

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, September 11, 2013 – Town Hall**

2013-14 Committee Positions: Chair – Mike Chambers Vice Chair – Rick Lefferts Treasurer – Clerk – Jane Audrey-Neuhauser
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Call to Order: Mike Chambers called the meeting to order at 7:12 pm.

Members present: Jane Audrey-Neuhauser, clerk; Mike Chambers, Chair; Diane Dahill John Dwyer; Dave Hull; Rick Lefferts, Vice Chair;
Members absent: Ellen Duggan; Robert Horn
Empty Position: Planning Board

MEETING MINUTES:

Minutes of the August 14, 2013 meeting were approved.

ADMINISTRATIVE ITEMS:

There will be a Special Town Meeting on Nov. 4, 2013

New board positions were assigned as follows:

Chair – Mike Chambers
Vice Chair – Rick Lefferts
Treasurer –
Clerk -- Jane Audrey-Neuhauser

FINANCIAL:

The amount of the 2012 CPA match distribution is \$ 51,825.
The amount of the anticipated CPA Surcharge income is estimated to be \$ 199,000.

RECOUPING UNEXPENDED FUNDS—Process still needs to be determined. Kevin Sweet was going to attend the meeting to assist with the discussion of this process. He did not attend and we are hoping that he will be able to attend the next CPC meeting.

BUSINESS:

REVIEW CPC Guidelines & make changes as necessary – It will be a project of the entire committee to work on incorporating the new legislation changes. Peg Brown gave Mike the CD(dated 2009) with the Part I and Part II of the CPC booklets. This should facilitate the process.

Members were asked to review Part II (Application Procedures and Forms) of the brochure and email comments & corrections based upon the recent legislation. Mike requested that this be done **by this weekend**. Mike will follow through and get the revised Part II on the website as a draft. Notices can then be put in newspapers about the call for proposals.

BANNERS – Motion – To authorize Dave Hull to spend up to \$500 for banners to be placed at project sites to indicate that CPA Funds were the funding source for the project..

FINAL PROPOSALS PASSED at Town Meeting –

HR017-13 -- \$7500 -- E Howard Scale and Cabinet Restoration
Plan is to restore the scale and cabinet. Ellen Duggan -- liaison
Volunteers are beginning to do some of the prep work for the project.
OS011-13 -- \$10,000 – Conservation Fund Support – Eligible

The annual request of the Conservation Commission. John Dwyer – liaison
CH003-13 -- \$25,000 – Veteran’s Housing – Eligible
Project funds planning for housing units for eligible returning veterans.
Mike Chambers – liaison

REC021-13 -- \$4,800 (Revised amount) --- Rockland Field Renovation --- Eligible
Project would renovate the field. The project is moving along. The water cannon is
at the site and are working with the water dept. to get the cannon hooked up. One
section will be worked on this fall and the other half in the spring.
Jane Audrey-Neuhauser – liaison.

TIMELINE – dates for FY2015 CPA Proposals:

Friday, October 11, 2013 – Preliminary Application due
October 23, 2013 – CPC determines eligibility and notifies applicants
November 18, 2013 – Final Applications due
December 11, 2013 – CPC develops lists of questions for proponents
January 2014– meetings with proponents and discussion
of Jan./ Beginning Feb. 2014 – PUBLIC HEARING & FINAL vote on proposals

End

The meeting was adjourned at 8:07 pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

Wednesday, Sept. 25, 2013, 7:00pm, Town Hall. (Jane Audrey-Neuhauser will be in Orlando.
Someone else will need to take the minutes.)
Wednesday, Oct. 9, 2013, 7:00pm, Town Hall.