

TOWN OF MAYNARD
Community Preservation Committee
Meeting Minutes

Maynard Town Hall, Room # 101 (lower level)

Date Posted: Thursday, March 13 2015

Meeting Date: Wednesday March 18, 2015 at 7:00 PM

CALL TO ORDER – 7:07 PM:

- **Quorum in attendance:**
 - o **John Dwyer (Chairman), Rick Lefferts (Vice Chairman), Ellen Duggan, , Linda Connolly, Steve Jones, Tom Hesbach**
 - o **Absent –Jane Audrey-Neuhauser, Dave Hull**
- **Tim Egan, BOS Liaison not present.**
- **Members of the public – None.**

ADMINISTRATIVE BUSINESS:

- Review and approve minutes from previous meeting
 - o Motion to approve the minutes made by Linda; second by Ellen. Unanimous approved.
- Update on our files and copying them
 - o Proceeding with Tax Relief Program person is working it.
 - o John provided instructions pertaining to file structure and a table of contents.
- Financial Subcommittee update
 - o Steve reports that work continues with accountant and CPC reconciliation, based on warrant articles.
 - o Correlation to project lists continues. Discussion about certain individual expenditures and which projects they may be connected to. Tom to work on the income side of the financial reconciliation.
 - o Ellen to research certain invoices/expenditures from the Historic Society and the processing of the payments with Accountant Mike Guzzo.

CORRESPONDENCE:

- o Mail received - None

BUSINESS:

- Spring Town Meeting Update
 - o Ellen raised a question about the wording of the Fowler/Green Meadow playground proposal. Motion to amend the Town Meeting article made by Tom to specify that \$100,000 is for Fowler and \$50,000 is for Green Meadow. Seconded by Rick. Unanimously approved.
- Review procedure for submitting applications.
 - o Discussion postponed until more members are present.
- Review and discuss financial reports.
 - o Completed in the Financial Subcommittee update.
- Update on ongoing projects.
 - o No updates given
- New/Old Business
 - o Ellen reports that the Town Report was submitted.
 - o Rick provided information about an inquiry from a developer about the use and availability of CPA funds for the purchase and renovation of a Florida Ct. property under Community Housing. No formal proposal has been submitted as of the date of the meeting. Sense of the committee was that additional information was needed before a decision or recommendation could be made.
- Motion to adjourn made by John, second by Steve. Unanimously approved.

Draft Minutes respectfully submitted by: Rick Lefferts, Acting Secretary