

# TOWN OF MAYNARD

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

## Minutes CPC Meeting/Public Hearing – Town Hall February 15, 2017

Members Present: M. John Dwyer; Tom Hesbach; Steve Jones; Jon Lenicheck; Ellen Duggan; Rick Lefferts; Bill Cranshaw

Members Absent: Randy James

Also Present: Lisa Hanley; Donna Dankur, Green Meadow School; Barry Roche, Present Maynard Youth Soccer; Jim Hines, Friends of Maynard Soccer; Erika McDonald, Green Meadow School; Jennifer Kuhn, Green Meadow School; Bob Gerardi, Maynard Public Schools; Leslie Knight, Town Resident, Green Meadow Playground; Aaron Miklosko

John Dwyer called the Meeting to order at 7:00

### ADMINISTRATION:

Jon Lenicheck was welcomed as a new member. Lisa Hanley will update CPC contact sheet with Jon's information.

### Minutes of the 2/1/17 Meeting

- Motion by Bill to approve the Minutes. Seconded by Ellen. Unanimously approved. Jon abstained.

### Action Unlimited Invoice for Notice of Public Hearing (\$192)

- Motion by Rick to pay invoice. Seconded by Tom. Unanimously approved. Jon abstained.

### CPC Portion of 2016 Annual Report

- Motion by Rick to approve document. Seconded by Steve. Unanimously approved. Jon abstained.

### Grant Agreement

- Ellen asked if grant agreement will be used instead of letters of award previously sent.
- Rick said congratulatory award letter would be sent with grant agreement attached.

### ArtSpace Cupola updated Final Application for Funding (\$11,395)

- An updated application for additional funding on the Cupola was reviewed.
- Motion by Tom to accept. Seconded by Bill. Unanimously approved. Jon abstained.

**John Dwyer called Public Hearing to Order at 7:15.**

- The purpose of this Hearing is for CPC to hear input from the public before making decisions on which proposals to recommend to Town Meeting for funding

**OS019-17 Conservation Fund Support**

- Motion by Rick that CPC recommends to Town Meeting the allotment of \$20,000 from Open Space for Conservation Fund Support. Bill Seconded. Unanimously approved. Jon abstained.

**REC029-16 Green Meadow School Playground Renovation (Phase 3)**

- Motion by Tom that CPC recommends to Town Meeting the allotment of \$60,000 from Budgeted Reserves for support of the Green Meadow School Playground renovation. Rick Seconded.
- Tom explained that money will be used to add/replace playground equipment.
- Bob Gerardi expressed gratitude of Maynard schools for CPC support on projects.
- Call for vote on the motion. Unanimously approved. Jon abstained.

**REC030-17 Fowler Field Restoration**

- Motion by Rick that CPC recommends to Town Meeting the allotment of \$50,000 from Budgeted Reserves for support of Fowler Field Restoration. Tom Seconded.
- Ellen asked Aaron Miklosko for clarification of the scope of work.
- Aaron explained that he met with reps from Maynard Youth Soccer, Friends of Maynard Soccer and VHB. Expecting that final deliverables will be given to Town by May 1. They know costs will be more than \$60k. They want to start building up a fund; trying to earmark funds at this point.
- Steve explained that they want funds to last until end of project. Asked Aaron if 2 year window is sufficient. Aaron said they could get extension if needed. Steve proposed a 3 year window of completion to avoid having to go to Town Meeting if there are delays.
- Bob Gerardi stated that fields have been in terrible shape for past 6 years. The project is on the Capital Plan for 2019 though this is a working document, which can change.
- Hoping to rely on CPC, the Town and fundraising to fund the entire project. Rick suggested CPC funds be contingent upon additional funds be awarded by other sources.
- Steve said the goal is to have properly drained, grassy fields, which will cost approximately \$250,000; they will be looking for more financial support in the future.
- Discussion of whether \$50k should be contingent upon installation of irrigation system or tied to the Master Design Plan.
- Motion by Rick to amend the original motion with stipulation that Master Design Plan for Fowler Field must be available prior to Town Meeting. Motion to amend seconded by Tom. Motion passed.
- Call for vote on the amended motion. All in favor except Bill. Jon abstained. Motion passed.

**REC031-17 Veterans Memorial Park**

- Ellen stated that the new bandstand would be a big asset; all agree.
- Motion by John that CPC recommends to Town Meeting the allotment of \$30,000 from Budgeted Reserves for support of the Veteran's Park Memorial Park. Ellen Seconded.
- Bill asked Aaron about trees between proposed bandstand and War Memorial on Master Design Plan and whether they're planning to remove. Aaron doesn't know but added that there is plan to add vegetation. There has been a lot of work put into the plans and a lot of public support/input.
- All agree that trees should not be removed in case the War Memorial part of the project is never completed.
- Motion by Bill to amend the original Motion to add contingency of expediting funds upon the requiring of keeping of the tree/bush buffer along the War Memorial until such time that the War Memorial is completed. Steve seconded. Motion to amend unanimously approved. Jon abstained.

- Motion to approve the amended motion by John. Seconded by Ellen. Jon abstained. Motion passed.

#### **HR024-17 Honoring Our Ancestors**

- Motion by Rick that CPC recommends to Town Meeting the allotment of \$1,180 from Historical Preservation for support of the Honoring our Ancestors project. Ellen seconded. Unanimously approved. Jon abstained.

#### **HR022-16 ArtSpace Cupola- Amended bid**

- Aaron estimates the project should be done in Summer/Fall 2017.
- \$1000 added in case there are change orders.
- Ellen asked if the bid is per the Department of Interior Standards as required for Preservation work. Rick said the language should be clear and will be specified in the grant agreement.
- Motion by Tom that CPC recommends to Town Meeting the allotment of \$11,395 from Historical Preservation to support the ArtSpace Cupola project. Ellen seconded. Unanimously approved. Jon abstained.

#### **CH004-17 Affordable Housing Trust**

- Motion by Rick that CPC recommends to Town Meeting the allotment of \$250,000 from Community Housing. Steve seconded.
- General concern with giving money to Trust that does not exist
- Steve suggested giving portion of money requested (i.e. \$100k) contingent upon establishment of Trust before next Town Meeting.
- Bill stated he cannot vote for something that doesn't exist (regardless of contingency).
- Original motion withdrawn. Amendment to Motion by Steve to defer this proposal until the Trust is fully established. Ellen seconded. All in favor except Rick. Jon abstained. Unanimously approved.

#### **CH005-17 Powdermill Door Preservation**

- Motion by Rick that CPC recommends to Town Meeting the allotment of \$32,000 from Community Housing to support the Powdermill Door Preservation. Bill seconded. Jon abstained. Unanimously approved.

Motion by Tom to close the Public Hearing. Steve seconded. Unanimously approved. Public Hearing adjourned at 8:52.

#### **Warrant Article**

Discussion of how projects will be outlined in warrant article. Per Bill, should all be together in one warrant article.

#### **Planning Board**

Ellen spoke with Bill Nemser about Planning Board appointment to CPC. Believes it was on agenda for previous night meeting but has not heard back.

#### **Golf Course Update**

- Ellen believes Commonwealth can act as Trustee.

#### **Finance Committee**

- Per Steve, no updates

Meeting adjourned at 9:05

Next meeting: March 1, 2017

Respectfully submitted,

Lisa Hanley  
Clerk

**Timeline of Dates for May 2017 Town Meeting – FY2017 CPA Proposals:**

- October 3, 2016– Preliminary Application due
- Thursday, October 6, 2016 – CPC determines eligibility and notifies applicants
- November 9, 2016 – Final Applications due
- December 7, 2016 – CPC develops questions for proponents
- January 2017– Meetings with proponents and discussion
- February 15, 2017 – **Public hearing and final vote on proposals**

**2016-17 Committee Positions:**

Chair – John Dwyer  
Vice Chair – Rick Lefferts  
Treasurer – Steve Jones  
Clerk – Lisa Hanley