

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, December 8, 2010– Room 101, Town Hall**

2010-2011 Elected Positions: Chair – Doug Moore Vice Chair – Bob Moore Treasurer – Rick Lefferts Clerk – Jane Audrey-Neuhauser

Call to Order: Chair Doug Moore called the meeting to order at 7:04pm.

Members present: Jane Audrey-Neuhauser, clerk; Doug Moore, Chair; Dave Hull; Rick Lefferts; Greg Price;

Members absent: Mike Chambers; Robert Horn; Dave Griffin; Bob Moore, vice Chair.

Also Present: Jack MacKeen, representing the Historical Commission

Agenda:

- Approve minutes 11/10/10 meeting
- Finances
- Correspondence
- Status of existing projects
 - Glenwood Cemetery Fence
 - Others
- Status of proposals
 - Alumni Field Arch
 - Gateway Improvement
 - Conservation Fund
- Discuss changes to CPC calendar
- Administrative support for CPC

DISCUSSION TOPICS

- **Minutes** of the November 10, 2010 meeting were approved as distributed.
- **Finances:**
 - Bills for Cemetery GPR Project were paid.
- **Correspondence:**
 - Selectmen's office wrote to state they were withdrawing their proposal for the Road Island Beautification Project
 - Meagan Foley of Habitat for Humanity, will follow up with the Selectmen's office to determine if there are any properties which might become available for housing programs. Rick will continue to communicate with her.
 - Rachel Goclawski sent a letter requesting lights at the Reo Rd. playground. Doug Moore will respond that lights would not currently be eligible for CPA Funding
 - Peg Brown sent a final report on the completion of the Glenwood Cemetery GPR Project.
- **Glenwood Cemetery Fence:**

Doug reported on the meeting with the BOS on 12/7/10.

The BOS will be looking into structuring the Perpetual Care Fund; separating it into a portion reserved for generating growth and one portion to be spent on projects and/or services. This will likely take quite some time.

 - Doug will contact the engineer who made the \$220,000 estimate to determine if that would still be an accurate estimate.
 - The BOS or DPW will submit a new proposal and the CPC will need to vote on whether it will bring this revised proposal to Town Meeting in May.

- Doug will contact Mike Sullivan to request the revised proposal be received by Jan 5, so that it can be discussed and acted upon at the Jan. 12, 2011 meeting.
- **Update on ground penetrating radar project at cemetery:**
Project has been completed and a detailed report received.
- **Status of 2011 ATM Proposals:**
 - Maynard Conservation Fund Support (OS 008-11)
 - Road Island Beautification (OS 009-11)
Withdrawn
 - Alumni Field Archway and Fence Renovation (HR 016-11)
Deemed not eligible.
- **Discuss changes to CPC calendar:**
 - Motion to move the deadline for preliminary applications from the first Friday in Sept. to the first Friday in October was approved unanimously.
- **Proposed agenda item for next meeting:**
 - Discuss whether to hire administrative support for CPC.
 - It was also suggested that we look into the possibility of establishing the position of alternate for CPC positions to help with the quorum issue.

STATUS OF 2010 ATM PROJECTS – amount -- contact person

OS007-10 – Cutting Property Acquisition – (\$100,000) (\$450,000 -- \$600,000) -- Doug Moore
The article was withdrawn from the warrant, but the project is still moving forward with the Larger parcel which may now be becoming available.

OS006-10 – Conservation Fund Support -- \$10,000 -- Doug Moore
Approved at Town Meeting

HR011-10 – Glenwood Cemetery Fence – \$140,000– Peg Brown & Mike Bingley
Approved at Town Meeting
Since Peg Brown and Mike Bingley are no longer members of the CPC, Dave Griffin of the Historical Commission will take over as contact person.

STATUS OF 2009 ATM PROJECTS – amount -- contact person

OS003-09 – Open Space Plan Update – \$3,500 -- Doug Moore

HR005-09 – Rock Wall Preservation – \$40,000 -- Dave Hull

Jerry Flood is very busy and it does not appear that action will be taken soon.

Nor does it appear that the wall is in imminent danger.

HR006-09 – Glenwood Cemetery GPR Survey - \$3,000 -- Peg Brown

PROJECT COMPLETED

HR010-09 – Historic Artifact Cataloging -- \$12,500 -- Rick Lefferts. Work is completed on the project and reimbursement has been received.

STATUS OF 2008 ATM PROJECTS – amount -- contact person

CH001-08 -- Community Housing Trust

It appears that the Community Housing Trust is getting close to having a full complement of members. Hopefully, work on the Community Housing Plan will then begin.

Bob Nadeau and Rick Lefferts have been appointed to the Trust. Jim McCann is a likely third candidate for the trust. Jack MacKeen will follow up with Jim and contact Rick.

The meeting was adjourned at 8:00 pm.
Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

Wednesday, January 12, 2011, 7:00pm, Rm. 101 Town Hall.

Wednesday, January 26, 2011, 7:00pm, Rm. 101 Town Hall. If needed.

Wednesday, February 9, 2011, 7:00pm, Rm. 101 Town Hall.