

**School Building Committee
September 21, 2011**

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
no	Bob Gerardi	Superintendent Maynard	✓
x	Pete DiCicco	Business Advisor Maynard	✓
no	Mike Sullivan	Town Administrator	✓
x	Laura Chesson	Principal, MHS	✓
x	Jerry Culbert	Committee	✓
no	Matt Briggs	Committee	✓
x	Philip Berry	School Committee	✓
x	Anthony Midey	Committee	✓
x	Ken Neuhauser	Committee	✓
no	Chris Johnson	Committee (FinCom)	✓
no	Bonnie Winokar	Committee	✓
x	Ed Mullin	Committee	✓
x	Bob Nadeau	Committee (Selectman)	✓
x	Marie Morando	Secretary	✓
x	Gregg Lefter	Facilities Manager	✓

Additional attendees: Pat Saitta Municipal Building Consultants

No safety issues and no invoices to be presented.

AM motion to approve the minutes of September 7th, 2011 – EM seconded – motion passed 5-0

Municipal Building Consultants submitted a constructions status report

PS – Tappe’ should have someone present at every school building committee meeting.

Pat Saitta: Construction activities – the first week of construction; the school had a power outage on site; Pete Cox – Field Representative for Municipal Building Consultants. The good thing is the emergency lighting went on in the old school and everyone left the building without any problems.

There are allowances in the base contract for removal of boulders and right now CTA is in the process of stripping the loam; they can move the loam to another location and return it to the site after the completion.

We will have one change order for the glazing and the elevator.

Pre-blast areas – they will go out and survey the property in range. The owners sometimes do not let them in, but it is in the best interest to let them in. In case there is damage.

Trailers will be on site shortly.

We are waiting for the two week schedule from CTA for construction.

Snow removal – was brought up Jerry Flood and we will bring this up at a weekly construction meeting. Foundation should be in by Christmas. This is an aggressive but a due able schedule. Ongoing steel coordination meetings in Waltham. It will be submitted for approval.

JC and PA – discussion: on an as need basis to have the Chairman of SBC approve change orders up to \$25,000. to expedite the process. If this is not done it might delay the project if they had to wait to come to SBC. This is with the approval and recommendation of the OPM and Tappe.

PB – motion to allow the Chairman, Jerry Culbert of SBC, to approve change orders up to \$25,000. with the approval of OPM and Tappe – motion was not acted upon; waiting for full board to be present.

EM – walked to the baseball field – it is a long walk; LC – we will be playing baseball at Crowe Park next season and we will not be playing Field Hockey at the back field next year.

KN – motion to adjourn – 2nd AM – next meeting October 5th – motion passed.