
Received by: _____

Abatement Policy and Procedure

All customers who file abatement applications must have paid all uncontested prior bills and also make a payment equal to the prior bill on a contested bill.

- 1. The request for abatement must be made within 60 days of the date of bill in dispute.**
- 2. Abatement requests must be made in writing with official “Utility Billing Abatement Request” form.**
- 3. The Department of Public Works will respond in writing with an answer or an update within twenty one days.**

Please forward completed Abatement Request form to the Department of Public Works, 195 Main Street, Maynard, MA 01754.

If you need further information, please call the Department of Public Works at 978-897-1317.