

Community Preservation Committee
Amended Minutes for April 11, 2007

Present: Peg Brown; Ann Walker; Lou Ann Cutaia; Doug Moore; Ariel Hoover; Mike Chambers, and Jane Audrey-Neuhauser

Peg called the meeting to order at 7:05pm

Minutes were read and accepted.

We need to develop an invoice and a procedure for tracking monetary expenditures and maintaining records. There is probably an invoice or form already in use by another town department that we might adopt for our needs.

We have a new email address: CPA@townofmaynard.net

We need to hold a public informational meeting about the CPA and will schedule it during our regular June 13, 2007 meeting. We should have all application forms and handouts finished for this meeting. Peg will possibly do a power point presentation for the hearing. We must publicize the hearing with a legal notice and should also submit a newspaper article about the hearing to The Beacon. We must also prepare an interim draft preservation plan.

We decided the order of the forms in the proposal packets:

1. Community Preservation Act (Prospective CPA Grant Applicants)
2. Application Process
3. Preliminary Application
4. Funding For CPA Proposals (General Criteria Checklist)
5. Specific Guidelines
6. Specific Checklist
7. Final Proposal for Funding

These forms will be placed in a binder, and the town clerk and the library will have a copy. Peg will email Stuart a question: "Can a person or group, who or that is not a resident of Maynard bring forward a project to the CPC that would benefit Maynard?"

It was mentioned that Mack Hathaway questioned whether developers could offer cash payments back to town as part of their development proposals. This money would be allowed by law to be deposited in the open space or community housing CPA fund accounts. All zoning and other laws must be adhered to in these deals.

Homework was given for the April 11th meeting:

Peg will write the intro and acknowledgement for the CPA Plan.

Jane will summarize the MGL 44 B language and the CPA bylaw, terms of service, committee makeup

Ann will work on the Mission Statement

Ariel will work on the Maynard overview

Peg will finish historical preservation grant guidelines

Ariel and Doug will forward the Open Space grant guidelines to Peg for review

Mike will work on recreation

Doug will bring zoning maps of Maynard--open space; town owned land, etc.

The meeting was adjourned. Next meeting will be on April 25th.