

**TOWN OF MAYNARD**

**Sesquicentennial Steering Committee Minutes**

**February 10, 2020 6:00 pm**

**Room 101, Town Building**

**Call to order:** 6:00 pm

**Attendees:** Molly Bergin  
Chuck Caragianes  
Paula Copley  
Lisa Dahill  
Ellen Duggan  
Dave Griffin  
David Mark  
Lindsay McConchie

**Guests:** Kevin Kozik  
John Erb

1. Approval of Meeting Minutes

**Motion to approve the Month X, 2019 Minutes: Lindsay McConchie, seconded by David Mark. Approved 8-0.**

2. Commissioned Music

- Kevin Kozik from Maynard High School would like to commission a piece of music for the 150<sup>th</sup> celebration.
- Music would be co-funded by the Maynard Music Association.
- Looking for ideas for motif.
- Premier would be April 2021
- Maynard High School would perform the piece.
- Committee agreed to have music composed for the celebration.
- Could be commissioned by June of 2020 and share cost with Maynard Music Association (MMA).
- MMA could sponsor music, Committee could sponsor funds for band instruments.
- Committee to donate money to MMA to be used for commissioned piece.
- 3 ½-4 minute piece.

- Celebrate the past, present and future, and played at the high school spring concert in 2021.
- The Maynard Community Band will also be able to play the piece.

### 3. Time Capsule Opening

- Need music for the event.
- Event will be from 2:00-4:00
- National Anthem at start of program. Kevin Kozik will speak to jazz director about group.
- Photo Booth – Will needs to know where the booth will be placed.
- Will get Caterer through Will.
- The circle will hold 9-10 cars.
- Will need to get Time Capsule from Town Hall week before the event.
- Create a trifold pamphlet with pictures and future events.
- Chuck will see if WAVM can video the event.
- Greg has sent the invitation to town administrators.
- Chuck will coordinate music for the event with Kevin Kozik.
- Ellen will invite the Honor Guard.
- Molly will talk to the police about getting a Detail.
- Dave G. will take pictures of the event.
- Will ask to park at Mill & Main.
- Need to send out Press Release and post on social media.
- Will need a lot of help with the photo booth:
  - Framing photos
  - Helping with costumes
  - Will look for NHS students to help out
- Lindsay will update timeline of events and distribute via email to Committee Members.
- Flag will be ordered for the event.

- Jen will invite community organizations/associations to the March 9 meeting.

#### 4. Grant

- Lindsay updated Schedule A to project costs for the grant.
- Once Schedule A is complete, Committee will get 50% of the money, then will need to produce invoices to receive the second half.
- Estimated costs:
  - \$2,000 - commissioned music
  - \$2,000 – Hometown Heroes
  - \$2,000 – Catering for Time Capsule Opening
  - \$2,000 – Vendors for Parade
  - \$1,000 – Photo Booth for Time Capsule Opening
  - \$800 - Sweatshirts
  - \$500 - Historical Marker
  - \$337 – Mugs
  - \$200 – Venue rental for Time Capsule Opening

- Need to allocate \$2,000 for book

#### 5. Flags

- Town will pay for the poles for the flags.
- DPW will mount and put the flags up.
- Committee decided on the two-sided flag

#### 6. Book

- Need to re-negotiate contract. \$1,500 is 20%
- 50,000 words, 178-190 pages
- Right now at 49,000 words.
- Manuscript and parts to be eliminated and/or revised.
- Will also be sold as an e-book and on Amazon.

- Will need to be sent to publisher in March to be available for Maynard Fest.
- Mark will send out second version of manuscript for comments/input.

**Motion to Adjourn: Paula Copley, seconded by David Mark. Approved 8-0.**

**Next meeting March 9, 2020 at 6:00 at Sanctuary**

**Meeting Adjourned at 7:15 pm.**