

Maynard Finance Committee
Town Hall – 195 Main St.
Maynard, Ma 01754
3/20/2017

Present: Justin Cole, (Vice Chair), P. J. Gauthier, Jill Prendergast, Nathan Ulrich, Don Rowe, Bob McCarthy

Minutes taken by – P. J. Gauthier

Pete called meeting to order at 7:05 PM.

Guest: Kevin Sweet, Mike Guzzo

Minutes- 3/13/17 - Bob moved to approve, Nathan 2nd, vote 6-0, pass

Discussion: Kevin discussed various line items i.e. 1) Data processing - changes have no financial impact, 2) Facilities management has been moved into Public Works, 3) there is a shift in staffing for Municipal Services and Conservation, 4) COA has improved remarkably in the past year or so, 5) employee health insurance is up 22% from prior years – unions have adopted changes helpful to the budget, 6) Kevin hopes to fund some of cemetery salaries from DPW or Capital Outlay rather than Perpetual Care, and 7) we had discussion on the schools impact on the budget.

The Committee voted on an RFT from the Fire Dept. for \$31,000 – PJ moved to approve, Bob 2nd, vote 6-0, pass.

The Committee discussed the Articles and voted on 2 per attached list.

Reserve Fund Recap for FY 17:

05/16/16	Article #9	\$300,000.00
3/20/17	Fire Dept Salary Increases	-31,000.00
Balance		\$269,000.00

8:59 PJ moved to adjourn, Justin 2nd, vote 6-0, pass.

Next meeting – 3/27/17

Approved 3/27/17

Annual or Special	Control	Title	Department	Moved, Second, Vote
ATM	A	Town Report Acceptance	Board of Selectmen	
ATM	B	Obsolete Equipment, Material	Board of Selectmen	
ATM	C	Authorize Revolving Funds Chapter 44, Section 53E 1/2	Board of Selectmen	Bob, Justin, 6-0, P
ATM	D	Fiscal Year 2018 Salary Administration Plan	Board of Selectmen	
ATM	E	Town General Fund Budget Fiscal Year 2018	Board of Selectmen	
ATM	F	Sewer Enterprise Fund Budget Fiscal Year 2018	Board of Selectmen	
ATM	G	Water Enterprise Fund Budget Fiscal Year 2018	Board of Selectmen	
ATM	H	Finance Committee Reserve Fund	Finance Committee	PJ, Bob, 6-0, P
ATM	I	Community Preservation Fund Budget Fiscal Year 2018	Community Preservation Committee	
ATM	J	Declaration of Affordable Housing Trust	Board of Selectmen	
ATM	K	Place Holder		
ATM	L	Place Holder		
STM	M	Certified Free Cash Appropriation	Board of Selectmen	
STM	N	Reserve for Overlay Release Appropriation	Board of Selectmen	
STM	O	Sewer Stabilization Fund Appropriation – WWTP Chlorine Residual Monitoring Upgrades	Department of Public Works	
STM	P	Sewer Stabilization Fund Appropriation – Sewer Deficit	Board of Selectmen	
STM	Q	Community Preservation Fund Reserve Appropriation	Community Preservation Committee	
STM	R	Amend Protective Zoning By-Law – Use Table and Definitions	Planning Board	
STM	S	Amend Protective Zoning By-Law – Water Supply Protection Zone	Planning Board	
STM	T	Fire Station Building Project - Owner's Project Manager (OPM)	Board of Selectmen	
STM	U	Citizens Petition – To Allow Firefighters to Purchase Previous Service	Citizens Petition	
STM	V	Place Holder		
STM	W	Place Holder		

RED = Not ready to be accepted or approved