

TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall

September 20, 2017

Members Present: John Dwyer; Jon Lenicheck; Bill Cranshaw; Ellen Duggan; Steve Jones; Randy James

Members Absent: Tom Hesbach; Rick Lefferts

Also Present: Lisa Hanley

John Dwyer called the Meeting to order at 7:05

ADMINISTRATION:

Minutes of the 8/16/17 Meeting

- Randy James provided Minutes from this Meeting. Lisa will put into Minutes format and they will be voted on at next meeting.

PROJECT BUSINESS:

Preliminary Applications:

- 3 have been received. Will be reviewed at next meeting.

Draft Green Meadow Grant Agreement:

- John pointed out several changes to be made. Lisa will make changes and forward to John for review/ approval and then send out to all parties. Lisa will advise parties that until Agreement is signed, funds cannot be dispersed.
- Lisa will cc: Green Meadow Principal

Community Preservation Plan:

- Lisa is currently updating with revisions. Awaiting comments from Randy, Andrew/Bill, Michele Grenier.

ArtSpace Cupola:

- Per Ellen, this project is completed. On budget, no issues or problems during construction.

Powder Mill Doors:

Per Bill, a bid has been accepted and project has been authorized to go forward. Anticipate a start date of mid-October.

CP3 Database:

- John advised CPC that this database is used by State (DOR) to track CPA projects; it is overseen by Community Preservation Coalition. All Maynard projects have been entered and a confirmed that projects are up to date. Lisa is working on getting letters to formally close out projects.

Next Meeting: October 4, 2017

Motion by Jon to adjourn meeting at 8:00. Seconded by Randy. Unanimously approved.

Respectfully submitted,

Lisa Hanley
Clerk

Timeline of Dates for May 2018 Town Meeting — FY2018 CPA Proposals:

- October 2, 2017 – Preliminary Application due
- October 4, 2017 – CPC determine eligibility and notify applicants
- November 8, 2017 – Final Applications due
- December 6, 2017 – CPC develops question for applicants
- January 2018 – meetings with proponents of project and discussion
- February 28, 2018 – **Public Hearing and final vote on proposals**

2017-18 Committee Positions:

Chair – John Dwyer
Vice Chair – Rick Lefferts
Treasurer – Steve Jones
Clerk – Lisa Hanley