

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, November 10, 2010– Room 101, Town Hall**

2010-2011 Elected Positions: Chair – Doug Moore Vice Chair – Bob Moore Treasurer – Rick Lefferts Clerk – Jane Audrey-Neuhauser

Call to Order: Chair Doug Moore called the meeting to order at 7:04pm.

Members present: Doug Moore, Chair; Dave Hull; Rick Lefferts; Bob Moore, vice Chair, Greg Price; Mike Chambers

Members absent: Jane Audrey-Neuhauser, clerk; Robert Horn; Dave Griffin;

Also Present: Peg Brown, Historical commission and Meagan Foley, Habitat for Humanity
In clerk's absence, vice chair kept minutes

Agenda:

- Finances
- Correspondence
- Presentation by Habitat for Humanity
- Status of existing projects
 - Glenwood Cemetery Fence
 - Others
- Status of proposals
 - Alumni Field Arch
 - Gateway Improvement
 - Conservation Fund
- Review of Community Development Principles
- Discuss changes to CPC calendar

DISCUSSION TOPICS

- **Minutes** of the October 13, 2010 meeting were approved as distributed.
- **Finances:**
 - Fee has not been paid to the Beacon for CPC notice
 - Evidently town did not pay because there was no money in the admin account
 - In mean time, Doug paid \$6.67 to beacon
 - Treasurer working to straighten this out since we're now in a new fiscal year
- **Habitat for Humanity Update from Meagan Foley:**
 - Expressed interest in building or renovating something in Maynard
 - Reviewed past history in Maynard and rest of North Central Massachusetts district
 - Discussed possible proposals that could be presented to CPC for funding to acquire a piece of land for a project
- **Correspondence:**
 - Reviewed letter form James Eldridge re. pending CPA update legislation
- **Glenwood Cemetery Fence:**
 - Doug contacted Town Administrator and members of BOS to address project funding shortfall
 - Communicated that CPC preference is that funding comes from Perpetual Care Fund but if BOS prefers to seek CPA funding, need to submit additional proposal for consideration
 - Can't send project out to bid without complete funding identified
 - Next step: Doug to request meeting with BOS for him and Peg Brown to discuss

- **Update on ground penetrating radar project at cemetery:**
 - Group of boy scouts/Eagle scouts to finish project this weekend
 - Installing cobble stone markers
 - Also monument will be installed – invoice to come
 - Peg to work on getting publicity with Beacon
 - Will send photos and summary report to CPC

- **Status of 2011 Proposals:**
 - Maynard Conservation Fund Support (OS 008-11)
 - Road Island Beautification (OS 009-11)
 - Waiting for a re-draft of this proposal from Sally Bubier
 - Alumni Field Archway and Fence Renovation (HR 016-11)
 - A motion was made and seconded to reject this proposal
 - Discussion: CPC has consulted with Historical Commission which said it does not qualify as “historical”
 - Also CPC determined it does not qualify under “recreation” standards either
 - Vote was unanimous to reject the proposal
 - Doug will communicate to Town Administrator

- **Review of Community Development Principles:**
 - For current proposals under consideration for 2011 ATM, will ask applicants to address how projects fulfill some or all of the Maynard Community Development Principles when the discuss proposals with the committee.
 - For future funding cycles, CPC will require final application proponents to do a self evaluation of how the Maynard Community Development Principles are met by their project and include conclusions in the final proposal.

- **Discuss changes to CPC calendar:**
 - Question was raised about whether we should push back proposal deadlines. Discussed the possibility of moving deadline for preliminary applications from first Friday in Sept. to first Friday in October. Decided to hold off on a decision for now.
 - Motion made and approved to have only 1 meeting in November and December

- **Proposed agenda item for next meeting:**
 - Discuss whether to hire administrative support for CPC.

STATUS OF 2010 ATM PROJECTS – amount -- contact person

OS007-10 – Cutting Property Acquisition – (\$100,000) (\$450,000 -- \$600,000) -- Doug Moore

The article was withdrawn from the warrant, but the project is still moving forward with the Larger parcel which may now be becoming available.

The appraisal has come in at \$ 690,000. This is conditional upon all required permits being received. This would include passage by the Conservation Commission, National Heritage Commission, and other boards, etc. There is a potential for 6 house lots.

The Conservation Commission has determined that this land is a “suitable habitat” for the Blandings Turtle, however no Blandings Turtles have been sighted on the land.

This could greatly impact:

- the actual value of the property
- the possible uses of the property for recreation, affordable housing, etc.

Therefore, the CPC needs to be very ware of the ramifications of all of this in determining how much the CPC would be willing to fund if a proposal is submitted.

OS006-10 – Conservation Fund Support -- \$10,000 -- Doug Moore
Approved at Town Meeting

HR011-10 – Glenwood Cemetery Fence – \$140,000– Peg Brown & Mike Bingley

Approved at Town Meeting

Since Peg Brown and Mike Bingley are no longer members of the CPC, Dave Griffin of the Historical Commission will take over as contact person.

STATUS OF 2009 ATM PROJECTS – amount -- contact person

OS003-09 – Open Space Plan Update – \$3,500 -- Doug Moore

HR005-09 – Rock Wall Preservation – \$40,000 -- Dave Hull

Jerry Flood is very busy and it does not appear that action will be taken soon.

Nor does it appear that the wall is in imminent danger.

HR006-09 – Glenwood Cemetery GPR Survey - \$3,000 -- Peg Brown

HR010-09 – Historic Artifact Cataloging -- \$12,500 -- Rick Lefferts. Work is underway and Rick is pleased with the progress. The collection is interesting and the building space is very appropriate. However, to Rick's knowledge, no bill has been submitted to date.

STATUS OF 2008 ATM PROJECTS – amount -- contact person

CH001-08 -- Community Housing Trust

It appears that the Community Housing Trust is getting close to having a full complement of members. Hopefully, work on the Community Housing Plan will then begin.

Rick Lefferts has been appointed to the Trust.

The meeting was adjourned at 8:10 pm.

Respectfully submitted,

Bob Moore, Vice Chair

NEXT MEETING DATES:

Wednesday, December 8, 2010, 7:00pm, Rm. 101 Town Hall.

Wednesday, January 12, 2011, 7:00pm, Rm. 101 Town Hall.