours truly,

  
Christopher F. Connolly  
Chairman

**Becky Mosca**

---

**From:** Richard.LeBlanc@state.ma.us  
**Sent:** Tuesday, September 20, 2016 2:27 PM  
**To:** Becky Mosca  
**Subject:** USDA Designates Massachusetts Counties as Primary Natural Disaster Areas



**Commonwealth of Massachusetts**  
**Executive Office of Energy and Environmental Affairs**

Governor Charles D. Baker  
Lt. Governor Karyn E. Polito  
Secretary Matthew A. Beaton

**Press Release Contact:** Katie Gronendyke — 617-626-1129 or [katie.gronendyke@state.ma.us](mailto:katie.gronendyke@state.ma.us)

## **USDA Designates Massachusetts Counties as Primary Natural Disaster Areas**

*Farms in Designated Counties Now Eligible for Financial Assistance*

**BOSTON** – September 20, 2016 – Under a recent declaration made by the United States Department of Agriculture (USDA), 11 Massachusetts counties have been designated as primary natural disaster areas and three counties as contiguous natural disaster area counties due to crop losses, particularly of tree fruits like peaches, caused by frost and freeze occurring between February and May. The counties with primary disaster designation are Barnstable, Berkshire, Bristol, Essex, Franklin, Hampden, Hampshire, Middlesex, Norfolk, Plymouth and Worcester. The counties named as contiguous disaster counties are Dukes, Nantucket and Suffolk. This disaster designation makes farms in designated counties eligible for assistance from the Farm Service Agency (FSA), including emergency loans.

“Massachusetts’ diverse agricultural industry has long been a vital part of the Commonwealth’s economy, creating good jobs and providing healthy, local food for residents,” **said Governor Charlie Baker**. “We appreciate the United States Department of Agriculture taking steps to assist farms across the Commonwealth. I encourage farmers adversely impacted by this year’s extreme weather conditions to explore the USDA programs and the state’s Emergency Drought Loan Fund.”

“This year’s weather has been a great challenge to Massachusetts farmers; first with the winter freeze and now with a severe drought,” **said Energy and Environmental Affairs Secretary Matthew Beaton**. “Despite that, our farmers have done a remarkable job at getting high-quality, nutritious food to market, and I urge Massachusetts residents to buy local to support our hardworking farmers.”

In addition to the designation as primary and contiguous natural disaster areas, the same 11 counties became eligible for the USDA’s Livestock Forage Disaster Program (LFP) as the result of the ongoing drought. The LFP program provides compensation to eligible livestock producers who have suffered grazing losses on pasture land.

“Our livestock and dairy industry is a significant contributor to the state’s economy, contributing over \$70 million dollars annually. We appreciate USDA implementing a program to address this specific sector,” **said**

**Department of Agricultural Resources Commissioner John Lebeaux.** “In addition to seasonal harvests, consumers have year-round access to top-quality, Massachusetts-produced dairy and meat products.”

Farmers in the designated counties are urged to contact their local [FSA county offices](#) for more information on the available programs.

Earlier this month, the Baker-Polito Administration [announced](#) the launch of the Massachusetts Drought Emergency Loan Fund, which has the capacity to provide up to \$1 million in micro-loans to family farms and other small businesses affected by widespread drought conditions in Massachusetts.

###



DAR’s mission is to ensure the long-term viability of agriculture in Massachusetts. Through its four divisions – Agricultural Conservation & Technical Assistance, Agricultural Markets, Animal Health, and Crop and Pest Services – DAR strives to support, regulate and enhance the rich diversity of the Commonwealth’s agricultural community to promote economically and environmentally sound food safety and animal health measures, and fulfill agriculture’s role in energy conservation and production. For more information, visit DAR’s website at [www.mass.gov/agr](http://www.mass.gov/agr), and/or follow at [twitter.com/mdarcommish](https://twitter.com/mdarcommish).

Follow Commissioner Lebeaux on Twitter: [www.twitter.com/mdarcommish](http://www.twitter.com/mdarcommish)  
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251 Causeway St, Boston, MA 02114 — (617) 626-1700 office / (617) 626 1850 (fax)

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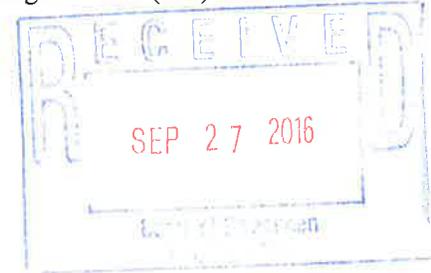
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Town of Stow  
**BOARD OF SELECTMEN**

Stow Town Building  
380 Great Road  
Stow, Massachusetts 01775  
(978) 897-4515 selectmen@stow-ma.gov Fax (978) 897-4631



September 27, 2016

Dear Boards of Selectmen,

The Town of Stow will be perambulating its boundaries this year, pursuant to Massachusetts General Laws Chapter 42, Section 2.

We welcome your participation in the outings.

The first outing is scheduled for this Saturday, October 1, meeting at 9:00 a.m., in the parking lot of the Stow Town Building, 380 Great Road. In the event that perambulation has to be rescheduled, our office will send notification as promptly as possible. If you would like updates on future perambulation dates, please write to Greg Troxel at [gdt@lexort.com](mailto:gdt@lexort.com).

If you have any questions, please feel free to contact the office.

Yours truly,

Maureen Trunfio  
Administrative Assistant  
Board of Selectmen and Town Administrator



*Commonwealth of Massachusetts  
Department of the State Treasurer  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114*

**Deborah B. Goldberg**  
*Treasurer and Receiver  
General*

**Kim S. Gainsboro, Esq.**  
*Chairman*

**ALCOHOLIC BEVERAGES CONTROL COMMISSION (“ABCC”) ADVISORY TO LOCAL LICENSING AUTHORITIES REGARDING ALCOHOL-INFUSED ICE CREAM**

In response to inquiries from several Local Licensing Authorities, the Alcoholic Beverages Control Commission provides the following Advisory to Local Licensing Authorities regarding ice cream containing alcohol. Please be advised that M.G.L. c. 138 prohibits the importation, manufacturing, and sale of ice cream that contains alcohol with one limited exception.

M.G.L. c. 138, § 1, defines an alcoholic beverage as “any liquid intended for human consumption as a beverage and containing one half of one percent or more of alcohol by volume at sixty degrees Fahrenheit.” Because ice cream containing alcohol is not a liquid intended for consumption as a beverage, is not an alcoholic beverage.<sup>1</sup> Licenses issued under M.G.L. c. 138, including wholesalers and importers under § 18, agents and brokers under § 18A, holders of certificates of compliance under § 18B, manufacturers under § 19, and retailers under § 12 and § 15, are authorized to sell, manufacture, or import “alcoholic beverages.” Because ice cream containing alcohol is not an alcoholic beverage, these licensees are prohibited from importing, selling, or manufacturing such ice cream. Any such action is a violation of M.G.L. c. 138, § 2 and § 64.

The only exception to this prohibition is where the Alcohol and Tobacco Tax and Trade Bureau (“TTB”) has classified in writing that a particular product is a “nonbeverage product.”<sup>2</sup> Please be aware that this TTB classification is specific to each individual product a business manufactures, and not a business’s entire line of products.

What this means for Local Licensing Authorities:

- § 12 and § 15 retailers cannot lawfully sell alcohol-infused ice cream unless the retailer can produce a written classification from the TTB exempting each alcohol-infused ice cream product it sells;
- No businesses (such as ice cream parlors and food trucks) can lawfully make and/or sell alcohol-infused ice cream without producing a written classification from the TTB exempting each alcohol-infused ice cream product it sells; if they do so, they are in violation of M.G.L. c. 138, § 2.

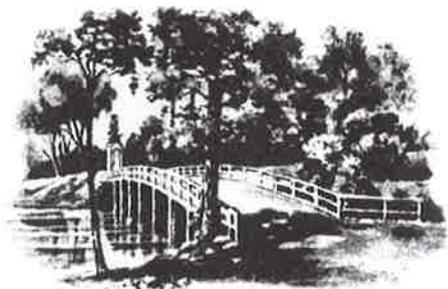
As a reminder, all licensees must ensure that they are in compliance with the Laws of the Commonwealth of Massachusetts and that sale of alcoholic beverages take place only as authorized by applicable law.

(Issued 9-22-16)

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<sup>1</sup> Ice cream containing alcohol is, however, alcohol, which is defined as “all alcohol other than denatured alcohol or [methyl alcohol or wood oil].” M.G.L. c. 138, §1. Such alcohol is regulated by the Liquor Control Act under M.G.L. c. 138, §2 (“No person shall manufacture, with intent to sell, sell, or expose or keep for sale, store, transport, import, or export alcoholic beverages or alcohol, except as authorized by” c. 138).

<sup>2</sup> An alcohol-infused ice cream that is classified as a nonbeverage product when the TTB considers it a “food product.” Alcohol-infused ice cream is a “food product” where only “sufficient spirits are used for flavoring purposes.” See 27 CFR § 17.133. Ice cream containing more than a trace amount of alcohol would not fall under this exception.



OLD NORTH BRIDGE

## TOWN OF CONCORD

SELECT BOARD'S OFFICE  
22 MONUMENT SQUARE – P.O. BOX 535  
CONCORD, MASSACHUSETTS 01742

TELEPHONE (978) 318-3001  
FAX (978) 318-3002



September 22, 2016

Mr. Chris DiSilva, Chair  
Board of Selectmen – Town of Maynard  
195 Main Street  
Maynard, MA 01754

RE: Assistance Provided During August 22 Tornado

Dear Mr. DiSilva,

We are writing to express our deepest thanks to the Town of Maynard and the members of the Maynard Fire Department for the assistance provided following the F1 tornado that struck Concord in the early morning hours of August 22. While our two communities have a long history of providing mutual aid to one another, this event was unique and presented several significant challenges. Because the event occurred at night, it was necessary for first responders to work in the dark in a fairly widespread area with many live downed electric power lines to assess damage and to locate anyone who might require medical assistance. Maynard employees provided significant assistance during those critical early hours and throughout the incident which was instrumental in restoring our neighborhoods to normalcy.

We were fortunate there were no significant injuries as a result of the event. And we are very grateful to be able to rely on our neighbors during times of emergency. Please know that the Town of Concord is very appreciative of the residents and employees of Maynard who provided their assistance during our time of need.

Sincerely,

Michael Lawson, Chair  
Select Board

Christopher Whelan  
Town Manager

Cc: Chief Mark Cotreau, Emergency Management Director

**Becky Mosca**

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**From:** mecc@memberclicks-mail.net on behalf of Jessica Strunkin <mecc@memberclicks-mail.net>  
**Sent:** Thursday, September 22, 2016 4:15 PM  
**To:** William Cranshaw  
**Subject:** 495/MetroWest Partnership's October 27th Award Ceremony & Appreciation Reception



## **Award Ceremony & Reception**

THE 495/METROWEST PARTNERSHIP

Invites You to Attend

An Event to Thank Our Supporters and Honor the Recipients of Our

**AMBASSADOR RICHARD J. EGAN AWARD for PRIVATE SECTOR LEADERSHIP to**

**ARI N. HASEOTES, PRESIDENT and CEO of CUMBERLAND FARMS INC.**

And

**DONALD R. WHEELER AWARD for PUBLIC SECTOR LEADERSHIP to**

**STATE REPRESENTATIVE JOHN V. FERNANDES, REPRESENTING THE TENTH  
WORCESTER DISTRICT IN THE COMMONWEALTH OF MASSACHUSETTS**

**WHEN**

**THURSDAY, OCTOBER 27, 2016**

**5:30 PM to 7:30 PM**

Hors D'oeuvres, Wine, and Beer Will Be Served

**WHERE**

**CUMBERLAND FARMS, INC.**

100 Crossing Boulevard, Framingham, MA 01702

**PLEASE NOTE PRE-REGISTRATION IS REQUIRED  
FOR SECURITY PURPOSES**

**RSVP**

By October 20th to Jessica Strunkin at:

[Jessica@495partnership.org](mailto:Jessica@495partnership.org) or 774.760.0495 Ext. 101

**YOUR HOSTS:**

Henry Fitzgerald, Town of Shrewsbury, Public Sector Co-Chair

Gerry Preble, Beals + Thomas, Private Sector Co-Chair

Bill Pezzoni, Day Pitney LLP, Private Sector Vice-Chair

Jay Marsden, Town of Holliston, Public Sector Vice-Chair

**AND**

Paul Matthews, Executive Director, 495/MetroWest Partnership

Jessica Strunkin, Deputy Director, 495/MetroWest Partnership

*Special thanks to Cumberland Farms for hosting this reception.*



This email was sent to [wcranshaw@townofmaynard.net](mailto:wcranshaw@townofmaynard.net) by [jessica@495partnership.org](mailto:jessica@495partnership.org)

495/MetroWest Corridor Partnership, Inc. · 200 Friberg Parkway, Suite 1003, Westborough, Massachusetts  
01581, United States

[Unsubscribe or Manage Preferences](#) · [Privacy Policy](#)

[powered by](#)  [SendGrid](#)

## Becky Mosca

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**From:** Richard.LeBlanc@state.ma.us  
**Sent:** Monday, September 26, 2016 3:07 PM  
**To:** Becky Mosca  
**Subject:** MDAR: State Health Officials Announce Additional Human Cases and Increased Risk of West Nile Virus in Part of Massachusetts



[www.mass.gov/agr](http://www.mass.gov/agr)

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## State Health Officials Announce Additional Human Cases and Increased Risk of West Nile Virus in Part of Massachusetts

### Elevated risk from WNV in 13 communities; some risk persists everywhere

The Massachusetts Department of Public Health (DPH) recently announced the fourth and fifth human cases of West Nile virus (WNV) in the state this year. One resident, in Norfolk County, is in her 40s and developed a milder form of the disease. She was never hospitalized. The other resident, from Middlesex County, is in his 80's and was hospitalized but has been discharged. Both individuals were diagnosed with WNV by testing completed today by the Massachusetts State Public Health Laboratory.

The identification of multiple human cases from a defined geographic area indicates that the risk to people from WNV has increased from moderate to high in the area.

The communities now considered to be at high risk for WNV for the remainder of the season are: **Arlington, Belmont, Boston, Brookline, Cambridge, Chelsea, Everett, Medford, Newton, Revere, Somerville, Watertown and Winthrop.**

"Despite the anticipated cooler temperatures," said DPH State Public Health Veterinarian Dr. Catherine Brown, "the species of mosquitoes that carry WNV will continue to be quite active for at least the next several weeks. We are urging people, especially people that are older or whose immune systems are compromised, to be especially vigilant about avoiding mosquito bites."

In 2015, there were ten human cases of WNV infection identified in Massachusetts, eight of which were confirmed in the month of September. WNV is usually transmitted to humans through the bite of an infected mosquito. While WNV can infect people of all ages, people over the age of 50 are at higher risk for severe disease. Most people infected with WNV will have no symptoms. When present, WNV symptoms tend to include fever and flu-like illness. In rare cases, more severe illness can occur.

### Avoid Mosquito Bites

- Apply Insect Repellent when Outdoors. Use a repellent with an EPA-registered ingredient (DEET (N, N-diethyl-m-toluamide), permethrin, picaridin (KBR 3023), oil of lemon eucalyptus [p-methane 3, 8-diol (PMD)] or IR3535) according to the instructions on the product label. DEET products should not be used on infants under two months of age and should be used in concentrations of 30% or less on older children. Oil of lemon eucalyptus should not be used on children under three years of age.

- Be Aware of Peak Mosquito Hours. The hours from dusk to dawn are peak biting times for many mosquitoes. Consider rescheduling outdoor activities that occur during evening or early morning in areas of high risk.

- Clothing Can Help Reduce Mosquito Bites. Wearing long-sleeves, long pants and socks when outdoors will help keep mosquitoes away from your skin.

## **Mosquito-Proof Your Home**

- Drain Standing Water. Mosquitoes lay their eggs in standing water. Limit the number of places around your home for mosquitoes to breed by either draining or discarding items that hold water. Check rain gutters and drains. Empty any unused flowerpots and wading pools, and change water in birdbaths frequently.

- Install or Repair Screens. Keep mosquitoes outside by having tightly-fitting screens on all of your windows and doors.

## **Protect Your Animals**

Animal owners should reduce potential mosquito breeding sites on their property by eliminating standing water from containers such as buckets, tires, and wading pools — especially after heavy rains. Water troughs provide excellent mosquito breeding habitats and should be flushed out at least once a week during the summer months to reduce mosquitos near paddock areas. Horse owners should keep horses in indoor stalls at night to reduce their risk of exposure to mosquitos. Owners should also speak with their veterinarian about mosquito repellents approved for use in animals and vaccinations to prevent WNV and EEE. If an animal is diagnosed with WNV or EEE, owners are required to report to DAR, Division of Animal Health by calling 617-626-1795 and to the Department of Public Health (DPH) by calling 617-983-6800.

More information, including all WNV and EEE positive results, can be found on the Arbovirus Surveillance Information web page at [www.mass.gov/dph/mosquito](http://www.mass.gov/dph/mosquito) or by calling the DPH Epidemiology Program at 617-983-6800.

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MDAR's mission is to ensure the long-term viability of agriculture in Massachusetts. Through its four divisions – [Agricultural Conservation & Technical Assistance](#), [Agricultural Markets](#), [Animal Health](#), and [Crop and Pest Services](#) – MDAR strives to support, regulate and enhance the rich diversity of the Commonwealth's agricultural community to promote economically and environmentally sound food safety and animal health measures, and fulfill agriculture's role in energy conservation and production. For more information, visit MDAR's website at [mass.gov/agr](http://mass.gov/agr), and follow at [twitter.com/MDARCommish](https://twitter.com/MDARCommish).

**Becky Mosca**

**From:** Lynn Tokarczyk <lynn@businessdevelopment-strategies.com>  
**Sent:** Tuesday, September 27, 2016 9:32 AM  
**To:** Becky Mosca  
**Subject:** Medical Device Company Expanding in Massachusetts



## MEDICAL DEVICE COMPANY SPURS GROWTH IN RAYNHAM

### Business Development Strategies Assists To Secure Tax Incentives for OMNI™

Knee and hip replacement surgery is transforming and the Massachusetts medical device manufacturer OMNI™ is at the forefront of the change.

The 17-year-old orthopedic medical device company has long been committed to helping patients enjoy more active, pain-free lives and helping surgeons achieve their practice and patient care goals. More recently, OMNI has taken the lead by designing, manufacturing, and distributing robotic systems, implants, and instruments for use in total knee and hip replacement surgery.

OMNI's new, leased 40,000 square foot headquarters on Paramount Drive in Raynham is helping the company fulfill its growth plans. Owned by Calare Properties, the formerly vacant industrial building will be used for offices, research and development, training and physician education, and increased manufacturing space. The interior was fully renovated by Dacon Corporation for OMNI's use. CBRE Executive Vice President Steve Clancy served as the real estate broker on the site search.

OMNI's move to Raynham was accomplished with help from the leading government incentives consulting firm in Massachusetts, [Business Development Strategies, Inc.](http://www.businessdevelopment-strategies.com) (BDS). Working closely with Company and Town officials, the BDS team identified, negotiated, and secured a 15-year Tax Increment Financing (TIF) package for OMNI's proposed move from Taunton to Raynham. In return, OMNI committed to investing millions of dollars in the new property, retaining 70 jobs, and planning to create 15 new jobs. As a result, OMNI will become an engine for growth in Raynham by bringing new tax revenue, high skill jobs and increased local spending to the area.

"This was a great opportunity to build a better future for both OMNI and the Town of Raynham," praises **Raynham Selectman Joe Pacheco**. "OMNI is a life science company with a great future. The Town of Raynham is pleased to welcome a company that plans to have deep roots in the community."

**Becky Mosca**

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**From:** MAPC <maki@mapc.org>  
**Sent:** Tuesday, September 27, 2016 9:44 AM  
**To:** Becky Mosca  
**Subject:** Clean Energy Update: September 2016



Dear Becky,

This past week, Governor Baker signed [Executive Order \(EO\) No. 569](#), "establishing an integrated climate change strategy for the Commonwealth." Most notably, the EO called on the Secretary of Energy and Environmental Affairs to establish statewide emissions targets for 2030 and 2040 by 2020 and 2030, respectively. The EO also acknowledged the mandate of the [Global Warming Solutions Act](#) for the state to meet the 2020 emissions target of a 25% reduction and specifically identified transportation, gas leaks, emissions permits and gas insulated switch gears as emissions that should be addressed to reach this target. The EO sets a deadline of **December 16, 2016**, for draft regulations.

Climate adaptation is addressed alongside these climate mitigation strategies. The EO addresses adaptation and preparedness throughout the Commonwealth by requiring the creation of a **climate adaptation plan** by 2018 and that each executive office designate a climate coordinator on staff. Cities and towns should be on the lookout for technical assistance grants for vulnerability assessments and implementation of adaptation strategies as is called for in the EO. Our team will also make sure to notify our communities as these new opportunities arise.

If you're interested in learning more about any of MAPC's clean energy programs, please [contact us](#).

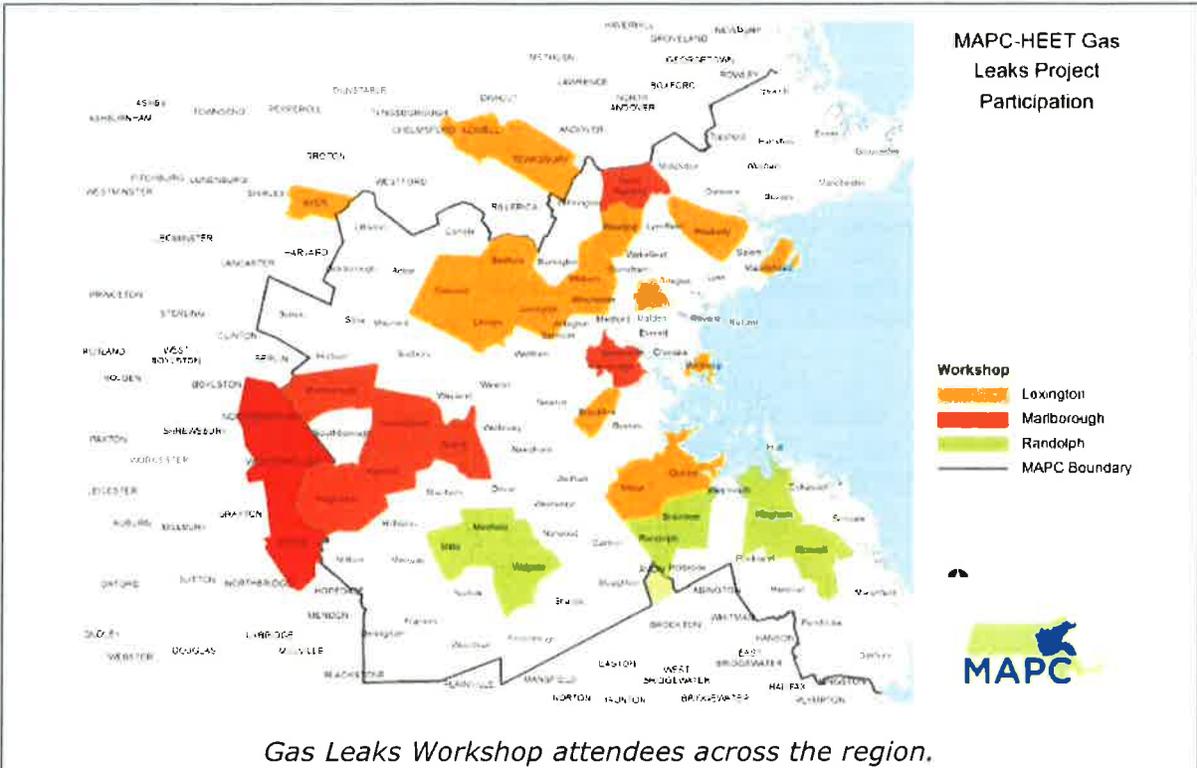
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**In this month's issue:**

[MONTHLY ENERGY QUIZ!](#)

[MAPC and HEET Recap Gas Leaks Workshops and Continue Registration](#)

[MAPC Municipal Green Vehicle Technology Workshops: Save the Dates Nov 1 & 16](#)



## MAPC Hosts Municipal Green Vehicle Technology Workshops: Nov 1 & 16

**MAPC** has partnered with the Commonwealth's **Department of Energy Resources (DOER)** and **Operational Services Division (OSD)** to offer a groundbreaking bid for Green Vehicle Technology. The contract, which will be available to all cities and towns across the state starting early October, covers electric vehicle charging stations, anti-idling equipment and after-market hybrid retrofits. Local governments will be able to purchase equipment that will improve air quality and reduce the fuel used by their fleets.

MAPC is hosting two informational workshops with vendor coffee hours in November to help cities and towns better understand the products offered and the financial, operational, and environmental benefits they provide. At the workshop you will have the opportunity to: hear from peers with experience purchasing green vehicle technology, understand the benefits of these technologies for your bottom line, get the low-down on available financing tools to make these decisions more affordable, and talk face-to-face with the qualified vendors on the state contract. Please register for the workshop that is most convenient for you:

- Morse Institute Library, Natick, MA: **Nov 1, 8:30AM - 11:00AM**, [register here](#).
- Union Station (CMRPC), Worcester, MA: **Nov 16, 10:00AM - 12:30PM**, [register here](#).

This study is a part of **Massachusetts' Energy Storage Initiative**, and the report puts forth several recommendations around grants and funding opportunities for commercial and municipal entities to take advantage of for assistance in implementation of energy storage projects. DOER will be issuing an RFP for demonstration projects with funding of \$10-\$20 million available. Watch this space for future announcements of funding opportunities.

[Click here](#) to read the executive summary and [here](#) to read the full report.

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## Antioch University and EPA Host Webinar: A Roadmap for Transforming Energy to 100% Wind, Water and Solar: Sept 29

**Antioch University of New England** and the **U.S Environmental Protection Agency** (EPA) are kicking off their webinar series, Weathering Change: Local Solutions for Strong Communities, on **Thursday, September 29, from 12PM to 1PM**. Join the webinar led by Mark Z. Jacobson, director of the Atmosphere/Energy Program and professor of Civil and Environmental Engineering at Stanford University, and moderated by Irene Boland Nielson, climate change coordinator for EPA Region 2.

You'll learn what communities and cities can do to help transform the United States' energy infrastructure for all purposes to 100% wind, water, and solar power. The presenters will discuss proven and simulated methods to accomplish this goal such as community-scale underground heat storage and large scale offshore wind turbines. They will also examine the cost, reliability, and feasibility factors for these methods.

Register for the webinar [here](#).

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## MA OSD Hosts Fall Fleet Event: Oct 19

On **Wednesday, October 19, from 9AM to 1PM**, the **Massachusetts Operational Services Division** (OSD) will host the State Fall Fleet Event at the Leicester Town Hall, 3 Washburn Square, Leicester, MA. The event includes a presentation by the Inspector General's Office, and overviews throughout the morning of the Fleet-Related Statewide Contracts. Attendees will have opportunities throughout the day to meet the vendors. At 11:30AM, the presentations will feature the alternative fuel opportunities that the state has to offer, including: Green Fleet: Preserve the Environment and Save Money; Electric Vehicle Charging Stations, Fuel Conversions, and Idle Reduction Technologies; and Green Fleet Policy Guidance.

If you have contract specific questions, email [Lana Gunaratne](#), or [Lisa Westgate](#).



## **OFFICE OF THE SELECTMEN**

Maynard, Massachusetts

### **PERMIT One - Day**

*This permit is issued to*

***Edward Denn, Jon Larkin, Tim Puglielli  
Jon Larkin's # 978-897-5975  
Block Party, Balcom Lane***

*For the following purpose:*

***4th Annual Block party, Street to be blocked off at Marlboro Road and Woodridge Road.  
Saturday, October 22, 2016 with rain date of October 29, 2016  
From 1:30 PM – 10:00 PM***

*Subject to the conditions as herein stated:*

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

### **Board of Selectmen:**

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## Becky Mosca

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**From:** Jon Larkin <jlarkin@incomeresearch.com>  
**Sent:** Thursday, September 29, 2016 2:24 PM  
**To:** Becky Mosca; edenn@gilbertandrenton.com  
**Cc:** Chris DiSilva; Kevin Sweet  
**Subject:** RE: Approved your One-Day Permit - Block Party

Becky,

Due to high probability of rain this weekend, we would like to move our block party to the 22<sup>nd</sup>. The original rain date of 10/8/2016 doesn't work because our new neighbors are moving into 7 Balcom on that Saturday. Moving in would be hard with a bunch of tent set-up in front of their house and we want to make a favorable impression. Would it be possible to get a new permit issued?

Thanks

Jon

**Jonathan M. Larkin, CFA**  
Principal, Technology

INCOME RESEARCH + MANAGEMENT  
100 FEDERAL STREET, 30TH FLOOR, BOSTON, MA 02110  
PHONE (617) 330-9333 - FAX (617) 330-9222  
[www.incomeresearch.com](http://www.incomeresearch.com)



INCOME RESEARCH + MANAGEMENT

**From:** Becky Mosca [<mailto:BMosca@TownofMaynard.net>]  
**Sent:** Wednesday, September 07, 2016 12:25 PM  
**To:** Jon Larkin; [edenn@gilbertandrenton.com](mailto:edenn@gilbertandrenton.com)  
**Cc:** Chris DiSilva; Kevin Sweet  
**Subject:** RE: Approved your One-Day Permit - Block Party

Jon & Edward,

AT last night's Board meeting, your One-Day permit was approved.  
Block Party – October 1, 2016 at 1:30 to 10:00 pm

Have fun and enjoy the neighborhood,  
Regards,

*Becky Mosca*

Administrative Assistant  
Maynard Board of Selectmen  
195 Main Street  
Maynard, MA. 01754  
e-mail: [bmosca@townofmaynard.net](mailto:bmosca@townofmaynard.net)  
Voice: 978-897-1351

# LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF THE  
*TOWN OF MAYNARD*  
MASSACHUSETTS



HEREBY GRANTS A

Fee:  
\$85.00

***One Day***  
***License to Sell Beer and Wine to***  
**Boys & Girls Club of Assabet Valley**  
**d/b/a Boys & Girls Club of A.V.**

212 Great Road Maynard, MA 01754  
Wendy Allegrone-Leslie (978)461-2871  
License Number: ODL16-BGCAV

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

**Delivery: Friday, October 7 2016**

**Sales & Consumption:**

**Saturday, October 8, 2016 from 11:00 to 3:00 pm**

**Return Delivery: Monday, October 10, 2016**

License grants permission to temporarily sell beer & wine in the fenced off area of the parking lot at Battle Road Brew Pub fund raiser. Parking lot area is required to be fenced off, permitting only one, strictly-monitored access point at the main entrance. No Smoking is allowed within the permitted space.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures  
this 4th day of October 2016.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

## Becky Mosca

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**From:** Kevin Sweet  
**Sent:** Sunday, September 25, 2016 3:31 PM  
**To:** Becky Mosca; Chris DiSilva  
**Cc:** allegrone@bgcav.org  
**Subject:** RE: 1 day alcohol permit

Yes, please add to the Consent agenda

---

**From:** Becky Mosca  
**Sent:** Friday, September 23, 2016 11:49 AM  
**To:** Kevin Sweet; Chris DiSilva  
**Cc:** [allegrone@bgcav.org](mailto:allegrone@bgcav.org); Becky Mosca  
**Subject:** FW: 1 day alcohol permit

Kevin,

We need to add this to the BOS agenda to Oct 4 2016 (Consent agenda –it's a repeat item)  
Please confirm  
Thanks,  
Becky

---

**From:** Wendy Allegrone-Leslie [<mailto:allegrone@bgcav.org>]  
**Sent:** Friday, September 23, 2016 11:20 AM  
**To:** Becky Mosca  
**Subject:** 1 day alcohol permit

Hi Becky,

The Boys & Girls Club of Assabet Valley would like to request a one day alcohol permit for Saturday, October, 8th for our 19th annual road race fundraiser. We will have a designated area set up at the finish line of the race where runners of legal age can get a beer at the end of the race. We will coordinate this event with the Maynard Police Department and will have a Mass TIPS trained bartender serving the beer. The whole event will run between the hours of 9am-2pm with the beer being offered between the hours of 11:30am-1:30pm.

Thank you,  
Wendy

Wendy Allegrone-Leslie  
Executive Director  
Boys & Girls Club of Assabet Valley  
212 Great Road  
Maynard, MA 01754  
978-461-2871  
[www.bgcav.org](http://www.bgcav.org)  
"Great Futures Start Here"

JAMES M. FAIRWEATHER  
President, Board of Directors

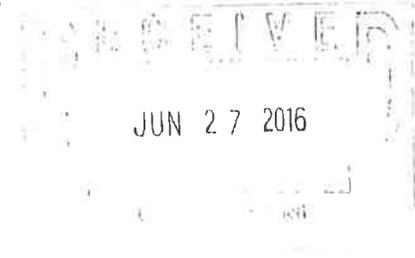


WENDY ALLEGRONE LESLIE  
Executive Director

**BOYS & GIRLS CLUB**  
of Assabet Valley  
"The Positive Place for Kids"

June 21, 2016

Board of Selectmen  
195 Main Street  
Maynard, MA 01754



Re: 19th Annual Maynard Road Race

Dear Board of Selectmen,

Volunteers from the Boys & Girls Club of Assabet Valley have set the date for the **19th Annual Maynard Road Race**, which will once again directly benefit the Boys & Girls Club. It is scheduled for a **new date and location** - Saturday, October 8, 2016 starting and ending at Battle Road Brewery, Sudbury St. It is always a great family event and will hopefully raise needed funds for the Club!

Similar to past years, this year's event will begin at 10:00 AM with the Kids 1 Mile Running Race. Then the 5K Running/Walking Races will start at 11:00 AM. We have met with Chief Dubois to receive his approval of the new race route. It will start on Sudbury St, go left onto Main St, right onto Mill St, right onto Summerhill Rd, right onto Summer St, left onto Concord St, left onto Brooks St, left onto Charles St, left onto Randall Rd, right onto Concord St and double back to Sudbury St, ending in the Battle Road Brewery parking lot.

An Awards Ceremony will take place following the race. We will be reaching out to the Maynard Business Alliance and the Rotary Club to collaborate with the local businesses.

We have met with Greg Hill and his staff from Battle Road Brewery and they are excited to be part of this event. There will be entertainment, food, activities for the kids, etc before and after the Race activities.

As in the past, the Boys & Girls Club of Assabet Valley is very appreciative of the support of the Board of Selectmen and the major role it plays in the success of the annual Maynard Road Race to benefit the Club.

Sincerely,

A handwritten signature in cursive script that reads "Mary Brannelly". The ink is dark and the signature is written over the printed name below.

Mary Brannelly, Volunteer, Maynard Road Race  
12 Vose Hill Road, Maynard  
978.764.5279  
[mjtbrannelly@comcast.net](mailto:mjtbrannelly@comcast.net)

212 GREAT ROAD, MAYNARD MA 01754  
PHONE/FAX (978) 461-2871  
[WWW.BGCAV.ORG](http://WWW.BGCAV.ORG)

# LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF THE  
*TOWN OF MAYNARD*  
MASSACHUSETTS



HEREBY GRANTS A

*Fee:*  
**\$85.00**

***One Day***  
***License to Sell All Alcohol***  
**Amory Maynard Cafe**  
**d/b/a Amory Maynard Cafe**

8 Clock Tower Place Maynard, MA 01754

*Elizabeth Rose, Event DECconnection*

*License Number: ODL16-AmoryMC10816*

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

**Delivery: Friday, October 7, 2016**

**Sales & Consumption:**

**Saturday, October 8 2016 from Three pm to Seven Thirty pm**

**Return Delivery: Monday, October 10 2016**

License grants permission to temporarily expand the permitted space to include a portion of the adjacent municipal parking lot, extending out into the parking spaces to the left side of the restaurant (Aubuchon's side). Parking lot area is required to be fenced off, permitting only one, strictly-monitored access point at the main entrance. No Smoking is allowed within the permitted space.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures  
this 4th day of October 2016.

\_\_\_\_\_  
\_\_\_\_\_

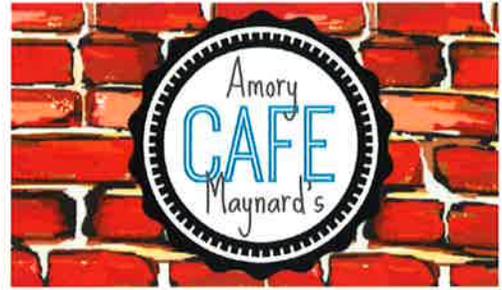
\_\_\_\_\_  
LICENSING BOARD

**THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERRABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.**

**This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.**

September 27, 2016

Kevin Sweet  
Town Building  
195 Main St.  
Maynard, MA 01754



Good Afternoon Mr. Sweet,

I am writing to request a one-day, full liquor license for Amory Maynard's Cafe, located at 8 Clocktower Place, in Maynard, MA. We will be hosting an event for DECCONNECTION for approximately 120 people. Our staff will be sourced from our sister location of 29 Sudbury, located at 29 Hudson Road, Sudbury, MA. All of the staff handling alcohol beverages are up to date on TIPS Certification.

Please let me know if I can provide you with anymore information about this event.

Best,

Elizabeth Rose  
General Manager

29 Sudbury  
29 Hudson Rd. Suite 3150  
Sudbury, MA 01776



# DECconnection

A premier interactive networking organization for former Digital Equipment Corporation employees.

50th Anniv Dinner 50th Anniv at Mill NH Business/Sodal 50th Anniv Berlin

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- [Digital](#)
- [Chapters](#)
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**BUY TICKETS ONLINE FOR THE FOLLOWING EVENT.** You can use Visa, MasterCard, Discover, American Express, or a PayPal account (PayPal is the first option; **SCROLL DOWN past PAYPAL to gray area that says PAY WITH DEBIT OR CREDIT CARD, and click there.**)



## Our 2016 Premier Event: DEC Connection Social BBQ and Tour of Mill and Main

**When: Saturday, October 8, 2016, 3:00 - 7:30 PM**

**Where: Mill and Main in Maynard MA**

If you are not a paid-up member of The DEC Connection (\$10/yr or 3 years for \$25), you can join now at <http://www.deconnection.org/join-online.htm> and then register for the event at the discounted rate.

### IMPORTANT NOTE re: Special Requests

Please send email to [info@deconnection.org](mailto:info@deconnection.org) with the following:

1. What names do you want on your badges for yourself (and for your guest) ?
2. If you and/or guest want veggieburgers instead of meat, please send this request in email to us.

### To Buy Tickets ONLINE - must be purchased by 30th Sept.

Enter # of MEMBER tickets @ \$15  (change "1" to 2 if you are a member bringing a guest; change "1" to 0 if you are not a member)

- Each member may register him/herself plus 1 guest at the member rate; additional guests may be registered at non-member rate.

Enter # of NON-MEMBER tickets @ \$20  (any #)

Clicking this button will take you to PayPal to complete your purchase. **Tickets are NON-REFUNDABLE.**

Please print out your e-mail receipt and bring it with you to serve as your printed ticket. Thank you!

**Special Town Meeting: 05 October 2016**

<b>Special Town Meeting Motion Form</b>	
<i>Date:</i> <b>5 October 2016</b>	
<i>Article #:</i> <b>S-1</b>	<b>APPROVAL OF 129 PARKER ST CONCEPT PLANS</b>

<i>Motion By:</i> <b>BOS - Chris DiSilva</b>	<i>Presenter:</i> <b>Chris DiSilva</b>
<i>Ballot Type:</i> <input type="checkbox"/> <i>Secret</i> <input checked="" type="checkbox"/> <i>Open</i>	
<i>Required Vote:</i> <input checked="" type="checkbox"/> <i>Majority</i> <input type="checkbox"/> <i>2/3<sup>rd</sup></i> <input type="checkbox"/> <i>4/5<sup>th</sup></i> <input type="checkbox"/> <i>9/10<sup>th</sup></i>	

*Motion:*

**Motion: Move to accept the article as printed in the Warrant except the words "To do or act thereon."**

<input type="checkbox"/> <i>Show of Hands:</i>	<input type="checkbox"/> <i>Pass</i>	<input type="checkbox"/> <i>Fail</i>	<input type="checkbox"/> <i>Unanimous</i>	
<input type="checkbox"/> <i>Ballot Vote:</i>	<i>Votes Required:</i>		<i>In Favor:</i>	<i>Opposed:</i>
<input type="checkbox"/> <i>Pass</i>	<input type="checkbox"/> <i>Fail</i>			

- Is there a Motion on the Article?, May I have a Motion.
- Motion Made. ....
- Is there a Second? .....
- A Motion has been made and seconded.  
(Read article if different or summarize if printed) .....
- FinCom Recommendation. ....
- Open discussion on the Article as moved. ....



## **COMMONWEALTH OF MASSACHUSETTS**

**MIDDLESEX, SS.**

### **SPECIAL TOWN MEETING**

**To the Constable of the Town of Maynard, in said County,**

#### **GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble **IN FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town, on Wednesday, October 5, 2016 at 7:00 P.M.** then and there to act on the following articles:

#### **SPECIAL NOTICE TO VOTERS**

On Monday, September 26, 2016 at 7:00 P.M., a public hearing will be held at the Maynard Town Hall, Michael J. Gianotis Room, Room 201, to discuss with any citizen who desires further information, as to the recommended budget, and any special Articles in the Warrant to which the Finance Committee has made a recommendation. Explanation and discussion concerning these matters may be helpful in the interest of saving time at the Special Town Meeting. Your participation is welcome.

## ADA ADVISORY

Anyone in need of special arrangements for the Town Meeting, such as wheelchair arrangements or signing for the hearing impaired, please contact the Office of the Selectmen at (978) 897-1301 by September 26, 2016 in order for reasonable accommodations to be made.

## **PROCEDURES AT TOWN MEETING**

**Order of Articles:** Articles are voted on in the order they are presented unless Town Meeting votes to do otherwise.

**Secret Ballot Votes:** The Moderator determines whether or not an article requires a secret ballot according to Town By-laws. If the Moderator determines that an Open Vote applies to an article, at least 25 voters may request that a secret ballot vote be taken. The request for a secret ballot vote must be made prior to the open vote being taken.

**Amending an Article at Town Meeting:** Any time after a main motion has been made and seconded, but before being voted on, it is possible to amend the main motion:

1. Ask the Moderator for recognition.
2. Present a motion to amend verbally and submit a copy of the motion in writing to the Moderator. The motion to amend must include your name as sponsor, any change in appropriation and its source.
3. The motion to amend must be seconded.
4. The motion to amend must be voted on by Town Meeting separately from the main motion.
5. The motion to amend must pass by a simple majority vote.
6. More than one motion to amend can be made to the main motion, but must be presented and voted on one at a time. A motion to amend must be made before the main motion is voted on.
7. After all motions to amend are voted, the main motion, (or as amended), must be voted on.

**Reconsider an Article:** An article may be reconsidered, that is revoted, **only** within thirty (30) minutes of the time that the main article (motion) was voted on. An article can only be reconsidered once. To reconsider:

1. Ask the Moderator for recognition.
2. Ask for reconsideration within the thirty (30) minute time limit. The Moderator can now finish present business, which may go on beyond thirty (30) minute limit. However, The Moderator shall take up the reconsideration as the next order of business.
3. At the proper time, present your motion for reconsideration and state your name.
4. At the Moderator's option, he can move the motion without further discussion.

**NECESSARY MAJORITIES\***

9/10 majority is required for unpaid bills of prior fiscal years (Special Town Meeting) that had no appropriation.

4/5 majority is required for unpaid bills of prior fiscal years, (Annual Town Meeting).

2/3 majority is required for all borrowing, land acquisitions or transfers and zoning by-laws.

Simple majority is required for all else, such as: regular By-laws, current appropriations and transfers, unpaid bills of prior years that have money appropriated but arrived too late to be included.

**NOTE:**

Yes and No votes will only be considered in the calculation of percentages. To figure the percentage, divide the Yes votes by the total Yes and No votes.

Example: 100 Yes, 50 No, and 20 Blanks shall be interpreted as:

$$\frac{100 \text{ Yes}}{100 \text{ Yes} + 50 \text{ No}} = 66.7\% \text{ or } 2/3$$

\*Please note these vote quanta are for example only and there may be other types of votes, which fall under each of the categories listed above.

**ARTICLE: 1      APPROVAL OF 129 PARKER STREET CONCEPT PLANS**

To see if the Town will vote, pursuant to Section 9.3.3 of the Zoning Bylaw, to approve the Concept and Signage Plans for the development project known as “129 Parker Street”, the same being wholly contained within the Neighborhood Business Overlay District as found in Section 9.3 et seq. of the Zoning Bylaw; the Concept and Signage Plans being as shown on: (1) the plans consisting of multiple sheets and pages dated June 28, 2016, entitled “129 Parker Street, Maynard, MA, Concept Plan Submittal”, prepared by CI Design, Inc., and includes any and all supporting materials, and (2) the plans consisting of multiple sheets and pages dated July 11, 2016, entitled “Maynard Commons, Retail and Residential Graphics: Branding & Wayfinding, Revised Concept Design 4”, prepared by Gamble Design, LLC, all as are on file with the Town Clerk.

To do or act thereon.

SPONSORED BY:                      Board of Selectmen  
APPROPRIATION:                    None  
FINCOM RECOMMENDATION:      At Town Meeting

Given under our hands this *6th* day of September *in* the year of Two Thousand and Sixteen.

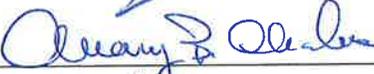
  
Chris DiSilva, Selectman

  
David Gavin, Selectman

  
Jason Kreil, Selectman

  
Terrence Donovan, Selectman

  
Tim Egan, Selectman

A true copy, Attest  Constable of Maynard.  
Mary McCue

## Maynard Board of Selectmen Priorities for FY17

### **Economic Development**

*The economic health of the community requires a continual focus.*

- Business recruitment
- Transportation
- Re-development

### **Communication**

*Strive to continuously improve internal and external communications.*

- Provide training
- Write and distribute staff briefings
- Review quality and accuracy of static internet sites and publications
- Create procedures to ensure that future publications (on-line and off-line) are edited for content and accuracy

### **BOS Policies and Meetings**

*Provide thoughtful leadership with a focus on the long-term needs of Maynard*

- Schedule bi-annual department updates to keep BOS informed
- Establish policies for regular processes like setting water & sewer rates
- Delegate the day-to-day to the Town Administration

### **Staffing and Administration**

*The quality of our staff has a direct impact on the real and perceived quality of the community.*

- Establish succession planning for all key roles
- Review staffing needs, develop a multi-year path to accomplish
- Provide training and professional development as an investment in our employees and Community.

### **Master Plan**

*It has been 25 years since Maynard created a cohesive master plan. Some pieces, see recommended list below, are in place or underway.*

- Economic Development
- Infrastructure
- Transportation

- Historic and Cultural Resources
- Open Space and Recreation
- Land Use
- Housing
- Natural Resources
- Education

### **Financial Policies**

*Strong financial policies will guide the community to responsible and sustainable budget planning.*

- Reserves
- OPEB and Pension funding
- Tax Rate
- Capital Planning
- Budget Growth
- Internal Procedures

### **Infrastructure**

*The quality of our facilities, roads, and public properties are a reflection of the community.*

- Capital Funding
- Maintenance Funding
- Ten Year Outlook