

Town of Maynard
COMMUNITY PRESERVATION COMMITTEE
MEETING

Wednesday, June 25, 2008-- Room 101, Town Hall

Chair Peg Brown called the meeting to order at 7:07 pm.

Members Present: Peg Brown, Chair; Jane Audrey-Neuhauser, clerk; Brendon Chetwynd; Ariel Hoover; Doug Moore, Treasurer

Members Absent: Lou Ann Cutaia; Mike Chambers; Dave Hull, Vice Chair; Rick Lefferts,
Also in attendance: No visitors

The minutes from the June 11, 2008 CPC meeting were approved as distributed. Peg filed the minutes in the COA office.

LETTERS and CONDITIONS FORMS for approved proposal proponents—
Signed “Letters of Condition” have been received from:
Crowe Park Project
Coolidge School Facility
Conservation Commission

No recipients have contacted their contact persons but the Conservation Commission included a letter listing some of the land acquisitions they are considering. They are hoping to support the legal aspects of these acquisitions with the CPC funds. They wanted to be certain that these uses were acceptable uses of CPA Funds. As they are acceptable, Doug Moore will get back to the Conservation Commission.

Contact persons for the approved projects:
Crowe Park & Alumni Field – Mike Chambers
Community Housing – Rick Lefferts
Assabet River Rail Trail – Ariel Hoover
Veteran’s Park Monument – Dave Hull
Coolidge School Facility – Jane Audrey-Neuhauser
Conservation Land Trust – Doug Moore

There was concern expressed that Federal Funds were being pulled from the Assabet River Rail Trail. Ariel will contact Carolyn Britt to determine whether this is true.

BANNERS for PROJECT SITES

Peg brought mock-ups of the proposed banners for committee review. Three were selected for production and placement at various CPA project sites.

FINANCIAL MATTERS:

Peg will review the administrative expenses recorded by Doug and will enter them into the spreadsheet that was generated by Rick Lefferts.

TIMELINE for next round of proposals – will be the same as this year. After a review of Concord’s “Special Application Process”, it was felt that the CPC would function more smoothly and more manageably if it were only required to review and process applications on a yearly basis for the Spring Town Meetings. In special cases the CPC would follow a process similar to Concord’s.

The Committee reviewed the proposed article for the Beacon and Action Unlimited. It is hoped that the CPC will get some additional coverage, which would encourage applications for the next cycle.

APPLICATION PROCESS –

By the next meeting, members are asked to review the preliminary application and the final proposal for funding so that we can have new applications available for this coming cycle. Members should also begin to look at the Criteria for each category so that these can be discussed at the next meeting.

The meeting was adjourned at 8:19 pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETINGS: 7:00pm, Wednesdays July 25, and Aug.9, 2008 at the Town Building Room 101. At the July meeting decisions will need to be made about the roles of the committee members for the next term. **IT IS IMPERATIVE THAT ALL MEMBERS ATTEND SO THAT THE COMMITTEE'S ROLES CAN BE ASSIGNED IN A MANNER ACCEPTABLE TO ALL.**