

TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall March 15, 2017

Members Present: John Dwyer; Jon Lenicheck; Randy James; Bill Cranshaw; Ellen Duggan
Members Absent: Tom Hesbach; Steve Jones; Rick Lefferts

Also Present: Lisa Hanley

John Dwyer called the Meeting to order at 7:00

ADMINISTRATION:

Motion by Jon to approve the Minutes of the March 1, 2017 meeting as amended. John seconded.
Unanimously approved.

Motion by Ellen to approve the Minutes of the February 15, 2017 meeting as amended. Jon seconded.
Unanimously approved.

Discussion of 3/13 email from Justin Cole (Finance Committee Vice Chair) requesting complete list of projects submitted to CPC for funding. Lisa Hanley will refer him to the Town Server, which contains all applications received.

PROJECT BUSINESS:

John said that Tom advised him that the Boys and Girls Club seem interested in the Conservation Restriction proposal involving them at the Golf Course.

Draft Grant Agreement

- Revisions made to Draft Grant Agreement Template.
- Bill advised that Grant Agreement should be approved by Legal prior to Town Meeting.
- Motion by Jon to approve the Draft Grant Agreement Template as amended. Bill Seconded.
Unanimously approved.
- Lisa will make revisions to document and forward to Legal for review and approval.

Next CPC Meeting: April 5, 2017

- John advised that he will be out of town for the month of May and someone will have to take his place at the May 15 Town Meeting.

Motion by Ellen to adjourn meeting at 8:00. Seconded by Jon. Unanimously approved.

Respectfully Submitted,

Lisa Hanley
Clerk

Timeline of Dates for May 2017 Town Meeting – FY2017 CPA Proposals:

- October 3, 2016– Preliminary Application due
- Thursday, October 6, 2016 – CPC determines eligibility and notifies applicants
- November 9, 2016 – Final Applications due
- December 7, 2016 – CPC develops questions for proponents
- January 2017– Meetings with proponents and discussion
- February 15, 2017 – **Public hearing and final vote on proposals**
- **May 15, 2017 – Town Meeting**

2016-17 Committee Positions:

Chair – John Dwyer
Vice Chair – Rick Lefferts
Treasurer – Steve Jones
Clerk – Lisa Hanley