



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, November 1, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 7:00 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (7:00 pm)

Pledge of Allegiance

1. Public Comment

2. Acceptance of Minutes

a) October 18, 2016

3. Correspondence

- a) Maynard Police Department monthly report, September 2016
- b) Office of Municipal Services monthly report, September 2016
- c) Council on Aging monthly report, September 2016
- d) Maynard Golf Course prepared for October 15, 2016
- e) Community Preservation Committee meeting notice 10/19/16
- f) Finance Committee meeting notice 10/24/16
- g) Economic Development Committee meeting notice 10/25/16
- h) School Committee meeting notice 10/27/16
- i) Lowell Regional Transit Authority meeting notice 10/27/16
- j) School Committee – Joint meeting with Board of Selectmen meeting notice 11/1/16
- k) Council on Aging meeting notice 11/3/16
- l) Cultural Council meeting notice 11/3/16
- m) Fire Station Building Committee meeting notice 11/14/16
- n) Town of Hudson notice regarding Washington Street bridge replacement.
- o) Notice of update sent to Mr. Hall, Waltham Street
- p) Town of Maynard, Military Leave Dispute, correspondence 10/18/16
- q) Department of Environmental Protection, Waterways License Application, Ice House Landing
- r) Economic Development Committee, request to undertake and update Town's Master Plan
- s) MAPC Fall Council meeting, 10/26/16

AGENDA
Maynard Board of Selectmen's Meeting
October 4, 2016

- t) Abutters notification MASS Wetlands notice, building a storage shed at Rockland Ave.
 - u) Xfinity, sharing TV changes beginning November 29, 2016
 - v) PERAC appropriation for Fiscal 2018 notification
- 4. One-Day Liquor License: Maynard Pub Crawl – Battle Road**
 - 5. Common Victualler, Entertainment License: Café of India, 155 Main Street**
 - 6. 7:15pm Joint Meeting with School Committee**
 - a.) School Department Funding Request
 - b.) Budget Discussion
 - 7. FY18 Budget Direction**
 - 8. Water/Sewer – Senior Discount Policy Discussion**
 - 9. Adoption of FY17 Priorities - Goals**
 - 10. Special Town Meeting Draft Article Review and Acceptance**
 - 11. Sealer of Weights & Measures Fees: Andrew Scribner-MacLean, ATA / Exec. Director of OMS**
 - 12. Town Administrator Report**
 - 13. Chairman's Report**
 - 14. Board Member Reports**
 - 15. Adjournment (9:00)**

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – November 15, 2016

THIS AGENDA IS SUBJECT TO CHANGE



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, October 18, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Fire Department Swearing-in and Badge Pinning: Chief Anthony Stowers
Assistant Town Clerk; Diane Donovan preformed the swearing in service to Andrew McAllister.

Public Comments: Vic Tomyl asked about the submittal of the Special Town Meeting (10/5/2016) to the Attorney General's Office and when the results would be final. TA, K. Sweet said the results could take up to 90-days to come back from the Attorney General's Office.

Acceptance of Minutes September 20, 2016 and October 4, 2016

A motion was made by Selectman DiSilva to accept and approve the minutes of September 20, 2016 as shown. Second by Selectman Egan. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to accept and approve the minutes of October 4, 2016 as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for October 18, 2016). A-K

A motion was made by Selectman DiSilva to accept the list of correspondences as shown **A-K**. Second by Selectman Egan. Vote 5-0. Motion approved.

Vic Tomyl asked about item J. Sel. D. Gavin commented that is was results of Attorney General answer back to Ann Marie Cook.

Consent Agenda

- a) Veteran's Day Parade, November 11, 2016
- b) Proclamation request BGCAV, event 11/11/16

c) Local Emergency Planning Committee Appointment: Michelle Resendes, School Department

A motion was made by Selectman DiSilva to accept and approve the consent agenda as shown. Second by Selectman Egan. Vote 5-0. Motion approved

Maynard Historical Commission Appointment: John Courville (Alternate Member)

A motion was made by Selectman DiSilva to accept and approve the Alternate member appointment to John Courville with a term until June 30, 2019. Second by Selectman Gavin. Vote 5-0. Motion approved.

Sel. Gavin asked John Courville what brings your interest to the Historical Commission; John said he was a History major in school.

Special Permit Request: The Greg Hill Foundation – Jingle All the Way 5K Road Race, 12/10/16. Katelyn Montagu attended from the Greg Hill Foundation.

A motion was made by Selectman DiSilva to accept and approve the Greg Hill Foundation – Jingle All the Way 5K Road Race on Saturday, December 10, 2016. Second by Selectman Donovan. Vote 5-0. Motion approved.

Sel. T. Egan asked if this falls on the Telethon weekend. Yes, per K. Wilkins from (WAVM). Maynard High School.

One-Day Liquor License for Battle Road Brew Pub for Maynard Youth Football, event Saturday, December 3, 2016 from 3:00 pm until 7:30 pm at Mill and Main – Parking Lot
Elizabeth Rose from 29 Sudbury House attended meeting for this event.

A motion was made by Selectman DiSilva to accept and approve the one – day liquor license for Battle Road Brew Pub event for Maynard Youth Football on Saturday, December 3, 2016. Second by Selectman Gavin. Vote 5-0 Motion approved.

Note: Cost is \$85.00, TIPS certification for all servers, purchase liquor from approved ABCC seller, and public safety signoff. Do you have approval from Mill and Main to use the site for this event?

Sel. T. Donovan, asked how big the corn hole tournament will be? E. Rose said they have between 10 and 11 teams equals around 70 people for this event.

Well No. 4 New Groundwater Source presentation: Bob Chapell P.E., Woodard and Curran Aaron Miklosko, Tim Mullally and Wayne Amico represented the DPW and Engineering Depts.

Wayne Amico gave a brief update on how and why we hired Woodard and Curran a couple of years ago to look into adding another backup water source to Maynard. This is 2-years of work.

Bob Chapell – Presented using PowerPoint.

Investigation of New Water Supply Redundancy

Background

The Town has seven groundwater supply wells located in three different locations:

Rockland Ave, Well Nos., 2, 3, and 5. Online in 2000.

Old Marlboro Road Well Nos. 1, 1A and 3

Green Meadow Well No. 4

Note: White Pond inactive Surface Water Supply – since 1999 – Town Meeting voted down updates to this surface water treatment role.

Redundancy Concerns:

The town currently uses an average of approx.9 Million Gallons per Day (MGD) and has a maximum day demand of approximately 1.48 MGD. Most coming from Rockland Avenue wells.

This lack of redundancy identified back in 2011 – In event the Rockland Ave wellfield was not operational – back up options to purchase from the Town of Acton and/or other Town if water available or to seek another town source.

Potential Groundwater Supply Option:

To improve the redundancy, the town has elected to pursue the feasibility of developing a new groundwater supply

An area northeast of existing well no. 4 was identified as a potential area to perform a test well program

A test well program is the first step in determining the suitability of a well site

Sel. T. Donovan asked what the difference between the (2) wells mean? B. Chapell, a (2”) as a test well. A (8” to 12”) as a well field.

Steps Completed to date in the Investigations of Well No. 4A

Done, identification of a potential source

Identified 3 additional potential sources

Future Phases Required Completing the Development of Well No. 4A

Phase 1 (Commence in May of 2017) cost est. \$575,000.00

Starting with notice of intent (NOI) for the proposed pumping test and submit to the Maynard CC

Prepare Design of Wellfield (Commence in March of 2018) cost est. \$150,000.00

Bid and Construct (Commence October of 2018) cost est. \$1,500,000.00

Temporary Well operation for MPA for six months (Commence in August of 2018) cost est. \$15,000.00

Provide for Permanent Well Modifications as needed/Required (Commence in December 2020) cost est. \$1,500,000.00

Questions from Board:

Chair: what is the follow-up? -- DPW and Bob Chapell to get back to the Board with details of finds by end of year.

Sel. Donovan: Is this for complete redundancy or is there another need? -- DPW, A. Miklosko this is for the maintenance of equipment on going. As it is, our equipment runs 24/7 and it does require maintenance but if it goes down it may take 2 to 3 days to do a complete change out for some of this equipment.

Sel. Gavin: Is there Grant money available? -- B. Chapell, no

K. Sweet: Town should bond this expense..

Sel. Kreil: What is the timetable from DEP? --B. Chapell, 3-months for each phase to be completed.

Water/Sewer – Senior Discount Policy Discussion

Delay until the next meeting. Add the (D. Gavin) circuit breaker information back into BOS packet for Nov. 1, 2016.

Winter Parking Ban Notice

A motion was made by Selectman DiSilva to accept and approve the Winter Parking Ban Starting December 1, 2016 thru March 15, 2017. Second by Selectman Gavin. Vote 5-0. Motion approved.

A motion was made by Selectman DiSilva to accept and approve the Holiday Parking meters downtown – from November 25 thru December 31, 2016 with a 2-hour limit, the first 2-hours is free parking. Second by Selectman Donovan. Vote 5-0 Motion approved.

Adoption of FY17 BOS Priorities - Goals

Chair requested the members to send him their priorities list before the next BOS meeting October 18, 2016. **HOLD until November 1, 2016 BOS meeting.**

Town Administrator Report:

- Honeybee meadow has passed the \$5,000 as of Tuesday with movie fund-raiser set for the 19th. They need to raise \$1500.00 more by November 17th
- Ice House Landing Kayak Launch will be officially approved in a couple of weeks. Spring/Summer 2017 Installation.
- Cultural District visit is 10-2 pm on November 16, 2016. Any BOS available to attend 10AM welcome and 1pm stakeholders meeting.
- Letter from DPW/Aaron Miklosko, regarding the finding on the latest water and sewer billing, it is accurate. All meters came back from testing as working accurately.
- Update on the complaint from 51 Waltham Street, M. Hall per the Town of Maynard's Zoning By-Law all is built to spec with the parking lot.

Chair Report:

- Event at Special Town Meeting, concern from past Selectmen – with regards to the Chair of Planning Board specking up on stage as member – comments received by the Chair are for him to recuse himself with any vote going forward for 129 Parker Street.

Board Member Reports

Selectman Donovan:

- Requested update on Timeline for the ARRT waiting for last couple of BOS meetings for this update. Made that request here in the BOS meeting.
- Trucks on High Street running well before 7:00 am – Please ask them to not start before 7:00 am
- Toxic soil at 13 Brown Street what is it? DPW, A. Miklosko said Mass-DOT is handling this issue. We asked our Legal firm and engineer. (Train – washing coal).
- What are the duties for Planning Board for next steps – 129 Parker Street?

Selectmen Egan:

- Gave complement to K. Sweet on the newsletter to staff for weekly updates.

Selectman Gavin:

- None, but commented on the Maynard Football and all the Fall Sports teams on doing so well.

Selectman Kreil:

- none

A **motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Kreil. Vote 5-0. Motion approved

Meeting ended at 9:00 pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM



MAYNARD POLICE DEPARTMENT

Chief Mark W. Dubois

197 Main Street
Maynard, MA 01754
978-897-1011



TO: Board of Selectmen
RE: Monthly Report – September 2016

Our newest officer, Mirella Ruggiero started the Reading Police Academy on September 12th. Recruit training is approximately 24 weeks with an expected graduation in February 2017. We are looking forward to her return and having a full complement of officers.

On September 22nd and 23rd Sgt Duggan hosted a course at the Maynard Rod and Gun called Lights, Sights, and Lasers. This is a training course open to area law enforcement officers. This course involved advanced techniques used for a variety of situations such as S.W.A.T responses. Using the Rod and Gun facilities is an excellent example of community partnerships that the police department has in Maynard. The following weekend Sgt Duggan conducted a firearms safety course for the members of the Rod and Gun as a way to thank them for allowing the use of their facility.

On the 28th and 29th I attended mandatory In-Service training for Police Chiefs. Each year Massachusetts requires 40 hours of mandatory training for all police officers. Legal updates, CPR/First Aid, and Firearms training is three days each year. The other 2 days changes annually based on recommendations from the Municipal Police Training Committee. This year all officers will have training in Dynamics of Addiction, Youth interactions, and Elderly issues.

Attached are the police department statistics for the month of September.

Respectfully submitted,



Mark Dubois

Fax (978) 897-8002
Email police@maynardpolice.com

Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>
911 Call/Abandoned/Hang up	0	11	11
Alarm - Smoke Detector	0	8	8
Alarm - Business	0	7	7
Alarm - Residential	0	2	2
Alarm - Carbon Monoxide	0	1	1
Animal Complaint	1	34	35
Area check	552	3	555
Assault	0	2	2
Assist Citizen	1	8	9
Assist Police Dept.	0	1	1
Assist Other Agency	2	1	3
B & E (Past)	0	2	2
Box Plug Out	0	40	40
Box Plug In	0	23	23
Prisoner Cell Checks	0	8	8
Building Check	252	0	252
Cruiser Maintenance	9	1	10
Court Paperwork Received	0	21	21
Civil Dispute	0	5	5
DIRECTED PATROL	29	0	29
Disturbance	0	9	9
Disabled MV	1	3	4
Domestic	0	2	2
Escort / Transport	1	3	4
Explosion/Fire Works	0	1	1
Family Matter	1	8	9
Alarm - Box	0	5	5
Fire, Brush	0	1	1
Fire, Other	0	1	1
Follow Up Investigation	9	17	26
Fraud	0	3	3
Odor of Natural Gas	0	1	1
General Service	0	27	27
Harassing / Harassing Calls	1	2	3
Hazard	0	1	1
ID Check	0	2	2
Identity Theft	0	4	4
Investigation	0	2	2
Juvenile Offenses	1	0	1
Larceny	0	5	5
Locked Out	0	2	2
Lock-in	0	1	1
Medical Emergency	0	69	69
Mutual Aid - EMS	0	5	5
Mutual Aid - Fire	0	2	2
MV Accident w/ no injury	0	4	4
MV Acc. Property Damage Only	0	2	2
MV Complaint	2	8	10
MV Accident Hit & Run	0	1	1
MV Stop	170	0	170
Noise Complaint	0	8	8
Notification	0	4	4
Open door	2	1	3
Serve Paperwork	6	3	9
Parking Complaint	4	10	14
Personnel Entry	0	10	10
Property Release	0	2	2
Found / Lost Property	0	11	11
Prisoner Released	0	4	4
PRISONER TRANSPORT	0	3	3
Private Tow/Repossession	0	2	2

**Maynard Police Department
Dispatch Analysis**

Radar Enforcement	113	0	113
Serve Restraining Order	3	5	8
Restraining Order Violation	0	2	2
Sudden Death	0	1	1
Section 12/Psych.Emergency	0	1	1
Sex Offenses	0	1	1
Serve Summons	2	1	3
Suspicious Person	1	5	6
Suspicious Activity	0	14	14
Suspicious Vehicle	6	6	12
Threatening to Commit a Crime	0	1	1
Traffic Enforcement	82	0	82
Traffic Control	3	1	4
Traffic Hazard	0	3	3
Trouble Alarm	0	135	135
Test Call	0	9	9
Undesirable	0	2	2
Vandalism	0	1	1
Serve Warrant	12	5	17
Water Problem	0	4	4
Well Being Check	1	13	14
Wire Down/Tree Down	1	15	16
TOTAL	1268	652	1920

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>
Incidents	68
Accidents	5
Arrests	12
Citations	54
EMS	0
Field Interviews	1
Fire Incidents	0
TOTAL	140

Percent of Calls Where Case Num. Assigned:

TOWN OF MAYNARD
ANIMAL CONTROL SUMMARY REPORT
SEPTEMBER 2016

TOTAL NUMBER CALLS HANDLED 43

# Complaint Calls	6
# Lost Dog Calls	1
# Lost Cat Calls	1
# Other Cat related calls	1
# Animal / Wildlife Calls	6
# Miscellaneous Calls	23

TOTAL # ANIMALS PICKED UP

2-K9

Total # dogs not licensed
Total # dogs not claimed
still in dog officer custody
#surrendered to Humane Shelter

1-(OUT OF TOWN OWNER)

TOTAL # HUMAN BITE CALLS

0

TOTAL # ANIMAL -> ANIMAL BITE

1

10 Day Quarantine Order -Human Bite
10 Day Quarantine Order -Animal Bite
45 Day/6 Month Quarantine Orders

Issued: 0 / Released 0

Issued: 1 / Released 0

Issued: 1 / Released 0

TOTAL # CITATIONS ISSUED

No license citations
Leash Law/Dog not under owner control
Other Offense
Court summons processed

ANIMALS SENT TO STATE LAB FOR TESTING

Submitted by:
Jennifer Condon
Animal Control Inspector/Officer



TOWN OF MAYNARD
Office of Municipal Services

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov

Andrew Scribner-MacLean
Assistant Town Administrator
Executive Director

B

*Board of Health
Conservation Commission*

*Building & Inspections
Licensing*

*Board of Appeals
Planning Board*

TO: Kevin Sweet, Town Administrator
FROM: Andrew Scribner-MacLean, Executive Director, OMS
DATE: October 12, 2016
RE: Monthly Report to the Board of Selectmen –September 2016



PUBLIC HEALTH DIVISION

➤ **Housing and Nuisance Complaints**

- 65 Waltham Street - Continued issues
- 60 Nason Street - Hot water issues in washing machines
- 174 – Possible mice in house
- 13 Grant – Pigeons issues
- 1 Florida – Trash and dumpster
- 4 Sudbury – Trash and debris
- 7 ½ Mill Street - ? chemical smell (MFD investigated)
- 18 Railroad – Bedbugs
- 12 Railroad – Cockroach complaint
- 10 Riverbank – Leaking sewage

➤ **Food**

- Continued food inspections
- Plan reviews
- Preparation for Maynard Road Race

➤ **Board Issues**

- Implementing New Tobacco Regulations
- Trash and Dumpster Regulations
- Coverage for Kelly's maternity leave through Town of Hudson BOH

BUILDING AND INSPECTIONS DIVISION

- 135 Building Permits (includes Building, Plumbing, Gas and Electric) were issued, totaling \$1,022,524.86 in construction cost and \$19,958.00 in permit fees throughout the month of September
- Of those permits there were 19 Plumbing Permits, 16 Gas Permits and 36 Electrical Wiring Permits
- 79 Building Inspections were completed

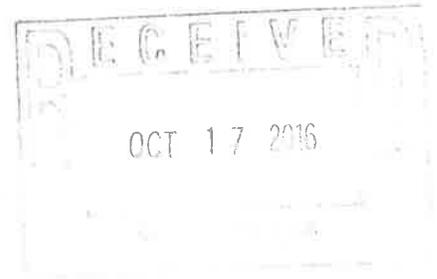
TOWN PLANNER

- Planning Board meetings on September 27th
- Zoning Board of Appeals no September meeting
- Preparation for Special Town Meeting regard 129 Parker
- Zoning reform conference
- Meetings and planning for Veteran's Memorial Park redesign
- WAVM radio show, EDC, MAGIC and 495 Partnership Meeting
- Meetings with Developers for continued momentum with Mill & Main and 129 Parker projects

CONSERVATION DIVISION

- Conservation meetings August 16th
- Site Visit
 - 15 Prospect Street
 - Rt 62 John Deer
 - 89 Brook
 - 51 Waltham
 - 129 Parker
- 213 Main Review Restoration
- 85 Brook Street RDA
- 89 Brook Street NOI
- Revised Filing Fees
- Prepared Notice of Intent for Ice House Landing
- Drafted Maynard Stormwater Regs
- Preparing Tree City Application
- Working on Open Space and Recreation Plan
- Mixed use for downtown
- 129 Parker

Report of the Council on Aging
for the month of September 2016
submitted by Amy Loveless



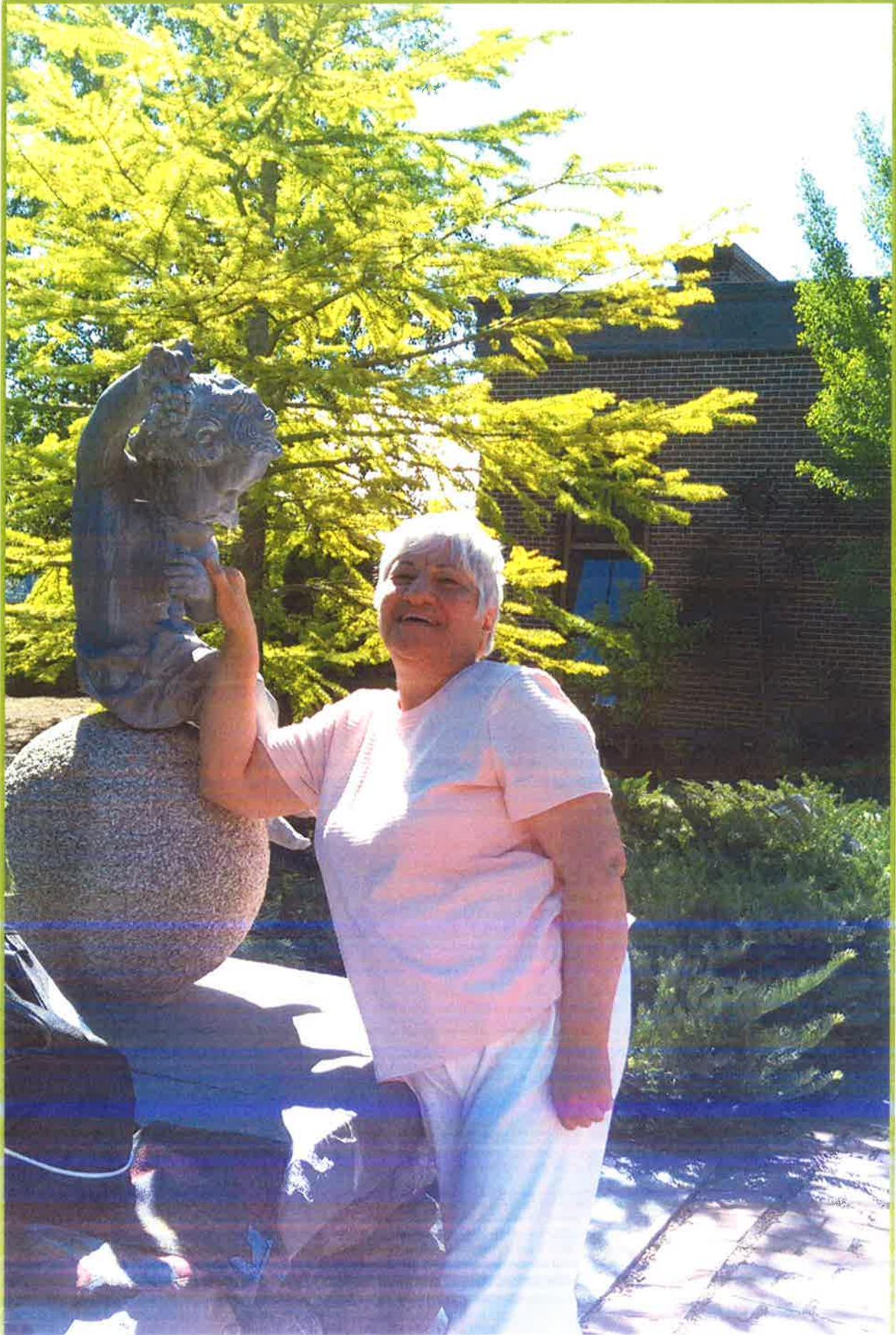
- 104 unduplicated seniors received over 617 units of services.
- The COA Watercolor Class exhibited entries in the State's Senior Citizens Art Show. The COA van transported the seniors to the Commonwealth Museum in Boston where a luncheon and award ceremony was held.
- The second Annual Senior Health & Safety Expo was held on September 24 at the Fowler Middle School. The COA, Fire and Police departments sponsored an opportunity for attendees to receive pulmonary, bone density and blood pressure screenings. Emergency preparedness demonstrations and safety tips were provided as well as information and resources from Emerson Home Care, Nashoba Nursing Services, Life Care Center of Acton, Concord Park Assisted Living, CareOne and Partners Lifeline to acknowledge a few of the participants involved.
- Minuteman Senior Services provided a SHINE presentation offering information regarding open enrollment health insurance changes.
- The Town's Flu Clinic for seniors was held on site with over 50 seniors receiving vaccinations.
- Pat Kozik (Principal Clerk) attended the annual fuel assistance training as well as Minuteman's Protective Services training.
- Special trips included Tower Hill Botanical Garden and the Butterfly Place in Westford.
- The COA Van provided 624 trips to 95 riders.
- COA received over 300 calls for information and referral.
- 7 pieces of durable medical equipment were loaned out and the COA received 12 donations.



The Council on Aging's Watercolor Class entered their art work in the State's Annual Senior Citizens Art Show. All were acknowledged at a luncheon at the Commonwealth Museum in Boston. The seniors have had an exhibit in Town Hall since June and will be having an exhibit at the Maynard Library in May.

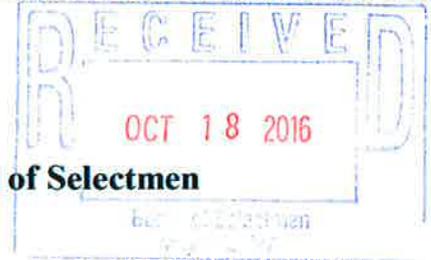
(below)

The seniors (especially Nayer Esmaili) enjoyed their visit to Tower Hill Botanical Garden!





Maynard Golf Course
 50 Brown Street
 Maynard, MA 01754
 Tel: (978) 637-2268 / Fax: (978) 637-2269



September 2016 Report for Maynard Board of Selectmen
Prepared for October 15, 2016

Revenue Update - YTD through		September 30, 2016			
Season Passes	2016 =	93,696.00	vs. 2015 =	81,828.50	up 11,867.50 15%
Greens Fees	2016 =	242,323.00	vs. 2015 =	230,632.67	up 11,690.33 5%
Golf Carts	2016 =	57,656.18	vs. 2015 =	50,461.48	up 7,194.70 14%

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Capital Repairs paid out attached to this report.

Lease fee due YTD through the end of September is \$44,867.97. **Capital paid out** YTD = \$43,902.70
 Please see the following report for details.

Business – Greens fees were up almost 7% and golf cart rentals were up 12% for the month of September compared to the previous year. We are happy that September rounds and revenue bounced back after the extreme heat of July and August that caused both months revenue to be down.

Pro Shop – Fall merchandise is now in stock in the pro shop, and we are starting to mark down some sales on summer product to move it out of inventory.

Leagues – Other than the Senior Scramble League on Wednesdays at noon, the leagues have all finished play for the season. We are trying to get some new leagues to move to Maynard with what looks like the closing of Millwood GC in Framingham.

Lessons and Clinics – Jim Callahan PGA Golf Professional's junior clinics were well attended this summer. Individual and group lessons were up significantly with a lot of new people learning the game which will bring in future greens fees and memberships.

Junior Golf – Junior greens fees were also down from September of last year, but the junior member play increased.

Building –



Maynard Golf Course
50 Brown Street
Maynard, MA 01754
Tel: (978) 637-2268 / Fax: (978) 637-2269

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Kitchen/Function - Function rentals were up and bar liquor sales were up 7% in September and fall bookings of the function hall are also going well.

MHS Golf Team - Maynard High golf team practiced and played their matches in September and should be finished on October 11th.

Grounds – New tee boxes on holes #7 and #2 survived the summer heat and are in great shape. Overall the course conditions remain very good. Fairways, tees, and greens held up very nicely in spite of the summer drought. High mounds, areas with poor soils and roughs that didn't get irrigated with water and turned brown and dormant have started to greening up again with the recent rain. All the greens were aerified and top-dressed for the fall in mid-August and are in great shape. Fairway and tee aerification and over seeding has been completed. The grounds crew is working on renovating, aeration and over seeding of rough and wear areas at this time to continue course improvements.

Irrigation, Wells and Water – running smoothly

News – We are once again offering Maynard Town Appreciation Days on October 29th and 30th, offering Maynard Residents and Town Employees a free round of golf at the course after 12:00 noon. We are hoping to gain exposure, and to continue to grow good will with the residents and to get some golfers that have not yet come over to play golf to visit and play.

Sterling Golf Management, Inc.

Maynard Golf Course

Statement of Revenues for September 2016

<u>Revenue Category</u>	<u>Amount</u>	<u>Y-T-D</u>
Season Passes	-	93,696.00
Greens Fees	36,547.00	242,323.00
Golf Carts	<u>9,536.23</u>	<u>57,656.18</u>
Total Golf Revenue	<u>46,083.23</u>	<u>393,675.18</u>
Lease Fee Due on Golf Revenue (10%)	<u>4,608.32</u>	<u>39,367.52</u>
Caterer's Food Sales	5,448.00	28,401.45
Food Sales	1,478.00	12,911.95
Liquor Sales	7,652.18	53,786.58
Hall Rentals	<u>1,825.00</u>	<u>14,909.00</u>
Total Food Service Revenue	<u>16,403.18</u>	<u>110,008.98</u>
Lease Fee Due on Food Service Revenue (5%)	<u>820.16</u>	<u>5,500.45</u>
Total Lease Fee Due	5,428.48	44,867.97
Amount paid with this statement	-	
Capital Improvements (in lieu of payment)	5,428.48	44,867.97
Combined Amount paid (Check & Capital)	<u>5,428.48</u>	<u>44,867.97</u>
Total amount towards Lease Fee	<u>5,428.48</u>	<u>44,867.97</u>

Sterling Golf Management, Inc.

10/14/2016

Capital plan for 2016

<u>Project cost</u>	<u>Contractor</u>	<u>Work Performed</u>
\$ 12,592.00	On-Course Golf Inc.	Resurface all carts paths with gravel path mix
\$ 1,200.00	Patrick Construction	Clubhouse renovation/expansion. 3/20/16 invoice
\$ 1,610.50	DAF Services Inc.	Pump House, pull PM Pump, replace butterfly valve - invoice 1 of 2
\$ 1,500.31	Cosetta Electric	Clubhouse renovation/expansion.
\$ 1,847.44	Cardoza Flooring	Clubhouse Renovation/expansion - entry area carpet
\$ 2,406.47	DAF Services Inc.	New Pump - Invoice 2 of 2
\$ 1,375.00	Patrick Construction	Door Replacement
\$ 500.00	Ron Sebastian - Dive Svc.	To inspect/fix irrigation system
\$ 4,610.00	Builtwell Fence Co.	Fence Installation
\$ 1,650.00	Stumps Are Us	Grinding and removal of stumps
\$ 2,078.78	DAF Services Inc.	Pump stainless steel intake line screen replacement
\$ 500.00	Ron Sebastian - Dive Svc.	Dive service to install new screen to pumps underwater
\$ 225.00	Northeast Golf Company	Architects Field layout for new tee on 7th hole
\$ 703.74	Larchmont Irrigation	Shut off gate valves and couplings for new 7th hole tee
\$ 7,256.63	On-Course Golf Inc.	Construction of new hole 7 mid level tee box
\$ 3,846.83	Skillings & Sons, Inc	Replace Well pump motor/end, Hydrofrack well, clogged Iron

\$ 43,902.70 Paid out Year To Date

\$ 50,000.00 Estimated Lease fee due in 2016

\$ (10,745.00) Overpaid Capital 2015

\$ 39,255.00 Total Capital Available in 2016

\$ 43,902.70 Year to Date Paid outs

\$ (4,647.70) Overpaid Capital 2016 on Estimated Lease fee due of \$50,000

E.

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, October 19, 2016 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

ADMINISTRATION:

- Review and approve minutes from previous meeting
- Changes/additions to Open Space Plan (drop?)
- Other Administrative issues

CORRESPONDENCE:

- Mail received

PROJECT BUSINESS:

- Discuss Preliminary Applications
- Review Acceptance and Condition letters (Randy?)
- Update on ongoing projects
- Discuss any updates on Maynard Golf Course
- Financial Subcommittee update
- New/Old Business

Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

Date Posted: _____

F.

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Finance Committee

Name of Board/Committee

Address of Meeting: _____ Town Hall _____ Room: 201 _____

Monday Oct 24 _____ 2016 _____ 7:00 PM
Day of week Month Date Year Time Circle One
(Circle One)

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): _____
(Meeting Dates)

2. Old Business Topics: _____

3. New Business Topics: _____

Presentation on draft financial policies
Review of FY17 budget issues
Discussion of FY18 budget process
Discussion of articles for January STM

4. Other: _____

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Peter Campbell _____

Posted by: _____

Date: _____

G.

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Location: 195 Main Street, Maynard Room: 201

Tuesday — October 25, 2016 8:00 — 9:00 AM

Agenda or Topics to be discussed:

- | | |
|---|--------|
| 1. Approval of Meeting Minutes (10.11.16) | 8:00AM |
| 2. Current Activities/Projects | 8:05AM |
| a. Cultural District – Visit update (Bill) | |
| b. Master Plan – Outline/Content (Bill) | |
| c. Landlord meeting – (Andrew) | |
| 3. New Business | 8:30AM |
| a. Event communication, merchant participation (Jack) | |
| 4. Member comments, next steps | 8:55AM |

Next Meeting: November 8, 2016 (Election Day)

THIS AGENDA IS SUBJECT TO CHANGE

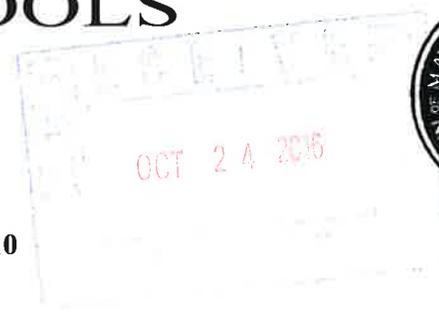
Chair: Jack MacKeen
Posted by: Bill Nemser
Date Posted: October 19, 2016

H.

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive,
Maynard, MA 01754
www.maynardschools.org

Robert J. Gerardi, Jr. Ph.D.
Superintendent of Schools
Voice: (978) 897-2222 Fax: (978) 897-4610
email: rgerardi@maynard.k12.ma.us



MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE AGENDA FOWLER ASSEMBLY HALL OCTOBER 27, 2016 7:00 P.M.

AGENDA

1. Minutes
2. Chairperson's Report
3. Superintendent's Report
4. Student Representative Report
5. Citizen's Comments
6. Custodian Contract Approval
7. Book Talk - Mindset - The New Psychology of Success
8. Citizen's Comments
9. Member's Comments/Questions

Chairperson: Dawn Capello
Posted by: Colleen Moore
Date: 10/21/16

MEMO TO: Members of the Lowell Regional Transit Authority Advisory Board
FROM: Tom Bomil, Clerk
DATE: October 21, 2016
SUBJECT: Meeting Notice



THURSDAY

October 27, 2016

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, October 27, 2016 at 6:00 P.M.** at the Lowell Regional Transit Authority Board Room at 100 Hale Street, Lowell, MA.

AGENDA

- I** Roll Call
- II** Acceptance of Minutes for meeting held on September 22, 2016 (vote)
- III** Warrant (vote)
 - Invoices will be available for review before the meeting
- IV** Administrator's Report (vote)
- V** Presentation by AECOM – Lou Free on Pedestrian Walkway
- VI** Finance Director's Monthly Report (vote)
- VII** Facility Director's Monthly Report (vote)
- VIII** Communications / LRTA News / LRTA Ads / General (informational)
- IX** Adjournment (vote)

MEETING ACCESSIBILITY

Please note that Lowell Regional Transit Authority (LRTA) is accessible to persons with disabilities and by public transportation via fixed route bus service and commuter rail. Please refer to the LRTA (<http://www.lrta.com/>) and MBTA (<http://mbta.com/>) websites for additional information. The LRTA office has secure bicycle parking available on the second floor. Please do not leave bicycles in the lobby. The LRTA provides reasonable accommodations and/or language assistance free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, assistive listening devices and alternate material formats), as available. For assistance, please contact David Bradley at (978) 459-0164, or at lrta1@aol.com. Requests should be made as soon as possible for services requiring advanced arrangements, including sign-language, CART or language translation or interpretation.

TITLE VI NOTICE OF PROTECTION

The LRTA fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. The LRTA does not discriminate on the basis of race, color, national origin, English proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service, or gender identity or expression. Any person who believes that he/she or any specific class of persons has been subjected to discrimination prohibited by Title VI or related statutes or regulations may, himself/herself or via a representative, file a complaint with the LRTA. For more information regarding filing a complaint, please contact David Bradley at (978) 459-0164, or at lrta1@aol.com or go to the LRTA website at <http://www.lrta.com/>

If this information is needed in another language, please contact the LRTA Title VI Specialist at 978-459-0164.

Caso esta informação seja necessária em outro idioma, favor contar o Especialista em Título VI do LRTA pelo telefone 978-459-0164.

ប្រសិនបើលោក-អ្នកត្រូវការបកប្រែព័ត៌មាននេះ សូមទាក់ទងអ្នកឯកទេសលើជំពូកទី៦ របស់ LRTA តាមរយៈលេខទូរស័ព្ទ 978-459-0164

Si necesita esta información en otro idioma, por favor contacte al especialista de LRTA del Título VI al 978-459-0164.

Si yon moun vle genyen enfòmasyon sa yo nan yon lòt lang, tanpri kontakte Espesyalis LRTA Title VI la nan nimewo 978-459-0164.

如果需要使用其它语言了解信息，请联系马萨诸塞州交通部（LRTA）《民权法案》第六章专员，电话978-459-0164。

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive, Maynard, MA 01754

www.maynardschools.org

Robert J. Gerardi, Jr. Ph.D.

Superintendent of Schools

Voice: (978) 897-2222 Fax: (978) 897-4610

email: rgerardi@maynard.k12.ma.us



J.



**MAYNARD PUBLIC SCHOOLS
JOINT MEETING OF
SCHOOL COMMITTEE AND
MAYNARD BOARD OF SELECTMEN
NOVEMBER 1, 2016
MAYNARD TOWN HALL
MICHAEL GIANOTIS CONFERENCE ROOM
7:00 P.M.**

AGENDA

- 1. Budget Discussion**
- 2. School Committee Funding Request**

Chairperson: Dawn Capello

Posted by: Colleen Moore

Date: 10/25/16

K.

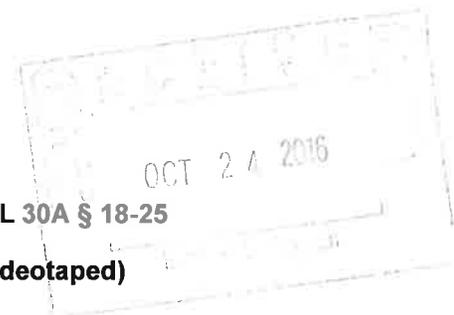
Date Posted: October 21, 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)



Council on Aging

Address of Meeting: **Maynard Council on Aging, 50 Brown Street, Maynard, MA 01754**

M T W T H F November 3, 10:30 a.m.

Month	Date	Year	Time	AM/PM
-------	------	------	------	-------

Agenda or Topics to be discussed listed below:

1. Approval Minutes of previous meeting (s):
2. COA Director Report
3. Misc.
4. Next meeting December 1st, 10:30 a.m.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Anita Dolan, Acting Chairperson

Posted by: Amy Loveless, Director, Council on Aging

Date: October 21, 2016

L.

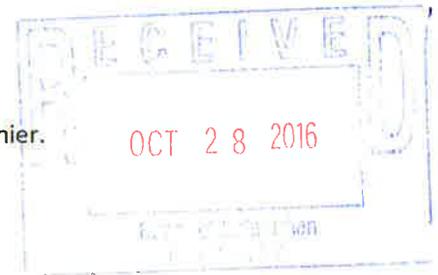
The Maynard Cultural Council
Maynard Town Hall, 195 Main Street, Maynard, MA

October 27
Room 101

AGENDA for 7pm mtg of Maynard Cultural Council, Thursday 11.03.2016

(That the chair reasonably anticipates will be discussed)

- 1). Vote to approve minutes of recent meeting(s).
- 2). Art+Nature / Art-in-Nature dialogue w/ ConsComm, Agent Michèle Grenier.
Discussion
- 3). Personnel: We now have ~~a full roster~~ 6 of 7.
Other volunteers. Extra-official status and designation TBD. Need 1 more Councilor.



- 4). Grant Cycle:
 - 26 applications received
 - review / discussion
 - on the class, overall
 - on individual applications

Adjustments to Application form and Announcement
Any signs of impact?

AppFest Application Assistance Session
Lessons learned

Launch Party Follow-Up

- 5). Initiatives:
 - Cultural District
 - Tour date 11.16
 - Management structure
 - Other

6). Oher:

7). Adjourn

The chair anticipates the meeting will follow this agenda.

Chair: Tim Hess
Date: October 27, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: Tim Hess

m.

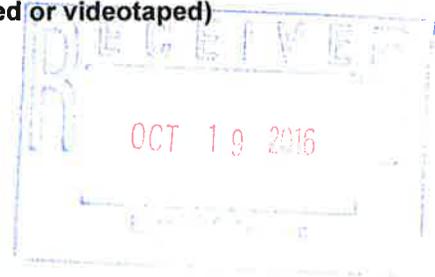
Date Posted

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)



Address of Meeting: Maynard Public Library

Room:

M T W T H F Month November Date 14 Year 2016 Time 6:00 AM/PM PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

Fire Station Building Committee

- I. **Acceptance of minutes**
- II. **Committee updates**
- III. **Discussion of site updates**
- IV. **Other**
- V. **Set next meeting**
- VI. **Adjournment**

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Ron Calabria

Posted by: Fire Chief Anthony Stowers

Date: October 19, 2016



Town of Hudson

Washington Street Bridge Replacement Project

Construction Update



PROJECT OVERVIEW

The Massachusetts Department of Transportation (MassDOT) has commenced the replacement of the existing three-span stone arch bridge at Washington Street (Route 85) over the Assabet River. Construction will be completed in four stages, and Mass DOT anticipates the final bridge alignment to be in place by summer of 2018. MassDOT and the Town of Hudson will be closely coordinating to ensure the public is informed of construction activities throughout the duration of this project.

CONSTRUCTION STATUS October 2, 2016- October 17, 2016

- Dig Safe the project limit of work
- MassDOT to set up project field office
- Coordinating with Hudson Light and Power to relocate power lines
- Deploying electronic message boards
- Installing construction safety signs

HOW TO RECEIVE CONSTRUCTION UPDATES

- Sign up for regular e-mail updates: <http://www.townofhudson.org/subscriber>
- Follow the Hudson Planning Department on Facebook
- Follow the Hudson Police Department on Facebook.

Send questions and comments by following this link and selecting "Washington Street Bridge" from the dropdown menu.

http://www.townofhudson.org/Public_Documents/HudsonMA_WebDocs/comments





Wayne Amico

From: Wayne Amico
Sent: Wednesday, October 12, 2016 4:56 PM
To: Aaron Miklosko; Kevin Sweet; Andrew Scribner-MacLean; Richard Asmann
Cc: Marie Morando
Subject: Letter to Mr. Marshall Hall

Letter to be sent to Mr. Marshall Hall:

Mr. Marshall P. Hall
50 Waltham Street
Maynard, MA 01754

Dear Mr. Hall, this letter is a follow up to the conversation that you had with Arron Miklosko and Myself on October 5, 2016, and two letters that you submitted to the Town of Maynard Selectmen dated September 7, 2016 and October 4, 2016.

At the conclusion of our meeting with you on October 4, 2016, Aaron and I informed you that we would research the Town Zoning Bylaws to determine, what, if any setbacks from property lines are required for residential driveways or residential parking areas.

We have reviewed the Town Zoning Bylaws, and also confirmed with the Town's Zoning Enforcement Officer, that Maynard's current Zoning Bylaws, do not contain any minimum setback requirements for a residential driveway or residential parking area. The Zoning Bylaws only discuss requirements for Parking Facilities, of which a residential dwelling/driveway is not bound to adhere to.

The driveway recently installed on the residential property adjacent to your home does not conflict with the current Town of Maynard Zoning Bylaws.

Thank you.

Wayne P. Amico, PE
Maynard Town Engineer
195 Main Street
Maynard, MA 01754
978-897-1309
Town Hall X 2209



SECTION 6.0 GENERAL REGULATIONS

6.1 PARKING AND LOADING STANDARDS

6.1.1 General Provisions.

1. No building or structure shall be located upon any lot and no activity shall be conducted upon any lot unless the required parking facilities are provided in accordance with this Section.

2. Change of Use. The use of any land or structure shall not be changed from a use described in one section of Table A to a use in another section of Table A nor shall the floor area of a building be increased in any manner unless the number or parking spaces required for the new uses are provided.

3. Undetermined Uses. In the case where the use of a building or buildings has not been determined at the time of application for permit or special permit, the parking requirements applicable to the most intensive use allowed in the zoning district where such undetermined use is to be located shall apply.

6.1.2 Special Permit Granting Authority (SPGA). For the purposes of Section 6.1 of this Bylaw, unless otherwise noted, the Planning Board shall be the Special Permit Granting Authority.

6.1.3 Relief from Parking Standards. Relief from these parking and loading standards may be granted via special permit by the SPGA.

6.1.4 Special Permit Review Criteria. In evaluating the Special Permit request, the SPGA shall use the following review criteria in addition to the criteria identified in Section 10.4.2 of this Bylaw.

1. A demonstration by the applicant to the satisfaction of the SPGA that there is no possible way to provide the parking required; or
2. That doing so would (1) render the project infeasible (including the shared parking option), and (2) that a lack of compliance will not adversely affect either the use proposed (and its users) or the parking situation downtown.

6.1.5 Parking Space Requirements. Parking shall comply with the following Table C:

TABLE C – PARKING SPACE REQUIREMENTS

Type of Use	Minimum number of parking spaces to be provided
Single Family, Two-family, Multi-Family Dwelling	2 per dwelling unit
Home Occupation	2 per nonresidents employed, or where retail sales are conducted Board of Appeals shall have the authority under Section 3.2 to require the number of parking spaces which it deems to be adequate and reasonable.
Hotel, Inn or Motel Space	1 per bedroom plus 1 per each employee on largest shift
Educational	1 per staff member plus 1 per for each 5 persons of rated capacity of the largest auditorium plus 1 per student vehicle which can be expected at the maximum use time on the premises
Nursing Home, Convalescent Home and Clinics and Health Care facilities providing In-Patient medical services.	1 per two beds plus 1 per each employee on largest shift
Business or Professional Offices, Office Building and Office of a Wholesale Establishment including Sales Space	1 per 225 sq. ft. of gross floor area
Function rooms and places of Assembly	1 per 50 sq. ft. of assembly area
Medical and Dental Offices and Clinics and Clinics providing In-patient medical services	1 per 200 sq. ft. of gross floor area
Motor Vehicle service station, or body shop	3 per service bay plus 1 per employee on largest shift
Research and Development	1 per 300 sq. ft. of gross floor area excluding permanent storage areas, utility areas, staircases, restrooms and common corridors.
Manufacturing	1 per 450 sq. ft. of gross floor area
Warehouse	1 per 2,000 sq. ft. of gross floor area for the first 20,000 sq. ft., plus 1 per additional 10,000 sq. ft. of gross floor and 1/employee on largest shift
Elderly Housing or Medically Assisted Housing	1 per every two dwelling units plus 1 per employee on the largest shift

6.1.6 Comparable Use Requirement. Where a use is not specifically included in Table C, it is intended that the regulations for the most nearly comparable use specified shall apply.

PROTECTIVE ZONING BY-LAWS

Town of Maynard, Massachusetts

Zoning as Amended through January 11, 2016

6.1.7 Mixed Use Requirements and Shared Parking. The use of shared parking to fulfill parking demands noted above that occur at different times of day is strongly encouraged, and allowed through Site Plan Approval.

1. Parking requirements for a proposed development may be met if the applicant can demonstrate that shared spaces will meet parking demands by using accepted methodologies (e.g. the Urban Land Institute Shared Parking Report, ITE Shared Parking Guidelines, or other generally accepted studies).
2. A request for shared use parking to meet minimum parking requirements must be made through the site plan review application

6.1.8 Design; General. Parking areas shall be arranged to provide an adequate, safe and convenient arrangement of roadways, driveways, off street parking and loading spaces and pedestrian facilities. Parking areas containing more than five (5) parking spaces shall meet the dimensional standards specified in Section 6.1.11. Parking plans shall be submitted sufficient for the Building Commissioner to determine if the proposed layout properly complies with these standards, or to the Planning Board if Section 10.5 is applicable.

1. All parking spaces shall meet the minimum geometric standards prescribed in this Section. No portion of any parking space shall intrude into the required aisle width. Parking lots shall be designed to permit each motor vehicle to proceed to and from all unoccupied parking spaces without requiring the moving of any other parked motor vehicle. Spaces shall be designed to prevent motor vehicles from backing onto a public street in order to leave the lot.

6.1.9 Compact Car Parking. In parking facilities containing more than 40 parking stalls, 20 percent of such parking stalls may be for small car use, except for retail store, retail service business or restaurant uses. Such small car parking facilities shall be grouped in one or more contiguous areas and shall be identified by sign(s).

6.1.10 Design Requirements for Parking Facilities.

1. Central Business District: All parking shall be located behind buildings, to preserve the sidewalk storefront character of this district.
2. Required parking spaces, loading areas and driveway shall be provided and maintained with suitable grading, paved surfaces and adequate drainage.
3. No parking space or other paved surface, other than access driveway(s) or walkways, shall be located within 20 feet of the front lot line or within 10 feet of any other lot line. Notwithstanding the foregoing, no parking space or other paved surface, other than

PROTECTIVE ZONING BY-LAWS

Town of Maynard, Massachusetts

Zoning as Amended through January 11, 2016

access driveway (s) walkways, shall be located within the limits of a landscape buffer area required under this Section.

4. Each lot shall have one access driveway, which shall be at least 24 feet wide at its narrowest point but not more than 40 feet wide at its widest point. Each lot shall have one additional access driveway for each 200 feet of frontage provided all such access driveway (s) shall be at least 200 feet apart on the lot measured from the center line of each access driveway. In the case of an access driveway which shall be used for one-way traffic only, the minimum width may be reduced to 14 feet at its narrowest point.

5. The access driveway design standards for horizontal and vertical geometry shall be comparable to public streets of similar function. The parking area should have a minimum slope of 0.75% and a maximum of 5%. Shared access easements shall be considered to minimize the number of access driveways on the same side of the street.

6. Interior driveways may be reduced to no less than a 20 foot width for two-way traffic and a 14 foot width for one-way traffic. The stacking area (throat storage) for the access driveway shall be between 25 and 50 feet long between the right of way line and the interior driveway depending on the site use.

7. The intersection curb radius shall be 25 feet or larger depending on the type of service vehicles entering the site. Internal radius shall be a minimum of 10 feet in the maneuvering aisle.

8. Pedestrian walks shall not be blocked by parking.

9. Raised landscape end islands shall be required at the end of all parking aisles. Raised landscape dividers shall be required every third row. Light posts shall be part of the raised landscape islands and dividers and not located in the middle of the pavement.

10. Lighting shall be designed to complement and enhance the intended use. Lighting shall be directed such that it is non-intrusive in cases where it may be deemed a nuisance to abutting property.

6.1.11 Dimensional Requirements.

1. Standard Parking Dimensional Regulations. Off street parking facilities shall be laid out and striped in compliance with the following minimum provisions:

PROTECTIVE ZONING BY-LAWS
 Town of Maynard, Massachusetts
 Zoning as Amended through January 11, 2016

Table D - Standard Parking Dimensional Regulations

Angle of Parking	Width of Parking Stall	Parking Stall Length of Line	Width of Maneuvering Aisle
90 degrees (two-way)	9.0'	18.5'	24'
60 degrees (one-way)	10.4'	22.0'	18'
45 degrees (one-way)	12.7'	25.0'	14'
Parallel (one-way)	8.0'	22.0'	14'
Parallel (two-way)	8.0'	22.0'	18'

2. Small Car Parking Dimensional Regulations. Off street small car parking facilities shall be laid out and striped in compliance with the following minimum provisions:

Table E – Small Car Parking Dimensional Regulations

Angle of Parking	Width of Parking Stall	Parking Stall Length of Line	Width of Maneuvering Aisle
90 degrees (two-way)	8.5'	15.0'	24'
60 degrees (one-way)	9.8'	18.5'	18'
45 degrees (one-way)	12.0'	21.5'	14'
Parallel (one-way)	8.0'	18.0'	14'
Parallel (two-way)	8.0'	18.0'	18'

6.1.12 Handicapped Parking. Parking facilities shall provide specifically designated parking spaces for the physically handicapped in accordance with 521 CMR Rules and Regulations, as amended, of the Architectural Barriers Board as follows:

Table F – Handicapped Parking Requirements

Total Number of Spaces	Handicapped Spaces
6-25	One Space
26-40	Two Spaces
41-100	5% of the total spaces
101-300	4% of the total spaces
301-800	3% of the total spaces
Greater than 800	2% of the total spaces

Handicapped spaces shall be clearly identified by a sign that states that these spaces are reserved for physically handicapped persons. Such spaces shall be located in that portion of the parking

PROTECTIVE ZONING BY-LAWS

Town of Maynard, Massachusetts

Zoning as Amended through January 11, 2016

facility nearest the entrance to the use or structure which the parking facility serves. Handicapped spaces shall have a minimum width of twelve (12) feet and a minimum depth of twenty (20) feet for all angle parking and twenty-four (24) feet for all parallel parking.

6.1.13 Loading Areas. One or more off street loading areas shall be provided for any business that may be regularly serviced by tractor-trailer trucks or other similar delivery vehicles, so that adequate areas shall be provided to accommodate all delivery vehicles expected at the premises at any one time. Loading areas shall be located at either the side or rear of each building and shall be designed to avoid traffic conflicts with vehicles using the site or vehicles using adjacent sites. Loading areas shall be 12 feet wide and 50 feet long. The Building Commissioner may authorize loading areas with reduced dimensions provided the service vehicles normally associated with the business do not require the dimensions herein.

6.1.14 Construction. All access driveways and off street parking and loading areas shall be paved with nine inches of gravel base and two and one half inch layers of bituminous concrete, or equivalent reinforced concrete. All parking spaces shall be designated with a four inch white or yellow stripe painted the entire length of each space. The surface shall be graded and drained in such a manner that there will be no free flow of water onto either adjacent properties or sidewalks. The access ways shall have construction requirements similar to an equivalent public road. Curbing shall be vertical concrete, or vertical or sloped granite curbing with a six-inch reveal. Curb radii shall be vertical concrete or granite with a six-inch reveal.

6.1.15 Landscaping. All parking areas shall be properly screened and landscaped to protect adjacent property from undesirable effects of parking lots such as lighting and view of cars, and to preserve the appearance and character of the surrounding neighborhoods.

1. The entire front setback area, except for driveways, shall be landscaped and there shall be a landscaped strip at least five (5) feet in width from other property lines.
2. Excluding the areas required by subsection 1, above, the landscaped area within the parking lot shall not be less than five (5) percent of the surface area of the parking lot, except for parking lots with two bays or less of single rows, no interior landscaping shall be required. Areas provided for interior landscaping shall be a minimum of ten (10) feet in width.
3. A minimum of two (2) trees shall be provided within the landscaped areas for each ten (10) parking spaces. Existing trees and natural vegetation shall be retained wherever practicable in addition to the addition of new trees, shrubs, walls or fences in order to effectively screen the parking lot.

P



MAYNARD PROFESSIONAL FIREFIGHTERS ASSOCIATION



LOCAL 1947

1 Summer Street
Maynard, MA 01754
www.local1947.org
MFDLocal1947@gmail.com

Town of Maynard
195 Main Street
Maynard, MA 01754

October 18, 2016

TO: The Board of Selectmen
Kevin Sweet, Town Administrator
Andrew Scribner-MacLean, Assistant Town Administrator

This letter is the Maynard Professional Firefighters IAFF Local 1947 (the Local) response to the Town of Maynard's (the Town) letter of October 11, 2016 through the Town's legal counsel. Since our latest letter of June 20, 2016, and e-mails to restate our stance and request a response over the summer through September, the Town has refused to answer the requests of the Local in regards to Military Leave. This latest letter does not answer a single request we have made and instead demonstrates the Town's insistence on singling out and harassing a single individual. Firefighter Dan Gould and the Local have provided every document requested in points (1) and (2) of the October 11, 2016 letter so that the Town can view his relevant earnings and the requests made in (3) represent an overreach by the Town that it is not entitled to. Since this overreach is specifically in regards to Firefighter Gould and has not been requested of any of the other three members that have active military leave the Local considers it a USERRA violation and will now treat it as such. The Local considers the issue of overpayment of Firefighter Gould settled since Fire Chief Anthony Stowers accepted the Local's last calculation of Firefighter Gould's debt in June and began deducting his wages to make the repayment. The return to this issue as well as the choice to ignore the Local's request to resolve the issue of Military Leave for all its active members again represents a pattern of singling out Firefighter Gould. This discrimination and harassment is a violation of USERRA and will be treated as such.

The Local will not recap the entire course of these events in this letter. Our June responses should be available to you and go into detail about every aspect of this ordeal. There is also a link to 144 pages of documents including the requested pay stubs and orders available since last June, noted at the end of this letter. None of the necessary documents have been withheld from the Town. The Town has no right to Firefighter Gould's subsistence, housing and allowance pay. Also, the Town accepted the Local's calculation of what Firefighter Gould had been overpaid and owed the Town and it was at that point that the Town stopped communicating with the Local and began deducting Firefighter Gould's wages. The claim of the Town Counsel that this was because Firefighter Gould was absent is untrue as the continuing disagreements did not solely involve Firefighter Gould and in fact involved Firefighter Andrew Verbitzki more urgently. The Local requested the Town's position over a half dozen times, as an e-mail from the Town suggested it had shifted from its erroneous stance of June 1, 2016. I, the Local President, Michael Parr, called Town Counsel 4 separate times over the summer. I left 3 messages and spoke to Mike Kennefick once. During that conversation Mr. Kennefick said he would call me in 10 minutes to discuss the issue while traveling to a hearing. I still have not received that phone call. Instead, the Town presented the Local's legal counsel with the October 11, 2016 letter that singled out Firefighter Gould for documents it already possesses or is not entitled to and made no reference to the on-going dispute that will now leave one of the Local's members facing unpaid leave.

To briefly outline and explain the continued dispute on MGL 33:59 let me again attempt to explain it for all involved borrowing from the Local's June 20, 2016 letter. MGL 33:59a, as amended in July 2016, now states:

“(a) An employee of the commonwealth in the service of the armed forces of the commonwealth or a reserve component of the armed forces of the United States shall be entitled to receive pay without loss of ordinary remuneration as a public employee during service in the uniformed services, annual training under section 60 or drills and parades under section 61, not exceeding 34 days in any state fiscal year and not exceeding 17 days in any federal fiscal year, and shall not lose any seniority or any accrued vacation leave, sick leave, personal leave, compensation time or earned overtime. For the purposes

of this section, "uniformed services" shall have the same meaning as defined in section 13."

The Town's continued insistence that the day referred to in the law represents an 8-hour work day is a violation of the Law. Massachusetts General Law, Part I, Title I, Chapter 4, Section 6, "Rules for Construction of Statutes," states:

"In construing statutes the following rules shall be observed, unless their observance would involve a construction inconsistent with the manifest intent of the law-making body or repugnant to the context of the same statute: ... Third, Words and phrases shall be construed according to the common and approved usage of the language; but technical words and phrases and such others as may have acquired a peculiar and appropriate meaning in law shall be construed and understood according to such meaning."

As the word 'day' as used in M.G.L. 33:59a is not modified, therefore, the word 'day' should be "construed according to the common and approved usage of the language." While any reasonable person would understand this meaning as a calendar day, the Meriam-Webster Dictionary provides the following definition: "day: a period of 24 hours beginning at midnight: one of seven time periods that make up a week." While this could not be construed any other way, and it is not a technical word or phrase that should have any other acquired meaning, it is important to note that there is Massachusetts Case Law that acknowledges and confirms this definition. William N. Booker & others vs. Chief Engineer of the Fire Department of Woburn states:

"We think that the word 'day' means a calendar day. Words and phrases used in our statutes (with the exception of those which are technical or have acquired a peculiar meaning in law) 'shall be construed according to the common and approved usage of language.' G.L. (Ter. Ed.) c. 4, Section 6, Third. It has generally been held that the word 'day' when not qualified means a calendar day.... And a calendar day is the space of time that elapses between two successive midnights."

As is proven, the word 'day' should be construed in M.G.L. 33:59a as a calendar day of 24 hours. Additionally, Harold Glass & another vs. City of Lynn & another states: "This construction is supported by case law holding that 'the word 'day' when not qualified means a

calendar day.’ Booker v. Chief Eng. Of the Fire Dept. of Woburn, 324 Mass. 264, 266 (1949).... There is nothing in the statute which indicates that the word ‘day’ is to be construed as a work day.” As is proven, not only is the ‘day’ 24 hours, but the attempt to apply “eight hour shifts” (work day) to the Law by the Town is incorrect.

Having restated these facts from our June letters, let me further explain why this term is left to the general meaning of ‘day.’ The law simply says ‘day’ because it is instructing the employer to pay what a person would have made if he/she worked that day. This is a relative amount depending on the public employee's position and rate of pay, regardless of the number of hours he/she worked. It means to cover that employee’s pay for that calendar day, regardless of hours. Just consider the possible scenarios for the types of public employees covered that a Town like Maynard employs: If it was a police officer, it could have been an 8 hour day or a 16 hour day depending on his/her scheduled rotation that week; If it was a janitor it would likely be an eight hour day, but they are often held over for events as well including weekends; If it were an administrative assistant it could be 8 hours, 10 hours, or 4 hours depending on the day; If it were a department head, it could be 8, 10 or more hours depending on their agreement with the Town. If a firefighter, it could be 8, 8.5, 10, 12, 14 or 24 hours depending on the contract. In Maynard, for a firefighter, it is 24 hours practically and contractually.

There is no one rate of pay or uniform set of hours to cover all these possibilities when it comes to military leave. That is why the law simply states a ‘day.’ It is a day of paid leave for the same day that would have been worked and compensated and this is allowed to occur 17 times. Each person is covered according to what they would have worked and been paid. It is general to cover multiple possible scenarios, from a librarian to a public works employee to police officer to a firefighter. Any attempt for the law to address every single possible schedule and pay rate would have led to impossible legislation. That is why the law simply says a day and it is not counting hours or setting rates of pay.

Previously the Town covered 17 shifts for police officers using this model, not counting the hours because the shifts all happened to be 8 hour shifts. Since the Town has been faced with a firefighter’s military leave, whose day is practically and contractually 24 hours, it has decided to try and count the hours – hence charging a firefighter 3 times for 1 day, using an 8-hour work day standard. This violates the legal meaning of day and the IAFF Local 1947 contract of a

work day. In reality, if one chooses to count hours, then the word day must be used to determine the number of hours as presented in the law. The word day is not modified in the law. Therefore, legally it must be the common definition of the word day which courts have defined as midnight to midnight. This leads to a total of 24 hours for every day. Because the Town insists on counting hours, that means the 17 days must be accounted as 17, 24-hour days or 408 total hours. Also, to provide equal treatment of all military members under the law, since the Town wants to count hours, a total cap of 408 hours must also be given to every person who qualifies for military leave and works for the Town, whether or not they work 24 hours shifts. That means 408 hours of paid annual training for every public works worker, secretary, police officer, firefighter and any other public employee that chooses to serve in the military. This is the clearest legal reading of the law from both the day and the hour perspective and shows how the Town's June 1, 2016 position violates the law.

In conclusion, the Local cannot wait indefinitely for the Town to form a proper policy. Since the Town would be guilty of unfair labor practice if it had a policy and it had not yet provided in accord with our requests from June, it is clear the Town has none. The Local has provided a clear Memorandum of Understanding that is worded to protect the Town from abuse and could serve as a policy, but the Town has provided no response or alternative and instead continues to hark back on a single member and single him out. Because of the Town's continued instance to single out and harass Firefighter Gould on his Military Leave as well as the Town's refusal to agree to a proposed Memorandum of Agreement and the Town's refusal to provide a counter policy to the Local that would meet the requirements of Law, the Local is left no choice but to file formal complaints with the Veteran's Employment and Training Service at the U.S. Department of Labor and the Massachusetts Attorney General. Firefighter Andrew Verbitzki has filed complaints against the Town for expected lost wages based on the Town's June 1, 2016 position. Firefighter Dan Gould has filed complaints against the Town of discrimination and harassment for the continued request for documents provided and invasive requests for details on his military duties during his active duty as well as change of status while deployed. The Local has filed a complaint on behalf of all four military members for the Town's blatant violation of MGL 33:59. The Local made it clear to the Town in its June letter that this would be our course of action if we received no response. The Local will also be grieving the Town's violation of Massachusetts General Law 33:59 if and when Firefighter Verbitzki or any other member on

military orders is forced to unpaid leave ahead of what is outlined in the Memorandum of Understanding. The Local will also be sharing its findings with the other Unions, such as the police who have active military members, so that all military members are treated equally.

The Local respectfully declines to meet with the Town further on these issues until the complaints filed with the U.S. Department of Labor and the Attorney General are resolved, unless the Town finally agrees to the Memorandum of Understanding that outlines the legal interpretation of 33:59.

Respectfully Submitted,

Michael Parr
President, Maynard Professional Firefighters
I.A.F.F. Local 1947
1 Summer Street
Maynard, MA 01754
parr.mike@gmail.com
(617) 694-7820

Attached via separate PDF File accessible at <http://tinyurl.com/zofrsro>

- M.G.L. Rules for Construction of Statutes
- M.G.L. Chapter 33, Section 59
- William Booker vs. Chief Engineer of the Fire Department of Woburn
- Harold Glass vs. City of Lynn
- Meriam-Webster Definition of the word 'day'
- Collective Bargaining Agreement between Town of Maynard and the Maynard Permanent Firefighters Associations Local 1947, I.A.F.F. AFL/CIO

References Available On-Line

Booker v. Chief Engineer. Retrieved from

<http://masscases.com/cases/sjc/324/324mass264.html>

Glass v. City of Lynn. Retrieved from <http://masscases.com/cases/app/49/49massappct352.html>

Massachusetts General Law Part 1, Title 1, Chapter 4, Section 6. "Rules for Construction of Statutes." Retrieved from

<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleI/Chapter4/Section6>

Massachusetts General Law Chapter 33, Section 59. "Effect of Military Service on Salary, Seniority, and Leave allowances of Public Employees." Retrieved from

<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleV/Chapter33/Section59>

Meriam-Webster Dictionary. (2016). "Day." Retrieved from

<http://www.merriam-webster.com/dictionary/day>

MEMORANDUM OF UNDERSTANDING

between the Town of Maynard and the Maynard Professional Firefighters Association on Military Leave

June 20, 2016

The Town of Maynard and the Maynard Professional Firefighters Association agree that Military Leave shall be conducted in the following manner in accordance with Massachusetts General Law, Chapter 33, Section 59, as stated in Local 1947's Collective Bargaining Agreement, Article 22, Section 1.

MGL 33:59a - These orders are compensated through an allotment of 408 hours of paid Military Leave beginning on July 1 of every year. Anything exceeding this allotment is unpaid Military Leave, unless an employee chose to use his/her Vacation Time or Personal Time for these excess days. This decision must be made prior to taking Leave. No employee is entitled to unused Military Leave hours. Military Leave hours do not rollover and are not bought back.

MGL 33:59b,c - These orders are compensated through a 'pay differential' (Town salary base pay reduced by military base pay, allowances are excluded). An employee on these orders must address his/her health insurance and retirement plans with the Town's representatives:

- For military service of less than 31 days, health care coverage is provided as if the service member had remained employed.
- An employee performing military duty of more than 30 days may elect to continue employer sponsored health care for up to 24 months; however, he/she will be required to pay the employee share of the premium.
- An employee's previous contribution to health insurance and retirement will be reinstated when his/her military orders are completed. Arrangements should be made for reinstatement of health insurance and retirement contributions if an employee chooses leave without pay for the periods listed below.

On the completion of military service (the end date on orders), an employee may be eligible for one of the following extensions but must use Vacation Time, Personal Time, or Sick Leave to cover his/her absence. An employee can also choose leave without pay for these periods:

- Orders less than 31 days service: Return to work by the beginning of the first regularly scheduled work period after the end of the calendar day of duty, plus time required to return home safely and an eight hour rest period. If this is impossible or unreasonable, then as soon as possible.
- Orders 31 to 180 days: The employee must request return to work no later than 14 days after completion of military service. If this is impossible or unreasonable through no fault of the employee, then as soon as possible.
- Orders 181 days or more: The employee must request return to work no later than 90 days after completion of military service.

An employee must notify the Town of his/her intention to extend their absence from work based on these rules at least two weeks before the completion of his/her orders. If an employee fails to communicate his/her intentions, he/she will be placed on unpaid leave after the completion of his/her orders until other arrangements are made or he/she returns to work based on these rules. Vacation Time, Personal Time, or Sick Time will not be applied retroactively.

An employee must contact the Town to request a return to work based on the rules noted above. If an employee does not return to work in the specified time period, and has not made arrangements for further leave of absence, he/she will be considered Absent Without Leave (AWOL) and subject to disciplinary action.

An employee must include copies of his/her military orders with all Military Leave requests in order to demonstrate the need for the Military Leave. If orders are delayed or last minute, satisfactory arrangements must be made with the department head. If orders are dated for a day immediately following an employee's 24-hour shift, the employee should use 24 hours of Military Leave to cover his/her shift. For example, an employee with orders for a Saturday should take his/her Friday off completely to prevent late calls or order ins for the night shift.

An employee must present complete Leave and Earnings Statements to the Town for the purposes of calculating the pay differential for the appropriate orders.

Any violation or abuse of these policies may be considered just cause for disciplinary action including suspension and termination of employment.

Town of Maynard

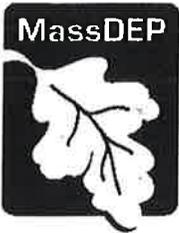
Kevin Sweet, Town Administrator

Date

Maynard Professional Firefighters Association, Local 1947, I.A.F.F.

Michael Parr, Union President

Date



Q

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Matthew A. Beaton
Secretary

Martin Suuberg
Commissioner



OCT 13 2016

Ice House Landing
C/o Michele Grenier
Town of Maynard
195 Main Street
Maynard, MA 01754

Re: WATERWAYS LICENSE APPLICATION No. W16-4775
0 Winter Street, Maynard, Assabet River, Middlesex County

Dear Ms. Grenier:

The Department of Environmental Protection has tentatively approved the referenced License Application. Pursuant to 310 CMR 9.14(2)(b), a Draft Waterways License is enclosed with a copy including plans is being sent to the following parties:

- Board of Selectmen, Town of Maynard
- Planning Department, Town of Maynard
- Conservation Commission, Town of Maynard
- Harbormaster (if applicable), Town of Maynard

A valid Waterways License shall be issued twenty-one (21) days from the date of the issuance of this Draft License if the Department has not received a written request, by certified mail, for an adjudicatory hearing pursuant to section 9.17(2).

Who has the right to appeal?

The following persons shall have the right to an adjudicatory hearing concerning this decision by the Department to grant or deny a license or permit, in accordance with 310 CMR 9.17(1): (a) an applicant who has demonstrated property rights in the lands in question, or which is a public agency; (b) any person aggrieved by the decision of the Department to grant a license or permit who has submitted written comments within the public comment period; (c) ten (10) residents of the Commonwealth who, pursuant to M.G.L. c. 30A, § 10A, have submitted comments within the public comment period with at least 5 of the 10 residents residing in the municipality(s) in which the license or permitted activity is located. The appeal shall clearly and specifically state the facts and grounds for the appeal and the relief sought, and each appealing resident shall file an affidavit stating the intent to be part of the group and to be represented by its authorized representative; (d) the municipal official in the affected municipality who has submitted written comments within the public comment period; and (e) CZM, for any project identified in 310 CMR

9.13(2) (a) for CZM participation or, in an Ocean Sanctuary, if it has filed a notice of participation within the public comment period.

How can I request an adjudicatory hearing?

A person requesting an adjudicatory hearing must submit a "Notice of Claim" to the Department, with a copy of the MassDEP Transmittal Form and including the detail specified below, within twenty-one (21) days of the date of issuance of this decision. The MassDEP Fee Transmittal Form is available at the following website:

<http://www.mass.gov/eea/docs/dep/service/adr/adjherfm.doc>. The Notice of Claim must be made in writing and sent by certified mail or hand delivery to:

Case Administrator
MassDEP
One Winter Street, 2nd Floor
Boston, MA 02108

A copy of the complete Notice of Claim must be sent at the same time by certified mail or hand delivery to: (1) the applicant, (2) the municipal official of the city or town where the project is located, and (3) the issuing office of the MassDEP, which in this case is located at:

MassDEP Waterways Regulation Program
One Winter Street, 5th Floor
Boston, MA 02108

The MassDEP Fee Transmittal Form and a valid check payable to the Commonwealth of Massachusetts in the amount of one hundred dollars (\$100) must be mailed to:

Mass. Department of Environmental Protection
Commonwealth Master Lockbox
P.O. Box 4062
Boston, Massachusetts 02211

What information must be included in the hearing request?

Pursuant to 310 CMR 9.17(3), any Notice of Claim requesting an adjudicatory hearing must include the following information:

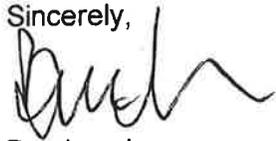
- MassDEP Waterways Application File Number;
- complete name, address, fax number and telephone number of the applicant;
- address of the project; the complete name, address, fax number, and telephone number of the party filing the request and, if represented by counsel, the name, address, fax number, and phone number of the attorney; if claiming to be a person aggrieved, the specific facts that demonstrate that the party satisfies the definition of "aggrieved person" found in 310 CMR 9.02;
- a clear statement that a formal adjudicatory hearing is being requested; a clear statement of the facts which are the grounds for the proceedings, the specific objections to the MassDEP's written decision, and the relief sought through the adjudicatory hearing, including specifically the changes desired in the final written decision; and a statement that a copy of the request has been sent to: the applicant and the municipal official of the city or town where the project is located.

Dismissal of request

The request for appeal will be dismissed if the filing fee is not paid, unless the appellant is exempt or is granted a waiver. The filing fee is not required if the appellant is a city or town (or municipal agency), county, or district of the Commonwealth of Massachusetts, or a municipal housing authority. The Department may waive the adjudicatory hearing filing fee pursuant to 310 CMR 4.06(2) for a person who shows that paying the fee will create an undue financial hardship. A person seeking a waiver must file an affidavit setting forth the facts believed to support the claim of undue financial hardship together with the hearing request as provided above.

Please feel free to contact Jerome Grafe of the Waterways Regulation Program, (617) 292-5708 or me at (617) 292-5615, if you have any questions. Thank you.

Sincerely,



Ben Lynch
Program Chief
Waterways Regulation Program
MassDEP

cc: Board of Selectmen, Town of Maynard
Planning Department, Town of Maynard
Conservation Commission, Town of Maynard
Harbormaster (if applicable), Town of Maynard

The Commonwealth Of Massachusetts



DRAFT

No. [REDACTED]

SIMPLIFIED LICENSE BRP WW06

Applicant must fill in pages 1 and 2 of this license.

Andrew Scribner-MacLean of the Town/City of Maynard in Middlesex County

County and Commonwealth aforesaid, has applied to the Department of Environmental Protection for a Simplified License to:

- Please check: [] maintain an existing (pre-1984); [X] construct a proposed or maintain an existing (post-1984); Please check all that apply below: [] pier/dock, [] boat ramp, [] ramp, [] float(s), [] pile(s), [] boat lift, [] boat house, [] retaining wall/seawall, [] bulkhead, [] rip rap/stone revetment, [] groin(s), [] Nonwater-dependent (NWD) residence, [] other

and has submitted plans of the same; and whereas due notice of said application has been given, as required by law, to the [Please check one:] [X] Board of Selectmen [] Mayor and City Council, of the Town/City of:

Maynard Town/City

NOW, said Department, having heard all parties desiring to be heard, and having fully considered said application, hereby, subject to the approval of the Governor, authorizes and licenses said Licensee, subject to the provisions of the ninety-first chapter of the General Laws, and of all laws which are or may be in force applicable thereto, to:

- Please check all that apply: [] maintain existing structure(s) for: [] non commercial docking/access to navigable water, [] shoreline stabilization, [] residential, NWD building, [] other; [X] construct and maintain structure(s) for: [X] non commercial docking/access to navigable water, [] other

in and over the waters of: Assabet River in the Town/City of: Maynard

and in accordance with the locations shown and details indicated on the accompanying License Sketch Plan No. [REDACTED] USE ONLY (total number of Sheet(s): FOR MASS DEP USE ONLY)

USE: The structures authorized herein shall be for private non-commercial use of the licensee. The structures shall not be used for commercial purposes, leased, rented or otherwise let for compensation. Any change in use shall require an amendment to this license by the Department. The structures authorized herein shall be limited to the following uses: noncommercial docking and boating access to navigable waters.

TERM: This License will expire fifteen (15) years from the date of License issuance. By written request of the Licensee for an amendment, the Department may grant a renewal for the term of years not to exceed that authorized in the original license.

WATERWAYS CONDITIONS:

1. **ACCESS:** In accordance with any License condition, easement, or other public right of lateral passage that exists in the area of the subject property lying between the high and low water marks" or "below the ordinary high water mark", the Licensee shall allow the public in the exercise of such rights to pass freely over, under or around all structures within such (intertidal) area. Accordingly, the Licensee shall place and maintain, in good repair, a public access sign on the easterly/westerly or northerly/southerly sides of the pier/dock, authorized herein or at each property line, adjacent to the high water shoreline. Said signs shall comply with the Department's signage guidelines (see instructions) and shall be posted immediately upon license issuance or completion of construction. Nothing in this condition shall be construed as preventing the Licensee from excluding the public from portions of said structure(s) or property not intended for lateral passage.

In partial compensation for the private use of structures and/or fill on tidelands and/or private tidelands and/or Great Ponds which interferes with the rights of the public to use such lands, the Licensee shall allow the public to pass on foot, for any purpose and from dawn to dusk, within the area of the subject property lying seaward of the high water mark or, for Great Ponds within the public access way delineated on the License plan/or within 5 feet of the ordinary high water shoreline. This condition shall not be construed to prevent the Licensee from taking reasonable measures to discourage unlawful activity by users of the area intended for public passage, including but not limited to trespassing on adjacent private areas and deposit of refuse of any kind or nature in the water or on the shore. Further, the exercise by the public of free on-foot passage in accordance with this condition shall be considered a permitted use to which the limited liability provisions of M.G.L. c.21, s17c shall apply.

2. This License authorizes structure(s) and/or fill on:

~~FOR USE ONLY~~

Private Tidelands

In accordance with the public easement that exists by law on private tidelands, the Licensee shall allow the public to use and to pass freely upon the area of the subject property lying between the high and low water marks, for the purposes of fishing, fowling, navigation, strolling and the natural derivatives thereof.

Commonwealth Tidelands

The Licensee shall not restrict the public's right to use and to pass freely, for any lawful purpose, upon lands lying seaward of the low water mark. The Commonwealth holds said lands in trust for the benefit of the public.

Great Pond

The Licensee shall not restrict the public's right to use and to pass freely upon lands lying seaward of the high water mark for any lawful purpose.

Navigable River or Stream

The Licensee shall not restrict the public's right to use and to pass freely, for any lawful purpose, in the waterway.

3. Unless otherwise expressly provided by this license, the Licensee shall not limit the hours of availability of any areas of the subject property designated for public passage, nor place any gates, fences, or other structures on such areas in a manner that would impede or discourage the free flow of pedestrian movement thereon. No restriction on the exercise of these public rights shall be imposed unless otherwise expressly provided in this license.

4. Any change in use or any substantial structural alteration of any structure or fill authorized herein shall require the issuance by the Department of a new Waterways License in accordance with the provisions and procedures established in Chapter 91 of the Massachusetts General Laws. Any unauthorized substantial change in use or unauthorized substantial structural alteration of any structure or fill authorized herein shall render this Waterways License void.

5. This Waterways License shall be revocable by the Department for noncompliance with the terms and conditions set forth herein. This License may be revoked after the Department has given written notice of the alleged noncompliance to the Licensee and those persons who have filed a written request for such notice with the Department and afforded them a reasonable opportunity to correct said noncompliance. Failure to correct said noncompliance after the issuance of a written notice by the Department shall render this Waterways License void and the Commonwealth may proceed to remove or cause removal of any structure or fill authorized herein at the expense of the Licensee, its successors and assigns as an unauthorized and unlawful structure and/or fill.

6. The structures and/or fill authorized herein shall be maintained in good repair and in accordance with the terms and conditions stated herein.

7. Nothing in this Waterways License shall be construed as authorizing encroachment in, on or over property not owned or controlled by the Licensee, except with the written consent of the owner(s) thereof.

8. This Waterways License is granted subject to all applicable Federal, State, County, and Municipal laws, ordinances and regulations including but not limited to a valid final Order of Conditions issued pursuant to G.L. Chapter 131, s.40, the Wetlands Protection Act.

CONSTRUCTION:

9a. The project shall not significantly interfere with littoral or riparian property owners' rights to access and egress their property from the waterway. All structures shall be set back, at a minimum, at least twenty-five (25) feet from abutting property lines, where feasible.

9b. Structures shall not extend beyond the length of existing piers used for similar purposes; in no case shall the length extend more than $\frac{1}{4}$ of the way across a water body and shall conform to the square footage requirements as stated in Construction Condition 9a.

9c. Within areas of salt marsh, structures shall be constructed with a minimum height of 4 feet above ground level measured from the bottom of the stringer, and maximum width of 4 feet, or at a 1:1 ratio so as not to have an adverse impact on the salt marsh or aquatic vegetation. Whereas, the width of the pier maybe equal to but not greater than the height. Any ladders shall be constructed of durable materials, shall be fixed to the pier in such a manner so as not to rest on the marsh, shall have a minimum width of 2.0 feet, and shall have adequate railings extending above the pier/dock decking in order to facilitate safe passage.

9d. When removed, all seasonal structures shall be stored landward of the mean or ordinary high water shoreline, vegetated wetlands, dunes and all wetland resource areas. Said storage shall be in conformance with any applicable local, state or federal requirements.

9e. The float(s) shall be constructed with an appropriate number of piles/pipes, legs or stop blocks attached to the float structural elements in order to maintain at least 24 inches of clearance off the bottom at extreme low tides.

9f. All work authorized herein shall be completed within five (5) years of the date of License issuance. Said construction period may be extended by the Department for one or more one year periods without public notice, provided that the Applicant submits to the Department, thirty (30) days prior to the expiration of said construction period, a written request to extend the period and provides an adequate justification for said extension.

DOCKING OF VESSELS:

10a. Motorized vessels shall be moored stern seaward of the float and shall have a draft no greater than that which provides a minimum of one foot clearance from the bottom at extreme low water. Where eelgrass is present, vessels shall not have any adverse affects on eelgrass in the area.

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Waterways Regulation Program
Instructions, Chapter 91 Simplified Waterways License Application

Appendix C: Simplified License Plan – Sample Template

DRAFT

0 60 120 240 360
Feet

OARS Title Proposal, February 2015
More data from LIDAR/GIS and USGS
 GIS software from Esri Corporation



Existing Parked

License No.:

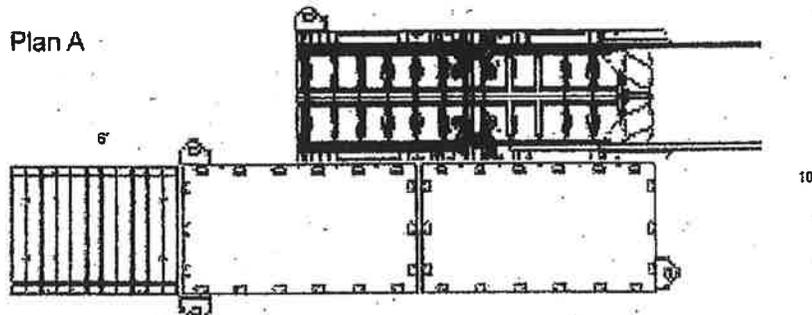
Approved by Department of Environmental Protection
Date:

Land Water

20'

OARS Kayak Access

Plan A



Canoe Access

28'

Purpose: Simplified Licensing Adjacent Property Owners: 1. _____ 2. _____ 3. _____ 4. _____	Plan accompanying petition of: <u>Town of Maynard</u> <u>195 Main Street</u> <u>Maynard MA</u> <u>01754</u>	Project Description: <u>Canoe + Kayak dock</u> In <u>Assabetz</u> At: <u>Ice House Landing</u> County of: <u>River Middlesex</u> <u>MAYNARD</u> State: <u>MA</u> By applicant <u>Town of Maynard</u> date: <u>7/14/2016</u> sheet: <u>1 of 2</u>
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DRAFT

10b. Vessels shall be moored such that they do not become grounded at any tide.

10c. No dredging (including, but not limited to effects of prop wash) is permitted herein.

10d. No boat moored at any dock may block or unduly impede navigation within the waterway or the use of any adjacent dock.

COMPLIANCE

The Licensee, within sixty (60) days of completion of the licensed project, shall submit a written statement to the Department that the project has been completed in substantial conformance with the conditions and plans of said license, or a copy of the Certificate of Compliance for this project issued pursuant to the Wetlands Protection Act (if the project was previously issued an Order of Conditions or Superseding Order of Conditions under said Act).

This License shall be void unless the License and the accompanying plan(s) are recorded within 60 days from the date hereof, in the Registry of Deeds for the said County.

Acceptance of this Waterways License shall constitute an agreement by the Licensee to conform with all terms and conditions stated herein. This License is granted upon the express condition that any and all other applicable authorizations required due to the provisions hereof shall be secured by the Licensee prior to the commencement of any activity of use authorized pursuant to this License.



THE COMMONWEALTH OF MASSACHUSETTS

IN WITNESS WHEREAS, said Department of Environmental Protection have hereunto set their hands on this _____ day of _____ in the year _____
date month year

Commissioner _____
Program Chief _____

Department of
Environmental
Protection

THE COMMONWEALTH OF MASSACHUSETTS

This License is approved in consideration of the payment into the treasury of the Commonwealth by said _____ of the further sum of _____ dollars and zero cents (\$ _____ .00)
Applicant Amount

The amount determined by the Governor as a just and equitable charge for rights and privileges hereby granted in the land of the Commonwealth.

Boston

Approved by the Governor.

Governor



TOWN OF MAYNARD
Economic Development Committee

195 Main Street
Maynard, MA 01754
Tel: 978-897-1302 Fax: 978-897-8489
www.townofmaynard-ma.gov



MEMORANDUM

To: Kevin Sweet, Town Administrator
From: Jack MacKeen, Chair Economic Development Committee
Date: October 25, 2016
CC: Maynard Planning Board
Subject: Master Plan Update

The Maynard Economic Development Committee wishes to formally recommend the undertaking of an update of the Town's master plan.

The EDC views a Master Plan as crucial for Maynard. The town is evolving and a document to help guide decision-making is an essential tool for community progress.

A Master Plan should reflect current conditions, but most importantly, it must provide a mutually agreed upon vision for the Town. Maynard's last Master Plan was created in 1991. Since that time circumstances have changed significantly and an update is long overdue.

The EDC believes it is in Maynard's best interest to update the Master Plan. We urge the Town to commit the necessary resources now to ensure this effort is underway during fiscal year 2017. This effort will be managed by the Town Planner and the Town Administrator.

Becky Mosca

From: MAPC <thauenstein@mapc.org>
Sent: Thursday, October 20, 2016 7:06 AM
To: Becky Mosca
Subject: Join Us! Council Mtg. with Lt. Gov. Karyn Polito

Fall Council Meeting with Keynote Speaker Lt. Gov. Karyn Polito

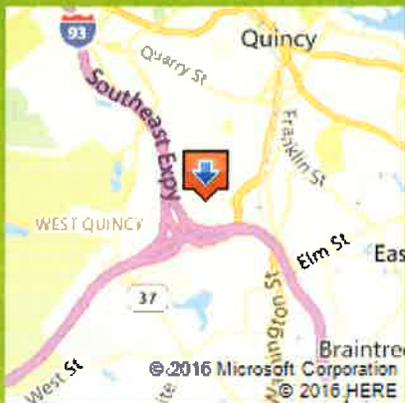
When

Wednesday October 26, 2016
from 9:00 AM to 11:30 AM EDT

[Add to Calendar](#)

Where

Boston Marriott Quincy Hotel
1000 Marriott Drive
Quincy, MA 02169



[Driving Directions](#)

The Marriott runs a shuttle every half hour from the MBTA Station to the hotel. Buses will pick up at 7:30 a.m., 8 a.m. and 8:30 a.m. from bus berth #5 at Quincy Adams Station. Please look for buses showing a "Marriott/Office Park Shuttle" sign.

MAPC is honored to announce that **Lt. Gov. Karyn Polito** will be the keynote speaker at our Fall Council Meeting on **Wednesday, October 26**. Please join us!

In addition to the Lieutenant Governor's remarks and the 2016 MPO elections, we will feature information on five critical new municipal tools that can assist cities and towns in their local planning. Come learn how you can:

- Invest in clean energy while helping commercial property owners save money;
- Collaborate with neighboring communities, save money, and more efficiently deliver services;
- Use money from your parking meters to promote economic development;
- Zone for more workforce housing and attract young families to your city; and
- Make busy streets safer by lowering speed limits.

Come find out how these new tools will affect your city or town and get an opportunity to **speak with MAPC staff experts** in all five issue areas!

[Register Now](#)

If you have any questions, or if you need special accommodations, please don't hesitate to contact me.

Sincerely,

Tom Hauenstein
Metropolitan Area Planning Council

T.



**NOTIFICATION TO ABUTTERS
UNDER THE
MASSACHUSETTS WETLANDS PROTECTION ACT AND
MAYNARD WETLANDS ADMINISTRATIVE BYLAW**

In accordance with the second paragraph of Massachusetts General Laws Chapter 131, Section 40 (Wetland Protection Act), and the Maynard Wetlands Administrative Bylaw, you are hereby notified of the following:

- A. The name of the applicant is Town of Maynard, Department of Public Works.
- B. The applicant has filed a Notice of Intent with the Maynard Conservation Commission seeking permission to construct a 6,000 square foot vehicle storage building on Rockland Avenue next to the water treatment building. A portion of the building will be within Riverfront Area and the buffer zone in an Area Subject to Protection under the Wetlands Protection Act (General Laws Chapter 131, Section 40) and Maynard Wetlands Administration Bylaw.
- C. The address of the lot where the activity is proposed is 0 Rockland Avenue.
- D. Copies of the Notice of Intent may be examined at the Conservation Commission Office by appointment on Monday through Thursday. Call 978-897-1360.
- E. Copies of the Notice of Intent may be purchased from the Applicant Gene Crouch (representative) by calling 617-924-1770 between 8 AM and 5PM on Monday through Friday.
- F. Information regarding the date, time, and place of the public hearing may be obtained from the Maynard Conservation Commission by calling 978-897-1360 between 9:30 and 2:00 Monday through Thursday, or from the Office of Municipal Services by calling 987-897-1302, or from the town website, www.townofmaynard-ma.gov.

Note: Notice of public hearing, including its date, time, and place, will be published at least five (5) days in advance in the Beacon Villager or in the Metrowest Daily News.

Note: Notice of public hearing, including its date, time, and place, will be posted with the Town Clerk in Town Hall not less than forty-eight (48) hours in advance.

Note: You may also contact the nearest Department of Environmental Protection Regional Office for more information about this application or the Wetlands Protection Act. To contact DEP, call Central Regional Office at (508) 792-7650.

4.



October 19, 2016

Board of Selectmen
Town of Maynard
195 Main Street
Maynard, MA 01754



Dear Chairman and Members of the Board:

In our effort to keep you informed, we are writing to share with you the following information:

- On October 31, 2016, Pivot ch 231 will cease operation and no longer be available.
- Beginning November 29, the following XFINITY TV changes will occur: FYI ch 243/HD 797 will move from Expanded Basic to Digital Preferred; Tennis Channel ch 266/HD 838 will move from Sports Entertainment Package to Digital Preferred; TV One ch 214/HD 912 will move from Digital Preferred to Expanded Basic; and Viceland ch 242/HD 910 will move from Expanded Basic and Digital Economy to Digital Preferred.
- Starting January 1, 2017, due to changes in business costs, the following installation and reactivation fees will change: Wired/Unwired Installation will both decrease from \$30.00 to \$29.00; Installation of an Additional Outlet at initial install will decrease from \$14.20 to \$14.05 and after initial install will decrease from \$33.20 to \$31.55; Relocation of an Additional Outlet at initial install will decrease from \$14.25 to \$14.10 and after initial install will decrease from \$32.65 to \$30.70; Activation of an Additional Outlet at initial install will decrease from \$5.75 to \$5.60 and after initial install will decrease from \$24.60 to \$22.50; Service Upgrade will decrease from \$29.45 to \$29.05; Service Downgrade will increase from \$12.45 to \$13.20; Connection of VCR/DVD at initial install will decrease from \$8.20 to \$8.00 and after initial install will increase from \$19.60 to \$20.25; In-Home Service Visit (XFINITY TV) will decrease from \$37.15 to \$36.95; and Reactivation of XFINITY TV will increase from \$1.99 to \$6.00.

Customers are receiving this information via bill message. Should you have questions, please do not hesitate to contact me at 781.688.8171.

Very truly yours,

Robert F. Sullivan

Robert F. Sullivan, Sr. Manager
Government Affairs

PERAC

V.

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

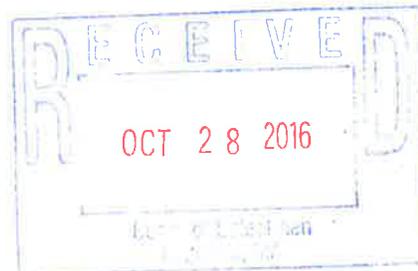
PHILIP Y. BROWN, ESQ., *Chairman*

JOSEPH E. CONNARTON, *Executive Director*

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES M. MACHADO | ROBERT B. MCCARTHY | JENNIFER F. SULLIVAN

MEMORANDUM

TO: Maynard Retirement Board
FROM: *Joseph E. Connarton*
Joseph E. Connarton, Executive Director
RE: Appropriation for Fiscal Year 2018
DATE: October 25, 2016



Required Fiscal Year 2018 Appropriation: **\$2,196,300**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2018 which commences July 1, 2017.

Attached please find summary information based on the present funding schedule for your system and the portion of the Fiscal Year 2018 appropriation to be paid by each of the governmental units within your system.

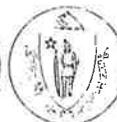
If your System has a valuation currently in progress, you may submit a revised funding schedule to PERAC upon its completion. The current schedule is/was due to be updated by Fiscal Year 2018.

If you have any questions, please contact PERAC's Actuary, Jim Lamenzo, at (617) 666-4446 Extension 921.

JEC/jrl
Attachments

cc: Board of Selectmen
Town Meeting
c/o Town Clerk

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Maynard Retirement Board

Projected Appropriations

Fiscal Year 2018 - July 1, 2017 to June 30, 2018

Aggregate amount of appropriation: **\$2,196,300**

Fiscal Year	Estimated Cost of Benefits	Funding Schedule (Excluding ERI)	ERI	Total Appropriation	Pension Fund Allocation	Pension Reserve Fund Allocation	Transfer From PRF to PF
FY 2018	\$2,334,064	\$2,196,300	\$0	\$2,196,300	\$2,196,300	0	\$137,764
FY 2019	\$2,389,958	\$2,328,100	\$0	\$2,328,100	\$2,328,100	\$0	\$61,858
FY 2020	\$2,447,217	\$2,467,800	\$0	\$2,467,800	\$2,447,217	\$20,583	\$0
FY 2021	\$2,505,873	\$2,615,900	\$0	\$2,615,900	\$2,505,873	\$110,027	\$0
FY 2022	\$2,565,961	\$2,772,900	\$0	\$2,772,900	\$2,565,961	\$206,939	\$0

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.

Maynard Retirement Board
 Appropriation by Governmental Unit

Fiscal Year 2018 - July 1, 2017 to June 30, 2018

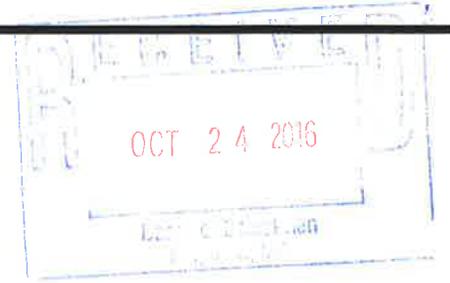
Aggregate amount of appropriation: **\$2,196,300**

UNIT	Percent of Aggregate Amount	Funding Schedule (excluding ERI)	ERI	Total Appropriation
Town of Maynard	96.87%	\$2,127,556	\$0	\$2,127,556
Maynard Housing Authority	3.13%	\$68,744	\$0	\$68,744
UNIT TOTAL	100%	\$2,196,300	\$ 0	\$2,196,300

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

Becky Mosca

From: Elizabeth Rose <elizabeth@29sudbury.com>
Sent: Monday, October 24, 2016 12:13 PM
To: Becky Mosca
Subject: One Day License



Hello Becky!

We need a one day license for the Maynard Pub Crawl, on November 12th, beginning at 1 PM. Battle Road will be the first stop for this event. They are expecting over the course of the day a few hundred people to come through. All of our staff will be sourced from 29 Sudbury, I can provide TIPS certification for everyone. I will be on site the entire time as the point of contact for the event.

Please let me know what other information you may need. I will stop by as soon as I can get a check for you for the Dec 10th license.

Thank you!

Elizabeth Rose
General Manager

29 Sudbury Restaurant & Bar
29 Hudson Road, Suite 3150
Sudbury, MA 01776
Phone 978.443.1700
Fax 978.443.1703
www.29sudbury.com

One-Day Liquor License.

[Total Control Panel](#)

[Login](#)

To: bmosca@townofmaynard.net

[Remove](#) this sender from my allow list

From: elizabeth@29sudbury.com

You received this message because the sender is on your allow list.

LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF THE
TOWN OF MAYNARD
MASSACHUSETTS



HEREBY GRANTS A

Fee:
\$85.00

One Day
License to Sell All Alcohol
5 MAYNARD LLC
d/b/a BATTLE ROAD BREW PUB

5 Clock Tower Place Maynard, MA 01754
Elizabeth Rose, Event: Maynard Pub Crawl
License Number: ODL16-BRBP-11122016

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license is granted for the following dates/times/locations unless sooner suspended, cancelled or revoked:

Delivery: Friday, November 11, 2016

Sales & Consumption:

Saturday, November 12, 2016 from One pm

Return Delivery: Monday, November 14, 2016

License grants permission to have a one day event at Battle Road Brew Pub to start the Annual Maynard Pub Crawl on Saturday, November 12, 2016 starting at one pm.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures
this 1st day of November 2016.

LICENSING BOARD

THIS SPECIAL LICENSE SHALL BE DISPLAYED IN A CONSPICUOUS POSITION AT THE LICENSED PREMISES WHERE IT CAN EASILY BE READ. THIS SPECIAL LICENSE IS NON-TRANSFERRABLE TO ANY OTHER PERSON, CORPORATION, OR ORGANIZATION.

This permit is issued upon the specific condition that the Town of Maynard will not be held responsible or in any manner liable for and shall be indemnified by the Permit holder against any and all causes of action, damages, injuries/or other claims arising out of or relating to the issuance of this permit.

NUMBER
CV2017-18

FEE:
\$85.00



THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MAYNARD

This is to Certify that

Ganapati Baba Inc. d/b/a Café of India
155 Main Street, Maynard, MA. 01754

IS HEREBY GRANTED A

COMMON VICTUALLER'S LICENSE

in said Town **Maynard** and at that place only and expires December Thirty-First, **2017**, unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victualler. This license is issued in conformity with the authority granted to the Licensing Authorities by General Laws, Chapter 140, and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures.



Licensing
Authority

November 1, 2016

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

Number:

E2017-32

Fee:

\$40.00



ENTERTAINMENT LICENSE

WE, the undersigned, Selectmen of the Town of Maynard, by virtue of authority vested in us by law, do hereby license:

Ganapati Baba Inc. d/b/a Café of India

The business to be carried on at:

155 Main Street, Maynard, MA

Said business to be conducted in such manner as to conform with the requirements as provided for by law.

THIS LICENSE to date from the 1st day of January, in the year Two Thousand and Seventeen, and to expire the **31st** day of **DECEMBER** in the year **Two Thousand and Seventeen**, unless sooner revoked.

Given under our hands this 6th day of December in the year Two Thousand and Sixteen.

BOARD OF SELECTMEN

Becky Mosca

From: Kevin Sweet
Sent: Tuesday, October 25, 2016 8:25 AM
To: rgerardi@maynard.k12.ma.us
Cc: Chris DiSilva; Becky Mosca; Colleen Moore (cmoore@maynard.k12.ma.us)
Subject: BOS / SC Joint Meeting

Importance: High

Hi Bob,

I wanted to follow up and confirm we will have a joint meeting of the BOS and SC on **Tuesday, November 1st**. You will need to post an agenda for joint meeting at 7:15PM. We will take care of a few administrative items at 7pm and then open joint meeting.

Agenda Items:

- 1.) Budget discussion
- 2.) School Committee Funding Request

Thanks,
Kevin

Kevin A. Sweet
Town Administrator
Town of Maynard
195 Main Street
Maynard, Massachusetts 01754
Tel: 978.897.1375
Fax: 978.897-8457
www.townofmaynard-ma.gov



OCT 25 2016

To: Members of the Maynard Board of Selectmen

From: David D. Gavin

Re: Senior Discount on Water/Sewer bills

While I believe that our current Senior Discount program for water/sewer bills in Maynard is appropriate, I understand that the Board disagrees with my position and is not supportive of continuing with the same program. It is, therefore, in the spirit of compromise, that I make the following proposal which, I believe, presents an appropriate resolution.

The initial alternative proposal that was presented by the Town Administrator asking for adoption of a program that would consider a discount only for those seniors who qualify for local property tax relief under Clauses 17D and 41C of the Property Tax Exemptions is extremely limited in scope and reaches only a very small number of our most needy residents. I believe we can do better for our seniors to allow for more of our valuable neighbors to benefit.

Specifically, I would propose a hybrid, two-pronged approach, which would be easily implemented and very easy to verify. The Massachusetts state Circuit Breaker Tax Credit program provides in income tax refund of up to \$1070 to seniors who document that they pay more than 10% of their household income towards their real estate taxes. The Massachusetts Department of Revenue issued statistics in February, 2016 regarding the claims made for this credit in 2014. Those statistics show that 277 Maynard residents were eligible for that credit. I urge that the Board of Selectmen consider assisting these individuals by implementing a discount program that recognizes the difficulties encountered by many of our older neighbors and friends.

Notably, some very needy residents are not included in this total. That is, because individual taxpayers who are so needy and unable to pay their taxes, choosing instead to defer them to the future, are unable to collect the Circuit Breaker credit. Instead, they defer filing their taxes usually until their death, when at that time the burden of the unpaid taxes is passed along to their heirs.

The second part of my hybrid proposal would automatically include all residents 75 years of age and older. This had been the long-standing criteria for discounts in Maynard regardless of their eligibility for Circuit Breaker relief and I believe should be continued. Most 75 year old residents have retired from their careers and live on fixed incomes that require continuous adjustment to the ever increasing costs of living.

Adopting a hybrid approach would recognize a means-test requirement for those younger than 75, but would allow those older to receive a benefit regardless of their income status. The proposal captures the spirit of the desire of the majority of the Board to implement a means test on those younger than 75, while assisting the most senior residents of our community.

Senior Circuit Breaker Cred* = Towns with fewer than 3 Circuit Breaker claiman

Tax Year 2014 claims: Preliminary, as of February 1st 2016

(Source: DOR Statistics of Income)

TOWN	Number of Filers Who Claimed (filers)	Total Value of CB Credits Claimed (\$ dollars)	Average Credit per Claim (\$ dollars / C B)	Number of Filers in Town (filers)	Percent of Filers Claiming (%)	Age 65 or Over Filers in Town (filers)
(001) Abington	256	219,571	858	8,240	3.1%	1,295
(002) Acton	270	255,628	947	10,296	2.6%	1,801
(003) Acushnet	198	168,304	850	5,234	3.8%	1,030
(004) Adams	77	49,541	643	4,133	1.9%	903
(005) Agawam	363	259,882	716	14,463	2.5%	3,021
(006) Alford	*	*	*	*	*	*
(007) Amesbury	322	292,572	909	8,132	4.0%	1,317
(008) Amherst	262	231,115	882	9,622	2.7%	2,147
(009) Andover	469	443,758	946	15,292	3.1%	2,895
(010) Arlington	1006	932,117	927	22,306	4.5%	4,623
(011) Ashburnham	78	60,972	782	2,868	2.7%	446
(012) Ashby	34	26,276	773	1,474	2.3%	238
(013) Ashfield	37	30,534	825	745	5.0%	208
(014) Ashland	295	256,463	869	8,324	3.5%	1,455
(015) Athol	60	41,563	693	5,056	1.2%	864
(016) Attleboro	411	314,818	766	21,770	1.9%	3,124
(017) Auburn	269	212,226	789	8,299	3.2%	1,702
(018) Avon	100	81,326	813	2,258	4.4%	428
(019) Ayer	83	64,563	778	3,919	2.1%	581
(020) Barnstable	391	312,525	799	23,624	1.7%	6,070
(021) Barre	30	22,572	752	2,458	1.2%	406
(022) Becket	17	11,594	682	827	2.1%	175
(023) Bedford	279	270,421	969	6,658	4.2%	1,601
(024) Belchertown	123	105,081	854	7,123	1.7%	1,179
(025) Bellingham	223	172,868	775	8,345	2.7%	1,370
(026) Belmont	391	372,948	954	11,932	3.3%	2,569
(027) Berkley	68	57,622	847	3,142	2.2%	401
(028) Berlin	47	39,551	842	1,489	3.2%	332
(029) Bernardston	45	36,680	815	1,106	4.1%	290
(030) Beverly	772	676,755	877	19,146	4.0%	3,786
(031) Billerica	702	593,893	846	20,871	3.4%	3,564
(032) Blackstone	118	97,059	823	4,423	2.7%	631
(033) Blandford	6	3,957	660	612	1.0%	131
(034) Bolton	80	78,004	975	2,413	3.3%	428
(035) Boston	2585	2,064,186	799	302,927	0.9%	29,785
(036) Bourne	272	214,589	789	10,246	2.7%	2,747
(037) Boxborough	43	38,158	887	2,475	1.7%	345
(038) Boxford	77	69,122	898	3,779	2.0%	787
(039) Boylston	66	58,892	892	2,286	2.9%	446
(040) Braintree	579	489,402	845	18,510	3.1%	3,623
(041) Brewster	131	101,718	776	4,989	2.6%	1,802

(042) Bridgewater	277	239,907	866	11,175	2.5%	1,932
(043) Brimfield	28	19,795	707	1,785	1.6%	324
(044) Brockton	930	758,799	816	45,272	2.1%	5,188
(045) Brookfield	38	31,914	840	1,576	2.4%	315
(046) Brookline	331	298,006	900	24,840	1.3%	4,249
(047) Buckland	6	4,976	829	150	4.0%	36
(048) Burlington	486	410,739	845	12,731	3.8%	2,785
(049) Cambridge	325	261,086	803	53,035	0.6%	6,478
(050) Canton	323	289,392	896	10,987	2.9%	2,355
(051) Carlisle	61	59,191	970	2,322	2.6%	556
(052) Carver	118	94,641	802	5,593	2.1%	1,148
(053) Charlemont	22	17,976	817	595	3.7%	154
(054) Charlton	73	57,036	781	6,354	1.1%	975
(055) Chatham	46	33,623	731	3,624	1.3%	1,604
(056) Chelmsford	910	843,220	927	17,272	5.3%	3,753
(057) Chelsea	145	109,194	753	16,979	0.9%	1,137
(058) Cheshire	13	10,417	801	1,624	0.8%	362
(059) Chester	14	10,402	743	602	2.3%	115
(060) Chesterfield	21	19,555	931	434	4.8%	101
(061) Chicopee	697	507,173	728	26,043	2.7%	4,721
(062) Chilmark	3	3,150	1,050	492	0.6%	162
(063) Clarksburg	*	*	*	*	*	*
(064) Clinton	153	116,001	758	7,318	2.1%	1,035
(065) Cohasset	136	132,351	973	3,655	3.7%	861
(066) Colrain	30	24,629	821	883	3.4%	190
(067) Concord	262	252,225	963	8,181	3.2%	2,261
(068) Conway	29	24,950	860	818	3.5%	212
(069) Cummington	15	11,543	770	493	3.0%	124
(070) Dalton	85	62,249	732	3,313	2.6%	730
(071) Danvers	621	544,800	877	14,224	4.4%	3,056
(072) Dartmouth	377	279,182	741	14,514	2.6%	3,197
(073) Dedham	677	624,926	923	12,538	5.4%	2,749
(074) Deerfield	112	90,655	809	2,888	3.9%	685
(075) Dennis	123	82,751	673	7,956	1.5%	2,934
(076) Dighton	124	103,428	834	3,557	3.5%	620
(077) Douglas	58	47,506	819	4,065	1.4%	516
(078) Dover	38	36,061	949	2,567	1.5%	583
(079) Dracut	439	348,408	794	15,698	2.8%	2,520
(080) Dudley	49	35,271	720	5,223	0.9%	841
(081) Dunstable	47	44,580	949	1,551	3.0%	251
(082) Duxbury	233	219,759	943	7,059	3.3%	1,825
(083) East Bridgewater	322	288,024	894	6,917	4.7%	1,277
(084) East Brookfield	25	20,006	800	1,079	2.3%	204
(085) East Longmeadow	376	331,552	882	7,784	4.8%	1,790
(086) Eastham (087)	68	52,093	766	2,866	2.4%	1,191
Easthampton	244	180,564	740	8,502	2.9%	1,651
(088) Easton	387	343,601	888	10,893	3.6%	2,071
(089) Edgartown	20	16,040	802	2,696	0.7%	618
(090) Egremont	6	5,140	857	408	1.5%	153
(091) Erving	5	1,745	349	682	0.7%	108

(092) Essex	91	89,256	981	1,721	5.3%	367
(093) Everett	390	304,184	780	20,636	1.9%	2,181
(094) Fairhaven	231	173,846	753	7,814	3.0%	1,619
(095) Fall River	460	314,808	684	37,645	1.2%	4,598
(096) Falmouth	377	300,089	796	16,684	2.3%	5,356
(097) Fitchburg	364	284,841	783	16,929	2.2%	2,309
(098) Florida	*	*	*	*	*	*
(099) Foxborough	294	242,945	826	8,807	3.3%	1,601
(100) Framingham	1122	1,016,942	906	31,187	3.6%	5,396
(101) Franklin	389	333,404	857	14,994	2.6%	2,253
(102) Freetown	99	69,445	701	4,505	2.2%	806
(103) Gardner	151	110,784	734	8,841	1.7%	1,399
(104) Aquinnah	*	*	*	*	*	*
(105) Georgetown	119	104,389	877	3,911	3.0%	690
(106) Gill	20	13,807	690	701	2.9%	144
(107) Gloucester	565	482,469	854	14,696	3.8%	3,326
(108) Goshen	10	6,564	656	275	3.6%	64
(109) Gosnold	*	*	*	*	*	*
(110) Grafton	189	161,259	853	8,824	2.1%	1,376
(111) Granby	73	55,532	761	3,170	2.3%	594
(112) Granville	20	13,551	678	792	2.5%	150
(113) Great Barrington	163	137,332	843	4,141	3.9%	1,127
(114) Greenfield	322	254,962	792	8,135	4.0%	1,719
(115) Groton	129	119,949	930	5,042	2.6%	836
(116) Groveland	113	99,380	879	3,188	3.5%	695
(117) Hadley	58	45,623	787	2,647	2.2%	611
(118) Halifax	146	127,116	871	3,860	3.8%	742
(119) Hamilton	142	132,500	933	3,574	4.0%	718
(120) Hampden	105	84,379	804	2,751	3.8%	685
(121) Hancock	*	*	*	*	*	*
(122) Hanover	258	234,825	910	6,758	3.8%	1,401
(123) Hanson	159	133,746	841	5,155	3.1%	936
(124) Hardwick	16	9,140	571	902	1.8%	170
(125) Harvard	72	64,640	898	2,485	2.9%	596
(126) Harwich	145	108,030	745	6,969	2.1%	2,431
(127) Hatfield	60	48,418	807	1,806	3.3%	456
(128) Haverhill	561	439,261	783	30,105	1.9%	4,200
(129) Hawley	7	6,658	951	105	6.7%	34
(130) Heath	11	8,873	807	188	5.9%	48
(131) Hingham	508	469,016	923	10,500	4.8%	3,070
(132) Hinsdale	13	9,945	765	1,064	1.2%	255
(133) Holbrook	270	239,431	887	5,508	4.9%	977
(134) Holden	236	187,517	795	8,958	2.6%	1,774
(135) Holland	19	14,269	751	1,138	1.7%	183
(136) Holliston	271	248,986	919	6,749	4.0%	1,283
(137) Holyoke	315	263,631	837	15,920	2.0%	2,240
(138) Hopedale	103	87,210	847	2,954	3.5%	535
(139) Hopkinton	202	185,555	919	7,202	2.8%	1,024
(140) Hubbardston	16	13,966	873	2,075	0.8%	317
(141) Hudson	358	303,613	848	9,735	3.7%	1,919
(142) Hull	311	279,977	900	5,395	5.8%	1,314
(143) Huntington	29	22,825	787	1,194	2.4%	217

(144) Ipswich	263	232,874	885	6,838	3.8%	1,683
(145) Kingston	221	199,982	905	6,214	3.6%	1,191
(146) Lakeville	122	108,033	886	5,329	2.3%	955
(147) Lancaster	127	113,477	894	3,221	3.9%	644
(148)						
Lanesborough	42	31,113	741	1,351	3.1%	283
(149) Lawrence	286	220,630	771	36,969	0.8%	2,367
(150) Lee	99	79,260	801	3,098	3.2%	733
(151) Leicester	95	75,162	791	5,405	1.8%	906
(152) Lenox	90	76,319	848	2,720	3.3%	958
(153) Leominster	508	384,300	756	20,369	2.5%	3,208
(154) Leverett	39	33,619	862	873	4.5%	280
(155) Lexington	482	486,245	1,009	14,435	3.3%	3,622
(156) Leyden	14	10,176	727	308	4.5%	88
(157) Lincoln	51	50,483	990	2,696	1.9%	892
(158) Littleton	173	158,787	918	4,364	4.0%	826
(159)						
Longmeadow	333	321,251	965	7,264	4.6%	1,953
(160) Lowell	756	599,653	793	49,702	1.5%	4,665
(161) Ludlow	399	306,853	769	10,093	4.0%	2,067
(162) Lunenburg	180	153,410	852	5,207	3.5%	1,029
(163) Lynn	967	792,484	820	42,771	2.3%	4,889
(164) Lynnfield	280	266,498	952	6,250	4.5%	1,518
(165) Malden	502	406,990	811	30,633	1.6%	3,508
(166) Manchester	100	94,069	941	2,547	3.9%	710
(167) Mansfield	261	230,135	882	11,522	2.3%	1,453
(168) Marblehead	317	280,673	885	9,980	3.2%	2,692
(169) Marion	94	82,503	878	2,463	3.8%	696
(170) Marlborough	482	405,227	841	19,048	2.5%	2,951
(171) Marshfield	495	424,578	858	12,824	3.9%	2,770
(172) Mashpee	164	119,095	726	7,466	2.2%	2,345
(173) Mattapoisett						
	126	104,386	828	3,330	3.8%	931
(174) Maynard	277	261,613	944	5,205	5.3%	959
(175) Medfield	187	179,586	960	5,669	3.3%	1,010
(176) Medford	1101	966,955	878	29,589	3.7%	4,951
(177) Medway	223	207,244	929	6,268	3.6%	932
(178) Melrose	574	511,120	890	13,591	4.2%	2,731
(179) Mendon	78	66,314	850	2,924	2.7%	484
(180) Merrimac	109	88,279	810	3,117	3.5%	589
(181) Methuen	518	413,457	798	24,857	2.1%	3,847
(182)						
Middleborough	266	216,304	813	11,259	2.4%	2,261
(183) Middlefield	4	3,209	802	144	2.8%	36
(184) Middleton	146	128,695	881	4,116	3.5%	848
(185) Milford	460	390,340	849	13,579	3.4%	2,300
(186) Millbury	185	151,678	820	6,667	2.8%	1,250
(187) Millis	170	152,964	900	4,039	4.2%	784
(188) Millville	18	16,913	940	1,510	1.2%	178
(189) Milton	457	439,481	962	12,526	3.6%	2,676
(190) Monroe	*	*	*	*	*	*
(191) Monson	89	69,562	782	4,053	2.2%	768
(192) Montague	158	124,326	787	4,173	3.8%	819
(193) Monterey	*	*	*	*	*	*

(194) Montgomery	14	10,924	780	405	3.5%	82
(195) Mount Washington	*	*	*	*	*	*
(196) Nahant	75	67,932	906	1,862	4.0%	538
(197) Nantucket	15	13,946	930	6,701	0.2%	1,007
(198) Natick	626	559,054	893	17,072	3.7%	3,280
(199) Needham	461	447,000	970	13,757	3.4%	3,223
(200) New Ashford	*	*	*	*	*	*
(201) New Bedford	1188	934,142	786	41,136	2.9%	5,459
(202) New Braintree	20	16,717	836	609	3.3%	120
(203) New Marlborough	13	8,483	653	558	2.3%	145
(204) New Salem	17	14,099	829	466	3.6%	100
(205) Newbury	103	90,609	880	3,348	3.1%	792
(206) Newburyport	399	361,320	906	8,905	4.5%	2,112
(207) Newton	1059	990,376	935	43,161	2.5%	9,924
(208) Norfolk	150	144,456	963	4,519	3.3%	815
(209) North Adams	53	36,062	680	5,655	0.9%	1,108
(210) North Andover	334	304,144	911	13,536	2.5%	2,545
(211) North Attleborough	223	170,926	766	13,748	1.6%	1,910
(212) North Brookfield	41	29,253	713	2,254	1.8%	373
(213) North Reading	342	317,066	927	7,589	4.5%	1,323
(214) Northampton	406	336,481	829	13,609	3.0%	2,760
(215) Northborough	268	230,764	861	7,407	3.6%	1,384
(216) Northbridge	104	75,472	726	7,514	1.4%	1,161
(217) Northfield	50	39,430	789	1,486	3.4%	339
(218) Norton	217	175,064	807	8,802	2.5%	1,474
(219) Norwell	197	189,338	961	5,010	3.9%	1,088
(220) Norwood	543	465,940	858	15,134	3.6%	2,966
(221) Oak Bluffs	31	25,916	836	1,708	1.8%	434
(222) Oakham	14	10,506	750	943	1.5%	160
(223) Orange	71	58,843	829	3,160	2.2%	561
(224) Orleans	69	52,770	765	3,773	1.8%	1,613
(225) Otis	9	4,891	543	726	1.2%	198
(226) Oxford	120	87,541	730	6,687	1.8%	995
(227) Palmer	152	120,947	796	6,073	2.5%	1,021
(228) Paxton	76	64,071	843	2,134	3.6%	461
(229) Peabody	1089	878,710	807	26,980	4.0%	6,337
(230) Pelham	19	16,958	893	549	3.5%	150
(231) Pembroke	302	264,797	877	8,854	3.4%	1,558
(232) Pepperell	129	104,701	812	5,573	2.3%	909
(233) Peru	4	1,959	490	279	1.4%	39
(234) Petersham	20	14,698	735	593	3.4%	158

(235) Phillipston	7	5,417	774	773	0.9%	95
(236) Pittsfield	405	286,416	707	22,062	1.8%	4,608
(237) Plainfield	10	8,620	862	306	3.3%	82
(238) Plainville	139	112,560	810	4,550	3.1%	784
(239) Plymouth	852	741,893	871	27,764	3.1%	6,172
(240) Plympton	46	39,691	863	1,408	3.3%	293
(241) Princeton	41	29,060	709	1,684	2.4%	352
(242)						
Provincetown	72	56,802	789	2,491	2.9%	580
(243) Quincy	1558	1,373,956	882	49,235	3.2%	7,482
(244) Randolph	522	457,113	876	16,721	3.1%	2,426
(245) Raynham	238	207,515	872	7,044	3.4%	1,321
(246) Reading	587	552,173	941	12,072	4.9%	2,559
(247) Rehoboth	120	95,911	799	5,810	2.1%	1,114
(248) Revere	820	710,762	867	25,496	3.2%	3,616
(249) Richmond	9	7,931	881	589	1.5%	198
(250) Rochester	82	65,176	795	2,623	3.1%	534
(251) Rockland	306	271,147	886	8,963	3.4%	1,626
(252) Rockport	174	148,693	855	3,710	4.7%	1,245
(253) Rowe	6	4,417	736	237	2.5%	79
(254) Rowley	93	84,122	905	3,024	3.1%	538
(255) Royalston	7	5,626	804	524	1.3%	93
(256) Russell	18	13,249	736	718	2.5%	116
(257) Rutland	56	47,569	849	3,855	1.5%	541
(258) Salem	720	617,124	857	21,111	3.4%	3,449
(259) Salisbury	116	96,065	828	4,126	2.8%	859
(260) Sandisfield	9	7,239	804	327	2.8%	80
(261) Sandwich	373	325,211	872	10,363	3.6%	2,366
(262) Saugus	509	413,292	812	14,202	3.6%	2,950
(263) Savoy	10	6,646	665	338	3.0%	63
(264) Scituate	411	384,072	934	9,020	4.6%	2,184
(265) Seekonk	176	136,534	776	7,005	2.5%	1,387
(266) Sharon	342	336,310	983	8,059	4.2%	1,516
(267) Sheffield	55	45,240	823	1,568	3.5%	414
(268) Shelburne	86	63,936	743	1,938	4.4%	535
(269) Sherborn	64	62,069	970	1,921	3.3%	440
(270) Shirley	72	57,599	800	2,903	2.5%	486
(271) Shrewsbury	344	271,464	789	17,137	2.0%	2,998
(272) Shutesbury	18	15,528	863	732	2.5%	147
(273) Somerset	237	184,670	779	9,022	2.6%	2,000
(274) Somerville	567	481,476	849	43,422	1.3%	3,659
(275) South						
Hadley	377	301,387	799	8,254	4.6%	2,067
(276)						
Southampton	95	77,226	813	3,107	3.1%	639
(277)						
Southborough	128	112,307	877	4,796	2.7%	824
(278) Southbridge	146	111,768	766	7,831	1.9%	1,081
(279) Southwick	129	99,184	769	4,837	2.7%	1,001
(280) Spencer	60	37,797	630	5,514	1.1%	953
(281) Springfield	1262	939,648	745	61,571	2.0%	7,932
(282) Sterling	106	83,150	784	3,840	2.8%	770
(283) Stockbridge	14	10,026	716	839	1.7%	298
(284) Stoneham	619	547,350	884	11,597	5.3%	2,638
(285) Stoughton	558	474,408	850	14,133	3.9%	2,735

(286) Stow	142	127,358	897	3,252	4.4%	707
(287) Sturbridge	121	95,984	793	4,691	2.6%	930
(288) Sudbury	190	172,986	910	7,923	2.4%	1,525
(289) Sunderland	47	35,610	758	1,907	2.5%	278
(290) Sutton	99	87,877	888	4,442	2.2%	790
(291) Swampscott						
	305	285,589	936	6,990	4.4%	1,613
(292) Swansea	243	195,615	805	8,080	3.0%	1,669
(293) Taunton	578	458,141	793	27,003	2.1%	3,827
(294) Templeton	43	31,889	742	3,633	1.2%	553
(295) Tewksbury	661	584,683	885	15,464	4.3%	2,966
(296) Tisbury	44	33,279	756	3,681	1.2%	808
(297) Tolland	*	*	*	*	*	*
(298) Topsfield	102	89,752	880	2,987	3.4%	769
(299) Townsend	109	80,818	741	4,431	2.5%	685
(300) Truro	31	22,940	740	1,178	2.6%	420
(301)						
Tyngsborough	153	128,212	838	5,958	2.6%	842
(302) Tyringham	*	*	*	*	*	*
(303) Upton	84	73,352	873	3,552	2.4%	535
(304) Uxbridge	176	143,375	815	6,941	2.5%	1,165
(305) Wakefield	584	519,326	889	13,310	4.4%	2,605
(306) Wales	15	12,027	802	801	1.9%	160
(307) Walpole	524	476,692	910	11,956	4.4%	2,509
(308) Waltham	708	601,862	850	29,909	2.4%	4,769
(309) Ware	106	78,164	737	4,694	2.3%	894
(310) Wareham	257	187,522	730	10,317	2.5%	2,066
(311) Warren	31	24,732	798	1,932	1.6%	298
(312) Warwick	22	19,263	876	355	6.2%	89
(313) Washington	5	3,480	696	225	2.2%	63
(314) Watertown	666	592,666	890	18,211	3.7%	3,170
(315) Wayland	223	222,738	999	6,424	3.5%	1,534
(316) Webster	119	91,690	771	8,053	1.5%	1,364
(317) Wellesley	220	220,668	1,003	11,171	2.0%	2,645
(318) Wellfleet	50	38,870	777	1,781	2.8%	631
(319) Wendell	14	11,316	808	426	3.3%	97
(320) Wenham	75	70,958	946	1,735	4.3%	413
(321) West Boylston	166	138,323	833	3,531	4.7%	852
(322) West Bridgewater	144	126,089	876	3,523	4.1%	719
(323) West Brookfield	37	28,179	762	1,982	1.9%	401
(324) West Newbury	61	56,857	932	2,057	3.0%	461
(325) West Springfield	360	291,258	809	13,779	2.6%	2,510
(326) West Stockbridge	13	9,799	754	651	2.0%	193
(327) West Tisbury						
	13	9,303	716	1,104	1.2%	280
(328)						
Westborough	272	251,791	926	9,057	3.0%	1,479
(329) Westfield	530	428,578	809	18,460	2.9%	3,450
(330) Westford	344	318,745	927	10,916	3.2%	1,780

(331) Westhampton	23	20,833	906	747	3.1%	159
(332) Westminster	93	74,893	805	3,823	2.4%	668
(333) Weston	48	45,817	955	4,987	1.0%	1,225
(334) Westport	106	78,675	742	8,153	1.3%	1,889
(335) Westwood	308	301,876	980	6,911	4.5%	1,682
(336) Weymouth	895	724,097	809	27,825	3.2%	5,277
(337) Whately	21	17,643	840	499	4.2%	123
(338) Whitman	253	214,309	847	7,345	3.4%	1,136
(339) Wilbraham	275	235,927	858	6,991	3.9%	1,705
(340) Williamsburg	73	60,223	825	1,916	3.8%	453
(341) Williamstown	74	59,243	801	2,710	2.7%	846
(342) Wilmington	462	420,965	911	11,533	4.0%	1,963
(343) Winchendon	58	47,935	826	4,371	1.3%	587
(344) Winchester	317	308,575	973	9,937	3.2%	2,294
(345) Windsor	*	*	*	*	*	*
(346) Winthrop	338	294,654	872	8,801	3.8%	1,788
(347) Woburn	635	514,864	811	20,890	3.0%	3,806
(348) Worcester	1449	1,160,715	801	80,033	1.8%	9,929
(349) Worthington	15	10,732	715	575	2.6%	150
(350) Wrentham	153	130,089	850	5,364	2.9%	885
(351) Yarmouth	391	302,997	775	13,085	3.0%	4,622
(401) USA:Fort Devens	*	*	*	*	*	*
(402) USA:Hanscom AFB	*	*	*	*	*	*
(403) USA:Otis ANGB	*	*	*	*	*	*
(900) Out of State	229	204,650	894	458,245	0.0%	45,858
All	82,450	70,006,938	849	3,650,335	2.3%	597,028

Meeting
10-18-16

Maynard Board of Selectmen Priorities for FY17

Economic Development

The economic health of the community requires a continual focus.

- Business recruitment
- Transportation
- Re-development

Economic development is a continual process but we will mark progress in the coming year with the advancement of the 129 Parker Street project, further support parking and transportation improvements, and fostering the cultural district designation to fruition, among other initiatives.

Communication

Strive to continuously improve internal and external communications.

- Provide training
- Write and distribute staff briefings
- Review quality and accuracy of static internet sites and publications
- Create procedures to ensure that future publications (on-line and off-line) are edited for content and accuracy

Milestones for FY17 include Fall 2016 staff training, the immediate establishment of a regular 'staff report'; setting and enforcing expectations about quality of written communications.

BOS Policies and Meetings

Provide thoughtful leadership with a focus on the long-term needs of Maynard

- Schedule bi-annual department updates to keep BOS informed
- Establish policies for regular processes like setting water & sewer rates
- Delegate the day-to-day to the Town Administration

Current plans are to establish a new agenda and packet process to provide better information flow and in January 2017 begin scheduling departmental reports to the BOS.

Staffing and Administration

The quality of our staff has a direct impact on the real and perceived quality of the community.

- Establish succession planning for all key roles
- Review staffing needs, develop a multi-year path to accomplish
- Provide training and professional development as an investment in our employees and Community.

By January 2017 provide the BOS with a revised organizational chart that includes changes to current and added positions to meet the future needs of the Town. A succession plan for key roles should be in place by June 2017.

Master Plan

It has been 25 years since Maynard created a cohesive master plan. Some pieces, see recommended list below, are in place or underway.

- Economic Development
- Infrastructure
- Transportation
- Historic and Cultural Resources
- Open Space and Recreation
- Land Use
- Housing
- Natural Resources
- Education

This process needs resources and about 15-18 months to complete. Target is to have a revised plan in place for FY19.

Financial Policies

Strong financial policies will guide the community to responsible and sustainable budget planning.

- Reserves
- OPEB and Pension funding
- Tax Rate
- Capital Planning
- Budget Growth
- Internal Procedures

Finance Director is creating and revising policies and will begin vetting them with FinCom and others in October 2016. Some /All policies intended to be implemented during FY17.

Infrastructure

The quality of our facilities, roads, and public properties are a reflection of the community.

- Capital Funding
- Maintenance Funding
- Ten Year Outlook

Proper capital and maintenance funding will be an FY18 priority but will take several fiscal years to adjust to appropriate levels. The Ten Year Outlook will be completed by April 1, 2017.

OCT 25 2016

<u>SPECIAL</u>	<u>CONTROL</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>LEGAL REVIEW</u>
STM	A	Transfer from the Sewer Stabilization Fund to the Sewer Enterprise Fund	Board of Selectmen	
STM	B	Accept the Massachusetts General Law Chapter 32 Section 4(2)b ½	Maynard Permanent Firefighters	
STM	C	Matching Funds for Replacement of Aerial Ladder Truck	Board of Selectmen	
STM	D	Amend By-Law Chapter XXX - Community Preservation Committee	Community Preservation Committee	
STM	E	Amend By-law Chapter IX by adding section 27 - Noise	Board of Selectmen	
STM	F	Amend By-law Chapter XXVII, Section 5. Wetlands protection. Adding language that reduces the cost to applicants.	Conservation Commission	
STM	G	Delete By-Law Chapter IX, Section 7 - Dogs	By-law committee	
STM	H	Delete By-Law Chapter XI - Job & Express Wagons	By-Law Committee	
STM	I	Amend By-Law Chapter XIII, Sections 1, 3, and 4 - Police Commissioners	By-law committee	
STM	J	Amend By-Law Chapter XIII, Section 16 - Fees for Sealer of Weights and Measures	By-law committee	

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<u>SPECIAL</u>	<u>CONTROL</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>LEGAL REVIEW</u>
STM	K	Amend XIII, Section 16 Fees for Sealer to update to real costs associated with Sealing Weights and Measures	By-law committee	
STM	L	Amend Bylaw – Addition of Section for Outdoor Storage in Residential Parcels	Board of Selectmen	

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 A

ARTICLE: SEWER STABILIZATION FUND TRANSFER

To see if the town will transfer from the Sewer Stabilization Fund to the Sewer Enterprise Fund the sum of \$244,470 to fund the FY2016 retained earnings shortfall as a result of unexpected expenses incurred for capital repairs.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$244,470.00
FINCOM RECOMMENDATION:

Comments:

 B

ARTICLE: ACCEPTANCE OF MGL C. 32 SEC. 4(2) B 1/2

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 32 Section 4(2)b and 4(2)b 1/2 in order to give those who served as call firefighters the right to purchase creditable service for the time they served in that capacity.

Language of the Law: (b1/2) In any city, town, or fire district, which accepts the provisions of this paragraph, service as a permanent-intermittent or call firefighter shall be credited as full-time service as provided in paragraph (b), except that credit for such service shall not be conditioned upon the appointment of said permanent-intermittent or call firefighter as a permanent member of the fire department. This paragraph shall take effect in a city by vote of the city council in accordance with its city charter, in a town which maintains a separate contributory retirement system by vote of the town meeting, in a town whose eligible members are members of the county retirement system of the county wherein such town lies by vote of the town meeting, in a district which maintains a separate contributory retirement system by vote of the district meeting, and in a district the eligible employees of which are members of a county retirement system by vote of the district meeting.

To do or act thereon.

SPONSORED BY: Maynard Permanent Firefighters
APPROPRIATION: None
FINCOM RECOMMENDATION:

Sponsor Comments:

Previously, the Maynard Retirement Board accepted and credited previous work experience as a call firefighter for the permanent Maynard firefighters. Recently, the Retirement Board noticed that the MGL had been amended in the 1990s and never accepted by the Town. This led to a

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stop in the acceptance and crediting of previous time. Accepting this article fixes this oversight and again allows this practice so that the time served by firefighters in other communities before serving in Maynard is not lost, but credited to them appropriately. The cost of “buying back” this time is the responsibility of the individual applying for the service credit.

The Maynard Fire Department has made a practice of hiring individuals with prior training and experience. This adds to the expertise of the department and makes the transition to newer firefighters smoother as many have multiple years of service and training already. As such, many of these newly hired firefighters have creditable time in different retirement systems that could count toward their eventual retirement. Currently, Maynard has seven firefighters who are unable to receive the proper credit for their prior work experience and service in the fire department because the Town was never presented with and therefore never accepted the amendment in the 1990s. Acceptance of this article would allow these members to apply for the “buy back” of their time and have that time credited to their retirement. Any additional payments needed to cover this creditable service would be paid by the individuals applying

 C

**ARTICLE: _____ MATCHING FUNDS FOR REPLACEMENT OF AERIAL
LADDER TRUCK**

To see if the town will vote to transfer a sum of TWO-HUNDRED-SIXTY-SIX THOUSAND, FIVE-HUNDRED AND SIXTY-SEVEN DOLLARS (\$266,567.00) from the Capital Stabilization Fund for the purpose of matching a federal grant to purchase an aerial ladder. This cost represents the town’s match of just over 25% of the total cost of replacement. The Federal Emergency Management Grant awarded to the Maynard Fire Department will contribute \$750,000.00. The total cost to replace the existing, thirty-one year old E-One Aerial Ladder is \$1,016,567.00.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$266,567.00
FINCOM RECOMMENDATION:

Sponsor Comments: The grant and matching funds will purchase an Emergency-One, HP100, E-Max Quint.

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Work on Sundays shall be restricted to uses not involving machinery, equipment, tools or other activities resulting in noise or other disturbance to the surrounding area.

Work performed on behalf of the Town is specifically exempted from this limitation provided activity consists of "emergency work" and is limited to such work that is clearly essential to response to a sudden and unexpected threat to public health or public safety.

Work authorized for a specific period by the Building Commissioner or the Director of Public Works is specifically exempted from this limitation.

Notwithstanding other provisions of these By-laws, no person shall generate sound, which is plainly audible in a public place at a distance of 50 feet or more before:

- before 7:00 a.m. or after 9:00 p.m. on weekdays and Saturday.
- before 9:00 a.m. or after 6:00 p.m. on Sunday.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION:

Sponsor Comments: Adopts 310 CMR 7.10 noise regulations.

F

**AMEND BY-LAW CHAPTER XXVII, SECTION 5 -
WETLANDS PROTECTION**

ARTICLE: _____

To see if the Town will amend the Conservation Commission Wetland Protection By-Law Chapter XXVII, Section 5 of the Maynard General By-Laws by adding to section 5 under Notice and Hearings as follows:

"Any person filing a permit application with the commission shall within seven (7) days give written notice by certificate mailing, certified mail (return receipt) or hand delivered..."

Adding the words: Certificate Mailing

To do or act thereon.

SPONSORED BY: Conservation Commission
APPROPRIATION: None
FINCOM RECOMMENDATION:

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I

ARTICLE: _____ **AMEND BY-LAW CHAPTER XIII, SECTIONS 1, 3 & 4 –
POLICE COMMISSIONERS**

To see if the town will vote to amend the Town By-Laws as follows:

By deleting the existing bylaw sections Chapter XIII, Section 1: Board of Selectmen and Police Commissioners, Chapter XIII, Section 3: Duties of Police Commissioners, Chapter XIII, Section 4: Police Commissioner's Powers and create the following new bylaw.

**CHAPTER XXXIV
POLICE COMMISSIONERS**

Section 1: The Board of Selectmen shall be the Police Commissioners.

Section 2: It shall be the duties of the Police Commissioners to fill all vacancies on the regular police force, and to appoint sufficient additional special officers to properly preserve the peace.

Section 3: The Police Commissioners are hereby empowered to make and enforce regulations necessary to make effective the provisions of this By-law and to make and enforce temporary regulations to cover emergencies of special conditions.

To do or act thereon.

SPONSORED BY: Bylaw Committee
APPROPRIATION: None
FINCOM RECOMMENDATION:

Sponsor Comments: In the process of reorganizing the Town's Bylaws, the committee found that three sections in Chapter XIII relate to Police Commissioners and should have their own Chapter to be more visible to the public.

J

ARTICLE: _____ **AMEND BY-LAW CHAPTER XIII, SECTIONS 1, 3 & 4 –
POLICE COMMISSIONERS**

To see if the town will vote to amend the Town By-Laws as follows:

Delete Chapter XIII. GENERAL Section 16, and replace with the following:

Section 16: The Town through the Sealer of Weights and Measures shall charge and collect a fee for Sealing Weights and Measures in the Town of Maynard pursuant to Massachusetts

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General Law, Ch. 98, § 56. The State fee schedule shall be used.

To do or act thereon.

SPONSORED BY: Bylaw Committee
APPROPRIATION: None
FINCOM RECOMMENDATION:

Sponsor Comments: The Town has not been appointing a Sealer of Weights and Measures, but rather using a state Sealer who charges the state rates.

 K

ARTICLE: _____ AMEND PROTECTIVE ZONING BY-LAW USE TABLE

To see if the town will vote to amend the Protective Zoning By-laws of the Town of Maynard to allow “Brewery with ancillary food service” as a use allowed by Special Permit of the Planning Board within the Central Business (CB) District.

This will amend Section 3.1.2, Table A “Use Regulations”, by replacing the designation of “N” with “PB” under “Brewery with ancillary food service” in the CB Zoning District column as depicted below. The amendment would indicate a Special Permit from the Planning Board is required for this use within the CB Zoning District.

4. Business Uses	S-1	S-2	GR	B	CB	HCI	I	GA	OS
<i>Brewery with ancillary food service</i>	N	N	N	N	N <u>PB</u>	Y	N	N	N

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION:

Comments:

“Breweries with ancillary food service” is defined in the Zoning By-laws as “An establishment that brews beer for sale and distribution to the public, including ancillary tavern and restaurant facilities for service on the premises, subject to the provisions of G.L. 138”. Currently a brewery with ancillary food service” is allowed only in the Health Care / Industrial (HCI) District, but the amendment would allow the use within the Central Business (CB) District with Special Permit approval from the Planning Board.

Subject to a public hearing to be held in November 2016.

added
to agenda -
Becky Mosca

From: Andrew Scribner-MacLean
Sent: Tuesday, October 18, 2016 4:31 PM
To: Becky Mosca
Cc: Kevin Sweet
Subject: BOS 11/01/2016

Please add a fee setting item to the next agenda.

Topic is Sealer of Weights & Measures fees

I will provide a new schedule recommendation by next week – it is in final review now.

Andrew Scribner-MacLean
Assistant Town Administrator and
Executive Director of Municipal Services
Town of Maynard
195 Main Street, Maynard, MA 01754
Office: 978 897-1375





TOWN ADMINISTRATOR'S REPORT

November 1, 2016



OVERVIEW:

Welcome to my new Town Administrator's Report! As part of my goal to enhance and streamline communication between departments and the Board of Selectmen, I am instituting a new technique for departmental reports – to provide one, cohesive report in the Selectmen's Meeting Packet on a bi-weekly basis. The objective is to provide the Board with information relative to your communications with residents; to arm you with as much information on current and future events and the current state of the Town as possible. As you are probably aware, there has been much static information that could be omitted from these reports, providing a more simplified yet significant report. Additionally, the reports within the BOS packet under the current structure can be up to 6 weeks old at the time of publishing, creating a relevance issue.

To achieve this new objective, I am encouraging staff to save the majority of static information for the Annual Report and provide more of an "update" on current initiatives and projects instead. I will work with each department head as to how they can best streamline their individual reports for this process going forward – not only for ease of review by the BOS, but to also attempt to minimize the time department heads spend on these reports. I welcome the Board's feedback in this new communication approach, and please bear with us as we perfect the process.

ADMINISTRATION:

Office of the Town Administrator –

- In working toward 2017 Board priorities, the TA, ATA and Town Planner attended Governor Baker's Economic Development Summit. The ATA and Executive Assistant to the TA attended the Mass Municipal Personnel Association Fall Conference, which included sessions on Labor Law and Succession Planning.
 - To further Maynard's Community Development Strategy, staff met with DHCD Representatives regarding the 2017 CDBG application.
 - The Economic Development Committee is planning a series of facilitated meetings with local landlords and business owners.
 - The Custodial Collective Bargaining Agreement (CBA) has been completed and the School Committee voted on the 27th. This latest agreement creates a re-organization with new chain of command and responsiveness.
 - As a Commissioner of 495/MetroWest Suburban Edge Community Commission (SECC), we hosted a meeting to discuss economic development and downtown revitalization.
 - CrossTown Connect is now part of our commuter shuttle pilot program which is now transporting an average of 5 people each morning and each afternoon. This is the fourth week we have run the service, and the pilot is due to expire in January unless grant funding can be secured to continue the program.
-
-

FINANCE:

Finance Director/Accounting –

- Updated expense analysis for Treasurer-Collector for health insurance, life insurance, Medicare, and unemployment
- Met with the Finance Committee on Monday October 24 to review financial policies developed to date and to discuss future financial policies.
- Received final FY2016 Free Cash Certification from the DOR for the General Fund, and Water and Sewer Enterprise Funds, and submitted FY2016 Free Cash Analysis to the TA.
- Continued to work on the FY2017 Tax Levy
- Began work on FY2016 Schedule A
- Began preliminary work on FY2018 budgets
- DOR notified the Finance Director that the FY2017 Sewer Deficit of \$244,470 will have to be added to the FY2017 General Fund tax levy so that the November 2016 tax rate setting will not be delayed. They will be working with him to as to what mechanism will be utilized to get this done, as well as how the General fund will be paid back and what we need to do to reduce the tax rate for FY2018 to compensate for the increase in FY2017.
- The DOR will issue bulletins and IGRs as they pertain to Municipal Modernization changes

Treasurer-Collector –

- Real Estate and Personal Property Taxes are due Nov 1, 2016 with receipts estimated \$7,000,000
- Tax Taking notification letters were mailed to 53 residents on Oct 18th, for fiscal 2016, for approximately \$170,000 of unpaid taxes. We anticipate advertising in the Beacon on November 30th before placing Tax Taking Liens at the Registry of Deeds.
- There are 12 properties, with approximate outstanding balances totaling \$230,000 that Attorney Peter Brown is working on to foreclose or collect for the Town of Maynard.

Assessors' Office –

- Completing the data entry for valuation, and will be submitting the LA4 for value certification with the DOR.
- Compiling the data needed for the submission of the LA13 for growth certification with the DOR.
- Entering the necessary data for the RECAP for fiscal year 2017 tax rate certification with the DOR.
- Preparing the packet for the Classification Hearing which is scheduled for November 15, 2016 BOS meeting.

OFFICE OF MUNICIPAL SERVICES:

Building Department –

- 2 Summer Street (the old Methodist Church at the corner of Main and Summer Streets) has submitted a building permit under new ownership.

Planning Board –

- Town Planner attended the Southern New England American Planning Association (SNEAPA) Annual Conference at the DCU Center on October 20th and 21st.
- Town Planner's "Planning, Zoning, Rock & Rolling Radio Hour" radio show has begun its new season. His next episode on Thursday, November 1st from 3pm-4pm on WAVM will feature Greg Hill of Battle Road Brewery and host of Boston's top rated "Hill-Man Morning Show" on WAAF FM. Greg will talk with Bill about a variety of topics ranging from beer brewing to music to parking ratios, but most importantly, Greg will discuss why he chose Maynard for his latest and what may his greatest, endeavor!.
- Economic Development Committee (EDC) met on Tuesday (10/25) in preparation for the November 16th Mass Cultural Council site visit, the last and most critical step in obtaining a Cultural District designation.

Board of Health –

- Medical Reserve Corps (MRC) Coordinator has submitted insurance forms for flu vaccine reimbursement through UMASS Medical School's Vaccine Reimbursement Program. This year, the Town vaccinated 260 staff and residents, a significant increase from last year's 185.
- Sam Wong, Hudson's Health Director, is assisting us as temporary Health Agent while Kelly Pawluczzonek is out on maternity leave, and will be following up on complaints as necessary
- Region 4AB Public Health Grant Funding Plan submitted to Cambridge Health Alliance for processing of \$5,000.00 in allotted funds. Plan includes full-scale Shelter Drill facilitator, portable copy machine, and adult/child kits for the previously funded AED.
- Paperwork processing for Café India (former Savouring Indian Cuisine) in anticipation of a November opening

Conservation –

- Conservation Agent attended the Southern New England American Planning Association (SNEAPA) Annual Conference at the DCU Center on October 20th and 21st.
- Agent will attend Planning Workshop on subdivisions during the week of November 1st.
- Planning the First Trail Group meeting. The Trail Group Volunteers will manage and clear trails throughout the Town's eight (8) hiking parcels:
 - Rockland Woods/Durant Pond/Silver Hill
 - Summer Hill
 - Assabet River Walk
 - School Woods
 - Glenwood Cemetery
 - Blue Jay Woods/Reo Park
 - Ice House Landing
 - Carbone Park
- The Town has received draft approval for a grant-funded Ice House Landing Kayak Launch. It will become official if there are no appeals during the 21-day appeal period which ends on November 2, 2016 – none are anticipated. At this time, we expect to install the launch during the spring of 2017, depending on water levels. This process was delayed during the three months we were without a Conservation Agent.

POLICE & FIRE:

MPD –

- Light in the Darkness Vigil to honor local victims of domestic violence was held at the Maynard High School on October 27th. Many turned out to witness this moving event, including the MHS Madrigals choral group.

MFD –

- The Maynard Fire Department conducted two days of specialized training on Rockland Ave. The first day involved a refresher of Rapid Intervention Training (RIT). RIT is used to train firefighters to rescue fellow firefighters who have become trapped or otherwise incapacitated. The second day involved live fire training. Six fires were set and allowed to build to closely simulate a realistic fire. Firefighters from Maynard, Acton and Stow participated and were exposed to excellent training.
- October has been another busy month for inspections, particularly 304 inspections for liquor license renewals. All initial inspections have been completed, but we need to conduct re-inspections on a few locations required to bring some items up to code.
- We have submitted a “Micro-grant” to FEMA as part of the Assistance to Firefighters Program. This is a \$25,000.00 grant request to purchase multiple items that will be used primarily for the new aerial ladder.

EMERGENCY MANAGEMENT AGENCY (EMA):

TA/EMD, Executive Assistant/MRC Coordinator and the DPW Director took part in a demo of Veoci, a web-based Emergency Management software system.

COUNCIL ON AGING (COA):

CrossTown Connect (CTC) shows Maynard ridership is up over 100% since its inception in May 2014. This service primarily provides shopping and medical trips for seniors, and in the past year has also added regular entertainment trips – dinner nights, museums, fall foliage, etc. All popular and important to the 22% of our residents who are in this age category! The Council on Aging Van will also be providing transportation for voting on November 8. Scheduled pickups are at designated housing sites and all other residents can call the COA for pickup during the day.

The Chronic Pain Self-Management Program (developed by Stanford University and facilitated by Minuteman Senior Services) started on October 12 and will continue for six weeks. Seniors in the program will learn tools for managing chronic pain associated with diseases such as arthritis or injury and techniques for dealing with the frustration and isolation that can occur with limitations on functioning. Topics include diet, exercise, medications, communication and meditation.

Bridges: Growing Together started its second year in the Fowler Middle School on October 13. Last year’s volunteers enthusiastically returned along with new group of excited volunteers. There are seven 4th grade classrooms this year – three classrooms will participate in the first session and the remaining four classrooms will participate in the winter session. On October 20 each volunteer was taken on a personalized tour of the school as part of the lesson. A common response from the volunteers is how impressed they are by actual school itself – whether the library, cafeteria or the classrooms. One volunteer noted how well the facility was being cared for! The 4th grade teachers (Kristy Gulezian, Tammy Peralta and Katie Bratica – first session) continue to receive high praise.

The “Succeeding in Retirement Seminar Series” has been developed through a grant for senior financial literacy received by Jeremy Robichaud, Maynard Library’s reference librarian. The first event, “Elder Law 101: Keeping Control as You Grow Older,” was held at the Council on Aging and attended by over 30 participants. Elder law attorney Arthur Bergeron spoke about financial issues facing seniors including assets, annuities, power of attorney status and trusts. The next presentation in the series will be in November at the Maynard Library with a particular topic/presenter occurring monthly for the next year. The COA van will provide evening transportation to the library to facilitate attendance for those who might hesitate about driving in the evening.

Fire Chief Stowers and Captain Sean Kiley attended the October Luncheon. Chief Stowers discussed the plans for the new fire station and provided a Q & A opportunity for the seniors. Capt. Kiley presented updates on safety programs such as external lock boxes that the Fire Dept. can access in an emergency. Appreciation for the MFD was acknowledged with an artistic rendering of a Maynard Fire Dept. truck on a delicious cake – with leftovers sent appropriately back to the station.

LIBRARY:

One-on-One Computer Training Sessions are offered on a regular basis for those who need help or a refresher.

Nine participants completed an **Intro to Twitter Workshop**

Upcoming

- On Tuesday, Oct 25, we will sponsor an Astronomy program as a way of introducing the telescope that patrons may borrow.
- We have received the state funds for our “Financial Literacy” grant (\$6300 dollars) and have begun programs.

SCHOOL DEPARTMENT:

Casino Night – The Maynard Music Department is holding their annual Casino Night fundraiser on October 19th from 6:30pm to 11:00pm at the Maynard Elks.

Undefeated Maynard Tigers – Congratulations to the Maynard Tigers Football Team – they remain undefeated after winning their last battle with Lunenburg 30-8. Will they beat Ayer-Shirley on Friday at Alumni Field to clinch outright the Mid Wach D Championship, their first since 1991? We wish them the best of luck!

CIVIC INFORMATION:

ArtSpace –

- A free screening of “*Queen of the Sun*” is being offered at the Fine Arts Theatre on October 19th at 7:00pm. This film about honey bees ties in with ArtSpace’s efforts to raise funds to install a honey bee garden.
- “*Havana: Light Beyond Vision*” is an exhibit featuring the work and book of photographer Andrew Child, as he explores Havana, Cuba and its surrounding areas through full-color, infrared panoramic photography, a unique technique which makes it possible to capture sunlight that is otherwise invisible to the human eye. The exhibit runs through November 26th. Gallery hours are Wednesdays-Saturdays, 11 a.m. to 3 p.m.

Downtown Trick or Treat – Despite the weather, many children enjoyed Trick or Treating at the local shops and businesses downtown yesterday. True to this Chamber event each year, a fun time was had by all.

Christmas Parade – This year marks Maynard’s 50th annual Christmas Parade with a theme of “*Golden Memories of Christmas Past*”. The Rotary Club is hoping to reach 50 participant groups in this 50th year, and some members of our Town Hall staff are planning to participate.