

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, Jan 9, 2013– Town Hall**

2012-13 Committee Positions:
Chair – Mike Chambers
Vice Chair – Rick Lefferts
Treasurer – Greg Price
Clerk – Jane Audrey-Neuhauser

Call to Order: Rick Lefferts called the meeting to order at 7:07pm

Members present: Rick Lefferts, Diane Dahill; Ellen Duggan; Dave Hull; John Dwyer, Greg Price
Members absent: Jane Audrey-Neuhauser, Robert Horn, Michael Chambers

MEETING MINUTES: Minutes of the 12Dec2012 meeting were approved

Public Comments: none

FINANCIAL: The CPC will work with the Maynard Town Accountant to determine which projects are still open, which projects are complete and what money, if any, remains in the project account(s) after completion of the project.

The amount of the 2012 CPA distribution is \$ 51,825.

The amount of the anticipated CPA Surcharge income is estimated to be \$ 210,000.

It appears that the approximate amounts available in each category are:

Open Space -	\$156,000	+ \$26,000	= \$182,000
Historical -	\$108,000	+ \$26,000	= \$134,000
Community Housing -	\$171,000	+ \$26,000	= \$197,000
Unreserved -			= \$ 53,000 -- \$58,000

Funds reserved for previous appropriations - \$362,000.

BUSINESS:

All Eligible Proposals were discussed with the requesting authors and included:

HR017-13 -- \$7500 -- E Howard Scale and Cabinet Restoration -- Eligible
Plan would be to restore the scale and cabinet. Ellen Duggan -- liaison
Volunteers are beginning to do some of the prep work for the project.

OS011-13 -- \$10,000 -- Conservation Fund Support -- Eligible The annual request of the Conservation Commission. John Dwyer -- liaison

CH003-13 -- \$250,000 -- Veteran's Housing -- Eligible
Project would build affordable housing units for eligible returning veterans.
Mike Chambers -- liaison.

REC020-13 -- \$65,000 -- Recreational Campus Design -- Eligible
Project would result in a plan for the use of the land around the school complexes.
Greg Price -- liaison.

REC021-13 -- \$6,800 (revised proposal amount) – Rockland Field Renovation -- Eligible Project would renovate the field. Jane Audrey-Neuhauser -- liaison

All proposal questions were reviewed with the principle author of the proposal.

OS011-13 (Conservation Fund Support): no questions proposed by the CPC. Public comment included asking the CPC to follow up with Conservation Commission to identify how much money is needed to bring their budget up to a comfortable level and in turn leaving this funding within the CPC budget to be utilized for other open space projects. **Follow up is needed to review practice prior to 2013-14 proposal.**

HR017-13 (E Howard Scale and Cabinet Restoration): Jack McKeon will be responsible for ensuring the project is complete and up to code/expectation prior to a final payment. **No further follow up is needed prior to committee vote.**

REC021-13 (Rockland Field Renovation): Kevin Feehily addressed the CPC questions regarding revitalizing the fields. The seeding, aeration and liming of the field will cost approximately \$3600. Once seeded, the focus will be on securing a water source. There is a water cannon available to water the field after seeding. It is believed that there is a pumping station at or near the facility which will be investigated by the DPW. The Town Administrator has approached the Sterling group to determine if they can help with revitalizing the field. The Maynard Youth Soccer administration and Town Administrator will work together on this project to determine the best way to address the immediate revitalization needs of the field and the long term field maintenance. The Conservation Commission, which controls the land, are supportive of this project

REC020-13 (Recreational Campus Design): The Town Administrator outlined how the recreational Campus design proposal will be coordinated. The proposal would have 3 parts; review, plan and utilization. Users of all town fields would be invited to participate in a discussion on the needs of the Town and the Schools for field based activities. The goal would be that the Town and the Schools will work together to develop a process by which the fields will be maintained appropriately and a utilization schedule would be developed for all field based activities. Funding strategies were discussed with a proposal to award a partial amount of the proposal (e.g. \$55 K) to get the project started and the Town Administrator could go to Town Meeting to ask for the additional funding. The partial funding will be reviewed at the next CPC meeting.

CH003-13 (Veteran's Housing):

Discussion between the Town Administrator and the CPC reviewed the various options available to initiate this project. The CPC supports the Veteran's Housing project and will work with the Town Administrator to determine the appropriation of seed money to get the project started. The Vice Chair – Rick Lefferts is familiar with non-profit housing and will identify alternative solutions for consideration. Amendments to the proposal was discussed and agreed upon once more specific information is obtained. **Additional follow up is needed to determine the monetary specifics but enough information is available to the committee that a goal can be set for this proposal and potentially a preliminary committee vote could occur.**

TIMELINE FOR PROPOSALS – for funding for 2013 Annual and Special Town Meetings

Oct 1	Preliminary application for funding due
Oct 10	CPC begins review process to determine if proposals meet the requirements of the CPA legislation
Oct 17	Notification to qualifying proposals
Nov 12	Final Application due (extended to Nov 30 for those who submitted preliminary applications)
Nov 14	CPC distributes applications to members for review
Dec 12	CPC develops list of questions for each proposal and forward them to the proponents
Jan 9 2013	Proponents review proposals and answer CPC questions
Jan 23	CPC review of additional answers to additional questions from Jan 9 meeting
Feb 13	Final vote on proposals

REVIEW PROJECTS --

Maynard Country Club (MCC) Land – The Re-use Committee is working with a consultant from the Metropolitan Area Planning Council (MAPC).

CEMETERY FENCE -- Historical Commission is working with Norfolk Prison to move forward with the fence project. Their foundry would remove the old fence and replace it with a historically accurate replica.

The meeting was adjourned at 9:21 pm.

Respectfully submitted,

Diane Dahill for Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

- Wednesday, January 23, 2013 7:00 pm, Town Hall
- Wednesday, February 13, 2013 7:00 pm Town Hall