

Town of Maynard
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, September 16, 2015 – Town Hall
(Date Posted: Sept. 8, 2015)

2014-15 Committee Positions: Chair – John Dwyer Vice Chair – Rick Lefferts Treasurer – Steve Jones Clerk – Jane Audrey-Neuhauser

Call to Order: John Dwyer called the meeting to order at 7:08 pm.

Members present: Jane Audrey-Neuhauser, clerk; Ellen Duggan; John Dwyer; Thomas Hesbach; David Hull; Steve Jones; Rick Lefferts, Vice Chair

Members absent:

The positions representing Capital Planning and Planning Board are vacant

ADMINISTRATIVE ITEMS:

Minutes of the Aug. 19, 2015 meeting were approved as distributed.

Award & Condition Letters received from:

Conservation Trust Fund, Rail Trail, Green Meadow and Fowler Playgrounds, Coolidge School Re-Use, and Town Hall Artifacts Preservation.

CPC File Cabinet is missing as are all of the documents that were in them and the banners for identifying projects.

Administrative Aide – Ellen received a job description from the Stow position and Andrew thought that it would be a good idea. The Stow aide works between 5 and 20 hours/week. Next meeting CPC will discuss and generate a job description. Committee members were asked to review the job description in preparation.

Proposals were received from:

The ArtsSpace Board of Directors for restoration of the Cupola on the ArtSpace Building. HR022-16 – \$10,000 -- ArtsSpace Cupola Restoration

Ellen Duggan – liaison

Unanimously voted to accept the preliminary application and request a final application.

Andrew Scribner-MacLean sent a letter to the CPC with several items that will be discussed with him when he attends the next meeting including the Conservation Restriction for the Maynard Country Club property.

FINANCIAL ISSUES:

It is hoped that we will be ready to close out any remaining project funds at the January Town Meeting. Tues. Nov. 24rd is the deadline for submitting warrant articles.

BUSINESS:

Updates on this year's proposals:

REC025-15 -- \$30,000 – Memorial Park: Redesign and Revitalization
Rick Lefferts – liaison **RFP has gone out.**

REC026-15 -- \$50,000 – Green Meadow Playground Renovation Planning
Tom Hesbach – liaison (Funds from Open Space Reserve Fund)

REC027-15 -- \$100,000 – Fowler School Playground Project
Tom Hesbach – liaison (Funds from Open Space Reserve Fund)
Project almost completed. See attached report.

HR019-15 -- \$30,000 -- Alumni Field House Renovation Study
Rick Lefferts liaison
HR020-15 -- \$14,000 -- Town Hall Historic Artifacts Preservation Project
Ellen Duggan-- liaison
HR021-15 -- \$20,000 -- Coolidge School Re-Use Task Force
Ellen Duggan-- liaison
OS013-15 -- \$25,000 -- Maynard Conservation Trust Fund
John Dwyer -- liaison
OS014-15 -- \$60,000 -- Assabet River Rail Trail Easements Funding
John Dwyer -- liaison (Funds from Budgeted Reserve Fund)

UPDATES ON ONGOING PROJECTS

Rockland Soccer fields -- fields are in use and a water spur has been put down the road.

Cemetery fence and Maynard Tomb projects are completed and it is expected that there will be a ceremony in conjunction with Octoberfest. Oct. 3 -- 10am

TIMELINE -- dates for May 2016 Town Meeting --FY2016 CPA Proposals:

Tuesday, September 15, 2015 -- Preliminary Application due

November 12, 2015 -- Final Applications due

CPC develops lists of questions for proponents
with proponents and discussion

HEARING & FINAL vote on proposals

December 2015 --
January 2016-- meetings
February 2016 -- PUBLIC

Next Meeting Dates:

Wednesday, Oct 7, 2015 - 7pm

Wednesday, Oct. 21, 2015 - 7pm

The meeting was adjourned at 8:10 pm

Respectfully submitted,

Jane Audrey-Neuhauser, Clerk

From: Aaron Miklosko <amiklosko@TownofMaynard.net>

Date: September 16, 2015 at 16:08:15 EDT

To: Tom Hesbach <thesbach@gmail.com>

Cc: Robert Gerardi <rgerardi@maynard.k12.ma.us>, Jeffrey Mela <jmela@maynard.k12.ma.us>, Peter DiCicco <pdicicco@maynard.k12.ma.us>

Subject: RE: Fowler Playground

Hi Tom,

See below for my responses to your questions. Let me know if you need anything else. Thanks.

We'll be asked, likely, regarding the completeness & adequacy of the work done. Does it meet your specs? Is it what was agreed to? the CPC is typically consulted prior to approving and paying the invoice from the contractor. So, I ask you: does the project meet your specifications?

The final inspection of the playground was completed today by Jeff Mela, Michael Peabody from Utiliplay and me. The installation looks great. The equipment installed and layout meet the drawing and design requirements. Jeff and I both feel that the contractor has done a great job with installation and the final product meets our requirements and specifications. The only thing left to be completed is to install a 'tiger paw' logo in the rubber foundation, which will not prevent the use of the playground.

Are you within budget?

We are currently under budget. Utiliplay is finalizing the numbers and adjusting based on materials used for fill. We had some discussions today around possibly installing a bench in the area with the remaining funds. That decision has not yet been finalized and is based on funds available once we receive a final cost.

Has the town Insurance Provider reviewed and approved the structure for use?
The Certified Playground Safety Inspector is finalizing their report this afternoon. They have committed to have the report to me by late tonight. Once I receive and review, I will submit to our insurance company and at that time I will approve the structure to be used.

Do you intend on placing a sign? I'm expecting the CPC to want homage to the CPA funds used.

I do plan on installing a sign. Our insurance company requires that we install signage which states that the playground meets the required MGLs applicable to

playground construction and safety. I will be sure to include an acknowledgment to the CPC for their efforts in providing this playground.

Regards,

Aaron Miklosko
Facilities Manager
Town of Maynard

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