



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, October 18, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Fire Department Swearing-in and Badge Pinning: Chief Anthony Stowers

a.) Andrew McAllister

2. Public Comment

3. Acceptance of Minutes

- a) September 20, 2016
- b) October 4, 2016

4. Correspondence

- a) Maynard Fire Department monthly report Sept 2016
- b) Maynard Community Preservation Committee meeting 10/6/16
- c) Economic Development Committee meeting 10/11/16
- d) Recreation Commission meeting 10/13/16
- e) Citizens Corp/Medical Reserve Corps meeting 10/13/16
- f) By-Law Committee meeting 10/18/16
- g) Conservation Commission meeting 10/18/16
- h) Department of Public Works notice water bill consumption reading residents have concerns for the August billing.
- i) MAPC ballot election notice 10/25/16
- j) Office of the Attorney General notification and response 10/4/16
- k) Maynard Downtown Trick or Treats 10/27/16 4-6 pm

5. Consent Agenda

- a) Veteran's Day Parade, November 11, 2016
- b) Proclamation request BGCAV, event, 11/11/16
- c) Local Emergency Planning Committee Appointment: Michelle Resendes, School Department

6. Maynard Historical Commission Appointment: John Courville (Alternate Member)

AGENDA
Maynard Board of Selectmen's Meeting
October 18, 2016

7. **Special Permit Request:** The Greg Hill Foundation - Jingle All the Way 5k Road Race, 12/10/16
8. **Well No. 4 – New Groundwater Source:** Bob Chapell, P.E., Woodard & Curran
9. **One-Day Liquor License:** MYF Cornhole Fundraising Tournament – Battle Road @ Mill & Main
10. **Water/Sewer – Senior Discount Policy Discussion**
11. **Winter Parking Ban Notice**
12. **Adoption of FY17 BOS Priorities - Goals**
13. **Town Administrator Report**
14. **Chairman's Report**
15. **Board Liaisons**
16. **Board Member Reports**
17. **Adjournment (9:00)**

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – November 1, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Becky Mosca

From: Anthony Stowers
Sent: Thursday, September 29, 2016 8:33 AM
To: Becky Mosca
Subject: RE: Request for monthly reports (September 2016)

Becky,

I think one of the dates you have for a BOS meeting is wrong, the 15th is a Saturday, I'm assuming you meant the 18th? If so, I'd like to get Andrew McAllister on the agenda to be sworn in.

Thanks,

From: Becky Mosca
Sent: Wednesday, September 28, 2016 11:11 AM
To: Kevin Osgood (kosgood@sterlinggolf.com); (dicicco@maynard.k12.ma.us); S Weiner; Aaron Miklosko; Amy Loveless; Andrew Scribner-MacLean; Angela Marrama; Ann Camaro; Anthony Stowers; Becky Mosca; Cheryl Kane; M Dubois; Michael Guzzo; Michelle Sokolowski; Stephanie Duggan
Cc: Chris DiSilva; Kevin Sweet; Becky Mosca
Subject: Request for monthly reports (September 2016)

To All Departments,

Request for the month of September department reports for Board of Selectmen.

BOS meetings for October 4 and 15th

Special Town Meeting for Wednesday, October 5, 2016 at 7:00 pm Fowler School. (1 article, 129 Parker Street Concept Plans).

Special Town Meeting for January 9, 2017 is set. Articles are due by November 23, 2016

This Saturday, October 1, 2016 Downtown Maynard – Maynard Fest from 9:00 am until 3:30.

Becky Mosca
Administrative Assistant
Maynard Board of Selectmen
195 Main Street
Maynard, MA. 01754
Email: bmosca@townofmaynard.net
Voice: 978-897-1351
www.townofmaynard.net



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, October 4, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: Marshall Hall, 50 Waltham Street, re; parking area of the last new house at the new Waltham Street development abutting Hall boundary, the positioning of driveway is 3'10" from boundary. Complaint that this is a Town By-Law issue and would like this resolved with help of Town. TA, K. Sweet had town engineer, Wayne Amico look into this issue.

Vic Tomyl: 2nd time commenting on the BOS meeting of 9/20/16, citizens of Town did not have enough accommodations in meeting room to seat all. Board stated that they asked the citizens at that meeting to step in no one at meeting had the same concern at the time.

Marshall Hall commented that on some meeting nights at town hall there is not enough parking.

Acceptance of Minute September 6 and 20, 2016

A motion was made by Selectman DiSilva to accept and approve the minutes of September 6, 2016 as shown. Second by Selectman Kreil. Vote 5-0. Motion approved.

Board delayed the minutes of September 20, 2016

List of Correspondences (mail to the Selectmen's Office for October 4, 2016). A-Y

A motion was made by Selectman DiSilva to accept the list of correspondences as shown **A-Y**. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda

- a) Change the date Block Party at Balcom Lane from October 1 to October 22, 2016

A motion was made by Selectman DiSilva to accept and approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0 Motion approved

Request for One-Day Liquor License for Boys & Girls Club of Assabet Valley – event Road Race on Saturday, October 8, 2016 at Mill and Main – Parking Lot

Note: Cost is \$85.00, Tips certification for all servers, purchase liquor from approved ABCC seller, and public safety signoff. Do you have approval from Mill and Main to use the site for this event?

A motion was made by Selectman DiSilva to accept and approve the one – day liquor license for BGCAV on Saturday, October 8, 2016. Second by Selectman Donovan. Vote 5-0 Motion approved.

Request One-Day Full Liquor License, Amory Maynard Café, event DEC Connection BBQ on Saturday, October 8, 2016 from 3:00 pm until 7:30 pm

Note: Cost is \$85.00, Tips certification for all servers, Crowd management certification, public safety signoff, purchase liquor from approved ABCC seller.

A motion was made by Selectman DiSilva to accept and approve the One-Day Full Liquor License for Amory Maynard Café on Saturday, October 8, 2016 from 3:00 until 7:30 pm. Second by Selectman Donovan. Vote 5-0. Motion approved.

Special Town meeting Prep Discussion; October 5, 2016, 129 Parker Street concept plans – motion and PowerPoint.

Discussion – Finance recommendation – Planning Board no formal requirement, Chair of Board (BOS) to give opening remarks, EDC no requirements but recommends.

GYM in set-up mode. Both of Town’s Legal Council will be at meeting Attorney Mead and Witten.

No motion needed

Adoption of FY17 BOS Priorities - Goals

Chair requested the members to send him their priorities list before the next BOS meeting October 18, 2016.

Board Meeting Agenda & Packet Discussion

Discussion w/TA

K. Sweet is looking to add new solutions for agenda & packet for easy access and readability of the information available. Demo software training planned for later in October. Modernize the staff tools for the next level going forward. We are checking out some new tools for Board. iPads screens are very small and need a better way for Board to expand and see beyond the view the iPad shows.

Town Administrator Report;

- Lower level over flow space – option meeting room space. Planning Board ends up using this room a half dozen times per year. SO the funding source would come from the PEG Access to add another direct feed this would add better AV feeds.

- Town has received \$47,000.00 MA Dot grant for Prioritization Plan. Tier 2 of 3 \$450,000.00 to construct permanent improvement on identified segment.
- Story Corps coming to the COA in October and November – radio – Story Corps they listen to peoples stories.
- Current 2017 CDBG grant application process is underway, we are looking for additional funds to combat blight and accessibility concerns throughout the town. Accessibility up and around Veterans Memorial Park is an example of are we could use funds.
- Affordable Housing Trust Committee has scheduled its kick off meeting for 10/12/16.
- Successful Health and Safety Fair co-sponsored by the MFD and COA on 9/24 from 9am – 2pm.
- Successful Flu Clinic(s) held week of 9/20 – 240 doses of flu vaccine provided for staff and citizens of Maynard.
- Cultural District Application was accepted by State. This is a first step of process leading to designation. This step is the most important from the Town’s perspective as it is the portion of the process we control directly schedule Nov. 16
- Mill & Main – meeting 9/21 with Artemis. Artemis presented modifications to approved site plan. Planner advised on next steps for action and approvals of those revisions. A meet and greet with Planning Board was scheduled for 9/27. We will add to agenda with BOS in near future.
- Note, at the next BOS meeting we have the Senior Water and Sewer discussion scheduled.

Chair Report;

Board Member Reports

Selectman Donovan; Good news, the golf paths on a few holes had work done on them and are in great shape. (TA. K. Sweet commented that DPW- Aaron tested a piece of equipment and choice the golf course to test out equipment. This equipment can be used to repair our sidewalks and small areas on streets. Holes 1-2-3 had the paths redone.

Selectmen Egan; none

Selectman Gavin; Brief, water and sewer bills, complaint – bills seem to be very high. Ta, K. Sweet said DPW – A. Miklosko reads done on 8/4 and 8/24 for reads, DPW is reviewing the reads and bills to see if they can see and calculation errors.

Selectman Kreil; Did the paving start? TA. K. Sweet yes – they have spent a lot of time over at Patti, Nick and Michael. Main Street should start week from Tuesday.

Any updates on the Rail Trail. TA K. Sweet – no updates for this week, we have weekly meetings. Commented we are working with some neighbors on Mill Street (driveway). In addition, sidewalk and curbing out behind the Paper store. It looks close but it does measure at the 18 feet. The plan is to paint a centerline down in that area. It is not a cut thru, as some folks seem to think and use it for.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Meeting ended at 8:40 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



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TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

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Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, September 20, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: Marshall Hall a resident of Waltham Street stated that from the time he sent his last letter item (P) in correspondence, things have changed. The area is now paved. Gave pictures to TA, K. Sweet to follow up and bring back to board.

Acceptance of Minutes September 6, 2016- held until October 4, 2016.

List of Correspondences (mail to the Selectmen's Office for September 20, 2016). A-cc

A motion was made by Selectman DiSilva to accept the list of correspondences A-cc as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

Consent Agenda

- a) Correct term on Appointment slip for John Courville
- b) Sip & Stroll Maynard Business Alliance event, December 3, 2016

A motion was made by Selectman DiSilva to accept and approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0. Motion approved

Request for Parade Permit; 6 Bridges Seagull Cinderella

Priscilla Cotter; answered questions from Board. The route from Library to Main Streets needs to be finalized with Police along with determining costs of Police Details.

A motion was made by Selectman DiSilva to accept and approve the Parade Request for 6 Bridges Gallery on Saturday, October 15, 2016 with Parade route as noted this parade route needs to be confirmed with Police for route and detail. Second by Selectman Gavin. Vote 5-0 Motion approved.

A motion was made by Selectman DiSilva to accept and approve the proclamation for Seagull Cinderella for October 15, 2016. Second by Selectman Gavin. Vote 5-0. Motion approved.

Co-Op Month Proclamation Request: Assabet Village Co-Op Market

A motion was made by Selectman DiSilva to accept and approve the Co-op Month proclamation request for the Assabet Village Co-op Market as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

Comment from Vic Tomyl, Board did not provide enough space for tonight's board meeting for everyone to have a seat. Chair noted.

Downtown Investment Program

Jack MacKeen discussed some items including potential improvements to basin/Naylor court parking lot, investment to be coordinated with Master plan and Veterans Memorial Park. Additional considerations include wayfinding, parking lots, and naming lots with criteria such as historic figures. The EDC has come up with proposals and will keep the board updated as progress is made.

No motion needed to endorse and support the downtown investment program as described by Economic Development Chair, Jack MacKeen. Board will have follow up discussion to hear about progress.

BEEP Application – Endorsed by Economic Development Committee, El Huipil

Jack MacKeen discussed the application that the EDC supported and approved for the El Huipil request at 51R Main Street. El Huipil leases space from the Town of Maynard. They received approval to add an outdoor patio. That requires some safety between the patio and parking lot.

A motion was made by Selectman DiSilva to accept and approve the BEEP application for the sidewalk protection bollards in an amount up \$3000.00 but not more than 50% of the cost, El. Huipil to pay the difference. Second by Selectman Donovan. Vote 5-0. Motion approved.

Discussion of and vote on engaging in the process to change health insurance benefits under M.G.L. c 32B, Sections 21-23

See attachment, Statement letter from Michael Parr. President of the Maynard Professional Firefighters I.A.F.F. local 1947

Ken Lombardi and Joy Layden from NFP Corp. (Insurance Advisory –NFP) introduced themselves as Consultants for the Town. They have 60 contracts under review; adopting 32B sec.21- 23 gives the Town certain abilities in health insurance plan design. Town could change current plan or move to GIC insurance plan. Adopting is only a recommendation. Expecting close to double-digit increase for FY18 = about \$433,000.00 for insurance. Action needs to take place.

Plan is to determine changes and negotiate share spending prior to deadline of May 1, 2017.

Sel. J. Kreil; Are the claims in excess of premium Maynard pays or other larger example?

K. Lombardi; yes the claims are from Maynard.

TA, K. Sweet, agreed – MIIA uses a 24-month look back to come up with figures. In addition, large, recurring claims are considered for how long the plan will be paying out on claims (estimated prognosis).

Sel. D. Gavin; It is a budgetary issue. How much the plan will cost the town of Maynard?

TA, K. Sweet, We have received a 22% increase for Maynard over the last 2-years. Currently health insurance is budgeted at over \$4M or 10% of the Town's budget.

Sel. D. Gavin; It is leaving the door open

K. Lombardi; NFP will provide a list of other towns in this process currently.

Chair, C. DiSilva; so nothing changes. Thanks to M. Parr for this statement from Union. Board now needs to go over all this - we are just voting to protect the Town's finances – Understands why so many are here and glad you are here. Note, my son works for a different division of NFP (A Global Benefits Administrator).

Sel. T. Donovan; Mr. Parr your comment about ATA, to be removed from this process – this needs to be a 2-way street with a number of meetings being held. It is the right of the employees and for Town for options going forward.

Sel. T. Donovan; I can't vote in this process either, my wife works for the Town even though we do not use the towns insurance. These needs to move forward, health care costs are needed for everyone and we cannot stop talking.

M. Parr; we do not need another tool. Instead, the town hired the Insurance Advisory and has had a contract since June, but they did not show contract until recently. We cannot trust the (Town Staff).

Chair C. DiSilva; this is tool for Unions to use for negotiations. It is not just for the Towns options. This tool for leadership and with this tool not leave any option out.

M. Parr my request either the Board or TA come back to the table or 150E collective bargaining

It is a trump tool with a group of people / town on working with Unions who come in the room

Chair C. DiSilva it is clearly a tool for the Town to use. You request one or more of us to be in the negotiations.

M. Parr the issue with the town insists adding a tool it was not on the table before. The COLA dropped for the Union as part the negotiations.

Chair C. DiSilva COLA dropped because of the past cost changes

M. Parr if you would like to seat at the table, we have made our request.

S. Kiley (FF); Cost of insurance as a self-employed businessperson I know about the insurance costs. When the charge is 60days and makes changes to insurance it is a big deal. Noted, about family member with ongoing care.

Chair knows about illness and caring for family member.

S. Kiley health care responsibility these changes are costly and public safety. This change needs to stay in process. Do not compare yourself and life to this issue with the Town health insurance. 1 out of 3 gets cancer. Not swearing in members to the IAC, which is one of the biggest assets of the town.

S. Caloggero (MHS), why did the communication stop with the Unions and Town can the board explain why this happened?

TA K. Sweet it was always planned to start up again and with the advice from the Advisory Group. Since it would be difficult to work with the schools representatives over the summer.

K Lombardi the adoption – allows for at least a plan equivalent with the GIC benchmark plan

T. DeMars (MHS) J. Flynn (MHS) we told the ATA we would be available over the summer day or night to attend meetings. ATA knew this and had that information.

Chair C. DiSilva; I had kids in our schools they have done well and with all this information it gives us reason and facts that this plays out we will not vote on this tonight. We need to consider savings for everyone we still have plenty of time to gather the information. We have no rush to get this done. We have more questions about this tool Co-pays go up every day. “Change term hammer” We do not need a hammer.

T DeMars and J. Flynn the School Unions will be available
Sel. T. Donovan – you people need to keep talking

TA. K. Sweet; The Town Administration has attempted to be open and transparent about costs, cost drivers, options, and impacts of doing something vs doing nothing about health insurance costs. The administration has endeavored to balance the short and long-term financial impacts to employees and departmental budgets with a philosophical support for necessity and importance of healthcare. Secondly, I am not going to give up whom I am delegating my authority to.

B. McLaughlin (Retired –School) not aware this plan change was in the works. Concern with health insurance and how all this played out tonight – It shows we have a lack of trust – someone needs to meet half way. This is not the way to do this!

Chair C DiSilva we will delay until BOS can go through this with TA and ATA all that need to be at the table will be at the table. This vote will be at another time with support from all of you regarding health insurance.

More comments from FF from who would and would not vote from the BOS.

W. Latta; had a request for some information.

TA K. Sweet; asked him to put it in writing through the Town Administration's Office.

No motion made by Board of Selectmen.

Set date, time, timeline, and place for Special Town Meeting; January 9, 2017 with backup date of January 10, 2017, weather permitting).

A motion was made by Selectman DiSilva to accept and approve the date, time, timeline and place for the special town meeting, set for January 9, 2017 with backup date of January 10, 2017. Second by Selectman Donovan. Vote 5-0. Motion approved.

FY17 Priorities Next Steps

Board discussed the goals and priorities will be added another BOS meeting.

Town Administrator Review -

Chair; handed over a copy of the TA for review.

Town Administrator Report; none

Chair Report; none

Board Member Reports

Selectman Egan; none

Selectmen Donovan; none

Selectman Gavin; none

Selectman Kreil; none

Lt. Noble; updated Board regarding incident with Bomb Threat believed to be hoax. (The bag was found with some comments). Buses stayed in Stow until they there completely checked out and cleared to be safe.

State Police assisting with case; no videos available. Items were found in residential area. Notified the following; Lt. notified the following; TA K. Sweet and Police Chief. TA notified BOS, School Supt. and John Guilfoil for a press release. School Supt. notified parents and School Committee.

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin. Vote 5-0. Motion approved

Meeting ended at 9:20 pm

Time: _____ pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



MAYNARD FIRE DEPARTMENT

Fire Chief
Anthony Stowers

Monthly Report

SEPTEMBER 2016

FIRE RESPONSE AND OTHER FIRE DEPARTMENT ACTIVITIES

The number of requests for emergency service from September 1 to September 30, was 114, resulting in over 250 emergency responses and a total of 695 Additional documented, activities or service requests for the month. The activities for this month break down as follows:

Fire and Emergency Incidents:	114*
In-house Training Classes/other training:	38
Fire Safety Inspections-Pre-fire Plans other Fire Prevention	141
Administrative/Other:	385
Station/Vehicle Maintenance	105
Total activities for February:	783

TRAINING ACTIVITIES

All shifts have been involved with the training of our new probationary firefighters. All together members completed over 139 hours of on-shift training this month in a variety of topics such as Recruit Training, Boat Operations, driver/operator, Fire Safety Surveys, Leadership Development, RIT, Fitness and hydrant operations, new dispatcher training and building familiarity with walks through multiple buildings among other topics. This month Maynard hosted two training programs. The first was a Rope Rescue Class presented by the Massachusetts Fire Academy. The class involved giving students a strong foundation in rope rescue techniques such as rappelling. The classroom portion of this class was presented at the Maynard Public Library, and the hands-on portion was held at the parking garage for Mill at Main. The second class was held at the Massachusetts State Police Crime Lab and was presented by William Greenwood. This class was presented to give firefighters the right tools to evaluate conditions in today's ever changing building construction environment and built on skills for Mayday management.

Chief Stowers presented training to the Maynard Communications Division on September 21st.

SHIFT PROJECTS AND ACTIVITIES

All groups worked on preparing for an upcoming training on Rockland Ave and preparing for this year's open house.

ACTIONS OF NOTE:

Chief Stowers attended the Executive Fire Officer Symposium at the National Fire Academy in Maryland.

We have finished the specifications on our new aerial ladder truck and expect the contracts to be signed soon. The truck should be delivered with 300 days of all parties signing the contract.

Our emergency requests for service dropped back down to our usual average at 114. We have found an issue with a few of our alarm systems that have also contributed to a rise in requests (we had 129 alarms where an emergency response wasn't necessary).

We remain extremely busy working with local business's transitioning to Radio Boxes or another type of monitoring systems. We have been working this project since we started transitioning to radio boxes three years ago. The overall goal of installing radio boxes is to reduce our long-term maintenance costs for alarm monitoring.

We are continuing to see a high amount of permit requests and inspection requests, especially 26 F requests which are required when a home is sold in the Commonwealth. To date this year we have completed 208 26F Inspections. In comparison, we conducted 211 all of last year, and December is typically our busiest month.

This month saw the continuation of our Fire Station Building Committee as we continue working toward the goal of replacing our aging and cramped facility.
This month saw the second annual Senior Expo at the Fowler Middle School.

Our public education campaign has continued, and we have added some very important safety information to both the Fire Department website and our Maynard Fire Department Facebook Page, we are also now on Twitter, follow us: @Maynard_MAFire

Respectfully submitted

Anthony Stowers

B

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Thursday, October 6, 2016 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

ADMINISTRATION:

- Review and approve minutes from previous meeting
- Changes/additions to Open Space Plan (drop?)
- Other Administrative issues

CORRESPONDENCE:

- Mail received

PROJECT BUSINESS:

- Review Preliminary Applications
- Review Acceptance and Condition letters (Randy?)
- Update on ongoing projects
- Discuss any updates on Maynard Golf Course
- Financial Subcommittee update
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

C

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Location: 195 Main Street, Maynard Room: Finance Room 202

Tuesday — October 11, 2016 8:00 — 9:00 AM

Agenda or Topics to be discussed:

- | | |
|---|--------|
| 1. Approval of Meeting Minutes (09.27.16) | 8:00AM |
| 2. Current Activities/Projects | 8:05AM |
| a. Cultural District – Visit (Andrew) | |
| b. Complete Streets – Grant, deadline (Bill) | |
| c. Veterans Memorial Park – Grant opportunity | |
| d. Committee voting status – (Andrew) | |
| e. BEEP candidates – Update (Bill) | |
| 3. New Business | 8:30AM |
| a. Master Plan letter of support – (Andrew) | |
| b. Landlord meeting – (Jack and Andrew) | |
| 4. Member comments, next steps | 8:55AM |

Next Meeting: October 25, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Chair: Jack MacKeen
Posted by: Bill Nemser
Date Posted: October 5, 2016

D

AGENDA
Maynard Recreation Commission Meeting
Thursday, October 13, 2016
Town Hall – Room 202
Time: 7:00pm

(All public meetings may be recorded, broadcast and or videotaped)

1. Call to Order
2. Public Comment
3. Welcome New Member
4. BGCAV
 - a. Program updates
 - b. Enrollment reports
5. Old Business
 - a. Review and approve Meeting Minutes.
6. New Business
 - a. Talk about perspective new member
 - b. New Programs
7. Announcements
8. Adjourn

Submitted to Town Clerk Oct 10, 2016

E

Date Posted _____

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: Municipal Services Meeting Room

M T W Th F October 13, 2016
Day of Week Month Day Year

Time: 6:30PM

Agenda or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)

1. Approve Minutes of September 2016 Meeting
2. Approval of Flu Clinic/ EDS Drill Hotwash
3. Region 4A / MEMA updates:
 - a. Requests for Flu Clinic assistance from Region 4A
4. Town Updates:
5. Newsletter
6. Training Updates
 - a. Shelter plan
7. OLD BUSINESS
 - a. Pet Shelter
 - b. Recruitment
 - c. Feedback re Flu Clinic/EDS Drill and Senior EXPO
 - d. Feedback re Maynardfest and Road Race
8. NEW BUSINESS TOPICS
 - a. Goals for 2017
9. Other
10. Adjourn –

NEXT MEETING: November 10, 2016 at 6:30 PM in Municipal Services Meeting Room

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

Jan Hales
Mary Ellen Quintal

F

Date Posted 13 Oct 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

By-Law Committee

Address of Meeting:

Room: 201 of Municipal Building

To be held Monday, 17 October 2016 at 7:15 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Minutes
2. Chairman's report
3. Historical Commission Preservation By-Law Discussion
4. Assistant Town Administrator – Potential By-Law changes for Town Meeting and general By-Law discussion.
5. Draft reordering of By-Laws.
6. New Business

Chairperson: William Kohlman

Posted by:

Date:



**TOWN OF MAYNARD
Conservation Commission**

Meeting Notice

195 Main Street

Maynard, MA 01754

Tel: 978-897-1306

Fax: 978-897-8489

www.townofmaynard-ma.gov

Town Clerk's Stamp

G

***Meeting Agenda – 6:30 PM Tuesday, October 18, 2016
OMS Conference Room. Lower Level***

ADMINISTRATIVE BUSINESS:

- Review minutes: October 4, 2016

PUBLIC HEARING:

- Public Hearing –CONTINUE to 10/18/2016 Notice of Intent, 89 Brook Street (DEP# 213- 269)
In- Ground Swimming Pool
- Public Hearing –RDA, 85 Brook Street Proposed demolish of a single-family dwelling

CERTIFICATE OF COMPLIANCE

WETLANDS/STORMWATER ISSUES:

- CONTINUE --- 213 Main Street

BUSINESS:

- Girl Scouts & Rail Trail Discussion

Upcoming Meetings:

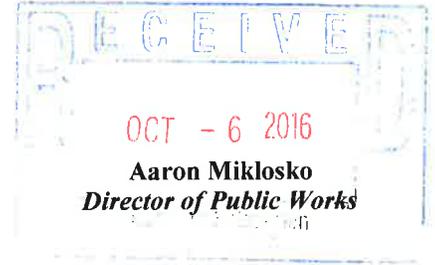
- Next Conservation Commission meetings, **December 6th 2016. January 3, 2017,
January 17, 2017**

**This Agenda is subject to change
Fred King, Chairperson
Posted by: Michèle Grenier,
Conservation Administrator /
Assistant Town Planner
Date: October 12, 2016**



TOWN OF MAYNARD
Department of Public Works

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1317 Fax: 978-897-7290
www.townofmaynard-ma.gov



Administration

Cemetery & Parks

Facilities

Highway

Water & Sewer

WWTP

The Maynard DPW has been made aware that some individual water bills for August 2016 may have a higher than average water consumption reading.

If you have any questions or concerns regarding your most recent water bill, please contact the Maynard DPW office at 978-897-1317.



MBTA Advisory Board

177 Tremont Street, Boston, MA 02111

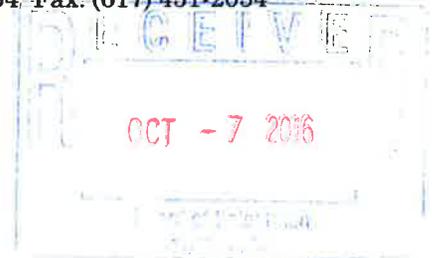
Tel: (617) 426-6054 Fax: (617) 451-2054

I

October 4, 2016

TO: Chief Elected Officials

FR: Paul Regan, Executive Director, MBTA Advisory Board
Marc Draisen, Executive Director, Metropolitan Area Planning Council



RE: Municipal Elections to the Boston Region Metropolitan Planning Organization

We are pleased to forward the 2016 MPO Ballot for the elected municipal seats on the Boston Region Metropolitan Planning Organization (MPO).

This year there are four municipal seats on the MPO up for election. The Town of Framingham is running unopposed for the Metro West Regional Collaborative (MetroWest) seat, The Town of Bedford is running unopposed for the Minuteman Advisory Group on Interlocal Coordination (MAGIC) seat. The City of Somerville is running unopposed for the Inner Core seat. The Town of Braintree is running unopposed for the South Shore Coalition (SSC) seat.

Key Dates and Locations:

October 25, 2016 Absentee Ballots Due
5:00 PM delivered by mail or in person (No Fax or Email) to:
BOSTON REGION MPO ELECTIONS
Metropolitan Area Planning Council
60 Temple Place, 6th Floor
Boston, MA 02111

October 26, 2016 MPO Municipal Election
At MAPC Fall Council Meeting, 9:00AM
Quincy Marriott, 1000 Marriott Drive,
Quincy, MA 02169

I

2016 MPO Absentee Ballot

The MPO Election will be held on Wednesday, October 26, 2016
At MAPC Fall Council Meeting, 9:00 AM
Quincy Marriott, 1000 Marriott Drive, Quincy, MA 02169

**Absentee ballots must be delivered by October 25, 2016
via mail or in person (No Fax or Email) by 5 PM to:
BOSTON REGION MPO ELECTIONS
*Metropolitan Area Planning Council
60 Temple Place, 6th Floor
Boston, MA 02111***

Each Chief Elected Official, regardless of which sub-region they are in, or whether they represent a city or a town, may cast one vote for each of the four open MPO seats.

Chief Elected Official may:

Vote for only one from the Metro West Regional Collaborative

<input type="checkbox"/>	Framingham	Cheryl Tully Stoll, Chair Board of Selectmen
--------------------------	------------	--

Vote for only one from the Minuteman Advisory Group on Interlocal Coordination

<input type="checkbox"/>	Bedford	Michael Rosenberg, Chair Board of Selectmen
--------------------------	---------	---

Vote for only one from the Inner Core

<input type="checkbox"/>	Somerville	Joseph A. Curtatone, Mayor
--------------------------	------------	----------------------------

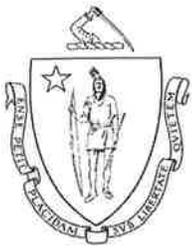
Vote for only one from the South Shore Coalition

<input type="checkbox"/>	Braintree	Joseph C. Sullivan, Mayor
--------------------------	-----------	---------------------------

Municipality _____ Chief Elected Official _____
(Signature)

(Print or type name)

(see back for more information)



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

J

MAURA HEALEY
ATTORNEY GENERAL

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

October 4, 2016

Ann Marie Cook
2 Rice Road
Maynard, MA 01754



Dear Ms. Rice:

We understand that on August 31, 2016, you filed a complaint with the Maynard Board of Selectmen (the "Board"), alleging a violation of the Open Meeting Law, G.L. c. 30A, §§ 18-25. The Board is required to notify our office of the complaint and any remedial action taken to address the complaint. G.L. c. 30A, § 23(b); 940 CMR 29.05(5). Our office received notification and a response from the Board on September 1, 2016.

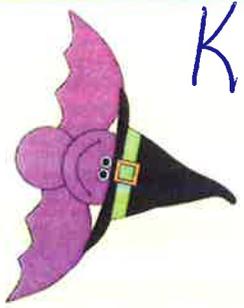
Under the Open Meeting Law, a complaint is ripe for review by our office when the complainant files a copy of the initial complaint with the Division of Open Government, provided that at least 30 days have passed since that complaint was filed with the public body. G.L. c. 30A, § 23(b); 940 CMR 29.05(6). Our office currently has no record of a complaint filed by you in this matter. Accordingly, we will presume that the action taken by the Board was sufficient and will close this file unless we receive a request for further review by this office and a copy of the initial complaint by **November 27, 2016**.

Please feel free to contact us if you have any questions about the Open Meeting Law complaint process.

Sincerely,

Kevin Manganaro
Assistant Attorney General
Division of Open Government

cc: Lisa L. Mead, Town Counsel
Maynard Board of Selectmen



Maynard Downtown Trick or Treats 2016



Proud Chamber Member Participant



Join us for some SPOOKTACULAR FUN!!
Thursday October 27th, 4-6pm



K

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Wednesday, September 14, 2016 2:35 PM
To: Becky Mosca
Subject: Downtown Trick or Treats!!



Downtown Trick or Treats

The Assabet Valley Chamber invites your organization to participate in this year's **Downtown Trick or Treats**, scheduled for **Thursday October 27th, 4 to 6 pm**, in both downtown Hudson & Maynard. Weather permitting, we expect 2000 children in Hudson and 1500 in Maynard. This event is rain or shine!

Members interested in participating should contact the Chamber **no later than Tuesday, October 11th, 10 am!** (You can just reply to this email!)

Are you a Chamber Member and want to participate, but are not located in either downtown? No worries, we will find room for you!

Interested in being an advertising sponsor? Cost is \$75 for a business card size ad per town, or \$100 for both towns. We print and distribute 2000 Maynard Flyers and 3000 Hudson Flyers. Space is limited, so if interested, get back to us ASAP.

Questions, or need more info? Call (978) 568-0360 or [email us](#)

Assabet Valley Chamber of Commerce...

...representing, promoting, educating & networking our members since 1986.

Assabet Valley Chamber of Commerce, 18 Church St., 2nd Floor, Hudson, MA 01749

SafeUnsubscribe™ bmosca@townofmaynard.net

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

Sent by info@assabetvalleychamber.org in collaboration with

Constant Contact

Try it free today



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT One Day - Parade

This permit is issued to

**MAYNARD VETERANS COUNCIL
Marge Iannuzzo, 978-897-9091**

For the following purpose:

**Annual Veterans Day Parade on Friday, November 11, 2016
Starts and ends at Mill & Main Parking lot across from River Rock Cafe
At 10:30 A.M.**

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:

Becky Mosca

From: Marge Iannuzzo <miann46@gmail.com>
Sent: Sunday, October 18, 2015 7:50 PM
To: Becky Mosca
Subject: Veterans Day Event

Becky,

Could you please pass this information on to the Selectman, Veterans Agent, and Fire Department (I do not have an email for them)? We would like one of the Selectman to speak, as usual.

Sorry for the delay of information about Veterans Day Event on Wednesday, November 11th.

This year we are having an abbreviated march but significant event for Veterans Day.

All marching groups will gather at the Mill Pond Main Street parking lot at **10:30AM** and step-off just before **11:00AM** and march to the rear parking lot of the Maynard Town Hall.

The ceremonies will include a dedication of the Town Hall lower level as the "Hall of Heroes". The American Legion Post 235 photograph collection of our war dead from World War I, World War II, Korea, and Vietnam have been refurbished and will be on permanent display with other memorabilia, at the Maynard Town Hall.

Upon conclusion, the public is invited to view the display with refreshments provided.

Thank you,

Marge Iannuzzo, Past Commander

American Legion Post 235



OFFICIAL PROCLAMATION
COMMONWEALTH OF MASSACHUSETTS
TOWN OF MAYNARD

WHEREAS: **Cal Howes** has been an active member at the Boys & Girls Club of Assabet Valley for the past 9 years and;

WHEREAS: **Cal** has fulfilled many rolls at the club including assisting with youth activities, the Counselor in Training Program, mentoring in our Big Friends Mentoring Program, coaching at or youth basketball camps and clinics and volunteering at our annual fund raisers and events and;

WHEREAS: **Cal** has also been the 2 Year Peer Leadership President, Mentorship Program at Maynard High School Participant, Volunteer at St. Bridget's Church, Basketball Captain, Football Captain, 2 Year Team MVP Basketball, 2 Year League MVP Basketball, All Central Mass Select Basketball and 1,000 Point Scorer Basketball.

NOW, THEREFORE, WE, the Maynard Board of Selectmen do proclaim Friday, November 11th as:

“Cal Howes Day”

in the Town of Maynard and do hereby congratulate **Cal** on him being named **2016 Youth of the Year** by the Boys & Girls Club of Assabet Valley and offer our thanks for him community service.

Given in the Selectmen's Chambers this 18th day of October, in the year two thousand and Sixteen

Maynard Board of Selectmen

Chris DiSilva

Terrence Donovan

David Gavin

Jason Kreil

Tim Egan

Becky Mosca

From: Boys and Girls Club of Assabet Valley <allegrone@bgcav.org>
Sent: Monday, October 03, 2016 1:49 PM
To: Becky Mosca
Subject: Join us at the Service to Youth Awards!

Join us for an evening of celebration and fun at our 15th Annual Service to Youth Awards ceremony



The poster features a blue background with a white dotted border. It contains several text elements: '15th Annual' in white script on a dark blue banner; 'Boys & Girls Club of' in white script on a red banner; 'SERVICE TO YOUTH' in large white block letters on a dark blue banner; 'Assabet Valley' in white script on a red banner; 'AWARDS' in large white block letters on a dark blue banner; 'FRIDAY' on a red banner, '11' in large white numbers inside a dotted circle, and '6 O'CLOCK' on a red banner; 'NOVEMBER' in white block letters, and 'Nashawtic Country Club' in white script below it.

Enjoy dinner, cash bar, silent auction, and raffle items!
All proceeds will benefit The Boys & Girls Club of Assabet Valley

GREAT FUTURES START HERE.

[Forward this email](#)

✉ SafeUnsubscribe®

This email was sent to bmosca@townofmaynard.net, by allegrone@bgcav.org
[Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).



Boys Girls Club of Assabet Valley | 212 Great Road | Maynard | MA | 01754

Total Control Panel

[Login](#)

To: bmosca@townofmaynard.net

Message Score: 2

High (60):
Pass

From:

ajd/oxnzutn6dqprqw3a9lg==_1102513894279_hpn10doaceolk9suupldbww=@in.constantcontact.com

My Spam Blocking Level:
Medium

Medium (75): Pass
Low (90):
Pass

[Block](#) this sender

[Block](#)

in.constantcontact.com

This message was delivered because the content filter score did not exceed your filter level.



Date: **October 18, 2016**

Michelle Resendes
School Department

You are hereby appointed to the

Local Emergency Planning Committee
(LEPC)

Term expires: December 31, 2016

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

BOARD OF SELECTMEN

Sworn: _____

Town Clerk

Becky Mosca

From: Kevin Sweet
Sent: Friday, October 14, 2016 8:21 AM
To: Becky Mosca
Subject: LEPC Appointment

Becky,

Please make up an appointment slip for LEPC with BOS signature. This is being added to the Consent Agenda.

Michelle Resendes
School Department

Kevin A. Sweet
Town Administrator
Town of Maynard
195 Main Street
Maynard, Massachusetts 01754
Tel: 978.897.1375
Fax: 978.897-8457
www.townofmaynard-ma.gov



Replacement
for Pete DiCicco





Date: October 18, 2016

**John Courville
18 Mockingbird Lane
Maynard, MA 01754**

You are hereby appointed to the

Historical Commission Member as Alternate

Term expires June 30, 2019

FOR THE

TOWN OF MAYNARD

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

Board of Selectmen

Sworn: _____

Town Clerk

Massachusetts Historical Commission

February 2014 Newsletter

ALTERNATE MEMBERS ON LOCAL HISTORICAL COMMISSIONS

The state law for local historical commissions was recently amended to allow alternate members on local historical commissions. This helpful change will provide a method for reaching a quorum when a meeting of a local historical commission does not have enough regular members present, due to absence or inability to act. While the state law for local historic district commissions has allowed alternate members, the state law for local historical commissions has not previously included this language. The new language is below:

An Act authorizing alternate members on local historical commissions.

SECTION 1.

Section 8D of chapter 40 of the General Laws, as appearing in the 2012 Official Edition, is hereby amended by inserting after the tenth sentence the following sentences:- Alternate members may be appointed in like manner as provided for in this section not exceeding in number the principal members. In the case of the absence or inability to act on the part of a principal member, the place of such member shall be taken by an alternate member designated by the chairman.

SECTION 2.

Said section 8D, as so appearing, is hereby further amended by inserting, in line 42, and in lines 43 and 44, after the word "members" the following words:- and alternate members.

SECTION 3.

Said section 8D, as so appearing, is hereby further amended by inserting, in line 45, after the word "member" the following words:-or alternate member.

Becky Mosca

From: Kevin Sweet
Sent: Monday, October 03, 2016 8:17 AM
To: Becky Mosca; Chris DiSilva
Subject: RE: Joining the Historical Commission

[Add him to the October 18th Agenda](#)

From: Becky Mosca
Sent: Monday, October 03, 2016 8:10 AM
To: Kevin Sweet; Chris DiSilva
Subject: FW: Joining the Historical Commission

Kevin,

John wants to join a 3rd board?
How should we handle this one?

Becky

From: John Courville [<mailto:courvillejohn@gmail.com>]
Sent: Sunday, October 02, 2016 2:15 PM
To: Becky Mosca
Subject: Fwd: Joining the Historical Commission

Hi Becky,

Just following up on this one. Let me know if there's anything I need to do.

Thanks and Best Regards,
John Courville

----- Forwarded message -----

From: **John Courville** <courvillejohn@gmail.com>
Date: Wed, Sep 21, 2016 at 8:18 AM
Subject: Joining the Historical Commission
To: Becky Mosca <BMosca@townofmaynard.net>
Cc: Jack MacKeen <jmackeen@verizon.net>

Good morning Becky,

I spoke with Jack MacKeen, cc'd here, and met with the Historical Commission at their meeting last night. I would like to become an alternate member of the Commission. Could you let me know the procedure?

Thanks and Best Regards,
John Courville
18 Mockingbird Lane
[978-897-2087](tel:978-897-2087)



OFFICE OF THE SELECTMEN

Maynard, Massachusetts

PERMIT

Kaitlyn Montagna – 5K Road Race The Greg Hill Foundation

This permit is issued to

***The Greg Hill Foundation at Mill and Main
5 Clock Tower Place
Maynard, MA. 01754***

For the following purpose:

2nd Annual The Greg Hill Foundation a 501© 3 organization. Saturday, December 10, 2016 at 10:00 A.M. starting Battle Road Brew Pub 5 Clock Tower Place Parking lot and ending at 5 Clock Tower Place Maynard. This JINGLE ALL THE WAY 5K Road Race will have Police Details. Along the route we will have two water stops. We also have carolers that will be singing holiday songs for runners as they pass by.

Subject to the conditions as herein stated:

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Board of Selectmen:



September 27, 2016

To Whom It May Concern:

The Greg Hill Foundation is requesting permission to host our 5K Road Race in the Town of Maynard on December 10, 2016. Our Jingle All the Way 5K will start and end in the parking lot of the Battle Road Brew House. The race would be scheduled to start at 10AM and end at 11:30 AM. We will hold registration in the morning in the parking lot as well.

We will be working with the Chief of Police to create a route that is safe for runners with minimal impact on traffic. The course will have volunteers and officers to assist runners.

Along the route there will be two water stops. We will also have carolers that will be singing holiday songs for runners as they pass by.

We anticipate approximately 500 runners for the event.

All proceeds for the event are to benefit The Greg Hill Foundation, a 501c3 organization. The mission of The Greg Hill Foundation is to help those who have been touched by tragedy. We host fundraising events throughout the year to be able to donate 100% of money raised by the community to our beneficiaries.

Thank you,

A handwritten signature in black ink that reads "Kaitlyn Montagna".

Kaitlyn Montagna
The Greg Hill Foundation

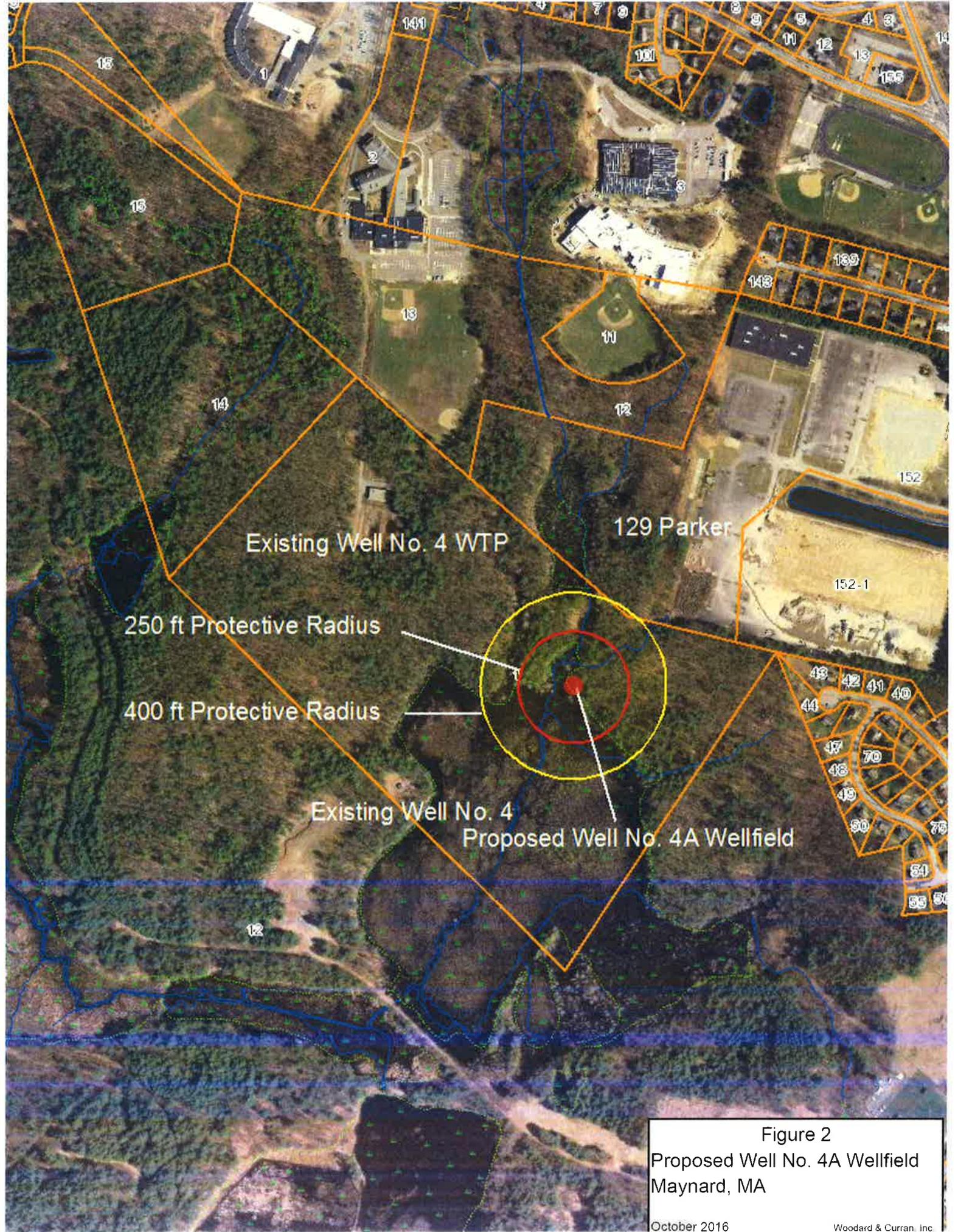
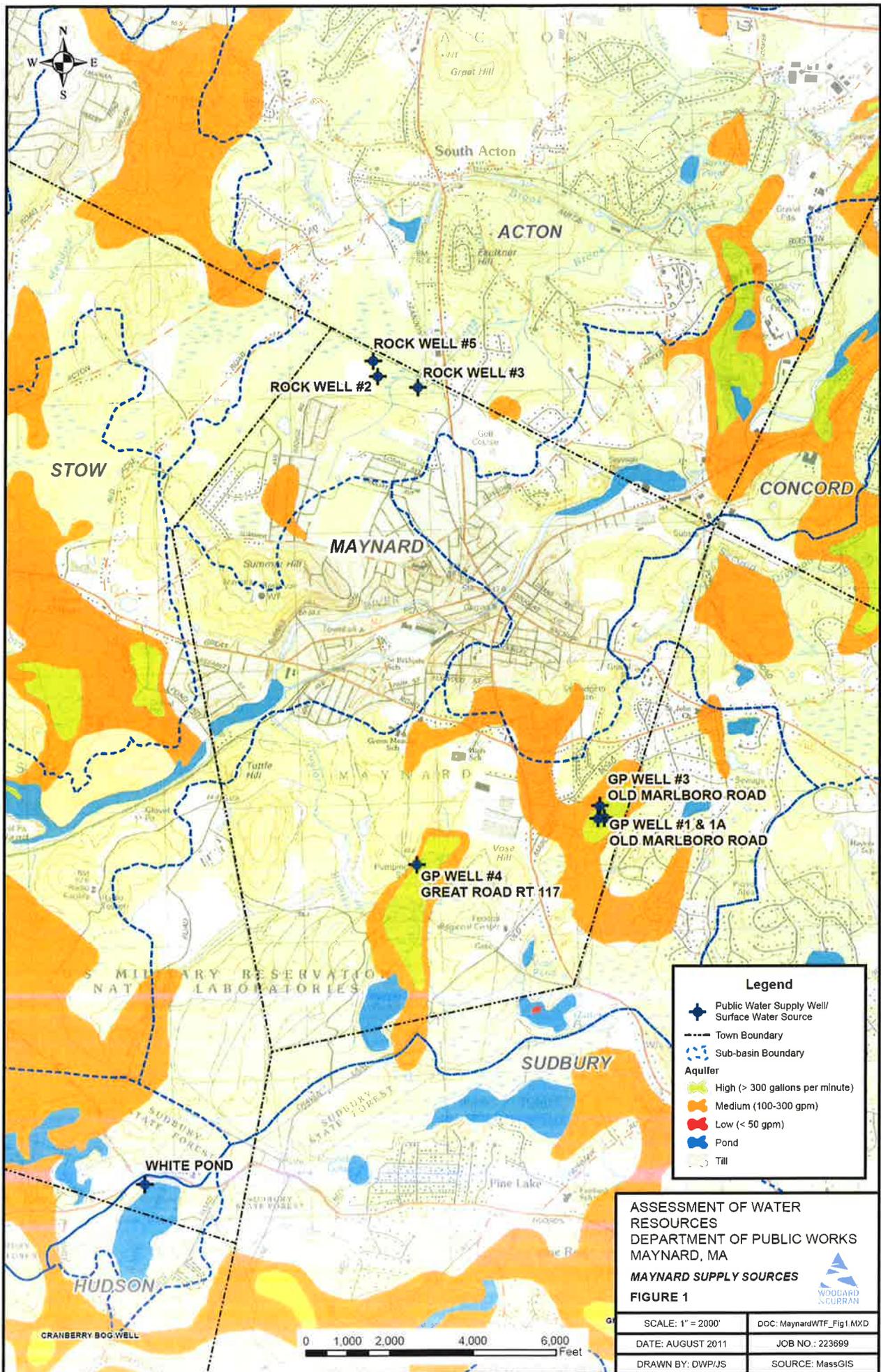


Figure 2
Proposed Well No. 4A Wellfield
Maynard, MA
October 2016
Woodard & Curran, Inc.



Town of Maynard
Board of Selectmen
Investigation of New Water Supply/Redundancy
October 18, 2016

Background/History

The Town has seven groundwater supply wells located in three different locations:

- Rockland Avenue Rock Well Nos. 2, 3 and 5
- Old Marlboro Road Well Nos. 1, 1A and 3, and
- Green Meadow Well No. 4

The *Rockland Avenue Wellfield* went online in 2000 and is currently the Town's main water supply. The Rockland Avenue Wellfield has a total pumping capacity of approximately 1.3 MGD.

At the *Old Marlboro Road site*, Satellite Well No. 1A serves to improve the ability of Well No. 1 to maintain capacity near the mechanical pumping capacity of 0.58 MGD. However, due to the high color in the raw water, Well No. 1 and 1A are presently only operated at approximately 25 percent of the rated capacity or 0.14 MGD and Well No. 3 is offline.

Green Meadow Well No. 4 requires once per year cleaning due to clogging of the well screen with iron and manganese, which prevents the well from pumping at its rate capacity. The well currently delivers approximately 0.24 MGD

The Town also has one inactive *surface water supply, White Pond*, located in the Towns of Stow and Hudson. White Pond is reported to have a safe yield of 0.72 MGD with a potential for a withdrawal of up to 1 MGD based on the 1994 Basis of Design Report completed for White Pond. The report provided the preliminary design and estimated costs for providing filtration and disinfection to allow White Pond to comply with the more stringent surface water standards under the EPA Surface Water Treatment Rule. Town Meeting did not support the funding to implement the necessary treatment to meet the requirements of the EPA Surface Water Treatment Rule and as a result, White Pond became inactive in 1999.

The attached Figure 1 shows the Town's groundwater and surface water supplies.

Redundancy Concerns

The town currently uses an average of approximately 0.9 MGD and has a maximum day demand of approximately 1.48 MGD.

With all three well sites operating the maximum day demand can be met.

Without the Town's largest producing wellfield, the Rockland Ave wells, the Town cannot meet its maximum day demand.

With only the Old Marlborough Road Wells and Green Meadow Well No. 4 operating, the Town would have a water supply of approximately 0.48 MGD, approximately 1/3 of the required maximum day demand and only 1/2 of the average day demand.

Bottom line, the Town does not have sufficient redundancy in its drinking water supply and the Town has elected to pursue the feasibility of a new groundwater supply.

This lack of redundancy was also identified in the Assessment of Water Resources study completed in August of 2011. The report showed that the Town did not have adequate water supply capabilities in the event the Rockland Avenue Wellfield was not operational and provided options for the Town to pursue to address the lack of redundancy in the Town's water supply. The option that the Town elected to pursue was the potential for a new groundwater supply source.

Potential Groundwater Supply Option

One option that the Town elected to pursue to reduce the amount of the above deficit was to perform a test well program to identify the potential for an additional groundwater supply source.

An area northeast of existing Well No. 4 was identified as a potential area to perform the test well program (see attached Figure 2).

The following summarizes the preliminary results of the test well work,

- The field work was conducted in two steps. The first step resulted in the identification of a potential source (TW 5-14) with an estimated capacity of 225 gallons per minute. The single well source would require having a protective radius of 400 feet, which would encroach onto the adjacent 129 Parker Street property. To eliminate this encroachment, a second step of test well work was completed and the work was able to identify an additional three potential sources (TW 6-16, 7-16 and 8-16), which along with TW 5-14 could act as a wellfield consisting of four wells with an estimated capacity of 600 gallons per minute. In addition to the extra capacity, as a wellfield, the Zone 1 radius is reduced to 250 feet. The wellfield would be similar to the Town's existing Rockland Avenue wellfield.
- The wellfield is located approximately 800 feet northeast of the Town's existing Well No. 4 and 1,100 feet southeast of the existing Well No. 4 water treatment plant.
- Water samples show the wells to contain slightly elevated levels of iron and manganese; treatment could be provided by modifying the existing Well No. 4 water treatment plant. Due to the proximity of the wellfield to adjacent wetlands, MassDEP requires Microscopic Particulate Analysis (MPA) testing after the wellfield is operational. Results of the testing will determine if additional treatment is necessary.

Next Steps (Complete by End of 2016)

- Based on the preliminary results of the test well work prepare a pumping test program for the next phase of work.
- Submit the results of the test well program and pumping test program to MassDEP to obtain approval to site the wellfield at this location and to conduct a pumping test.
- This will complete the steps necessary to obtain MassDEP approval of the site for use as a public water supply.

Future Phases

Phase 1 (Commence in May of 2017)

- Prepare a Notice of Intent (NOI) for the proposed pumping test and submit to the Maynard Conservation Commission.
- Complete Pumping Test and submit pumping test report to MassDEP for approval.
- Submit an Environmental Notification Form.
- Submit a Water Management Act permit amendment.

- Estimated Budget - \$575,000

Phase 2 - Prepare Design of Wellfield (Commence in March of 2018)

- Estimated Budget - \$150,000

Phase 3 - Bid and Construct Wellfield (Commence October of 2018)

- Conduct Bid Phase for the wellfield, including the temporary power and temporary water main.
- Construct wellfield, including temporary power and temporary water main.
- Estimated Budget - \$1,500,000

Phase 4 - Temporary Well Operation for MPA Testing (Commence August of 2019)

- Operate wellfield at full capacity for six months and then proceed with (MPA) testing during consecutive fall and spring seasons.
- Review of MPA testing results will determine if additional treatment is necessary.
- Submit test results to MassDEP
- Estimated Budget - \$15,000

Phase 5 – Provide for Permanent Well Modifications as Needed/Required (Commence December 2020)

- Install permanent power and permanent water main.
- If MPA testing indicates the wellfield to be at a low risk for MPA no further treatment would be necessary.
- If MPA testing indicates the wellfield to be at a high risk for MPA testing, install additional treatment such as a chlorine contact tank and increased disinfection will be required.
- Estimated Budget w/additional treatment - \$1,500,000

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS



HEREBY GRANTS A

Fee:
\$85.00

One Day
License to Sell All Alcohol
5 MAYNARD LLC
d/b/a BATTLE ROAD BREW PUB

5 Clock Tower Place Maynard, MA 01754

Elizabeth Rose, Event: CORN HOLE FUNDRAISING TOURNAMENT

License Number: ODL16-BRBP-12042016

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

Delivery: Friday, December 2, 2016

Sales & Consumption:

Saturday, December 3 2016 from Three pm to Seven pm

Return Delivery: Monday, December 5 2016

License grants permission to temporarily expand the permitted space to include a portion of the adjacent municipal parking lot, extending out into the parking spaces to the left side of the restaurant (Aubuchon's side). Parking lot area is required to be fenced off, permitting only one, strictly-monitored access point at the main entrance. No Smoking is allowed within the permitted space.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures
this 18TH day of October 2016.

LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

Becky Mosca

From: Kevin Sweet
Sent: Friday, October 14, 2016 11:10 AM
To: Becky Mosca
Subject: FW: One Day Liquor License Request

From: Timothy Lawton [<mailto:tplawt41@verizon.net>]

Sent: Friday, October 14, 2016 10:18 AM

To: Kevin Sweet; 'Elizabeth Rose'

Subject: Re: One Day Liquor License Request

Kevin:

The date is December 3rd and the original time was 1:00p but we are looking to make it 3:00p. If all goes well and they should, the high school football team will be playing in the Super Bowl at Gillette Stadium at 10:00a.

Thanks again,
Tim

From: Kevin Sweet <ksweet@TownofMaynard.net>

To: 'Timothy Lawton' <tplawt41@verizon.net>; 'Elizabeth Rose' <elizabeth@29sudbury.com>

Sent: Friday, October 14, 2016 9:37 AM

Subject: RE: One Day Liquor License Request

Thanks Tim..Can you confirm the date/time again?

From: Timothy Lawton [<mailto:tplawt41@verizon.net>]

Sent: Friday, October 14, 2016 8:44 AM

To: Kevin Sweet; 'Elizabeth Rose'

Subject: Re: One Day Liquor License Request

Kevin:

Between 60-70 but their could be spectators but I assume they will stay in the bar area for the music entertainment that we have.

October 13, 2016

Kevin Sweet
Town Building
195 Main St.
Maynard, MA 01754



Good Afternoon Mr. Sweet,

I am writing to request a one-day, full liquor license for Battle Road Brew-House, located at 5 Clocktower Place, in Maynard, MA. We will be hosting a corn hole fundraising tournament for Timothy Lawton. This tournament will take place in the community space outside of the main entrance to the Brew-House, and we would like for the guests to be able to enjoy their beverages in that space.

Please let me know if I can provide you with anymore information about this event.

Best,

Elizabeth Rose
General Manager

29 Sudbury
29 Hudson Rd. Suite 3150
Sudbury, MA 01776

April 30, 2014

TO: Maynard Board of Selectmen

FROM: Bill Cranshaw

RE: Water/Sewer Rate Relief, Senior Discount

The Board implemented a water/sewer rate relief policy roughly 7 or 8 years ago. Certain persons, including homeowners age 70¹ or older, are eligible. For those eligible, there is no charge for the first 500 cubic feet of water and sewer usage with each quarterly bill. The policy currently saves \$264.80 annually for those eligible.

When the water/sewer rate relief policy was initiated, it was done so in a fiscally conservative manner, by setting the eligibility age to 70 years, since we were then just starting the water and sewer enterprise funds and didn't have a full understanding of the financial impacts. The enterprise funds are now well established and the town's consultant who conducted the recent rate analysis indicated that the fiscal impacts of the rate relief policy are negligible.

Although the financial impacts of the policy on the enterprise budgets are slight, the monetary savings are meaningful to many of the town's seniors. **I suggest that we change the eligibility criteria for the water/sewer rate relief policy to age 65 for homeowners.**

This policy change is consistent with our desire to help seniors stay in their homes, is consistent with the town's Community Development Principles regarding maintaining a diverse community, and is simply a good thing to do.

¹ The age limit might be 75. It is surprisingly difficult for someone to get information on the policy.



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Wednesday, May 7, 2014
Room 201, Town Hall
Time: 7:00 pm**

Present: Chair Chetwynd, Selectman David Gavin, Selectman William Cranshaw, Town Administrator Kevin Sweet, and Admin. Assistant Becky Mosca. Absent, Selectman Dawn Capello.

(This public meeting was recorded).

Pledge of Allegiance

Public Comments – Resident, Casey Robinson request for added gate at Reo Park. Issue, at this playground, small children can dart out of the area on to the road. This part of the road is at a corner. Board has asked the TA, K. Sweet to work with engineer and DPW, Operations Manager, Chris Okafor and come up with a solution.

Minutes of April 15, 2014

A motion was made by Selectman Gavin to approve as amended the minutes of April 15, 2014. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for May 7, 2014).

- Assessing Department report for Feb & March 2014
- Fire Depart., monthly report April 2014
- Town Clerk, monthly report April 2014
- Police Depart. monthly report April 2014.
- DPW, monthly report April 2014
- Town Accountant report for March 2014
- On-Call activity log for March and same April, engineer VHB, Wane Amico
- Notice of meeting, MSBC, agenda 4/16/14

- Notice of meeting, BOH, agenda 4/22/14
- Notice of meeting, PB, agenda 4/22/30/14
- Notice of meeting, CC, agenda 4/24/14 & 4/15/14
- Notice of meeting, CPC, agenda, 5/7/14
- Notice of meeting, ZBA, agenda 5/12/14
- Thank you, from World Tai Chi Day, 4/25/14 at Memorial Park.
- Notice of resignation from CC, P. K. effective immediately.
- Board Openings as of May 2014
- Notice of meeting, Rec, agenda 5/1/14
- Letter from MASS DOT
- Notice of meeting, ConsCom, agenda 4/15/14
- Notice of filing, public hearing and procedural conference 4/8/14
- Notice of meeting, LRTA 4/28/14
- Notice of change, Xfinity, Changes to Multilatino Services
- Notice of meeting, Finance Com, agenda, 4/28/14, 5/7/14
- Notice of meeting, MSBC, agenda, 5/7/14
- Notice of meeting, MGC, agenda, 5/5/14
- Memo, Nighttime Illumination of American Flat at Memorial Park
- Memo, Water/Sewer Rate Relief, Senior Discount
- Memo on de minimums Water and Sewer billings
- Memo, Water use Restrictions
- Memo, Water Conservation
- Memo, FY2014 Updates, All Departments.

A motion was made by Selectman Gavin to approve the list of correspondences as shown. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

Consent

- Maynard Community Gardeners, Plant Sale, Saturday, May 17, 2014

A motion was made by Selectman Gavin to approve the consent agenda as amended. Second by Selectman Cranshaw. Vote 3-0. Motion approved.

Junk Dealer's License request, Transfer license Picker's Pocket, 12 Nason Street, Owner Paul Brogra.

A motion was made by Selectman Gavin to approve the transfer of junk dealer's license of Picker's Pocket to new owner, Pickers Pocket, Paul Brogra. Second by Selectman Cranshaw. Vote 3-0 Motion approved.

Proclamation, The American Cancer Fund for Children and Kids Cancer Connection. Request from Steven Firestein, M.A. Volunteer Director.

A motion was made by Selectman Chetwynd to approve and support this proclamation recognizing June 8th thru June 14th as Childhood Cancer Awareness Week in Maynard, for the American Cancer Fund for Children and Kids Cancer Connection. Second by Selectman Cranshaw. Vote 3-0. Motion Approved.

Annual Memorial Day Parade, New parade route, Monday, May 26, 2014

A motion was made by Selectman Gavin to approve the annual Memorial Day parade with new parade route. Second by Selectman Cranshaw. Vote 3-0. Motion Approved.

Board is requesting that no parking on either side Downtown for this parade, so noted and will have the Police place notices on meters that morning.

Mark Grundstrom, Chairman Golf Re- use Committee Presentation.

Board discussed the report with committee

Sel. Cranshaw does not think this report covers the big issue with any of the costs to keep the golf course and clubhouse up and running.

Town would need a special town meeting article to cover the funding. How much would we be willing to spend for the maintenance? No items have been costed out at this time.

Member, Kathy Campbell, mentioned renewing contract (RFP) longer than 3 –years for the management of the Golf Course

This needs to be on the Town's Capital Plan list.

TA, K. Sweet thinks we need to explore, club house, foot print, Life Center, CPC, open space, CPA, dual use.

Concern; Request to have public hearing and have the residents input on the next phase for the golf course

MayDog Dog Park License Agreement. Delayed

Kayla O'Mahony, MHS Senior Project Proposal, Accessible ICON.

Senior at MHS, Kayla O'Mahony is request the Town of Maynard move to using the new Accessible Icon. Board agreed with this new Icon. The first place to get the new ICON will be down in the Municipal lot where we took down the parking deck. That will all be repaved in the spring.

Kayla will reach out and get the Icon stencil and will receive help from MHS Art group to help with Stencil. She needs help with fund raising.

Approval: Motions & Presenters, ATM & STM, May 19, 2014

ATM, #'s	ATM, Titles	Presenter:
1,2,3	Town Report Acceptance, Obsolete Equipment, Material Authorize Revolving Funds Chapter 44, Section 53E 1/2	SEL. CRANSHAW
4	Fiscal Year 2015 Salary Administration Plan	SEL. CRANSHAW
5	Town General Fund Budget Fiscal Year 2015	SEL. CRANSHAW
6	Sewer Enterprise Fund Budget Fiscal Year 2015	SEL. GAVIN
7	Water Enterprise Fund Budget Fiscal Year 2015	SEL. GAVIN
8	Finance Committee Reserve Fund	SEL. GAVIN
9	Community Preservation Fund Budget Fiscal Year 2015	SEL. GAVIN
10	Amend By-Law Flood Plain District	PLANNING BOARD
11	Optional Additional Exemptions	CHAIR
12	Municipal Permitting Revolving Fund	CHAIR
13	Charter: Omnibus Changes	CHAIR
14	Charter: Introduction	CHAIR
15	Charter: Article 2, Legislative Branch	CHAIR
16	Charter: Article 3, Elected Officials	CHAIR
17	Charter: Article 4, Town Administrator	CHAIR
18	Charter: Article 5, Administrative Organization	CHAIR
19	Charter: Article 6, Finance and Fiscal Procedures	CHAIR

20	Charter: Article 7, General Provisions	CHAIR
21	Revoke Chapter 31 of the Acts of 1917, Civil Service	SEL. CAPELLO
22	Vendor Contract, Information Technology	SEL. CAPELLO
23	Vendor Contract, Emergency Notification Services	SEL. CAPELLO
STM #'s	STM, Titles	
S-1	Certified Free Cash Appropriation	SEL. CRANSHAW
S-2	Overlay Reserve Appropriation	SEL. CRANSHAW
S-3	Water Enterprise Stabilization Fund	SEL. GAVIN
S-4	Water Retained Earnings Appropriation	SEL. GAVIN
S-5	Sewer Enterprise Stabilization Fund	SEL. GAVIN
S-6	Community Preservation Fund Reserve	SEL. GAVIN

NOTE: FINCOM HEARING ON MONDAY, MAY 8, 2014,
Please post so the Board can attend.

Update Downtown Parking Deck.

TA, K. Sweet gave Board update, deck is down and the parking lot is open for parking. The next phase will be the repaving of the entire lot. The final phase will be the landscaping at the end of May early June.

Town Administrator Report

TA, Kevin Sweet:

- Dawn, TA, Andrew, Becky, Dave Griffin and Drew; went over to Mildred Duggan's' home earlier today. We presented Mildred Duggan the Boston Post Cane and Proclamation. The Family requested we keep it small. Mildred's birthday is Sept. 1, 2014; she will be 102 year young. We had a photo op and Town Report from 1913 to show that Mildred Duggan was born here in Maynard.
- Planner Interviews; we had 25 resumes, interviewed 17 candidates, will narrow it down to (3) then work with Andrew and Dawn to pick from the next round.

- COA Van, now up and running on the new Dispatch service. Driver has IPAD to receive requests. They can schedule more pick up times. They have expanded the service for senior. A dinner trip is planned at the Chateau next month, Along with a few other plans.
- Veteran Housing; Daniel Cahill Consultant, for affordable housing, Funding from Article, CPC funds Study.
- Meet with AVRVHS, discussion, tends, enrollment, budget with noted placeholder 2017, capital either \$260,000.00 or \$280,000.00 cap. Upgrades Increase over 2016.
- June 3, 2014 agenda item, Another BAN for MHS for 1.5 mil. This will hit the taxpayers in 2016.

Chair, report;

- Request, TA evaluation, needs input from each BOS member.
- Any update on the slide at Coolidge Park. TA. K. Sweet said a contractor is in working on that project this week, BSC revised design. Contractor is removing 6 steps on slide. Site work, work behind the backstop. Money held from original design should take care of the fixes.

Old/New Business

Selectman Cranshaw

- McDonald intersection at Waltham and Parker any confirmation? TA. K. Sweet, no bond yet. Therefore, we have not signed contract. McDonald did bring in check to Planning Board for Main Street project.
- Schedule cemetery plan/policy? TA. K. Sweet shortly but, not at next meeting, maybe in June.
- Capital Group; extra permits and liquor licenses? TA. K. Sweet, home rule and will ask counsel to draft the request for additional liquor licenses for 129 Parker Street and extra other areas of town.
- Wondering if now is the time we should have a working meeting in prep for the 129 Parker Street project; we do not want delays.
- Couple of correspondences; flag at memorial park lights; TA. K. Sweet thinks that is now fixed and working. Will drive by tonight after meeting.
- Corr. Issue with water/sewer bills, policy on *de minimus* water and sewer billings.

A motion was made by Selectman Cranshaw to establish the following policy: Effective July 1, 2014, all water/sewer bills with Total Current Charges of less than \$10.00 are automatically abated in the full amount of the Total Current Charges . **Second by Selectman Gavin. Vote 3-0. Motion approved.**

A motion was made by Selectman Cranshaw to change the eligibility criteria for the water/sewer rate relief policy to age 65 for homeowners. Second by Selectman Gavin. Vote 3-0. Motion approved.

Selectman Gavin

- Status on Downtown committee
- DPW; fencing around cemetery, dirt, rocks entrance looks awful.
- Policy/process at DPW, Winter Street at the gas pumps

- Complaint; neighbors on Filed Street and Dettling, the dust coming from 129 Parker St. BOS requested the TA to write letter to property owner and have response back to board for the next BOS meeting.
- Noise ordinance – Where is it covered; Town By-law? Trucks and construction at 129 Parker Street. Police don't do anything and Building Inspector not around on Fridays or week-end
- And we take zero ACTION
- Zero Assessment value on buildings at 129 Parker Street
- Value on Stratus Building is higher than 129 Parker Street. Why?
- If our Assessor is not able to do this job, we need to get professional in that can maybe have Assessor in to explain the differences between the two areas 129 Parker vs Stratus lot.
- Police logs show many animal complaints, more animal activity?
- Seniors cannot live on fixed income.
- Sudbury; discounts taxes for seniors, but must live in town for more than 10 years to apply for this benefit.
- BOS – needs Home rule petition
- Request to do the Memorial Day speech for Board at the parade.

A motion to adjourn the meeting was made by Selectman Chetwynd. Second by Selectman Gavin. Vote 3-0. Motion approved.

Time: 10:35 pm

Approved: _____

Date:

 Selectman, David Gavin, Clerk

Initials: BJM

Maynard Board of Selectmen Priorities for FY17

Economic Development

The economic health of the community requires a continual focus.

- Business recruitment
- Transportation
- Re-development

Communication

Strive to continuously improve internal and external communications.

- Provide training
- Write and distribute staff briefings
- Review quality and accuracy of static internet sites and publications
- Create procedures to ensure that future publications (on-line and off-line) are edited for content and accuracy

BOS Policies and Meetings

Provide thoughtful leadership with a focus on the long-term needs of Maynard

- Schedule bi-annual department updates to keep BOS informed
- Establish policies for regular processes like setting water & sewer rates
- Delegate the day-to-day to the Town Administration

Staffing and Administration

The quality of our staff has a direct impact on the real and perceived quality of the community.

- Establish succession planning for all key roles
- Review staffing needs, develop a multi-year path to accomplish
- Provide training and professional development as an investment in our employees and Community.

Master Plan

It has been 25 years since Maynard created a cohesive master plan. Some pieces, see recommended list below, are in place or underway.

- Economic Development
- Infrastructure
- Transportation

- Historic and Cultural Resources
- Open Space and Recreation
- Land Use
- Housing
- Natural Resources
- Education

Financial Policies

Strong financial policies will guide the community to responsible and sustainable budget planning.

- Reserves
- OPEB and Pension funding
- Tax Rate
- Capital Planning
- Budget Growth
- Internal Procedures

Infrastructure

The quality of our facilities, roads, and public properties are a reflection of the community.

- Capital Funding
- Maintenance Funding
- Ten Year Outlook



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Tel: 978-897-1351 Fax: 978-897-8457
www.townofmaynard-ma.gov

Becky Mosca
Administrative Assistant

DATE July 6, 2016

To All Boards and Committees

RE: Updated list of Liaison Selectmen to Boards and Committees

Selectman Gavin:

dgavin@townofmaynard.net

- Council on Aging
- Finance Committee
- Cultural Council
- Co-Maynard Housing Authority

Selectman Egan:

Tegan@townofmaynard.net

- Community Preservation Committee
- Conservation Commission
- Recreation Commission

Selectman Donovan

tdonovan@townofmaynard.net

- Library
- Economic Development Committee
- Board of Assessors
- Co-Maynard Housing Authority

Selectman Kreil:

jkreil@townofmaynard.net

- * Historical Committee
- * Board of Appeals
- * School Committee

Selectman DiSilva:

cdisilva@townofmaynard.net

- * Maynard Green Communities Committee
- * Planning Board

THE TOWN ADMINISTRATOR SHALL APPOINT AS PROVIDED BY BY-LAW:

- a Town Clerk;
- a Financial Director, who will also serve as either the Town Treasurer/Town Collector or Town Accountant;
- a Town Treasurer/Town Collector;
- a Town Accountant;
- a Facility Manager;
- a Sealer of Weights and Measures, and one or more Assistant Sealers of Weights and Measures;
- a Dog Officer;
- an Inspector of Animals;
- a Plumbing Inspector;
- an Inspector of Gas Piping and Gas Appliances;
- a Building Commissioner/Zoning Code Enforcement Officer;
- a Wiring Inspector;
- a Hazardous Waste Committee;
- all Assistant Inspectors.

In further definition of the following chart, the positions noted below shall be defined and appointed as follows:

a) Conservation Agent: Provides support, coordination, and professional management for the conservation commission in carrying out its mandate and its mission to protect the community's natural resources including its bio-diversity, unique natural areas, wetlands and other water resources. Works under the general direction of the of the town administrator and the policy direction of the conservation commission and in accordance with applicable laws and regulations. The conservation agent is appointed by the conservation commission and subject to the approval of the town administrator. The conservation agent is under the day-to-day administrative direction of the town administrator.

b) Chief Assessor: The chief assessor values all types and classes of real and personal property; assumes the responsibility for meeting the state requirements for triennial certification; supervises and participates in the preparation of tax rate documentation for state certification; prepares and presents presentation for the annual tax classification public hearing. The chief assessor is appointed by the board of assessors, and subject to the approval of the town administrator. The chief assessor works under the policy direction of the board of assessors and the day-to-day administrative direction of the town administrator.

c) Board of Health Director/Public Health Officer/Health Officer: The board of health director shall mean a person with a broad basic education and experience in the physical, biological, and social sciences supplemented by specialization in the field of health administration and who is qualified to carry out public health administrative duties and enforce the laws in the field of public health. The director is appointed by the board of health, and subject to the approval of the town administrator. The director works under the policy direction of the board of health and the day-to-day administrative direction of the town administrator.

d) Council on Aging Director: The council on aging director supervises and conducts social, educational, recreational, and health programs for senior citizens following the policies of the council on aging; confers with state and local officials, and professional and community organizations to develop better ways to meet the needs of senior citizens. The director is appointed by the members of the council on aging, and subject to the approval of the town administrator. The director works under the policy direction of the council on the day-to-day administrative direction of the town administrator.

e) Town Planner: The town planner manages the community and economic development efforts of the town through a wide range of coordination and cooperation with departments, citizens, outside agencies, and other stakeholders. The planner is responsible for supporting the activities of the planning board and the zoning board of appeals and is under the administrative direction of the town administrator. The town planner is hired by the board of selectmen. The planner works under the day-to-day administrative direction of the town administrator.

For all of the foregoing positions, the appointing board/commission shall advertise the position, conduct the search, screen and interview candidates and recommend an individual to the position with input from the town administrator during the process.

Notwithstanding the foregoing, a board/commission may delegate the hiring process to the town administrator who will submit the selected individual to the board/commission for their appointment of the individual to the position.

PARKING ENFORCEMENT

OVERNIGHT PARKING RESTRICTIONS:

From December 1st 2016 to March 15, 2017 there is NO Parking on the street overnight. Time restrictions are from 2:00 am to 6:00 am. The fine for violations is \$20.00. If a vehicle is disabled and unable to be moved please call the station. (978-897-1011).

PARKING METERS DOWNTOWN:

There is no cost for metered parking downtown after 5:00 pm Monday through Saturday. Parking is free Sundays and Holidays.

HOLIDAY PARKING AT METERS

First 2-hours of metered parking free from November 25th thru December 31, 2016. Happy Holidays from the Board of Selectmen.



Kevin Sweet
Town Administrator

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

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Tel: 978-897-1301 Fax: 978-897-8457
Email: ksweet@townofmaynard.net

Chairman Chris DiSilva
Selectman David Gavin
Selectman Terrence Donovan
Selectman Jason Kreil
Selectman Tim Egan

DATE: October 18, 2016

To All Residents and Business Owners:

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Thank you,

Maynard Board of Selectmen