

**Town of Maynard, MA
Capital Project Request Form**

Department: School
Contact Person: Peter DiCicco

Date Prepared: 2/1/2013
Contact Phone Number: 978-897-8251

Project Title: School Security

Fiscal Year Request: FY14 Priority Category (see definition below): Category #1

Description:

Situation (how did this project need come about): Need To Increase Building Access/Security

What alternatives were considered and why were they rejected?: Do Nothing, not practice

Can other departments in Maynard use this capital item?: no

Risk of not doing this project?: Continued Lack of Bulding Security

Need Arises From:

- | | |
|---|--|
| <input type="checkbox"/> Compliance w/ State or Federal Law | <input checked="" type="checkbox"/> Elimination of liability exposure |
| <input checked="" type="checkbox"/> New Program based on documented demand | <input type="checkbox"/> Expanded program based on documented demand. |
| <input checked="" type="checkbox"/> Elimination of public health/safety problem | <input type="checkbox"/> Cost savings or avoidance in existing program |
| <input checked="" type="checkbox"/> Improvement in effectiveness or efficiency | <input type="checkbox"/> Replace Existing Capital Asset |

Financial Information:

Amount being requested: \$200,000.00 Partial Funding Y/N, No if Y, how much: \$, and source:

Basis for Cost Estimate (please attach additional information):

- | | |
|---|--|
| <input type="checkbox"/> Firm Outstation | <input type="checkbox"/> Contractor Estimate |
| <input checked="" type="checkbox"/> Dept Estimate | <input type="checkbox"/> Other |

Expected Life of Item or Project: 20 Years Expect Residual Value \$\$0.00

Will the Capital Purchase replace something that currently provides the function or will it provide a new function?

- New Replacement

If replace, please state the age (yr of purchase), residual value and other pertinent information about the item being replaced (mileage for vehicles, version for software etc): Year: Residual Value: \$

Impact on Operating Cost of the Department:

- Increase Decrease No Impact

Explain Impact:

Submitted By: Peter DiCicco
Title:

Date: 2/1/2013

Definitions of Categories:

- Category 1:** Projects that can NOT be reasonable postponed
Category 2: Projects which should be carried out with in a few years in order to meet anticipated public need.
Category 3: Projects which are needed to meet documented new or expanded public demands
Category 4: Projects that can easily be postponed or eliminated from immediate consideration