

# TOWN OF MAYNARD

## MEETING NOTICE

Maynard Conservation Commission

Maynard Town Hall  
Municipal Services Conference Room  
**Monday, April 19, 2016 at 6:30 PM**

Members present: Fred King, Chair; Carrie O'Connell, Jessica Pfeiffer, M. John Dwyer  
Also present: Assistant Town Administrator Andrew Scribner-MacLean

**The meeting was called to order at 6:42 p.m**

### **ADMINISTRATIVE BUSINESS:**

- Review minutes from 03/16/2016 and 04/06/2016.

*A motion was made by MJ Dwyer to approve the minutes of April 6, 2016 as amended, seconded by Carrie O'Connell.  
The vote was unanimous*

*A motion was made by MJ Dwyer to approve the minutes of March 16, 2016 as amended, seconded by Carrie O'Connell. The vote was unanimous.*

Grant application for kayak dock was discussed. The application was discussed and details of what is being proposed. There will also be a Notice of Intent required and abutter notification. Would like to get the dock in this summer.

### **7: 10 p.m. - CONTINUED PUBLIC HEARING:** Amended Order of Conditions, 213 Main Street

The applicant Walter Eriksen and Katie Eriksen appeared before the commission. The hearing had been left open in case the Planning Board has any issues. Walter Eriksen stated they have received Planning Board approval with no conditions. An amended Order of Conditions has been drafted; the Commission went thru the conditions. The property will be transferred next month, so the applicant name has changed.

*A motion was made by J Pfeiffer to close the public hearing for 213 Main Street with the amended Order of Conditions, seconded by MJ Dwyer. The vote was unanimous.*

*A motion was made by MJ Dwyer to sign the amended Order of Conditions for 213 Main Street, seconded by J Pfeiffer. The vote was unanimous.*

### **7:35 p.m. WETLANDS/STORMWATER ISSUES:**

**Storm water management decision for 109 Powder Mill Road:** Matt Waterman of Landtech Consultants, on behalf of Kaileyboo LLC. Applicant has received Planning Board approval; VHB did the peer review. The project is for an increase in floor area, a parking and access changes. The plans have been revised based on the comments from the peer review. TSS and phosphorus removal and the infiltration system were described. This is a re-development project so it does not have to meet full standards. Had a meeting with VHB to discuss down gradient issue with the infiltration system. The discussion will be continued to May 2, 2016 at 7 p.m.

### **Storm water Management draft regulations:**

It was recommended to schedule a work session to discuss the draft regulations. A work session was set for June 14th.

## **LAND MANAGEMENT:**

**Discussion of Chapter 7: Community Vision in Open Space and Recreation Plan** - there is a grant application due June 8, not sure enough time to get it all set in time. This will be discussed further in late May. The old GIS maps that are in the plan need to be updated, the maps were sent via CD to Blossom Geographic to update the maps. Andrew will contact firm to authorize the work.

### **Taylor Road:**

A motion was made by J Pfeiffer to accept the deed for the Taylor Road subdivision open space document #52308 in book 67046-page 227, seconded by M. J. Dwyer. The vote was unanimous.

### **129 Parker Street:**

The developer wants to know where the Conservation Commission stands as they prepare to submit the concept plan. The Commission reviewed the concept plan with the Division of Fisheries and Wildlife and have substantial concerns about the proposed alterations off the existing paved areas to the West and the wetland area to the East of the site. The Commission agrees with the comments from the Division of Fisheries and Wildlife, Chairmen Fred King read the comments the Commission has on the concept plan. There was an Order of Conditions issued about 8 years ago, those comments have not changed. There will need to be a wetlands filing after the concept plan. Developer will attend next meeting to discuss the proposed updated plans.

## **BUSINESS:**

### **Review conservation agent job description:**

A. Scribner-MacLean reviewed the process for hiring a new Conservation Agent and handed out a copy of the job description, which had been revised in the fall of 2015. The Commission was asked to provide additional duties, if appropriate. The Commission suggested that environmental science be added as a specific desired qualification. Town Administrator Kevin Sweet has requested the BOS expand the position to include time as an assistant planner. If approved the role would be full-time with duties to both Conservation and Planning. The hiring process will start with posting the job on Town site, at American Planning Association, Massachusetts Association of Conservation Commissions, and Massachusetts Municipal Association job boards. Resumes will be reviewed internally by Town Staff and Conservation Commission, selected applicants will be interviewed and presented to the Conservation Commission for acceptance. Commission members may serve on the interview team(s), to be determined at a later date.

Next meeting is May 2, 2016 at 6:30 p.m.

A motion was made by C O'Connell to adjourn, seconded by J Pfeiffer.

Meeting adjourned at 9:43 p.m.