

**Maynard Planning Board - Regular Meeting
November 14, 2017 - 7 p.m. (Approved)
195 Main Street, Room 101**

Board Members Present: Greg Tuzzolo – Chair, Andrew D’Amour - Vice Chair, William Gosz, Brent Mathison, Megan Zammuto, Bill Cranshaw

Others Present: Bill Nemser, Town Planner

Called to Order at 7:00 p.m. by Chair Tuzzolo

Election of Planning Board Chair and Vice Chair for term July 2017/18

The Board discussed the need to elect a Chair and Vice Chair for the new term. Chair Tuzzolo and Vice Chair D’Amour expressed their willingness to serve another term if there were no new nominations.

Brent Mathison made a motion to elect Greg Tuzzolo as Chair and Andrew D’Amour as Vice Chair for the July 2017/2018 term and the motion was seconded by Megan Zammuto.

The Board voted unanimously in favor of the motion.

Approval of Minutes dated 06-19-17, 06-27-17 and 08-16-17

The Board reviewed the Minutes of 06-19-17, 06-27-17 and 08-16-17.

Megan Zammuto made a motion to approve the Minutes and the motion was seconded By Andrew D’Amour.

The Board voted unanimously in favor of the motion.

Inclusionary Zoning Discussion – Review of Draft By-law

Chair Tuzzolo explained the intent of the draft reviews for both the Inclusionary Zoning and Marijuana Establishment By-Laws is to publish the final draft by-laws for presentation and debate at the public hearings on those topics.

Bill Nemser reviewed with the Board the feedback he had received from Town Counsel, Attorney Lisa Mead, regarding the draft by-laws.

The Board and Bill Nemser discussed at length the current by-law draft, the feedback of Town Counsel Mead, and her proposed changes to the language.

The Board and Bill Nemser agreed to edit some of the language of the existing draft by-law.

Bill Nemser will share the revised draft with Town Counsel Mead for further review.

Marijuana Establishment – Review of Draft By-law

Bill Nemser invited the Board to attend a meeting with the Board of Selectman on December 5, 2017, at which Kate Feodoroff, an attorney from Lisa Mead's firm with expertise in labor law and the laws related to marijuana establishments, would be presenting information relevant to the proposed Marijuana Establishment By-Law.

Bill Nemser had met with Attorney Feodoroff earlier in the day and had incorporated her feedback into the current by-law draft.

The Board and Bill Nemser discussed changes that should be made to the language of the existing draft by-law as well as the best way to organize the format of the by-law.

The Board agreed to add the public hearing for proposed changes to the Marijuana Establishment Zoning By-Law to the December 12, 2017 Planning Board agenda and the public hearing for proposed changes to the Inclusionary Zoning By-Law to the January 9, 2018 Planning Board agenda. Both proposed Zoning By-Law will require Town Meeting approval.

Town Planner Updates

RFPs for consultants for the Town of Maynard Master Plan have gone out.

Bill Nemser stated that Town Administrator, Kevin Sweet, is collecting names of community members interested in being on the Steering Committee for the town's Master Plan.

Bill Nemser indicated that the purpose of a Steering Committee is to help keep the Master Plan on track and made suggestions of ways in which the Steering Committee could be designed based on his past experiences.

The Board discussed the Steering Committee selection process and whether/how the Board would be involved.

Bill Nemser will follow up with Kevin Sweet and provide the following input:

- *That the Planning Board recommends the Steering Committee consist of seven people*
- *That the Planning Board requests its participation in the Steering Committee selection process*
- *That the Steering Committee requests its participation in the selection of a consultant once a short list has been determined by town staff*

Andrew D'Amour made a motion to adjourn, which was seconded by Brent Mathison.

Adjourned at 9:25 p.m