



MAYNARD ADA COMMISSION

MEETING MINUTES January 8, 2013

PRESENT	NAME	AFFILIATION	E- MAIL DISTRIBUTION
x	Sonia Kim	Committee (Chair)	✓
x	Paul Giunta	Committee (Secretary)	✓
x	Marina Colakovic	Committee	✓
	Carol DeCoursey	Committee	✓
X	Chief Anthony Stowers	Maynard Fire Department	✓

January 8, 2013

Meeting opened at 7:00 PM (#5)

Sonia Kim presiding;

- Sonia addressed our procedure for running meetings and focusing on more structured procedures to accomplish our goals.
- Reviewed Agenda prepared by Chair
- All members voted to accept May Minutes (5-0)
- All members agreed to recess in the month of July due to vacations, and to resume meetings again in August.
- Reviewed and discussed position of a Vice Chairperson. It was voted (4-1) that if our Chair person cannot attend a monthly meeting, he or she will delegate another member to conduct that meeting as a replacement.

ADA

- Reviewed and discussed the bylaws and amended any changes. All members voted to approve these bylaws. Vote (5-0)
- We need to document any feedback from Maynard residents that may help us attain our goals. This data can potentially be used to better understand the needs of folks in Maynard and how we might target our efforts in the future.
- Paul introduced the possibility that our group may provide a monthly newsletter to concerned residents who do not use Internet to access our website. This newsletter will mirror our website with information about our goals, posting details of meetings, and contact information for available resources Maynard residents may utilize if needed.
- Discussed the need to put our Mission Statement on our website, and opened discussion of creating links on our website to complement our Mission Statement.
- Once Carol confirms with our Webmaster the community resources available to Maynard residents, we need to set up links on our website to these resources.
- Marina and Sonia stressed the importance of completing our brochure so we can distribute it to businesses and residents in Maynard.

Meeting adjourned 8:30 PM