



**MAYNARD
TOWN SCHOOL BUILDING COMMITTEE**

**MEETING MINUTES
Meeting # 68-13
December 12, 2012**

APPROVED

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
No	Robert Gerardi	Superintendent Maynard	✓
No	Pete DiCicco	Business Advisor Maynard	✓
x	Mike Sullivan	Town Administrator	✓
No	Chuck Caragianes	Principal, MHS	✓
X	Jerry Culbert	Committee	✓
No	Matt Briggs	Committee	✓
X	Philip Berry	Committee (School Committee)	✓
X	Anthony Midey	Committee	✓
No	Ken Neuhauser	Committee	✓
X	Jen Gaudet	Committee (FinCom)	✓
X	Bonnie Winokar	Committee	✓
X	Ed Mullin	Committee	✓
X	David Gavin	Committee (Selectman)	✓
X	Gregg Lefter	Town Facility Manager	✓
X	Marie Morando	Secretary	✓

Additional attendees: Chuck Adam, Municipal Building Consultants and Jose Silva, Tappé Associates

School Building

Committee

December 12, 2012

Meeting opened at 6:35 p.m.

- **Safety:**
 - **Safety issues highlighted in the schools.**
 - Greg reported that the flashing lights on Great Road are now working; replaced the light bulbs.

- **Finance:**
 - **Review and approve any project bills presented to the committee.**

Jerry presented the following invoices for the committee's approval:

 - voted approval
 - Municipal - \$35,060 - for monthly OPM services - Tappé Associates - \$30,226 - for monthly construction phase services -
 - CTA Construction - monthly requisition in the amount of \$1,617.990 for the work completed through September - a motion was made by
 - FedEx: statement in the amount of \$13.05 for mailing to MSBA
 - EM motion to approve invoices as listed by the Chair – BW seconded motion passed 6-0

- **Full Committee:**
 - **Approve minutes:**
 - Motion made by Anthony and seconded by Bonnie to approve the November 14, 2012 meeting minutes as submitted. All present voted approval

 - **Overall progress:**
 - Municipal - Construction update / General schedule update:
 - MBC provided a general update on the progress of the project.
 - Progress in all areas is going well.
 - Permanent gas and electrical services are almost complete
 - Exterior envelope work is progressing well. Brickwork occurring in all areas. Metal panels and other finishes have started.
 - Extra cameras were installed Cooper was installed no problems with break ins.
 - Project is roughly 53% complete at this requisition
 - Manpower count is hovering around 50-55 each day.
 - The contractor, MBC and Tappé are monitoring the schedule closely. CTA has enclosed approximately 90% of the building.
 - Temperature in the building is around 45 – 50 degrees.
 - Temporary heat has been installed.
 - Change orders – are at 17% of the contingency. We do not have a change order for tonight's meeting. There is a small one on the table, will bring in to the next meeting.
 - Heft y allowances made for the tear down of the old high school.
 - Brick is almost at 100% complete.

School Building

- Roofers are struggling; there is a small staff on site.
 - Increased drywall and finishers on site.
 - Masons are gone
 - We will probably see manpower increase close to the 100 mark.
 - Tile is being installed
 - Hot water tanks are on site, but not being used by the contractors; High efficiency tanks, we will wait to test them because of the warranty starts when we fire them up.
- **Open issues/New Business:**
 - Budget will be monitored closely.
 - Walls are up; classrooms are defined
 - Couple of credit change orders will be next month;
 - WAVM went over budget- will be sitting down with them

JG – Finance Committee wants to know about the increase of the cost of running the new building. More square footage and more high tech installed; in the long run it will be beneficial. When we submitted we had to do a capital budget statement with staffing, adding and reducing aids, utility costs that was supported by the Superintendent and the Town.

EM – brought up the baseball field and the committee said that it was outside of its authority and will be brought up after the school is completed. It could be a small fix. EM – I don't want to see the new high school have broken windows because of baseballs hitting the school. The other question is about air conditioning; is the air conditioned; I wouldn't want to see the classrooms auditorium and gym not being air conditioned; JS stated that administration part of the building is air conditioned. Discussion around this; JC would check to see what is in the minutes from year and half ago; will discuss at the next meeting.

JS from Tappe will look at his notes and report back in January.

EM – request from the AD about the banners that need to be replaced or treated; GL this is required by law - they need to be up to code when the school opens; Fowler has their banners treated

PB – talked about if the baseball field is suitable for Varsity sports – there are no regulations for Varsity baseball on fields. Once the school is finished we will look at this and make arrangements to have the field possibly updated.

Tiger Drive – NSTAR is getting ready to install the poles.

MS- February 15th, we will go out to bond the rest of the high school we need 4.4 million dollars.

DG – on the next tax bill it will show the first year of the high school. Please help the residents understand.

Next meeting **January 9th, 2013** at 6:30 p.m. – PB – motion to adjourn – BW 2nd – 8:45 p.m.