



**MAYNARD
TOWN SCHOOL BUILDING COMMITTEE**

**MEETING MINUTES
Meeting # 65-10
September 12, 2012**

APPROVED

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
No	Robert Gerardi	Superintendent Maynard	✓
No	Pete DiCicco	Business Advisor Maynard	✓
x	Mike Sullivan	Town Administrator	✓
x	Chuck Caragianes	Principal, MHS	✓
x	Jerry Culbert	Committee	✓
x	Matt Briggs	Committee	✓
x	Philip Berry	Committee (School Committee)	✓
x	Anthony Midey	Committee	✓
x	Ken Neuhauser	Committee	✓
x	Jen Gaudet	Committee (FinCom)	✓
x	Bonnie Winokar	Committee	✓
x	Ed Mullin	Committee	✓
No	David Gavin	Committee (Selectman)	✓
x	Gregg Lefter	Town Facility Manager	✓
No	Marie Morando	Secretary	✓

Additional attendees: Chuck Adam and Peter Cox, Municipal Building Consultants and Brooke Trivas, Tappé Associates

School Building

Committee

September 12, 2012

Meeting opened at 6:30 PM (Construction Trailer, Construction Site)

- **Safety:**

- **Safety issues highlighted in the schools.**

- The committee would like to set up a tour of the Green Meadow School in order to review floor replacement work. Greg will arrange

- **Finance:**

- **Review and approve project change orders (If applicable)**

MBC presented change order #8 in the amount of (\$7,024.00) which includes the following items:

PCO#38R1: Credit associated with providing marker boards in lieu of interactive white boards, requested by the owner. Credit (\$35,057.00)

PCO#41R1: Cost associated with roof davits to be provided by misc. metals in lieu of HVAC contractor, requested by the general contractor. Cost \$5,152.00

PCO#046: Credit associated with RCP 026 which revises the fire protection scope per responses to RFIs #273, #275, #276 and #277, requested by the design team. Changes reflect field and submittal reviews Credit (\$2,997.00)

PCO#049R1: Cost associated with the catwalk revisions includes credit noted in PCO 48, requested by the general contractor. Changes reflect field and submittal reviews. Cost \$23,520.00

PCO#054: Credit associated with the deletion of metal extruded dart at the curtain wall assembly and substituted by ETA per RCP 016 requested by the general contractor. Proposed substitution meets design criteria. Credit (\$4,485.00)

PCO#056: Cost associated RCP 030 Wireless Access Points Revisions, requested by the design team. Changes reflect field and submittal reviews. Cost \$3,483.00

PCO#057: Cost associated with RFI #150 clarifications that the door at opening XD138 was to be a coiling overhead door with galvanized frame (Formerly PCO 21), requested by the general contractor. Changes reflect field and submittal reviews. Cost \$3,360.00

A motion was made by Bonnie and seconded by Anthony to approve change order #8 as presented, all present voted approval.

- **Review and approve any project bills presented to the committee.**

Jerry presented the following invoices for the committee's approval:

- Tappé Associates - \$30,072.00
- Municipal - \$31,540.00
- CTA Construction monthly requisition in the amount of \$2,359,104.00, for the work completed through August.

A motion was made by Bonnie and seconded by Ken, all present voted approval.

School Building

- **Full Committee:**
 - **Approve minutes:**
 - Motion made by Anthony and seconded by Bonnie to approve the August 8th meeting minutes as submitted. All present voted approval
 - **Overall progress:**
 - Municipal - Construction update / General schedule update:
 - MBC provided a general update on the progress of the project.
 - Progress in all areas is going well.
 - The corrective steel work in “A” classroom wing is complete. All other trades have started.
 - Project is roughly 45% complete at this requisition
 - The contractor, MBC and Tappé are monitoring the schedule closely. CTA has set a milestone of Thanksgiving to have the entire building enclosed. This is being monitored closely.
- **Open issues/New Business:**
 - Each of the committee members had the opportunity to provide comments/ observations on the tour and the project. All comments were positive.
 - There were a few members who felt that the field discussion should be elevated again. It was agreed that the school committee would have to take this discussion up first and provide direction to the building committee
 - There was some concern as to the buildings proximity to the baseball field. There was concern with 3rd base side foul balls. Tappé will review with the landscape architect.
 - A motion was made by Ed and seconded by Bonnie to accept the appointments of Chuck Caragianes and David Gavin as members of the building committee, all present voted approval.
 - Bob Nadeau informed all that he had taken an assignment out of state and although he would have loved to be a citizen appointee to the committee that he now would be unable to serve. There was unanimous praise and support for Bob’s participation on the committee.
- **Next Meeting: October 10, 2012 at the school department offices**