

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, July 16, 2014 – Town Hall**

2013-14 Committee Positions:
Chair – Mike Chambers
Vice Chair – Rick Lefferts
Treasurer – Diane Dahill
Clerk – Jane Audrey-Neuhauser

Call to Order: Mike Chambers called the meeting to order at 7:pm.

Members present: Jane Audrey-Neuhauser, clerk; Mike Chambers, Chair; John Dwyer; David Hull;
Members absent: Diane Dahill, Treasurer; Ellen Duggan; Rick Lefferts, Vice Chair
Vacant Position: Capital Planning Committee; Planning Board
Others Present:

MEETING MINUTES:

Minutes of the June 18, 2014 meeting were approved.

ADMINISTRATIVE ITEMS:

CONS. RESTRICTION ON MCC LAND

Stuart Saginor of the Community Preservation Coalition has reminded the CPC of the state requirement that any land purchased with CPA Funds, needs to have a permanent restriction on the land. He forwarded to us a sample from another town to save some legal expenses. Town Counsel will only need to review and make necessary changes instead of creating the entire document from scratch. Jane will deliver a copy of this document to Kevin Sweet along with the suggestion that the Sudbury Valley Trustees might be a logical organization to hold the restriction and that Linda Hansen (If she is willing) would be a good point person to help with this process.

Stuart also pointed out that Open Space funds may now be used for active recreation. Hence, if we wish, some bond payment funds can also be taken from the Open Space category.

FINANCIAL:

MIKE GUZZO, has finally recognized that the current accounting software does not lend itself well to the situation of the CPC with the specific account categories. He still promises to go through past records to give us a "history" and accurate account balances.

Mike Chambers is planning to do Town Warrant research at the library to determine the amounts deposited to each category and the amounts awarded at each of the Town Meetings since 2008.

The estimated amount of the 2013 CPA match distribution is \$ 104,691. The estimated amount of the anticipated CPA Surcharge income is \$ 157,665. The total estimated CPC Budget for FY15 is 262,356.

RECOUPING UNEXPENDED FUNDS:

The funding for the Affordable Housing Plan \$12,000 from the 2008 ATM and unexpended funds from recent Historic Restoration projects appear to be the major unexpended funds in question. We will finalize this process for the Fall Town Meeting. Mike Guzzo will be invited to the Aug. 6th CPC meeting to give us account balances and to direct us on how to proceed with this process. [[Subsequent to the meeting, Mike was contacted and has agreed to attend.]]

BUSINESS:

There are three positions which expired on June 30, 2014: Recreation, Selectmen, Planning Board – These are currently held by Mike Chambers and Jane Audrey-Neuhauser. Jane has been re-appointed and sworn in. Mike is planning to continue as Recreation representative. The Planning Board position is vacant. Jane will meet with the Town Clerk to try to resolve the differences between our understandings of the terms of service.

ARTICLES FOR MAY TOWN MEETING– ALL our approved projects were voted at Town Meeting.

- OS012-14 -- \$10,000 – Conservation Fund Support – Approved
The annual request of the Conservation Commission. John Dwyer – liaison
- HR0818-14 -- \$25,000 – Historic Properties Survey (MACRIS) Phase 2 – Approved
Ellen Duggan -- liaison
- REC022-14 -- \$108,303 – Fowler Playground for Primary Aged Students – NOT Approved
Dave Hull -- liaison
- REC023-14 -- \$42,000 -- Fencing for baseball field behind the high school – Approved
Mike Chambers – liaison
- REC024-14 -- \$ 9,800 -- Rockland Field Renovation -- Approved
Jane Audrey-Neuhauser –liaison

****(sent)Mike Chambers will send out the award letters and letters of condition to the recipients. RECEIVED??

UPDATES ON PREVIOUS PROPOSALS

CH003-13 -- \$25,000 – Veteran’s Housing Study

Thurs. June 26th, there WAS A meeting at Town Hall at which the results of the Study WERE presented. (_____)

-- \$7,500 --Scale and Cabinet Restoration

Howard Scale is completed and now installed in the library on the second floor. project will return about \$1366 to the CPC.

Glenwood Cemetery Fence

project is almost completed. The iron work around the receiving Boy's and Girl's club on Parker St.) is in process and the bricks repointed. The doors of both the receiving tomb and the being repaired. CPA Funds will be used only for the this is completed it looks as though there will be the CPC grant funds.

HR017-13

The

That

HR011-10 -- \$140,000 --

The Glenwood fence at that tomb have been Maynard Family Tomb are receiving tomb. When all about \$36,000 left from

REC021-13 -- \$4,800 – Rockland Field Renovation

Kevin Feehily recently met with Chris Okafor in DPW t

TIMELINE – dates for May 2015 Town Meeting --FY2016 CPA Proposals:

Friday, September 26, 2014 – Preliminary Application due (Distributed 10/1 CPC Mtg)

October 15, 2014 – CPC determines eligibility and notifies applicants

November 14, 2014 – Final Applications due (Distributed 10/19 CPC Mtg)

December 3, 2014 – CPC develops lists of questions for proponents

January 2015– meetings with proponents and discussion

End of Feb./Beginning of March 2015 –

PUBLIC HEARING & FINAL vote on proposals

The meeting was adjourned at pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

Wednesday, August 6, 2014, 7:00pm, Town Hall -- Mike Guzzo to attend with account information.

Wednesday, August 20, 2014, 7:00pm, Town Hall – Jane A-N will not be in attendance—someone will need to take minutes.