

Town of Maynard
MAYNARD HISTORICAL COMMISSION MEETING
Tuesday, March 21, 2017 - Maynard Public Library

Meeting called to order by Jack MacKeen at 7:00 pm.

MEMBERS PRESENT: Jack MacKeen, Lee Caras, Ken Neuhauser, Ellen Duggan, Paul Boothroyd (a full member as of 3/7), Peg Brown, Priscilla Sandberg, and John Courville
Guest: Kenneth Estabrook

Approved Minutes of February 21st meeting. Motion by Ellen; seconded by Paul. Approved.

OLD BUSINESS

Sesquicentennial: Draft survey discussed. Priscilla will finalize. Survey results will be used to get "seed" money from the Board of Selectmen. Results will indicate what the public wants for a celebration and will help clarify amounts needed to provide for that. Priscilla will talk to Andrew Scribner-MacLean about distributing the survey. MHC will have a role in the celebration steering committee, but will not lead it.

Historic Preservation Bylaw Implementation Plan: Jack noted that we are now a regulatory group, no longer an advisory group.

Peg will add property owner contact information to the historically significant properties spreadsheet and work on labels for the notification mailing to property owners once the bylaw is approved by the state. Ellen will work on drafting form letters.

Further work must be done to co-ordinate with the Assessor's Office and its software program for the addition of data denoting historically significant properties. Ken N. and Ken E. will identify towns with a demolition-delay bylaw whose assessor's office uses the same software Maynard uses and learn how their systems work.

Further discussion is also needed with the Building Inspector to clarify procedural guidelines for demolition delay and how to interface with the online application form for a building permit.

Ongoing bylaw administration will also require an online package for each subject property with full documentation of its history. We must begin work on this.

Regarding funding for bylaw administration, Jack noted that our bylaw allows charging "appropriate" fees for processing applications, etc. Some towns charge \$250.

Creation of funding vehicle for historic preservation using CPA grants: Ken met with Mike Guzzo, Town Accountant, who will explore options and report back to Ken. Still waiting to hear from Guzzo.

FY 2017 Historical Markers: There are funds left in this year's budget to fund 5-6 markers. Members agreed to fund one for St. Bridget's. All agreed with Jack's recommendation to use the list from last month's meeting minutes for new plaques. Lee will draft the markers.

Ken N. also recommended that Paul keep a list of properties with marker potential that are not currently on the list of historically significant properties. These include 11 Elm Court, 71 Parker Street, 120 and 250 Great Road.

NEW BUSINESS

Markers for the Mill:

Action item: members to think about locations for signage and marker content.

Plaque Program Expansion: members' ideas included developing a tour of markers, adding QR codes to plaques, and creating a donor program for plaques in conjunction with the Sesquicentennial celebration.

Jack commented that the Commission needs a communications director to handle PR.

CPC-funded projects: Jack asked that for the April meeting, members think about new projects that could use CPC funding. He said that the Model T/A known as "Leaping Leena" was under a tarp at Dan Crowther's house, and that it might be declared a historic artifact and thus make it eligible for CPC restoration funding.

Ellen, our CPC representative, asked if another commission member is interested in taking over her role. Ken E. said he was.

Walking Tour Brochures: Peg said that more need to be printed for all tours except for the Glenwood Cemetery tour.

OTHER BUSINESS:

Five-Year Plan: Ellen said that our plan should be reviewed and updated to keep us on track.

Founders' Day: unlikely to be celebrated this year for lack of volunteer planner.

Motion to adjourn. Adjourned at 9pm
Next Meeting: April 18, 2017