

Town of Maynard
Economic Development Committee
101 Main Street, Room 202
December 2, 2014 – 8:30 a.m.

Attendees: Andrew Scribner-MacLean, Bill Nemser, Rep Kate Hogan, Jack MacKeen, Ron Calabria, Chris Worthy

Chair Worthy opened the meeting 8:35 a.m.

Minutes for review:

The Board reviewed the minutes of the meeting of August 12, September 9, September 18, September 30 and October 9. A motion was made by Jack MacKeen to approve the minutes of August 12, September 9, September 18, September 30 and October 9, 2014 seconded by Ron Calabria.

Town Planner Bill Nemser will forward the approved minutes for posting on the website.

Date of next meeting:

The date of the next meeting is tentatively scheduled for December 11, 2014. The members discussed the time of day and length of the meetings, the last few meetings there has not been consistent attendance. Chair Worthy suggested that in January the meetings be once or twice a month for a longer meeting. The committee discussed that a memo be sent out to all the members polling them on what time of day and whether fewer longer meetings would be preferred. There was also extensive discussion on what the focus of the committee is going forward, a list of action items will be sent out for the members to prioritize to establish the direction of the committee for the immediate future. December 11 at 5 p.m. will be the next meeting. The committee is a calendar year committee so the members need to be re-appointed by the Town Administrator and sworn in by the Town Clerk before reconvening in January. Andrew will talk to the Board of Selectmen for input on members, some current members have indicated they will not stay on and some new people have expressed interest.

Assistant Town Administrator Andrew Scribner-Maclean stated it would be helpful to have meeting of topics for going forward, he will present to selectmen at the next meeting. The Board agreed that they need to establish what is the overall mission, use information and discussions already made, create subcommittees, set deadlines working toward an economic summit in June.

Old/New Business:

Data Gathering - Andrew Scribner-MacLean handed out information on liquor permits, types, number and what is done when licenses are vacated. Handed out gathering data on presenting data that this group finds relative in presenting to the community, add source, specifically on school capacity issue shows at a glance current school enrollment and potential capacity, how much development can the town sustain before new schools are needed. Next handed out information collected on tax rate, not the same format, other examples birth rate and census data, how that relates to students entering schools, impacts on school systems, how many do not go to school in town. Need to make sure data is accurate before presenting to the public, anticipate the questions asked and address them in the data.

Other fact sheets to review could be public safety trend analysis, land use developable parcels, what is left in town, 40B compliance, water capacity, largest employers in town, numbers of businesses in town.

Andrew will send out draft list of items

Gateways – pictures of the tour of the gateways each member took one to review, Bill Nemser asked the members to consider prioritize the gateways what needs to be done.

Motion to adjourn was made by Ron Calabria

Meeting adjourned at 9:35 a.m.