

# TOWN OF MAYNARD

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall

August 2, 2017

Members Present: John Dwyer; Jon Lenicheck; Bill Cranshaw; Rick Lefferts; Steve Jones

Members Absent: Tom Hesbach; Ellen Duggan; Randy James

Also Present: Lisa Hanley

John Dwyer called the Meeting to order at 7:05

## **ADMINISTRATION:**

### **Minutes of the 6/21/17 Meeting**

- Motion by Bill to approve Minutes. Seconded by Jon. Unanimously approved.

### **Honoring our Ancestors:**

- Lisa provided update from Andrew in 7/7 email on this project. The Town did not get the SCHRAB grant as hoped in the winter. They would like to hold onto the CPC award for a few more months until such time as the SCHRAB award is provided, which they anticipate.

### **CACDigital Invoice for CPC signs**

- \$638 Invoice; Motion to approve by Steve. Seconded by Jon. Unanimously approved.
- Lisa will submit invoice for payment.

### **Election of Officers for FY18:**

- Motion by Bill to nominate same officers as FY'17. Jon seconded. Unanimously approved.
  - Treasurer-Steve Jones
  - Chair-John Dwyer
  - Vice Chair-Rick Lefferts

### **Lisa advised CPC of email from CPA requesting photos of CPC projects for publication in social media sites such as Facebook/Twitter**

- Jon will take photos of Green Meadow and Fowler field
- Rick will take photos of Howard Scale.
- All photos will be forwarded to Lisa. All agree that photos can be posted by CPA.

## **PROJECT BUSINESS:**

### **Fowler Field – Steve**

- Aaron is purchasing equipment, which will be used to service the area by the Town.

### **Fowler Field Grant Agreement**

- Motion by Steve to accept as written. Seconded by Jon. Approved by all except Bill. Bill objected to Special Conditions Section stating of “as desired”.
- Lisa will send to Aaron for signature.

### **Grant Agreements – General**

- Lisa will post all signed Grant Agreements to Google Drive
- In Boiler Plate Grant Agreement – In Special Conditions section, “As Desired” will be removed.

**Next Meeting: August 16, 2017 if attendance is sufficient.**

Motion by Bill to adjourn meeting at 8:00. Seconded by John. Unanimously approved.

Respectfully submitted,

Lisa Hanley  
Clerk

### **2017-18 Committee Positions:**

Chair – John Dwyer  
Vice Chair – Rick Lefferts  
Treasurer – Steve Jones  
Clerk – Lisa Hanley