



AGENDA
Maynard Board of Selectmen Meeting
Tuesday, November 15, 2016
Town Building – Michael J. Gianotis Meeting Room
(No. 201)
Regular Meeting Time: 6:30 pm

(All public meetings may be recorded, broadcast and or videotaped)

Call to order (6:30 pm)

Pledge of Allegiance

1. Executive Session – To deliberate with respect to Collective Bargaining

2. Public Comment

3. Authorize Issuance of Refunding Bonds

4. Acceptance of Minutes

a) November 1, 2016

5. Correspondence

a) Community Preservation Committee meeting, 11/2/2106

b) Economic Development Committee meeting, 11/8/16

c) Affordable Housing Trust meeting, 11/9/16

d) MAPC meeting 11/9/16

e) Citizens Corp/Medical Reserve Corps meeting, 11/10/16

f) Historical Commission meeting 11/10/16

g) School Committee meeting 11/10/16

h) Cultural Council meeting 11/10/16

i) By-Law Committee meeting 11/14/16

j) Historical Commission meeting 11/15/16

k) Conservation Commission meeting 11/15/16

l) Cultural Council District – site visit 11/16/16

m) November Coffee Connections – Berkshire Hathaway, 11/18/16

n) MAGIC notice of change

o) 31st Annual Hudson Community Fest, June 10th, 2017

6. Consent Agenda

a) Cemetery Deed #2031

AGENDA
Maynard Board of Selectmen's Meeting
November 15, 2016

7. **Common Victualler, Entertainment License:** Café of India, 155 Main Street
8. **D/B/A Change:** Halfway Café, 51 Main Street
9. **7:20 p.m. Public Hearing:** Tax Classification Hearing
10. **Water/Sewer – Senior Discount Policy Discussion**
11. **School Department Funding Request**
12. **Draft Article Review and Acceptance - Spécial Town Meeting**
13. **Town Administrator Report**
14. **Chairman's Report**
15. **Board Member Reports**
16. **Adjournment (8:30)**

Respectfully submitted,



Kevin Sweet, Town Administrator

Next meeting date(s):

Regular Meeting – December 6, 2016

THIS AGENDA IS SUBJECT TO CHANGE



Town of Maynard
Treasurer/Collector's Office
195 Main Street, Maynard, MA 01754
(978)-897-1305 fax (978)-897-1313

November 15, 2016

Preliminary Vote: Board of Selectmen to authorize the issuance of Refunding Bonds:

Vote: That, in order to save interest costs, the Treasurer is authorized to provide for the sale and issuance of bonds under G.L.c.44, Section 21A, to refund all or any portion of the remaining principal of and redemption premium and interest on the Town's General Obligation Bonds dated February 15, 2002 and February 1, 2007 and that for this purpose the Treasurer is authorized to provide for the preparation and distribution of a Preliminary Official Statement; provided, however that no bonds shall be issued under this vote unless and until the final interest rates and other terms of the refunding bonds are approved by the Board.

Town of Maynard
Refunding Bonds December 2016

Bond Issue Date	Purpose	Principal Amt to be Refunded	Estimated Budget Savings 2017-2025
2/15/2002	Well Field Development	123,000	5,428
2/15/2002	Filter Bed Construction	61,000	2,483
2/15/2002	Water Treatment Facility	36,000	1,776
2/15/2002	Sewer I	162,000	8,789
2/15/2002	Sewer II	84,000	4,445
2/15/2002	Sewage Treatment Facility	24,000	1,249
2/1/2007	Library	1,600,000	123,135
		2,090,000	147,305

Estimated Annual Savings

	<u>Total</u>	<u>Water/Sewer</u>	<u>Library</u>
2017	4,993	4,993	0
2018	19,555	3,675	15,881
2019	18,768	2,972	15,796
2020	17,830	2,240	15,591
2021	21,830	5,615	16,216
2022	20,530	4,678	15,853
2023	16,900		16,900
2024	14,600		14,600
2025	12,300		12,300
	147,305	24,170	123,135



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's
Meeting Minutes
Tuesday, November 1, 2016
Room 201, Town Hall
Time: 7:00 pm**

Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.

(This public meeting was recorded).

Public Comments: none

Acceptance of Minutes October 18, 2016

A motion was made by Selectman DiSilva to accept and approve the minutes of October 18, 2016 as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

List of Correspondences (mail to the Selectmen's Office for November 1, 2016). A-V

A motion was made by Selectman DiSilva to accept the list of correspondences as shown A thru V Second by Selectman Egan. Vote 5-0. Motion approved.

One-Day Liquor License: Maynard Pub Crawl – Battle Road or Amory Maynard Cafe

A motion was made by Selectman DiSilva to approve the One-Day Liquor License request event Maynard Pub Crawl on Saturday, November 12, 2016. Second by Selectman Gavin. Vote 5-0. Motion approved.

License Request, Common Victualler and Entertainment: Café of India, 155 Main Street.
Tabled until November 15, 2016

7:15 pm Joint Meeting with School Committee

Discussion – Chair to Lead BOS/SC

- a) School Department Funding Request

Chair Dawn Capello requests funding from Free Cash for a playground at Green Meadow School.

Hand out given to all from VHB for the site plans proposal dated 10-28-16.

School Committee Chair Dawn Capello with support from SC, a parent group, and Aaron Miklosko (DPW) used engineers from VHB to propose a new playground at Green Meadow School. D Capello thanked everyone involved with this effort. The new playground has three phases on the build out. Currently this area has a drainage issue, which pools water and ice. It is not usable in any type of bad weather. The site designed would provide access to students with disabilities so all students would be able to play together even if some are not able to use the equipment. Comments made regarding the three phases along with the estimated costs of around \$700,000 for the final build out.

Chair Chris DiSilva expressed concern over the cost of the project at \$700,000 and that the town has many other items competing for funding.

Chair Capello asked if the Town would take the lead on drafting the article for special town meeting for January 9, 2017 requesting for Phase 1 at \$252,000.00 for the playground.

b) Budget Discussion

Robert Gerardi, School Superintendent, Welcome, Michelle Resendes our New School Business Officer.

The Superintendent provided a hand-out showing the anticipated FY18 fixed increase budget with contractual obligations – looks like it is around 5.9% - some of the big increases as noted, transportation over to Minuteman 100%, SPED transportation for CASE busing 56.3%, other sped items at 17.3%, expense totals at 10.3%, along with salaries at 4.9%, total increase is \$987,782.00. Selectmen noted that the town has been picking up other school costs at around \$7,875,587.00, these so-called ‘accommodated costs’ are directly related to school operations. These include health care, snow removal, debt, and many other costs for school staff.

Town Accountant M. Guzzo asked if the school could and would provide more detail on their budget line items. For example, break up the SPED and non-SPED costs.

J. Kreil, I do not know much about the school budget. Question, regarding the ‘choice in’ money and what that money is used for? R Gerardi, the money is used for onetime expenses.

D. Gavin, comment that on Sunday we change the clocks back. In addition, that we should be shutting down the school lights at night and not leaving them on at night. Gavin also requested both Town & School to be on same operating business software and finances.

T. Egan, What projects for capital do we see coming our way? D. Capello said, ATA, Scribner-MacLean and A. Miklosko have an extensive capital plan document that includes the schools. Green Meadow School needs a new roof on the flat area of the school. Egan mentioned that the CPC wants to do a field study, and what about the parking study at the schools? R Gerardi said that was from a past SC. Needs have changed and we think the parking solution – it is one less item to fund. We need to view the Master Plan for Town of Maynard.

T. Donovan thinks the most important thing would be to see the breakdown of line items on the school budget and special costs. Items like fields, stands, Rock House, Fowler fields, Green Meadow, High School, more breakdowns is needed.

K. Sweet asked Michelle Resendes to ask Assabet about their budget and to see if the Maynard Schools can give the town the same type of document.

D. Gavin – transparency – this is miles ahead of where we have been in the communications.

K. Sweet agrees that the Assabet Valley Region High School has a very transparent open budget by department.

Chair DiSilva thanked everyone and that we would meeting again at the Joint Budget meeting on February 11, 2017

Vic Tomyl asked about the cost per student and the solar credits.

FY18 Budget Direction

Town Administrator K. Sweet noted we only have one pot of money. The Town Budget message per town charter will be out before the next Selectmen's meeting on November 15, 2016. It looks like the town has a modest growth of about 1 %. We are building what the picture will look like for the budgets, we have the town staff (Accountant, Treasurer and Assessor) all working the numbers. One thing that comes up is the Chapter 70 funding and the potential for the Governor to make 9C cuts, Salary totals – head counts, circuit breaker funding – no increase in staff.

A motion to adjourn the joint Selectmen/School Committee meeting was made by School Committee D. Capello at 9:05 pm. Second by School Committee J. DeVita. Vote 4-0. Motion approved

Board of Selectmen meeting continued,

Water/Sewer – Senior Discount Policy Discussion

Tabled until November 15, 2016

Adoption of FY17 Priorities – Goals

Chris DiSilva requested the BOS members to send him there feedback.

A motion was made by Selectman DiSilva to approve the FY17 Priorities and Goals as presented. Second by Selectman Donovan. Vote 5-0. Motion approved.

Sealer of Weights & Measures Fees: Andrew Scribner MacLean, ATA / Exec. Director of OMS K. Sweet gave update about the past inspection process. The local inspector the town had could not pass the test. Not many small towns have their own inspector; hence, we went down this path. ATA A Scribner-Maclean said that this past year we used the State inspector to complete the inspections. Cost was \$2,000. To this cost in the future, we need to update the town By-Law and fee structure.

Special Town Meeting Draft Article Review and Acceptance

K. Sweet gave board update on the list of draft articles but they are still very much in the draft state and need language adjustments.

Control A, Transfer from the Sewer Stabilization Fund to the Sewer Enterprise Fund

Control B, Accept the Massachusetts General Laws Chapter 32 Section 4(2) b ½

TA not sure this is legally submitted as IAFF is not a town group.

Control C, Matching Funds for Replacement of Aerial Ladder Truck

Control D, Amend By-Law Chapter XXX-Community Preservation Committee

TA withdraws, as legal counsel does not believe this complies with state law.

Control E, Amend By-Law Chapter IX by adding section 27 - Noise

TA withdraws, as by-law requires more review, Selectman Gavin suggests a public hearing.

Control F, Amend By-Law Chapter XXVII, Section 5. Wetlands protection. Adding language that reduces the cost to applicants.**Control G, Delete By-Law Chapter IX, Section 7 – Dogs****Control H, Delete By-Law Chapter XI- Job & Express Wagons****Control I, Amend By-Law Chapter XIII, Section 1, 3, and 4 – Police Commissioners****Control J, Amend By-Law Chapter XIII, Section 16 – Fees for Sealer of Weights and Measures****Control K, Amend Protective Zoning By-Law Use Table****Control L, Amend By-Law – Addition of Section for Outdoor Storage in Residential Parcels**

TA withdraws, as by-law requires more review. Selectman Gavin suggests a public hearing.

Town Administrator Report; now in packet

Chair Report; thank you to the Town Hall Staff and volunteer staff for early voting work. Invite the Selectmen to the Veterans Day Parade, Friday, November 11, 2016.

Board Member Reports

Selectman Egan; Question, The priority list for roads being paved? K. Sweet – Paving Management system that BOS reviewed last year. In addition, about 75% of streets getting the cracked sealing done. Why are there No Parking signs on Howard Road? K. Sweet will check and get back to you.

Selectmen Donovan; Please pass along a thank you to the Water Department for water main break and fix on Thompson Street.
Thank you for the new USB connections at desks.

Selectman Gavin; none

Selectman Kreil; none

A motion to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Donovan. Vote 5-0. Motion approved

Meeting ended at 10.01 pm

Time: _____ pm

Approved: _____

Date:

Selectman, Jason Kreil, Clerk

Initials: BJM

TOWN OF MAYNARD
MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Maynard Community Preservation Committee
PUBLIC MEETING NOTICE

Maynard Town Hall, Room # 101 (lower level)
Wednesday, November 2, 2016 at 7:00 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

CALL TO ORDER:

ADMINISTRATION:

- Review and approve minutes from previous meeting
- Other Administrative issues

CORRESPONDENCE:

- Mail received

PROJECT BUSINESS:

- Discuss Preliminary Applications
- Review Acceptance and Condition letters (Randy?)
- Update on ongoing projects
- Discuss any updates on Maynard Golf Course
- Financial Subcommittee update
- New/Old Business

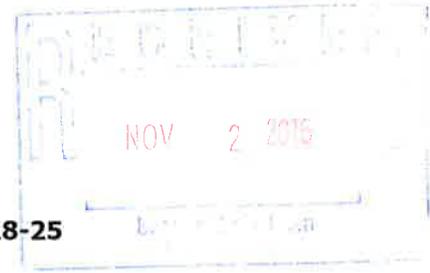
Upcoming Meetings:

- Determine next regularly scheduled meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Posted: M. John Dwyer, CPC Chairman

TOWN OF MAYNARD
MEETING NOTICE



POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

Economic Development Committee

Location: 195 Main Street, Maynard Finance Conference Room: 202

Tuesday — November 8, 2016 8:00 — 9:00 AM

Agenda or Topics to be discussed:

- 1. Approval of Meeting Minutes (10.25.16) 8:00AM

- 2. Current Activities/Projects 8:05AM
 - a. Cultural District – Visit update (Bill)
 - b. Landlord meeting – Update (Andrew)
 - c. BEEP – Update/Discussion (Bill/Jack)
 - d. MA Economic Summit – Report (Andrew/Bill/Jack)

- 3. New Business 8:30AM
 - a. Event and activity communication, merchant participation (Jack)
 - b. Reading Economic Development Plan – Elements applicable to Maynard (All)

- 4. Member comments, next steps 8:55AM

Next Meeting: November 22, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Chair: Jack MacKeen
Posted by: Bill Nemser
Date Posted: November 2, 2016

Town of Maynard

Meeting Notice

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25
(All public meetings may be broadcast, recorded or videotaped)

Affordable Housing Trust

Location: 195 Main Street, Maynard Finance Conference Room 202
Wednesday, November 9, 2016 6 pm – 7pm

AGENDA

1. Welcome and introductions
 - a. Confirm quorum and sworn-in status
 - b. Select Chairperson
 - c. Select Secretary
 - d. COI and Sexual Harassment Sign-off within 30 days

2. Review HPP Goals and Objectives
 - a. Consider next steps

3. Status of Community Preservation funds to the AHT

4. New Business:

Next meeting:

Tell Us Your Transportation Needs!

The neighborhoods around Sullivan Square are growing!
How can we make sure that you can move around the area
as smoothly as possible?

MassDOT is working with the cities of **Boston**, **Somerville**,
and **Everett** to try to answer that question. We want your
ideas!

PUBLIC MEETING
10 Park Plaza, Boston
November 9, 2016 | 6:00-8:00PM

Visit to share your input in a survey, sign up for updates, and learn more.
lowermysticstudy.org

Questions or comments
planning@dot.state.ma.us (put Lower Mystic Study in the subject line)

This meeting is accessible to people with disabilities and those with limited English proficiency.
Accessibility accommodations and language services will be provided free of charge, upon request,
as available. Such services include documents in alternate formats, translated documents, assistive
listening devices, and interpreters (including American Sign Language). For more information or to
request reasonable accommodation and/or language services please contact Emily Torres-Cullinane
by November 4, 2016 at etorres@mapc.org or 617-933-0735.

For translation please contact MAPC at 617-933-0735.
Para português favor de ligar a MAPC ao 617-933-0735.
Para español, contacte a MAPC al 617-933-0735.
Pou ayisyen kreyòl, tanpri rele MAPC a 617-933-0735.

Date Posted _____

TOWN OF MAYNARD

MEETING NOTICE

Posted in accordance with the Provisions of MGL 30A §§18-25

MAYNARD CITIZENS CORP/MEDICAL RESERVE CORPS

Address of Meeting: Town Hall

Room: Municipal Services Meeting Room

M T W **Th** F
Day of Week November 10, 2016
Month Day Year

Time: 6:30PM

Agenda or topics to be discussed listed below (that the chair reasonably anticipates will be discussed)

1. **Approve Minutes of October 2016 Meeting**
2. **Region 4A / MEMA updates:**
3. **Town Updates:**
4. **Newsletter**
5. **Training Updates**
 - a. **Shelter drill**
6. **OLD BUSINESS**
 - a. **Recruitment Brainstorming**
 - b. **Membership Survey Questions Brainstorming**
 - c. **Edits and Distribution of Hotwash Notes/Thank You Notes**
 - d. **Volunteer Positions and Terms**
 - e. **Christmas Parade Participation Brainstorming**
7. **NEW BUSINESS TOPICS**
 - a. **Goals for 2017**
8. **OTHER**
 - a. **December Meeting**
9. **ADJOURN –**



NEXT MEETING: December 8, 2016 at 6:30 PM in Municipal Services Meeting Room or TBD

THIS AGENDA IS SUBJECT TO CHANGE

CHAIRPERSON(S)

Jan Hales & Mary Ellen Quintal

Date Posted: _____

TOWN OF MAYNARD

SPECIAL MEETING NOTICE

Maynard Historical Commission

Maynard Public Library, 77 Nason Street, Trustees Room

Thursday, November 10, 2016 at 7:15 PM

Agenda or Topics to be discussed:

Review and finalize Special Town Meeting warrant article for proposed Preservation of Historically Significant Buildings By-law.

Next regular meeting: November 15, 2016



THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jack MacKeen

A handwritten signature in cursive script that reads "Jack MacKeen". The signature is written in dark ink and is positioned below the printed name.

Posted by: _____

Date: _____

MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive,
Maynard, MA 01754
www.maynardschools.org



Robert J. Gerardi, Jr. Ph.D.
Superintendent of Schools
Voice: (978) 897-2222 Fax: (978) 897-4610
email: rgerardi@maynard.k12.ma.us

MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE AGENDA FOWLER LIBRARY NOVEMBER 10, 2016 7:00 P.M.

AGENDA

1. Minutes
2. Chairperson's Report
3. Superintendent's Report
4. Student Representative Report
5. Citizen's Comments
6. Technology Committee Update
7. Fowler Fields
8. School Improvement Plans
9. Central Office Relocation Plans
10. School Committee Priorities
11. Budget
12. Citizen's Comments
13. Member's Comments/Questions

Chairperson: Dawn Capello
Posted by: Colleen Moore
Date: 11/04/16

AGENDA for 7pm mtg of Maynard Cultural Council, Thursday 11.10.2016

(That the chair reasonably anticipates will be discussed)

- 1). Vote to approve minutes of recent meeting(s).
- 2). Art+Nature / Art-in-Nature dialogue – hold for now
- 3). Personnel: Jeff Swanberg has declared his interest in serving on the Council.
- 4). Grant Cycle:
 - 27 applications received
 - review / discussion
 - on the class, overall
 - on individual applications

Adjustments to Application form and Announcement
Any signs of impact?

AppFest Application Assistance Session
Lessons learned

- 5). Initiatives:
 - Cultural District
 - Tour date 11.16

 - Discussion of Action Plan and Management Structure

 - Other

6). Other:

7). Adjourn

The chair anticipates the meeting will follow this agenda.

Chair: Tim Hess
Date: November 8, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Posted by: Tim Hess

Date Posted

7 Nov 2016

TOWN OF MAYNARD

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

By-Law Committee

Address of Meeting:

Room: 201 of Municipal Building

To be held Monday, 14 November 2016 at 7:15 PM

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Minutes
2. Chairman's report
3. Bylaw Related Warrants for Special Town Meeting
 - Chapter 9 S7 – Nuisances, Dog
 - Chapter 11 – Job & Express Wagons
 - Chapter 13 S13 – Maximum Fines
 - Chapter 13 S16 – Sealer of Weight & Measures
 - Chapter 30 S1.3 – Community Preservation Committee change
 - Chapter 33 – Historic Preservation
 - Chapter 34 – Police Commissioners
 - Chapter 35 – Town Officers, Boards & Committees
4. New Business

Chairperson: William Kohlman

Posted by:

Date:

TOWN OF MAYNARD

MEETING NOTICE

Maynard Historical Commission

Maynard Public Library, 77 Nason Street, Trustees Room

Tuesday, November 15, 2016 at 7:00 PM

Agenda or Topics to be discussed:

- 1. Approve Minutes of previous meeting(s):** October 18, 2016
- 2. Old Business Topics:**
 - Historic Preservation By-law: Update warrant article status, list of properties: Jack/All
 - MACRIS approval by State - status: Lee
 - Sesquicentennial session: update: Jack
 - ARRT historic markers status update: Lee
 - Glenwood pond renewal; next steps: All
 - Improving linking MHC activities with historic grant cycles; (e.g., CPC, MA Historic Commission, SHRAB Veterans, other): John
- 3. New Business Topics:**
 - Creation of trust or revolving fund for historic preservation from CPA: Ken
 - FY 2017 Historic Markers, restoration award: All
 - Proposal to correct boundary marker
- 4. Other:**
 - Member concerns
- 5. Next regular meeting:** December 20, 2016

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Jack MacKeen



Posted by: _____

Date: _____



**TOWN OF MAYNARD
Conservation Commission**

Meeting Notice

195 Main Street

Maynard, MA 01754

Tel: 978-897-1306

Fax: 978-897-8489

www.townofmaynard-ma.gov

Town Clerk's Stamp

***Meeting Agenda – 6:30 PM Tuesday, November 15, 2016
OMS Conference Room. Lower Level***

ADMINISTRATIVE BUSINESS:

- Review minutes: October 18, 2016

PUBLIC HEARING:

- Public Hearing – Rockland Avenue, DPW Storage Building (213-

CERTIFICATE OF COMPLIANCE - None

WETLANDS/STORMWATER ISSUES:

- CONTINUE --- 213 Main Street

BUSINESS:

Upcoming Meetings:

- Next Conservation Commission meetings, **December 6th 2016. January 3, 2017,
January 17, 2017**

**This Agenda is subject to change
Fred King, Chairperson
Posted by: Michèle Grenier,
Conservation Administrator /
Assistant Town Planner
Date: November 9, 2016**

Becky Mosca

From: Bill Nemser
Sent: Tuesday, November 08, 2016 6:23 PM
Subject: Maynard Cultural District - Site Visit November 16
Attachments: 1. Maynard CD Site Visit Agenda (1.1).pdf; 2. Maynard CD Site Visit - Route Map (1.0).pdf; 3. Vision, Goals, Action plan sheet (1.2).pdf; 4. Partners and Stakeholders (1.2).pdf; 5. TA Letter to Stakeholders (signed).docx.pdf

Hello all!

On November 16 the Massachusetts Cultural Council (MCC) will visit Maynard to evaluate the Town's request for a "Cultural District" designation from the Commonwealth.

- Key to this effort will be the participation of Maynard's "stakeholders". In a Town as small as Maynard, it's hard to find anyone who *isn't* a stakeholder! All of Maynard, from business owners, to artists to residents who love living in Maynard stand to benefit from this designation. **The Town led by the Maynard Cultural Council, is requesting your presence on November 16 from 1:15 to 2 PM at the Boston Bean House to meet with representatives from the MCC.**
- The MCC is very interested in hearing from Town stakeholders on how they feel a Cultural District designation will benefit them. To help with this, we have prepared a Maynard Cultural District general info "Visions, Goals and Action Plan" that explains exactly what the town is doing and contains talking points to help clarify any questions. I have also attached an agenda for the day, a tour map and a letter from Town Administrator Kevin Sweet.
- Please note if you are listed as a "stop" on the November 16th tour agenda, Town Consultant Michele Brown-Droese will be in touch shortly with you to confirm and review details.
- Please forward this email to **any and all** you think would be interested in the Cultural District. We are adding stakeholders constantly so any interested parties, please let me know and we will add you!

We are looking forward to seeing you on November 16 as Maynard takes the next step in its evolution as an art is cultural and entertainment destination. Please make every attempt to attend the stakeholders meeting from 1:15PM-2PM at Boston Bean House: we need you!

Feel free to contact me if you have any questions.

Thank you,

Bill

Bill Nemser, AICP, LEED AP
Town Planner
Office of Municipal Services
Town of Maynard
195 Main Street
Maynard, Ma. 01754



TOWN OF MAYNARD

AGENDA

Massachusetts Cultural District Initiative Site Visit

Town of Maynard – Assabet Village Cultural District

Maynard Library 77 Nason Street, Roosevelt Room

Wednesday, November 16, 2016

10:00 am to 2:00 pm

The **Maynard Advantage**
New England Living for Everyone

Massachusetts Cultural Council Attendees: Meri Jenkins, Anita Walker, Annie Houston

10:00 - 10:45 am Maynard Library - Round Table with Town Officials

Participants:

- Chris DiSilva - Maynard Board of Selectmen, Chair
- Kevin Sweet - Town Administrator
- Andrew Scribner-MacLean - Assistant Town Administrator, Economic Development Committee
- Tim Hess - Maynard Cultural Council, Chair
- Bill Nemser - Town Planner
- Brent Mathison - Planning Board, Maynard Cultural Council

10:45am - 12:30pm Tour of District

Participants: Kevin Sweet, Bill Nemser, Andrew Scribner-MacLean, Tim Hess, Brent Mathison,

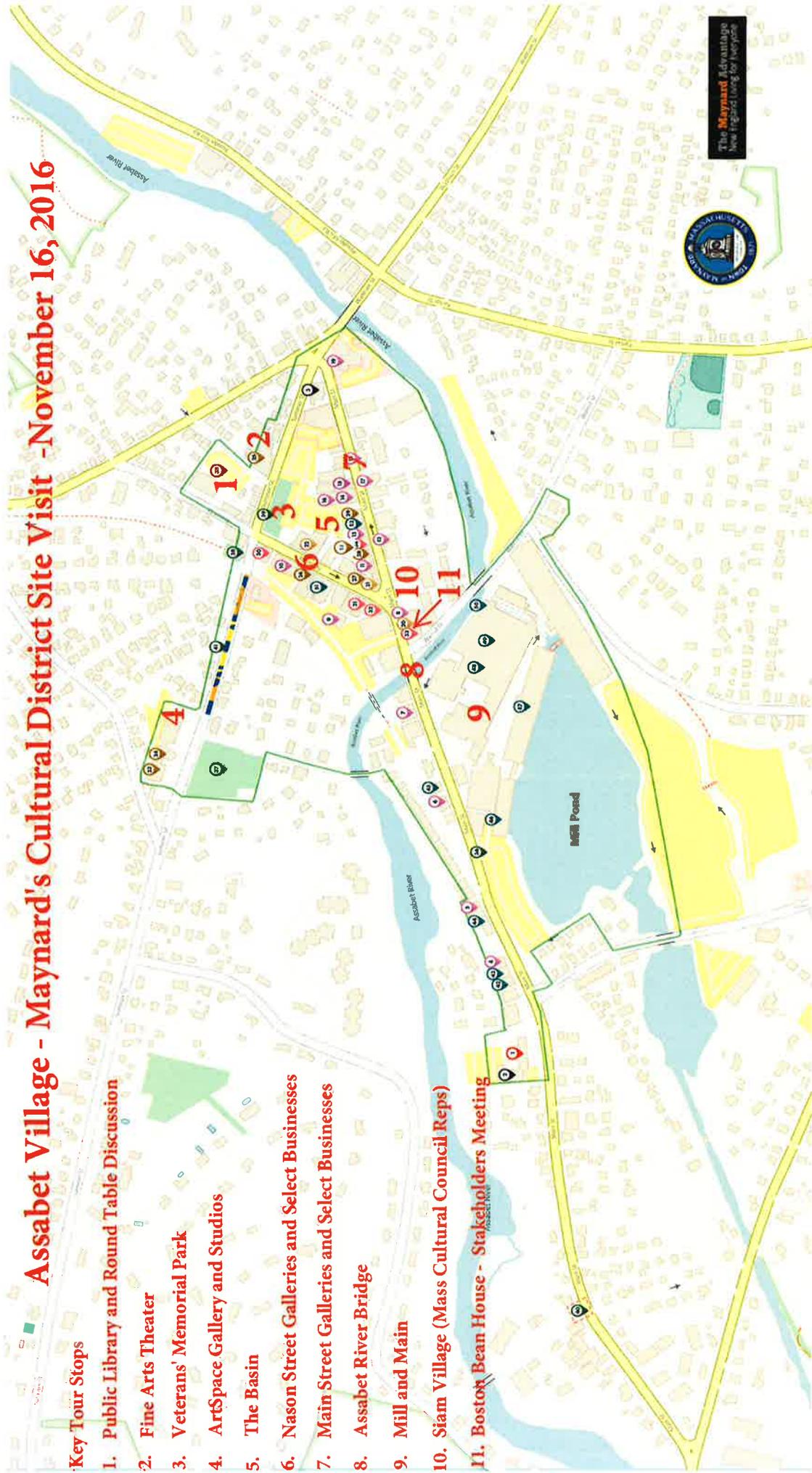
Tour Route:

1. Maynard Public Library - Kevin Sweet: "Why Maynard"
 - a. Maynard Library
 - b. Friends of Library
 - c. Historical Maynard
2. Fine Arts Theater Place
 - a. Restoration
 - b. Film Festival
3. Veterans' Memorial Park
 - a. Redesign of VMP
4. ArtSpace
 - a. Art Space Gallery
 - b. Acme Theater
 - c. Honey Bee Meadow
5. Basin Reclamation
 - a. Basin Placemaking
 - b. El Huipil outdoor dining
6. Nason Street
 - a. Maynard Outdoor Store
 - b. Gallery Seven
 - c. Serendipity
7. Main Street
 - a. SmArt Room
 - b. 6 Bridges Gallery
 - c. Pleasant Cafe
8. Assabet River Bridge
 - a. Celebrating the River
9. Mill & Main/Millpond
 - a. Overview of Campus
 - b. Mill & Main "V" walkway
 - c. Battle Road Brew House
10. Lunch Siam Village (Mass Cultural Council Reps) 12:30 pm – 1:15 pm
11. Stakeholders Meeting - Boston Bean House 1:15 pm – 2:00 pm

Assabet Village - Maynard's Cultural District Site Visit - November 16, 2016

Key Tour Stops

1. Public Library and Round Table Discussion
2. Fine Arts Theater
3. Veterans' Memorial Park
4. ArtSpace Gallery and Studios
5. The Basin
6. Nason Street Galleries and Select Businesses
7. Main Street Galleries and Select Businesses
8. Assabet River Bridge
9. Mill and Main
10. Siam Village (Mass Cultural Council Repts)
11. Boston Bean House - Stakeholders Meeting





1. Town Hall

GOVERNMENT



2. Maynard Police Department
3. Maynard Fire Department

LAW ENFORCEMENT



4. Gigi's Restaurant - Vietnamese
5. River Rock Grill - American/Mediterranean
6. Maynard Pizza House
7. Blue Coyote Grille
8. Siam Village - Thai
9. Subway
10. China Ruby - Chinese
11. Little Pusan - Korean
12. Pizza Express

RESTAURANTS

13. Roasted Peppers
14. Halfway Cafe
15. Willy's Philly's
16. El Mupli - Mexican
17. Thai Chili - Thai
18. The Pleasant Cafe
19. McDonald's



20. Boston Bean House
21. Serendipity Cafe
22. Babco's Cafe

CAFE



23. Acme Theatre
24. Art Space Maynard
25. Fine Arts Theatre
26. Art Signals Studio
27. Gallery Seven Studio
28. smARTroom
29. Danault Studios
33. 6 Bridges Gallery

ARTS AND THEATRE



30. Anytime Fitness
31. Aim for Fitness
32. Massage Visits
33. Concord School of Taekwon-Do
34. Kung-Fu Tai Chi

HEALTH AND FITNESS



35. Maynard Public Library

LIBRARY



36. Millpond
37. Carbone Tot Lot
38. Maplebrook Park
39. Veteran's Memorial Park
40. Rail Trail (Proposed)
41. Maynard Art Walk (Proposed)

PARKS & RECREATION



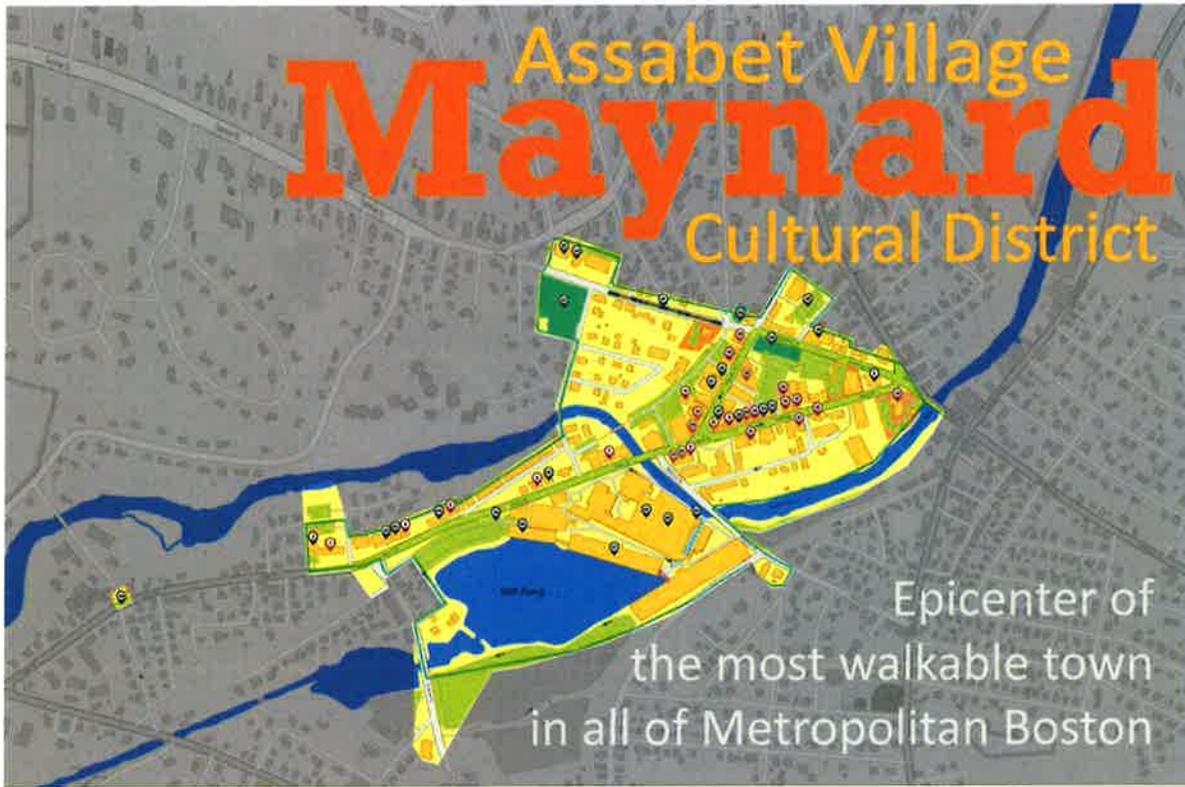
42. Wags to Whiskers - Pet Grooming and Botique
43. Ray & Sons Cycle & Ski
44. Quarterdeck Seafoods
45. Orchid Technologies
46. Verne Q. Powell Flutes
47. Acacia Communications
48. Googleplex Technologies
49. The Decibels Foundation
50. Diamond Technologies

BUSINESS

51. Maynard Outdoor Store
52. Studio Insitu Architects



Massachusetts Cultural Council Visit to Maynard
As part of: Cultural Districts Designation Application
November 16, 2016
10:00 am – 2:00 pm



What is a Massachusetts Cultural District?

A thriving creative sector is usually among a community's most powerful economic development assets and one that contributes greatly to the overall well-being of residents and visitors alike.

In recognition of the importance of arts and culture, an act of the Massachusetts state legislature in 2010 created a process to designate local "Cultural Districts" throughout our commonwealth. With applications initiated by local communities, potential Cultural Districts are reviewed and designated under guidelines of the Massachusetts Cultural Council.

Simply put, a **Cultural District** is a specific geographical area in a city or town that has a concentration of cultural facilities, activities, and assets. It is a walkable, compact area that is easily identifiable to visitors and residents and serves as a center of **cultural, artistic** and **economic** activity. A Cultural District has "Partners" and "Stakeholders".

Maynard has applied for a Cultural District designation and our final review by the Commonwealth is scheduled on November 16th from 10AM-2PM.



Massachusetts Cultural Council Visit to Maynard
As part of: Cultural Districts Designation Application
November 16, 2016
10:00 am – 2:00 pm

Why Do We Want a Cultural District in Maynard?

Cultural Districts:

- foster a higher quality of life for residents
- attract regional tourism
- engender civic pride
- leverage grant funding
- promote investment
- enhance property values
- make communities more attractive

What are Partners?

Partners are involved in making decisions about the future direction of a cultural district on a **regular basis**. Partners may be "at large" or represent a specific concertation such as:

- Visual Arts
- Business
- Historic Preservation
- Performing Arts
- Cultural Education
- Local Government

What are Stakeholders?

Stakeholders are the businesses, organizations and individuals who stand to benefit from the establishment of a cultural district within a community, but may or may not be involved in the decision-making process for the district.

Maynard's Vision for our Cultural District

- Downtown Maynard (The District) is a regional cultural destination.
- Downtown Maynard is seductive and effervescent.
- The economy here is local, broad, deep, and thriving.

5 Major Goals:

- Fix our places 
- Enhance connections 
- Make cool things happen 
- Tell everybody 
- Life gets better 



Massachusetts Cultural Council Visit to Maynard
As part of: Cultural Districts Designation Application
November 16, 2016
10:00 am – 2:00 pm

Year 1 Action Plan:

- Places
 - Veterans' Memorial Park improvements
 - Redesign of the "Basin" parking lot
- Connections
 - Improve pedestrian amenities
 - Outdoor dining
- Events + Activities
 - District coordinator
 - Partners
- Public Relations and Advertising
 - Clarify and communicate
 - Develop graphic identity
- Quality of Life
 - Data

**Massachusetts Cultural District Initiative Site Visit Town of Maynard – Assabet Village
Cultural District List of Partners**

	Company/Organization	Name	Phone	Email
1	Maynard Cultural Council	Tim Hess	508.517.6289	tim@studioinsitu.com
2	Maynard Economic Development Committee	Jack Mackeen	(978) 897-2863	jimackeen@verizon.net
3	Maynard Historic Commission	Jack Mackeen	(978) 897-2863	jimackeen@verizon.net
4	Maynard Community Preservation Committee	John Dwyer		mjohn.dwyer@verizon.net
5	Maynard Business Alliance	Mary Brannelly	978-764-5279	maynardbusinessalliance@gmail.com
6	Town of Maynard Planning Board	Greg Tuzzolo	718-753-9061	gtuzzolo@gmail.com
7	Artspace Gallery and Studios	Linda Spear/Fred Batstone	978-897-9828	None Available
8	Mill & Main	Richard Casner/Andy Macalaster	Andy 617-529-4230	richardcasner@gmail.com / Andy.Macalaster@Artemisrep.com
9	495 Metrowest Partnership	Paul Mathews/Jessica Strunkin	774-760-0495 x101	paul@495partnership.org and jessica@495partnership.org
10	Assabet Valley Chamber of Commerce	Sarah Cressy	978-568-0360	sarahcressy@assabetvalleychamber.org
11	Metrowest Tourism/Visitors Bureau	Susan Nicoll	508-361-9881	Susan@metrowestvisitors.org
12	Maynard Board of Selectmen	Chris DiSilva	617-281-1390	cdsilva@townofmaynard.net
13	Friends of Maynard Public Library	Alysson Severance/Sally Thurston		aly@shnief.com and thurstonsj@yahoo.com
14	Gallery Seven	Kelli DiCosta	978.897.9777	info@gallerysevenmaynard.com
15	Revolution Factory	Ja-Nae Duane	(203) 217-6645	janaedune@gmail.com
16	Maynard Public Library	Steve Weiner	978 897 1010 X 5	sweiner@minlib.net

**Massachusetts Cultural District Initiative Site Visit Town of Maynard – Assabet Village
Cultural District List of Stakeholders (Includes Partners)**

Company/Organization	Name	Mark if the person is:		NOTES	Phone	Email
		Partner	Stakeholder			
1 Maynard Cultural Council	Tim Hess	X				tim@studioinsitu.com
2 Maynard Economic Development Committee	Jack Mackeen	X			(978) 897-2863	jmackeen@verizon.net
3 Maynard Historic Commission	Jack Mackeen	X			(978) 897-2863	jmackeen@verizon.net
4 Maynard Community Preservation Committee	John Dwyer	X				mjohn.dwyer@verizon.net
5 Maynard Conservation Commission	John Dwyer		X			mjohn.dwyer@verizon.net
6 Maynard Business Alliance	Mary Brannelly	X			978-764-5279	maynardbusinessalliance@gmail.com
7 Town of Maynard Planning Board	Greg Tuzzolo	X			718-753-9061	gtuzzolo@gmail.com
8 ArtSpace Maynard	Linda Spear/Fred Batstone	X			978-897-9828	artspacemaynard@gmail.com
9 Fine Arts Theatre Place	Steve Trumble		X		978-298-5626	strumble@consumercredit.com
10 Mill & Main	Richard Casner/Andy Macalaster	X			Andy 617-529-4230	richardcasner@gmail.com / Andy.Macalaster@Aremisrep.com
11 Massachusetts Senate	Senator Jamie Eldridge		X	n/a	978-460-8564 / 617-722-1120	James.Eldridge@MASenate.gov
12 Massachusetts House	Rep. Kate Hogan		X	n/a	617-722-2130	Kate.Hogan@mahouse.gov
13 495 Metrowest Partnership	Paul Mathews/Jessica Strunkin	X				jessica@495partnership.org
15 Assabet Valley Chamber of Commerce	Sarah Cressy	X			978-568-0360	sarahcressy@assabetvalleychamber.org
16 Metrowest Tourism/Visitors Bureau	Susan Nicoll	X				Susan@metrowestvisitors.org
17 Maynard Board of Selectmen	Chris DiSilva or designate	X				cdsilva@townofmaynard.net
18 Town Administrator	Kevin Sweet				978-897-1375	ksweet@townofmaynard.net
19 Assistant Town Administrator	Andrew Scribner-Maclean				978-897-1375	AScribner@TownofMaynard.net
20 Maynard Library	Steve Weiner	X				sweiner@mnljlb.net
21 Friends of Library	Alysson Severance/Sally Thurston		X	mention annual book/author festival		fmplibrary@gmail.com

Contacted

**Massachusetts Cultural District Initiative Site Visit Town of Maynard – Assabet Village
Cultural District List of Stakeholders (Includes Partners)**

22	Friends of Film	Erik Hansen		X				
23	New England Prime Properties	Nancy Quinn/Allan Quinn		X		978-461-3900		
24	ACME Theatre	Dave Sheppard		X		978-771-7129	acmeactor@aol.com	
25	Honeybee Meadow	Denise Shea		X			denise@shea.net	
26	El Huijil	Alonzo and Alma Moreno		X		9782985425	cajenalma22@gmail.com	
27	Outdoor Store	Amy Cao		X	24 Nason Street	978-897-2133	maynardoutdoor@gmail.com	
28	Gallery 7	Kelli DiCosta		X		978-897-9777	info@gallerysevenmaynard.com	
29	Earth Changes Pottery	Lisa Ellen Dolliver			11 Nason Street	978 562-3371		
30	SmartRoom	Almee Snyder Ledwell		X		978-897-0900	info@mtsmartroom.org	
31	Six Bridges Gallery	Gail Irwin		X	77 Main Street	978-897-3825	6bridgesgallery@gmail.com	
32	Pleasant Cafe	Frank Dzerkacz		X		978-461-5062 (Frank Jr's #)	thepleasanticafe@gmail.com	
33	LOOK Optical	Alex or Linda Thayer		X		978-461-3937	lookoptical@verizon.net	
34	The Boston Bean House	Eli Schallhorn		X		978-897-8907	bbhc102@gmail.com	
35	Legends Comic	Jason Campbell		X	94 Main Street	978-897-0639	motor@legendscomic.com	
36	Powell Flutes	Francois Kloc		X		978-344-5170	francois.kloc@buffetcrampou.com	
37	Maynard Community Gardeners	Deborah Hledik		X		978-897-6066	deb@explorerepathwaystowellness.com	
38	Elizabeth Milligan	Self		X		978-793-1642	esmilligan@verizon.net	
39	OARS	Sue Flint		X				
40	Whole House Group	Greg Hill		X			greg@wholehousegroup.com	
41	Assabet Village Food Coop	Tom Green		X				
42	Charmed			X	60 Main Street	(508) 263-9491		
43	Serindipity	Johnny and Laura Hobson		X	1 Nason Street	978-897-1516		
44								
45								
46								
47								
48								
49								
50								



TOWN OF MAYNARD
OFFICE OF THE TOWN ADMINISTRATOR

MUNICIPAL BUILDING
195 Main Street
Maynard, MA 01754
Tel: 978-897-1375 Fax: 978-897-8457
www.townofmaynard-ma.gov

Kevin A. Sweet
Town Administrator

Andrew Scribner-MacLean
Assistant Town Administrator

October 17, 2016

Stakeholder
Assabet Village – Maynard's Cultural District
Maynard, MA 01754

RE: Assabet Village – Maynard's Cultural District

Dear Valued Business Owner/Resident,

As you may be aware, Maynard is in the process of applying for a Cultural District Designation from the Massachusetts Cultural Council (MCC) under the name of *Assabet Village*.

The designation of a Cultural District is more than just a formal linking of our arts, dining and business community; it provides the Town with a proven and sustainable economic development tool that can:

- promote community investment
- create a desirable business environment
- foster job creation
- improve the quality of life for residents

The MCC will be in Maynard for a tour on November 16th from 10:00am until 2:00pm. During that time, there will be scheduled and unscheduled stops occurring throughout the downtown area. After the tour, the MCC will make a determination if Maynard is awarded a Cultural District designation.

Over the next few weeks, Town staff and volunteers will be reaching out to many of you for assistance as we prepare for the Council's tour. I would be grateful for any assistance you can offer them as they are working extremely hard to make the Cultural District a reality for Maynard. This will give all of our downtown businesses an opportunity to show off Maynard at its best! If we all work together, we will make this a success!

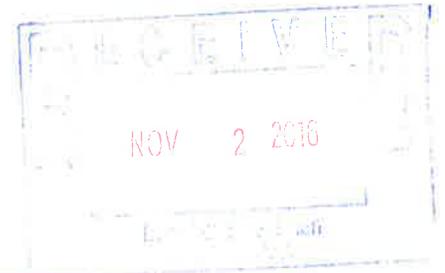
For more information on Maynard's cultural district, please contact Cultural Council Chair Tim Hess at tim@studioinsitu.com and ask how you can get involved! To learn more about cultural districts, visit: http://www.massculturalcouncil.org/applications/culturaldistricts_guidelines.asp.

Sincerely,

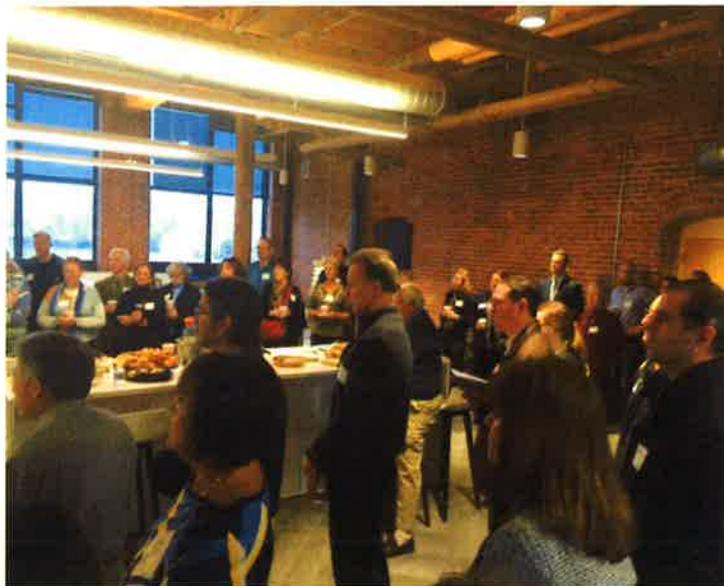
Kevin A. Sweet
Town Administrator

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Tuesday, November 01, 2016 8:55 AM
To: Becky Mosca
Subject: November Coffee Connections



Assabet Valley Chamber of Commerce
November Coffee Connections
Last Early Riser Networking Opportunity of 2016!



Berkshire Hathaway Home Services, Hudson

is delighted to host our

November Coffee Connections

Round-the-room introductions will begin at 8:00am sharp.

Light Breakfast will be served; \$5 for members, \$10 for future members.

We Hope You Can Join Us!

Friday
November 18th
from 7:30 to 9:00 am



Berkshire Hathaway
Home Services
19 Main Street, Hudson MA

[Click Here to RSVP](#)

Becky Mosca

From: Assabet Valley Chamber <info@assabetvalleychamber.org>
Sent: Monday, October 31, 2016 5:08 AM
To: Becky Mosca
Subject: Hudson Community Fest 2017



31st Annual Hudson Community Fest

Saturday, June 10th, 2017
(9am - 3:30pm)

NOW ACCEPTING VENDOR APPLICATIONS

Vendor Spot: \$50 (12'x12' space)
Food Truck: \$75
Non-Profit: \$30
Generator Fee: \$15
Chamber Members: 10% discount
(Food Vendors will incur an additional \$50 permit fee, at a later date)



[Download Application](#)

The Fest Committee reserves the right to reject an application to insure appropriate contributions. Network Marketing & Food Vendors, please contact the Chamber Office before submitting an application:

P: (978) 568-0360 / F: (978) 562-4118 / info@assabetvalleychamber.org





MAGIC Fiscal Year 2017 Work Plan
Effective July 1, 2016 - June 30, 2017

Effecting Positive Regional Change

The Minuteman Advisory Group on Interlocal Coordination (MAGIC) is a subregion of the Metropolitan Area Planning Council (MAPC), the regional planning agency for the 101 cities and towns in Metropolitan Boston. MAGIC is composed of representatives from thirteen municipalities: Acton, Bedford, Bolton, Boxborough, Carlisle, Concord, Hudson, Lexington, Lincoln, Littleton, Maynard, Stow, and Sudbury.

c/o Metropolitan Area Planning Council
Attn: Heidi Stucker, MAGIC Subregional Coordinator
60 Temple Place, Boston, MA 02111



<http://www.mapc.org/magic>
hstucker@mapc.org
phone: 617-933-0739

Purpose of the Work Plan

The purpose of this document is to establish goals and objectives for the MAGIC Subregion, broadly, with regard to land use planning and municipal governance. In particular, this work plan will attempt to identify issues of subregional concern and priorities, outline potential planning projects for the Subregion to undertake and funding sources available, propose workshop/meeting topics and a schedule for meetings and events, establish an outreach strategy to encourage membership diversity, and provide active direction on a yearly basis.

MAGIC Mission Statement

MAGIC promotes inter-municipal cooperation to address and solve common issues.

Goals

1. Be an effective forum for the exchange of information and increase the knowledge and membership base of its participants.
2. Promote Smart Growth and sustainable development across the subregion in keeping with the goals of MAPC, the regional planning agency and parent organization of MAGIC, particularly in keeping with its MetroFuture Regional Plan.
3. Support the MAPC Mission "... to promote smart growth and regional collaboration. Our regional plan, MetroFuture, guides our work as we engage the public in responsible stewardship of our region's future..."
4. Help further MAPC's Five-year Strategic Plan (2015-2020), with an emphasis on its four Strategic Priorities:
 - Encourage development and preservation consistent with smart growth principles.
 - Partner with our cities and towns to promote regional collaboration, enhance effectiveness, and increase efficiency.
 - Play a leading role in helping the region to achieve greater equity.
 - Help the region reduce greenhouse gas emissions and adapt to the physical, environmental, and social impacts of climate change and natural hazards.

Objectives

1. Garner greater participation from a wider group of people within our communities by offering additional and different programs targeted to relevant audiences.
2. Plan for dynamic workshops and training opportunities of interest to Subregional Members.
3. Develop goals for growth within Priority Development Areas¹ while increasing land protection, creating working farms, and clustered homes to preserve traditional landscapes.
4. Provide a forum to discuss potential development projects in the Subregion and the incorporation of Smart Growth and Low Impact Development principles.
5. Improve and develop effective procedures and mechanisms for written decision-making in response to MEPA, TIP, developments of regional impact, legislative and other filings and comment letters.

¹ The identification of Priority development areas (PDAs) is part of the State's efforts to plan ahead for growth. PDAs are places within a city or town that have been identified as capable of supporting additional development or as candidates for redevelopment, but that may first require additional investments in infrastructure. These areas are generally characterized by good access, available infrastructure (primarily water and sewer), and an absence of environmental constraints. In addition, many of these areas have undergone extensive area-wide or neighborhood planning processes and may have detailed recommendations for future actions. Rather than specific projects, PDAs represent more generally locations where growth may occur and Investments will be directed.

systems and services; first and last mile transportation; and bicycle and pedestrian projects such as the Bruce Freeman Rail Trail (Concord, Acton, Sudbury) and the Minuteman Bikeway Extension (Bedford). MAGIC will also offer support to transportation management associations (TMAs) including CrossTown Connect (Acton, Boxborough, Concord, Littleton, Maynard, Stow, Westford), Middlesex 3 (Bedford, Lexington, Billerica, Burlington, Chelmsford, Lowell, Tewksbury, Tyngsboro, Westford).

MAPC Strategic Priorities Advanced:

- Partner with our cities and towns to promote regional collaboration, enhance effectiveness, and increase efficiency.
- Encourage development and preservation consistent with smart growth principles.
- Play a leading role in helping the region to achieve greater equity.

MetroFuture Strategies applicable to this project:

- Sub-strategy 4.B: Support regional collaboration, purchasing, and service delivery
- Sub-strategy 11.A: Create Jobs in MetroFuture-consistent locations
- Sub-strategy 12.A: Integrate land use and transportation planning
- Sub-strategy 12.B: Prioritize transit and transportation alternatives
- Sub-strategy 12.C: Establish stable and sufficient financing for all modes
- Sub-strategy 12. D: Promote an efficient and transparent project delivery system

4. **Chapter 61 61A, 61B Lands, Right of First Refusal:** MAGIC is interested in developing best practices for inventorying Chapter 61, 61A, 61B Lands and prioritizing land of municipal interest, so that in the case of the sale for conversion or conversion of the land to residential, industrial, or commercial uses, municipalities are prepared to consider purchase of priority land as their right of first refusal.

MAPC Strategic Priorities Advanced:

- Partner with our cities and towns to promote regional collaboration, enhance effectiveness, and increase efficiency.
- Encourage development and preservation consistent with smart growth principles.

MetroFuture Strategies applicable to this project:

- Sub-strategy 1.a Increase municipal planning capacity
- Sub-strategy 1.b Modernize planning and development tools
- Sub-strategy 4.b Support regional collaboration, purchasing, and service delivery
- Sub-strategy 5.a Plan for compact growth to serve community needs
- Sub-strategy 7.b Increase funding for priority land acquisition

5. **Complete/Green Streets and Healthy Communities:** Update MAGIC towns on implementation of Complete/Green Streets and Healthy Communities initiatives.

MAPC Strategic Priorities Advanced:

- Encourage development and preservation consistent with smart growth principles.
- Play a leading role in helping the region to achieve greater equity.
- Help the region reduce greenhouse gas emissions and adapt to the physical, environmental, and social impacts of climate change and natural hazards.

MetroFuture Strategies applicable to this project:

- Sub-Strategy 9.A: Link health and planning
- Sub-Strategy 12.B: Prioritize transit and transportation alternatives

6. **Smart Growth Projects:**

Note 06/02/16: The following projects may change depending on changes in Massachusetts law, and in particular Bill S.2114.

Meetings

During the FY 2017 year, MAGIC will hold two distinct meeting types: subregional meetings and special events. MAGIC subregional meetings will be held on a bimonthly basis with special events held on the alternate months (subject to occasional variation).

- **Subregional meetings:** will be held to conduct regular subregional business, share information, and address current and upcoming issues affecting MAGIC communities.

Subregional meeting topics will depend upon current and upcoming issues that communities are facing. Each regular subregional meeting agenda will also include time to discuss pending legislation relevant to the MAGIC subregion and how communities/residents can engage with their legislators, and the traditional community exchange of information. In addition, some meeting agendas will include updates on MAPC projects presented by MAPC.

- **Special events:** will include workshops, forums, tours and trainings, as well as annual events such as the MAGIC Legislative Breakfast, Annual Meeting, and a Town Managers/Administrator's Round Table. These events will be held separately from regular meetings in an effort to ensure that there is adequate time to effectively provide education and information exchange between MAGIC members, MAPC, and all regional partners.

Workshops, forums and trainings are offered to provide educational services to MAGIC members and ensure that there is an effective forum for information exchange. Presentations will be given by experts regarding the topic. Specific training sessions (e.g. GIS, Social Media) will be considered upon request (e.g. Massachusetts Citizen Planner Training Collaborative workshops).

In addition, MAGIC may have need to occasionally call special meetings in order to accommodate topics that are time-sensitive. In the interest of minimizing special meetings, MAGIC will do its best to address special unforeseen action items at the beginning of forums or other special events when a regular meeting is scheduled.

Below is a **tentative meeting schedule** for FY 2017 as well as the remainder of calendar year 2017 for planning purposes. All meetings will be announced by the Subregional Coordinator via email and posted to the MAGIC webpage (<http://mapc.org/magic>) and the MAPC Events Webpage (<http://www.mapc.org/events>).

Date	Meeting Description
July 7, 2016	Subregional Meeting (<i>Refreshments: Bedford</i>)
September 8, 2016	Subregional Meeting (<i>Refreshments: Bolton</i>)
October 6, 2016	Special Event (TBD)
November 3, 2016	Subregional Meeting (<i>Refreshments: Boxborough</i>)
December 1, 2016	Special Event – Town Managers/Administrators or Planners Round Table (8 am)
January 5, 2017	Subregional Meeting (<i>Refreshments: Carlisle</i>)
February 9, 2017	Special Event – Legislative Breakfast
March 2, 2017	Subregional Meeting (<i>Refreshments: Concord</i>)
April 6, 2017	Special Event - (TBD)

- hold a retrospective on how each town has utilized Community Preservation Act funds. This would be an opportunity to share ideas and explore best practices from around the region.

4. June Annual Meeting: June 2017

The draft Work Plan for FY 2017 will be reviewed and adopted at this meeting. The use of MAGIC's special assessment for FY 2017 will also be decided. Per the Subregion's bylaws, MAGIC will elect its officers during its June meeting. The Chairperson appoints a Nominating Committee at the May meeting that shall prepare a slate of officers that shall be sent to the representatives with the notice of the annual meeting. Nominations from the floor with the assent of the nominee will be accepted. The newly elected officers will assume their office upon completion of the annual meeting.

Meeting Notification

All MAGIC meetings are open to the general public. Meeting notices with agenda items are posted on the MAPC website at <http://www.mapc.org/publicmeetings> at least 48 hours in advance of MAGIC meetings. Meeting minutes will be kept on file at MAPC and made available upon request. Generally, meeting minutes will be posted on the MAGIC website.

Membership and Voting

According to the Minuteman Advisory Group on Interlocal Coordination Committee Bylaws, each MAGIC community may have two representatives, one elected by that community's Board of Selectmen and one elected by that community's Planning Board. The one-year term for each representative begins with each fiscal year. MAGIC Representatives are strongly encouraged to attend monthly MAGIC meetings. If a decision at a MAGIC meeting requires a vote, each community has one vote. A quorum consists of MAGIC Representatives from one-third of the communities (5/13).

MAGIC Representatives, FY 2017:

Acton

- Appointed by Board of Selectmen: **Franny Osmond, Board of Selectmen**
- Appointed by Planning Board: **Ray Yacouby, Planning Board Clerk (Pending)**

Bedford

- Appointed by Board of Selectmen: **Mark Siegenthaler, Board of Selectmen**
- Appointed by Planning Board: **Sandra Hackman, Planning Board**

Bolton

- Appointed by Board of Selectmen: **Don Lowe, Town Administrator (Pending)**
- Appointed by Planning Board: **Erica Uriarte, Town Planner**

Boxborough

- Appointed by Board of Selectmen: **Leslie Fox, Board of Selectmen**
- Appointed by Planning Board: **Adam Duchesneau, Town Planner**

Carlisle

- Appointed by Board of Selectmen: **Douglas Stevenson, Board of Selectmen (Pending)**
- Appointed by Planning Board: **Karen Andon, Planning Board (Pending)**

Concord

- Appointed by Board of Selectmen: **Steve Ng, Board of Selectmen**
- Appointed by Planning Board: **Elizabeth Hughes, Town Planner**

Hudson

- Appointed by Planning Board: **Jack Hunter, Director, Planning & Community Development**
- Appointed by Planning Board: **Kristina Johnson, Assistant Director, Planning & Community Development**

Lexington

- Appointed by Board of Selectmen: **Michelle Ciccolo, Board of Selectmen**
- Appointed by Planning Board: **Richard Canale, Planning Board**

MAGIC Bylaws

The MAGIC Bylaws, adopted June 11, 2009, include additional details regarding the purpose of the committee, membership, officers and elections, meetings, and subcommittees. MAGIC Bylaws are available on the MAGIC website and upon request.

TOWN OF MAYNARD
Cemetery Department

DEED N^o 2031

This Certifies that _____

Joan L. Swajian and Armand Swajian, Jr.

26 Howard Road, Maynard, MA 01754

is

proprietor of Lot No. _____

2-14

Section No. _____

21 NC

in

Glenwood Cemetery, Maynard, Massachusetts, and that said lot shall be holden subject to all the by-laws, rules and regulations made, and to be made by the Board of Selectmen.

Scaled, Signed and Delivered
in the presence of

Dated November 15, 2016

Board of Selectmen of the Town of Maynard

NUMBER
CV2017-18



FEE:
\$85.00

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MAYNARD

This is to Certify that

Ganapati Baba Inc. d/b/a Café of India
155 Main Street, Maynard, MA. 01754

IS HEREBY GRANTED A
COMMON VICTUALLER'S LICENSE

in said Town **Maynard** and at that place only and expires December Thirty-First, 2017, unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victualler. This license is issued in conformity with the authority granted to the Licensing Authorities by General Laws, Chapter 140, and amendments thereto.

In Testimony Whereof, the undersigned have herunto affixed their official signatures.

.....
.....
.....
.....



**Licensing
Authority**

November 1, 2016

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

Number:
E2017-32

Fee:
\$40.00



ENTERTAINMENT LICENSE

WE, the undersigned, Selectmen of the Town of Maynard, by virtue of authority vested in us by law, do hereby license:

Ganapati Baba Inc. d/b/a Café of India

The business to be carried on at:

155 Main Street, Maynard, MA

Said business to be conducted in such manner as to conform with the requirements as provided for by law.

THIS LICENSE to date from the 1st day of January, in the year Two Thousand and Seventeen, and to expire the 31st day of **DECEMBER** in the year Two Thousand and Seventeen, unless sooner revoked.

Given under our hands this 6th day of December in the year Two Thousand and Sixteen.

BOARD OF SELECTMEN



LEGAL NOTICE

As required by Massachusetts General Law Chapter 40, Section 56, the Maynard Board of Selectmen will hold their annual fiscal year 2017 Tax Classification Hearings on Tuesday, November 15, 2016 at 7:20 PM in the Michael J. Gianotis meeting Room (No. 201) at the Maynard Town Building. The purpose of the hearing is to determine the percentages of the local tax levy to be borne by each class of real property. The Public is welcome to attend

Maynard Board of Selectmen

Chris DiSilva

Jason Kreil

David Gavin

Tim Egan

Terrence Donovan

OCT 25 2016

To: Members of the Maynard Board of Selectmen

From: David D. Gavin

Re: Senior Discount on Water/Sewer bills

While I believe that our current Senior Discount program for water/sewer bills in Maynard is appropriate, I understand that the Board disagrees with my position and is not supportive of continuing with the same program. It is, therefore, in the spirit of compromise, that I make the following proposal which, I believe, presents an appropriate resolution.

The initial alternative proposal that was presented by the Town Administrator asking for adoption of a program that would consider a discount only for those seniors who qualify for local property tax relief under Clauses 17D and 41C of the Property Tax Exemptions is extremely limited in scope and reaches only a very small number of our most needy residents. I believe we can do better for our seniors to allow for more of our valuable neighbors to benefit.

Specifically, I would propose a hybrid, two-pronged approach, which would be easily implemented and very easy to verify. The Massachusetts state Circuit Breaker Tax Credit program provides in income tax refund of up to \$1070 to seniors who document that they pay more than 10% of their household income towards their real estate taxes. The Massachusetts Department of Revenue issued statistics in February, 2016 regarding the claims made for this credit in 2014. Those statistics show that 277 Maynard residents were eligible for that credit. I urge that the Board of Selectmen consider assisting these individuals by implementing a discount program that recognizes the difficulties encountered by many of our older neighbors and friends.

Notably, some very needy residents are not included in this total. That is, because individual taxpayers who are so needy and unable to pay their taxes, choosing instead to defer them to the future, are unable to collect the Circuit Breaker credit. Instead, they defer filing their taxes usually until their death, when at that time the burden of the unpaid taxes is passed along to their heirs.

The second part of my hybrid proposal would automatically include all residents 75 years of age and older. This had been the long-standing criteria for discounts in Maynard regardless of their eligibility for Circuit Breaker relief and I believe should be continued. Most 75 year old residents have retired from their careers and live on fixed incomes that require continuous adjustment to the ever increasing costs of living.

Adopting a hybrid approach would recognize a means-test requirement for those younger than 75, but would allow those older to receive a benefit regardless of their income status. The proposal captures the spirit of the desire of the majority of the Board to implement a means test on those younger than 75, while assisting the most senior residents of our community.

Senior Circuit Breaker Cred* = Towns with fewer than 3 Circuit Breaker claiman

Tax Year 2014 claims: Preliminary, as of February 1st 2016

(Source: DOR Statistics of Income)

TOWN	Number of Filers Who Claimed (filers)	Total Value of CB Credits Claimed (\$ dollars)	Average Credit per Claim (\$ dollars / C B)	Number of Filers in Town (filers)	Percent of Filers Claiming (%)	Age 65 or Over Filers in Town (filers)
(001) Abington	256	219,571	858	8,240	3.1%	1,295
(002) Acton	270	255,628	947	10,296	2.6%	1,801
(003) Acushnet	198	168,304	850	5,234	3.8%	1,030
(004) Adams	77	49,541	643	4,133	1.9%	903
(005) Agawam	363	259,882	716	14,463	2.5%	3,021
(006) Alford	*	*	*	*	*	*
(007) Amesbury	322	292,572	909	8,132	4.0%	1,317
(008) Amherst	262	231,115	882	9,622	2.7%	2,147
(009) Andover	469	443,758	946	15,292	3.1%	2,895
(010) Arlington	1006	932,117	927	22,306	4.5%	4,623
(011) Ashburnham	78	60,972	782	2,868	2.7%	446
(012) Ashby	34	26,276	773	1,474	2.3%	238
(013) Ashfield	37	30,534	825	745	5.0%	208
(014) Ashland	295	256,463	869	8,324	3.5%	1,455
(015) Athol	60	41,563	693	5,056	1.2%	864
(016) Attleboro	411	314,818	766	21,770	1.9%	3,124
(017) Auburn	269	212,226	789	8,299	3.2%	1,702
(018) Avon	100	81,326	813	2,258	4.4%	428
(019) Ayer	83	64,563	778	3,919	2.1%	581
(020) Barnstable	391	312,525	799	23,624	1.7%	6,070
(021) Barre	30	22,572	752	2,458	1.2%	406
(022) Becket	17	11,594	682	827	2.1%	175
(023) Bedford	279	270,421	969	6,658	4.2%	1,601
(024) Belchertown	123	105,081	854	7,123	1.7%	1,179
(025) Bellingham	223	172,868	775	8,345	2.7%	1,370
(026) Belmont	391	372,948	954	11,932	3.3%	2,569
(027) Berkley	68	57,622	847	3,142	2.2%	401
(028) Berlin	47	39,551	842	1,489	3.2%	332
(029) Bernardston	45	36,680	815	1,106	4.1%	290
(030) Beverly	772	676,755	877	19,146	4.0%	3,786
(031) Billerica	702	593,893	846	20,871	3.4%	3,564
(032) Blackstone	118	97,059	823	4,423	2.7%	631
(033) Blandford	6	3,957	660	612	1.0%	131
(034) Bolton	80	78,004	975	2,413	3.3%	428
(035) Boston	2585	2,064,186	799	302,927	0.9%	29,785
(036) Bourne	272	214,589	789	10,246	2.7%	2,747
(037) Boxborough	43	38,158	887	2,475	1.7%	345
(038) Boxford	77	69,122	898	3,779	2.0%	787
(039) Boylston	66	58,892	892	2,286	2.9%	446
(040) Braintree	579	489,402	845	18,510	3.1%	3,623
(041) Brewster	131	101,718	776	4,989	2.6%	1,802

(042) Bridgewater	277	239,907	866	11,175	2.5%	1,932
(043) Brimfield	28	19,795	707	1,785	1.6%	324
(044) Brockton	930	758,799	816	45,272	2.1%	5,188
(045) Brookfield	38	31,914	840	1,576	2.4%	315
(046) Brookline	331	298,006	900	24,840	1.3%	4,249
(047) Buckland	6	4,976	829	150	4.0%	36
(048) Burlington	486	410,739	845	12,731	3.8%	2,785
(049) Cambridge	325	261,086	803	53,035	0.6%	6,478
(050) Canton	323	289,392	896	10,987	2.9%	2,355
(051) Carlisle	61	59,191	970	2,322	2.6%	556
(052) Carver	118	94,641	802	5,593	2.1%	1,148
(053) Charlemont	22	17,976	817	595	3.7%	154
(054) Charlton	73	57,036	781	6,354	1.1%	975
(055) Chatham	46	33,623	731	3,624	1.3%	1,604
(056) Chelmsford	910	843,220	927	17,272	5.3%	3,753
(057) Chelsea	145	109,194	753	16,979	0.9%	1,137
(058) Cheshire	13	10,417	801	1,624	0.8%	362
(059) Chester	14	10,402	743	602	2.3%	115
(060) Chesterfield	21	19,555	931	434	4.8%	101
(061) Chicopee	697	507,173	728	26,043	2.7%	4,721
(062) Chilmark	3	3,150	1,050	492	0.6%	162
(063) Clarksburg	*	*	*	*	*	*
(064) Clinton	153	116,001	758	7,318	2.1%	1,035
(065) Cohasset	136	132,351	973	3,655	3.7%	861
(066) Colrain	30	24,629	821	883	3.4%	190
(067) Concord	262	252,225	963	8,181	3.2%	2,261
(068) Conway	29	24,950	860	818	3.5%	212
(069) Cummington	15	11,543	770	493	3.0%	124
(070) Dalton	85	62,249	732	3,313	2.6%	730
(071) Danvers	621	544,800	877	14,224	4.4%	3,056
(072) Dartmouth	377	279,182	741	14,514	2.6%	3,197
(073) Dedham	677	624,926	923	12,538	5.4%	2,749
(074) Deerfield	112	90,655	809	2,888	3.9%	685
(075) Dennis	123	82,751	673	7,956	1.5%	2,934
(076) Dighton	124	103,428	834	3,557	3.5%	620
(077) Douglas	58	47,506	819	4,065	1.4%	516
(078) Dover	38	36,061	949	2,567	1.5%	583
(079) Dracut	439	348,408	794	15,698	2.8%	2,520
(080) Dudley	49	35,271	720	5,223	0.9%	841
(081) Dunstable	47	44,580	949	1,551	3.0%	251
(082) Duxbury	233	219,759	943	7,059	3.3%	1,825
(083) East Bridgewater	322	288,024	894	6,917	4.7%	1,277
(084) East Brookfield	25	20,006	800	1,079	2.3%	204
(085) East Longmeadow	376	331,552	882	7,784	4.8%	1,790
(086) Eastham	68	52,093	766	2,866	2.4%	1,191
(087) Easthampton	244	180,564	740	8,502	2.9%	1,651
(088) Easton	387	343,601	888	10,893	3.6%	2,071
(089) Edgartown	20	16,040	802	2,696	0.7%	618
(090) Egremont	6	5,140	857	408	1.5%	153
(091) Erving	5	1,745	349	682	0.7%	108

(092) Essex	91	89,256	981	1,721	5.3%	367
(093) Everett	390	304,184	780	20,636	1.9%	2,181
(094) Fairhaven	231	173,846	753	7,814	3.0%	1,619
(095) Fall River	460	314,808	684	37,645	1.2%	4,598
(096) Falmouth	377	300,089	796	16,684	2.3%	5,356
(097) Fitchburg	364	284,841	783	16,929	2.2%	2,309
(098) Florida	*	*	*	*	*	*
(099) Foxborough	294	242,945	826	8,807	3.3%	1,601
(100) Framingham	1122	1,016,942	906	31,187	3.6%	5,396
(101) Franklin	389	333,404	857	14,994	2.6%	2,253
(102) Freetown	99	69,445	701	4,505	2.2%	806
(103) Gardner	151	110,784	734	8,841	1.7%	1,399
(104) Aquinnah	*	*	*	*	*	*
(105) Georgetown	119	104,389	877	3,911	3.0%	690
(106) Gill	20	13,807	690	701	2.9%	144
(107) Gloucester	565	482,469	854	14,696	3.8%	3,326
(108) Goshen	10	6,564	656	275	3.6%	64
(109) Gosnold	*	*	*	*	*	*
(110) Grafton	189	161,259	853	8,824	2.1%	1,376
(111) Granby	73	55,532	761	3,170	2.3%	594
(112) Granville	20	13,551	678	792	2.5%	150
(113) Great Barrington	163	137,332	843	4,141	3.9%	1,127
(114) Greenfield	322	254,962	792	8,135	4.0%	1,719
(115) Groton	129	119,949	930	5,042	2.6%	836
(116) Groveland	113	99,380	879	3,188	3.5%	695
(117) Hadley	58	45,623	787	2,647	2.2%	611
(118) Halifax	146	127,116	871	3,860	3.8%	742
(119) Hamilton	142	132,500	933	3,574	4.0%	718
(120) Hampden	105	84,379	804	2,751	3.8%	685
(121) Hancock	*	*	*	*	*	*
(122) Hanover	258	234,825	910	6,758	3.8%	1,401
(123) Hanson	159	133,746	841	5,155	3.1%	936
(124) Hardwick	16	9,140	571	902	1.8%	170
(125) Harvard	72	64,640	898	2,485	2.9%	596
(126) Harwich	145	108,030	745	6,969	2.1%	2,431
(127) Hatfield	60	48,418	807	1,806	3.3%	456
(128) Haverhill	561	439,261	783	30,105	1.9%	4,200
(129) Hawley	7	6,658	951	105	6.7%	34
(130) Heath	11	8,873	807	188	5.9%	48
(131) Hingham	508	469,016	923	10,500	4.8%	3,070
(132) Hinsdale	13	9,945	765	1,064	1.2%	255
(133) Holbrook	270	239,431	887	5,508	4.9%	977
(134) Holden	236	187,517	795	8,958	2.6%	1,774
(135) Holland	19	14,269	751	1,138	1.7%	183
(136) Holliston	271	248,986	919	6,749	4.0%	1,283
(137) Holyoke	315	263,631	837	15,920	2.0%	2,240
(138) Hopedale	103	87,210	847	2,954	3.5%	535
(139) Hopkinton	202	185,555	919	7,202	2.8%	1,024
(140) Hubbardston	16	13,966	873	2,075	0.8%	317
(141) Hudson	358	303,613	848	9,735	3.7%	1,919
(142) Hull	311	279,977	900	5,395	5.8%	1,314
(143) Huntington	29	22,825	787	1,194	2.4%	217

(144) Ipswich	263	232,874	885	6,838	3.8%	1,683
(145) Kingston	221	199,982	905	6,214	3.6%	1,191
(146) Lakeville	122	108,033	886	5,329	2.3%	955
(147) Lancaster	127	113,477	894	3,221	3.9%	644
(148)						
Lanesborough	42	31,113	741	1,351	3.1%	283
(149) Lawrence	286	220,630	771	36,969	0.8%	2,367
(150) Lee	99	79,260	801	3,098	3.2%	733
(151) Leicester	95	75,162	791	5,405	1.8%	906
(152) Lenox	90	76,319	848	2,720	3.3%	958
(153) Leominster	508	384,300	756	20,369	2.5%	3,208
(154) Leverett	39	33,619	862	873	4.5%	280
(155) Lexington	482	486,245	1,009	14,435	3.3%	3,622
(156) Leyden	14	10,176	727	308	4.5%	88
(157) Lincoln	51	50,483	990	2,696	1.9%	892
(158) Littleton	173	158,787	918	4,364	4.0%	826
(159)						
Longmeadow	333	321,251	965	7,264	4.6%	1,953
(160) Lowell	756	599,653	793	49,702	1.5%	4,665
(161) Ludlow	399	306,853	769	10,093	4.0%	2,067
(162) Lunenburg	180	153,410	852	5,207	3.5%	1,029
(163) Lynn	967	792,484	820	42,771	2.3%	4,889
(164) Lynnfield	280	266,498	952	6,250	4.5%	1,518
(165) Malden	502	406,990	811	30,633	1.6%	3,508
(166) Manchester	100	94,069	941	2,547	3.9%	710
(167) Mansfield	261	230,135	882	11,522	2.3%	1,453
(168) Marblehead	317	280,673	885	9,980	3.2%	2,692
(169) Marion	94	82,503	878	2,463	3.8%	696
(170) Marlborough	482	405,227	841	19,048	2.5%	2,951
(171) Marshfield	495	424,578	858	12,824	3.9%	2,770
(172) Mashpee	164	119,095	726	7,466	2.2%	2,345
(173) Mattapoissett						
	126	104,386	828	3,330	3.8%	931
(174) Maynard	277	261,613	944	5,205	5.3%	959
(175) Medfield	187	179,586	960	5,669	3.3%	1,010
(176) Medford	1101	966,955	878	29,589	3.7%	4,951
(177) Medway	223	207,244	929	6,268	3.6%	932
(178) Melrose	574	511,120	890	13,591	4.2%	2,731
(179) Mendon	78	66,314	850	2,924	2.7%	484
(180) Merrimac	109	88,279	810	3,117	3.5%	589
(181) Methuen	518	413,457	798	24,857	2.1%	3,847
(182)						
Middleborough	266	216,304	813	11,259	2.4%	2,261
(183) Middlefield	4	3,209	802	144	2.8%	36
(184) Middleton	146	128,695	881	4,116	3.5%	848
(185) Milford	460	390,340	849	13,579	3.4%	2,300
(186) Millbury	185	151,678	820	6,667	2.8%	1,250
(187) Millis	170	152,964	900	4,039	4.2%	784
(188) Millville	18	16,913	940	1,510	1.2%	178
(189) Milton	457	439,481	962	12,526	3.6%	2,676
(190) Monroe	*	*	*	*	*	*
(191) Monson	89	69,562	782	4,053	2.2%	768
(192) Montague	158	124,326	787	4,173	3.8%	819
(193) Monterey	*	*	*	*	*	*

(194) Montgomery	14	10,924	780	405	3.5%	82
(195) Mount Washington	*	*	*	*	*	*
(196) Nahant	75	87,932	906	1,862	4.0%	538
(197) Nantucket	15	13,946	930	6,701	0.2%	1,007
(198) Natick	626	559,054	893	17,072	3.7%	3,280
(199) Needham	461	447,000	970	13,757	3.4%	3,223
(200) New Ashford	*	*	*	*	*	*
(201) New Bedford	1188	934,142	786	41,136	2.9%	5,459
(202) New Braintree	20	16,717	836	609	3.3%	120
(203) New Marlborough	13	8,483	653	558	2.3%	145
(204) New Salem	17	14,099	829	466	3.6%	100
(205) Newbury	103	90,609	880	3,348	3.1%	792
(206) Newburyport	399	361,320	906	8,905	4.5%	2,112
(207) Newton	1059	990,376	935	43,161	2.5%	9,924
(208) Norfolk	150	144,456	963	4,519	3.3%	815
(209) North Adams	53	36,062	680	5,655	0.9%	1,108
(210) North Andover	334	304,144	911	13,536	2.5%	2,545
(211) North Attleborough	223	170,926	766	13,748	1.6%	1,910
(212) North Brookfield	41	29,253	713	2,254	1.8%	373
(213) North Reading	342	317,066	927	7,589	4.5%	1,323
(214) Northampton	406	336,481	829	13,609	3.0%	2,760
(215) Northborough	268	230,764	861	7,407	3.6%	1,384
(216) Northbridge	104	75,472	726	7,514	1.4%	1,161
(217) Northfield	50	39,430	789	1,486	3.4%	339
(218) Norton	217	175,064	807	8,802	2.5%	1,474
(219) Norwell	197	189,338	961	5,010	3.9%	1,088
(220) Norwood	543	465,940	858	15,134	3.6%	2,966
(221) Oak Bluffs	31	25,916	836	1,708	1.8%	434
(222) Oakham	14	10,506	750	943	1.5%	160
(223) Orange	71	58,843	829	3,160	2.2%	561
(224) Orleans	69	52,770	765	3,773	1.8%	1,613
(225) Otis	9	4,891	543	726	1.2%	198
(226) Oxford	120	87,541	730	6,687	1.8%	995
(227) Palmer	152	120,947	796	6,073	2.5%	1,021
(228) Paxton	76	64,071	843	2,134	3.6%	461
(229) Peabody	1089	878,710	807	26,980	4.0%	6,337
(230) Pelham	19	16,958	893	549	3.5%	150
(231) Pembroke	302	264,797	877	8,854	3.4%	1,558
(232) Pepperell	129	104,701	812	5,573	2.3%	909
(233) Peru	4	1,959	490	279	1.4%	39
(234) Petersham	20	14,698	735	593	3.4%	158

(235) Phillipston	7	5,417	774	773	0.9%	95
(236) Pittsfield	405	286,416	707	22,062	1.8%	4,608
(237) Plainfield	10	8,620	862	306	3.3%	82
(238) Plainville	139	112,560	810	4,550	3.1%	784
(239) Plymouth	852	741,893	871	27,764	3.1%	6,172
(240) Plympton	46	39,691	863	1,408	3.3%	293
(241) Princeton	41	29,060	709	1,684	2.4%	352
(242)						
Provincetown	72	56,802	789	2,491	2.9%	580
(243) Quincy	1558	1,373,956	882	49,235	3.2%	7,482
(244) Randolph	522	457,113	876	16,721	3.1%	2,426
(245) Raynham	238	207,515	872	7,044	3.4%	1,321
(246) Reading	587	552,173	941	12,072	4.9%	2,559
(247) Rehoboth	120	95,911	799	5,810	2.1%	1,114
(248) Revere	820	710,762	867	25,496	3.2%	3,616
(249) Richmond	9	7,931	881	589	1.5%	198
(250) Rochester	82	65,176	795	2,623	3.1%	534
(251) Rockland	306	271,147	886	8,963	3.4%	1,626
(252) Rockport	174	148,693	855	3,710	4.7%	1,245
(253) Rowe	6	4,417	736	237	2.5%	79
(254) Rowley	93	84,122	905	3,024	3.1%	538
(255) Royalston	7	5,626	804	524	1.3%	93
(256) Russell	18	13,249	736	718	2.5%	116
(257) Rutland	56	47,569	849	3,855	1.5%	541
(258) Salem	720	617,124	857	21,111	3.4%	3,449
(259) Salisbury	116	96,065	828	4,126	2.8%	859
(260) Sandisfield	9	7,239	804	327	2.8%	80
(261) Sandwich	373	325,211	872	10,363	3.6%	2,366
(262) Saugus	509	413,292	812	14,202	3.6%	2,950
(263) Savoy	10	6,646	665	338	3.0%	63
(264) Scituate	411	384,072	934	9,020	4.6%	2,184
(265) Seekonk	176	136,534	776	7,005	2.5%	1,387
(266) Sharon	342	336,310	983	8,059	4.2%	1,516
(267) Sheffield	55	45,240	823	1,568	3.5%	414
(268) Shelburne	86	63,936	743	1,938	4.4%	535
(269) Sherborn	64	62,069	970	1,921	3.3%	440
(270) Shirley	72	57,599	800	2,903	2.5%	486
(271) Shrewsbury	344	271,464	789	17,137	2.0%	2,998
(272) Shutesbury	18	15,528	863	732	2.5%	147
(273) Somerset	237	184,670	779	9,022	2.6%	2,000
(274) Somerville	567	481,476	849	43,422	1.3%	3,659
(275) South						
Hadley	377	301,387	799	8,254	4.6%	2,067
(276)						
Southampton	95	77,226	813	3,107	3.1%	639
(277)						
Southborough	128	112,307	877	4,796	2.7%	824
(278) Southbridge	146	111,768	766	7,831	1.9%	1,081
(279) Southwick	129	99,184	769	4,837	2.7%	1,001
(280) Spencer	60	37,797	630	5,514	1.1%	953
(281) Springfield	1262	939,648	745	61,571	2.0%	7,932
(282) Sterling	106	83,150	784	3,840	2.8%	770
(283) Stockbridge	14	10,026	716	839	1.7%	298
(284) Stoneham	619	547,350	884	11,597	5.3%	2,638
(285) Stoughton	558	474,408	850	14,133	3.9%	2,735

(286) Stow	142	127,358	897	3,252	4.4%	707
(287) Sturbridge	121	95,984	793	4,691	2.6%	930
(288) Sudbury	190	172,986	910	7,923	2.4%	1,525
(289) Sunderland	47	35,610	758	1,907	2.5%	278
(290) Sutton	99	87,877	888	4,442	2.2%	790
(291) Swampscott						
	305	285,589	936	6,990	4.4%	1,613
(292) Swansea	243	195,615	805	8,080	3.0%	1,669
(293) Taunton	578	458,141	793	27,003	2.1%	3,827
(294) Templeton	43	31,889	742	3,633	1.2%	553
(295) Tewksbury	661	584,683	885	15,464	4.3%	2,966
(296) Tisbury	44	33,279	756	3,681	1.2%	808
(297) Tolland	*	*	*	*	*	*
(298) Topsfield	102	89,752	880	2,987	3.4%	769
(299) Townsend	109	80,818	741	4,431	2.5%	685
(300) Truro	31	22,940	740	1,178	2.6%	420
(301)						
Tyngsborough	153	128,212	838	5,958	2.6%	842
(302) Tyringham	*	*	*	*	*	*
(303) Upton	84	73,352	873	3,552	2.4%	535
(304) Uxbridge	176	143,375	815	6,941	2.5%	1,165
(305) Wakefield	584	519,326	889	13,310	4.4%	2,605
(306) Wales	15	12,027	802	801	1.9%	160
(307) Walpole	524	476,692	910	11,956	4.4%	2,509
(308) Waltham	708	601,862	850	29,909	2.4%	4,769
(309) Ware	106	78,164	737	4,694	2.3%	894
(310) Wareham	257	187,522	730	10,317	2.5%	2,066
(311) Warren	31	24,732	798	1,932	1.6%	298
(312) Warwick	22	19,263	876	355	6.2%	89
(313) Washington	5	3,480	696	225	2.2%	63
(314) Watertown	666	592,666	890	18,211	3.7%	3,170
(315) Wayland	223	222,738	999	6,424	3.5%	1,534
(316) Webster	119	91,690	771	8,053	1.5%	1,364
(317) Wellesley	220	220,668	1,003	11,171	2.0%	2,645
(318) Wellfleet	50	38,870	777	1,781	2.8%	631
(319) Wendell	14	11,316	808	426	3.3%	97
(320) Wenham	75	70,958	946	1,735	4.3%	413
(321) West						
Boylston	166	138,323	833	3,531	4.7%	852
(322) West						
Bridgewater	144	126,089	876	3,523	4.1%	719
(323) West						
Brookfield	37	28,179	762	1,982	1.9%	401
(324) West						
Newbury	61	56,857	932	2,057	3.0%	461
(325) West						
Springfield	360	291,258	809	13,779	2.6%	2,510
(326) West						
Stockbridge	13	9,799	754	651	2.0%	193
(327) West Tisbury						
	13	9,303	716	1,104	1.2%	280
(328)						
Westborough	272	251,791	926	9,057	3.0%	1,479
(329) Westfield	530	428,578	809	18,460	2.9%	3,450
(330) Westford	344	318,745	927	10,916	3.2%	1,780

(331) Westhampton	23	20,833	906	747	3.1%	159
(332) Westminister	93	74,893	805	3,823	2.4%	668
(333) Weston	48	45,817	955	4,987	1.0%	1,225
(334) Westport	106	78,675	742	8,153	1.3%	1,889
(335) Westwood	308	301,876	980	6,911	4.5%	1,682
(336) Weymouth	895	724,097	809	27,825	3.2%	5,277
(337) Whately	21	17,643	840	499	4.2%	123
(338) Whitman	253	214,309	847	7,345	3.4%	1,136
(339) Wilbraham	275	235,927	858	6,991	3.9%	1,705
(340) Williamsburg	73	60,223	825	1,916	3.8%	453
(341) Williamstown	74	59,243	801	2,710	2.7%	846
(342) Wilmington	462	420,965	911	11,533	4.0%	1,963
(343) Winchendon	58	47,935	826	4,371	1.3%	587
(344) Winchester	317	308,575	973	9,937	3.2%	2,294
(345) Windsor	*	*	*	*	*	*
(346) Winthrop	338	294,654	872	8,801	3.8%	1,788
(347) Woburn	635	514,864	811	20,890	3.0%	3,806
(348) Worcester	1449	1,160,715	801	80,033	1.8%	9,929
(349) Worthington	15	10,732	715	575	2.6%	150
(350) Wrentham	153	130,089	850	5,364	2.9%	885
(351) Yarmouth	391	302,997	775	13,085	3.0%	4,622
(401) USA:Fort Devens	*	*	*	*	*	*
(402) USA:Hanscom AFB	*	*	*	*	*	*
(403) USA:Otis ANGB	*	*	*	*	*	*
(900) Out of State	229	204,650	894	458,245	0.0%	45,858
All	82,450	70,006,938	849	3,650,335	2.3%	597,028

Senior Discounts - Water/Sewer

<u>Date</u>	<u># of Discounts</u>	<u>Water \$\$ per household per qtr</u>	<u>Water \$\$ per Year</u>	<u>Sewer \$\$ per household per qtr</u>	<u>Sewer Total \$ per Year</u>	<u>Total \$\$ per year</u>
11/1/2016	596	\$ 21.80	\$ 51,971.20	\$ 50.65	\$ 120,749.60	\$ 172,720.80

If we were to go by Assessor's Exemptions in order to qualify - there are approximately 100

7/1/2016	100	\$ 21.80	\$ 8,720.00	\$ 50.65	\$ 20,260.00	\$ 28,980.00
<u>Savings/Difference</u>			\$ 43,251.20		\$ 100,489.60	\$ 143,740.80

Proposal for Maynard Senior Rate Relief
Presented at November 1, 2016 BOS Meeting
Date: November 1, 2016

The proposal to alter the rate relief structure for Seniors in the Town of Maynard is twofold:

1. Cost Certainty throughout the fiscal year.
2. A discount to aid those with a verifiable need vs simply an aged based model.

In past years, the water rates were set based on budget and expected revenue. This expected revenue would include the number of seniors applying for or accepted into the discount program at the time the rate calculation was made in February and March. The policy in place is vague in its intended execution and therefore allows for rolling enrollment. This enrollment is unpredictable and has resulted in a loss of revenue as additional applications were accepted to the program after rates were already established and the time to shift of cost between the senior discount applicants and remaining rate payers had already passed. In large numbers, this was generating a significant loss of revenue. The loss of revenue eroded the retained earnings that are generally accrued throughout the year and by last year were generating a negative cash flow on the water enterprise fund. While it is an option, a mid-year utility rate increase to account for these loss of revenue creates complication and confusion, billing issues and generates additional costs for the Town making it counterproductive.

It should be noted that until recently Maynard's model for capital investment was simply to wait until the end of the year and use the retained earnings in the enterprise fund (Or free cash on the general fund side) or offering a Municipal Bond for which we pay significant interest and bonding fees.

The other significant issue is providing aid to those who have a need vs simply providing a benefit based on age. Selectman Gavin has proposed using the Senior Circuit breaker as a model for establishing eligibility. As it is likely that those in need would already be seeking aid, there would be no duplication of effort on the applicant's part to gain access to this discount.

To address these issues, I propose to the Board:

- Cessation of rolling application. - All applicants shall be 65 years of age or older by June 30 of the current fiscal year and submitted an application to the Town not later than January 30th to be eligible for the discount in the following fiscal year.
- The senior rate discount shall be a discreet dollar amount reduction per account as voted by the BOS in conjunction with establishing the water and sewer rates. The Town shall no longer provide a discount of a tier in the conservation tier rate structure. This proposal maintains the discount without the added complication of another tier simply for the purposes of a discount.
- Eligibility criteria using the senior circuit breaker as proposed by Selectman Gavin or another established criteria to avoid added time and hassle to both applicants and those reviewing the application for the Town. These criteria should be objective, measurable and verifiable.
- Based on the eligibility criteria adopted, the following should be considered:
 - Discount shall only apply to the primary residence.
 - No discount shall be applied to any residence with an irrigation meter.

Finally, I propose the following questions to the Board:

- Does this discount extend to homeowners who are not living in Maynard yet maintain ownership (i.e. senior living, assisted or nursing home residents who maintain ownership)?
- Does this discount extend to out of town rate payers?



TOWN ADMINISTRATOR'S REPORT

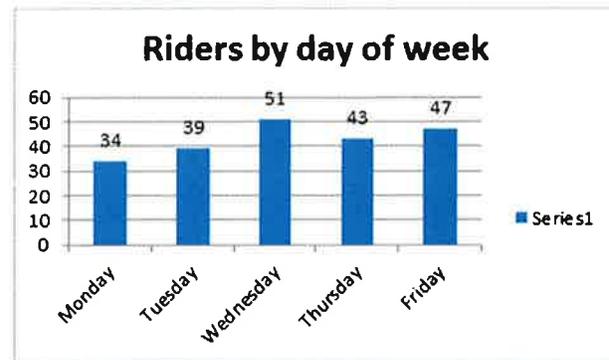
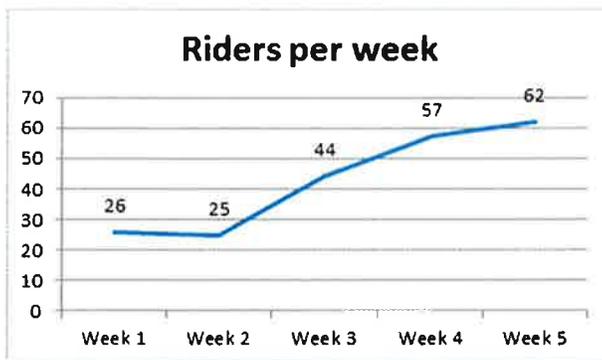


November 15, 2016

ADMINISTRATION:

Office of the Town Administrator –

- ATA presented on Maynard's planning and economic development initiatives at the **495/MetroWest Suburban Edge Community Commission** meeting on 10/28/2016 hosted at Mill & Main. The TA is a Commissioner on the Commission and received a lot of great feedback from members about the work Maynard is doing.
- **CrossTown Connect (CTC) Commuter Shuttle** is now transporting about 12 persons daily (62 in total last week!) and the ATA is working with CTC on another regional grant for last mile connection.



- **Economic Development Committee** is sponsoring facilitated workshop(s) on 11/29 and 11/30 to gather input from local businesses on their needs and desires in relation to local government – a flyer was delivered to all downtown businesses. Town Moderator Dick Downey will be the facilitator.
- **The Historical Commission's** Paul Boothroyd has created a new display including artifacts from the 1970-1971 Centennial Celebration in the Town Hall lobby cabinet.
- Our second winter of issuing **Parking Passes** for our municipal lots is well underway. These passes are meant to help provide off-street parking for particular downtown residential areas that do not have access to parking. These passes cover the months of December through mid-March during the winter parking ban.
- Plans for the **Cultural District tour** are in place for the November 16th site visit with Massachusetts Cultural Council representatives.
- ArtSpace's **Honeybee Meadow** crowd-funded project at the old Fowler School is entering its last week of fundraising with the goal almost reached. Ninety-six individuals have donated to date.
- **The Fire Station Building Committee** is accepting bids for land purchases. The deadline was 11/10/16 and three applications have been received to date.

TOWN CLERK:

(My sincerest apologies to the Town Clerk's office for inadvertently omitting this section in my first report)

- **Early voting** began October 24th for the first time in Massachusetts. I am pleased to report we had a total of 2,087 voters take part in early voting. Although early voting ended on November 4th, the process did not end there. Saturday was spent arranging the ballots in street order for each of the precincts. Many thanks to the Town Clerk staff and volunteers for all their hard work this season!
- **253 Absentee Ballots** have been cast. On Sunday, the absentee ballots were arranged in street order for each of the precincts.
- **Election Day:** Monday, November 7th was spent packing the election ballots; 1500 per precinct and restocking the election supplies. The election ballots, supplies and voting machines were picked up at Town Hall Tuesday at 5:20 a.m. and delivered to the polling places. The Town Clerk's office would like to thank Chief Dubois and his officers for their excellent service in this effort.

Many thanks to our Town Clerk's office staff, poll volunteers and police for the long hours they put in to making things run so smoothly and efficiently for our residents throughout the early voting process, and especially on Tuesday. The fact that we saw an 80% voter turnout and processed approximately 6,090 registered voters at the polls is a major accomplishment! Maynard's uncertified results are:

PRESIDENT/VP – **Clinton/Kaine**

REP CONGRESS – **Nicola S. Tsongas**

COUNCILLOR – **Marilyn M. Petitto Devaney**

SEN GENERAL COURT – **James. B. Eldridge**

REP GENERAL COURT – **Kate Hogan**

SHERIFF – **Peter J. Koutoujian**

QUESTION 1 (Gaming slots) - **NO**

QUESTION 2 (Charter schools) - **NO**

QUESTION 3 (Animal space) - **YES**

QUESTION 4 (Marijuana) – **YES**

- The **Annual Town Census** and **Dog License renewals** will be distributed at the end of December

OFFICE OF MUNICIPAL SERVICES:

Building Department –

- An occupancy permit was issued for 60 Summer Street. This was previously an Episcopal Church in town that sat vacant for ~ 11 years. It has now been converted into a two-unit condo that is on the market.

Planning –

- On November 16th, the Massachusetts Cultural Council (MCC) will visit Maynard to evaluate the Town's request for a "Cultural District" designation from the Commonwealth. Key to this effort will be the participation of Maynard's "stakeholders". All of Maynard's stakeholders, from business owners to artists and residents are requested to attend from 1 to 2 PM at the Boston Bean House to meet with representatives from the MCC. The MCC is very interested in hearing from town stakeholders on how they feel a Cultural District designation will impact them. Staff has prepared a Maynard Cultural District general info and talking points "white paper" that is being distributed to all stakeholders to help ensure all concerned are aware of basic details.

Board of Health –

- It's permit renewal season in the Board of Health. We are starting the renewal process of all Tobacco, Dumpster, Funeral Director, Rooming House, Trash and Septic Hauler, and Food Permits for the upcoming year. This includes but is not limited to restaurants, caterers, residential kitchens, schools,

churches, function halls, business cafeterias and any establishment selling any type of prepackaged food and drink, including alcohol.

Conservation –

- Conservation Agent has submitted a ***Tree City, USA designation application***. Our designation has lapsed and we are reapplying.
- The ***first Trail Group meeting*** was held on November 8th with 5 people in attendance. The group will work to create and execute a maintenance plan for Maynard’s walking trails.

PUBLIC WORKS:

- The DPW completed roadway construction for the 2016 construction season. Town-wide improvements include the following:
 - ✓ Roadway milling, reclamation and paving of Powder Mill Rd., Patti Ln., Michael Rd., Glenn Dr., Concord St. and Main St.
 - ✓ Roadway line striping of all major roadways throughout Town.
 - ✓ Crack sealing of more than 7 miles of roadway throughout Town.
- Multiple members of the DPW team attended Snow and Ice Operations training hosted by the UMass Transportation Center and Bay State Roads. Employees also attended Confined Space Entry training hosted by MIIA.
- The DPW has started fall cleanup throughout Town. Crews will be working to collect leaves and other debris as the season continues.
- The last fall season Recycling Drop-Off Center Day will be on Saturday November 12th, and the last Seasonal Curbside Yard Waste pickup will be the week of November 14th.
- The Recycling Schedule Calendar was printed incorrectly, leaving the week of October 31st (a grey week) off the calendar. We are working with Harvey to have an updated calendar printed for electronic delivery and web posting ASAP.
- All DPW divisions are preparing for the winter. Fleet maintenance, equipment preparation and winterization activities are a priority for the team as we approach the winter storm season.

POLICE & FIRE:

MPD –

- Annual nighttime Firearms Training will take place November 14-16 at the Maynard Rod & Gun Club from 4pm to 8pm.
- Six officers have volunteered to march Honor Guard in the Veterans Day Parade – be sure to check out their new uniforms!
- Eight officers have agreed to participate in “No Shave November” to raise money for Home Base, a non-profit that helps veterans and their families recover after wartime events. Each officer who wishes to participate must pledge at least \$100 to Home Base, and, in turn, will be granted a month-long waiver from the department policy restricting facial hair growth. Home Base is dedicated to helping post-9/11 service members, veterans, and their families who suffer from post-traumatic stress

disorder, have a traumatic brain injury, or other related conditions. In 2015, MBTA Transit Police started the “No-Shave November” first responder initiative and raised \$15,000. This year, transit officers will not only be joined by Maynard officers, but also by members of the Bedford, Tyngsborough, Boston, Foxborough, Reading, Tewksbury and Watertown police departments.

- District Attorney, Marian Ryan will be presenting a Safety and Anti-Fraud program to the COA on November 22nd.
- We would like to extend a warm welcome to Sarah Finnerty, our new Communications Supervisor. Sarah has been a per-diem dispatcher for Maynard, and started in her new role on November 1st. She takes the place of Anne Camaro, who has accepted a new position with the city of Cambridge. Best wishes to both in their new positions!

MFD –

- We finalized the contracts for the new aerial ladder. We should see the new ladder arrive here sometime in July or August of 2017.
- We have responded to 87 emergency incidents since October 25th, that remains a high number. Our requests for emergency response continue to remain well above requests in previous years.
- We have continued to be busy with inspections, permit requests, acceptance tests for fire alarms and fire alarm systems. The Board of Fire Regulators has made some changes to the smoke detector law effective December 1, 2016. We can expect to see a rise in failure rates in the short term adding to the re-inspection load.
- We are having some repair work done on Car 10 this week. We recently had work done on Ladder 1 and service done on Car 9 and Engine 2.
- Our annual EMS training began a few weeks ago. We have an outside vendor deliver continuing education to our firefighters in order to maintain EMT status.

COUNCIL ON AGING (COA):

“**Stress Management Through Self-Care,**” a two-part workshop, introduced sixteen seniors to tools for living a healthy lifestyle, preventing and reducing stressors. Health and Wellness Professional Lauren McHugh is facilitating the course and has extensive experience as a wellness coach, personal trainer and senior fitness specialist.

The Council on Aging is collecting **Box Tops for Green Meadow Elementary School’s** fundraiser to support the Green Meadow PTO.

The Council on Aging sponsored trips to the **Peabody Essex Museum in Salem and the Scottish Rite Masonic Museum & Library in Lexington.** Both trips were enjoyed by enthusiastic seniors who expressly appreciated being to ride instead of drive. The Council on Aging is starting a “**Museum-a-Month**” program.

Amy Loveless attended the **MCOA’s (Massachusetts Council on Aging Association) Annual conference in Falmouth** where she presented on “How to Build Bridges in Your Community.” The presentation focused on the path to bringing volunteers, students and the community together to launch a Bridges program from the

perspective of a COA Director. Experiences with partnering with school administration, recruitment of volunteers and generating community awareness were shared. A media presentation of the reunions was shown to illustrate the feeling of the transformative power of intergenerational programs.

The Council on Aging Board elected officers at the November 3 meeting:

- Anita Dolan, Chair
- Paula Copley, Vice-Chair
- Diane Wasiuk, Secretary
- Angie Flannery, Treasurer
- Shelley Greenaway, Member

LIBRARY:

One-on-One Computer Training Sessions continue to gain popularity.

Ancestry Library Edition Elder Law 101 (Held at Maynard Council on Aging): 33 attendees Backyard Astronomy: Scanning October Skies: 24 attendants.

A **Kids' Photography Club** has been initiated. **Upcoming –**

- November 15th: *Pinterest* workshop at 7:00pm.
- November 17th: *Estate Planning* workshop at 7:00pm (part of the grant program funded through the Mass Board of Library Commissioners)
- November 19th: Our first *Comic Con* from 10:30am to 4:00pm (an all-day program featuring a variety of Superhero comics and movie-related activities)

CIVIC INFORMATION:

ArtSpace – “Havana: Light Beyond Vision” is an exhibit featuring the work and book of photographer Andrew Child, as he explores Havana, Cuba and its surrounding areas through full-color, infrared panoramic photography, a unique technique which makes it possible to capture sunlight that is otherwise invisible to the human eye. The exhibit runs through November 26th. Gallery hours are Wednesdays-Saturdays, 11 a.m. to 3 p.m.

Veterans Day Parade – The parade will step off at 11:00am from the Mill & Main Sudbury Street parking lot, loop through downtown via Main, Summer, and Nason, stopping at Memorial Park for ceremonies before returning to the lot. We extend our thanks to Marge Iannuzzo of the American Legion for organizing this event each year.

Christmas Parade – This year marks Maynard's 50th annual Christmas Parade with a theme of “*Golden Memories of Christmas Past*”. The Rotary Club is hoping to reach 50 participant groups in this 50th year, and some members of our Town Hall staff are planning to participate.

Holiday Sip & Stroll – December 3rd from 6pm-8pm. The evening begins with the tree lighting in Veterans Memorial Park and arrival of Santa by fire truck! From there, visitors are invited to stroll along Summer, Nason and Main streets where participating businesses open their doors with music, warm drinks and baked goodies while carolers make their way through the streets providing a musical backdrop for the evening.