

Town of Maynard  
MAYNARD HISTORICAL COMMISSION MEETING  
Tuesday, May 16, 2017 - Maynard Public Library

Meeting called to order by Jack MacKeen at 7:02 pm.

MEMBERS PRESENT: Jack MacKeen (only until 7:30pm), Ken Neuhauser, Ellen Duggan, Paul Boothroyd, Lee Caras, Peg Brown, Priscilla Sandberg, and John Courville. Guest: Fr. John Prusaitis.

Approved Minutes of April 18th meeting. Motion by Ken; seconded by Paul. Approved.

#### OLD BUSINESS

Sesquicentennial:

Sesquicentennial steering committee: Following discussion with Kevin Sweet, Jack thinks that MHC must develop a committee slate and guide the process for appointing the committee (by the BOS). A celebration plan based on our survey results is expected to be developed by such a steering committee.

Tabled until later in the meeting: Historic Preservation By-law implementation procedures.

Tabled until later in the meeting: Review of Ellen's draft letters to current owners of Historically Significant Properties.

FY 2017 Historical Markers: Formal presentation of the plaque for St. Bridget's was made to Fr. John Prusaitis. A photo was taken of the event.

Proposed Powdermill Road 40B development project (new business item): Jack spoke briefly about the project, which would likely impact two Historically Significant Properties, and then left at 7:30 to attend a BOS meeting scheduled to discuss same. Ken chaired the remainder of our meeting. Ken also announced that he was stepping down from his position on the commission to become an alternate member.

Sesquicentennial planning:

Priscilla showed results to date. The group decided a summary of final results should be presented to the BOS.

ACTION ITEM: Priscilla will send a draft summary to each of us.

Paul volunteered to be liaison from the Historical Society to the 150th steering committee.

Historically Significant Property owner notices:

ACTION ITEM: Ellen will send a draft notice to each of us.

FY 2017 Historical Markers: Ellen moved that draft markers for the Levi Smith house, the Jonathan Smith house, the Asa Dexter Smith house, and the Alumni Field & Track house be approved, seconded by Paul. Approved.

Creation of CPA fund for time-sensitive historic preservation needs: Discussion led by Ken of his email regarding fund possibilities and issues.

ACTION ITEM: Ellen will call CPA chairs of various nearby towns to see if they have CPA revolving funds and if so, how they function.

ACTION ITEM: Lee will query MASSLISTSERVE re same.

Projects for fall 2017 CPA grant and for other possible grants: John is developing a chart of grant possibilities and their application deadlines. Group discussion centered around the need to first review and update the commission's five-year plan, particularly in light of the upcoming 150th anniversary celebration planning.

#### NEW BUSINESS:

Historic property learning sessions: Ken suggested that each commission meeting use the last 15 minutes of the meeting to focus on a single property, with a presentation by a commission member. Information would then be kept in a file for the property.

Updating the Historically Significant Properties list: Paul proposed that the list be updated annually as of July 1st.

Motion to adjourn by Paul; seconded by Peg. Adjourned at 8:50pm  
Next Meeting: June 20, 2017