



**AGENDA**  
**Maynard Board of Selectmen Meeting**  
**Tuesday, December 20, 2016**  
**Town Building – Michael J. Gianotis Meeting Room**  
**(No. 201)**  
**Regular Meeting Time: 6:30 pm**

(All public meetings may be recorded, broadcast and or videotaped)

**Call to order (6:30 pm)**

**Pledge of Allegiance**

**1. Executive Session:** To consider the purchase, exchange, lease or value of real property

**2. Public Comment (7:00 pm)**

**3. Acceptance of Minutes**

a) December 6, 2016

**4. Correspondence**

- a) Finance Committee meeting, 12/12/16
- b) By-Law Committee meeting, 12/12/16
- c) Planning Board meeting, 12/13/16
- d) Economic Development Committee meeting, 12/13/16
- e) Affordable Housing Trust meeting 12/14/16
- f) Cultural Council meeting 12/15/16
- g) Lowell Regional Transit Authority meeting 12/15/16
- h) School Committee meeting 12/15/16
- i) Letter to MassDOT from TA, K. Sweet – Florida Road Bridge
- j) Thank you notice from Maynard Rotary on the 50<sup>th</sup> year Christmas Parade
- k) Maynard Committee Band invites all to a Christmas Pops 12/21/16
- l) All Officials, Boards & Committees – Open meeting Law, Notice of meetings
- m) Job Posting, Skilled Laborer – DWP – Highway
- n) Assessors meeting, 12/20/16

**5. Consent Agenda**

- a) BOS Re-appointments:
  - I. Green Communities Committee
  - II. Local Emergency Planning Committee

**AGENDA**  
**Maynard Board of Selectmen's Meeting**  
**December 20, 2016**

**6. BOS Appointments:**

- a) Green Communities Committee – Michelle Grenier
- b) Local Emergency Planning Committee – Tim Goulding

**7. License to Enter and Use Town-Owned Land for Dog Park: MayDOG**

**8. Water/Sewer – Senior Discount Policy Discussion**

**9. Downtown Enhancement Fund Discussion: Andrew Scribner-MacLean, ATA**

**10. Murals and Public Art Discussion: Andrew Scribner-MacLean, ATA**

**11. Special Town Meeting Articles: BOS & Sponsor Presentations**

**12. Town Administrator Report**

**13. Chairman's Report**

**14. Board Member Reports**

**15. Adjournment (8:30)**

Respectfully submitted,



**Kevin Sweet, Town Administrator**

Next meeting date(s):

Regular Meeting – January 3, 2017

**THIS AGENDA IS SUBJECT TO CHANGE**



Office of the  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's Meeting Minutes**  
**Tuesday, December 06, 2016**  
**Room 201, Town Hall**  
**Time: 6:30 pm**

**Present: Chairman, Chris DiSilva, Selectman Jason Kreil, Selectman David Gavin, Selectman Terrence Donovan, Selectman Tim Egan, Town Administrator Kevin Sweet, and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Public Comments**

Vic Tomyl wants to comment on the consent agenda items.

Thomas Hesbach 2 Chandler Street commented about the ongoing issue at Mill & Main with the fan units up on the roof that they replaced. Wondered when the testing will be conducted on those new fans? TA, K. Sweet does not have confirmation at this time.

**Bond Vote: A motion was made by Selectman Kreil**

**VOTE OF THE BOARD OF SELECTMEN**

I, the Clerk of the Board of Selectmen of the Town of Maynard, Massachusetts (the "Town"), certify that at a meeting of the board held December 6, 2016, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 2 1A of the General Laws, or pursuant to any other enabling authority, to refund all of the Town's (i) \$2,347,000 General Obligation Municipal Purpose Loan of 2002 Bonds dated February 15, 2002 maturing on February 15 in the years 2017 through 2022 (inclusive) and (ii) \$4,512,000 General Obligation Municipal Purpose Loan of 2007 Bonds dated February 1, 2007 maturing on February 1 in the years 2018 through 2021 (inclusive) and 2025 (collectively, the "Refunded Bonds") and that the proceeds of any refunding bonds issued

them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: December 6, 2016      Jason Kreil Clerk of the Board of Selectmen

Second by Selectman Donovan. Vote 5-0. Motion approved.

**7:10 pm Public Hearing; Request for on premise All Alcohol License; Ganapati Baba, Inc. d/b/a Café of India, 155 Main Street.**

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 138, as amended, that a Public Hearing will be held on Tuesday, December 6, 2016 at 7:10 p.m. in the Michael J. Gianotis Meeting Room (No. 201) at the Maynard Town Building on the application for a New License on premise for All Alcohol as a Common Victualler license for Ganapati Baba Inc. d/b/a Café of India 155 Main Street, Maynard, MA. Copy of application is on file in the Office of the Selectmen.

Sel. Donovan asked if Lokesh Adhikari is TIPS certified. Lokesh Adhikari answered; yes he is TIPS certified.

**A motion was made** by Selectman DiSilva to approve the on premise All Alcohol as a Common Victualler license for Ganapati Baba Inc. d/b/a Café of India, at 155 Main Street upon all completed inspections, Building Inspector, Fire Chief and Board of Health. Second by Selectman Donovan. Vote 5-0. Motion approved.

Vic Tomyl wanted to know the address of the restaurant. (155 Main Street).

**Motion: Move to close the public hearing 7:14 pm – Board all in favor.**

**Appointment to Cultural Council; Jeff Swanberg**

**A motion was made** by Selectman DiSilva to approve the appointment of Jeff Swanberg to the Cultural Council with a term June 30, 2019. Second by Selectman Donovan. Vote 5-0. Motion approved.

Jeffrey Swanberg moved into Maynard over the summer of 2016. Likes that this town has a downtown. Met some business owner's downtown and joined in.

Sel. Donovan asked if he had done any volunteer work before. Jeffrey said, he has many experiences in working for October fest in another town - Eagle Scout – Jeff is a scientist and works with some schools to do experiments.

**Draft Article Review and Acceptance – Special Town Meeting 1/09/17**

**A motion was made by** Selectman DiSilva to accept control G as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to accept control H as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to accept control I as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to accept control J as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to accept control K as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to accept control M as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to accept control N as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

**A motion was made by** Selectman DiSilva to accept control O as shown. Second by Selectman Gavin. Vote 5-0. Motion approved.

**Special Town Meeting, Monday, January 9, 2017**

**A motion was made by** Selectman DiSilva to accept and approve the Special Town Meeting warrant as shown. Second by Selectman Donovan. Vote 5-0. Motion approved.

Date Posted: \_\_\_\_\_

A

# TOWN OF MAYNARD

## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### Finance Committee

\_\_\_\_\_  
Name of Board/Committee

Address of Meeting: \_\_\_\_\_ Town Hall \_\_\_\_\_ Room: 201 \_\_\_\_\_

Monday \_\_\_\_\_ Dec 12 \_\_\_\_\_ 2016 \_\_\_\_\_ 7:00 \_\_\_\_\_ PM  
Day of week \_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_ Year \_\_\_\_\_ Time \_\_\_\_\_ Circle One  
(Circle One)

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approve Minutes of previous Meeting(s): \_\_\_\_\_  
(Meeting Dates)

2. Old Business Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. New Business Topics: \_\_\_\_\_

Discussion of articles for January STM, fire truck, playground, historic buildings  
Appointment of fire station committee replacement

4. Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Peter Campbell \_\_\_\_\_

Posted by: \_\_\_\_\_

Date: \_\_\_\_\_

Date Posted

8 Dev 2016

B

**TOWN OF MAYNARD**

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25

(All public meetings may be broadcast, recorded or videotaped)

**By-Law Committee**

Address of Meeting:

**Room: 202 of Municipal Building**

**To be held Monday, 12 December 2016 at 7:15 PM**

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Minutes
2. Chairman's report
3. Review of Presentation for Special Town Meeting
4. Future Meeting Dates
5. New Business

Chairperson: William Kohlman

Posted by:

Date:



**TOWN OF MAYNARD  
PLANNING BOARD**

**Meeting Notice**

195 Main Street

Maynard, MA 01754

Tel: 978-897-1302

Fax: 978-897-8489

[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)

Town Clerk's Stamp

C

***Meeting Agenda - 7:00 PM Tuesday, December 13, 2016  
Maynard Town Hall, Room 201***

**Greg Tuzzolo - Chair, Andrew D'Amour - Vice Chair, Bernie Cahill, William Gosz, Samantha Paull and Brent Mathison - Alternate**

- 1. 07:00 PM- Call to Order**
- 2. Approval of Minutes**
- 3. Keene Avenue Subdivision updates/clarifications** – The project developer (Jay Berglund) and town staff will review the status of the subdivision and are requesting PB clarifications on several issues.
- 4. Update - Mill and Main** - Richard Casner Artemis Real Estate Partners will provide an update on design progress and has a short presentation.
- 5. Town Planner Updates**
- 6. Correspondence – Review/Questions**
- 7. Adjourn**

**This Agenda is subject to change  
Greg Tuzzolo, Chairperson  
Posted by: Bill Nemser, Town Planner  
Date: December 06, 2016**

D

**TOWN OF MAYNARD**  
**MEETING NOTICE**

**POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25**

**(All public meetings may be broadcast, recorded or videotaped)**

**Economic Development Committee**

**Location: 195 Main Street, Maynard      Gianotis Conference Room: 201**

**Tuesday — Dec 13, 2016      8:00 — 9:15 AM**

Agenda or Topics to be discussed:

- 1. Approval of Meeting Minutes (11.22.16) 8:00AM
- 2. Community Development Block Grant recommendation (Andrew) 8:05AM
- 3. Current Activities/Projects 8:15AM
  - a. Business owners meeting – review and prioritize input received (Andrew/Dick Downey)
- 4. Member comments, next steps 9:15AM

Next Meeting: January 10, 2017

**THIS AGENDA IS SUBJECT TO CHANGE**

Chair:	Jack MacKeen
Posted by:	Bill Nemser
Date Posted:	December 6, 2016

E

# Town of Maynard

## Meeting Notice

POSTED IN ACCORDANCE WITH THE PROVISION OF MGL 30A § 18-25  
(All public meetings may be broadcast, recorded or videotaped)

## Affordable Housing Trust

**Location:** 195 Main Street, Maynard Finance Conference Room 202

**Date/Time:** Wednesday, December 14, 2016 / 6:30 pm – 7:30 pm

### AGENDA

1. Call to Order / Welcome and introductions
  - a. Confirm quorum and sworn-in status
  - b. Recognition of members of the public
  - c. Review administrative matters - correspondence
  - d. COI and Sexual Harassment Sign-off check
2. Review HPP Goals and Objectives
  - a. Report on review of Town Inclusionary Zoning By-law meeting
3. Status of Community Preservation funds to the AHT
4. Review of AHT Draft Documents
5. New/Old Business:
6. Upcoming Meetings: Determine next scheduled meeting.

**THIS AGENDA IS SUBJECT TO CHANGE**

Posted: Rick Lefferts, AHT Chairman

F

**AGENDA for 7pm mtg of Maynard Cultural Council, Thursday 12.15.2016**

(That the chair reasonably anticipates will be discussed)

- 1). Vote to approve minutes of recent meeting(s).
- 2). Art+Nature / Art-in-Nature dialogue – hold for now
- 3). Personnel: Jeff Swanberg – status  
discussion of other volunteers, roles, etc
- 4). Grant Cycle:  
review and approve rejection letters  
other

5). Initiatives:

Cultural District

Discussion of Action Plan and Management Structure

District Name, Identity, Graphics, wayfinding

Funding Sources for Initiatives

6). Other:

7). Adjourn

*The chair anticipates the meeting will follow this agenda.*

Chair: Tim Hess

Date: December 06, 2016

**THIS AGENDA IS SUBJECT TO CHANGE**

Posted by: Tim Hess

6

**MEMO TO:** Members of the Lowell Regional Transit Authority Advisory Board  
**FROM:** Tom Bomil, Clerk  
**DATE:** December 9, 2016  
**SUBJECT:** Meeting Notice

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**THURSDAY**

**December 15, 2016**

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, December 15, 2016 at 5:30 P.M.** at the Lowell Regional Transit Authority Board Room at 100 Hale Street, Lowell, MA.

**AGENDA**

- I** Roll Call
- II** Acceptance of Minutes for meeting held on October 27, 2016 (vote)
- III** Warrant (vote)
  - Invoices will be available for review before the meeting
- IV** Report of Audit & Finance Subcommittee on 2016 Audit (vote on Minutes)
- V** Finance Director's Monthly Report (vote)
- VI** Award of construction contract to GTC Construction Management Corp. in the amount of \$1,909,620.00 for a new pedestrian walkway linking the Gallagher Intermodal Terminal with Thorndike Exchange (vote)
- VII** Administrator's Report (vote)
- VIII** Facility Director's Monthly Report (vote)
- IX** Communications / LRTA News / LRTA Ads / General (informational)
- X** Adjournment (vote)

## MEETING ACCESSIBILITY

Please note that Lowell Regional Transit Authority (LRTA) is accessible to persons with disabilities and by public transportation via fixed route bus service and commuter rail. Please refer to the LRTA (<http://www.lrta.com/>) and MBTA (<http://mbta.com/>) websites for additional information. The LRTA office has secure bicycle parking available on the second floor. Please do not leave bicycles in the lobby. The LRTA provides reasonable accommodations and/or language assistance free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, assistive listening devices and alternate material formats), as available. For assistance, please contact David Bradley at (978) 459-0164, or at [lrta1@aol.com](mailto:lrta1@aol.com). Requests should be made as soon as possible for services requiring advanced arrangements, including sign-language, CART or language translation or interpretation.

## TITLE VI NOTICE OF PROTECTION

The LRTA fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. The LRTA does not discriminate on the basis of race, color, national origin, English proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service, or gender identity or expression. Any person who believes that he/she or any specific class of persons has been subjected to discrimination prohibited by Title VI or related statutes or regulations may, himself/herself or via a representative, file a complaint with the LRTA. For more information regarding filing a complaint, please contact David Bradley at (978) 459-0164, or at [lrta1@aol.com](mailto:lrta1@aol.com) or go to the LRTA website at <http://www.lrta.com/>

If this information is needed in another language, please contact the LRTA Title VI Specialist at 978-459-0164.

Caso esta informação seja necessária em outro idioma, favor contar o Especialista em Título VI do LRTA pelo telefone 978-459-0164.

ប្រសិនបើលោក-អ្នកត្រូវការបកប្រែព័ត៌មាននេះ សូមទាក់ទងអ្នកឯកទេសលើជំពូកទី៦ របស់ LRTA  
តាមរយៈលេខទូរស័ព្ទ 978-459-0164

Si necesita esta información en otro idioma, por favor contacte al especialista de LRTA del Título VI al 978-459-0164.

Si yon moun vle genyen enfòmasyon sa yo nan yon lòt lang, tanpri kontakte Espesyalis LRTA Title VI la nan nimewo 978-459-0164.

如果需要使用其它语言了解信息，请联系马萨诸塞州交通部（LRTA）《民权法案》第六章专员，电话978-459-0164。

# MAYNARD PUBLIC SCHOOLS

3-R Tiger Drive,  
Maynard, MA 01754  
[www.maynardschools.org](http://www.maynardschools.org)



H

**Robert J. Gerardi, Jr. Ph.D.**  
Superintendent of Schools  
Voice: (978) 897-2222 Fax: (978) 897-4610  
email: [rgerardi@maynard.k12.ma.us](mailto:rgerardi@maynard.k12.ma.us)

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## MAYNARD PUBLIC SCHOOLS SCHOOL COMMITTEE AGENDA FOWLER LIBRARY DECEMBER 15, 2016 7:00 P.M.

### AGENDA - RE-POST

1. Minutes
2. Chairperson's Report
3. Superintendent's Report
4. Student Representative Report
5. Citizen's Comments
6. Global Competency Task Force Update
7. Policies 2nd Reading
  - #642 Drug Free Workplace
  - #643 Alcohol, Tobacco & Drug Use by Students Prohibited
  - #644 Teaching About Alcohol, Tobacco & Drugs
8. FY18 Budget
9. Final Custodian Contract Approval
10. Citizen's Comments
11. Member's Comments/Questions

Chairperson: Dawn Capello  
Posted by: Colleen Moore  
Date: 12/12/16



**TOWN OF MAYNARD**  
**OFFICE OF THE TOWN ADMINISTRATOR**

MUNICIPAL BUILDING

195 Main Street

Maynard, MA 01754

Tel: 978-897-1375 Fax: 978-897-8457

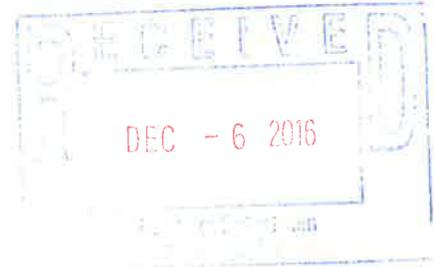
www.townofmaynard-ma.gov

**Kevin A. Sweet**  
*Town Administrator*

**Andrew Scribner-MacLean**  
*Assistant Town Administrator*

December 6, 2016

Mr. Jonathan L. Gulliver  
District 3 Highway Director  
Massachusetts Department of Transportation  
403 Belmont Street  
Worcester, MA 01604



Re: Florida Road Bridge M-10-006  
MassDOT Highway Division Project 608637

Dear Mr. Gulliver,

This letter is in response to your letter relative to Florida Road Bridge in the Town of Maynard, dated November 4, 2016, directed to the Maynard Board of Selectmen. The Town of Maynard is very excited that this bridge replacement project has been scheduled, and the Town graciously accepts MassDOT's assistance with this project. The Town will be glad to work with MassDOT on the right-of-way acquisition necessary for this project's construction.

In order for the town to better understand the project and the right-of-way needs required, we are requesting that we meet with your office to discuss the project in greater detail. While we understand the project is in the preliminary phase, since the Town of Maynard will be responsible for right-of-way acquisitions needed, we are eager to better understand the project and the process, even if it is from a preliminary standpoint.

As noted in your letter, we will reach out to Mr. Michael Splaine at your office to coordinate an initial meeting or conference call. Again, the Town of Maynard thanks you and the Highway Division Project Review Committee for initiating and funding this bridge replacement project.

Thank you,

Kevin A. Sweet  
Town Administrator

cc: Chris DiSilva, Chairman, Board of Selectman  
Andrew Scribner-MacLean, Assistant Town Administrator  
Aaron Miklosko, Director of Public Works  
Marie Morando, Maynard DPW  
Wayne Amico, Town Engineer  
Michael Splaine, District 3 Assistant Bridge Engineer



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Stephanie Pollack, Secretary & CEO  
Thomas J. Tinlin, Administrator



November 4, 2016

Mr. Chris DiSilva, Chairman  
Maynard Board of Selectmen  
Maynard Town Hall  
195 Main Street  
Maynard, MA 01754

Subject: MassDOT Highway Division Project 608637: Maynard – Bridge Replacement,  
M-10-006, Carrying Florida Road over the Assabet River  
Project Eligibility Notification

Dear Mr. DiSilva:

On behalf of MassDOT, I am writing to inform you that the Highway Division's Project Review Committee has evaluated the subject project and determined that it is eligible for Federal Aid highway funding. It is the Project Review Committee's understanding that the estimated construction cost of this project is \$1,419,500.40; the total project cost will therefore consist of this estimated construction cost plus additional costs for project design, construction engineering, construction contingencies, police details, and any costs associated with Right-of-Way procurement and environmental permitting and mitigation.

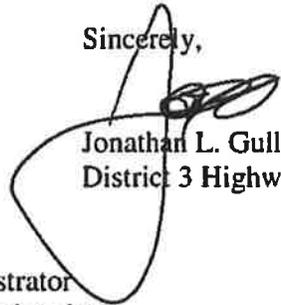
This eligibility determination by the Project Review Committee is not a commitment of state or federal funding to the project. MassDOT will continually evaluate highway needs and priorities, as well as the availability of state and federal funds as the design of this project moves forward. You can monitor this project's progress by utilizing the project information system available to the public through the MassDOT website. You may also contact the District 3 Office for more information.

MassDOT is responsible for the design, permitting and construction of this project. However, because this is a locally-owned bridge, the community is responsible for all Right-of-Way acquisitions as described below,

The municipality must acquire any and all rights in private or public lands necessary for this project to be undertaken, and is responsible for all the costs and effort associated with such acquisitions. The necessary acquisition includes all the right-of-way required to satisfy design, construction and future maintenance obligations for the project. Municipalities are encouraged to secure all right of way necessary for the accommodation, removal or relocation of utilities (refer to Engineering Directive E-11-005). Acquisition of the right-of-way must be done in accordance with all applicable federal and state laws and regulations

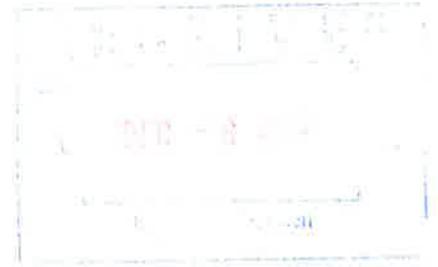
Thank you for your attention to the information in this letter, and for your support of transportation system improvements in the Commonwealth of Massachusetts. If you have any questions or need additional information, please contact me or Michael Splaine, District 3 Assistant Bridge Engineer, at (508) 929-3808. We look forward to working with you.

Sincerely,



Jonathan L. Gulliver  
District 3 Highway Director

- cc: Kevin Sweet, Maynard Town Administrator
- cc: Aaron Miklosko, Maynard DPW Superintendent
- cc: Thomas Donald, MassDOT – Highway Division
- Brian Pounds, Planning MPO liaison, MassDOT Office of Transportation Planning
- Lourenco Dantas, CTPS
- Eric Bourassa, MAPC
- Michael Splaine, MassDOT District 3 Assistant Bridge Engineer



December 5, 2016

J

Board of Selectmen  
Town of Maynard  
195 Main Street  
Maynard, MA 01754

Just a quick note of thanks to the Selectmen and town employees for assisting in making the 50th Christmas Parade a success. Your support, efforts and participation are appreciated!

Sincerely,

*Nancy*

Nancy Ledgard Quinn,  
Parade Chairperson  
Maynard Rotary Club

K

.....**INVITATION**.....

27<sup>TH</sup> Annual

**“A CHRISTMAS POPS”**

December 21, 2016

7 pm

Conductor  
Michael L. Karpeichik  
and the

**MAYNARD COMMUNITY BAND**

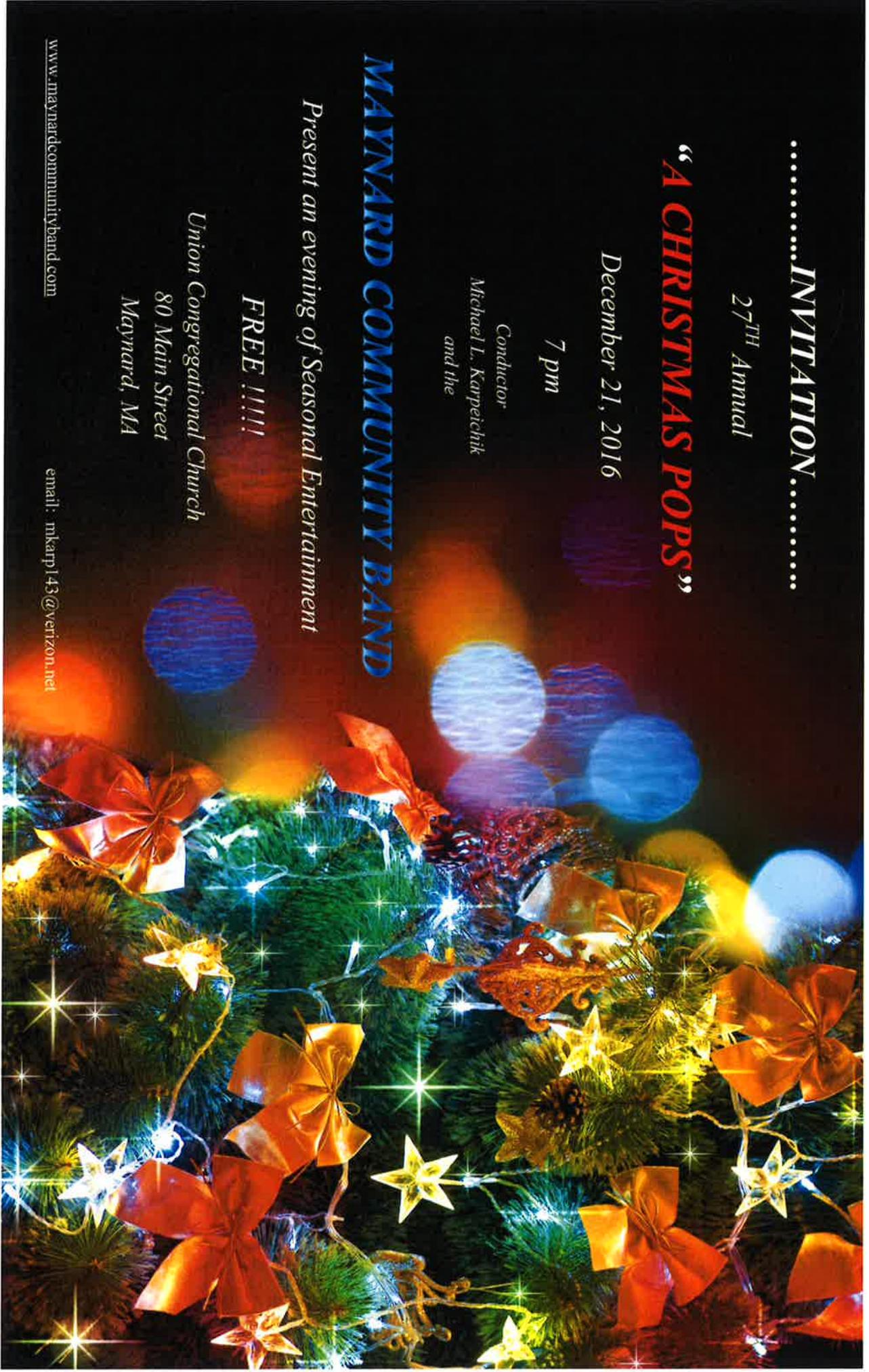
*Present an evening of Seasonal Entertainment*

**FREE !!!!!**

Union Congregational Church  
80 Main Street  
Maynard, MA

[www.maynardcommunityband.com](http://www.maynardcommunityband.com)

email: [mkarp143@verizon.net](mailto:mkarpl43@verizon.net)





L

January, 2017

To: All Officials, Boards & Committees  
Re: Open Meeting Law, Notice of Meetings

Dear Officers of Maynard:

If you wish to send meeting notices via email or fax, notices will be date stamped during the Town Clerk's Office regular business hours, **Mon-Wed-Thurs 8:00 a.m. to 4:00 p.m. Tue 8:00 a.m. to 7:00 p.m. and Fri 8:00a.m.-12:00 noon.** After work hours notices will be date stamped the next business day. Please keep this in mind while following the 48 hour meeting posting rule.

Except in an emergency, public bodies shall file meeting notices sufficiently in advance of a public meeting to permit posting of the notice at least 48 hours in advance of the public meeting, excluding Saturdays, Sundays and legal holidays, in accordance with M.G.L. c. 30A, § 20. In an emergency, the notice shall be posted as soon as reasonably possible prior to such meeting. Please email meeting and agenda notices to [posting@townofmaynard.net](mailto:posting@townofmaynard.net) which will also reserve your meeting room.

Meeting notices shall contain the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. The list of topics shall have sufficient specificity to reasonably advise the public of the issues to be discussed at the meeting. The date and time that the notice is posted shall be conspicuously recorded thereon or therewith.

Except in cases of emergency, do not meet on holidays, election days or during town meetings.

**For your convenience, the upcoming elections, meetings and holidays are as follows:**

January 1, 2017 – December 31, 2017

Jan 1, 2	New Year's Day	May 29	Memorial Day
Jan 9	Special Town Meeting	Jul 4	Independence Day
Jan 16	Martin Luther King, Jr. Day	Sept 4	Labor Day
Feb 20	President's Day	Oct 9	Columbus Day
Apr 17	Patriot's Day	Nov 10-11	Veterans Day
May 2	Annual Town Election	Nov 23, 24	Thanksgiving
May 15	Annual Town Meeting	Dec 25	Christmas Day
May 15	Special Town Meeting		

If I may be of further assistance, please call me at (978) 897-1300.

Sincerely,

*Michelle L. Sokolowski*

Maynard Town Clerk

m



**TOWN OF MAYNARD**  
**Department of Public Works**

MUNICIPAL BUILDING  
195 Main Street  
Maynard, MA 01754  
Tel: 978-897-1317 Fax: 978-897-7290  
www.townofmaynard-ma.gov

**Aaron Miklosko**  
*Director of Public Works*

---

*Administration Cemetery & Parks Facilities Highway Water & Sewer WWTP*

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**Job Vacancy: Full Time**

**Skilled Laborer**

**Wages: \$20.52 - \$23.10/Hour**

The Town of Maynard Department of Public Works is accepting applications for the position of full time Skilled Laborer. This position operates light equipment and performs skilled manual work. Responsibilities include operating equipment such as a pick-up truck, dump truck, participating in plowing and sanding roads, performing labor in the conducting road maintenance and drainage work, and various other assignments to support the maintenance of the Town's highways, parks, and cemetery. Operates other equipment such as lawn mowers, hedge trimmers, chippers and chainsaws.

Perform labor incidental to the work of operating the assigned equipment; plow and sand roads; pave and maintain roads; conduct drainage work; perform tree work; maintain lawns and grounds.

Mow sides of roads as required; paint and repair guard rails; patch pot holes, install traffic and street signs; install and remove snow fencing; repair stone walls; clean catch basins; install and replace old drainage; provide traffic control as required; empty trash barrels. Dig graves; assist in setting up burial services with funeral home; repair gravesites.

**Minimum Training and Experience:**

Ability to lift and carry weight of 25-50pounds, ability to work occasionally in poor weather conditions including heat, cold, rain or snow, combination of education and experience will be considered. This position requires a high school diploma and at least one (1) year job-related experience in construction or an equivalent combination of education and experience. License: Class A or B State of Massachusetts Commercial Driver's License (CDL) and Class 2B Hoisting License is required.

**Application procedure:** A detailed job description is available at the DPW Office. Interested candidates should submit a resume and cover letter to the Director of Public Works, 195 Main Street, Maynard, MA 01754, or via email to [dpw@townofmaynard.net](mailto:dpw@townofmaynard.net).



## BOARD OF ASSESSORS

195 MAIN STREET  
MAYNARD, MA 01754  
978-897-1304 ~ FAX 978-897-1013

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# TOWN OF MAYNARD BOARD OF ASSESSORS MEETING

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## TOWN HALL

**Tuesday, December 20, 2016**

**6:30 PM**

**Room 202 - Upstairs**

## AGENDA

- REVIEW & SIGN MINUTES
- MONTHLY REPORTS
- REVIEW & VOTE ON FY17 EXEMPTIONS
- ANY MISCELLANEOUS MATTERS

Posted 12/13/2016



Date: **December 20, 2016**

**Andrew Scribner-MacLean**  
Assistant Town Administrator

*You are hereby appointed*

*Maynard Green Communities Committee*

Term expires: **December 31, 2017**

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**Board of Selectmen**

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\_\_\_\_\_  
\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

**Aaron Miklosko**  
Director of Public Works

*You are hereby appointed*

***Maynard Green Communities Committee***

Term expires: **December 31, 2017**

FOR THE  
**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**Board of Selectmen**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

**Tim Goulding**  
Assistant Facilities Manager

*You are hereby appointed*

***Maynard Green Communities Committee***

Term expires: **December 31, 2017**

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**Board of Selectmen**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

**Bill Nemser**  
Town Planner

*You are hereby appointed*

***Maynard Green Communities Committee***

Term expires: **December 31, 2017**

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**Board of Selectmen**

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\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

**Ken Neuhauser**  
Citizen

*You are hereby appointed*

***Maynard Green Communities Committee***

Term expires: **December 31, 2017**

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**Board of Selectmen**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

**Richard Asmann**  
Building Commissioner

*You are hereby appointed*

***Maynard Green Communities Committee***

Term expires: **December 31, 2017**

FOR THE  
**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**Board of Selectmen**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

**Michele Grenier**  
Conservation

*You are hereby appointed*

***Maynard Green Communities Committee***

Term expires: **December 31, 2017**

FOR THE  
**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**Board of Selectmen**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Andrew Scribner-MacLean***  
***Assistant Town Administrator***

*You are hereby appointed to the*  
***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*

FOR THE  
**TOWN OF MAYNARD**

To hold office during our pleasure, or our term.

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: December 20, 2016

***Timothy Goulding***  
***Assistant Facilities Manager***

*You are hereby appointed to the*

***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Aaron Miklosko***  
***Director of Public Works***

*You are hereby appointed to the*

***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Stephanie Duggan***  
***Executive Assistant***

*You are hereby appointed to the*

***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*  
FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Michelle Resendes***  
***School Department***

*You are hereby appointed to the*

***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Chief Mark DuBois  
Law Enforcement***

*You are hereby appointed to the*

***Local Emergency Planning Committee  
(LEPC)***

*Term expires: December 31, 2017*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Kevin Sweet***  
***Town Administrator – Emergency Management***

*You are hereby appointed to the*

***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*

FOR THE  
**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***John Flood***  
***MCC/MRC***

*You are hereby appointed to the*

***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Bob Larkin***  
***Housing Authority***

*You are hereby appointed to the*

***Local Emergency Planning Committee***  
***(LEPC)***

*Term expires: December 31, 2017*  
FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk



Date: **December 20, 2016**

***Anthony Stowers, Chief  
Fire Department***

*You are hereby appointed to the*

***Local Emergency Planning Committee  
(LEPC)***

*Term expires: December 31, 2017*

FOR THE

**TOWN OF MAYNARD**

PLEASE BE SWORN IN AT THE TOWN CLERK'S OFFICE.

**BOARD OF SELECTMEN**

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\_\_\_\_\_  
\_\_\_\_\_

Sworn: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

## Becky Mosca

---

**From:** Adam Conn, Purple BMDs <adamconn@aol.com>  
**Sent:** Sunday, November 20, 2016 10:43 AM  
**To:** Chris DiSilva; Jason Kreil; David Gavin; Tim Egan; Terrence Donovan; Becky Mosca  
**Subject:** Maynard Dog Park license renewal

Just want to make sure that the Maynard Dog Park license renewal for MayDOG is on the agenda for a December BOS meeting.

Let me know if there is anything you need for this process or any questions.

Thank you

Adam Conn  
President  
MayDOG, Inc.

A 501(c)(3) nonprofit organization promoting responsible dog ownership and building community through safe, legal off-leash recreation for residents of Maynard, MA and the surrounding area.

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### Total Control Panel

[Login](#)

To: [bmosca@townofmaynard.net](mailto:bmosca@townofmaynard.net)  
From: [adamconn@aol.com](mailto:adamconn@aol.com)

Message Score: 1  
My Spam Blocking Level: Medium

High (60): Pass  
Medium (75): Pass  
Low (90): Pass

[Block](#) this sender  
[Block](#) aol.com

*This message was delivered because the content filter score did not exceed your filter level.*

## Becky Mosca

---

**From:** Veronica Zolina <vzolina@verizon.net>  
**Sent:** Wednesday, December 14, 2016 3:20 PM  
**To:** Becky Mosca  
**Cc:** Kevin Sweet; board@maydog.org  
**Subject:** Dog Park user comments :)

Hi Becky –

As mentioned, following are some Dog Park user comments in support of renewing our license, collected via Facebook and email. We appreciate the Town's support of the Park and thought the BoS would like to hear directly from users why the Park continues to be an asset to the Town.

Thanks. ☺

Veronica Zolina  
Maynard, MA  
978-897-7897  
[vzolina@verizon.net](mailto:vzolina@verizon.net)

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[Danielle Ericks](#) I love that Maynard has a dog park - I feel that it encourages responsible dog ownership and well-socialized dogs as well. It also brings in residents from neighboring towns, which can be a great benefit to businesses in Maynard. (Maynard resident)

[Unlike](#) · [Reply](#) · [7](#) · [December 9 at 7:25pm](#) · [Edited](#)



[Debbie Freedman](#) OMG yes! I cant imagine Maynard without the dog park. I live in Stow. Town of Maynard, please, please renew 🐕🐶

[Unlike](#) · [Reply](#) · [1](#) · [December 9 at 10:28pm](#) · [Edited](#)



[Gillian Smith](#) I love the dog park! It's provided such a great sense of community for me and my dog. It encourages safe and responsible dog guardianship. I've learned a lot from others at the park, and made friends as well. The park is a wonderful resource for the town.

I live in Maynard.

[Unlike](#) · [Reply](#) · [4](#) · [December 6 at 3:11pm](#)



[Sharon Pope](#) My name is Sharon Pope I live in Acton where we do not have a dog park [Your] granting a permit will show other towns it is possible to have a dog park amongst residences and businesses successfully [On] behalf of myself and my fur baby cj please renew their permit to operate

[Unlike](#) · [Reply](#) · [4](#) · [December 6 at 4:46pm](#)



[Michele Breen Walsh](#) Another Acton resident here who uses the dog park regularly. It has been instrumental in helping our rescue dog become socialized and friendly not only with other dogs, but people! It is a great social place for people and pets to connect. While we have always frequented Maynard Center, this brings us through more often.

[Unlike](#) · [Reply](#) · [3](#) · [December 6 at 4:53pm](#)



[Kellie Johnson](#) I live in Maynard and this dog park has been a lifesaver. It's close, it's clean, everyone is friendly, and it's just a fun, safe place to take my dog.

Love this place!

[Unlike](#) · [Reply](#) · [2](#) · [December 6 at 4:55pm](#)



[Katie Barnes](#) I am a Stow resident, and my puppies live for the park! We are super grateful for it!:)



[Unlike](#) · [Reply](#) · [2](#) · [December 9 at 4:49pm](#) · [Edited](#)



[Michael Gosselin](#) Boxborough resident here. I use the park occasionally with Colt even though it is some distance away it's always worth the trip. [Chris DiSilva](#)

[Unlike](#) · [Reply](#) · [2](#) · [December 6 at 8:59pm](#)



[Jennifer Condon](#) 😊:)

[Unlike](#) · [Reply](#) · [2](#) · [December 7 at 5:52am](#)



[Michelle Poor](#)



[Unlike](#) · [Reply](#) · [4](#) · [December 7 at 8:19am](#)



[Ann-Marie Chiasson](#) Park is a wonderful asset

[Unlike](#) · [Reply](#) · [2](#) · [December 9 at 12:39pm](#)



[Caroline KH](#) Marlborough resident. I'll drive 30+ minutes on weekends to give my pup a chance to play with the dogs at this dog park. Thank you, Town of Maynard for supporting our 4-legged friends and their owners from the town and surrounding communities.

[Unlike](#) · [Reply](#) · [2](#) · [December 9 at 9:16pm](#)



[Nancy Jones](#) This is the best dog park and I so appreciate being able to bring Bowie! Nancy - Stow

[Unlike](#) · [Reply](#) · [1](#) · [December 11 at 9:00pm](#)



[Amy Kirlin](#) Maynard Dog Park is a great community asset bringing people and their pups together! We are new to Maynard and the park has been a fantastic resource to make new connections as well as an invaluable opportunity to socialize our 6 month old puppy!

[Unlike](#) · [Reply](#) · [1](#) · [December 11 at 9:21pm](#)

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**From:** Teresa Tao [mailto:[teresa.tao@gmail.com](mailto:teresa.tao@gmail.com)]

**Sent:** Tuesday, December 6, 2016 3:23 PM

**To:** [maydog@maydog.org](mailto:maydog@maydog.org)

**Subject:** Town of Maynard - Renew Maynard Dog Park

Hi Veronica: Good afternoon!

This email is to recommend the Town of Maynard to renew the Maynard Dog Park.

My family and I currently reside in Pittsburgh, PA but we frequently travel to Weston, MA to visit my parents. We have a 7 month old puppy who we brought to Weston during Thanksgiving and brought her to Maynard Dog Park a few times. We very much enjoyed our visits! We've tended to stay away from dog parks in general - we've heard not great things - but the Maynard Dog Park is excellent. I am actually in search for a similar one in the city we reside in given our positive experience but it has been difficult. :)

OCT 25 2016

**To:** Members of the Maynard Board of Selectmen

**From:** David D. Gavin

**Re:** Senior Discount on Water/Sewer bills

While I believe that our current Senior Discount program for water/sewer bills in Maynard is appropriate, I understand that the Board disagrees with my position and is not supportive of continuing with the same program. It is, therefore, in the spirit of compromise, that I make the following proposal which, I believe, presents an appropriate resolution.

The initial alternative proposal that was presented by the Town Administrator asking for adoption of a program that would consider a discount only for those seniors who qualify for local property tax relief under Clauses 17D and 41C of the Property Tax Exemptions is extremely limited in scope and reaches only a very small number of our most needy residents. I believe we can do better for our seniors to allow for more of our valuable neighbors to benefit.

Specifically, I would propose a hybrid, two-pronged approach, which would be easily implemented and very easy to verify. The Massachusetts state Circuit Breaker Tax Credit program provides in income tax refund of up to \$1070 to seniors who document that they pay more than 10% of their household income towards their real estate taxes. The Massachusetts Department of Revenue issued statistics in February, 2016 regarding the claims made for this credit in 2014. Those statistics show that 277 Maynard residents were eligible for that credit. I urge that the Board of Selectmen consider assisting these individuals by implementing a discount program that recognizes the difficulties encountered by many of our older neighbors and friends.

Notably, some very needy residents are not included in this total. That is, because individual taxpayers who are so needy and unable to pay their taxes, choosing instead to defer them to the future, are unable to collect the Circuit Breaker credit. Instead, they defer filing their taxes usually until their death, when at that time the burden of the unpaid taxes is passed along to their heirs.

The second part of my hybrid proposal would automatically include all residents 75 years of age and older. This had been the long-standing criteria for discounts in Maynard regardless of their eligibility for Circuit Breaker relief and I believe should be continued. Most 75 year old residents have retired from their careers and live on fixed incomes that require continuous adjustment to the ever increasing costs of living.

Adopting a hybrid approach would recognize a means-test requirement for those younger than 75, but would allow those older to receive a benefit regardless of their income status. The proposal captures the spirit of the desire of the majority of the Board to implement a means test on those younger than 75, while assisting the most senior residents of our community.

# Senior Circuit Breaker Cred\* = Towns with fewer than 3 Circuit Breaker claiman

## Tax Year 2014 claims: Preliminary, as of February 1st 2016

(Source: DOR Statistics of Income)

TOWN	Number of Filers Who Claimed (filers)	Total Value of CB Credits Claimed (\$ dollars)	Average Credit per Claim (\$ dollars / C B)	Number of Filers in Town (filers)	Percent of Filers Claiming (%)	Age 65 or Over Filers in Town (filers)
(001) Abington	256	219,571	858	8,240	3.1%	1,295
(002) Acton	270	255,628	947	10,296	2.6%	1,801
(003) Acushnet	198	168,304	850	5,234	3.8%	1,030
(004) Adams	77	49,541	643	4,133	1.9%	903
(005) Agawam	363	259,882	716	14,463	2.5%	3,021
(006) Alford	*	*	*	*	*	*
(007) Amesbury	322	292,572	909	8,132	4.0%	1,317
(008) Amherst	262	231,115	882	9,622	2.7%	2,147
(009) Andover	469	443,758	946	15,292	3.1%	2,895
(010) Arlington	1006	932,117	927	22,306	4.5%	4,623
(011) Ashburnham	78	60,972	782	2,868	2.7%	446
(012) Ashby	34	26,276	773	1,474	2.3%	238
(013) Ashfield	37	30,534	825	745	5.0%	208
(014) Ashland	295	256,463	869	8,324	3.5%	1,455
(015) Athol	60	41,563	693	5,056	1.2%	864
(016) Attleboro	411	314,818	766	21,770	1.9%	3,124
(017) Auburn	269	212,226	789	8,299	3.2%	1,702
(018) Avon	100	81,326	813	2,258	4.4%	428
(019) Ayer	83	64,563	778	3,919	2.1%	581
(020) Barnstable	391	312,525	799	23,624	1.7%	6,070
(021) Barre	30	22,572	752	2,458	1.2%	406
(022) Becket	17	11,594	682	827	2.1%	175
(023) Bedford	279	270,421	969	6,658	4.2%	1,601
(024) Belchertown	123	105,081	854	7,123	1.7%	1,179
(025) Bellingham	223	172,868	775	8,345	2.7%	1,370
(026) Belmont	391	372,948	954	11,932	3.3%	2,569
(027) Berkley	68	57,622	847	3,142	2.2%	401
(028) Berlin	47	39,551	842	1,489	3.2%	332
(029) Bernardston	45	36,680	815	1,106	4.1%	290
(030) Beverly	772	676,755	877	19,146	4.0%	3,786
(031) Billerica	702	593,893	846	20,871	3.4%	3,564
(032) Blackstone	118	97,059	823	4,423	2.7%	631
(033) Blandford	6	3,957	660	612	1.0%	131
(034) Bolton	80	78,004	975	2,413	3.3%	428
(035) Boston	2585	2,064,186	799	302,927	0.9%	29,785
(036) Bourne	272	214,589	789	10,246	2.7%	2,747
(037) Boxborough	43	38,158	887	2,475	1.7%	345
(038) Boxford	77	69,122	898	3,779	2.0%	787
(039) Boylston	66	58,892	892	2,286	2.9%	446
(040) Braintree	579	489,402	845	18,510	3.1%	3,623
(041) Brewster	131	101,718	776	4,989	2.6%	1,802

(042) Bridgewater	277	239,907	866	11,175	2.5%	1,932
(043) Brimfield	28	19,795	707	1,785	1.6%	324
(044) Brockton	930	758,799	816	45,272	2.1%	5,188
(045) Brookfield	38	31,914	840	1,576	2.4%	315
(046) Brookline	331	298,006	900	24,840	1.3%	4,249
(047) Buckland	6	4,976	829	150	4.0%	36
(048) Burlington	486	410,739	845	12,731	3.8%	2,785
(049) Cambridge	325	261,086	803	53,035	0.6%	6,478
(050) Canton	323	289,392	896	10,987	2.9%	2,355
(051) Carlisle	61	59,191	970	2,322	2.6%	556
(052) Carver	118	94,641	802	5,593	2.1%	1,148
(053) Charlemont	22	17,976	817	595	3.7%	154
(054) Charlton	73	57,036	781	6,354	1.1%	975
(055) Chatham	46	33,623	731	3,624	1.3%	1,604
(056) Chelmsford	910	843,220	927	17,272	5.3%	3,753
(057) Chelsea	145	109,194	753	16,979	0.9%	1,137
(058) Cheshire	13	10,417	801	1,624	0.8%	362
(059) Chester	14	10,402	743	602	2.3%	115
(060) Chesterfield	21	19,555	931	434	4.8%	101
(061) Chicopee	697	507,173	728	26,043	2.7%	4,721
(062) Chilmark	3	3,150	1,050	492	0.6%	162
(063) Clarksburg	*	*	*	*	*	*
(064) Clinton	153	116,001	758	7,318	2.1%	1,035
(065) Cohasset	136	132,351	973	3,655	3.7%	861
(066) Colrain	30	24,629	821	883	3.4%	190
(067) Concord	262	252,225	963	8,181	3.2%	2,261
(068) Conway	29	24,950	860	818	3.5%	212
(069) Cummington	15	11,543	770	493	3.0%	124
(070) Dalton	85	62,249	732	3,313	2.6%	730
(071) Danvers	621	544,800	877	14,224	4.4%	3,056
(072) Dartmouth	377	279,182	741	14,514	2.6%	3,197
(073) Dedham	677	624,926	923	12,538	5.4%	2,749
(074) Deerfield	112	90,655	809	2,888	3.9%	685
(075) Dennis	123	82,751	673	7,956	1.5%	2,934
(076) Dighton	124	103,428	834	3,557	3.5%	620
(077) Douglas	58	47,506	819	4,065	1.4%	516
(078) Dover	38	36,061	949	2,567	1.5%	583
(079) Dracut	439	348,408	794	15,698	2.8%	2,520
(080) Dudley	49	35,271	720	5,223	0.9%	841
(081) Dunstable	47	44,580	949	1,551	3.0%	251
(082) Duxbury	233	219,759	943	7,059	3.3%	1,825
(083) East Bridgewater	322	288,024	894	6,917	4.7%	1,277
(084) East Brookfield	25	20,006	800	1,079	2.3%	204
(085) East Longmeadow	376	331,552	882	7,784	4.8%	1,790
(086) Eastham	68	52,093	766	2,866	2.4%	1,191
(087) Easthampton	244	180,564	740	8,502	2.9%	1,651
(088) Easton	387	343,601	888	10,893	3.6%	2,071
(089) Edgartown	20	16,040	802	2,696	0.7%	618
(090) Egremont	6	5,140	857	408	1.5%	153
(091) Erving	5	1,745	349	682	0.7%	108

(092) Essex	91	89,256	981	1,721	5.3%	367
(093) Everett	390	304,184	780	20,636	1.9%	2,181
(094) Fairhaven	231	173,846	753	7,814	3.0%	1,619
(095) Fall River	460	314,808	684	37,645	1.2%	4,598
(096) Falmouth	377	300,089	796	16,684	2.3%	5,356
(097) Fitchburg	364	284,841	783	16,929	2.2%	2,309
(098) Florida	*	*	*	*	*	*
(099) Foxborough	294	242,945	826	8,807	3.3%	1,601
(100) Framingham	1122	1,016,942	906	31,187	3.6%	5,396
(101) Franklin	389	333,404	857	14,994	2.6%	2,253
(102) Freetown	99	69,445	701	4,505	2.2%	806
(103) Gardner	151	110,784	734	8,841	1.7%	1,399
(104) Aquinnah	*	*	*	*	*	*
(105) Georgetown	119	104,389	877	3,911	3.0%	690
(106) Gill	20	13,807	690	701	2.9%	144
(107) Gloucester	565	482,469	854	14,696	3.8%	3,326
(108) Goshen	10	6,564	656	275	3.6%	64
(109) Gosnold	*	*	*	*	*	*
(110) Grafton	189	161,259	853	8,824	2.1%	1,376
(111) Granby	73	55,532	761	3,170	2.3%	594
(112) Granville	20	13,551	678	792	2.5%	150
(113) Great Barrington	163	137,332	843	4,141	3.9%	1,127
(114) Greenfield	322	254,962	792	8,135	4.0%	1,719
(115) Groton	129	119,949	930	5,042	2.6%	836
(116) Groveland	113	99,380	879	3,188	3.5%	695
(117) Hadley	58	45,623	787	2,647	2.2%	611
(118) Halifax	146	127,116	871	3,860	3.8%	742
(119) Hamilton	142	132,500	933	3,574	4.0%	718
(120) Hampden	105	84,379	804	2,751	3.8%	685
(121) Hancock	*	*	*	*	*	*
(122) Hanover	258	234,825	910	6,758	3.8%	1,401
(123) Hanson	159	133,746	841	5,155	3.1%	936
(124) Hardwick	16	9,140	571	902	1.8%	170
(125) Harvard	72	64,640	898	2,485	2.9%	596
(126) Harwich	145	108,030	745	6,969	2.1%	2,431
(127) Hatfield	60	48,418	807	1,806	3.3%	456
(128) Haverhill	561	439,261	783	30,105	1.9%	4,200
(129) Hawley	7	6,658	951	105	6.7%	34
(130) Heath	11	8,873	807	188	5.9%	48
(131) Hingham	508	469,016	923	10,500	4.8%	3,070
(132) Hinsdale	13	9,945	765	1,064	1.2%	255
(133) Holbrook	270	239,431	887	5,508	4.9%	977
(134) Holden	236	187,517	795	8,958	2.6%	1,774
(135) Holland	19	14,269	751	1,138	1.7%	183
(136) Holliston	271	248,986	919	6,749	4.0%	1,283
(137) Holyoke	315	263,631	837	15,920	2.0%	2,240
(138) Hopedale	103	87,210	847	2,954	3.5%	535
(139) Hopkinton	202	185,555	919	7,202	2.8%	1,024
(140) Hubbardston	16	13,966	873	2,075	0.8%	317
(141) Hudson	358	303,613	848	9,735	3.7%	1,919
(142) Hull	311	279,977	900	5,395	5.8%	1,314
(143) Huntington	29	22,825	787	1,194	2.4%	217

(144) Ipswich	263	232,874	885	6,838	3.8%	1,683
(145) Kingston	221	199,982	905	6,214	3.6%	1,191
(146) Lakeville	122	108,033	886	5,329	2.3%	955
(147) Lancaster	127	113,477	894	3,221	3.9%	644
(148)						
Lanesborough	42	31,113	741	1,351	3.1%	283
(149) Lawrence	286	220,630	771	36,969	0.8%	2,367
(150) Lee	99	79,260	801	3,098	3.2%	733
(151) Leicester	95	75,162	791	5,405	1.8%	906
(152) Lenox	90	76,319	848	2,720	3.3%	958
(153) Leominster	508	384,300	756	20,369	2.5%	3,208
(154) Leverett	39	33,619	862	873	4.5%	280
(155) Lexington	482	486,245	1,009	14,435	3.3%	3,622
(156) Leyden	14	10,176	727	308	4.5%	88
(157) Lincoln	51	50,483	990	2,696	1.9%	892
(158) Littleton	173	158,787	918	4,364	4.0%	826
(159)						
Longmeadow	333	321,251	965	7,264	4.6%	1,953
(160) Lowell	756	599,653	793	49,702	1.5%	4,665
(161) Ludlow	399	306,853	769	10,093	4.0%	2,067
(162) Lunenburg	180	153,410	852	5,207	3.5%	1,029
(163) Lynn	967	792,484	820	42,771	2.3%	4,889
(164) Lynnfield	280	266,498	952	6,250	4.5%	1,518
(165) Malden	502	406,990	811	30,633	1.6%	3,508
(166) Manchester	100	94,069	941	2,547	3.9%	710
(167) Mansfield	261	230,135	882	11,522	2.3%	1,453
(168) Marblehead	317	280,673	885	9,980	3.2%	2,692
(169) Marion	94	82,503	878	2,463	3.8%	696
(170) Marlborough	482	405,227	841	19,048	2.5%	2,951
(171) Marshfield	495	424,578	858	12,824	3.9%	2,770
(172) Mashpee	164	119,095	726	7,466	2.2%	2,345
(173) Mattapoisett						
	126	104,386	828	3,330	3.8%	931
(174) Maynard	277	261,613	944	5,205	5.3%	959
(175) Medfield	187	179,586	960	5,669	3.3%	1,010
(176) Medford	1101	966,955	878	29,589	3.7%	4,951
(177) Medway	223	207,244	929	6,268	3.6%	932
(178) Melrose	574	511,120	890	13,591	4.2%	2,731
(179) Mendon	78	66,314	850	2,924	2.7%	484
(180) Merrimac	109	88,279	810	3,117	3.5%	589
(181) Methuen	518	413,457	798	24,857	2.1%	3,847
(182)						
Middleborough	266	216,304	813	11,259	2.4%	2,261
(183) Middlefield	4	3,209	802	144	2.8%	36
(184) Middleton	146	128,695	881	4,116	3.5%	848
(185) Milford	460	390,340	849	13,579	3.4%	2,300
(186) Millbury	185	151,678	820	6,667	2.8%	1,250
(187) Millis	170	152,964	900	4,039	4.2%	784
(188) Millville	18	16,913	940	1,510	1.2%	178
(189) Milton	457	439,481	962	12,526	3.6%	2,676
(190) Monroe	*	*	*	*	*	*
(191) Monson	89	69,562	782	4,053	2.2%	768
(192) Montague	158	124,326	787	4,173	3.8%	819
(193) Monterey	*	*	*	*	*	*

(194) Montgomery	14	10,924	780	405	3.5%	82
(195) Mount Washington	*	*	*	*	*	*
(196) Nahant	75	67,932	906	1,862	4.0%	538
(197) Nantucket	15	13,946	930	6,701	0.2%	1,007
(198) Natick	626	559,054	893	17,072	3.7%	3,280
(199) Needham	461	447,000	970	13,757	3.4%	3,223
(200) New Ashford	*	*	*	*	*	*
(201) New Bedford	1188	934,142	786	41,136	2.9%	5,459
(202) New Braintree	20	16,717	836	609	3.3%	120
(203) New Marlborough	13	8,483	653	558	2.3%	145
(204) New Salem	17	14,099	829	466	3.6%	100
(205) Newbury	103	90,609	880	3,348	3.1%	792
(206) Newburyport	399	361,320	906	8,905	4.5%	2,112
(207) Newton	1059	990,376	935	43,161	2.5%	9,924
(208) Norfolk	150	144,456	963	4,519	3.3%	815
(209) North Adams	53	36,062	680	5,655	0.9%	1,108
(210) North Andover	334	304,144	911	13,536	2.5%	2,545
(211) North Attleborough	223	170,926	766	13,748	1.6%	1,910
(212) North Brookfield	41	29,253	713	2,254	1.8%	373
(213) North Reading	342	317,066	927	7,589	4.5%	1,323
(214) Northampton	406	336,481	829	13,609	3.0%	2,760
(215) Northborough	268	230,764	861	7,407	3.6%	1,384
(216) Northbridge	104	75,472	726	7,514	1.4%	1,161
(217) Northfield	50	39,430	789	1,486	3.4%	339
(218) Norton	217	175,064	807	8,802	2.5%	1,474
(219) Norwell	197	189,338	961	5,010	3.9%	1,088
(220) Norwood	543	465,940	858	15,134	3.6%	2,966
(221) Oak Bluffs	31	25,916	836	1,708	1.8%	434
(222) Oakham	14	10,506	750	943	1.5%	160
(223) Orange	71	58,843	829	3,160	2.2%	561
(224) Orleans	69	52,770	765	3,773	1.8%	1,613
(225) Otis	9	4,891	543	726	1.2%	198
(226) Oxford	120	87,541	730	6,687	1.8%	995
(227) Palmer	152	120,947	796	6,073	2.5%	1,021
(228) Paxton	76	64,071	843	2,134	3.6%	461
(229) Peabody	1089	878,710	807	26,980	4.0%	6,337
(230) Pelham	19	16,958	893	549	3.5%	150
(231) Pembroke	302	264,797	877	8,854	3.4%	1,558
(232) Pepperell	129	104,701	812	5,573	2.3%	909
(233) Peru	4	1,959	490	279	1.4%	39
(234) Petersham	20	14,698	735	593	3.4%	158

(235) Phillipston	7	5,417	774	773	0.9%	95
(236) Pittsfield	405	286,416	707	22,062	1.8%	4,608
(237) Plainfield	10	8,620	862	306	3.3%	82
(238) Plainville	139	112,560	810	4,550	3.1%	784
(239) Plymouth	852	741,893	871	27,764	3.1%	6,172
(240) Plympton	46	39,691	863	1,408	3.3%	293
(241) Princeton	41	29,060	709	1,684	2.4%	352
(242)						
Provincetown	72	56,802	789	2,491	2.9%	580
(243) Quincy	1558	1,373,956	882	49,235	3.2%	7,482
(244) Randolph	522	457,113	876	16,721	3.1%	2,426
(245) Raynham	238	207,515	872	7,044	3.4%	1,321
(246) Reading	587	552,173	941	12,072	4.9%	2,559
(247) Rehoboth	120	95,911	799	5,810	2.1%	1,114
(248) Revere	820	710,762	867	25,496	3.2%	3,616
(249) Richmond	9	7,931	881	589	1.5%	198
(250) Rochester	82	65,176	795	2,623	3.1%	534
(251) Rockland	306	271,147	886	8,963	3.4%	1,626
(252) Rockport	174	148,693	855	3,710	4.7%	1,245
(253) Rowe	6	4,417	736	237	2.5%	79
(254) Rowley	93	84,122	905	3,024	3.1%	538
(255) Royalston	7	5,626	804	524	1.3%	93
(256) Russell	18	13,249	736	718	2.5%	116
(257) Rutland	56	47,569	849	3,855	1.5%	541
(258) Salem	720	617,124	857	21,111	3.4%	3,449
(259) Salisbury	116	96,065	828	4,126	2.8%	859
(260) Sandisfield	9	7,239	804	327	2.8%	80
(261) Sandwich	373	325,211	872	10,363	3.6%	2,366
(262) Saugus	509	413,292	812	14,202	3.6%	2,950
(263) Savoy	10	6,646	665	338	3.0%	63
(264) Scituate	411	384,072	934	9,020	4.6%	2,184
(265) Seekonk	176	136,534	776	7,005	2.5%	1,387
(266) Sharon	342	336,310	983	8,059	4.2%	1,516
(267) Sheffield	55	45,240	823	1,568	3.5%	414
(268) Shelburne	86	63,936	743	1,938	4.4%	535
(269) Sherborn	64	62,069	970	1,921	3.3%	440
(270) Shirley	72	57,599	800	2,903	2.5%	486
(271) Shrewsbury	344	271,464	789	17,137	2.0%	2,998
(272) Shutesbury	18	15,528	863	732	2.5%	147
(273) Somerset	237	184,670	779	9,022	2.6%	2,000
(274) Somerville	567	481,476	849	43,422	1.3%	3,659
(275) South						
Hadley	377	301,387	799	8,254	4.6%	2,067
(276)						
Southampton	95	77,226	813	3,107	3.1%	639
(277)						
Southborough	128	112,307	877	4,796	2.7%	824
(278) Southbridge	146	111,768	766	7,831	1.9%	1,081
(279) Southwick	129	99,184	769	4,837	2.7%	1,001
(280) Spencer	60	37,797	630	5,514	1.1%	953
(281) Springfield	1262	939,648	745	61,571	2.0%	7,932
(282) Sterling	106	83,150	784	3,840	2.8%	770
(283) Stockbridge	14	10,026	716	839	1.7%	298
(284) Stoneham	619	547,350	884	11,597	5.3%	2,638
(285) Stoughton	558	474,408	850	14,133	3.9%	2,735

(286) Stow	142	127,358	897	3,252	4.4%	707
(287) Sturbridge	121	95,984	793	4,691	2.6%	930
(288) Sudbury	190	172,986	910	7,923	2.4%	1,525
(289) Sunderland	47	35,610	758	1,907	2.5%	278
(290) Sutton	99	87,877	888	4,442	2.2%	790
(291) Swampscott						
	305	285,589	936	6,990	4.4%	1,613
(292) Swansea	243	195,615	805	8,080	3.0%	1,669
(293) Taunton	578	458,141	793	27,003	2.1%	3,827
(294) Templeton	43	31,889	742	3,633	1.2%	553
(295) Tewksbury	661	584,683	885	15,464	4.3%	2,966
(296) Tisbury	44	33,279	756	3,681	1.2%	808
(297) Tolland	*	*	*	*	*	*
(298) Topsfield	102	89,752	880	2,987	3.4%	769
(299) Townsend	109	80,818	741	4,431	2.5%	685
(300) Truro	31	22,940	740	1,178	2.6%	420
(301)						
Tyngsborough	153	128,212	838	5,958	2.6%	842
(302) Tyringham	*	*	*	*	*	*
(303) Upton	84	73,352	873	3,552	2.4%	535
(304) Uxbridge	176	143,375	815	6,941	2.5%	1,165
(305) Wakefield	584	519,326	889	13,310	4.4%	2,605
(306) Wales	15	12,027	802	801	1.9%	160
(307) Walpole	524	476,692	910	11,956	4.4%	2,509
(308) Waltham	708	601,862	850	29,909	2.4%	4,769
(309) Ware	106	78,164	737	4,694	2.3%	894
(310) Wareham	257	187,522	730	10,317	2.5%	2,066
(311) Warren	31	24,732	798	1,932	1.6%	298
(312) Warwick	22	19,263	876	355	6.2%	89
(313) Washington	5	3,480	696	225	2.2%	63
(314) Watertown	666	592,666	890	18,211	3.7%	3,170
(315) Wayland	223	222,738	999	6,424	3.5%	1,534
(316) Webster	119	91,690	771	8,053	1.5%	1,364
(317) Wellesley	220	220,668	1,003	11,171	2.0%	2,645
(318) Wellfleet	50	38,870	777	1,781	2.8%	631
(319) Wendell	14	11,316	808	426	3.3%	97
(320) Wenham	75	70,958	946	1,735	4.3%	413
(321) West Boylston	166	138,323	833	3,531	4.7%	852
(322) West Bridgewater	144	126,089	876	3,523	4.1%	719
(323) West Brookfield	37	28,179	762	1,982	1.9%	401
(324) West Newbury	61	56,857	932	2,057	3.0%	461
(325) West Springfield	360	291,258	809	13,779	2.6%	2,510
(326) West Stockbridge	13	9,799	754	651	2.0%	193
(327) West Tisbury						
	13	9,303	716	1,104	1.2%	280
(328)						
Westborough	272	251,791	926	9,057	3.0%	1,479
(329) Westfield	530	428,578	809	18,460	2.9%	3,450
(330) Westford	344	318,745	927	10,916	3.2%	1,780

(331) Westhampton	23	20,833	906	747	3.1%	159
(332) Westminister	93	74,893	805	3,823	2.4%	668
(333) Weston	48	45,817	955	4,987	1.0%	1,225
(334) Westport	106	78,675	742	8,153	1.3%	1,889
(335) Westwood	308	301,876	980	6,911	4.5%	1,682
(336) Weymouth	895	724,097	809	27,825	3.2%	5,277
(337) Whately	21	17,643	840	499	4.2%	123
(338) Whitman	253	214,309	847	7,345	3.4%	1,136
(339) Wilbraham	275	235,927	858	6,991	3.9%	1,705
(340) Williamsburg	73	60,223	825	1,916	3.8%	453
(341) Williamstown	74	59,243	801	2,710	2.7%	846
(342) Wilmington	462	420,965	911	11,533	4.0%	1,963
(343) Winchendon	58	47,935	826	4,371	1.3%	587
(344) Winchester	317	308,575	973	9,937	3.2%	2,294
(345) Windsor	*	*	*	*	*	*
(346) Winthrop	338	294,654	872	8,801	3.8%	1,788
(347) Woburn	635	514,864	811	20,890	3.0%	3,806
(348) Worcester	1449	1,160,715	801	80,033	1.8%	9,929
(349) Worthington	15	10,732	715	575	2.6%	150
(350) Wrentham	153	130,089	850	5,364	2.9%	885
(351) Yarmouth	391	302,997	775	13,085	3.0%	4,622
(401) USA:Fort Devens	*	*	*	*	*	*
(402) USA:Hanscom AFB	*	*	*	*	*	*
(403) USA:Otis ANGB	*	*	*	*	*	*
(900) Out of State	229	204,650	894	458,245	0.0%	45,858
<b>All</b>	<b>82,450</b>	<b>70,006,938</b>	<b>849</b>	<b>3,650,335</b>	<b>2.3%</b>	<b>597,028</b>

## Becky Mosca

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**From:** Andrew Scribner-MacLean  
**Sent:** Thursday, December 08, 2016 3:57 PM  
**To:** Kevin Sweet; Becky Mosca  
**Subject:** BOS Agenda items

Please add to 12/20/2016 agenda:

- Fire Station Building Committee interim report
- Downtown Enhancement fund adjustment
- Murals/Public Art approvals

Kevin,

The **FSBC report** is self-explanatory. A draft was reviewed by Chair Ron Calabria, Chief Stowers and myself this morning. It will also be presented on the 12<sup>th</sup> to the full committee and then be presented to the Board. The edited draft (after the 12<sup>th</sup>) will be ready for the packet on the 15<sup>th</sup>.

The **Downtown Enhancement fund** adjustment is a suggestion/recommendation to consider splitting the fund between infrastructure and events and having different approval processes. The EDC will draft a recommendation for the packet. Shouldn't be too controversial.

**Murals and Public Art** – based on the Cultural District designation efforts there is interest in promoting public art. Erik Hansen, Worcester models, etc. The Town Planner is recommending an approval process made up of the Cultural Commission, the Historic Commission, and perhaps a representative from Artspace or an independent community member. A brief overview will be ready for the packet and we are looking for guidance from the BOS but also want to avoid creating another bureaucracy.

**Andrew Scribner-MacLean**  
**Assistant Town Administrator and**  
**Executive Director of Municipal Services**  
Town of Maynard  
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## **Downtown Enhancement Fund**

*The Economic Development Committee (EDC) has discussed the idea of splitting the Downtown Enhancement fund into two line items with separate spending approval processes.*

*The fund, which supports BEEP grants, is currently intended to provide opportunities for local businesses to improve the exterior look of their business – façade improvements, signage upgrades, etc. and for general town wide investments to enhance the business environment. For example, a BEEP grant was approved for the hanging planter program for the downtown beginning in the spring of 2017.*

*Increasingly, applications are being received for events and activities that do not fit into the traditional definition of the fund's spending plan. In 2016, 'Founder's Day' was underwritten, in part, by the fund. Recently, the EDC received a request to sponsor musical concerts. These types of events are valuable, but may be better approved by those involved in the historical and cultural aspects of the community.*

*A possible solution would be to split the fund's assets into those for its traditional purpose and another for arts and cultural activities. With the current Cultural District application pending approval, some funds to help sustain the district would be a terrific benefit.*

*These funds could be subject to a similar vetting process as the current application provides, but those making the recommendations to the Board of Selectmen might be from the Cultural Council, Historic Commission, or members of the local arts community.*

*By separating the funds, each group reviewing applications can focus its energy on the appropriateness of the application for the purpose intended.*

*We are looking to the Board for input and suggestions.*

## Becky Mosca

---

**From:** Andrew Scribner-MacLean  
**Sent:** Thursday, December 08, 2016 3:57 PM  
**To:** Kevin Sweet; Becky Mosca  
**Subject:** BOS Agenda items

Please add to 12/20/2016 agenda:

- Fire Station Building Committee interim report
- Downtown Enhancement fund adjustment
- Murals/Public Art approvals

Kevin,

The **FSBC report** is self-explanatory. A draft was reviewed by Chair Ron Calabria, Chief Stowers and myself this morning. It will also be presented on the 12<sup>th</sup> to the full committee and then be presented to the Board. The edited draft (after the 12<sup>th</sup>) will be ready for the packet on the 15<sup>th</sup>.

The **Downtown Enhancement fund** adjustment is a suggestion/recommendation to consider splitting the fund between infrastructure and events and having different approval processes. The EDC will draft a recommendation for the packet. Shouldn't be too controversial.

**Murals and Public Art** – based on the Cultural District designation efforts there is interest in promoting public art. Erik Hansen, Worcester models, etc. The Town Planner is recommending an approval process made up of the Cultural Commission, the Historic Commission, and perhaps a representative from Artspace or an independent community member. A brief overview will be ready for the packet and we are looking for guidance from the BOS but also want to avoid creating another bureaucracy.

**Andrew Scribner-MacLean**  
**Assistant Town Administrator and**  
**Executive Director of Municipal Services**  
Town of Maynard  
195 Main Street, Maynard, MA 01754  
Office: 978 897-1375

**The Maynard Advantage**  
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## **The Role of Public Art in Community Development**

*The role arts and culture can play in a community's success is well-established. Today more than ever, public art is recognized as an essential economic development tool for 21st century local economies.*

*The American Planning Association has identified four general functions of community arts and culture. Paraphrased, community art should:*

- *Recognize Community Context*
- *Reinforce a Sense of Place: Celebrate Community Character*
- *Local Implementation Framework (i.e. forward goals of Cultural District)*
- *Support Arts and Cultural Programming*

*Typically, local governments promote public art through the provision of art in public spaces or public property as a start. Types of art can range from murals to sculptures to design features in infrastructure.*

*In Maynard, civic art programs could potentially operate within quasi-government entities (Maynard Cultural Council), nonprofit organizations/individuals and for-profit artists.*

*Proposals of public art locations normally can be done by any entity, organization or person with approval of the locations approved by a governing body (in Maynard's case probably the BOS). The selection of public art is often by a committee or board. The Maynard Cultural Council could potentially perform this function.*

*Varied popular opinion of art is inevitable, and it is a healthy sign that the public environment is acknowledged rather than ignored.*

*Public art in Maynard can reflect the people, the place and the culture in a way that further develops our identity while creating an all-around stronger community.*

### **Core Goals**

- Improving the aesthetics of various public properties.
- Utilize the local creative talent to influence our streetscape.
- Forward goals of the Cultural District.

### **Potential Strategies**

- Contests for public spaces art proposals.
- "Percentage for Art Ordinance" (Portion of public projects designated for art).
- Use of public art in select private locations.



## COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

### *SPECIAL TOWN MEETING*

To the Constable of the Town of Maynard, in said County,

#### GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble IN **FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town, on Monday, January 9, 2017 at 7:00 P.M.** then and there to act on the following articles:

#### SPECIAL NOTICE TO VOTERS

On Monday, December 19, 2016 at 7:00 P.M., a public hearing will be held at the Maynard Town Hall, Michael J. Gianotis Room, Room 201, to discuss with any citizen who desires further information, as to the recommended budget, and any special Articles in the Warrant to which the Finance Committee has made a recommendation. Explanation and discussion concerning these matters may be helpful in the interest of saving time at the Special Town Meeting. Your participation is welcome.

**Note:** Some Finance Committee recommendations were not available at time of printing. See Finance Committee website after December 19, 2016 at [www.townofmaynard-ma.gov/gov/committees/finance-committee](http://www.townofmaynard-ma.gov/gov/committees/finance-committee)

## ADA ADVISORY

Anyone in need of special arrangements for the Town Meeting, such as wheelchair arrangements or signing for the hearing impaired, please contact the Office of the Selectmen at (978) 897-1301 by Tuesday, January 3, 2017 in order for reasonable accommodations to be made.

## PROCEDURES AT TOWN MEETING

**Order of Articles:** Articles are voted on in the order they are presented unless Town Meeting votes to do otherwise.

**Secret Ballot Votes:** The Moderator determines whether or not an article requires a secret ballot according to Town By-laws. If the Moderator determines that an Open Vote applies to an article, at least 25 voters may request that a secret ballot vote be taken. The request for a secret ballot vote must be made prior to the open vote being taken.

**Amending an Article at Town Meeting:** Any time after a main motion has been made and seconded, but before being voted on, it is possible to amend the main motion:

1. Ask the Moderator for recognition.
2. Present a motion to amend verbally and submit a copy of the motion in writing to the Moderator. The motion to amend must include your name as sponsor, any change in appropriation and its source.
3. The motion to amend must be seconded.
4. The motion to amend must be voted on by Town Meeting separately from the main motion.
5. The motion to amend must pass by a simple majority vote.
6. More than one motion to amend can be made to the main motion, but must be presented and voted on one at a time. A motion to amend must be made before the main motion is voted on.
7. After all motions to amend are voted, the main motion, (or as amended), must be voted on.

**Reconsider an Article:** An article may be reconsidered, that is revoted, **only** within thirty (30) minutes of the time that the main article (motion) was voted on. An article can only be reconsidered once. To reconsider:

1. Ask the Moderator for recognition.
2. Ask for reconsideration within the thirty (30) minute time limit. The Moderator can now finish present business, which may go on beyond thirty (30) minute limit. However, The Moderator shall take up the reconsideration as the next order of business.
3. At the proper time, present your motion for reconsideration and state your name.
4. At the Moderator's option, he can move the motion without further discussion.

**NECESSARY MAJORITIES\***

9/10 majority is required for unpaid bills of prior fiscal years (Special Town Meeting) that had no appropriation.

4/5 majority is required for unpaid bills of prior fiscal years, (Annual Town Meeting).

2/3 majority is required for all borrowing, land acquisitions or transfers and zoning By-laws.

Simple majority is required for all else, such as: regular By-laws, current appropriations and transfers, unpaid bills of prior years that have money appropriated but arrived too late to be included.

**NOTE:**

Yes and No votes will only be considered in the calculation of percentages. To figure the percentage, divide the Yes votes by the total Yes and No votes.

Example: 100 Yes, 50 No, and 20 Blanks shall be interpreted as:

$$\frac{100 \text{ Yes}}{100 \text{ Yes} + 50 \text{ No}} = 66.7\% \text{ or } 2/3$$

\*Please note these vote quanta are for example only and there may be other types of votes, which fall under each of the categories listed above.

## TABLE OF CONTENTS

<u>ARTICLE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>PAGE #</u>
1	Matching Funds for Replacement of Aerial Ladder Truck	Board of Selectmen	5
2	Delete By-law Chapter IX, Section 7 <i>Dogs</i>	By-law Committee	5
3	Delete By-law Chapter XI <i>Job &amp; Express Wagons</i>	By-law Committee	6
4	Amend By-law Chapter XIII, Sections 1, 3, and 4 <i>Police Commissioners</i>	By-law Committee	6
5	Amend By-law Chapter XIII, Section 2 <i>Boards and Committees</i> and Create a New By-law	By-law Committee	7
6	Amend By-law Chapter XIII, Section 16 <i>Fees for Sealer of Weights and Measures</i>	By-law Committee	9
7	Amend By-law Chapter XXVII, Section 5 <i>Wetlands Protection</i>	Conservation Commission	10
8	Transfer from Capital Stabilization to fund GMES Playground	School Committee	10
9	By-law for the Preservation of Historically Significant Buildings	Historical Commission	11
10	Amend Protective Zoning By-law Use Table	Planning Board	16

**ARTICLE: 1      MATCHING FUNDS FOR REPLACEMENT OF AERIAL LADDER TRUCK**

To see if the town will vote to transfer a sum of TWO-HUNDRED-SIXTY-SIX THOUSAND, FIVE-HUNDRED AND SIXTY-SEVEN DOLLARS (\$266,567.00) from the Capital Stabilization Fund with said funds to be used for the purpose of matching a federal grant to purchase an aerial ladder.

To do or act thereon.

SPONSORED BY:                      Board of Selectmen  
APPROPRIATION:                    \$266,567.00  
FINCOM RECOMMENDATION:      At Town Meeting

Sponsor Comments: The grant and matching funds will purchase an Emergency-One, HP100, E-Max Quint. This cost represents the town's match of just over 25% of the total cost of replacement. The Federal Emergency Management Grant awarded to the Maynard Fire Department will contribute \$750,000.00. The total cost to replace the existing, thirty-one year old E-One Aerial Ladder is \$1,016,567.00.

**ARTICLE: 2      DELETE BY-LAW CHAPTER IX, SECTION 7 - DOGS**

To see if the town will vote to amend Chapter IX, Section 7 of the Town of Maynard General By-laws as follows:

Delete Chapter IX, Section 7 in its entirety.

To do or act thereon.

SPONSORED BY:                      By-law Committee  
APPROPRIATION:                    None  
FINCOM RECOMMENDATION:      Recommends

Sponsor Comments: This section consists of the following: "No person shall own or keep in this Town any dog which is biting, barking, howling, or in any other manner disturbs the peace and quiet of any neighborhood, or endangers the safety of any person. Whoever violates the provisions of this section shall be liable to a penalty of up to three hundred dollars (\$300)." This section is now redundant with the addition of Chapter XIX, Dog Owner's Responsibility Law

FinCom Comments: The article clarifies the structure of the town by-laws, but doesn't make substantive changes.

**ARTICLE: 3      DELETE BY-LAW CHAPTER XI – JOB AND EXPRESS WAGONS**

To see if the town will vote to amend Chapter XI of the Town of Maynard General By-laws as follows:

Delete Chapter XI, Job and Express Wagons in its entirety.

To do or act thereon.

SPONSORED BY:                      By-law Committee  
APPROPRIATION:                    None  
FINCOM RECOMMENDATION:      Recommends

Sponsor Comments: Chapter XI, Job and Express Wagons is antiquated and is no longer enforced. There is no good reason for it to remain as part of the Town By-laws.

FinCom Comments: The article clarifies the structure of the town by-laws, but doesn't make substantive changes.

**ARTICLE: 4      AMEND BY-LAW CHAPTER XIII, SECTIONS 1, 3 & 4 – POLICE COMMISSIONERS**

To see if the town will vote to amend Chapter XIII of the Town of Maynard General By-laws by deleting the existing sections 1, 3 and 4 thereof and by adding a new Chapter XXXIV as follows:

**CHAPTER XXXIV**

**POLICE COMMISSIONERS**

**Section 1:** The Board of Selectmen shall be the Police Commissioners.

**Section 2:** It shall be the duties of the Police Commissioners to fill all vacancies on the regular police force, and to appoint sufficient additional special officers to properly preserve the peace.

**Section 3:** The Police Commissioners are hereby empowered to make and enforce regulations necessary to make effective the provisions of this By-law and to make and enforce temporary regulations to cover emergencies of special conditions.

To do or act thereon.

SPONSORED BY:                      By-law Committee  
APPROPRIATION:                    None  
FINCOM RECOMMENDATION:      Recommends

Sponsor Comments: In the process of reorganizing the Town's By-laws, the committee found that three sections in Chapter XIII relate to Police Commissioners and should have their own Chapter to be more visible to the public.

FinCom Comments: The article clarifies the structure of the town by-laws, but doesn't make substantive changes.

**ARTICLE: 5 AMEND BY-LAW CHAPTER XIII, SECTION 2 – BOARDS AND COMMITTEES AND CREATE A NEW BY-LAW**

To see if the town will vote to amend Chapter XIII, Section 2 of the Town of Maynard General By-laws by deleting the existing Section 2 and then adding a new Chapter XXXV as follows:

**CHAPTER XXXV**

**TOWN OFFICERS, BOARDS AND COMMITTEES**

The Town shall have the following Officers and Multiple Member Governmental bodies with members appointed by the indicated authority for the stated terms.

**Board of Selectmen**

<b>Officer</b>	<b>Term</b>	<b>Comments</b>
Town Administrator	3 year	renewable contract
Assistant Town Administrator	Indefinite	
Town Counsel	Contract	
Director of Public Works	Indefinite	
Police Chief and all police officers	Indefinite	
Fire Chief	Indefinite	
Town Planner	Indefinite	
Veterans Administrator	Indefinite	
Director of Emergency Management	Indefinite	
One or more Constables	Indefinite	
Two or more Fence Viewers	Indefinite	
Towns Representative to Town	Indefinite	
Retirement Board		
Keeper of Lock Up	Indefinite	
Representative to MAPC	Indefinite	
Right to Know Coordinator	Indefinite	
Tree Wardens	Indefinite	

<b>Boards/ Committees</b>	<b>Number of Members</b>	<b>Term in years</b>	<b>Number appointed per year</b>
Americans with Disabilities Act Commission	5	3	2/2/1
Conservation Commission	5	3	2/2/1
Industrial Development and Finance Authority	5	3	2/2/1
Maynard Historical Commission	5	3	2/2/1

Board of Appeals	5	3	2/2/1
	Also appoints 2 associate members		
Board of Assessors	3	3	1/1/1
Board of Health	3	3	1/1/1
Community Preservation Committee	9	3	3/3/3
	Board of Selectmen only appoints 3 members, remaining members appointed per the Community Preservation Committee By-law.		
Planning Board	5	5	1/1/1/1/1
	Also appoints 1 associate member		
Public Works Advisory Committee	3	3	1/1/1
Capital Planning Committee	5	3	2/2/1
Maynard Citizen's Corps	7	1	7
Executive Board			
	Board of Health appoints 3; Board of Selectmen, School Committee, Fire Chief and Police Chief appoint 1 each. Unlimited volunteers approved by Executive Board		
Recreation Commission	5	3	2/2/1
Board of Registrars	5	3	2/1/1
	Town Clerk to be a permanent member		
Cable Television Committee	5	3	2/2/1
Council on Aging	5	3	2/2/1
Cultural Council	7	3	3/2/2

**Town Administrator**

<b>Officer</b>	<b>Term</b>	
Town Clerk	Indefinite	
Financial Director	Indefinite	
Town Treasurer/Collector	Indefinite	
Town Accountant	Indefinite	
Chief Assessor	Indefinite	In conjunction with the Board of Assessors
Board of Health Director/ Public Health Officer	Indefinite	In conjunction with the Board of Health
Conservation Agent	Indefinite	In conjunction with the Conservation Commission
Director, Council on Aging	Indefinite	In conjunction with the Council On Aging
Sealer of Weights and Measures	Appointed Yearly	
Facility Manager	Indefinite	
Building Commissioner/Zoning Code Enforcement Officer	Indefinite	
Plumbing Inspector	Appointed Yearly	
Inspector of Gas piping and Gas Appliances	Appointed Yearly	
Wiring Inspector	Appointed Yearly	
Dog Officer	Appointed Yearly	



Sponsor Comments: The Town has not been appointing a Sealer of Weights and Measures, but rather using a state Sealer who charges at a higher rate. Towns are permitted to contract with the state sealer to perform all obligations under G.L. c 98.

FinCom Comments: The article clarifies the structure of the town by-laws, but doesn't make substantive changes.

**ARTICLE: 7 AMEND BY-LAW CHAPTER XXVII, SECTION 5 - WETLANDS PROTECTION**

To see if the Town will amend Chapter XXVII of the Town of Maynard General By-law, Wetlands Protection, Section 5 by changing the first sentence thereof by adding the underlined language as follows:

"Any person filing a permit application with the commission shall within seven (7) days give written notice by certificate of mailing, certified mail (return receipt) or hand delivered..."

Adding the words: Certificate of Mailing

To do or act thereon.

SPONSORED BY: Conservation Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Sponsor Comments: To reduce the cost of abutter's notification for applicants. Applicants already pay all costs associated with the mailing. This does not increase costs to the community.

FinCom Comments: The article allows for a cheaper mailing method in publicizing public hearings.

**ARTICLE: 8 TRANSFER FROM CAPITAL STABILIZATION – GREEN MEADOW ELEMENTARY SCHOOL PLAYGROUND**

To see if the town will vote to transfer a sum of TWO-HUNDRED-FORTY-FIVE THOUSAND DOLLARS (\$245,000.00) from the Capital Stabilization Fund for the purpose of constructing underground drainage, accessible pathways and site improvements at the Green Meadow Elementary School playground.

To do or act thereon.

SPONSORED BY: School Committee  
APPROPRIATION: \$245,000.00  
FINCOM RECOMMENDATION: At Town Meeting

Sponsor Comments: The goal of this project is to improve the existing playground facility located at the Green Meadow Elementary School. Specific improvements include: a) The installation of an underground drainage system in the playground area. The existing playground does not have drainage or grading to adequately remove surface water. This results in standing water and a potential for ice buildup in the area, rendering the area unusable at times during the year. b) The grading and site work includes the installation of ADA accessible pathways leading to the playground area and existing play equipment. Currently the equipment located in the playground cannot be accessed by students with mobility issues, these pathways will allow a greater amount of students to access to the play area.

**ARTICLE: 9 BY-LAW FOR THE PRESERVATION OF HISTORICALLY SIGNIFICANT BUILDINGS**

To see if the town will vote to amend the Town By-laws as follows:

To create a new By-law for the Preservation of Historically Significant Buildings with the following:

**CHAPTER XXXIII**

**THE PRESERVATION OF HISTORICALLY SIGNIFICANT BUILDINGS**

**Section 1: Intent and Purpose**

This By-law is enacted for the purpose of preserving and protecting significant buildings within the Town of Maynard which constitute or reflect distinctive features of the architectural, cultural, economic, political or social history of the Town and to limit the detrimental effect of demolition of such buildings on the character and value of real property resources of the Town. Through this By-law, owners of Preferably Preserved buildings are encouraged to seek out alternative options that will preserve, rehabilitate or restore such buildings and residents of the Town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, this By-law promotes the public welfare by making the Town a more attractive and desirable place in which to live and work. To achieve these purposes the Historical Commission is authorized to advise the Building Commissioner with respect to demolition permit applications. The issuance of demolition permits is regulated as provided by this By-law.

**Section 2: Definitions**

**APPLICANT** - Any person or entity who files an application for a demolition permit. If the applicant is not the owner of the premises upon which the subject building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

**APPLICATION** - An application for the demolition of a building.

**BUILDING** - Any structure assembled in a fixed location, having a roof supported by columns or walls, to form a shelter for persons, animals or property.

**BUILDING COMMISSIONER** - The person occupying the office of Building Commissioner or the person otherwise authorized to issue demolition permits in the Town of Maynard.

**COMMISSION** - The Maynard Historical Commission.

**DAYS** - Calendar days.

**DEMOLITION** - Any act of pulling down, destroying, removing, dismantling or razing a building or commencing the work that results in total or substantial destruction with the intent of completing the same. A substantial destruction of a building is defined as 50% or more of the Total Gross Floor Area of the building as determined by the Building Commissioner.

**DEMOLITION PERMIT** - The building permit issued by the Building Commissioner for a demolition of a building, excluding a building permit issued solely for the demolition of the interior of a building.

**PREFERABLY PRESERVED** - Any Significant Building which the Commission determines, following a public hearing, that it is in the public interest to be preserved rather than demolished.

A Preferably Preserved building is subject to the twelve (12) month demolition delay period of this By-law unless an earlier demolition permit is allowed under provisions of section 3-L of this By-law, unless the building is on the National Register of Historic Places where it subject to an eighteen (18) month demolition delay period.

**SIGNIFICANT BUILDING** - Any building or portion thereof which appears on the List of Historically Significant Buildings generated by the Historical Commission. This list is maintained by the Commission, is supplied to the Building Commissioner for purposes of this By-law and is part of the public record.

Included on this list may be any building or portion thereof which:

- a. Is listed on, or is within an area listed on, the National Register of Historic Places; or is the subject of a pending application on said National Register; or
- b. Is included in the Historical Resources Inventory prepared by the Commission including those buildings listed for which complete surveys may be pending; or
- c. Has previously been determined by vote of the Commission to be historically or architecturally significant in terms of period, style, method of building construction or association with a recognized architect or builder or by reason of its association with a person or event of importance to the Town's history.

**Section 3: Procedure**

A. No demolition of a Significant Building shall be permitted except in conformance with the provisions of this By-law.

B. Upon receipt of an application for a Demolition Permit for a Significant Building the

Building Commissioner shall forward a copy thereof to the Commission. No demolition permit shall be issued at that time.

C. An Applicant proposing to demolish a building subject to this By-law shall file with the Building Commissioner an application containing the following information:

1. The address containing the building to be demolished.
2. The owner's name, address and telephone number.
3. A description of the building.
4. The reason for requesting a demolition permit.
5. A brief description of the proposed reuse, reconstruction or replacement.
6. A photograph or photograph(s) of the building.

D. The Building Commissioner shall within seven (7) days forward a copy of the application to the Commission. The Commission shall, within fifteen (15) days after receipt of the application, make a written confirmation of whether the building is still considered significant.

E. Upon determination by the Commission that the building is no longer considered significant, due to its present condition or status, the Commission shall so notify the Building Commissioner and Applicant in writing. The Building Commissioner may then issue the Demolition Permit. The subject building shall be removed from the List of Historically Significant Buildings and no further action taken under provisions of this By-law.

F. Upon determination by the Commission that the building remains significant, the Commission shall so notify the Building Commissioner and the Applicant in writing. No Demolition Permit may be issued at this time. If the Commission does not notify the Building Commissioner within fifteen (15) days of receipt of the application, the Building Commissioner may then issue the demolition permit.

G. If the Commission confirms that the building is significant, it shall hold a public hearing within thirty (30) days of the written notification to the Building Commissioner. The Commission shall hold a public hearing and shall give public notice thereof by publishing notice of the time, place and purpose of the hearing in a local newspaper at least fourteen (14) days prior to said hearing. Also the Commission shall, within fourteen (14) days prior to the date of said hearing, mail a copy of the notice to the Applicant and to the Building Commissioner.

H. The Commission shall decide at the public hearing or within fourteen (14) days after the public hearing whether the building should be determined Preferably Preserved. If agreed to in writing by the Applicant, the determination of the Commission may be postponed.

I. If the Commission determines that the building is not Preferably Preserved, the Commission shall so notify the Building Commissioner and Applicant in writing. The Building Commissioner may then issue the Demolition Permit.

J. If the Commission determines that the building is Preferably Preserved, the Commission shall notify the Building Commissioner and Applicant in writing. No Demolition Permit may then be issued for a period of twelve (12) months from the date of the determination (eighteen (18)

months for National Historic Register Properties) unless otherwise agreed to by the Commission. If the Commission does not so notify the Building Commissioner in writing within twenty-one (21) days of the public hearing, the Building Commissioner may then issue the demolition permit.

K. Upon a determination by the Commission that any building which is the subject of an application is Preferably Preserved, no building permit for new construction or alterations on the premises shall be issued for a period of twelve (12) months from the date of the determination (eighteen [18] months for National Historic Register properties) unless otherwise agreed to by the Commission.

L. Notwithstanding the preceding sections, the Building Commissioner may issue a Demolition Permit for a Preferably Preserved building at any time after receipt of written advice from the Commission to the effect that:

1. The Commission is satisfied that there is no reasonable likelihood that either the owner or some other person or group is willing to purchase, preserve, rehabilitate or restore such building, or
2. The Commission is satisfied that the owner's actions do not detract from the historical character of the property.

M. Following the twelve (12) month (eighteen [18] month for National Historic Register properties) delay period, the Building Commissioner may issue the demolition permit.

#### **Section 4: Emergency Demolition**

A. Notwithstanding the foregoing provisions, if after an inspection, the Building Commissioner finds that a building subject to this By-law poses an immediate threat to public health or safety due to its deteriorated condition and that there is no reasonable alternative to the immediate demolition of the building, then the Building Commissioner may issue an emergency demolition permit to the owner of the building. The Building Commissioner shall then prepare a report explaining the condition of the building and the basis for the decision, which shall be forwarded to the Commission in a timely manner.

B. No provision of this By-law is intended to conflict with any obligations or rights under MGL Ch. 143 (see sections 8-10) regarding removal or demolition of dangerous or abandoned structures.

#### **Section 5: Enforcement and Remedies**

A. The Commission and/or the Building Commissioner may enforce the requirements of this By-law.

B. No building permit shall be issued with respect to any premises upon which a Significant Building has been voluntarily demolished in violation of this By-law for a period of two (2) years from the date of such demolition. As used herein "premises" includes the parcel of land upon which the demolished Significant Building was located.

C. Upon the determination by the Commission that a building is Preferably Preserved, the owner shall be responsible for properly securing the building to the satisfaction of the Building Commissioner. Should the owner fail to secure said building, the loss of such building through fire or other cause shall be considered voluntary demolition for the purposes of section 5-B.

**Section 6: Administration**

A. The Commission may adopt such rules and regulations as are necessary to administer the terms of this By-law.

B. The Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this By-law.

C. Consistent with authority given the Commission in Section 2, the Commission will periodically review the List of Historically Significant Buildings and vote on additions or deletions from said list following a public hearing, notice of which shall be provided by mail at least fourteen (14) days in advance to the owner(s) of building(s) affected thereby. A revised list will be provided to the Building Commissioner promptly following such review.

D. An owner of a building may petition the Historical Commission for a determination of the building as historically significant. Within sixty (60) days after the receipt of such application, the Commission shall determine whether the building is a Significant Building. The Applicant for the permit shall be entitled to make a presentation to the Commission if he or she makes a timely request in writing to the Commission. The determination by the Commission of whether a building is a Significant Building shall be made in writing, signed by the Commission, and shall be binding on the Commission for a period of 3 years from the date thereof.

**Section 7: Severability**

In case any section, paragraph or part of this By-law be for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

To do or act thereon.

SPONSORED BY: Historical Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

Sponsor Comments: Maynard has no mechanism today to preserve or protect historically significant buildings or other structures which constitute or reflect distinctive features of the architectural, cultural, economic, political or social history of the Town. The proposed By-law, by delaying for a fixed period the issuance of a demolition permit for a limited set of properties designated by the Historical Commission in a public process as historically significant, provides a window of opportunity for a positive outcome.

**ARTICLE: 10 AMEND PROTECTIVE ZONING BY-LAW USE TABLE**

Amend the Protective Zoning By-laws of the Town of Maynard to allow “Brewery with ancillary food service” as a use allowed by Special Permit of the Planning Board within the Central Business (CB) and Business Zoning Districts (B).

This will amend Section 3.1.2, Table A “Use Regulations”, by replacing the designation of “N” with “PB” under “Brewery with ancillary food service” in the CB and the B Zoning District column as depicted below. The amendment would indicate a Special Permit from the Planning Board is required for this use within the CB and the B Zoning Districts.

<b>4. Business Uses</b>	<b>S-1</b>	<b>S-2</b>	<b>GR</b>	<b>B</b>	<b>CB</b>	<b>HCI</b>	<b>I</b>	<b>GA</b>	<b>OS</b>
<i>Brewery with ancillary food service</i>	N	N	N	<del>N</del> <u>PB</u>	<del>N</del> <u>PB</u>	Y	N	N	N

To do or act thereon:

SPONSORED BY: Planning Board  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: Recommends

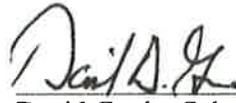
Sponsor Comments: “Breweries with ancillary food service” is defined in the Zoning By-laws as “An establishment that brews beer for sale and distribution to the public, including ancillary tavern and restaurant facilities for service on the premises, subject to the provisions of G.L. 138”. Currently a brewery with ancillary food service” is allowed only in the Health Care / Industrial (HCI) District, but the amendment would allow the use within the CB and B Zoning Districts with Special Permit approval from the Planning Board.

FinCom Comments: The article permits breweries and brew pubs in the downtown business area.

Given under our hands this *6th* day of December *in* the year of Two Thousand and Sixteen.



Chris DiSilva, Selectman



David Gavin, Selectman



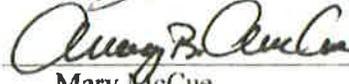
Jason Kreil, Selectman



Terrence Donovan, Selectman



Tim Egan, Selectman

A true copy, Attest  Constable of Maynard.  
Mary McCue

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# TOWN ADMINISTRATOR'S REPORT



*December 20, 2016*

## ADMINISTRATION:

### *Office of the Town Administrator –*



Congratulations to Bill Nemser for his work with the Planning, Zoning, Rock and Rolling Radio Hour! His show has earned the Town this year's **Massachusetts Chapter of the American Planning Association's Media Award**, presented at the APA's Annual Awards & Luncheon last week in Cambridge.

The ATA, Chief Stowers and Chief Dubois all participated in student mock interviews as part of this year's **MHS Senior Project Program**. Both the police department and planning office have students fulfilling internships as part of the program as well.

**Revolution Factory**, a business incubator and maker space, announced its planned opening at Mill & Main in February, 2017. MassDevelopment has commissioned and released a report titled "Innovation in Manufacturing: Makerspaces," a first-ever inventory of makerspaces in the Commonwealth that defines what they are and what can be done to help them grow. The report, posted here, defines makerspaces as "evolving hotbeds of innovation" where woodworkers, sculptors, robotics engineers, machinists, and printmakers can participate as members or rent incubator space. The article can be found here:

[http://ampitupma.com/pdf/makerspacesreport\\_april2013.pdf](http://ampitupma.com/pdf/makerspacesreport_april2013.pdf)

The Governor has released information on **9C Cuts** for the midyear budget and two programs effecting Maynard were included: Wastewater Treatment Plant Chlorine Residual Monitoring Upgrades required by MassDEP and Commuter Shuttle funding. Section 9C of Chapter 29 of the Massachusetts General Laws allows the governor to make spending reductions at any time when projected revenues fall short of projected expenses. We are hopeful that the funding of both programs will be restored by the Legislature through alternate means.

**Inclusionary Zoning By-law** development is underway in the Planning Division with assistance from the MAPC. This type of by-law provides a menu of options that respond directly to local housing demands and real estate financial conditions. The zoning structure begins as a mandatory inclusionary zoning provision, then offers a series of optional exemptions to affordable housing development that mitigate hardships associated with affordable housing development. Two well-attended focus-group sessions, made up of local developers, realtors, committee members, and business owners, were held at COA and Town Hall on December 13<sup>th</sup>. Five of the attendees have agreed to serve on an Advisory Group with the goal of producing a by-law for the Annual Town Meeting.

## TOWN CLERK:

- The Town Clerk attended the **Middlesex Town and City Clerks meeting** on December 14<sup>th</sup>. The topic at hand will be the new Public Records Law which will take effect January 1, 2017.
- The **Special Town Meeting Warrant** was posted by Constable Mary McCue on December 9<sup>th</sup> at the Post Office, and one at each of ten public places in Town.

- **Nomination Papers** for the Annual Town Election will be available Monday, January 9, 2017. The following offices are open:
  - 2 Selectmen, each for a term of three years
  - 2 School Committee members, each for a term of three years
  - 1 Trustee of Public Library for a term of three years
  - 1 Housing Authority member for a term of five years

## OFFICE OF MUNICIPAL SERVICES:

### **Building Department –**

- **Battle Road Occupancy Permits** have been issued for the Brew House restaurant.

### **Planning –**

- The Assistant Planner is working to complete the annual **Subsidized Housing Inventory** listing for the Department of Housing and Community Development.

### **Board of Health –**

- Re-permitting season is underway! Online re-permitting of **Food, Dumpster, Tobacco, Tanning Salon, Septic and Solid Waste permits** are in full swing and are due by December 31<sup>st</sup>.
- **Battle Road’s Full-Service Food/Catering Permit** has been issued for the Brew House restaurant – no opening date has been communicated.
- **Café of India** is officially open at 155 Main Street: <http://www.cafeofindiamaynard.com/>



## PUBLIC WORKS:

We would like to introduce our new Assistant Facilities Manager, **Tim Goulding**. Tim started work on December 5<sup>th</sup> and is settling well into his new role. Tim comes to us with municipal experience from the Town of Sudbury as well as a local HVAC Technician servicing municipal and school buildings, and we are happy to have him join the DPW team!

Given the weather forecast for the upcoming weekend, the DPW is in winter storm preparation and response mode, gearing up for plowing and storm cleanup. The Parks Division has been focusing on the monitoring and pruning of trees throughout Town in preparation for winter, and the Water Division has been winterizing the water infrastructure throughout the system.

## POLICE & FIRE:

### **MFD –**

- All 304 Fire Safety Inspections for businesses serving alcohol have been finalized in accordance with state renewal requirements.
- Chief Stowers met with Capital Group Properties to discuss hydrant locations and building access at the 129 Parker Street site. They also began reviewing the preliminary site plan for the Hawthorne Properties build.
- The department is beginning the transition to their new reporting software system; the transition should be complete by January 1<sup>st</sup>.

- Ladder 1 has been out of service multiple times in the past few weeks for safety issues.

### EMERGENCY MANAGEMENT:

- Due to the dangerously cold temperatures, high winds, and snow/ice expected the first half of this weekend, we are working with DPW and the Local Emergency Planning Committee (LEPC) to ensure swift responses to any and all issue that arise. We have also posted and circulated a precautionary press release from MEMA: <http://maynardtownadmin.org/2016/12/15/dangerous-cold-tonight-friday-morning/>

### COUNCIL ON AGING (COA):

The Council on Aging sponsored a trip to the **Museum of Russian Icons** in Clinton on November 29<sup>th</sup>. The trip included a guided tour of the museum and lunch at a local restaurant.

Our **December Luncheon** was attended by over 70 seniors. Rep. Kate Hogan had hoped to attend but with a conflict in her schedule, surprised us with special entertainment instead. The Golden Tones, a celebrated senior chorus with members from a wide array of local communities, performed a festive holiday program featuring sing-a-longs and dancing. As Maynard is not yet represented in the chorus, an invitation to potential new members was extended!

The **Bridges (Growing Together) Program** in the 4th grade of the Fowler Middle School celebrated the end of its first session with three classrooms of students sharing brunch with their older, adult volunteers. The atmosphere was described as akin to being at a Patriots game with excited students barely able to sit down with their senior volunteers and enjoy a delicious meal. The students performed a song, handed out flowers and gave gifts to each volunteer. The second session of Bridges begins in January in the other three 4th grade classrooms. One or two seniors are assigned to a group of four or five students, and for six weeks, meeting once a week, relationships are built through interactive lessons promoting new views about age and aging.

### LIBRARY:

- Building Update: Lights were installed in the library vestibule.
- Upcoming Events:
  - December 20<sup>th</sup> - beginners' Microsoft Excel class.
  - December 22<sup>nd</sup> - we will show the movie *Smoke Signals*.
  - December 28<sup>th</sup> - "Bug-ology", a live insect program aimed at young children.

### CIVIC INFORMATION:

**WAVM Beacon-Santa Telethon** – \$33,500 was raised over 40 non-stop hours of entertainment and auctions. Congratulations to the faculty, staff, and volunteers!

**Christmas Parade** – This year marked Maynard's 50<sup>th</sup> annual Christmas Parade with a theme of "Golden Memories of Christmas Past". The



streets were packed with spectators, and a few of our government leaders even joined in the fun.

**Holiday Sip & Stroll** – According to the Maynard Business Alliance, December 3<sup>rd</sup> was the most well attended stroll to date, creating a steady flow of patrons for our downtown businesses.

Denise Shea, a local milliner at ArtSpace, created a list of Christmas Shopping Items available in downtown shops as part of a **Shop Local Campaign**. Check out the list from the TA Blog here:

<http://maynardtownadmin.org/2016/12/05/maynard-holiday-shopping-list-dont-stress-mall-shop-local/>