



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**  
MUNICIPAL BUILDING  
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1301 Fax: 978-897-8457

**Selectmen's Meeting Minutes**  
**Tuesday, March 6, 2018**  
**Room 201, Town Hall**  
**Time: 7:00 pm**

**Present: Chairman Chris DiSilva, Selectman Melissa Levine-Piro, Selectman Cheryl Steele, Selectman David Gavin, Selectman Terrence Donovan. Acting Town Administrator Andrew Scribner-MacLean and Administrative Assistant Becky Mosca.**

**(This public meeting was recorded).**

**Public Comments:** no comments

**Acceptance of Minutes:** February 20, 2018

**A motion was made** by Selectman DiSilva to accept and approve minutes of February 20, 2018 as shown. Second by Selectman Donovan. Vote 5-0 motion approved.

**List of Correspondences (mail to the Selectmen's Office for March 6, 2018). A- I.**

**A motion was made** by Selectman DiSilva to accept the list of correspondences as shown, A thru I. Second by Selectman Steele. Vote 5-0 Motion approved.

**Consent Agenda**

- A. One-Day Permit – Spring Art Walk, Saturday, May 5, 2018
- B. One-Day Permit Maynard Fest Saturday, September 29, 2018

**A motion was made** by Selectman DiSilva to accept and approve the consent agenda as shown. Second by Selectman Gavin. Vote 5-0 motion approved.

**Proposal for Earth Day Maynard Celebration**

Larry Schultz, requests to have Earth Day Maynard Celebration on Sunday, April 22, 2018  
*For the following purpose:*

*Our purpose is best reflected in our mission statement: "Our mission is to re-establish and commemorate the connection of Maynard community members of all ages to their environment by engaging in a mindful, education celebration to promote gratitude and respect for their natural surroundings, and to inspire individual and collective environmental action."*

*We seek town support with regard to setting up and removing barricades; provide sufficient police for adequate traffic control and public safety; and, any other reasonable and relevant support, including DPW Support, the board deems justifiable to provide. The proposed agenda currently the following:*

**10 am to 11am** *The Maynard Honeybee Meadow will be having the queen naming ceremony;*

**11 am to 1 pm** *Town wide clean up*

**1:00 pm to 3:30 pm** *Community activities, including Student/Adult Community Art Show, Face Painting, Music, and Yoga. Craft/art tables where attendees can make, e.g. an Earth Float (sculpture made from natural materials) and a Puppet-on-a stick (to parade with). Local nonprofit/business tables and Environmental education tables.*

**2:30 pm to 3:15 pm** *River Dedication: Procession from Mill Pond with Earth Floats and Puppets-on-stick, following bike to river's edge gather at park/bridge to launch Earth Floats along with wishes/blessings for the Earth.*

**A motion was made** by Selectman DiSilva to accept and approve the Earth Day Maynard Celebration as amended provided the organizers work out certain logistical details with the Maynard PD and DPW. Second by Selectman Steele. Vote 5-0 Motion approved.

### **Economic Development Committee BEEP Recommendation**

Jack MacKeen from EDC reports that the EDC approved this application and requests Board to support and sign off for BEEP to El Huipil, owner Alma Moreno.

**A motion was made** by Selectman DiSilva to authorize the Acting Town Administrator to review and approve the expenditure of funds up to \$2800.00 from the Downtown Enhancement Fund for the submitted BEEP Application for El Huipil owner Alma Moreno. Second by Selectman Donovan. Vote 5-0 Motion approved.

Selectman Gavin concern with use of public money. What if, the business closes within weeks of town giving out this money? Board agreed this is a risk with any business. Jack MacKeen from the EDC indicated that the EDC also talk about this risk with every client and that is one of the reasons that it is a 50% split. He suggested the split could be different but for now, this is an investment for the business and town.

Chair asked about the first BEEP we gave El Huipil. That BEEP construction will take place this spring. The DPW is awarding the bids to get this completed.

### **GMES/MSBA Statement of Interest**

**Request Board to vote and support the submitted Statement of Interest for the MSBA Core Program**

DPW Director, Aaron Miklosko presented this proposal for the submission of a Statement of Interest for the MSBA Core Program for the Green Meadow School. This is for funding a study. This has no guarantee but this is a first step. The MSBA would send someone out and review this if we receive this program.

**A motion was made** by Selectman DiSilva to support the submission of a Statement of Interest for the MSBA Core Program for the Green Meadow School. Second by Selectman Donovan. Vote 5-0 Motion approved.

### **School Budget Discussion**

School Committee members Mary Brannelly and Mary Mertsch. Mary B gave the Board some background from 2013 on to let them know that since that time the school has asked for x amount each year and only receives a level service amount. The school committee feels that this amount just puts them behind each year and that more and more services are cut. Maynard has fallen below the state level services per Mary B. School agrees they have amazing staff members and want to keep them. They have worked out new contracts with staff. Schools needs help to close the gaps they have for school. Cause and effect of not having the funding to do the things they would like to keep the school with the electives they currently have and support. In the next couple of years, the town will have the NEASC review.

Sel. Donovan asks what the NEASC has to do with the options at school. Mary B commented that if Maynard does not offer some of the languages and special programs at school, town could lose more funding.

Sel. Steele commented that at the budget sub-committee meeting on Jan 11, 2018, the group agreed they had challenges with revenues for town/school budgets.

ATA Scribner-MacLean said he would be meeting with the Town Accountant to go over the numbers from the Health Insurance rate later in the week.

Chair DiSilva commented that last year town had free cash late in the year and this year we do not have that extra money to give out to the school.

School Com. M. Mertsch asked if we did have any extra money that hoped it could go to school and go to the level budget.

Chair DiSilva commented Town's expenses are outpacing the revenue funds as we have less money to spend.

Chair DiSilva commented we know our staff is doing a great job with going after grants for extra funding.

Sel. Donovan commented that the residents (taxpayers) might need to do things different so we can have new revenue sources to add funding to the town.

School Com. Beth Vergo Houlihan thinks the School/town needs to have long-range plans we need to help understand all the needs.

Sel. Gavin commented that we need to make it known of the Town/School successes. As so many great things are happening in town and with our schools.

School Com. Dawn Capello commented that we need to use technology to get messages out to residents and students here in town.

### **Future use of Town Property**

Acting Town Administrator Andrew Scribner-MacLean asked the Board if they wish to consider selling 12 Bancroft St. (Coolidge School).

Request to Board: Consider sponsoring a future TM article for the sale of the 12 Bancroft Street Property.

The 2015 Coolidge School Reuse Task Force recommended that the property offered no immediate or specific municipal use and could be considered for sale, which would potentially provide property tax revenue.

An ANR plan to separate the building and surrounds from park was authorized and survey work completed. ANR has not been not been applied for at this time.

Town Meeting authorization for the disposal of the land would allow the BOS to then issue requests for proposals. This could be written to control some aspects of future development, for instance, protecting the exterior façade, only commercial or only residential uses, etc.

Board approves of the ATA preparing a draft article for the May 2018 Town warrant to recommend the sale of property at 12 Bancroft.

### **Annual Town Meeting**

#### **Draft Controls for ATM/STM Monday, May 21, 2018**

**A motion was made** Selectman DiSilva to accept and approve Controls A thru G

A (Town Report Acceptance)

B (Obsolete Equipment, Material)

C (Authorize Funds Chapter 44, Section 53E ½)

D Authorize Revolving Funds Chapter 44, Section 53E1/2

E (Town General Fund Budget Fiscal Year 2019)

F (Sewer Enterprise Fund Budget Fiscal Year 2019)

G (Water Enterprise Fund Budget Fiscal Year 2019)

Second by Selectman Donovan. Vote 5-0 Motion approved.

**A motion was made** Selectman DiSilva to accept Control H (Finance Committee Reserve Fund).

Second by Selectman Levine-Piro. Vote 5-0 Motion approved.

### **Maynard Crossing Development**

Request to authorize writing of corrective memo clarifying schedule of traffic improvements.

Town Engineer Wayne Amico. Wayne Amico commented that prior MOA had this language incorrectly. Does not know when it was changed in the signed MOA between the Town and Capital Group.

The MOA between BOS/CGP has the following contradictory language regarding traffic mitigation on 117/27 (Parker Street).

- “All such improvements shall be completed prior to the issuance of the first building permit (III.D 1 b Page 7-8)
- “The Route 117 Parker Street improvements shall commence within 60 days following the issuance of the first, final, or temporary occupancy permit” (III.,D.1.b Page 8)

Reviews of earlier drafts of the MOA indicate the intention was to have the traffic improvements in place before occupancy. Therefore, I (Wayne) recommend the following corrective action be taken

A concise memo will be written correcting these discrepancies and requiring the approved offsite roadway and traffic signal mitigation be completed prior to the issuance of the first certificate of Occupancy for any building in the project. This memo will then be presented to the Selectmen for signature and countersigned by CGP.

#### **Acting Town Administrator Report**

Report as shown. Commented on the Art Week event coming up - The Cultural Council has promoted this statewide event and a few local groups will join in on this event.

**Chair Report;** More snow on the way.

#### **Board Member Reports**

**Selectman Levine-Piro:** no comments

**Selectman Gavin:** Once again congratulations, to the Maynard Boys and the Girls Basketball for making the Central Massachusetts Division Finals.

Maynard as a canvas, group asked me to be a judge in the process of selecting the artwork.

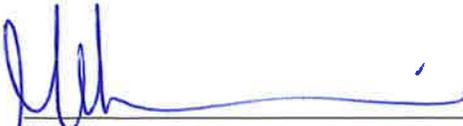
**Selectmen Donovan:** no comments

**Selectmen Steele:** Commented on the Taste of Maynard fundraiser - good event.

**A motion** to adjourn the meeting was made by Selectman DiSilva. Second by Selectman Gavin Vote 5-0 motion approved.

Meeting ended at 9:10 pm.

Approved: 3/20/18  
Date:

  
\_\_\_\_\_  
Selectman, Melissa Levine-Piro, Clerk

Initials: BJM