

**Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, September 3, 2014 – Town Hall**

2014-15 Committee Positions: Chair – John Dwyer Vice Chair – Rick Lefferts Treasurer – Steve Jones Clerk – Jane Audrey-Neuhauser

Call to Order: Rick Lefferts called the meeting to order at 7:02pm.

Members present: Jane Audrey-Neuhauser, clerk; Linda Connolly; Ellen Duggan; John Dwyer, Chair; Tim Egan; Thomas Hesbach; Steve Jones, Treasurer; Rick Lefferts, Vice Chair

Members absent: David Hull

Others Present: Mike Guzzo, Town Accountant

MEETING MINUTES:

Minutes of the August 20, 2014 meeting were approved.

ADMINISTRATIVE ITEMS:

Ellen will check with Mike Chambers on whether the Section One of the Community Preservation Plan was ever finalized and printed.

Terms of Committee Members- some of these are still in question.

The CPC unanimously voted the following Committee Roles for 2014-2015 --

Chair – John Dwyer

Vice Chair – Rick Lefferts

Treasurer – Steve Jones

Clerk – Jane Audrey-Neuhauser

FINANCIAL:

RECOUPING UNEXPENDED FUNDS:

Ellen, Linda and Mike Guzzo will be researching the amounts unspent on all of the CPA projects to get accurate amounts and we will finalize this process for the Spring TM.

BALANCES IN ACCOUNTS –

Mike Guzzo is continuing to work on our finances and budget balances in each “bucket”. He will continue to report on a regular basis.

AMOUNTS ACTUALLY RECEIVED EACH YEAR

The amounts actually received each year varies from the amount which is estimated at Town Meeting. Mike Guzzo will be determining these amounts and reporting back to us so that surpluses can be assigned to their proper “buckets”>

The estimated amount of the 2013 CPA match distribution is \$ 104,691. The estimated amount of the anticipated CPA Surcharge income is \$ 157,665. The total estimated CPC Budget for FY15 is 262,356.

BUSINESS:

Adjustments need to be made to the website – Tim will work on getting the CPC entries updated. He will work with Dave Griffin to assure that the CPC section is accurate and up to date. We will need to get the most recent version of Section I of the Community Preservation Plan from Mike Chambers.

ARTICLES FROM MAY 2014 TOWN MEETING– ALL the approved projects were voted at Town Meeting.

- OS012-14 -- \$10,000 – Conservation Fund Support – Approved
The annual request of the Conservation Commission. John Dwyer – liaison
 - HR0818-14 -- \$25,000 – Historic Properties Survey (MACRIS) Phase 2 – Approved
Ellen Duggan -- liaison
 - REC022-14 -- \$108,303 – Fowler Playground for Primary Aged Students – NOT Approved
Dave Hull -- liaison
 - REC023-14 -- \$42,000 -- Fencing for baseball field behind the high school – Approved
Steve Jones-- liaison
 - REC024-14 -- \$ 9,800 -- Rockland Field Renovation -- Approved
Jane Audrey-Neuhauser –liaison
- Ellen will follow up with Mike Chambers on whether the Letters of Condition were sent to the recipients.

UPDATES ON PREVIOUS PROPOSALS

- CH003-13 -- \$25,000 – Veteran’s Housing Study
Thurs. June 26th, there WAS A meeting at Town Hall at which the results of the Study were presented. Although there was some valuable information in the report it appears that the report was not as thorough as was hoped.
 - HR017-13 -- \$7,500 --Scale and Cabinet Restoration
The Howard Scale is completed and now installed in the library on the second floor. That project will return about \$1366 to the CPC. HR011-10
 - \$140,000 -- Glenwood Cemetery Fence The
Glenwood fence project is almost completed. Ellen will give another report at the meeting after she meets with the group involved with the project.. When all this is completed it looks as though there may be about \$36,000 left from the CPC grant. REC021-13
 - \$4,800 – Rockland Field Renovation
- Kevin has not given us any further information.

- TIMELINE** – dates for May 2015 Town Meeting --FY2016 CPA Proposals:
- Friday, September 26, 2014 – Preliminary Application due (Distributed 10/1 CPC Mtg)
 - October 15, 2014 – CPC determines eligibility and notifies applicants
 - November 14, 2014 – Final Applications due (Distributed 10/19 CPC Mtg)
 - December 3, 2014 – CPC develops lists of questions for proponents
 - January 2015– meetings with proponents and discussion
 - End of Feb./Beginning of March 2015 –
PUBLIC HEARING & FINAL vote on proposals

The meeting was adjourned at 9:00pm.

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

NEXT MEETING DATES:

- Wednesday, September 17, 2014, 7:00pm, Town Hall – Jane A-N will not be in attendance— someone will need to take minutes.
- Wednesday, October 1, 2014, 7:00pm, Town Hall