

Town of Maynard
MAYNARD HISTORICAL COMMISSION MEETING
Tuesday, April 18, 2017 - Maynard Public Library

Meeting called to order by Jack MacKeen at 7:00 pm.

MEMBERS PRESENT: Jack MacKeen, Ellen Duggan, Paul Boothroyd, Lee Caras, Priscilla Sandberg, John Courville, Ken Neuhauser, and Ken Estabrook

Approved Minutes of March 21st meeting. Motion by Ken N; seconded by Paul. Approved.

OLD BUSINESS

Sesquicentennial: Priscilla gave a presentation of survey results to date from 106 respondents. Survey will be open until the end of May. Andrew Scribner-MacLean will have a table set up for Town Meeting 5/15 with the Town's time capsule. Lee, Paul & Ken E volunteered to be at the table with survey information.

Sesquicentennial steering committee: Jack wants to lay groundwork so that the BOS will be able to approve such a committee. Ellen said we should give the BOS some names.

ACTION ITEM: everyone should think of potential committee members.

Historic Preservation Bylaw Implementation Plan: Ken N sent a draft procedure memo to Rick Asmann. Rick also will need a form that can be attached to a building permit application with boxes for time-stamping actions taken with regard to a historically significant property. He also wants the form to include a photo of the street-view of the building and a view of the proposed demolition area. He wants the historically significant property list to be posted on the Historical Commission website.

Ken E met with Rick and Angela Marrama of the Board of Assessors. The possibility of adding a code to the assessor's software listings to denote historically significant properties was discussed. Ken E will supply Kevin Sweet with the property list so that Kevin can call other towns that use the Patriot software system regarding coding.

Further work must be done to co-ordinate with the Assessor's Office and its software program regarding the addition of data denoting historically significant properties. Ken N and Ken E will identify towns with a demolition-delay bylaw whose assessor's office uses the same software Maynard uses and learn how their systems work. Lee will ask about Patriot software coding for properties through MASSLISTSERVE.

Review of Ellen's draft letters to current owners of listed properties was tabled. Jack reported that Peg completed a form for mailing the letters and has envelopes ready.

FY 2017 Historical Markers: Ellen worked with Fr. John Prusaitis of St. Bridget's to finalize a plaque description. Paul moved that a plaque be made and attached to the church. More draft plaques will be reviewed in May.

Walking tour brochures: Peg had 150 copies of each tour brochure printed (except for the cemetery tour).

Revolving trust fund: Ken N will circulate questions to our group.

Grant possibilities: John will develop a synopsis of his findings that highlights grant application annual deadlines.

NEW BUSINESS

Markers for the Mill: Jack has talked to the owners about signage, and they seem open to the idea.

Motion to adjourn by Paul; seconded by Ken N. Adjourned at 8:55pm
Next Meeting: May 16, 2017