

**TOWN OF MAYNARD**  
**MAYNARD CONSERVATION COMMISSION**  
**Minutes, November 3, 2015, 6:40 – 8:38 pm**  
**OMS Conference Room, Town Hall**

**PRESENT:**

Commission Members: Fred King (chairman), John Dwyer, Jessica Pfeifer, James Bullis, and Carrie O'Connell.  
Visitors: Steve Ventresca, Wayne Amico, Michelle Callahan, Matthew Bassard, Henry St. Hilaire, Jill Milkin, Wes Gray  
Agent: Linda Hansen

**ADMINISTRATIVE BUSINESS:**

- Review minutes from 10/06/2015 and 10/20/2015. On a motion by J. Dwyer, seconded by C. O'Connell, the Commission voted (5-0) to accept the 10/06/2015 minutes as written. On a motion by J. Dwyer, seconded by C. O'Connell, the Commission voted (5-0) to accept the 10/20/2015 minutes as amended.

**PUBLIC HEARING:**

- Notice of Intent (7:00)  
Department of Public Works  
Acton Street sidewalk  
Mr. Amico presented the project to the Commission. The contractor wanted to build a stone and mortar headwall, rather than concrete, which is the only change for the plans submitted. The Commission requested that the contractor clean out the culvert as part of the work. In addition, any cutting of the Japanese knotweed will need to be removed from the project site and properly disposed.  
On a motion by Carrie O'Connell, seconded by J. Dwyer, the Commission voted (5-0) to close the hearing.
- Notice of Intent (7:30)  
Mill and Main, Saracen Properties LLC  
Construction of a deck and boardwalk and general site improvements  
Ms. Callahan presented the updates from the last meeting. The boardwalk will include 131 piers, 16-inch diameter, resulting in approximately 200 square feet of alteration. One side of the boardwalk will connect to Building 3. Rip-rap with filter fabric will be added to the bank under the deck to minimize erosion. LEC did conduct a wildlife habitat evaluation. An email with a summary was provided. A full report should be available by the end of the week, early next week. Updates were also made to the O&M plan based on the comments from the Commission. Information regarding the previous stormwater structures was also included in the O&M plan. Those structures have to date not been found. The permit will include a request to update the plans if the structures are located.  
  
Mr. King commented on the Stormwater Buffer Zone installation. Per their engineer, any new catchments will include a stormwater buffer zone to address phosphorus removal. The locations are based on depth and feasibility. Plan SW-6 should include Stormwater Buffer Zones on the plan (for the parking lot). The long-term Pollution Prevention Plan should be made into a manual for the facility department. Mr. King also reviewed the performance standards in the NOI application. Mr. King asked about the composition of the piers—they will be pressure treated wood. The engineer will provide more details regarding the treated wood product. The proposed depth of the piling is 10 feet, although the depth may vary based on conditions.

On a motion by J. Pfeifer, seconded by C. O'Connell, the Commission voted (5-0) to continue the hearing until November 10 at 7:00.

**WETLANDS/STORMWATER ISSUES:**

- Violation at 5 Burns Court update. DEP is arranging access to the property to view the violation.

- Review Phase II stormwater comments for Keene Ave subdivision. The agent will follow up with the engineer regarding the status of the Phase II plans.

**LAND MANAGEMENT:**

- Sid's airfield property acquisition update. The property owner is interested in selling, but not certain if he wants to sell the airfield with the house lot. The appraisal will cost \$2,800, so the agent requested that the Commission hold off until the property owner is willing to sell to the Commission.
- Walcott Woods clean up and invasive plant removal scheduled for November 7
- Review quote for property survey of Reo Road conservation land provided by Beals and Thomas.
- MassWildlife habitat management grant. The agent reviewed the grant requirements and decided against applying for a grant this year. The agent will need to prepare a habitat survey of the conservation parcels to be prepared for the next year—not enough time to accomplish a survey and prepare the application for this year.

**BUSINESS:**

- A table with the workshops and conferences scheduled for November was provided by the agent.

**Meeting Adjourned:** 8:38.